



THE CORPORATION OF THE CITY OF GRAND FORKS
AGENDA – REGULAR MEETING

Monday, November 27, 2017, 7:00 pm
7217 - 4th Street, City Hall Council Chambers

Pages

1. CALL TO ORDER

2. ADOPTION OF AGENDA

- a. Adopt agenda

November 27, 2017, Regular Meeting agenda

RECOMMENDATION

RESOLVED THAT Council adopts the November 27, 2017, Regular Meeting agenda as presented.

3. MINUTES

- a. Adopt minutes - COTW

5 - 10

November 14, 2017, Committee of the Whole Meeting minutes

RECOMMENDATION

RESOLVED THAT Council adopts the November 14, 2017, Committee of the Whole Meeting minutes as presented.

- b. Adopt minutes - Regular

11 - 19

November 14, 2017, Regular Meeting minutes

RECOMMENDATION

RESOLVED THAT Council adopts the November 14, 2017, Regular Meeting minutes as presented.

4. REGISTERED PETITIONS AND DELEGATIONS

- a. Proposed Implementation of City Block Watch Coordinator and Program

20 - 28

Sergeant Jim Fenske of the Grand Forks RCMP will be present to speak as a delegation

Chief Administrative Officer presentation and report

RECOMMENDATION

RESOLVED THAT Council receives the delegation from Sergeant Jim Fenske along with the staff presentation regarding the proposed City Block Watch Coordinator and the Block Watch Program.

RECOMMENDATION

RESOLVED THAT Council provides approval for the City of Grand Forks' Bylaw Enforcement Officer, Mr. Bud Alcock, to become the Block Watch Coordinator for the Block Watch Program for the City of Grand Forks;

AND FURTHER RESOLVED THAT Council approves of the approximate funding in the amount of \$1,000 (approx.) for additional hours to facilitate this program for the setting up of the Block Watch Program and for the coordinator's role for the balance of the year 2017, and the acknowledgement that these funds are available within the current bylaw enforcement budget for 2017.

5. **UNFINISHED BUSINESS**

6. **REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL**

- a. Corporate Officer's Report

29 - 37

Written reports of Council

RECOMMENDATION

RESOLVED THAT all written reports of Council submitted to the November 30, 2017, Regular Meeting be received.

RECOMMENDATION

RESOLVED THAT Council implements the Action Check List, as provided by Citizens for Safe Technology, Section 5: Microcells – Municipal Rights and Responsibilities, regarding placement of microcells on City infrastructure.

RECOMMENDATION

RESOLVED THAT Council receives for decision the funding request regarding minor costs for expenses directly associated with hosting an event of this size up to, and not exceeding \$500, from the Safe and Secure Grand Forks Forum, where ongoing issues of concern to the citizens of Grand Forks include increased crime and overall safety, and where the City of Grand Forks is currently collaborating with agencies and organizations to co-host the forum.

7. **REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY**

- a. Corporate Officer's Report

38 - 38

Verbal report from Council's representative to the Regional District of Kootenay Boundary

Read the RDKB agendas here: <https://rdkb.civicweb.net/filepro/documents/314>

RECOMMENDATION

RESOLVED THAT Mayor Konrad's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.

8. RECOMMENDATIONS FROM STAFF FOR DECISIONS

- a. 2018 Regular and COTW Meeting Schedule 39 - 52

Corporate Services

RECOMMENDATION

RESOLVED THAT Council adopts the meeting dates as presented and provides notice to the public of the 2018 Regular Council Meeting schedule and the schedule for Committee of the Whole Meetings;

AND FURTHER RESOLVED THAT Council directs staff to publish the notice in the Gazette in accordance with the Community Charter.

- b. Appointments of Acting Mayor for Council Year 2017-2018 53 - 54

Corporate Services

RECOMMENDATION

RESOLVED THAT Council designates members of Council to serve on a rotating basis as Acting Mayor during the year 2017-2018:

Councillor Butler - December 2017 and January 2018

Councillor Hammett - February 2018 and March 2018

Councillor Krog - April 2018 and May 2018

Councillor Ross - June 2018 and July 2018

Councillor Thompson - August 2018 and September 2018

Councillor Tripp - October 2018

- c. Water Rate Structure for Mock Billing Process 55 - 58

Manager of Operations

RECOMMENDATION

RESOLVED THAT Council directs staff to proceed with the (flat, fixed or minimum) water rate structure to use in the mock billing process;

AND FURTHER RESOLVED THAT Council directs staff to implement the water rate mock billing process for (12 or 24) months.

9. REQUESTS ARISING FROM CORRESPONDENCE

10. INFORMATION ITEMS

- a. 2018 Fee for Service 59 - 59

Grand Forks Downtown Business Association

RECOMMENDATION

RESOLVED THAT Council receives the 2018 Fee for Service request from the Grand Forks Downtown Business Association and refers the request to the 2018 budgeting process for consideration.

- b. Memo - Water Meter Complaint 60 - 67

Manager of Operations

RECOMMENDATION

RESOLVED THAT Council receives for information and discussion the memorandum from the Manager of Operations regarding a water meter complaint.

- c. Memo - November Open House Summary 68 - 71

Engineering and Planning

RECOMMENDATION

RESOLVED THAT Council receives for information the memorandum from Engineering and Planning regarding the November Open House Summary.

