



THE CORPORATION OF THE CITY OF GRAND FORKS
AGENDA – REGULAR MEETING

Tuesday, November 14, 2017, 7:00 pm
7217 - 4th Street, City Hall Council Chambers

Pages

1. CALL TO ORDER

2. ADOPTION OF AGENDA

a. Adopt agenda

November 14, 2017, Regular Meeting agenda

RECOMMENDATION

RESOLVED THAT Council adopts the November 14, 2017, Regular Meeting agenda as presented.

3. MINUTES

a. Adopt minutes - Public Hearing

5 - 8

October 30, 2017, Public Hearing Meeting minutes

RECOMMENDATION

RESOLVED THAT Council adopts the October 30, 2017, Public Hearing Meeting minutes as presented.

b. Adopt minutes - Regular

9 - 20

October 30, 2017, Regular Meeting minutes

RECOMMENDATION

RESOLVED THAT Council adopts the October 30, 2017, Regular Meeting minutes as presented.

4. REGISTERED PETITIONS AND DELEGATIONS

5. UNFINISHED BUSINESS

6. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL

a. Corporate Officer's Report

21 - 26

Written reports of Council

RECOMMENDATION

RESOLVED THAT all written reports of Council submitted to the November 14, 2017, Regular Meeting be received.

7. REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

- a. Corporate Officer's Report

27 - 27

Verbal report from Council's representative to the Regional District of Kootenay Boundary

Read the RDKB agendas here: <https://rdkb.civicweb.net/filepro/documents/314>

RECOMMENDATION

RESOLVED THAT Mayor Konrad's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.

8. RECOMMENDATIONS FROM STAFF FOR DECISIONS

- a. Grand Forks Downtown Business Association Fee for Service Funding Agreement

28 - 38

Chief Administrative Officer-interim/Corporate Officer

RECOMMENDATION

RESOLVED THAT Council approves of the Fee for Service Funding Agreement for 2017, between the City of Grand Forks and the Grand Forks Downtown Business Association;

AND FURTHER RESOLVED THAT Council authorizes the release of the \$5,000 funding to the Grand Forks Downtown Business Association.

- b. Unsightly Property 987 Kettle River Drive Opportunity to be Heard

39 - 57

Bylaw Enforcement Officer

RECOMMENDATION

RESOLVED THAT Council provides the owner and/or tenant of the property an opportunity to explain their plans to clean-up the property, known as 987 Kettle River Drive, so that it is no longer a nuisance and the time frame within which to bring the property into compliance with the Unsightly Premises Bylaw. If Council is not satisfied with the proposed actions of the owner or the owner fails to appear before Council, the following resolution is in order:

AND FURTHER RESOLVED THAT Council authorizes staff to proceed with the third and final notice, with a date and time to bring the property into compliance with the bylaw.

- c. Unsightly Property 2314 Central Avenue Opportunity to be Heard

58 - 73

Bylaw Enforcement Officer

RECOMMENDATION

RESOLVED THAT Council provides the owner and/or tenant of the property an opportunity to explain their plans to clean-up the property, known as 2314 Central Avenue, so that it is no longer a nuisance and the time frame within which to bring the property into compliance with the Unsightly Premises Bylaw. If Council is not satisfied with the proposed actions of the owner or the owner fails to appear before Council, the following resolution is in order:

AND FURTHER RESOLVED THAT Council authorizes staff to proceed with the third and final notice, with a date and time to bring the property into compliance with the bylaw.

- d. Unsightly Property 7746 McCallum View Drive Opportunity to be Heard

74 - 98

Bylaw Enforcement Officer

RECOMMENDATION

RESOLVED THAT Council provides the owner and/or tenant of the property an opportunity to explain their plans to clean-up the property, known as 7746 McCallum View Drive, so that it is no longer a nuisance and the time frame within which to bring the property into compliance with the Unsightly Premises Bylaw. If Council is not satisfied with the proposed actions of the owner or the owner fails to appear before Council, the following resolution is in order:

AND FURTHER RESOLVED THAT Council authorizes staff to proceed with the third and final notice, with a date and time to bring the property into compliance with the bylaw.

9. **REQUESTS ARISING FROM CORRESPONDENCE**

10. **INFORMATION ITEMS**

- a. Zak Eburne Stoodley

99 - 99

Music in the Park 2018 request for support

RECOMMENDATION

RESOLVED THAT Council receives for information the 2018 request for support for Music in the Park and forwards the request to the 2018 budgeting process.

- b. Citizens for Safe Technology

100 - 105

Correspondence regarding microcell resolution and notice of wireless harm

RECOMMENDATION

RESOLVED THAT Council receives for information the correspondence from Citizens for Safe Technology regarding microcells and wireless harm.

11. **BYLAWS**

- a. Bylaw 2041 - 2018 Revenue Anticipation Borrowing

106 - 109

Chief Financial Officer

RECOMMENDATION

RESOLVED THAT COUNCIL gives final reading to Bylaw No. 2041, '2018 Revenue Anticipation Borrowing Bylaw'.

12. LATE ITEMS
13. QUESTIONS FROM THE PUBLIC AND THE MEDIA
14. ADJOURNMENT

THE CORPORATION OF THE CITY OF GRAND FORKS
PUBLIC HEARING OF COUNCIL

Monday, October 30, 2017, 6:00 pm
7217 - 4th Street, City Hall Council Chambers

PRESENT: Mayor Frank Konrad
Councillor Julia Butler
Councillor Chris Hammett
Councillor Neil Krog (joined the meeting at 6:04 pm)
Councillor Christine Thompson

ABSENT: Councillor Colleen Ross (with notice)
Councillor Bev Tripp (with notice)

ADMINISTRATION: Diane Heinrich - Chief Administrative Officer - interim /
Corporate Officer
Daniel Drexler - Deputy Corporate Officer
Dolores Sheets - Manager of Development & Engineering
Services

GALLERY

1. PRESENTATIONS

2. CALL TO ORDER

Mayor Konrad called the Public Hearing Meeting to order at 6:00 pm and declared the continuation of the Public Hearing from October 16, 2017, open. He advised that this Public Hearing is being convened pursuant to Sections 464-470 of the Local Government Act to consider Bylaw No. 1606-A6, "City of Grand Forks Zoning Amendment Bylaw No. 1606-A6, 2017". The bylaw is intended to amend the City of Grand Forks Zoning Bylaw No. 1606, 1999, by rezoning the property located at 7357 - 10th Street, legally described as Lot 42, Block 38, Plan 72, District Lot 108, S.D.Y.D. from the current R-1 (Residential - Single and Two-Family) zone to the R-3A (Multi-Family Residential Zone) zone.

At this Hearing, any person present who believes that his or her interest in properties within the boundaries of the City is affected by the proposed bylaw shall be given the opportunity to be heard on matters contained in the bylaw. However, it is important that all who speak at this Hearing restrict their remarks to matters contained in the bylaw and it is my responsibility as Chair of this meeting to ensure that all remarks are so restricted.

Those of you who wish to speak concerning this proposed bylaw should, at the appropriate time, commence your address to the Council and the meeting by clearly stating your name and address. Then you may give us the benefit of your views concerning the proposed bylaw.

Members of Council may, if they so wish, ask questions of you following your presentation. However, the main function of Council members this evening is to listen to the views of the public. It is not the function of Council at this Hearing to debate the merits of the proposed bylaw with individual citizens or with each other.

Everyone who deems his or her interest in the property to be affected by this bylaw shall be given the opportunity to be heard at this Hearing. No one will be or should feel discouraged or prevented from making their views known.

After this Hearing is concluded, the Council may, without further notice, give whatever effect Council deems proper to the representations made at this Hearing.

During a Public Hearing, people sometimes become enthusiastic or emotional. Regardless of whether you favour or oppose any application or argument, please refrain from applause or other expressions of emotion. Restraint enables others whose views may or may not coincide with your own to exercise their right to express their views and have them heard in as impartial a forum as possible.

Thank you for your patience and cooperation, now let us proceed with the Hearing.

3. **ADOPTION OF AGENDA**
4. **MINUTES**
5. **REGISTERED PETITIONS AND DELEGATIONS**
6. **UNFINISHED BUSINESS**
7. **RECOMMENDATIONS FROM STAFF FOR DECISIONS**
 - a. Development and Engineering Services

Bylaw 1606-A6 to rezone 7357-10th Street from R-1 to R-3A

The Mayor asked for the first time at 6:03 pm if anyone here wished to speak?

David Lane, 960 Central Ave (within 100m of the property), spoke regarding:

- on-street parking (does not have this option for his location)
- issues with parking in back alley and turning radius at the corner of the property for vehicles utilizing the back alley

The Mayor asked for the second time at 6:11 pm if anyone here wished to speak?

The Mayor asked for the third time at 6:19 pm if anyone here wished to speak?

8. REQUESTS ARISING FROM CORRESPONDENCE

9. INFORMATION ITEMS

10. BYLAWS

11. LATE ITEMS

12. QUESTIONS FROM THE PUBLIC AND THE MEDIA

13. ADJOURNMENT

The Mayor concluded the Public Hearing at 6:20 pm.

The meeting was adjourned at 6:21 pm.

MOVED BY: THOMPSON

SECONDED BY: BUTLER

RESOLVED THAT the meeting be adjourned at 6:21 pm.

CARRIED

Mayor Frank Konrad

Deputy Corporate Officer - Daniel
Drexler

DRAFT

**THE CORPORATION OF THE CITY OF GRAND FORKS
REGULAR MEETING OF COUNCIL**

**Monday, October 30, 2017, 7:00 pm
7217 - 4th Street, City Hall Council Chambers**

PRESENT: Mayor Frank Konrad
Councillor Julia Butler
Councillor Chris Hammett
Councillor Neil Krog
Councillor Colleen Ross (via Telephone from 7:04pm – 8:34pm)
Councillor Christine Thompson
Councillor Bev Tripp

ADMINISTRATION: Diane Heinrich - Chief Administrative Officer - interim /
Corporate Officer
Daniel Drexler - Deputy Corporate Officer
Juliette Rhodes - Chief Financial Officer (until 8:53pm)
David Reid - Manager of Operations (until 9:03pm)
Dolores Sheets - Manager of Development & Engineering
Services
Graham Watt - Senior Planner

GALLERY

1. CALL TO ORDER

Mayor Konrad called the Regular Meeting to order at 7:00 pm.

2. ADOPTION OF AGENDA

a. Adopt agenda

October 30, 2017, Regular Meeting agenda

Brief discussion ensued regarding potential Committee of the Whole items that were being brought forward to a Regular Meeting of Council.

MOVED BY: THOMPSON

SECONDED BY: HAMMETT

RESOLVED THAT Council adopts the October 30, 2017, Regular Meeting agenda as presented.

CARRIED

3. **MINUTES**

a. Adopt minutes - COTW

October 16, 2017, Committee of the Whole Meeting minutes

MOVED BY: THOMPSON

SECONDED BY: HAMMETT

RESOLVED THAT Council adopts the October 16, 2017, Committee of the Whole Meeting minutes as presented.

CARRIED

b. Adopt minutes - Public Hearing

October 16, 2017, Public Hearing Meeting minutes

MOVED BY: BUTLER

SECONDED BY: THOMPSON

RESOLVED THAT Council adopts the October 16, 2017, Public Hearing Meeting minutes as presented.

CARRIED

c. Adopt minutes - Regular

October 16, 2017, Regular Meeting minutes

MOVED BY: TRIPP

SECONDED BY: HAMMETT

RESOLVED THAT Council adopts the October 16, 2017, Regular Meeting minutes as presented.

CARRIED

4. **REGISTERED PETITIONS AND DELEGATIONS**

- a. Boundary Country Regional Chamber of Commerce
Quarterly Report and Fee for Service request for 2018
Cathy Korolek gave a short review of the BCRCC highlighting:
- new executive director
 - movies in the park
 - community event attendance and BCRCC events
 - fee for service request
 - ambitious schedule for 2018 for promoting the City and region

Discussion ensued regarding:

- financial budgets for 2017 and 2018
- availability of financial statements to the City
- communications with BCRCC members
- scheduling of BCRCC board meetings
- travel needs and reimbursements

MOVED BY: THOMPSON

SECONDED BY: HAMMETT

RESOLVED THAT Council receives for information the Quarterly Report and Fee for Service request for 2018 from The Boundary Country Regional Chamber of Commerce.

Opposed (2): BUTLER, and TRIPP

CARRIED

MOVED BY: THOMPSON

SECONDED BY: HAMMETT

RESOLVED THAT Council refers the Fee for Service request to the 2018 budgeting process.

Opposed (2): BUTLER, and TRIPP

CARRIED

5. UNFINISHED BUSINESS

6. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL

a. Corporate Officer's Report

Written reports of Council

MOVED BY: TRIPP

SECONDED BY: KROG

RESOLVED THAT all written reports of Council submitted to the October 30, 2017, Regular Meeting be received.

CARRIED

7. REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

a. Corporate Officer's Report

Verbal report from Council's representative to the Regional District of Kootenay Boundary

Read the RDKB agendas here:

<https://rdkb.civicweb.net/filepro/documents/314>

The Mayor gave a brief update regarding the RDKB Board meeting:

- Partners for Climate Protection (PCP) - outreach program was launched. If the City is not part of the PCP program the Mayor suggested to join the program.

- discussion regarding marihuana legislation options

MOVED BY: THOMPSON

SECONDED BY: BUTLER

RESOLVED THAT Mayor Konrad's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.

CARRIED

8. RECOMMENDATIONS FROM STAFF FOR DECISIONS

a. Processes for Council Minutes

Corporate Services

Discussion ensued regarding:

- transparency
- Roberts Rules Of Order recommendations
- the motion itself is the important part
- past experiences with other boards
- accountability of the individual
- possible grand standing

MOVED BY: HAMMETT

SECONDED BY: THOMPSON

RESOLVED THAT Council instructs staff to omit the Councillor's name that moves or seconds a resolution during the minute taking processes for any type of Council or Committee meeting(s) as of November 1, 2017.

Opposed (4): KONRAD, BUTLER, ROSS, and TRIPP

DEFEATED

b. Stakeholder Submission – Cannabis Legalization and Regulation in BC

Engineering and Development Services

Discussion ensued regarding the various options. The majority of Council agreed with the following:

Minimum Age - 19 years;

Personal Possession - 30g;

Public Consumption - no, unless in designated areas;

Drug-impaired Driving - zero tolerance;

Personal Cultivation - 4 plants;

Distribution Model - no preference as long as it's safe, fair, and regulated;

Retail - no preference as long as it's safe, fair, and regulated.

Council asked to include a requirement for public education to be added to the response letter.

MOVED BY: KROG

SECONDED BY: HAMMETT

RESOLVED THAT Council supports the following policy submissions to the Province's stakeholder feedback process: Minimum Age - 19 years; Personal Possession - 30g; Public Consumption - no, unless in designated areas; Drug-impaired Driving - zero tolerance; Personal Cultivation - 4 plants; Distribution Model - no preference as long as it's safe, fair, and regulated; Retail - no preference as long as it's safe, fair, and regulated; Public Education - must be done.

CARRIED

c. Solid Waste Contract Review

Outside Works

Brief discussion ensued regarding the upcoming open house and topics to be discussed.

MOVED BY: KROG

SECONDED BY: BUTLER

RESOLVED THAT Council directs staff to hold a public engagement session prior to the end of November and report back on the results.

CARRIED

d. Fire Season Deployment Reimbursement

Fire Chief

Brief discussion ensued regarding the report and the training grounds facility.

MOVED BY: BUTLER

SECONDED BY: TRIPP

RESOLVED THAT Council approves of the surplus of the provincial fire season deployment funds, after expenses, in the amount of approximately \$11,330 to be applied to the Volunteer Firefighter Training Facility to contract the work of insulating the burn building fire room.

CARRIED

9. REQUESTS ARISING FROM CORRESPONDENCE

10. INFORMATION ITEMS

- a. Memo - Quarter 3, 2017 Financials

Chief Financial Officer

Brief discussion ensued regarding the report.

MOVED BY: THOMPSON

SECONDED BY: BUTLER

RESOLVED THAT Council receives for information the memorandum from the Chief Financial Officer regarding the Quarter 3, 2017 Financial Reports.

CARRIED

- b. Downtown Business Association

Request for an updated 'Action Plan' from the City based on joint meetings of November 11th and December 14th, 2016.

Staff report also attached.

Discussion ensued regarding:

- DBA requests
- parking time limits

- speed limits downtown
- current safety issues
- way-finding signage
- topics to be included at the Open House on November 8, 2017

MOVED BY: BUTLER

SECONDED BY: HAMMETT

RESOLVED THAT Council receives for information the request from the Downtown Business Association regarding an updated 'Action Plan' from the City along with the staff report.

CARRIED

MOVED BY: BUTLER

SECONDED BY: TRIPP

RESOLVED THAT Council directs staff to engage residents in a discussion on the speed limit and parking time limits downtown.

CARRIED

c. Memo Disc Golf Funding and Stewardship Oct 2017

Development and Engineering Services

MOVED BY: KROG

SECONDED BY: BUTLER

RESOLVED THAT Council receives for information the memorandum regarding the disc golf funding and stewardship from the Manager of Development and Engineering Services.

CARRIED

11. BYLAWS

a. Bylaw 1606-A6 - rezone 7357-10th St. from R-1 to R-3A

Development and Engineering Services

Councillor Tripp recused herself for this topic at 8:53 pm.

Discussion ensued regarding:

- property and parking stalls locations
- use of the property
- turning radius in back alley

MOVED BY: KROG

SECONDED BY: THOMPSON

RESOLVED THAT Council gives third reading to the Zoning Bylaw Amendment No. 1606-A6.

