



**The Corporation of the City of Grand Forks**  
**Regular Meeting of Council**  
**MINUTES**

**Meeting #:** R-2018-07  
**Date:** Monday, April 9, 2018, 7:00 pm  
**Location:** 7217 - 4th Street, City Hall Council Chambers

**Present:** Mayor Frank Konrad  
Councillor Julia Butler  
Councillor Chris Hammett  
Councillor Colleen Ross  
Councillor Christine Thompson  
Councillor Beverley Tripp

**Absent:** Councillor Neil Krog (with notice)

**Staff:** Diane Heinrich - Chief Administrative Officer / Corporate Officer  
Daniel Drexler - Deputy Corporate Officer  
Juliette Rhodes - Chief Financial Officer  
David Reid - Manager of Operations  
Graham Watt - Senior Planner

**GALLERY**

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**1. CALL TO ORDER**

Mayor Konrad called the Regular Meeting to order at 7:00 pm.

**2. ADOPTION OF AGENDA**

a. Adopt agenda

April 9, 2018, Regular Meeting agenda

The agenda was amended by adding items:

12.a. Downtown Business Community request to change power outage time

12.b. Letter of Support for Motion 167

12.c. Notice of Motion regarding safety in the downtown core

**Resolution #: R105/18/04/09**

Moved by: Ross

Seconded by: Hammett

**THAT the agenda be amended by adding item 12.a. Downtown Business Community request to change power outage time.**

**Carried**

**Resolution #: R106/18/04/09**

Moved by: Hammett

Seconded by: Butler

**THAT the agenda be amended by adding item 12.b. Letter of Support for Motion 167.**

**Carried**

**Resolution #: R107/18/04/09**

Moved by: Hammett

Seconded by: Tripp

**THAT the agenda be amended by adding item 12.c. Notice of Motion regarding safety in the downtown core.**

**Carried**

**Resolution #: R108/18/04/09**

Moved by: Thompson

Seconded by: Hammett

**THAT Council adopts the April 9, 2018, Regular Meeting agenda as amended.**

**Carried**

**3. MINUTES**

- a. Adopt minutes - Special to go In-Camera

March 26, 2018, Special to go In-Camera Meeting minutes

**Resolution #: R109/18/04/09**

Moved by: Thompson

Seconded by: Tripp

**THAT Council adopts the March 26, 2018, Special Meeting minutes as presented.**

**Carried**

- b. Adopt minutes - Regular

March 26, 2018, Regular Meeting minutes

**Resolution #: R110/18/04/09**

Moved by: Thompson

Seconded by: Hammett

**THAT Council adopts the March 26, 2018, Regular Meeting minutes as presented.**

**Carried**

**4. REGISTERED PETITIONS AND DELEGATIONS**

**5. UNFINISHED BUSINESS**

**6. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL**

a. Written Reports of Council

Corporate Officer's Report

**Resolution #: R111/18/04/09**

Moved by: Ross

Seconded by: Hammett

**THAT all written reports of Council submitted to the April 9, 2018, Regular Meeting be received.**

**Carried**

**7. REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY**

a. Verbal Report - RDKB Representative

Corporate Officer's Report

Verbal report from Council's representative to the Regional District of Kootenay Boundary

Read the RDKB agendas here:

<https://rdkb.civicweb.net/filepro/documents/314>

Mayor Konrad provided an update regarding a BCDC meeting. The meeting included:

- discussion on timber mills and possible closures
- Community Futures is interested in participating in BC Transit service funding

**Resolution #: R112/18/04/09**

Moved by: Ross

Seconded by: Tripp

**THAT Mayor Konrad's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.**

**Carried**

**8. RECOMMENDATIONS FROM STAFF FOR DECISIONS**

- a. Appointments of the Chief Election Officer and Deputy Chief Election Officer

Corporate Services

**Resolution #: R113/18/04/09**

Moved by: Thompson

Seconded by: Ross

**THAT Council appoints Dawn Attorp, as the Chief Election Officer, as contracted, and Daniel Drexler, Deputy Corporate Officer, as the Deputy Chief Election Officer, at a rate of \$1,200, for the City of Grand Forks, and further authorizes the Chief Election Officer to hire election officials for the purpose of conducting the 2018 Local Government Election.**

**Carried**

- b. Temporary Use Permit for Tourist Commercial / Special Event Camping  
Development and Engineering Services

Discussion ensued regarding:

- length of time for temporary use permit - length is determined by local government act
- possibly amending the resolution to add additional advertising/canvassing - work plan includes additional items already
- DB Park for overflow camping and complaints from neighbours - only isolated complaints regarding dust control primarily
- additional use of infrastructure provides some additional pressure on the overall system, however due to preventative maintenance schedules, this has not been an issue thus far

**Resolution #: R114/18/04/09**

Moved by: Thompson

Seconded by: Ross

**THAT Council directs staff to proceed with statutory requirements for public notice of the decision at the April 23, 2018, Regular Meeting regarding the Temporary Use Permit for Tourist Commercial / Special Event Camping purposes on land zoned Small Lot Residential (R-2), legally described as Lot 1 District Lots 380 & 520 SDYD Plan KAP64274.**

**Carried**

c. Visa Credit Card Applications

Chief Financial Officer

Discussion ensued regarding:

- purchasing policy limits
- managers and deputy managers hold credit cards
- max limit is at \$10,000 each for 8 cards and 1 card at \$20,000
- old cards will be cancelled