11. BYLAWS

12. LATE ITEMS

13. QUESTIONS FROM THE PUBLIC AND THE MEDIA

14. ADJOURNMENT

**THE CORPORATION OF THE CITY OF GRAND FORKS
COMMITTEE OF THE WHOLE
Tuesday, November 14, 2017, 9:00 am
7217 - 4th Street, City Hall Council Chambers**

PRESENT: Mayor Frank Konrad
Councillor Julia Butler
Councillor Chris Hammett
Councillor Colleen Ross
Councillor Christine Thompson
Councillor Beverley Tripp

ABSENT: Councillor Neil Krog

ADMINISTRATION: Diane Heinrich - Chief Administrative Officer - interim /
Corporate Officer
Daphne Popoff, Corporate Administrative Assistant
Juliette Rhodes - Chief Financial Officer
David Reid - Manager of Operations
Dolores Sheets - Manager of Development & Engineering
Services
Cavan Gates - Deputy Manager of Operations & Sustainability
Graham Watt - Senior Planner

Roly Russell - RDKB Area D Director

GALLERY

1. CALL TO ORDER

The November 14, 2017, Committee of the Whole Meeting was called to order at 9:00 am.

2. COMMITTEE OF THE WHOLE AGENDA

a. Adopt agenda

November 14, 2017, Committee of the Whole

MOVED BY: ROSS

RESOLVED THAT the COTW adopts the November 14, 2017, agenda as presented.

CARRIED

- b. In-Camera Reminder

In-Camera Meeting directly following the COTW Meeting.

3. **REGISTERED PETITIONS AND DELEGATIONS**

4. **REGIONAL TOPICS FOR DISCUSSION - WITH AREA D**

- a. Roly Russell, Area D Director

Director Russell gave an update regarding the RDKB activities:

- agricultural planning process is in the final draft, next step is the food security piece of the plan
- trails master planning process and phase one of data gathering should be available soon, next phases are consultation and boundary trails
- watershed management and a meeting with the Ministry
- fire services in rural Grand Forks

Discussion:

- Les Johnson inquired as to how many residences will be impacted with one less fire hall in the Nursery area? Director Russell responded approximately 10-12 homes; however, there will still be fire service response to these homes

- public input event and alternative approval process

Councillor Tripp left the COTW Meeting at 9:19 am with prior notice.

- Recreation Commission programs and services, RDKB budget processes, referendums

5. **PRESENTATIONS FROM STAFF**

- a. Memorandum - OCP and Zoning Bylaw Update

Development and Engineering Services

Overview:

- long-range planning changes update to the OCP and Zoning Bylaw
- Sustainable Community Plan to Official Community Plan
- sustainability and 'smart growth'
- affordable housing policies

- Zoning Bylaw changes - size, density, height, parking
- next steps - Public Hearing Nov. 27th

Discussion:

- suggestion for staff to update schedule to include form and character components
- environmental protection
- tiny housing, pocket housing, rental units
- recycling bin concerns during rain and snow, less contamination now than when using blue bags

MOVED BY: THOMPSON

RESOLVED THAT the COTW receives for information from the Development and Engineering Services an update presentation on the Official Community Plan and Zoning Bylaw feedback.

CARRIED

b. Monthly Highlight Reports from Department Managers

Staff request for Council to receive the monthly activity reports from department managers.

Director Russell left the COTW Meeting at 10:12 am.

Discussion:

- inquiry as to the 7 developers? Manager of Dev. & Eng. stated that information cannot be released until a public process is triggered
- Silver Kettle sidewalk status? Manager of Dev. & Eng. stated that this project, for best pricing of materials, has to be tied in with other projects to be feasible
- 22nd Street update
- Manager of Operations spoke in regards to decommissioning a water line and leak in City Park
- Kate from the Gazette inquired as to the removal of a camp and what 'uninhabitable' meant? Also inquired why the Bylaw Officer recovered two bicycles? The Interim CAO responded that the Ministry of Transportation and Infrastructure (MOTI) would have to explain the meaning of

'uninhabitable' and that the Bylaw Officer simply assisted only in returning the two bicycles to their owners

MOVED BY: THOMPSON

RESOLVED THAT the COTW receives the monthly activity reports from department managers.

CARRIED

c. Water Rates Study

Outside Works

John Weninger from Urban Systems gave an overview presentation:

- 2018 mock billing
- review rate setting objectives - conservation, equity, revenue stability, affordability, simplicity
- overview of water use data - residential accounts 1744 and non-residential accounts 290, meter sizes, equivalency, annual water consumption, fixed vs variable component charge

Councillor Tripp returned to the COTW Meeting at 10:37 am.

- reviewed three rate options - Flat Rate, Fixed Charge, Minimum Charge

Discussion:

- rate options, consumption, and comparisons
- mock billing timeframe
- infrastructure upgrades/replacement, water meter replacement costs
- varying water times
- Kate from the Gazette inquired as to the Urban Systems average figure if based on water meters? John, from Urban Systems, responded yes, from Nov. 2016-Sept. 2017
- Les Johnson spoke in regards to social engineering and being more positive and recognized

MOVED BY: ROSS

RESOLVED THAT the COTW accepts the presentation provided by Urban Systems Ltd. regarding water rates for information;

AND FURTHER RESOLVED THAT the COTW refers further decision on which water rate structure to select for the mock billing process to the November 27, 2017, Regular Meeting.