CARRIED

- b. Bylaw 1919-A2 - Introduction of OCP Bylaw Amendment and Zoning Bylaw replace and repeal

Development and Engineering Services

Councillor Tripp returned to the meeting at 9:02 pm.

The Mayor called for a brief recess at 9:02pm. The meeting was called back to order at 9:08 pm.

Discussion ensued regarding:

- amount of zones tiny homes and carriage houses are allowed
- process for public hearing, workshops, and future readings of the bylaws
- zoning map and potential tiny home zones
- lot coverages and parking
- amount of zones and similarities between zones
- community use zone and usage

MOVED BY: TRIPP

SECONDED BY: THOMPSON

RESOLVED THAT Council gives first and second reading to Official Community Plan Bylaw Amendment 1919-A2.

CARRIED

MOVED BY: KROG

SECONDED BY: THOMPSON

RESOLVED THAT Council gives first and second reading to Zoning Bylaw 2039.

CARRIED

MOVED BY: THOMPSON

SECONDED BY: KROG

RESOLVED THAT Council gives first and second reading to Zoning Bylaw Repeal 1606-R1.

CARRIED

MOVED BY: THOMPSON

SECONDED BY: KROG

RESOLVED THAT Council gives public hearing to Bylaws 1919-A2, 2039, and 1606-R1 on November 27, 2017, at 6:00 pm at City Hall.

CARRIED

- c. Bylaw 1959-A1 - Parks Access Amendment
Development and Engineering Services

Discussion ensued regarding:

- timelines for being allowed in the park
- timelines for temporary shelters

MOVED BY: THOMPSON

SECONDED BY: KROG

RESOLVED THAT Council gives final reading and adopts the "City of Grand Forks Parks Access Amendment Bylaw No. 1959-A1, 2017".

CARRIED

- d. Bylaw 2041 - Revenue Anticipation 2018

Chief Financial Officer

MOVED BY: BUTLER

SECONDED BY: THOMPSON

RESOLVED THAT Council gives three readings to Bylaw No. 2041, "2018 Revenue Anticipation Borrowing Bylaw".

CARRIED

12. LATE ITEMS

13. QUESTIONS FROM THE PUBLIC AND THE MEDIA

Kate Saylors, Grand Forks Gazette inquired regarding

BCRCC:

- proposed budget for 2018 and adoption process by the board

- fee for service request

DBA:

- public consultation regarding speed limits

Gloria Koch commented regarding tenting time limits in park and that sun shelters for children might be seen as tents. She also inquired regarding consuming alcohol in the parks and was advised of laws against public alcohol consumption.

14. ADJOURNMENT

The Regular Meeting was adjourned at 9:48 pm

MOVED BY: KROG

SECONDED BY: THOMPSON

RESOLVED THAT the Regular Meeting be adjourned at 9:48pm.

CARRIED

Mayor Frank Konrad

Deputy Corporate Officer - Daniel
Drexler

DRAFT

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Procedure Bylaw / Chief Administrative Officer
Date: November 14th, 2017
Subject: Reports, Questions and Inquiries from the Members of Council
Recommendation: **RESOLVED THAT ALL WRITTEN REPORTS SUBMITTED BY MEMBERS OF COUNCIL BE RECEIVED.**

BACKGROUND: Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

Benefits or Impacts of the Recommendation:

General: The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.

Strategic Impact: Members of Council may ask questions, seek clarification and report on issues.

Policy/Legislation: The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

Recommendation: **RESOLVED THAT ALL WRITTEN REPORTS SUBMITTED BY MEMBERS OF COUNCIL BE RECEIVED.**

- OPTIONS:**
- 1. RESOLVED THAT ALL WRITTEN REPORTS SUBMITTED BY MEMBERS OF COUNCIL, BE RECEIVED**
 - 2. RESOLVED THAT COUNCIL DOES NOT RECEIVE THE REPORTS FROM MEMBERS OF COUNCIL.**

	
Department Head or CAO	Chief Administrative Officer

Councillor's Report for November 14, 2017
Beverley Tripp

On Friday, November 3rd I attended a community meeting at the Gospel Chapel, which well over 60 Grand Forks residents attended. The topic of "homelessness" has, by now, touched virtually everyone in the community in some way or form. As I see it, the term, "homelessness" doesn't even remotely describe the troubling issue that is gripping our community, and indeed, most others nation-wide. It, along with those experiencing housing change, poverty, disenfranchisement from society, increased criminal activity, drug dealing/drug addiction, and mental health issues more adequately encompasses what is happening here. But it's a catchall phrase that most understand so I will use it in this report, even though I realize it's far too limiting a term.

I believe that many of the residents who showed up for the community meeting had concerns stemming from their personal interactions and/or connection to any, or perhaps all – of the above-named issues, and were hoping to get some answers for the frustration and helplessness that they feel over the City's seeming lack of response to the issue. It became evident very early on in the meeting that there was an extreme divide among those present over philosophical ideologies concerning how to deal with this. On one side are those who have been targets of victimization through crime, vandalism and intimidation. They are frustrated, angry, and afraid, and rightly so, because they have been violated and there seems to be no recourse for the crimes committed against them. Last week, I received an email from one resident who expressed her concern that the message from the community meeting was that those law-abiding citizens who have been victimized were "stupid to have left lawn ornaments in place, bicycles unchained, lawn tractors in view, car windows open and that you can only walk at night with a body guard." Those good folks who make up the fabric of our community need to be reassured that the crimes against them are being addressed and that something is being done to bring back law and order! On the other side are those working professionally with, or volunteering with the "homeless." Their philosophy embraces an empathetic ethic where the impression is given that compassion minimizes measures of justice and retribution. As I see it, both are necessary if we are to be successful in dealing with this issue in our community. People do not live "on an island;" they live in community and everything they do affects others. In other words, we are neighbors. Our legal system is [supposedly] set up to bring justice to those who break the law and protect the rest of society from those bad behaviors. Yet much about our society is broken and many of our neighbors end up being the unfortunate victims of that brokenness. I believe in an integrated model that would address both the lawlessness issue and also offer the practical solutions that bring about lasting change leading to our neighbors becoming contributing members of society.

In terms of information sharing at the meeting, I found it was encouraging to hear from groups like Citizens On Patrol, who spoke about what they are doing to help be extra sets of "eyes and ears," looking out for potential criminal activity around town. This group is desperately looking for more volunteers to increase week-end patrols. They meet every third Thursday at 7 pm. at Community Futures. It was also suggested that getting to know your neighbors and putting Neighborhood Watch programs in place could be effective in specific neighborhoods; Lorraine Dyck offered to assist with setting these up. I shared that Council is working on getting a meeting with the Nelson RCMP detachment to speak with them about the need to beef up policing services in our area. On the addictions/recovery side, a lot was shared about which agencies and services are working in the Boundary region, and what opportunities and options are available for those experiencing mental health or addiction issues. Dara Sutton, Executive Director for BWC, also shared extensively about Housing First, an intervention initiative to end homelessness, and a step by step plan to work up a strategic plan for our area.

Since then, I have had a number of meetings and conversations with members of the community about this issue. I am looking forward to attending the Boundary Interagency Group meeting on Tuesday,

November 14th as an appointed representative from the City, and I will continue to be learning, engaging, networking, and doing all I can to help work toward positive solutions to this very complex issue.

Several months ago when the Whispers of Hope issue arose with Council, I asked that a Town Hall meeting be organized by the City. I felt that many people in the community who would greatly benefit from one. Having engaged with more residents since then I see that the appetite for one is even greater, so I will be bringing a motion forward at the November 14th Regular Meeting for a Town Hall meeting to take place.

Respectfully submitted,

Beverley Tripp

REPORT TO COUNCIL

TO: Mayor and Council
FROM: Councillor Christine Thompson
DATE: November 14, 2017
SUBJECT: Report to Council

I want to compliment the Downtown Business Association for hosting another great Fright Fest on October 28th. I had great fun (along with Kate Saylor from the Gazette and James Wilson from Telus) in judging the best costumes in each category. They were all wonderful costumes and it was not an easy task to make a choice. I had to wait in line to tour the "Haunted Hotel" as they only allowed six "guests" in at a time, but it was well worth the wait.

Friday, November 3rd I attended an informal community meeting at the Gospel Chapel where an estimated 65 citizens attended. This was the second informal meeting that was held; I was not in attendance at the first one. The purpose of this gathering was to bring people together to discuss options to find ways to strengthen the community. We heard presentations from Citizens on Patrol on what they do and the fact that they need more volunteers to provide better service for the community. Their purpose is to observe and to report to the RCMP any activity that could require police attendance. Dara Sutton gave a presentation on the Housing First initiative. More information on this program can be found on the facebook page "Housing for Everyone". This is an RCMP based program where volunteers must agree to a Criminal Records Check (at no cost) and are provided training on how what to do as a COP volunteer. Other issues discussed included a Block or Neighbourhood Watch program, holding a free clinic at the Gospel Chapel for people to engrave personal items such as bicycles, putting on a volunteer fair, and Court Watch.

From recent news broadcasts and other media, the City's resolution to abolish daylight savings time endorsed at the UBCM has received the attention of Premier Horgan. He has been inundated with thousands of emails on this issue and has advised that a decision on this matter will be made at some point in the future.

I have been invited to sit at the table of the Boundary Early Years Advisory Committee. Mayor Konrad has authorized me to attend, as an observer, on behalf of the City.

Respectfully submitted,

Councillor Christine Thompson

Councillor's Report

November 14, 2017

Julia Butler

The Rec Commission met on Thursday, November 2 to discuss a variety of topics but most importantly, the 2018 budget. Despite a solid effort by staff, we were not able to reconcile procedures this year with the health inspector for installing a new deck at the pool. The surfacing material we have used in the past, is being rejected province wide and the cost of grinding off three layers of this product and installing tile, saw cost overruns in the hundreds of thousands with no eligible installers able to do the work before our grant funding expired. Because of this needed expense and the cost of implementing an asset management strategy, the Rec Commission will be recommending an increase in our requisition for the 2019 budget. As an increase can only be requested every five years and is required to go to referendum at the RDKB level, the funds for the deck won't be in place now until possibly 2019.

Alternatively, the new wheelchair lift will be finished within budget by the end of February and we will know by the end of the month if The Bruins will be installing an ATM at the arena. This would not only benefit their sales but encourage business at the concession as well. Ultimate Hockey is also coming to the table with a proposal to advertise on the roadside sign, in exchange for rental skates and a monetary contribution. We are very fortunate to have many community partners support our facilities by sponsoring public swimming or skating events. I'm also trying to advocate for a Tropical February event which would see pool and air temperatures rise as well as heat lamps and palm trees on the deck combined with Caribbean music! For years I have heard complaints (myself included) that parents and kids freeze, not having a leisure pool for family play. I have been told that this isn't a cost factor but has to do with health regulations for a lap pool and chlorine requirements for increased bacterial growth. Would attendance increase if temperatures did? I'd like to find out!

On Friday, I attended a meeting of concerned residents at the Gospel Chapel, to discuss homelessness, drug abuse and increasing crime in our community. Many people involved in helping the disenfranchised were present to explain services provided as well as the upcoming plans for the Housing First Initiative. This program combines many important factors other than housing, that are required to help people stay clean, maintain their residences and experience positive social and community involvement. As this wasn't an official meeting of an organization, no minutes were taken and the hosts did their best to include everyone in a respectful way.

What seem to be two diametrically opposed positions are becoming entrenched around this issue in our community. One group views the situation with the utmost compassion for the poor souls who have found themselves in such a difficult situation but are perceived as downplaying the actual damage being done in our town through crime and abuse. The other group views the situation with the utmost contempt for the individuals terrorizing our town with drug deals, violence and theft. Tired of feeling blamed for not preventing the thefts they tend to lack compassion for the homeless in our town. I would suggest that both points of view need to be incorporated to find a long- term solution to the problem.

First of all, we are dealing with human beings who are someone's son, daughter, mother father etc. and we as a country need to find better treatment methods, with higher than a 17% success rate. I fully

support the Housing First Initiative as being one long term solution moving forward but this plan takes time to effect change. As well, I truly believe, that only a renewed value placed back on the family, through multimedia, educational materials in our schools and training for couples on how to have a healthy relationship, will help prevent the abuse and trauma of children, thus preventing them from self medicating as adults. But again, this takes time. The abuse, trauma and addiction witnessed by these children is most often passed on to the next generation and acted out on our streets so, in the meantime, we definitely, as a community, need to find a short-term solution to improve our situation. I am disappointed that council has not yet met with the RCMP to request more police services in our area but am still hopeful this will happen soon. We also need to connect with IHA, to find out how to get more mental health services here - now! Others I have spoken with are requesting a town hall meeting so that everyone has a safe place to voice their concerns and suggestions. I would certainly support this happening as soon as possible.

Other short- term solutions that were brought forward at the meeting included:

Citizens on Patrol – This group would be greatly enhanced by more volunteers. Although they do not confront suspicious situations they are an invaluable set of eyes on the street with a direct line to the RCMP.

Neighbourhood Watch – Councillor Hammett had some excellent suggestions on how to set one up in your area as well as sharing the reasons why it works so well.

Documentation – Writing down serial numbers or taking pictures of valuables so they can be properly identified if stolen. Locking up your possessions, phoning in suspicious activity or even photographing the activity. Although we all remember a time not too long ago when this wasn't required and I certainly begrudge having to lock my door and gate, prevention is partially my responsibility.

Respectfully submitted,

Julia Butler

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council

From: Procedure Bylaw / Council

Date: November 14th, 2017

Subject: Report – from the Council's Representative to the Regional District of Kootenay Boundary

Recommendation: **RESOLVED THAT MAYOR KONRAD'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

BACKGROUND: Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

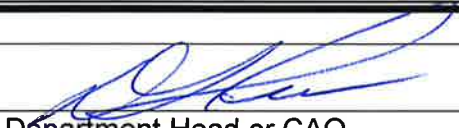

Benefits or Impacts of the Recommendation:

General: The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

Policy/Legislation: The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

Recommendation: **RESOLVED THAT MAYOR KONRAD'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

- OPTIONS:**
1. **RESOLVED THAT MAYOR KONRAD'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**
 2. **RECEIVE THE REPORT AND REFER ANY ISSUES FOR FURTHER DISCUSSION OR A REPORT: UNDER THIS OPTION, COUNCIL PROVIDED WITH THE INFORMATION GIVEN VERBALLY BY THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY DIRECTOR REPRESENTING COUNCIL AND REQUESTS FURTHER RESEARCH OR CLARIFICATION OF INFORMATION FROM STAFF ON A REGIONAL DISTRICT ISSUE.**

	
Department Head or CAO	Chief Administrative Officer

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council

From: Chief Administrative Officer / Corporate Officer

Date: November 14th, 2017

Subject: Grand Forks Downtown Business Association Fee for Service Funding Agreement

Recommendation: **RESOLVED THAT Council approves of the Fee for Service Funding Agreement for 2017, between the City of Grand Forks and the Grand Forks Downtown Business Association, and further authorizes the release of the \$5,000 funding to the Grand Forks Downtown Business Association.**

BACKGROUND: The Grand Forks Downtown Business Association (DBA) presented a delegation in the spring of 2017 to Council, asking to have funding in the amount of \$5000 issued to their organization, in turn, for a provision of services that they would provide to the City. Council determined to allocate funding to the DBA contingent on the association becoming a Society under the Societies Act. The DBA has recently supplied the City with a copy of their certificate advising that they have become a society organization and were now able to receive the requested funding. At their October 16th Regular Meeting, Council adopted a resolution that the City would release the funding to the DBA in the amount of \$5,000; and further directed staff to provide a Fee for Service agreement.

The proposed Fee for Service Funding agreement is before Council for consideration and subsequent approval; additionally, a copy of the agreement is attached for Council's reference which indicates the highlighted areas that were contributed by the Grand Forks Downtown Business Association.

Benefits or Impacts of the Recommendation:

General: Fee for service agreements between an entity and the organization allow the exchange of funding for services for the betterment of the community.

Strategic Impact: Economic Development, Community Livability, Fiscal Responsibility

Financial: The funding for 2017 is in the amount of \$5000

Policy/Legislation: Council has the authority to enter into agreements where funding is exchanged for services benefiting the community

Attachments: - Fee for Service Agreement; and highlighted copy for reference purposes

REQUEST FOR DECISION

— REGULAR MEETING —



Recommendation:

RESOLVED THAT Council approves of the Fee for Service Funding Agreement for 2017, between the City of Grand Forks and the Grand Forks Downtown Business Association, and further authorizes the release of the \$5,000 funding to the Grand Forks Downtown Business Association

OPTIONS:

- 1. RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT.**
- 2. RESOLVED THAT COUNCIL DOES NOT ACCEPT THE STAFF REPORT.**
- 3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.**

	
Department Head or CAO	Chief Administrative Officer



GRAND FORKS DOWNTOWN BUSINESS ASSOCIATION FEE FOR SERVICE FUNDING AGREEMENT

THIS AGREEMENT made the 16th day of October 2017.

BETWEEN: **THE CORPORATION OF THE CITY OF GRAND FORKS**
7217-4TH Street
Box 220
Grand Forks, BC
VOH 1H0
(Hereinafter called "the City")

OF THE FIRST PART

AND **GRAND FORKS DOWNTOWN BUSINESS ASSOCIATION**
221 Market Ave PO box 2018, Grand Forks, BC V0H 1H0
(Hereinafter called "the Service Provider")

OF THE SECOND PART

WHEREAS the GRAND FORKS DOWNTOWN BUSINESS ASSOCIATION agrees to provide the following services to the City for the organizations' funding:

1. To promote a vibrant, economically viable downtown that celebrates our history, and artistic and cultural communities.
2. Communicate with all of the downtown businesses to keep them informed of events and activities.
3. Work with local government on behalf of business members to improve the business environment.