**Resolution #: R115/18/04/09**

Moved by: Thompson

Seconded by: Hammett

**THAT Council approves the application for Collabria Visa Credit Cards through the Grand Forks Credit Union with an aggregate credit limit of \$100,000 and further to authorize the Chief Financial Officer to assign administrators on this account.**

**Carried**

**9. REQUESTS ARISING FROM CORRESPONDENCE**

**10. INFORMATION ITEMS**

- a. Officers' Expense Allowances

Chief Financial Officer

**Resolution #: R116/18/04/09**

Moved by: Thompson

Seconded by: Ross

**THAT Council receives for information the memo from the Chief Financial Officer regarding the Canada Revenue Agency change to tax status of Municipal Officers' Allowances.**

**Carried**

**11. BYLAWS**

- a. Elections Bylaws 2042 and 2043

Corporate Services

**Resolution #: R117/18/04/09**

Moved by: Tripp

Seconded by: Butler

**THAT Council gives final reading of the "General Local Government Election Bylaw No. 2042, 2018".**

**Carried**

**Resolution #: R118/18/04/09**

Moved by: Thompson

Seconded by: Ross

**THAT Council gives final reading of the “Automated Voting Machines Authorization Bylaw No. 2043, 2018”.**

**Carried**

- b. Five Year Financial Plan Bylaw 2045

Chief Financial Officer

**Resolution #: R119/18/04/09**

Moved by: Thompson

Seconded by: Ross

**THAT Council gives final reading to the Five Year Financial Plan Bylaw 2018-2022, No. 2045.**

Opposed (2): Butler, and Tripp

**Carried**

- c. Campground Fees and Charges Update Bylaw 1958-A4

Corporate Services

Discussion ensued regarding:

- non-profit rate compared to a commercial rate
- ability to charge individual events
- possible impact on non-profits - for commercial events that are
- staff to bring additional info for May COTW to implement Fees and Charges for Commercial use of property

Council amended the bylaw and motion to reflect that only the Campground Fees and Charges schedule would be included in Bylaw 1958-A4 at this point.

**Resolution #: R119/18/04/09**

Moved by: Hammett

Seconded by: Tripp



**THAT Council amends the proposed Fees and Charges Amendment Bylaw No. 1958-A4 by removing Section 2.c. "ADD "Schedule I – Business Fees and Charges" as in Appendix 2 of this bylaw"; AND FURTHER by removing Appendix 2 from the bylaw.**

**Carried**

**Resolution #: R120/18/04/09**

Moved by: Thompson

Seconded by: Ross

**THAT Council gives the first three readings to the "City of Grand Forks Fees and Charges Amendment Bylaw No. 1958-A4, 2018" as amended and directs staff to present the bylaw for final reading at the April 23rd, 2018, Regular meeting.**

**Carried**

**12. LATE ITEMS**

- a. Downtown Business Community Request to Change Power Outage Time  
Corporate Services / Outside Works

Discussion ensued regarding:

- possible options for outage changes
- businesses and residences impacted by outage
- timing of power outage and impact after hours to the public
- safety concerns especially regarding working in the dark

A motion was proposed and seconded to approve additional expenses and to alter the start time of the power outage to 1pm from 8am. The motion was carried unanimously.

**Resolution #: R121/18/04/09**

Moved by: Butler

Seconded by: Hammett

**THAT Council discusses the request received from downtown business community to change the power outage time.**

**Carried**

**Resolution #: R122/18/04/09**

Moved by: Tripp

Seconded by: Thompson

**THAT Council directs Staff to change the power outage start time to 1:00 pm on Thursday April 12, 2018; AND THAT Council approves the increase in budget to complete the outage change with funds to come from the general capital reserves.**

**Carried**

- b. Letter of Support for Motion 167

Councillor Hammett

Councillor Hammett read out the details about Motion 167.

Brief discussion ensued to support Motion 167.

**Resolution #: R123/18/04/09**

Moved by: Hammett

Seconded by: Ross

**THAT Council directs Staff to prepare and send a letter indicating Council's support of Motion 167.**

**Carried**

- c. Notice of Motion regarding safety in the downtown core

Councillor Hammett

Councillor Hammett presented a notice of motion for the April 23, 2018 Regular meeting of Council.

### Notice of Motion

Whereas the Grand Forks Downtown Business Association (DBA) is concerned about excessive speeds and safety in the downtown core, siting several accidents and near miss accidents on downtown roads.

Therefore; be it resolved that the city of Grand Forks install:

- 4 way stop signs at 72nd Avenue and 2nd Street
- 4 way stop signs at Market Avenue and 2nd Street

And further resolve to:

- reduce the speed limit to 30km per hour within the boundaries of 72nd Avenue on the South to 75th Avenue to the north; 6th Street from the west to Riverside Drive on the East; excluding Central Avenue.

### 13. **QUESTIONS FROM THE PUBLIC AND THE MEDIA**

Kate Saylors, Gazette, inquired regarding the budget amount for the altered power outage - minimum \$8,000 but could be up to \$15,000

Rod Zielinski:

- inquired regarding Records Retention Bylaw and possible deletion of records - he was advised that rules and regulations will be followed by the organization
- concerned about the amount of discussion being undertaken for an operational item regarding the power outage

Les Johnson, GFTV inquired regarding more details about the possible mill closures - Mayor Konrad did not have any more information at this point.

### 14. **ADJOURNMENT**

The Regular Meeting was adjourned at 8:07 pm.

**Resolution #: R124/18/04/09**

Moved by: Hammett

Seconded by: Butler

**THAT the Regular Meeting be adjourned at 8:07 pm.**

**Carried**

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Mayor Frank Konrad

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Deputy Corporate Officer - Daniel  
Drexler