CARRIED

6. **REPORTS AND DISCUSSION**

7. **PROPOSED BYLAWS FOR DISCUSSION**

8. **INFORMATION ITEMS**

9. **CORRESPONDENCE ITEMS**

10. **LATE ITEMS**

11. **REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)**

12. **QUESTION PERIOD FROM THE PUBLIC**

- Stan Halluck spoke in regards to unsightly premises on 10th Street and Kettle River Drive and having contacted Bylaw Services since mid July

13. **IN-CAMERA RESOLUTION**

a. Chief Administrative Officer - In-Camera

Immediately following the COTW Meeting, Council will hold an In-Camera Meeting.

MOVED BY: HAMMETT

RESOLVED THAT Council convene an In-Camera Meeting as outlined under Section 90 of the Community Charter to discuss matters in a closed meeting which are subject to Section 90 (1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

BE IT FURTHER RESOLVED THAT persons, other than members, officers, or other persons to whom Council may deem necessary to conduct City business, will be excluded from the In-Camera Meeting.

CARRIED

14. ADJOURNMENT

The November 14, 2017, Committee of the Whole Meeting was adjourned at 11:56 am.

MOVED BY: ROSS

CARRIED

MAYOR FRANK KONRAD

CORPORATE ADMINISTRATIVE
ASSISTANT - DAPHNE POPOFF

NOT YET ADOPTED

**THE CORPORATION OF THE CITY OF GRAND FORKS
REGULAR MEETING OF COUNCIL**

**Tuesday, November 14, 2017, 7:00 pm
7217 - 4th Street, City Hall Council Chambers**

PRESENT: Mayor Frank Konrad
Councillor Julia Butler
Councillor Chris Hammett
Councillor Colleen Ross
Councillor Christine Thompson
Councillor Bev Tripp

Councillor Neil Krog

ADMINISTRATION: Diane Heinrich - Chief Administrative Officer - interim /
Corporate Officer
Daniel Drexler - Deputy Corporate Officer
David Bruce – Building Inspector (until 9:05 pm)

GALLERY

1. CALL TO ORDER

Mayor Konrad called the Regular Meeting to order at 7:00 pm.

2. ADOPTION OF AGENDA

a. Adopt agenda

November 14, 2017, Regular Meeting agenda

MOVED BY: THOMPSON

SECONDED BY: BUTLER

RESOLVED THAT Council adopts the November 14, 2017, Regular Meeting agenda as presented.

CARRIED

3. MINUTES

- a. Adopt minutes - Public Hearing

October 30, 2017, Public Hearing Meeting minutes

MOVED BY: BUTLER

SECONDED BY: THOMPSON

RESOLVED THAT Council adopts the October 30, 2017, Public Hearing Meeting minutes as presented.

CARRIED

- b. Adopt minutes - Regular

October 30, 2017, Regular Meeting minutes

MOVED BY: THOMPSON

SECONDED BY: HAMMETT

RESOLVED THAT Council adopts the October 30, 2017, Regular Meeting minutes as presented.

CARRIED

4. REGISTERED PETITIONS AND DELEGATIONS

5. UNFINISHED BUSINESS

6. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL

- a. Corporate Officer's Report

Written reports of Council

Discussion ensued regarding:

- possible town hall meeting for information sharing
- potential duplication of efforts from other community groups
- meeting with MLA Larson was postponed

- Mayor Konrad announced the support of the City for the BETHS Housing initiative and the release of the resolution from in-camera
- task force focus on collaborative approach

MOVED BY: ROSS

SECONDED BY: BUTLER

RESOLVED THAT all written reports of Council submitted to the November 14, 2017, Regular Meeting be received.

CARRIED

7. REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

a. Corporate Officer's Report

Verbal report from Council's representative to the Regional District of Kootenay Boundary

Read the RDKB agendas here:

<https://rdkb.civicweb.net/filepro/documents/314>

The Mayor gave an update on:

- BC Timber Sales, allowable annual cut, \$30Million stumpage revenue
- David Merry - primary care network presentation, \$500,000 funding for Boundary, enhanced collaboration between different agencies
- Kettle River Watershed Management Plan - \$5,800 Commonplace contract funding short fall

MOVED BY: ROSS

SECONDED BY: HAMMETT

RESOLVED THAT Council approve the funding of \$1,000 towards the Commonplace contract funding short fall for the Kettle River Watershed management plan.

CARRIED

MOVED BY: ROSS

SECONDED BY: THOMPSON

RESOLVED THAT Mayor Konrad's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.

CARRIED

8. RECOMMENDATIONS FROM STAFF FOR DECISIONS

- a. Grand Forks Downtown Business Association Fee for Service Funding Agreement

Chief Administrative Officer-interim/Corporate Officer

Councillor Hammett recused herself for item 8.a. at 7:32 pm.

Discussion ensued regarding:

- fee for service agreement for 2017

- budgeting for the following year

MOVED BY: THOMPSON

SECONDED BY: ROSS

RESOLVED THAT Council approves of the Fee for Service Funding Agreement for 2017, between the City of Grand Forks and the Grand Forks Downtown Business Association;

AND FURTHER RESOLVED THAT Council authorizes the release of the \$5,000 funding to the Grand Forks Downtown Business Association.

CARRIED

- b. Unsightly Property 987 Kettle River Drive Opportunity to be Heard

Bylaw Enforcement Officer

Councillor Hammett returned to the meeting at 7:36 pm.