NOW THEREFORE THIS AGREEMENT WITNESSETH that the Parties hereto in consideration of the promises and mutual covenants hereinafter contained, do mutually agree as follows:

Definitions:

- (a) **Annual Financial Plan:** Financial Plan of the City prepared in accordance with the Community Charter.
- (b) **Twice a Year Reporting:** Summary of activities of the Grand Forks Downtown Business Association presented to the City as a Delegation at a Committee of the Whole Meeting on a twice a year basis March & August in alignment with the

City's fiscal year of January – December.

- (c) **Approved Annual Budget:** Amount of funding allocated in the Fiscal Year and taxed for the Grand Forks Downtown Business Association Fee for Service.
- (d) **Approved Funding:** Amount of funding planned in the Annual Financial Plan subject to approval on an annual basis in the Approved Annual Budget.
- (e) **DBA:** The acronym for Grand Forks Downtown Business Association
- (f) **Council:** City of Grand Forks City Council
- (g) **Fiscal Year (City):** January to December in any year for which the funding for the Grand Forks Downtown Business Association is approved and allocated by Council.
- (h) **Fiscal Year (DBA):** April 1st to March 31st in any year for which the funding for the Grand Forks Downtown Business Association is approved by Council and allocated by the Association.
- (g) **Grand Forks Downtown Business Association Service:** the services listed on the first page of this agreement and/ or _____

1. **Term of Operating Agreement**

The Operating Agreement takes effect on the 1st day of January, 2017 and terminates on the 31st day of December, 2017, unless the Parties enter into a renewal option for a further Term provided a written notice has been provided by either Party on or before **December 11th, 2017** (future years would be Sept 1st). The renewal option is at the discretion of the City.

2. **Service Mandate**

The Society shall set a standard of service that takes into consideration Approved Funding, donations and grants towards this Service.

3. **Service Requirements:**

In operating the Grand Forks Downtown Business Association Service, the Service Provider:

- (a) Must maintain all supporting details and records of Revenues and Expenditures relating all funds transferred from the City to DBA.
- (b) Must use funds provided by the City solely for the purposes as per Definitions in (g) above, i.e. **Grand Forks Downtown Business Association Service (s)**.
- (c) Must carry forward into the next Fiscal Year any surplus arising from the operation of the Grand Forks Downtown Business Association.
- (d) Must comply and operate within the rules and regulations issued by Work Safe BC governing workers and volunteers on the Building and Premises.
- (e) Work with the City to promote business values/initiatives that represent

the area.

- (f) Must comply and operate within the rules and regulations as defined in the *Societies Act* as it pertains to their Association.

4. **Timely Release of Funds**

The transfer of approved annual funding from the City will occur as follows: on or before **November 30th, 2017** (future date to be agreed upon by the DBA and the City) in the amount of \$5,000. The Grand Forks Downtown Business Association to provide an **invoice two weeks** (future would be four weeks) prior to funding date.

5. **Annual Report & Twice a Year Reporting**

The DBA is responsible for providing a summary of activities of the Grand Forks Downtown Business Association presented to the City on a twice a year basis (March & August), in alignment with the City's fiscal period, and shall be provided in a summary format in the Grand Forks Downtown Business Association Annual Report. The annual report to include the Annual Financial Statements prepared by the Grand Forks Downtown Business Association Bookkeeper for April 1st 2017 to March 31st 2018. The Annual Report would suffice as one of the reporting periods required by the City.

6. **Termination of Funding:**

The City may terminate the funding to the Service Provider:

- (a) Non-compliance with any provisions of this Funding Agreement
- (b) Failure to provide accountability on the funds received from the City
- (c) Failure to provide Bi-Annual Reports to the City.
- (d) Failure to meet with the City when requested to do so.

7. **Record Keeping and Statistical Information**

The Service Provider shall maintain accurate records of receipts and disbursements of funds allocated by the City. These shall be made available to the City when requested and/or shall be included in a summary format in the Bi-Annual Reports.

8. **Funding Allocation for Fee for Service:**

During the term of this agreement, the City agrees to allocate the annual amount of \$5,000 (five thousand dollars). Once the City's financial Plan has been approved, the City shall transfer funds in accordance with Clause 4.

9. **Annual Funding Submission:**

The Service Provider shall submit on an annual basis and no later than September 1st, 2017, (for future years) a request for funding outlining details of staffing request, hours of operation, employee wages and benefits. The City shall review the submission and confirm the allocation for the next Fiscal Year

through the next Fiscal Year budgeting process. The allocated funding may be reduced from the previous Fiscal Year if there are unallocated funds and surpluses.

10. **Work Safe BC**

The Service Provider must comply with Rules and Regulations governing work place and any violations issued by Work Safe BC must be complied with and rectified and fines issued must be paid by the Service Provider and not from the funds allocated from the City.

11. **Notice**

Any notice required to be given by this Agreement will be validly given if delivered by hand or addressed by mail and will be deemed to have been received by the other Party two (2) days after posting in Grand Forks Post Office in British Columbia or on the date of hand delivery. Any notice so given shall be addressed;

if to the City: The Corporate Officer, The Corporation of the City of Grand Forks, 7217-4th Street, Box 220 Grand Forks, B.C. V0H 1H0;

and if to the Service Provider: Grand Forks Downtown Business Association, 221 Market Ave PO box 2018, Grand Forks, BC V0H 1H0 Grand Forks, British Columbia V0H 1H0.

13. **Freedom of Information**

Personal information is collected by the City of Grand Forks pursuant to the Local Government Act, the Community Charter and other Acts and Statutes and City By-Laws for the purpose of administering City operations. Information on this Agreement may routinely be made available to the public under Freedom of Information Legislation. The Service Provider must make available to the City information requested under the Freedom of Information Act relating to the operation of the Grand Forks Downtown Business Association. The record keeping and minutes must be kept in compliance with the Local Government Act, Community Charter and the Freedom of Information Act.

14. **Settlement of Disputes**

Most disputes arising between the Service Provider and the City shall be discussed and settled between the Service Provider's Representative and the Chief Administrative Officer. The Service Provider or the Chief Administrative Officer may advance the dispute to City Council whose decision shall be final and binding.

IN WITNESS WHEREOF the Parties have hereunto set their respective hands and Seals the day and the year first above written.



Settle down.

GRAND FORKS DOWNTOWN BUSINESS ASSOCIATION FEE FOR SERVICE FUNDING AGREEMENT

THIS AGREEMENT made the _____ day of _____ 2017.

BETWEEN: **THE CORPORATION OF THE CITY OF GRAND FORKS**
7217-4TH Street
Box 220
Grand Forks, BC
VOH 1H0
(Hereinafter called "the City")

OF THE FIRST PART

AND **GRAND FORKS DOWNTOWN BUSINESS ASSOCIATION**
(address) _____
Grand Forks, BC V0H 1H0
(Hereinafter called "the Service Provider")

OF THE SECOND PART

WHEREAS the GRAND FORKS DOWNTOWN BUSINESS ASSOCIATION agrees to provide the following services to the City for the organizations' funding:

1. _____ to be filled in by the association _____
2. _____
3. _____
4. _____

NOW THEREFORE THIS AGREEMENT WITNESSETH that the Parties hereto in consideration of the promises and mutual covenants hereinafter contained, do mutually agree as follows:

Definitions:

- (a) **Annual Financial Plan:** Financial Plan of the City prepared in accordance with the Community Charter.
- (b) **Twice a Year Reporting:** Summary of activities of the Grand Forks Downtown Business Association presented to the City as a Delegation at a Committee of the Whole Meeting on a twice a year basis (March & August) in alignment with the City's fiscal year of January – December.

- (c) **Approved Annual Budget:** Amount of funding allocated in the Fiscal Year and taxed for the Grand Forks Downtown Business Association Fee for Service.
- (d) **Approved Funding:** Amount of funding planned in the Annual Financial Plan subject to approval on an annual basis in the Approved Annual Budget.
- (e) **DBA:** The acronym for Grand Forks Downtown Business Association
- (f) **Council:** City of Grand Forks City Council
- (g) **Fiscal Year (City):** January to December in any year for which the funding for the Grand Forks Downtown Business Association is approved and allocated by Council.
- (h) **Fiscal Year (DBA):** _____ to _____ in any year for which the funding for the Grand Forks Downtown Business Association is approved by Council and allocated by the Association.
- (g) **Grand Forks Downtown Business Association Service:** the services listed on the first page of this agreement and/ or _____

1. **Term of Operating Agreement**

The Operating Agreement takes effect on the 1st day of January, 2017 and terminates on the 31st day of December, 2017, unless the Parties enter into a renewal option for a further Term provided a written notice has been provided by either Party on or before **December 11th, 2017 (future years would be Sept 1st).** The renewal option is at the discretion of the City.

2. **Service Mandate**

The Society shall set a standard of service that takes into consideration Approved Funding, donations and grants towards this Service.

3. **Service Requirements:**

In operating the Grand Forks Downtown Business Association Service, the Service Provider:

- (a) Must maintain all supporting details and records of Revenues and Expenditures relating all funds transferred from the City to DBA.
- (b) Must use funds provided by the City solely for the purposes as per Definitions in (g) above, i.e. **Grand Forks Downtown Business Association Service (s).**
- (c) Must carry forward into the next Fiscal Year any surplus arising from the operation of the Grand Forks Downtown Business Association.
- (d) Must comply and operate within the rules and regulations issued by Work Safe BC governing workers and volunteers on the Building and Premises.
- (e) Work with the City to promote business values/initiatives that represent the area.

- (f) Must comply and operate within the rules and regulations as defined in the *Societies Act* as it pertains to their Association.
4. **Timely Release of Funds**
The transfer of approved annual funding from the City will occur as follows: on or before **November 30th, 2017** (future date to be agreed upon by the DBA and the City) in the amount of \$5,000. The Grand Forks Downtown Business Association to provide **an invoice two weeks** (future would be four weeks) prior to funding date.
5. **Annual Report & Twice a Year Reporting**
The DBA is responsible for providing a summary of activities of the Grand Forks Downtown Business Association presented to the City on a twice a year basis (**March & August**), in alignment with the City's fiscal period, and shall be provided in a summary format in the Grand Forks Downtown Business Association Annual Report. The annual report to include the Annual Financial Statements prepared by the Grand Forks Downtown Business Association Bookkeeper for **_____fiscal start date_____ to _____fiscal end date_____**. The Annual Report would suffice as one of the reporting periods required by the City.
6. **Termination of Funding:**
The City may terminate the funding to the Service Provider:
(a) Non-compliance with any provisions of this Funding Agreement
(b) Failure to provide accountability on the funds received from the City
(c) Failure to provide Bi-Annual Reports to the City.
(d) Failure to meet with the City when requested to do so.
7. **Record Keeping and Statistical Information**
The Service Provider shall maintain accurate records of receipts and disbursements of funds allocated by the City. These shall be made available to the City when requested and/or shall be included in a summary format in the Bi-Annual Reports.
8. **Funding Allocation for Fee for Service:**
During the term of this agreement, the City agrees to allocate the annual amount of \$5,000 (five thousand dollars). Once the City's financial Plan has been approved, the City shall transfer funds in accordance with Clause 4.
9. **Annual Funding Submission:**
The Service Provider shall submit on an annual basis and no later than September 1st, 2017, **(for future years)** a request for funding outlining details of staffing request, hours of operation, employee wages and benefits. The City shall review the submission and confirm the allocation for the next Fiscal Year through the next Fiscal Year budgeting process. The allocated funding may be

reduced from the previous Fiscal Year if there are unallocated funds and surpluses.

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The Service Provider must comply with Rules and Regulations governing work place and any violations issued by Work Safe BC must be complied with and rectified and fines issued must be paid by the Service Provider and not from the funds allocated from the City.

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if to the City: The Corporate Officer, The Corporation of the City of Grand Forks, 7217-4th Street, Box 220 Grand Forks, B.C. V0H 1H0;

and if to the Service Provider: Grand Forks Downtown Business Association, _____ address _____, Grand Forks, British Columbia V0H 1H ____.

13. **Freedom of Information**

Personal information is collected by the City of Grand Forks pursuant to the Local Government Act, the Community Charter and other Acts and Statutes and City By-Laws for the purpose of administering City operations. Information on this Agreement may routinely be made available to the public under Freedom of Information Legislation. The Service Provider must make available to the City information requested under the Freedom of Information Act relating to the operation of the Grand Forks Downtown Business Association. The record keeping and minutes must be kept in compliance with the Local Government Act, Community Charter and the Freedom of Information Act.

14. **Settlement of Disputes**

Most disputes arising between the Service Provider and the City shall be discussed and settled between the Service Provider's Representative and the Chief Administrative Officer. The Service Provider or the Chief Administrative Officer may advance the dispute to City Council whose decision shall be final and binding.

IN WITNESS WHEREOF the Parties have hereunto set their respective hands and Seals the day and the year first above written.

SIGNED SEALED AND DELIVERED BY)

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)
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Witness

Name of Witness

)))))))))

Witness

Name of Witness

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council

From: Bylaw Enforcement Officer

Date: November 14, 2017

Subject: Provide Owner and/or Tenant Opportunity to be Heard

Recommendation: **RESOLVED THAT Council provide the owner and/or tenant of the property an opportunity to explain their plans to clean-up the property known as 987 Kettle River Drive, so that it is no longer a nuisance and the time frame within which to bring the property into compliance with the Unsightly Premises Bylaw. If council is not satisfied with the proposed actions of the owner or the owner fails to appear before council, the following resolution is in order.**

Further resolve that council authorize staff to proceed with the third and final notice, with a date and time to bring the property into compliance with the Bylaw.

BACKGROUND: The first notice was issued on September 25, 2017, requesting that the owner of the property clean up the premises and bring the property into compliance with the bylaw. A response was received from an owner of the property on October 11, 2017, stating that the tenants would be in compliance with the bylaw by October 10, 2017. Little progress was made however to clean-up the property.

The second notice was issued by registered mail on November 2, 2017, providing an additional 10 days to remedy the situation.

The property owner does have an opportunity to appear before City Council at a show cause hearing with regards to the unsightly conditions that exist on the property. After the show cause hearing Council may choose to proceed with the third and final notice which will include a date and time that the property is to be brought into compliance with the bylaw.

Benefits or Impacts of the Recommendation:

General: To achieve compliance with the Unsightly Premises Bylaw No. 1962

Strategic Impact: N/A

Financial: N/A

Policy/Legislation: N/A

REQUEST FOR DECISION

— REGULAR MEETING —



Attachments:

Copy of the First Notice, Copy of the Owner's Response, Copy of the Second Notice, Photos taken on November 1, 2017, Copy of Bylaw No. 1962.

Recommendation:

RESOLVED THAT Council provide the owner and/or tenant of the property an opportunity to explain their plans to clean-up the property known as 987 Kettle River Drive, so that it is no longer a nuisance and the time frame within which to bring the property into compliance with the Unsightly Premises Bylaw. If council is not satisfied with the proposed actions of the owner or if the owner fails to appear before council, the following resolution is in order.

Further resolve that council authorize staff to proceed with the third and final notice, with a date and time to bring the property into compliance with the Bylaw.

OPTIONS:

- 1. RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT.**
- 2. RESOLVED THAT COUNCIL DOES NOT ACCEPT THE STAFF REPORT.**
- 3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.**

	
Department Head or CAO	Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS



BYLAW ENFORCEMENT OFFICE

7217 – 4TH STREET, BOX 220 • G5

TELEPHONE 250-442-8000 • TELEPHONE 250-442-8266



**REGISTERED
DOMESTIC**
CUSTOMER RECEIPT

**RECOMMANDÉ
RÉGIME INTÉRIEUR**
REÇU DU CLIENT



2017-09-25

Dolores M. Young
9808 Mapes Rd
Vanderhoof BC
V0J 3A1

To / Destinataire	
Name / Nom	Dolores Young
Address / Adresse	
9808 Mapes Rd	
City / Prov. / Postal Code / Ville / Prov. / Code postal	
Vanderhoof, BC V0J3A1	
Declared Value / Valeur déclarée	\$
33-086-584 (14-06)	
FOR DELIVERY CONFIRMATION / CONFIRMATION DE LA LIVRAISON	
www.canadapost.ca / www.postescanada.ca	
1 888 550-6333	
CPC Tracking Number / Numéro de suivi de la SCP	RN 152 596 626 CA

FIRST NOTICE – REGISTERED MAIL

You property located at 987 Kettle River Dr. in Grand Forks has been subject of a number of complaints from concerned citizens about the condition of the property. Upon investigation by the Bylaw Department, your property is deemed unsightly.

You are required remove the debris from your property by October 10th, 2017.

A copy of the Municipal Bylaw #1962 is included as well as a Copy of “Schedule 4” of the bylaw that includes the penalties if there continues to be noncompliance.

Your coopération in this matter is appreciated.