Lorne Houde the tenant of 987 Kettle River Drive spoke regarding the issues. Discussion ensued regarding:

- neighbourhood issues

- progress regarding cleanup of property
- timelines of notices given
- aspects of unsightly premises bylaw
- fencing options

MOVED BY: ROSS

SECONDED BY: THOMPSON

RESOLVED THAT Council provides the owner and/or tenant of the property an opportunity to explain their plans to clean-up the property, known as 987 Kettle River Drive, so that it is no longer a nuisance and the time frame within which to bring the property into compliance with the Unsightly Premises Bylaw.

MOVED BY: TRIPP

SECONDED BY: BUTLER

RESOLVED THAT Council authorizes staff to proceed with the third and final notice, with a 14 day timeline to bring the property into compliance with the bylaw.

CARRIED

- c. Unsightly Property 2314 Central Avenue Opportunity to be Heard
Bylaw Enforcement Officer

MOVED BY: BUTLER

SECONDED BY: TRIPP

RESOLVED THAT Council provides the owner and/or tenant of the property an opportunity to explain their plans to clean-up the property, known as 2314 Central Avenue, so that it is no longer a nuisance and the time frame within which to bring the property into compliance with the Unsightly Premises Bylaw.

MOVED BY: ROSS

SECONDED BY: TRIPP

RESOLVED THAT Council authorizes staff to proceed with the third and final notice, with a 14 day time limit to bring the property into compliance with the bylaw.

CARRIED

- d. Unsightly Property 7746 McCallum View Drive Opportunity to be Heard
Bylaw Enforcement Officer

Discussion ensued regarding:

- past history and complaints
- level of compliance
- possible cost for moving vehicles

MOVED BY: THOMPSON

SECONDED BY: HAMMETT

RESOLVED THAT Council provides the owner and/or tenant of the property an opportunity to explain their plans to clean-up the property, known as 7746 McCallum View Drive, so that it is no longer a nuisance and the time frame within which to bring the property into compliance with the Unsightly Premises Bylaw.

MOVED BY: HAMMETT

SECONDED BY: THOMPSON

RESOLVED THAT Council authorizes staff to proceed with the third and final notice, with a 14 day time limit to bring the property into compliance with the bylaw.

CARRIED

9. REQUESTS ARISING FROM CORRESPONDENCE

10. INFORMATION ITEMS

- a. Zak Eburne Stoodley
Music in the Park 2018 request for support
Brief discussion ensued regarding sound system costs.

MOVED BY: THOMPSON

SECONDED BY: BUTLER

RESOLVED THAT Council receives for information the 2018 request for support for Music in the Park and forwards the request to the 2018 budgeting process.

CARRIED

b. Citizens for Safe Technology

Correspondence regarding microcell resolution and notice of wireless harm

Discussion ensued regarding:

- possible consultation
- potential statistics and data available from research
- action check list

Notice of Motion by Councillor Tripp and Councillor Butler - for the City to implement the action check list of Section 5 (Microcells - Municipal Rights and Responsibilities) in the document.

MOVED BY: ROSS

SECONDED BY: TRIPP

RESOLVED THAT Council receives for information the correspondence from Citizens for Safe Technology regarding microcells and wireless harm.

CARRIED

11. BYLAWS

a. Bylaw 2041 - 2018 Revenue Anticipation Borrowing

Chief Financial Officer

MOVED BY: THOMPSON

SECONDED BY: BUTLER

RESOLVED THAT COUNCIL gives final reading to Bylaw No. 2041, '2018 Revenue Anticipation Borrowing Bylaw'.

CARRIED

12. LATE ITEMS

13. QUESTIONS FROM THE PUBLIC AND THE MEDIA

Kate Saylor, Gazette inquired regarding

- BETHS resolution - press release to follow by BETHS with details on the project
- task force - working with MLA Larson, other stake holders
- non-profit group for treatment center

Stan Halluk discussed the unsightly premises complaint regarding neighbouring property as well as noise complaints.

Dara Sutton, Gary Smith, Mary Lautard, Rona Hamilton, Laurie, and Les Johnson all inquired and discussed with Council various aspects of a town hall meeting:

- potential facilitator of the meeting
- possible venue for meeting
- the possible agenda items
- possibility to focus on victims to be heard
- possible additional communication to and from City Council
- potential future meetings to continue the communication

Councillors Butler, Ross, and Tripp volunteered their services to assist in helping with proposed meeting organization

14. ADJOURNMENT

The November 14, 2017, Regular Meeting was adjourned at 9:27 pm.

MOVED BY: HAMMETT

RESOLVED THAT the meeting be adjourned at 9:27 pm.

CARRIED

Mayor Frank Konrad

Deputy Corporate Officer - Daniel
Drexler

DRAFT

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council

From: Chief Administrative Officer

Date: November 27th, 2017

Subject: Proposed Implementation of City Block Watch Coordinator and Block Watch Program

Recommendation: **RESOLVED THAT Council receives the Staff presentation about the proposed City Block Watch Coordinator and the Block Watch Program.**

Recommendation 2: **RESOLVED THAT Council provides approval for the City of Grand Forks' Bylaw Enforcement Officer, Mr. Bud Alcock, to become the Block Watch Coordinator for the Block Watch Program for the City of Grand Forks.**

AND FURTHER RESOLVES to approve of the approximate funding in the amount of \$1000. (approx.) for additional hours to facilitate this program for the setting up of the Block Watch Program and for the coordinator's role for the balance of the year 2017, and the acknowledgement that these funds are available within the current bylaw enforcement budget for 2017.

BACKGROUND: With the recent concerns for community safety due to an elevated crime activity within the City of Grand Forks, the City has been researching avenues for which the organization has the ability and legislative boundaries to help – attached is a memo that outlines initiatives that the City is already implementing.

The organization was recently contacted by the President of the Block Watch Society of British Columbia, who was more than happy to share the required information for our municipality to consider in facilitating the program for our City. The organization thanks Lorraine Dick, resident, who made the initial contact to Mr. Borisenko from the City of Vernon.

In order for the Block Watch program to be recognized and in place, there must be a Security Cleared Coordinator who is a member of the Block Watch Society of BC, who is responsible to administer the Program. This person will then have access to all Block Watch training and educational material as well as signage for the Block Watch Group. Mr. Alcock already has security clearance which will fast track the program. Block Watch is a licensed Brand and cannot be used unless you are a member in good standing of the Society. Working with the City, the Society will provide the Coordinator with all the information and support needed to help get this Program running.

The continuation of this program for year 2018, during the term of the Bylaw Enforcement Officer contract, the City anticipates additional costing of approximately \$350-\$400 per month, in additional hours for the coordinator role in the Program, and another \$100-\$200 per month for material, advertising, meetings, etc. This will be brought to Council during the 2018 budgeting process.

REQUEST FOR DECISION

— REGULAR MEETING —



Benefits or Impacts of the Recommendation:

- General:** The recent public demand for enhanced security and safety for the community has expedited this proposal for consideration of Council
- Strategic Impact:** Community Liveability, Community Engagement
- Financial:** As outlined in the above report as an approximate estimate
- Policy/Legislation:** Council has the authority to assign and approve of desired services and programs for the betterment of the community
- Attachments:** 1) CAO memo on City Initiatives; 2) Block Watch FAQ's 3) Example of Block Watch brochure

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- OPTIONS:**
- 1. RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT.**
 - 2. RESOLVED THAT COUNCIL DOES NOT ACCEPT THE STAFF REPORT.**
 - 3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.**

	
Department Head or CAO	Chief Administrative Officer

MEMORANDUM



DATE : November 27th, 2017

TO: Mayor and Council

FROM: Chief Administrative Officer

SUBJECT: Current City Initiatives in assistance to affordable housing, and addressing nuisance activities, etc within the municipality

Considering recent activities involving drug addiction, homelessness and criminal activities in our community, the City has limited powers to provide assistance to these areas. As a “child” of the province, local governments are governed by the Community Charter which allows municipalities to provide certain legislative directives, initiatives and services to its perspective community.

Keeping in line with our municipal role, the following initiatives have been put in place or are currently a work in progress:

1. Proposed adjustments of the Zoning and OCP Bylaws currently in play for Council consideration and public engagement: The recommendations from Staff on proposed changes to allow more affordable housing options
2. Bylaw Enforcement – a. recent renewal of the Bylaw Enforcement Officer’s contract to October 30,2018; b. working to clean up unsightly areas; c. working with the Province on cleaning up of Crown Land pieces; and d. Bylaw Enforcement Officer liaises and has a good working relationship with RCMP on issues outside of our municipal powers (criminal)
3. Bylaw Enforcement Initiative – The Bylaw Enforcement Manager/Building Inspector has hired an individual from CPTED (Crime Prevention Through Environmental Design), who came to town to assess areas that could be considered high risk for criminal activities; the City is currently awaiting for a report on findings and suggested recommendations from this investigation
4. The Mayor, as he has previously informed, that he and Areas C & D Directors met with local RCMP on the issue and plans to further contact Nelson office as a next step
5. Council’s meeting with the ministers at UBCM to talk about the issues at the Provincial level.

6. Council appointments to liaise with BIG (Boundary Interagency Group)
7. Council approved initiative in working with BETHS (Boundary Emergency Transition Housing Society), on an initiative proposed through BC Housing for a proposed full-time shelter/hub that includes operational funding
8. Initial contact with the President of the Block Watch Society of British Columbia regarding the proposed Program for the City of Grand Forks which has generated this subsequent report.

Respectfully submitted,



Diane Heinrich
Chief Administrative Officer



BLOCK WATCH FAQ'S



Q. What is the Block Watch program?

Block Watch is a free RCMP endorsed community program operated by the City of Vernon Community Safety Unit.

The Community Safety Unit will implement, co-ordinate and monitor an effective Block Watch program in the City of Vernon. Citizens in the community are responsible for organizing, operating and maintaining the Block Watch program in their neighbourhoods. What are the goals of the Block Watch Program?

- For the community to become actively involved in crime prevention in their community.
- Reduction in crime in the community.
- Increase in the community reporting suspicious activities to Police.
- Promote community awareness and community pride.

Q. How does the Block Watch Program work?

Block Watch operates on the idea that the Police cannot be everywhere at once. The Police require the assistance of the community to effectively prevent, reduce and investigate crime in the community. The Police need citizens to be active in crime prevention by identifying and reporting all suspicious activities in their community.

Block Watch can only be successful if a majority of the community are actively involved. The more people who are involved with Block Watch the more successful the program.