UNSIGHTLY PREMISES BYLAW 1962

3. Unsightly Premises

3.1 *No owner shall cause, allow or permit a parcel to become or to remain unsightly, and, specifically:*

- (a) *No owner of a parcel shall cause, allow or permit the accumulation of building material on the parcel unless;*
 - (i) *The owner or occupier of the parcel is in possession of a valid building permit in respect of the accumulation; or*
 - (ii) *The accumulation is stored in a closed building or structure such that the accumulation is not visible from another parcel or highway*

Website: www.grandforks.ca

Email: info@grandforks.ca

THE CORPORATION OF THE CITY OF GRAND FORKS



BYLAW ENFORCEMENT OFFICE

7217 – 4TH STREET, BOX 220 • GRAND FORKS, BC V0H 1H0 • FAX 250-442-8000 • TELEPHONE 250-442-8266

(b) *No owner of a parcel shall cause, allow or permit the storage or accumulation, on the parcel, of all or part of a vehicle, as defined in the Motor Vehicle Act, which is not:*

(i) *validly registered or licensed in accordance with the Motor Vehicle Act for a period of 12 months and which is not housed in a garage or carport or*

(ii) *capable of movement under its own power;*

unless it is stored in a closed building or structure such that the vehicle, or any portion of a vehicle, is not visible from another parcel or a highway;

(c) *No owner of a parcel shall cause, allow or permit the accumulation on the parcel of filth, discarded materials, unwholesome matter, or rubbish of any kind, whether or not for commercial purposes or as part of a trade or calling, including but not limited to dead animals, paper products, crockery, glass, metal, plastics, plastic containers, wire, ropes, machinery, tires, appliances, and any other scrap or salvage;*

(d) *No owner of a parcel shall cause, allow or permit a building or structure, or part of a building or structure, which is missing all or a portion of its surface, covering, or coating materials to be on the parcel unless the owner is in possession of a valid building permit in respect of the building or structure;*

(e) *No owner of a parcel shall cause, allow or permit the presence of graffiti, whether in the form of pictures or words, on the parcel or on the surface of a structure on the parcel;*

(f) *No owner of a parcel shall cause, allow or permit the accumulation on the parcel of garbage not contained in a covered receptacle.*

3.2 *Owners of a parcel shall remove or cause to be removed from the parcel any accumulations of filth, discarded material, or rubbish of any kind.*

If you choose to ignore or not comply with the bylaw as stipulated above, please be advised that you may be subject to fines under the Municipal Ticketing Bylaw #1957 which allows for ticketing at a rate of \$100 per day of non-compliance for each offence described.

The Municipal Ticketing Bylaw Schedule 4 is attached.

Website: www.grandforks.ca

Email: info@grandforks.ca

THE CORPORATION OF THE CITY OF GRAND FORKS



BYLAW ENFORCEMENT OFFICE

7217 – 4TH STREET, BOX 220 · GRAND FORKS, BC V0H 1H0 · FAX 250-442-8000 · TELEPHONE 250-442-8266

At this time the City of Grand Forks would appreciate your cooperation in cleaning up this property. All materials shall be removed within 10 days of the receipt of this letter. The entire bylaw can be reviewed on the City's Website.

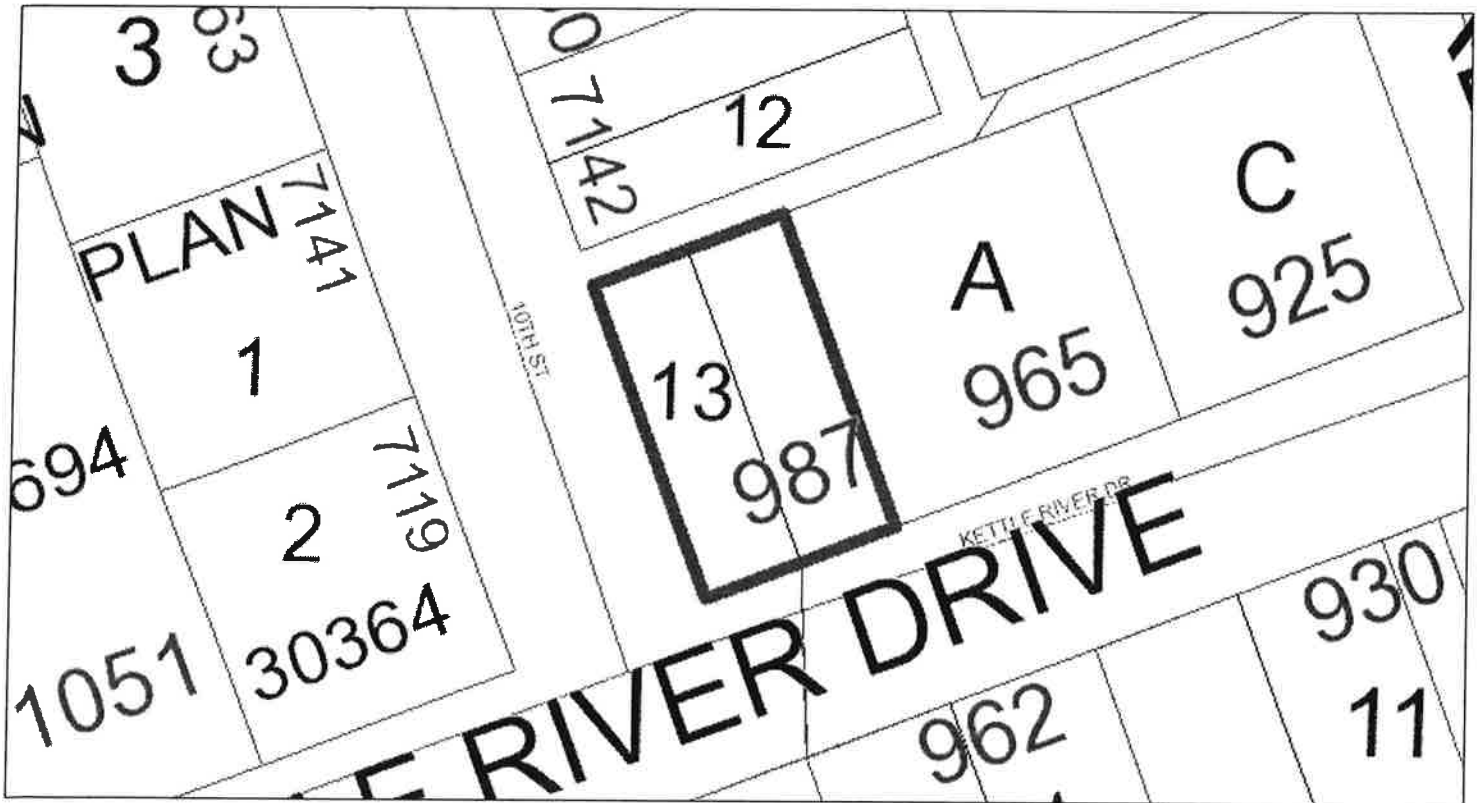
The City of Grand Forks would like to thank you in advance for your cooperation in this matter.

R.V.(Bud) Alcock
Bylaw Enforcement Officer

cc. D.Bruce, Manager Building Inspection and Bylaw Services

Owner Report

Monday, September 25, 2017



Scale 1: 722

Legal Informations

Plan:	KAP72	Section:		Jurs:	210	Lot Area:	0.164
Block:	44	Township:		Roll:	407000	Area Unit:	acr
Lot:	14	Land District:	54	PID:	003-936-813	Width (ft):	0
District Lot:	108	Electoral Area:				Depth (ft):	0
Street:	987 KETTLE RIVER DR						
Description:	Group 1 Lot 13 Block 44 Plan KAP72 District Lot 108 Group 1 Similkameen Div of Yale Land District.						

Owner Information:

DOLORES M. YOUNG

9808 MAPES RD
VANDERHOOF BC
V0J3A1

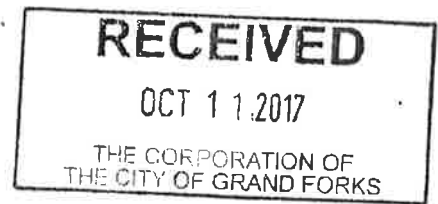
Bylaw Enforcement Office

City of Grand Forks

7217 4th St Box 220

Grand Forks , BC

VOH 1H0



Attention Mr Alcock

Re: 987 Kettle River Dr

I spoke to the tenants at 987 Kettle River Dr. They assured me that they were in contact with you or one of your officers, and that they would comply with your demands by October 10.

Please keep me informed. You can reach me by email youngdolores08@gmail.com or by telephone 1-250-567-5780.

Thank you,

Dolores Young

FILE CODE

C10 - Young, Dolores
re 987 Kettle
(Unrightly...) River Dr Reply

THE CORPORATION OF THE CITY OF GRAND FORKS



BYLAW ENFORCEMENT OFFICE

7217 – 4TH STREET, BOX 220 · GRAND FORKS, BC V0H 1H0 · FAX 250-442-8000 · TELEPHONE 250-442-8266

2017-11-02

Dolores Young
9808 Mapes Rd
Vanderhoof BC
V0J 3A1

SECOND NOTICE – REGISTERED MAIL

Your property located at 987 Kettle River drive Avenue remains in an unsightly state with no signs of visible progress.

.You are required to remove the debris within 10 days of the receipt of this letter

You will have an opportunity to appear before City Council on at the regular meeting of City Council for a show cause hearing to represent your case in regards to the unsightly condition of this property. The date of the meeting is November 14th at 7:00 PM

If no progress is made, the bylaw office will seek an order from council for remediation of the property at your expense.

UNSIGHTLY PREMISES BYLAW 1962

3. *Unsightly Premises*

3.1 *No owner shall cause, allow or permit a parcel to become or to remain unsightly, and, specifically:*

(a) No owner of a parcel shall cause, allow or permit the accumulation of building material on the parcel unless;

(i) The owner or occupier of the parcel is in possession of a valid building permit in respect of the accumulation; or

(ii) The accumulation is stored in a closed building or structure such that the accumulation is not visible from another parcel or highway

THE CORPORATION OF THE CITY OF GRAND FORKS



BYLAW ENFORCEMENT OFFICE

7217 – 4TH STREET, BOX 220 · GRAND FORKS, BC V0H 1H0 · FAX 250-442-8000 · TELEPHONE 250-442-8266

(b) *No owner of a parcel shall cause, allow or permit the storage or accumulation, on the parcel, of all or part of a vehicle, as defined in the Motor Vehicle Act, which is not:*

(i) *validly registered or licensed in accordance with the Motor Vehicle Act for a period of 12 months and which is not housed in a garage or carport or*

(ii) *capable of movement under its own power;*

unless it is stored in a closed building or structure such that the vehicle, or any portion of a vehicle, is not visible from another parcel or a highway;

(c) *No owner of a parcel shall cause, allow or permit the accumulation on the parcel of filth, discarded materials, unwholesome matter, or rubbish of any kind, whether or not for commercial purposes or as part of a trade or calling, including but not limited to dead animals, paper products, crockery, glass, metal, plastics, plastic containers, wire, ropes, machinery, tires, appliances, and any other scrap or salvage;*

(d) *No owner of a parcel shall cause, allow or permit a building or structure, or part of a building or structure, which is missing all or a portion of its surface, covering, or coating materials to be on the parcel unless the owner is in possession of a valid building permit in respect of the building or structure;*

(e) *No owner of a parcel shall cause, allow or permit the presence of graffiti, whether in the form of pictures or words, on the parcel or on the surface of a structure on the parcel;*

(f) *No owner of a parcel shall cause, allow or permit the accumulation on the parcel of garbage not contained in a covered receptacle.*

3.2 *Owners of a parcel shall remove or cause to be removed from the parcel any accumulations of filth, discarded material, or rubbish of any kind.*

At this time the City of Grand Forks would appreciate your cooperation in cleaning up this property. All vehicles and or materials shall be removed within 10 days of the receipt of this letter. The entire bylaw can be reviewed on the City's Website.

The City of Grand Forks would like to thank you in advance for your cooperation in this matter.

Website: www.grandforks.ca

Email: info@grandforks.ca

THE CORPORATION OF THE CITY OF GRAND FORKS



BYLAW ENFORCEMENT OFFICE

7217 – 4TH STREET, BOX 220 · GRAND FORKS, BC V0H 1H0 · FAX 250-442-8000 · TELEPHONE 250-442-8266

R.V.(Bud) Alcock
Bylaw Enforcement Officer



11/01/2017 09:00





11/01/2017 09:01

THE CORPORATION OF THE CITY OF GRAND FORKS

UNSIGHTLY PREMISES BYLAW NO. 1962

A BYLAW TO CONTROL UNSIGHTLY PREMISES

WHEREAS the Local Government Act allows Council, by bylaw, to prohibit persons from causing or permitting unsightliness on real property;

THEREFORE the Municipal Council of the Corporation of the City of Grand Forks in open meeting, **ENACTS** as follows:

1. Title

- 1.1 This bylaw may be cited, for all purposes, as the **“Unsightly Premises Bylaw No. 1962, 2013”**.

2. Interpretation

2.1 In this bylaw:

- (a) **“Bylaw Enforcement Officer”** means every person designated by Council as a Bylaw Enforcement Officer for the City and every Peace Officer;
- (b) **“City”** means the Corporation of the City of Grand Forks;
- (c) **“Council”** means the Municipal Council of the City;
- (d) **“Municipality”** means the area within the Municipal boundaries of the City.
- (e) **“Owner”** means an owner or occupier of a parcel of land, or both.

3. Unsightly Premises

- 3.1 No owner shall cause, allow or permit a parcel to become or to remain unsightly, and, specifically:
- (a) No owner of a parcel shall cause, allow or permit the accumulation of building material on the parcel unless;
 - (i) The owner or occupier of the parcel is in possession of a valid building permit in respect of the accumulation; or

Unightly Premises Bylaw No. 1962

- (ii) The accumulation is stored in a closed building or structure such that the accumulation is not visible from another parcel or highway
 - (b) No owner of a parcel shall cause, allow or permit the storage or accumulation, on the parcel, of all or part of a vehicle, as defined in the Motor Vehicle Act, which is not:
 - (i) validly registered or licensed in accordance with the Motor Vehicle Act for a period of 12 months and which is not housed in a garage or carport or
 - (ii) capable of movement under its own power;unless it is stored in a closed building or structure such that the vehicle, or any portion of a vehicle, is not visible from another parcel or a highway;
 - (c) No owner of a parcel shall cause, allow or permit the accumulation on the parcel of filth, discarded materials, unwholesome matter, or rubbish of any kind, whether or not for commercial purposes or as part of a trade or calling, including but not limited to dead animals, paper products, crockery, glass, metal, plastics, plastic containers, wire, ropes, machinery, tires, appliances and any other scrap or salvage;
 - (d) No owner of a parcel shall cause, allow or permit a building or structure, or part of a building or structure, which is missing all or a portion of its surface, covering, or coating materials to be on the parcel unless the owner is in possession of a valid building permit in respect of the building or structure;
 - (e) No owner of a parcel shall cause, allow or permit the presence of graffiti, whether in the form of pictures or words, on the parcel or on the surface of a structure on the parcel;
 - (f) No owner of a parcel shall cause, allow or permit the accumulation on the parcel of garbage not contained in a covered receptacle.
- 3.2 Owners of a parcel shall remove or cause to be removed from the parcel any accumulations of filth, discarded material, or rubbish of any kind.

4. Inspection

- 4.1 A Bylaw Enforcement Officer may enter on a parcel at all reasonable times, to ascertain whether this bylaw is being observed, to gather evidence on any violation, or to serve any notice related to any violation of this bylaw.

Unightly Premises Bylaw No. 1962

- 4.2 No person shall obstruct a Bylaw Enforcement Officer from entering a parcel in accordance with Section 3.1.

5. Notice

- 5.1 Where a Bylaw Enforcement Officer observes that a parcel is or has become unsightly, the Bylaw Enforcement Officer may deliver written notice to the owner, requiring the removal of any thing or things, including a class of things that render the parcel unsightly.
- 5.2 Where a Bylaw Enforcement Officer provides written notice under Section 4.1 of this bylaw, the owner must remove from the parcel anything that, as stated in the notice, renders the parcel unsightly, within 10 days of delivery of the notice.

5.0 Default

- 5.1 In the event the owner fails within ten days of delivery of a written notice under Section 4.1 to comply with the notice, the City may deliver a second notice to the owner stating that:
- (a) the owner is in default of this bylaw;
 - (b) the owner may appear before Council to be heard on a date specified in the second notice, being not less than ten days after delivery of the second notice; and
 - (c) after the date specified in the second notice the City, by its officers, employees, contractors, or agents may, at the expense of the owner, enter on the parcel and remove any thing or things that render the parcel unsightly.
- 5.2 Unless Council directs otherwise, after the date specified in the second notice under Section 5.1(b), the City may deliver to the owner a third notice stating that the City will enter the affected parcel and remove any thing or things that render the parcel unsightly on a specified date between the hours of 8:00 a.m. and 8:00 p.m.
- 5.3 Where a third notice is delivered to the owner under Section 5.2, on the date specified in the third notice, the City, by its officers, employees, contractors, or agents may enter on the parcel and remove anything or things specified in the first notice that render the parcel unsightly.
- 5.4 The owner shall owe to the City, as a debt, the cost of removing anything or things from the affected parcel under Section 3.

Unightly Premises Bylaw No. 1962

- 5.5 If the cost under Section 5.4 remains unpaid on December 31 in the year of the removal, the cost will be added to and form part of the taxes on the parcel affected, as taxes in arrears.

6.0 Offence

- 6.1 Every person who violates a provision of this bylaw, or who suffers or permits any act or thing to be done in contravention of or in violation of any provision of this bylaw, or who neglects to or refrains from doing anything required to be done by any provision of this bylaw, is guilty of an offence against this bylaw and is liable to the penalties imposed under this bylaw.
- 6.2 Each day that a violation continues to exist **after the second notice**, is considered a separate offence against this bylaw as per Schedule 4 of the Municipal Ticketing Information Bylaw.
- 6.3. If at any time, an offence against this bylaw occurs, it may be at the discretion of the Bylaw Enforcement Officer and/or Acting Official, to determine if an extension is required.

7.0 Penalty

- 7.1 Every person who commits an offence against this bylaw is liable on summary conviction, to a penalty of not more than \$10,000.00.