Q. How long do I need to be involved with Block Watch?

Your block can be involved for as long as you meet all the requirements. The Block Watch program is monitored by the Vernon Community Safety Unit Crime Prevention Coordinator. Any Groups not taking the necessary steps required to keep your Block Watch active will have the program ended in their block and their signs removed.

Q. What are the duties of the Block Watch Captain and Co-Captain?

Block Captains and Co-Captains must be genuinely interested in preventing crime in their neighbourhood, and must be prepared to listen to and communicate with the participants in the program. They must be prepared to constructively promote Block Watch, and be able to pass a *security clearance*. Their basic responsibilities are to:

1. Canvas their block to explain the Block Watch Program and encourage neighbours to participate.
2. Maintain an accurate list and map of all participants on their block. Update this list and map every six months to ensure all information is current. Supply the Crime Prevention Officer or





BLOCK WATCH FAQ'S



Block Watch Coordinator with all current information.

3. Host the initial meeting to implement the program in their neighbourhood. This meeting is hosted by the Block Watch Captain, either at his/her home or another suitable location which he/she is able to arrange.
4. Ensure that the yearly neighbourhood meetings are held.
5. Set a good example by initiating home security and target hardening measures in his/her own home.
6. Identify and work closely with other Block Captains and Co-Captains.
7. Act as a liaison and communication link with the Area Coordinator, the Block Watch Coordinator, the police department, and the participants on their block.
8. Distribute the Block Watch newsletter (via email) to all participants on his block.
9. Responsible for distributing "fan out" of important property crime information to block participants.
10. Welcome new residents by explaining the Block Watch Program and encouraging their participation.
11. Report to the Block Watch office all break and enters and attempted break and enters in his/her neighbourhood.
12. Canvass neighbours to see who would be interested in Block Captain, or Co-Captain should these positions become vacant.
13. Work closely with the Block Watch Coordinator and assist them when required.

Q. Who fills out the Captain and Co-Captain security application forms?

Only those people who are becoming Captains and Co-Captains need to fill out these application forms. Participants do not need to fill out the application forms.

Q. What if there are no changes to our block, Do I still need to send in a Block map?

Yes. Each calendar year you must send in an updated block map to the Block Watch office. Even if your block map has no changes you must send in your block map annually. By sending in your block map annually you keep your Block Watch program active.

Q. How do I add new neighbours to our Block Watch program?

Just add the new neighbours with their contact information to the map and send it to the Block Watch office at:





BLOCK WATCH FAQ'S



Protective Services/Community Safety Unit
Block Watch Program
3400-30th Street, Vernon, BC V1T 5E6

or Fax to (250) 545-7876

Q. What happens when a Captain or Co-Captain moves or resigns?

Contact the Block Watch office. The remaining participants must find a new Captain or Co-Captain.

The new person must then fill out a security clearance form (PIC) available from the Crime Prevention Coordinator or the Vernon RCMP Detachment.



Join Block Watch

There are many crime prevention programs that can help keep you and your property safe, but none reduces crime in your neighbourhood more than Block Watch.

This program of "neighbours watching out for neighbours" often contributes to reductions in crime rates. There are neighbourhoods that have experienced a drop in crime, by as much as 80%. (Ambroseville PD website)

Crime is a community problem that requires community support. Be part of the solution - Join Block Watch today to keep your neighbourhood safe for all to enjoy.



Getting Started

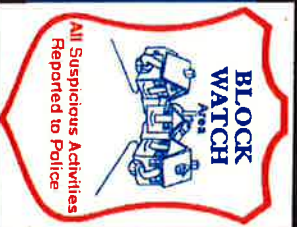
With as few as two people from different households, you can bring Block Watch to your street or complex or building.

We require a Captain for each street that will be screened by the *(enter your agency Name)*.

Once neighbours gather to learn more, they will be given information to target harden their homes and decals for their doors and windows. A sign will be erected in the neighbourhood.

They will also receive (personalize to add what you offer them such as newsletters, crime prevention tips, crime stat reports etc..)

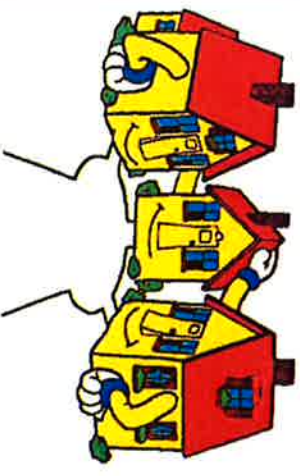
Call today to start a Block Watch in your neighbourhood. Contact us at *(Personalize this area with your contact info and website)*



"A community of neighbours working together can help reduce criminal activity"

Block Watch

Neighbours
working together



BLOCK WATCH ®

Replace with your agency info and logo

How Does it Work

- Block Watch is an extension of what you may already be doing on a daily basis. Watching out for your neighbours when they are away or at work.
- With the support of the (Insert your agency name), residents communicate among neighbours to share crime prevention information, crime alerts, and to report suspicious activity.
- Under Block Watch the watchfulness is broadened and becomes more systematic. All residents on a block get to know each other through participation and communication to keep an eye out for each other.
- The program involves three commitments:
Know and watch out for your neighbours
Mark your property for identification
Report all suspicious activity to the police



Block Watch doesn't

- require you to patrol the neighbourhood
- Require you to perform special tasks or go to a lot of meetings
- Require you to live in your neighbour's pocket
- Require you to be any friendlier than you want to be
- Require you to be a homeowner. The Program is just as beneficial to tenants as it is to owners.