8.0 Severability

- 8.1 If at any time, any provision of this bylaw is declared or held to be illegal, invalid, or ultra vires, in whole or in part, then the provision shall not apply and the remainder of this bylaw shall continue in full force and effect and be construed as if it had been enacted without the illegal, invalid, or ultra vires provision.
- 8.2 Every person or persons, who violates or breaches or who causes or allows to be violated or breached any of the provisions of this bylaw shall be guilty of an offence against this bylaw and each day that such violation is caused or allowed to continue shall constitute a separate offence.

9. Repeal

- 9.1 Bylaw No. 1680, 2001, cited as the "City of Grand Forks Unightly Premises Bylaw" and all amendments thereto are hereby repealed.

Unsightly Premises Bylaw No. 1962

READ A FIRST TIME this 8th day of July, 2013.

READ A SECOND TIME this 8th day of July, 2013.

READ A THIRD TIME this 8th day of July, 2013.

FINALLY ADOPTED this 22nd day of July, 2013.

Mayor-Brian Taylor

Corporate Officer-Diane Heinrich

C E R T I F I C A T E

I hereby certify the foregoing to be a true copy of the Unsightly Premises Bylaw
No. 1962, as passed by the Municipal Council of the City of Grand Forks
on the 22nd day of July, 2013.

Corporate Officer
of the Municipal Council of the City of Grand Forks

SCHEDULE 4
OF THE MUNICIPAL TICKETING BYLAW NO. 1957

Bylaw No. 1962" Grand Forks Unsightly Premises Bylaw"

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
Accumulation of building Materials	2.1(a)	\$100.00
Unlicensed Vehicles	2.1(b)	\$100.00
Parts of a vehicle	2.1(b)	\$100.00
Deposit or accumulation of rubbish	2.1(d)	\$100.00
Unsightly premises	5	\$100.00
Place graffiti	2.1(e)	\$100.00
Failure to remove garbage	2.1(f)	\$100.00

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council

From: Bylaw Enforcement Officer

Date: November 14, 2017

Subject: Provide Owner and/or Tenant Opportunity to be Heard

Recommendation: **RESOLVED THAT Council provide the owner and/or tenant of the property an opportunity to explain their plans to clean-up the property known as 2314 Central Avenue, so that it is no longer a nuisance and the time frame within which to bring the property into compliance with the Unsightly Premises Bylaw. If council is not satisfied with the proposed actions of the owner or the owner fails to appear before council, the following resolution is in order.**

Further resolve that council authorize staff to proceed with the third and final notice, with a date and time to bring the property into compliance with the Bylaw.

BACKGROUND: The first notice was issued on September 25, 2017, requesting that the owner of the property clean up the premises and bring the property into compliance with the bylaw. No responses have been received and nothing has been done to clean-up the property.

The second notice was hand delivered on November 2, 2017, providing an additional 10 days to remedy the situation.

The property owner does have an opportunity to appear before City Council at a show cause hearing with regards to the unsightly conditions that exist on the property. After the show cause hearing Council may choose to proceed with the third and final notice which will include a date and time that the property is to be brought into compliance with the bylaw.

Benefits or Impacts of the Recommendation:

General: To achieve compliance with the Unsightly Premises Bylaw No. 1962

Strategic Impact: N/A

Financial: N/A

Policy/Legislation: N/A

Attachments: Copy of the First Notice, Copy of the Second Notice, Photos taken on November 2, 2017, Copy of Bylaw No. 1962.

REQUEST FOR DECISION

— REGULAR MEETING —



Recommendation:

RESOLVED THAT Council provide the owner and/or tenant of the property an opportunity to explain their plans to clean-up the property known as 2314 Central Avenue, so that it is no longer a nuisance and the time frame within which to bring the property into compliance with the Unsightly Premises Bylaw. If council is not satisfied with the proposed actions of the owner or if the owner fails to appear before council, the following resolution is in order.

Further resolve that council authorize staff to proceed with the third and final notice, with a date and time to bring the property into compliance with the Bylaw.

OPTIONS:

- 1. RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT.**
- 2. RESOLVED THAT COUNCIL DOES NOT ACCEPT THE STAFF REPORT.**
- 3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.**

	
Department Head or CAO	Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS



BYLAW ENFORCEMENT OFFICE

7217 – 4TH STREET, BOX 220 • GRAND FORKS, BC V0H 1H0 • FAX 250-442-8000 • TELEPHONE 250-442-8266

2017-11-02

Linda E Harrison
PO BX 1365
Grand Forks, BC
V0H 1H0

A handwritten signature in cursive script that reads "File Cory".

UNSIGHTLY PROPERTY – REGISTERED MAIL AND POSTED AT RESIDENCE

During the year of 2016 you were sent and received two registered letters regarding the condition of your property located at 2314 Central Avenue, Grand Forks BC. You were also sent a third and final registered letter notice about the clean up of the property on 2016-10-13 which you failed to pick up or refused to accept the registered letter.

You were issued three violation tickets for non-compliance with the demands for your property remediation dated 2016-10-14, 2016-10-20 and 2016-10-29, which you have not acknowledged.

On 2017-09-25 you were sent another registered letter which you accepted receipt of on 2017-10-05.

Your property remains in a very unsatisfactory state.

You will have an opportunity to appear before City Council on at the regular meeting of City Council for a show cause hearing to represent your case in regards to the unsightly condition of this property. The date of the meeting is November 14th at 7:00 PM.

Failing remediation of the property by yourself I will be seeking a Remediation order from City Council which could cause your property to be cleaned up by a contractor at your expense.

A handwritten signature in cursive script that reads "R.V. (Bud) Alcock".

R.V.(Bud) Alcock
City Bylaw Enforcement Officer
250-443-4594
Email; bylaw@grandforks.ca

Website: www.grandforks.ca

Email: info@grandforks.ca

THE CORPORATION OF THE CITY OF GRAND FORKS



BYLAW ENFORCEMENT OFFICE

7217 – 4TH STREET, BOX 220 •



REGISTERED
DOMESTIC
CUSTOMER RECEIPT

RECOMMANDÉ
RÉGIME INTÉRIEUR
REÇU DU CLIENT



2017-09-25

Linda E Harrison
PO Box 1365
Grand Forks BC
V0H 1H0

To / Destinataire	
Name / Nom	Linda Harrison
Address / Adresse	Box 1365
City / Prov. / Postal Code	GF. V0H 1H0
Declared Value / Valeur déclarée	\$
33-086-584 (14-06)	
REC'D 17.10.65	
FOR DELIVERY CONFIRMATION / CONFIRMATION DE LA LIVRAISON	
www.canadapost.ca / www.postescanada.ca	
1 888 550-6333	
CPC Tracking Number / Numéro de repérage de la BCP	
RN 152 596 630 CA	

FIRST NOTICE – REGISTERED MAIL

You property located at 2314 Central Ave. in Grand Forks has been subject of a number of complaints from concerned citizens about the condition of the property. Upon investigation by the Bylaw Department, your property is deemed unsightly.

You are required remove the debris from your property by October 10th, 2017.

A copy of the Municipal Bylaw #1962 is included as well as a Copy of “Schedule 4” of the bylaw that includes the penalties if there continues to be noncompliance.

Your cooperation in this matter is appreciated.

UNSIGHTLY PREMISES BYLAW 1962

3. **Unsightly Premises**

3.1 *No owner shall cause, allow or permit a parcel to become or to remain unsightly, and, specifically:*

- (a) *No owner of a parcel shall cause, allow or permit the accumulation of building material on the parcel unless;*
 - (i) *The owner or occupier of the parcel is in possession of a valid building permit in respect of the accumulation; or*
 - (ii) *The accumulation is stored in a closed building or structure such that the accumulation is not visible from another parcel or highway*

Website: www.grandforks.ca

Email: info@grandforks.ca

THE CORPORATION OF THE CITY OF GRAND FORKS



BYLAW ENFORCEMENT OFFICE

7217 – 4TH STREET, BOX 220 • GRAND FORKS, BC V0H 1H0 • FAX 250-442-8000 • TELEPHONE 250-442-8266

(b) *No owner of a parcel shall cause, allow or permit the storage or accumulation, on the parcel, of all or part of a vehicle, as defined in the Motor Vehicle Act, which is not:*

(i) *validly registered or licensed in accordance with the Motor Vehicle Act for a period of 12 months and which is not housed in a garage or carport or*

(ii) *capable of movement under its own power;*

unless it is stored in a closed building or structure such that the vehicle, or any portion of a vehicle, is not visible from another parcel or a highway;

(c) *No owner of a parcel shall cause, allow or permit the accumulation on the parcel of filth, discarded materials, unwholesome matter, or rubbish of any kind, whether or not for commercial purposes or as part of a trade or calling, including but not limited to dead animals, paper products, crockery, glass, metal, plastics, plastic containers, wire, ropes, machinery, tires, appliances, and any other scrap or salvage;*

(d) *No owner of a parcel shall cause, allow or permit a building or structure, or part of a building or structure, which is missing all or a portion of its surface, covering, or coating materials to be on the parcel unless the owner is in possession of a valid building permit in respect of the building or structure;*

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(f) *No owner of a parcel shall cause, allow or permit the accumulation on the parcel of garbage not contained in a covered receptacle.*

3.2 *Owners of a parcel shall remove or cause to be removed from the parcel any accumulations of filth, discarded material, or rubbish of any kind.*

If you choose to ignore or not comply with the bylaw as stipulated above, please be advised that you may be subject to fines under the Municipal Ticketing Bylaw #1957 which allows for ticketing at a rate of \$100 per day of non-compliance for each offence described.

The Municipal Ticketing Bylaw Schedule 4 is attached.

Website: www.grandforks.ca

Email: info@grandforks.ca

THE CORPORATION OF THE CITY OF GRAND FORKS



BYLAW ENFORCEMENT OFFICE

7217 – 4TH STREET, BOX 220 • GRAND FORKS, BC V0H 1H0 • FAX 250-442-8000 • TELEPHONE 250-442-8266

At this time the City of Grand Forks would appreciate your cooperation in cleaning up this property. All materials shall be removed within 10 days of the receipt of this letter. The entire bylaw can be reviewed on the City's Website.

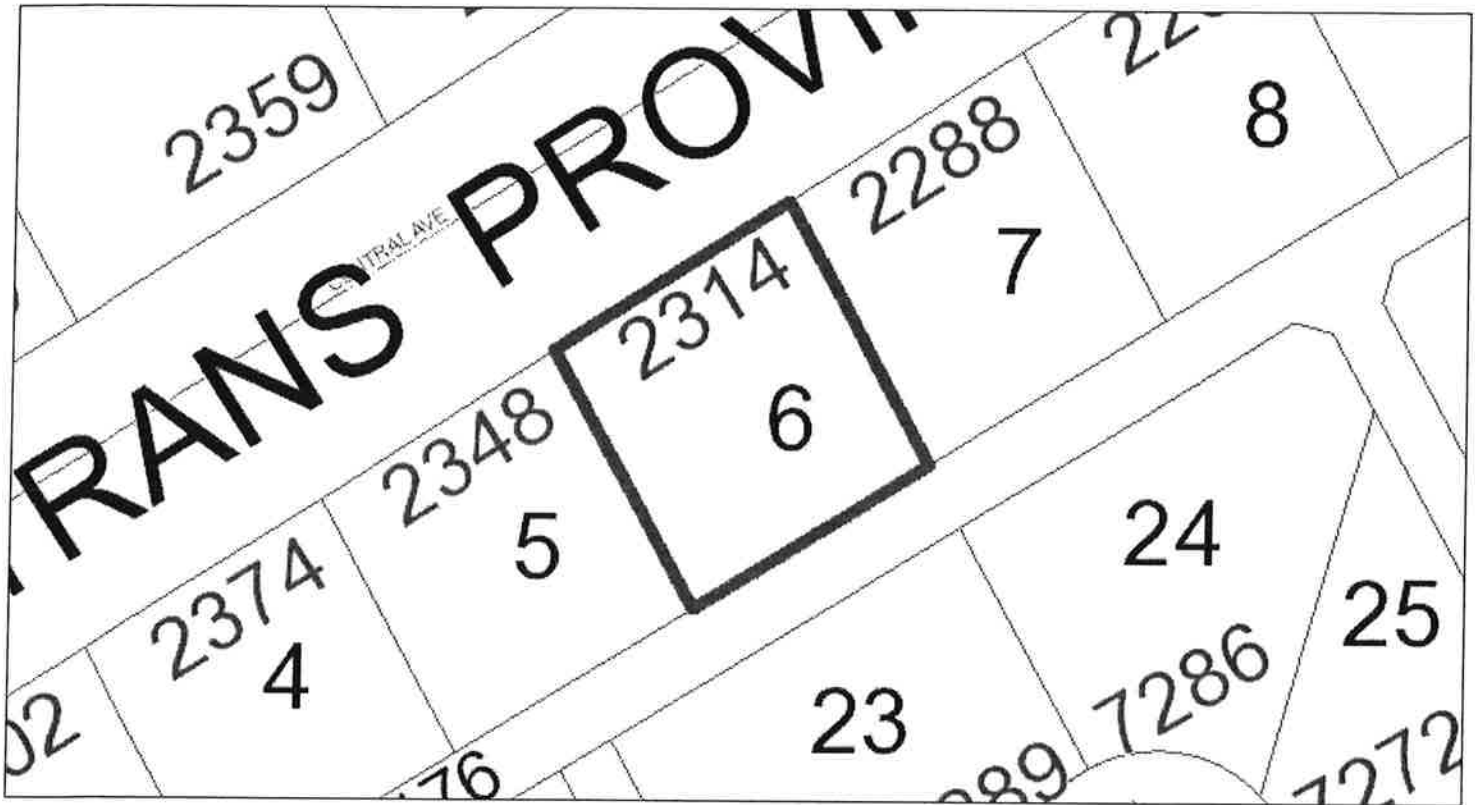
The City of Grand Forks would like to thank you in advance for your cooperation in this matter.

R.V.(Bud) Alcock
Bylaw Enforcement Officer

cc. D.Bruce, Manager Building Inspection and Bylaw Services

Owner Report

Monday, September 25, 2017



Scale 1: 764

Legal Informations

Plan: KAP16176	Section:	Jurs: 210	Lot Area: 0.222
Block:	Township:	Roll: 846000	Area Unit: acr
Lot: 6	Land District: 54	PID: 003-577-759	Width (ft): 0
District Lot: 520	Electoral Area:		Depth (ft): 0
Street: 2314 CENTRAL AVE			
Description:			

Owner Information:

LINDA E. HARRISON

PO BOX 1365
GRAND FORKS BC
V0H1H0







THE CORPORATION OF THE CITY OF GRAND FORKS

UNSIGHTLY PREMISES BYLAW NO. 1962

A BYLAW TO CONTROL UNSIGHTLY PREMISES

WHEREAS the Local Government Act allows Council, by bylaw, to prohibit persons from causing or permitting unsightliness on real property;

THEREFORE the Municipal Council of the Corporation of the City of Grand Forks in open meeting, **ENACTS** as follows:

1. Title

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2. Interpretation

2.1 In this bylaw:

- (a) **“Bylaw Enforcement Officer”** means every person designated by Council as a Bylaw Enforcement Officer for the City and every Peace Officer;
- (b) **“City”** means the Corporation of the City of Grand Forks;
- (c) **“Council”** means the Municipal Council of the City;
- (d) **“Municipality”** means the area within the Municipal boundaries of the City.
- (e) **“Owner”** means an owner or occupier of a parcel of land, or both.

3. Unsightly Premises

- 3.1 No owner shall cause, allow or permit a parcel to become or to remain unsightly, and, specifically:

- (a) No owner of a parcel shall cause, allow or permit the accumulation of building material on the parcel unless;
 - (i) The owner or occupier of the parcel is in possession of a valid building permit in respect of the accumulation; or

Unsightly Premises Bylaw No. 1962

- (ii) The accumulation is stored in a closed building or structure such that the accumulation is not visible from another parcel or highway
 - (b) No owner of a parcel shall cause, allow or permit the storage or accumulation, on the parcel, of all or part of a vehicle, as defined in the Motor Vehicle Act, which is not:
 - (i) validly registered or licensed in accordance with the Motor Vehicle Act for a period of 12 months and which is not housed in a garage or carport or
 - (ii) capable of movement under its own power;unless it is stored in a closed building or structure such that the vehicle, or any portion of a vehicle, is not visible from another parcel or a highway;
 - (c) No owner of a parcel shall cause, allow or permit the accumulation on the parcel of filth, discarded materials, unwholesome matter, or rubbish of any kind, whether or not for commercial purposes or as part of a trade or calling, including but not limited to dead animals, paper products, crockery, glass, metal, plastics, plastic containers, wire, ropes, machinery, tires, appliances and any other scrap or salvage;
 - (d) No owner of a parcel shall cause, allow or permit a building or structure, or part of a building or structure, which is missing all or a portion of its surface, covering, or coating materials to be on the parcel unless the owner is in possession of a valid building permit in respect of the building or structure;
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 - (f) No owner of a parcel shall cause, allow or permit the accumulation on the parcel of garbage not contained in a covered receptacle.
- 3.2 Owners of a parcel shall remove or cause to be removed from the parcel any accumulations of filth, discarded material, or rubbish of any kind.

4. Inspection

- 4.1 A Bylaw Enforcement Officer may enter on a parcel at all reasonable times, to ascertain whether this bylaw is being observed, to gather evidence on any violation, or to serve any notice related to any violation of this bylaw.

Unightly Premises Bylaw No. 1962

- 4.2 No person shall obstruct a Bylaw Enforcement Officer from entering a parcel in accordance with Section 3.1.