BLOCK WATCH NEIGHBOURS PROTECT EACH OTHER BY REPORTING SUSPICIOUS ACTIVITY

- Unfamiliar persons loitering in their neighbourhood
- Slow-moving vehicles circling the block
- Unfamiliar/occupied parked vehicles
- Persons looking into parked cars
- Persons going door-to-door (particularly back doors)
- Any suspicious behavior or activity that draws attention, or
- When they hear unusual noises such as screaming, breaking glass or barking dogs

Block Watch Recommends

Always making your home look and sound occupied with timers, lights, window coverings and sound. A home that appears unoccupied will attract a thief's attention

The following hardware items are recommended:

- Medium priced, grade 2 or better deadbolts for all exterior doors, including garage
- 6-12" Interlocking plates on all exterior doors to keep screwdrivers from prying the door open
- Heavy duty strike plates with 3-inch wood screws to strengthen the door frame and reduce the chances of the door being kicked or shouldered in

Other home security tips to take into consideration:

- Outdoor photo-activated motion sensor and/or timer lights to illuminate entry and exit points of your home at night. This allows your neighbours to observed suspicious activity around your home
- Trim shrubbery that offers concealment near entries or windows to eliminate hiding places

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Procedure Bylaw / Chief Administrative Officer
Date: November 27th, 2017
Subject: Reports, Questions and Inquiries from the Members of Council
Recommendation: **RESOLVED THAT ALL WRITTEN REPORTS SUBMITTED BY MEMBERS OF COUNCIL BE RECEIVED.**

BACKGROUND: Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

Benefits or Impacts of the Recommendation:

General: The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.

Strategic Impact: Members of Council may ask questions, seek clarification and report on issues.

Policy/Legislation: The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

Recommendation: RESOLVED THAT ALL WRITTEN REPORTS SUBMITTED BY MEMBERS OF COUNCIL BE RECEIVED.

-
- OPTIONS:**
- 1. RESOLVED THAT ALL WRITTEN REPORTS SUBMITTED BY MEMBERS OF COUNCIL, BE RECEIVED**
 - 2. RESOLVED THAT COUNCIL DOES NOT RECEIVE THE REPORTS FROM MEMBERS OF COUNCIL.**

Department Head or CAO	Chief Administrative Officer

November 27th, 2017
Councillor Colleen Ross
Report, and Resolution

Safe and Secure Grand Forks Forum—met with organizing committee which includes Councillors Butler and Tripp, to begin planning a community meeting to occur mid December. The meeting is open to everyone in the community, and will focus on community experiences, RCMP reports and other relevant information from pertinent organizations. The focus will be on providing information, and hearing from the public. *There will be ample time for anyone to participate.*

Please watch for advertisement in the GF Gazette for time/place/date, as well as posters and a f/b page. A date and other details will be confirmed this week.

Resolution for consideration on Monday November 27th, 2017

SAFE AND SECURE GRAND FORKS FORUM FUNDING REQUEST

Whereas ongoing issues of concern to the citizens of Grand Forks include crime and overall safety,

and whereas the City of Grand Forks is currently collaborating with agencies and organizations to co-host the Safe and Secure Grand Forks forum,

and whereas there are minor costs associated with hosting an event of this size,

Therefore be it resolved that the City of Grand Forks contribute up to, and not exceeding \$500, for expenses directly associated with the Safe and Secure Grand Forks forum.

Resolution respectfully submitted by Councillor Ross, on behalf of the Safe and Secure GF organizing committee

Note possible expenses- all expenses will be accompanied by an invoice for direct payment or re-imburement:

- space rental
- food/coffee/tea/juice
- facilitator fee \$200

Kettle River Watershed Authority—Water Suppliers Working Group: Well attended meeting on Monday November 20th at the RDKB board room.

Highlights and key points include:

-water flows were dangerously low throughout the Boundary Region

-whereas the Boundary was once lumped in with the Okanagan, over recent years our situation has warranted our own listing on the provincial website under “Kettle”

- request was made to well users to reduce use voluntarily
- “2017 Drought Levels at a Glance” are available through FLNRO/RD
- Drought Level chart shows our region was significantly drier than most others in BC
- after Level 4 water restrictions, the next step is 100% restriction and high risk of loss to households, insufficient supply for fire fighting
- GF was in Level 4 water restrictions again this year
- although we had a wet spring, snow pack is melting much quicker and water is not being retained (sandy soil and gravel do not retain moisture for long)
- coupled with high temps we were high risk for fires
- irrigation districts are less affected due to the extreme depth of the wells (400-500')
- village of Midway experienced both the highest and lowest levels of water in their well ever recorded

Drought Management: This work is ongoing.

Goals include- detail measures to protect the water supply; move away from reactionary to mitigation (plan ahead knowing that we will experience drought); manage our water supply locally; reduce confusion in messaging; establish a Drought Response Team

David Reid will represent the city as a Water Supplier Rep for the KRWA – thank you David

Next steps: Terms of Reference are being finalized; Jessica Mace and Nicole McCallum are able to present update to council if we so wish.