5. Notice

- 5.1 Where a Bylaw Enforcement Officer observes that a parcel is or has become unsightly, the Bylaw Enforcement Officer may deliver written notice to the owner, requiring the removal of any thing or things, including a class of things that render the parcel unsightly.
- 5.2 Where a Bylaw Enforcement Officer provides written notice under Section 4.1 of this bylaw, the owner must remove from the parcel anything that, as stated in the notice, renders the parcel unsightly, within 10 days of delivery of the notice.

5.0 Default

- 5.1 In the event the owner fails within ten days of delivery of a written notice under Section 4.1 to comply with the notice, the City may deliver a second notice to the owner stating that:
- (a) the owner is in default of this bylaw;
 - (b) the owner may appear before Council to be heard on a date specified in the second notice, being not less than ten days after delivery of the second notice; and
 - (c) after the date specified in the second notice the City, by its officers, employees, contractors, or agents may, at the expense of the owner, enter on the parcel and remove any thing or things that render the parcel unsightly.
- 5.2 Unless Council directs otherwise, after the date specified in the second notice under Section 5.1(b), the City may deliver to the owner a third notice stating that the City will enter the affected parcel and remove any thing or things that render the parcel unsightly on a specified date between the hours of 8:00 a.m. and 8:00 p.m.
- 5.3 Where a third notice is delivered to the owner under Section 5.2, on the date specified in the third notice, the City, by its officers, employees, contractors, or agents may enter on the parcel and remove anything or things specified in the first notice that render the parcel unsightly.
- 5.4 The owner shall owe to the City, as a debt, the cost of removing anything or things from the affected parcel under Section 3.

Unightly Premises Bylaw No. 1962

- 5.5 If the cost under Section 5.4 remains unpaid on December 31 in the year of the removal, the cost will be added to and form part of the taxes on the parcel affected, as taxes in arrears.

6.0 Offence

- 6.1 Every person who violates a provision of this bylaw, or who suffers or permits any act or thing to be done in contravention of or in violation of any provision of this bylaw, or who neglects to or refrains from doing anything required to be done by any provision of this bylaw, is guilty of an offence against this bylaw and is liable to the penalties imposed under this bylaw.
- 6.2 Each day that a violation continues to exist ***after the second notice***, is considered a separate offence against this bylaw as per Schedule 4 of the Municipal Ticketing Information Bylaw.
- 6.3. If at any time, an offence against this bylaw occurs, it may be at the discretion of the Bylaw Enforcement Officer and/or Acting Official, to determine if an extension is required.

7.0 Penalty

- 7.1 Every person who commits an offence against this bylaw is liable on summary conviction, to a penalty of not more than \$10,000.00.

8.0 Severability

- 8.1 If at any time, any provision of this bylaw is declared or held to be illegal, invalid, or ultra vires, in whole or in part, then the provision shall not apply and the remainder of this bylaw shall continue in full force and effect and be construed as if it had been enacted without the illegal, invalid, or ultra vires provision.
- 8.2 Every person or persons, who violates or breaches or who causes or allows to be violated or breached any of the provisions of this bylaw shall be guilty of an offence against this bylaw and each day that such violation is caused or allowed to continue shall constitute a separate offence.

9. Repeal

- 9.1 Bylaw No. 1680, 2001, cited as the "City of Grand Forks Unightly Premises Bylaw" and all amendments thereto are hereby repealed.

Unsightly Premises Bylaw No. 1962

READ A FIRST TIME this 8th day of July, 2013.

READ A SECOND TIME this 8th day of July, 2013.

READ A THIRD TIME this 8th day of July, 2013.

FINALLY ADOPTED this 22nd day of July, 2013.

Mayor-Brian Taylor

Corporate Officer-Diane Heinrich

C E R T I F I C A T E

I hereby certify the foregoing to be a true copy of the Unsightly Premises Bylaw
No. 1962, as passed by the Municipal Council of the City of Grand Forks
on the 22nd day of July, 2013.

Corporate Officer
of the Municipal Council of the City of Grand Forks

SCHEDULE 4
OF THE MUNICIPAL TICKETING BYLAW NO. 1957

Bylaw No. 1962" Grand Forks Unsightly Premises Bylaw"

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
Accumulation of building Materials	2.1(a)	\$100.00
Unlicensed Vehicles	2.1(b)	\$100.00
Parts of a vehicle	2.1(b)	\$100.00
Deposit or accumulation of rubbish	2.1(d)	\$100.00
Unsightly premises	5	\$100.00
Place graffiti	2.1(e)	\$100.00
Failure to remove garbage	2.1(f)	\$100.00

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council

From: Bylaw Enforcement Officer

Date: November 14, 2017

Subject: Provide Owner and/or Tenant Opportunity to be Heard

Recommendation: **RESOLVED THAT Council provide the owner and/or tenant of the property an opportunity to explain their plans to clean-up the property known as 7746 McCallum View Drive, so that it is no longer a nuisance and the time frame within which to bring the property into compliance with the Unsightly Premises Bylaw. If council is not satisfied with the proposed actions of the owner or the owner fails to appear before council, the following resolution is in order.**

Further resolve that council authorize staff to proceed with the third and final notice, with a date and time to bring the property into compliance with the Bylaw.

BACKGROUND: The first notice was issued on September 5, 2017, requesting that the owner of the property clean up the premises and bring the property into compliance with the bylaw. A response was received from an owner of the property explaining that the situation was due to a mental illness. No noticeable improvements were made.

The second notice was issued by registered mail on September 22, 2017, but was returned unclaimed on October 13, 2017. The second notice was therefore hand delivered on November 2, 2017, providing an additional 10 days to remedy the situation.

The property owner does have an opportunity to appear before City Council at a show cause hearing with regards to the unsightly conditions that exist on the property. After the show cause hearing Council may choose to proceed with the third and final notice which will include a date and time that the property is to be brought into compliance with the bylaw.

Benefits or Impacts of the Recommendation:

General: To achieve compliance with the Unsightly Premises Bylaw No. 1962

Strategic Impact: N/A

Financial: N/A

Policy/Legislation: N/A

REQUEST FOR DECISION

— REGULAR MEETING —

**Attachments:**

Copy of the First Notice, Copy of the Owner's Response, Copy of the Second Notice, Photos taken on November 2, 2017, Copy of Bylaw No. 1962.


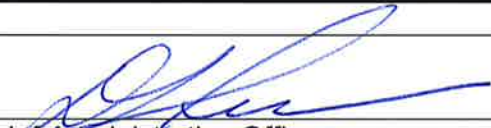
Recommendation:

RESOLVED THAT Council provide the owner and/or tenant of the property an opportunity to explain their plans to clean-up the property known as 7746 McCallum View Drive, so that it is no longer a nuisance and the time frame within which to bring the property into compliance with the Unsightly Premises Bylaw. If council is not satisfied with the proposed actions of the owner or if the owner fails to appear before council, the following resolution is in order.

Further resolve that council authorize staff to proceed with the third and final notice, with a date and time to bring the property into compliance with the Bylaw.

OPTIONS:

- 1. RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT.**
- 2. RESOLVED THAT COUNCIL DOES NOT ACCEPT THE STAFF REPORT.**
- 3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.**

	
Department Head or CAO	Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS



BYLAW ENFORCEMENT OFFICE

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2017-09-05

Lucy Demosky
Ronald Demosky
Wayne Demosky
Leon Demosky
7746 McCallum View Dr.
Grand Forks B.C.
V0H 1H2

Copy

FIRST NOTICE – REGISTERED MAIL

You property located at 7746 McCallum View Dr in Grand Forks has been subject of a number of complaints from concerned citizens about the condition of the property. Upon investigation by the Bylaw Department, your property is deemed unsightly.

You are required remove the debris from your property by September 20th, 2017.

A copy of the Municipal Bylaw #1962 is included as well as a Copy of "Schedule 4" of the bylaw that includes the penalties if there continues to be noncompliance.

Your cooperation in this matter is appreciated.

UNSIGHTLY PREMISES BYLAW 1962

3. *Unsightly Premises*

3.1 *No owner shall cause, allow or permit a parcel to become or to remain unsightly, and, specifically:*

(a) No owner of a parcel shall cause, allow or permit the accumulation of building material on the parcel unless;

(i) The owner or occupier of the parcel is in possession of a valid building permit in respect of the accumulation; or

(ii) The accumulation is stored in a closed building or structure such that the accumulation is not visible from another parcel or highway

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(b) *No owner of a parcel shall cause, allow or permit the storage or accumulation, on the parcel, of all or part of a vehicle, as defined in the Motor Vehicle Act, which is not:*

(i) *validly registered or licensed in accordance with the Motor Vehicle Act for a period of 12 months and which is not housed in a garage or carport or*

(ii) *capable of movement under its own power;*

unless it is stored in a closed building or structure such that the vehicle, or any portion of a vehicle, is not visible from another parcel or a highway;

(c) *No owner of a parcel shall cause, allow or permit the accumulation on the parcel of filth, discarded materials, unwholesome matter, or rubbish of any kind, whether or not for commercial purposes or as part of a trade or calling, including but not limited to dead animals, paper products, crockery, glass, metal, plastics, plastic containers, wire, ropes, machinery, tires, appliances, and any other scrap or salvage;*

(d) *No owner of a parcel shall cause, allow or permit a building or structure, or part of a building or structure, which is missing all or a portion of its surface, covering, or coating materials to be on the parcel unless the owner is in possession of a valid building permit in respect of the building or structure;*

(e) *No owner of a parcel shall cause, allow or permit the presence of graffiti, whether in the form of pictures or words, on the parcel or on the surface of a structure on the parcel;*

(f) *No owner of a parcel shall cause, allow or permit the accumulation on the parcel of garbage not contained in a covered receptacle.*

3.2 *Owners of a parcel shall remove or cause to be removed from the parcel any accumulations of filth, discarded material, or rubbish of any kind.*

If you choose to ignore or not comply with the bylaw as stipulated above, please be advised that you may be subject to fines under the Municipal Ticketing Bylaw #1957 which allows for ticketing at a rate of \$100 per day of non-compliance for each offence described.

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Email: info@grandforks.ca

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The Municipal Ticketing Bylaw Schedule 4 is attached.

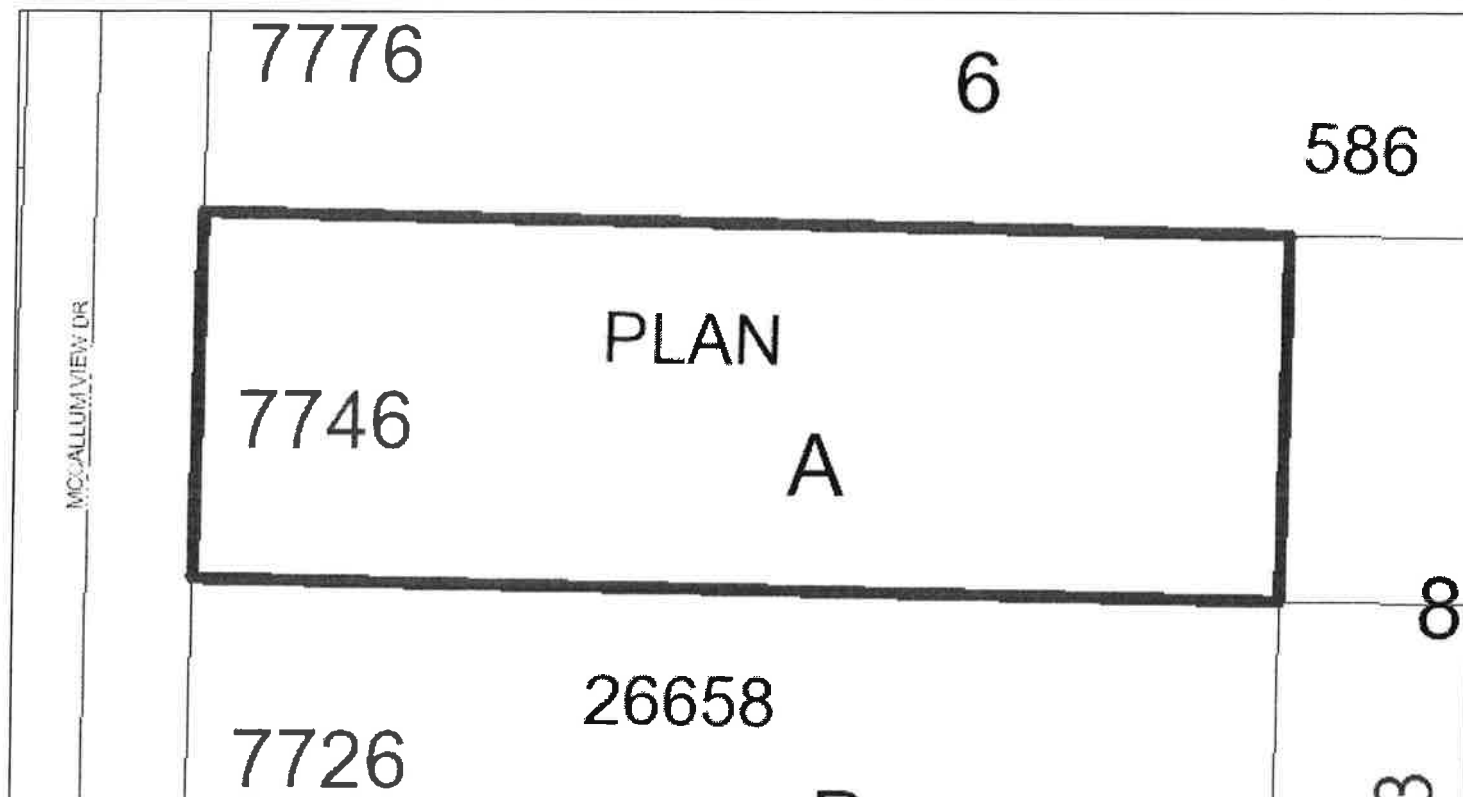
At this time the City of Grand Forks would appreciate your cooperation in cleaning up this property. All materials shall be removed within 10 days of the receipt of this letter. The entire bylaw can be reviewed on the City's Website.

The City of Grand Forks would like to thank you in advance for your cooperation in this matter.

A handwritten signature in black ink, appearing to be "R.V. Alcock".

R.V. (Bud) Alcock
Bylaw Enforcement Officer

cc. D.Bruce, Manager Building Inspection and Bylaw Services



Legal Informations

Plan: KAP26658	Section:	Jurs: 210	Lot Area: 1.2
Block:	Township:	Roll: 1226000	Area Unit: acr
Lot: A	Land District: 54	PID: 005-062-101	Width (ft): 0
District Lot: 380	Electoral Area:		Depth (ft): 0
Street: 7746 MCCALLUM VIEW DR			
Description:			

Owner Information:

LUCY DEMOSKY
RONALD DEMOSKY

7746 MCCALLUM VIEW DR
GRAND FORKS BC
V0H1H2

WAYNE DEMOSKY
LEON DEMOSKY

7746 MCCALLUM VIEW DR
GRAND FORKS BC
V0H1H2

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1957-A4

**A Bylaw to Amend the City of Grand Forks
Municipal Ticket Information Bylaw No. 1957, 2013**

=====

WHEREAS Council may, by bylaw, amend the provisions of the Municipal Ticket Information Bylaw No. 1957, pursuant to the Local Government Act;

AND WHEREAS Council desires to amend the Municipal Ticket Information Bylaw No. 1957, 2013 by adding a Schedule 4, as described below;

NOW THEREFORE Council for the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS**, as follows:


1. That the Municipal Ticketing Information Bylaw No. 1957, 2013 be amended by adding Schedule 4, as attached.
2. That this bylaw may be cited as the “**City of Grand Forks Municipal Ticket Information Amendment Bylaw No. 1957-A4, 2015**”.

READ A FIRST TIME this 11th day of January, 2016.

READ A SECOND TIME this 11th day of January, 2016.

READ A THIRD TIME this 11th day of January, 2016.

FINALLY ADOPTED this 25th day of January, 2016.



Frank Konrad, Mayor



Diane Heinrich – Corporate Officer

CERTIFICATE

I hereby certify the foregoing to be a true copy of Bylaw No. 1957-A4 as passed by the
Municipal Council of the City of Grand Forks on the
25th day of January, 2016.

Corporate Officer for the
Municipal Council of the City of Grand Forks

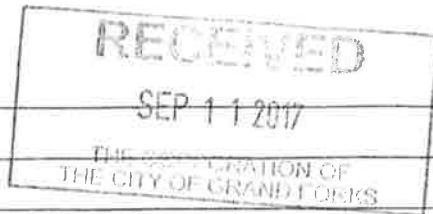
SCHEDULE 4

OF THE MUNICIPAL TICKETING BYLAW NO. 1957

(Amendment Bylaw 1957 – A4, Schedule 4)

Bylaw No. 1962 “Unsightly Premises Bylaw”

COLUMN 1	COLUMN 2	COLUMN 3
Accumulation of Building Materials	3.1 (a)	\$ 100.00
Unlicensed Vehicle	3.1 (b)	\$ 100.00
Parts of a Vehicle	3.1 (b)	\$ 100.00
Accumulation of Rubbish	3.1 (c)	\$ 100.00
Exterior Finishes (buildings)	3.1 (d)	\$ 100.00
Graffiti	3.1 (e)	\$ 100.00
Accumulation of Garbage	3.1 (f)	\$ 100.00
Failure to Comply	5.2	\$ 100.00



7746 McCallum Dr.
Grand Forks, BC.
V0H 1H0

Oct. 6 2017

To - the City of Grand Forks, BC.
To - Bylaw Enforcement Officer R. V. (Bud) Alcock

I am Lucy Demosky, the part owner of
the house on McCallum St.

I received your registered letter complaining
of the unsightly material on the premises.
I would like to explain. My son Staya
has a mental illness called Bipolar and has
to be on medication. He was in Trail Hospital
in mental unit. They do not keep him long just
a few days and discharge him, that happened
several times. When he is home he collects
useless material, which becomes unsightly, we
tried clearing it but it gets worse. ~~It is not
his fault. I am asking you the City to
help. Please a little more, matter to
clear up.~~ I am quite old and feeble
I would like to thank you in advance
in this matter.

Sincerely
Lucy Demosky

FILE CODE

Demosky, Lucy
C10 - re 7746 McCallum
(Unofficially...) View Dr. Response.

THE CORPORATION OF THE CITY OF GRAND FORKS



BYLAW ENFORCEMENT OFFICE

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Lucy Demosky
Ronald Demosky
Wayne Demosky
Leon Demosky
7746 McCallum View Dr.
Grand Forks B.C.
V0H 1H2

CANADA POSTES
POST CANADA

REGISTERED DOMESTIC
CUSTOMER RECEIPT

RECOMMANDÉ RÉGIME INTÉRIEUR
REÇU DU CLIENT

R

17-09-22

To / Destinataire
Name / Nom
Lucy Demosky
Address / Adresse
7746 McCallum View
City / Prov. / Postal Code
G.F. V0H 1H2

FOR DELIVERY CONFIRMATION
www.canadapost.ca
OR/OU
www.postescanada.ca
1 888 550-6333

Declared Value / Valeur Déclarée \$
33-086-584 (14-06)

CPC Tracking Number / Numéro de repérage de la SCP
RN 152 596 674 CA

SECOND NOTICE – REGISTERED MAIL

You property located at 7746 McCallum View Dr in Grand Forks has been subject of a number of complaints from concerned citizens about the condition of the property. Upon investigation by the Bylaw Department, your property is deemed unsightly.

You are required remove the debris from your property by October 2nd, 2017.

A copy of the Municipal Bylaw #1962 is included as well as a Copy of "Schedule 4" of the bylaw that includes the penalties if there continues to be noncompliance.

Your cooperation in this matter is appreciated.

UNSIGHTLY PREMISES BYLAW 1962

3. Unsightly Premises

3.1 No owner shall cause, allow or permit a parcel to become or to remain unsightly, and, specifically:

(a) No owner of a parcel shall cause, allow or permit the accumulation of building material on the parcel unless;

(i) The owner or occupier of the parcel is in possession of a valid building permit in respect of the accumulation; or

(ii) The accumulation is stored in a closed building or structure such that the accumulation is not visible from another parcel or highway

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(b) *No owner of a parcel shall cause, allow or permit the storage or accumulation, on the parcel, of all or part of a vehicle, as defined in the Motor Vehicle Act, which is not:*

(i) *validly registered or licensed in accordance with the Motor Vehicle Act for a period of 12 months and which is not housed in a garage or carport or*

(ii) *capable of movement under its own power;*

unless it is stored in a closed building or structure such that the vehicle, or any portion of a vehicle, is not visible from another parcel or a highway;

(c) *No owner of a parcel shall cause, allow or permit the accumulation on the parcel of filth, discarded materials, unwholesome matter, or rubbish of any kind, whether or not for commercial purposes or as part of a trade or calling, including but not limited to dead animals, paper products, crockery, glass, metal, plastics, plastic containers, wire, ropes, machinery, tires, appliances, and any other scrap or salvage;*

(d) *No owner of a parcel shall cause, allow or permit a building or structure, or part of a building or structure, which is missing all or a portion of its surface, covering, or coating materials to be on the parcel unless the owner is in possession of a valid building permit in respect of the building or structure;*

(e) *No owner of a parcel shall cause, allow or permit the presence of graffiti, whether in the form of pictures or words, on the parcel or on the surface of a structure on the parcel;*

(f) *No owner of a parcel shall cause, allow or permit the accumulation on the parcel of garbage not contained in a covered receptacle.*

3.2 *Owners of a parcel shall remove or cause to be removed from the parcel any accumulations of filth, discarded material, or rubbish of any kind.*

If you choose to ignore or not comply with the bylaw as stipulated above, please be advised that you may be subject to fines under the Municipal Ticketing Bylaw #1957 which allows for ticketing at a rate of \$100 per day of non-compliance for each offence described.

THE CORPORATION OF THE CITY OF GRAND FORKS



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The Municipal Ticketing Bylaw Schedule 4 is attached.

At this time the City of Grand Forks would appreciate your cooperation in cleaning up this property. All materials shall be removed within 10 days of the receipt of this letter. The entire bylaw can be reviewed on the City's Website.

The City of Grand Forks would like to thank you in advance for your cooperation in this matter.

R.V.(Bud) Alcock
Bylaw Enforcement Officer

cc. D.Bruce, Manager Building Inspection and Bylaw Services

THE CORPORATION OF THE CITY OF GRAND FORKS



BYLAW ENFORCEMENT OFFICE

7217 – 4TH STREET, BOX 220 · GRAND FORKS, BC V0H 1H0 · FAX 250-442-8000 · TELEPHONE 250-442-8266

2017-11-02

Lucy Demosky
Ronald Demosky
Wayne Demosky
Leon Demosky
7746 McCallum View Dr.
Grand Forks B.C.
V0H 1H2

file copy

SECOND NOTICE – HAND DELIVERED/POSTED AT RESIDENCE

You property located at 7746 McCallum View Dr in Grand Forks has been subject of a number of complaints from concerned citizens about the condition of the property. Upon investigation by the Bylaw Department, your property is deemed unsightly.

You are required remove the debris within 10 days of the receipt of this letter.

A copy of the Municipal Bylaw #1962 is included as well as a Copy of "Schedule 4" of the bylaw that includes the penalties if there continues to be noncompliance.

You will have an opportunity to appear before City Council on at the regular meeting of City Council for a show cause hearing to represent your case in regards to the unsightly condition of this property. The date of the meeting is November 14th at 7:00 PM

UNSIGHTLY PREMISES BYLAW 1962

3. *Unsightly Premises*

3.1 *No owner shall cause, allow or permit a parcel to become or to remain unsightly, and, specifically:*

(a) *No owner of a parcel shall cause, allow or permit the accumulation of building material on the parcel unless;*

(i) *The owner or occupier of the parcel is in possession of a valid building permit in respect of the accumulation; or*

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THE CORPORATION OF THE CITY OF GRAND FORKS



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- (ii) *The accumulation is stored in a closed building or structure such that the accumulation is not visible from another parcel or highway*
- (b) *No owner of a parcel shall cause, allow or permit the storage or accumulation, on the parcel, of all or part of a vehicle, as defined in the Motor Vehicle Act, which is not:*
 - (i) *validly registered or licensed in accordance with the Motor Vehicle Act for a period of 12 months and which is not housed in a garage or carport or*
 - (ii) *capable of movement under its own power;*

unless it is stored in a closed building or structure such that the vehicle, or any portion of a vehicle, is not visible from another parcel or a highway;
- (c) *No owner of a parcel shall cause, allow or permit the accumulation on the parcel of filth, discarded materials, unwholesome matter, or rubbish of any kind, whether or not for commercial purposes or as part of a trade or calling, including but not limited to dead animals, paper products, crockery, glass, metal, plastics, plastic containers, wire, ropes, machinery, tires, appliances, and any other scrap or salvage;*
- (d) *No owner of a parcel shall cause, allow or permit a building or structure, or part of a building or structure, which is missing all or a portion of its surface, covering, or coating materials to be on the parcel unless the owner is in possession of a valid building permit in respect of the building or structure;*
- (e) *No owner of a parcel shall cause, allow or permit the presence of graffiti, whether in the form of pictures or words, on the parcel or on the surface of a structure on the parcel;*
- (f) *No owner of a parcel shall cause, allow or permit the accumulation on the parcel of garbage not contained in a covered receptacle.*

3.2 *Owners of a parcel shall remove or cause to be removed from the parcel any accumulations of filth, discarded material, or rubbish of any kind.*

If you choose to ignore or not comply with the bylaw as stipulated above, please be advised that you may be subject to fines under the Municipal Ticketing Bylaw #1957

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Email: info@grandforks.ca

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which allows for ticketing at a rate of \$100 per day of non-compliance for each offence described.

The Municipal Ticketing Bylaw Schedule 4 is attached.

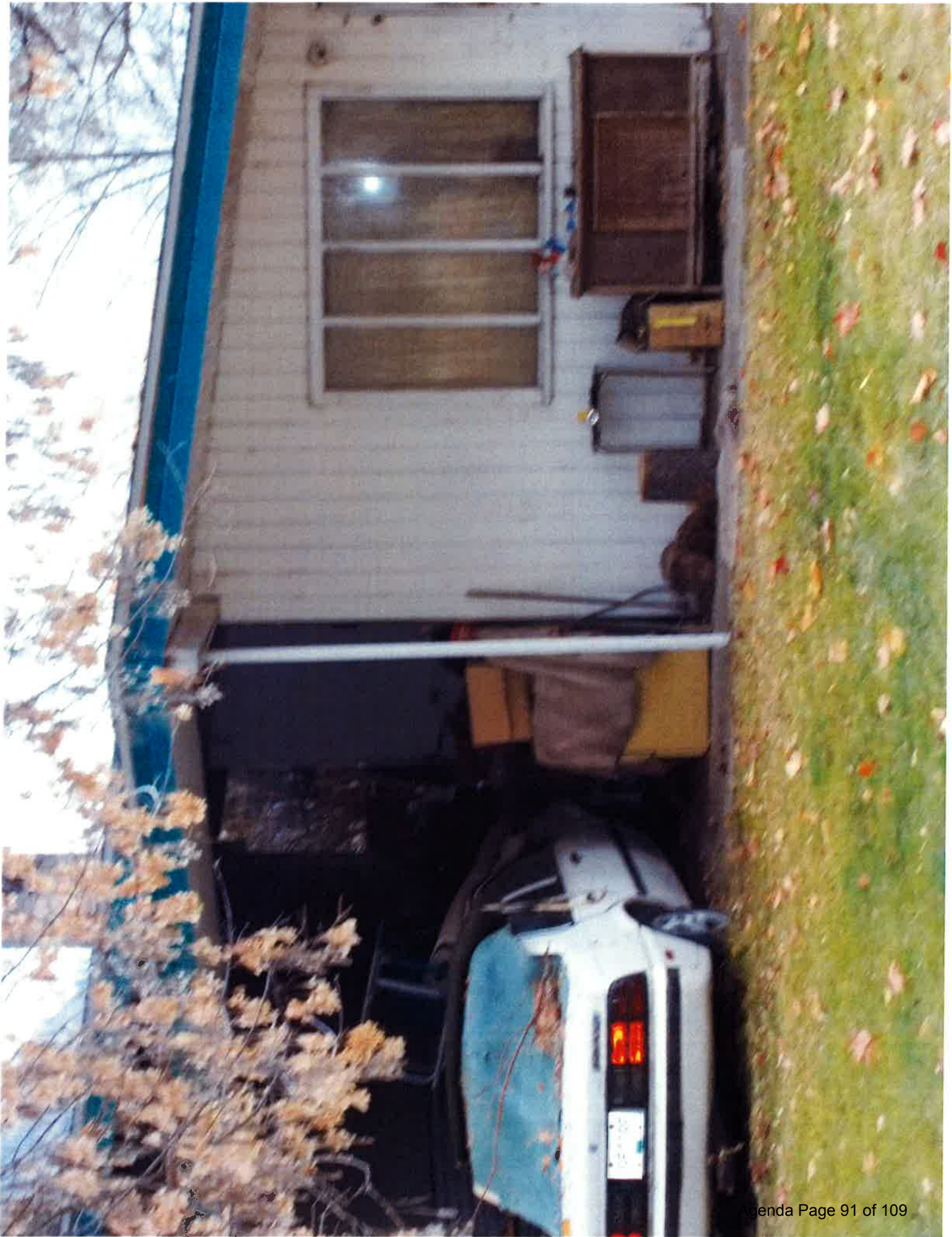
At this time the City of Grand Forks would appreciate your cooperation in cleaning up this property. All materials shall be removed within 10 days of the receipt of this letter. The entire bylaw can be reviewed on the City's Website.

The City of Grand Forks would like to thank you in advance for your cooperation in this matter.

R.V.(Bud) Alcock
Bylaw Enforcement Officer

cc. D.Bruce, Manager Building Inspection and Bylaw Services







THE CORPORATION OF THE CITY OF GRAND FORKS

UNSIGHTLY PREMISES BYLAW NO. 1962

A BYLAW TO CONTROL UNSIGHTLY PREMISES

WHEREAS the Local Government Act allows Council, by bylaw, to prohibit persons from causing or permitting unsightliness on real property;

THEREFORE the Municipal Council of the Corporation of the City of Grand Forks in open meeting, **ENACTS** as follows:

1. Title

- 1.1 This bylaw may be cited, for all purposes, as the “**Unsightly Premises Bylaw No. 1962, 2013**”.

2. Interpretation

2.1 In this bylaw:

- (a) “**Bylaw Enforcement Officer**” means every person designated by Council as a Bylaw Enforcement Officer for the City and every Peace Officer;
- (b) “**City**” means the Corporation of the City of Grand Forks;
- (c) “**Council**” means the Municipal Council of the City;
- (d) “**Municipality**” means the area within the Municipal boundaries of the City.
- (e) “**Owner**” means an owner or occupier of a parcel of land, or both.

3. Unsightly Premises

- 3.1 No owner shall cause, allow or permit a parcel to become or to remain unsightly, and, specifically:
- (a) No owner of a parcel shall cause, allow or permit the accumulation of building material on the parcel unless;
 - (i) The owner or occupier of the parcel is in possession of a valid building permit in respect of the accumulation; or

Unsightly Premises Bylaw No. 1962

- (ii) The accumulation is stored in a closed building or structure such that the accumulation is not visible from another parcel or highway
 - (b) No owner of a parcel shall cause, allow or permit the storage or accumulation, on the parcel, of all or part of a vehicle, as defined in the Motor Vehicle Act, which is not:
 - (i) validly registered or licensed in accordance with the Motor Vehicle Act for a period of 12 months and which is not housed in a garage or carport or
 - (ii) capable of movement under its own power;unless it is stored in a closed building or structure such that the vehicle, or any portion of a vehicle, is not visible from another parcel or a highway;
 - (c) No owner of a parcel shall cause, allow or permit the accumulation on the parcel of filth, discarded materials, unwholesome matter, or rubbish of any kind, whether or not for commercial purposes or as part of a trade or calling, including but not limited to dead animals, paper products, crockery, glass, metal, plastics, plastic containers, wire, ropes, machinery, tires, appliances and any other scrap or salvage;
 - (d) No owner of a parcel shall cause, allow or permit a building or structure, or part of a building or structure, which is missing all or a portion of its surface, covering, or coating materials to be on the parcel unless the owner is in possession of a valid building permit in respect of the building or structure;
 - (e) No owner of a parcel shall cause, allow or permit the presence of graffiti, whether in the form of pictures or words, on the parcel or on the surface of a structure on the parcel;
 - (f) No owner of a parcel shall cause, allow or permit the accumulation on the parcel of garbage not contained in a covered receptacle.
- 3.2 Owners of a parcel shall remove or cause to be removed from the parcel any accumulations of filth, discarded material, or rubbish of any kind.
- 4. Inspection**
- 4.1 A Bylaw Enforcement Officer may enter on a parcel at all reasonable times, to ascertain whether this bylaw is being observed, to gather evidence on any violation, or to serve any notice related to any violation of this bylaw.

Unightly Premises Bylaw No. 1962

- 4.2 No person shall obstruct a Bylaw Enforcement Officer from entering a parcel in accordance with Section 3.1.

5. Notice

- 5.1 Where a Bylaw Enforcement Officer observes that a parcel is or has become unsightly, the Bylaw Enforcement Officer may deliver written notice to the owner, requiring the removal of any thing or things, including a class of things that render the parcel unsightly.

- 5.2 Where a Bylaw Enforcement Officer provides written notice under Section 4.1 of this bylaw, the owner must remove from the parcel anything that, as stated in the notice, renders the parcel unsightly, within 10 days of delivery of the notice.

5.0 Default

- 5.1 In the event the owner fails within ten days of delivery of a written notice under Section 4.1 to comply with the notice, the City may deliver a second notice to the owner stating that:

- (a) the owner is in default of this bylaw;
- (b) the owner may appear before Council to be heard on a date specified in the second notice, being not less than ten days after delivery of the second notice; and
- (c) after the date specified in the second notice the City, by its officers, employees, contractors, or agents may, at the expense of the owner, enter on the parcel and remove any thing or things that render the parcel unsightly.

- 5.2 Unless Council directs otherwise, after the date specified in the second notice under Section 5.1(b), the City may deliver to the owner a third notice stating that the City will enter the affected parcel and remove any thing or things that render the parcel unsightly on a specified date between the hours of 8:00 a.m. and 8:00 p.m.

- 5.3 Where a third notice is delivered to the owner under Section 5.2, on the date specified in the third notice, the City, by its officers, employees, contractors, or agents may enter on the parcel and remove anything or things specified in the first notice that render the parcel unsightly.

- 5.4 The owner shall owe to the City, as a debt, the cost of removing anything or things from the affected parcel under Section 3.

Unsightly Premises Bylaw No. 1962

- 5.5 If the cost under Section 5.4 remains unpaid on December 31 in the year of the removal, the cost will be added to and form part of the taxes on the parcel affected, as taxes in arrears.

6.0 Offence

- 6.1 Every person who violates a provision of this bylaw, or who suffers or permits any act or thing to be done in contravention of or in violation of any provision of this bylaw, or who neglects to or refrains from doing anything required to be done by any provision of this bylaw, is guilty of an offence against this bylaw and is liable to the penalties imposed under this bylaw.
- 6.2 Each day that a violation continues to exist ***after the second notice***, is considered a separate offence against this bylaw as per Schedule 4 of the Municipal Ticketing Information Bylaw.
- 6.3. If at any time, an offence against this bylaw occurs, it may be at the discretion of the Bylaw Enforcement Officer and/or Acting Official, to determine if an extension is required.

7.0 Penalty

- 7.1 Every person who commits an offence against this bylaw is liable on summary conviction, to a penalty of not more than \$10,000.00.

8.0 Severability

- 8.1 If at any time, any provision of this bylaw is declared or held to be illegal, invalid, or ultra vires, in whole or in part, then the provision shall not apply and the remainder of this bylaw shall continue in full force and effect and be construed as if it had been enacted without the illegal, invalid, or ultra vires provision.
- 8.2 Every person or persons, who violates or breaches or who causes or allows to be violated or breached any of the provisions of this bylaw shall be guilty of an offence against this bylaw and each day that such violation is caused or allowed to continue shall constitute a separate offence.

9. Repeal

- 9.1 Bylaw No. 1680, 2001, cited as the "City of Grand Forks Unsightly Premises Bylaw" and all amendments thereto are hereby repealed.

Unsightly Premises Bylaw No. 1962

READ A FIRST TIME this 8th day of July, 2013.

READ A SECOND TIME this 8th day of July, 2013.

READ A THIRD TIME this 8th day of July, 2013.

FINALLY ADOPTED this 22nd day of July, 2013.

Mayor-Brian Taylor

Corporate Officer-Diane Heinrich

C E R T I F I C A T E

I hereby certify the foregoing to be a true copy of the Unsightly Premises Bylaw
No. 1962, as passed by the Municipal Council of the City of Grand Forks
on the 22nd day of July, 2013.

Corporate Officer
of the Municipal Council of the City of Grand Forks

Unsightly Premises Bylaw No. 1962

SCHEDULE 4
OF THE MUNICIPAL TICKETING BYLAW NO. 1957

Bylaw No. 1962" Grand Forks Unsightly Premises Bylaw"

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
Accumulation of building Materials	2.1(a)	\$100.00
Unlicensed Vehicles	2.1(b)	\$100.00
Parts of a vehicle	2.1(b)	\$100.00
Deposit or accumulation of rubbish	2.1(d)	\$100.00
Unsightly premises	5	\$100.00
Place graffiti	2.1(e)	\$100.00
Failure to remove garbage	2.1(f)	\$100.00

From: Zak Eburne
Sent: November 2, 2017 5:55 PM
To:
Subject: Music in the park 2018



Just getting the ball rolling on the 2018 season of Music in the Park.

Last year the city contributed \$1450 to help make it happen, I am asking the city again for \$1450 to be used in the following manner:

\$100.00 For each event to pay the act (Season total \$900.00)

\$50.00 For each event to be giving to the provider of the sound system (Season total \$450.00)

\$50.00 For posters for the season

\$50.00 For the coordinator for the season

The City's support of \$1450.00 would be greatly be appreciated to help improve and continue this great family event!

Your continued support is greatly appreciated

Thanks

Zak Eburne Stoodley

FILE CODE
*E3 - Music in the Park
2018 request
for support*

From: s.ridout@shaw.ca on behalf of cst.citizensforsafetechnology@gmail.com
Sent: October 24, 2017 9:10 PM
To: cst.citizensforsafetechnology@gmail.com
Subject: ACTION REQUIRED: Microcell Resolution & Notice of Wireless Harm
Attachments: Letter to municipalities_Oct_2017.pdf



My apologies. The first e-mail, see below, did not have the corresponding PDF attached...

Sherry Ridout
On Behalf Of: **Citizens for Safe Technology**
cst.citizensforsafetechnology@gmail.com

Dear Mayors and Councillors,

At last month's UBCM, BC municipalities voted in favour of a Resolution mandating that land use authorities and the public be consulted when microcells are placed within 100 metres of schools, hospitals, and residences. This requested change to existing policy closes a federal loophole that allows microcells to be placed on existing structures with no public consultation whatsoever. Over the next several months, the FCM (Federation of Canadian Municipalities) will be discussing the content of the UBCM resolution with the federal government.

Microcell placement and municipal rights is a hot topic. While some individuals perceive microcells as benign or even benevolent transmitters that are essential to improving connectivity and achieving economic prosperity, a growing number of civic leaders are concerned about the many issues arising from installing microcells in the public right of way. (See Section 3: **Why Local Governments are Concerned about Microcells** below.) On October 15th 2017, SB 69 - a bill giving telecoms free rein to install microcells on California rights of way, which 300 Californian cities opposed - was vetoed by state Governor Jerry Brown.

High-speed connectivity is not dependent on microcells. Safe and data-secure technological options are available. (See Section 4: **Tech-Wise-Solutions for Connectivity** below.)

The material below summarizes the concerns about microcells and outlines important actions you may take **now** to insure that as a local government you are as fully engaged as current federal policy allows in the placement of microcells in your community.

FILE CODE
WE4 Citizens for Safe
+ C1- Technology - Microcell
Reso. & Wireless Harm
Agenda Page 100 of 109

Suggested Approach:

- 1) Put the brief **Notice of Wireless Harm** in Section 2 below on the agenda of your next council meeting.
- 2) Review all permits, antenna siting policies, and agreements currently in place between your government and telecommunication companies. (See Section 5: **Action Check List** below.)
- 3) Take a few moments to read the material below so that you may make informed telecommunications decisions. This letter and that material are also attached as a PDF,

With Best Wishes,
Citizens for Safe Technology
cst.citizensforsafetechnology@gmail.com

Section 1: Overview

The Resolution that was passed:

WHEREAS public consultation on the placement of cell towers is mandated; and
WHEREAS new technology is moving away from these large towers to micro-transmitters which do not require local government or public consultation;
THEREFORE BE IT RESOLVED that the AKBLG request the UBCM petition relevant provincial and federal governments to mandate consultation with the land use authorities and the public regarding microcell transmitter siting within 100 metres of residences, schools and hospitals.

Why this Resolution Matters

ISED (*Innovation, Science and Economic Development*, formerly *Industry Canada*) allows microcells, or small cell antennas, to be placed on existing structures without any public input or often knowledge. In their 2014 Guide to Assisting Land-Use Authorities in Developing Antenna Siting Protocols, Industry Canada makes an assumption that: "certain proposals ... have minimal impact on the local surroundings and so are excluded from public and land-use consultations."

The UBCM's support for the microcell placement resolution shows that ISED has underestimated and overlooked the impact microcells have on municipalities and their residents.

Section 2: Microcells - Notice of Wireless Harm

There is no scientific research proving microcells are safe. The widespread installation of microcell technology is based on the misconception that wireless transmitters cause no

harm. Thousands of independent scientific studies, however, link the RFR (radiofrequency radiation) microcells emit to increased cancer risk, neurological disorders, and infertility. Even low levels of RFR exposure over time have been linked to adverse effects on plants and insects, especially pollinators

- As of October 2017, 235 scientists from 41 countries have signed the International EMF Scientists Appeal urging world leaders to “protect mankind and wildlife from the dangers of EMFs and wireless technology.”

ISED says microcells are safe as long as they comply with Health Canada’s Safety Code 6. Health Canada, however, continues to ignore the non-thermal effects of artificial electromagnetic frequencies as well as the science which shows that exposure to these frequencies, even at levels lower than those deemed safe by Safety Code 6, cause potential biological harm.

- On September 28, 2014, over 50 Canadian physicians condemned Safety Code 6. On July 9, 2014, fifty-three scientists from eighteen countries called on Health Canada to intervene to “help avoid an emerging health crisis.”

Microcells are establishing the infrastructure for “5G” (fifth generation) technology which the telecom industry is poised to install across the nation. “5G” microwave frequencies have never been independently tested to prove they will not cause adverse biological and/or health effects. By allowing telecoms to install microcells, local governments currently have no recourse over how many transmitters are placed and if these microcells will be used to transmit “5G.”

- On Sept. 13, 2017, over 180 scientists from 35 countries sent a declaration to the European Commission calling for a moratorium on the rollout of microcell transmitters and “5G” saying that fifth generation technology “could lead to tragic, irreversible harm”

In 1998, Canada adopted the Wingspread Precautionary Principle, which states: “When an activity raises threats of harm to human health or the environment, precautionary measures should be taken, even if some cause and effect relationships are not fully established scientifically.”

Rethinking the indiscriminate installation of microcells in our communities supports this principle and protects local governments from being liable for damage and injury resulting from wireless harm.

Section 3: Why Local Governments are Concerned about Microcells

- **Public and Environmental Health and Safety** - as discussed in the above **Microcells - Notice of Wireless Harm**

- **Liability**

Once a municipal government has been made aware that microcells may cause personal injury or environmental harm (the **Notice of Wireless Harm** above informs you of this), permitting microcell transmitters to be installed in your ROWs may be deemed an act of negligence, and you may be held liable for any environmental damage or personal injury resulting from this equipment having been installed. Telecommunication workers ("linemen") are at particular risk.

In 2013, the *CRTC* and the *FCM* established this liability criterion in their **Model Municipal Access Agreement**, which may be downloaded here:

<http://crtc.gc.ca/cisc/eng/ciscmanu.htm>.

- **Local Authority & Urban Planning**

The Antenna Siting Systems Protocol Template developed in 2013 by the *FCM* and the *Canadian Wireless Telecommunications Association (CWTA)* offers municipalities examples of how they may add their input to antenna siting in their communities, specifying design preferences, for instance, or naming preferred and discouraged locations for antenna siting. However, once a land use authority gives its permission for microcells to be installed, telecommunication companies have the final say in where microcells are placed.

This Lack of Local Authority over microcells negatively impacts:

- **Public Health and Safety** Transmitters in the public right of way are affecting pole integrity, creating increased distraction for drivers, and causing sidewalk and roadway crowding.
- **Urban Planning:** There is no limit to the number of small cells allowed per property, and no consideration for competing demands, noise, size, lighting, design, or fiscal impacts.
- **Aesthetics & Property Values:** Universal deployment of microcells degrades intentionally designed neighborhoods and historic buildings, and negatively affects property values.
- **The Public's Use and Enjoyment of the ROW:** Street-side gardening, block parties, neighbours visiting across the fence, children riding their bikes on the road by their homes... So many pastimes that add colour to a community and pleasure to life may be curtailed as citizens experience legitimate concern about lingering under the microcells and being exposed to radio frequencies.

Section 4: Tech-Wise - Solutions for Connectivity

Safe and data-secure technological options are available.

For mobile connectivity we could emulate Paris, France's pilot project and install small cells with signals that are adequate for mobile use but do not penetrate buildings or peoples' homes. For home and business internet access, wired networks of fiber optic and Ethernet cables or of fiber optic, copper wire and Ethernet cables (G-Fast) provide safe, fast, reliable, and cyber-secure connection, and will not blemish or obstruct local rights of way.

Section 5: Microcells - Municipal Rights and Responsibilities

Action Check List

- ☐ Have microcells been installed on existing structures in your municipality?
- ☐ If not, do you want to discuss other connectivity options with telecom providers before giving them access to your ROWs?
- ☐ Do you have an Antenna Siting Protocol in place? If so, does it require that notification is required for all new transmitters? If not, consider writing one that does, even for microcells being installed on existing structures.
- ☐ If microcells are installed in your ROWs:
- ☐ Has written consent been given to the telecom by local land use authorities for each transmitter installed?
- ☐ Have you asked the company who installed the microcell network for RF exposure level data?
- ☐ Have you asked this company what strategies they have employed to keep the ambient RF radiation levels in residential areas as low as possible, and what strategies could still be implemented?
- ☐ Have you negotiated a Municipal Access Agreement with the telecom who has installed these microcells?
- ☐ Has the telecom submitted detailed before and after plans to your municipal engineer for each microcell installation?

The Model Municipal Access Agreement and You

The **Model Municipal Access Agreement** negotiated between the CRTC and the FCM in 2013 (<http://crtc.gc.ca/cisc/eng/ciscmanu.htm>) defines the parameters of local governments' current rights and responsibilities in relation to microcell placement. Most significantly:

1. **Consent:** Pursuant to section 43 of the Telecom Act a company must have a municipality's written consent prior to constructing equipment within the ROW.
2. **Permits:** Work within the ROWs by the company is subject to the authorization requirements established by the municipality. Municipalities determine if permits are required for each and every microcell.
3. **Plans:** Unless otherwise agreed to by the municipality, prior to installing microcells the company must submit the following to the municipal engineer:
 - Construction plans of the proposed work showing the locations of the proposed and existing equipment and other facilities, and specifying the boundaries of the area within the municipality within which the work is proposed to take place
 - And
 - All other relevant plans, drawings and other information as may be normally required by the municipal engineer from time to time for the purposes of issuing permits.
4. **Refusal to issue Permits.** In case of conflict with any *bona fide* municipal purpose, including reasons of public safety and health and conflicts with existing infrastructure, the municipality may request amendments to the plans provided by the company or may choose to refuse to issue a permit.
5. **Utility co-ordination committee.** The company shall participate in a utility co-ordination committee established by the municipality and contribute to its equitable share of the reasonable costs of the operation and administration of the committee as approved by such committee.
6. **"As-built" drawings.** The municipality may request that, no later than a given number of days after completion of any work, the company shall provide the municipal engineer with accurate "as-built" drawings sufficient to accurately establish the plan, profile, and dimensions of the equipment installed within the ROWs.
7. **Liability.** The municipality is responsible for any damage to the natural environment and any injury to any person arising from the presence of electromagnetic radiation in connection with the company's use of the ROWs if such damage was caused directly or indirectly, in whole or in part, by the negligence of the municipality.

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Chief Financial Officer
Date: November 14, 2017
Subject: Bylaw No. 2041 – 2018 Revenue Anticipation Borrowing Bylaw
Recommendation: **RESOLVED THAT COUNCIL** give final reading to Bylaw No. 2041, "2018 Revenue Anticipation Borrowing Bylaw".

BACKGROUND:

Bylaw 2041, the City's proposed 2018 Revenue Anticipation Borrowing Bylaw, was presented to the Committee of the Whole on October 16, 2017, and given three readings at the October 30, 2017 Regular Meeting of Council.

The Community Charter gives municipalities the authority to borrow money to cover obligations during the period between the beginning of the fiscal year (January 1) and the property tax payment due date of the first working day after July 1.

Although the City has enough cash on hand to cover its obligations for a considerable length of time, the adoption of an annual Revenue Anticipation Bylaw is a requirement of the City's banking contract with the Grand Forks Credit Union as it covers the City's overdraft.

Bylaw 2041 is now presented for final reading.

Benefits or Impacts of the Recommendation:

General: This bylaw is a Statutory and Contractual requirement which allows for coverage of the City's overdraft.

Strategic Impact: N/A

Financial: The City currently has \$2 million in overdraft protection.

Policy/Legislation: This is an annual bylaw which is covered under Section 177 of the Community Charter and fulfils the requirement of the banking agreement with the Credit Union.

Attachments: Bylaw 2041 "2018 Revenue Anticipation Borrowing Bylaw"

REQUEST FOR DECISION

— REGULAR MEETING —



Recommendation: **RESOLVED THAT COUNCIL** give final reading to Bylaw No. 2041, “2018 Revenue Anticipation Borrowing Bylaw”

-
- OPTIONS:**
1. COUNCIL COULD CHOOSE TO SUPPORT THE RECOMMENDATION.
 2. COUNCIL COULD CHOOSE NOT TO SUPPORT THE RECOMMENDATION.
 3. COUNCIL COULD CHOOSE TO REFER THE REPORT BACK TO STAFF FOR MORE INFORMATION.

Department Head or CAO	Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 2041

A Bylaw Authorizing the Corporation of the City of Grand Forks to Borrow the Sum of Two Million Dollars to Meet the Current Lawful Expenditures of the City

=====

WHEREAS pursuant to Section 177 of the *Community Charter*, the Council of a Municipality may, by bylaw, provide for the borrowing of such sums of monies as may be necessary to meet the current lawful expenditures of the Municipality;

NOW THEREFORE, the Council of the Corporation of the City of Grand Forks, in open meeting assembled, ENACTS, as follows:

1. It shall be lawful for the Corporation of the City of Grand Forks to establish a line of credit to borrow upon the credit of the City, from the Grand Forks Credit Union, the sum, at any one time, of up to Two Million Dollars (\$2,000,000) in such amounts and at such times as may be required, bearing interest at a rate not exceeding the rate established for Municipalities, as set by the Grand Forks Credit Union from time to time.
2. That the money borrowed and interest thereon, shall be repaid on or before the 31st day of December 2018.
3. That the amounts so borrowed shall be a liability payable out of the City's revenues for the year ended December 31st, 2018.
4. That the form of the obligation to be given as an acknowledgment of the liability to the Grand Forks Credit Union shall be a promissory note(s) or overdraft lending agreement for sums as may be required from time to time, signed by the Mayor and the Chief Financial Officer of the City and shall bear the Corporate Seal and all such notes(s) or overdraft lending agreements shall be made payable on or before the 31st day of December, 2018.
5. This bylaw may be cited as the "2018 Revenue Anticipation Borrowing Bylaw No. 2041".

Introduced this 16th day of October, 2017.

Read a **FIRST** time this 30th day of October, 2017.

Read a **SECOND** time this 30th day of October, 2017.

Read a **THIRD** time this 30th day of October, 2017.

FINALLY ADOPTED this 14th day of November, 2017.

Frank Konrad – Mayor

Diane Heinrich - Corporate Officer

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 2041
as adopted by the Municipal Council of the Corporation of the
City of Grand Forks on the 14th day of November, 2017.

Corporate Officer of the Municipal Council of the Corporation
of the City of Grand Forks