Councillor's Report for November 27, 2017
Beverley Tripp

On Tuesday, November 14th, I attended the Boundary Interagency Group (BIG), where 23 attendees from 18 agencies and service organizations working in the community service sector met to share information and discuss issues and services related to mental health, addictions, housing, employment, social assistance and much more. This group does not develop or implement strategies or initiatives, but meet strictly to share about their programs and services, resources, tools, best practises, and training opportunities. The networking of these agencies is so important for our community, as it greatly strengthens the undergirding supports for disadvantaged residents in the Boundary area. As one of three councillors appointed from Council, it is a great privilege to be able to represent the City at this table.

At our last Regular Meeting I spoke to something that I had put in my Councillor's Report, that being the need for a Town Hall meeting to address issues surrounding those in the community who, of late, have been touched in some way by the homelessness issue and also increased incidences of crime in the area. Prior to the meeting, I had done some homework on the subject and through connections, Gary Smith, the President of the Phoenix Foundation was put forward as a potential organizer. There were several residents in the gallery that evening who spoke out clearly in favour of such an event, and after a lively discussion it was decided to go ahead with it. An ad hoc committee of councillors Butler, Ross and myself, Gary Smith and Dara Sutton was then formed to work on coordinating the event. This group met for an introductory meeting on Sunday, November 19th and several concepts were debated regarding the purpose and format of the meeting. I am very pleased and truly grateful that the community is moving forward in this all-important issue.

Also at the last Regular Meeting, we received correspondence from Citizens for Safe Technology, who provided a Notice of Wireless Harm to the City and members of council with respect to RF radiation from microcell transmitters. This notice referenced our Microcell Transmitter Placement Consultation resolution that was passed at the UBCM in September, and will now be discussed between the FCM and the federal government. Microcell placement and municipal rights is currently a hot topic for elected officials (see letter at end of report); there are many issues arising from the placement of these transmitters. The new technology they support has not been adequately tested, they have not been proven safe, and there is growing concern that local governments could be held liable for damage and injury from wireless harm.

There isn't any case law yet in Canada regarding this issue, but that is not the case in other countries. The most recent case comes from India where in April 2017, a cell tower was shut down by Supreme Court of India due to man living beside it getting cancer. This judgement mentions the Wingspread Precautionary Principle which Canada signed on to in 1998, and states that, "when an activity raises threat of harm to human health or the environment, precautionary measures should be taken even if some cause and effect relationships are not fully established scientifically." Elected officials are obliged to take a precautionary approach to adopting this technology. Even Lloyd's of London is not taking on the risk of claims from RF exposure, and Lloyd's will insure just about anything, but they decided this is too much of a risk. Doesn't that speak loudly enough?

Citizens for Safe Technology included an Action Check List for municipalities to implement; this includes the review of existing permits, antenna siting policies and agreements with telecom companies, and implementation of measures contained in the current FCM guidelines for antenna siting. These are not unreasonable, therefore I would like our City staff to implement these measures. I gave a Notice of Motion at the last meeting, and now propose this motion be voted on:

Notice of Motion: That the City of Grand Forks implement the Action Check List as provided by Citizens for Safe Technology, Section 5: Microcells – Municipal Rights and Responsibilities, regarding placement of microcells on City infrastructure.

Respectfully submitted,

Beverley Tripp

Peter R Harvey has been a member of the University of California Berkeley Physics department, Space Sciences Laboratory (SSL), for more than four decades. He holds a MS degree in computer science from UC. He has developed more than 30 NASA space instruments and six spacecraft which communicate via microwave to the SSL-developed 10-meter S-band Berkeley Ground Station. He has published more than 34 scientific papers which have been cited in other scientific publications more than 2,900 times. He is currently supporting NASA's Parker Solar Probe spacecraft as it goes through pre-launch testing.
https://www.nasa.gov/mission_pages/themis/mission/harvey_bio.html

November 15, 2017

City Council Members
City of Piedmont, CA
120 Vista Avenue
Piedmont, CA 94611
(510) 420-3040

Re: Deny All Nine Crown Castle/Verizon So-Called "Small Cell" Cell Tower Applications for Piedmont

Dear Piedmont City Council Members,

I fear that you have no interest in reading this letter. It is clear to me that you have not read my previous letters, or you could not understand them. As I stated in September, if you approved any of the nine Crown Castle/Verizon So-Called "Small Cell" Cell Tower applications targeting Piedmont, I would move out. So, I have purchased another house and am leaving Piedmont. I expect I will not be alone.

I moved my family to Piedmont because of the good reputation of the schools. However, your acquiescence to irradiating the schools and sidewalks around the recreation center is beyond my imagination. I can't figure out how kids will walk to school, recreation center or pool without being in the high-radiation beam of these cell towers that will bracket the recreation center and pool.

*The babies learning to swim at the wading pool will be irradiated
by a cell tower only 30 steps from their unprotected bodies.*

Shame on you. Shame on you. Shame on all of you!

If you approve the 314 Wildwood tower, this would enclose three Piedmont schools with high power radiation from four cell phone towers and **certify Piedmont as the school system to avoid**. Over the previous two months, you have demonstrated that you ignore every public statement of fact regarding this issue. Your legal counsel has clearly no experience in this area, and your staff has been working against the residents' best interests.

For example:

- **There is sufficient Verizon coverage, and we demonstrated that there is NO SIGNIFICANT GAP in Verizon coverage in Piedmont. Crown Castle/Verizon did not prove their case, as they must, to allow them to place cell towers in Piedmont.** Piedmont residents proved in multiple on-site measurements and showed videos at the [10/02/17 City Council meeting](#). Sherk also showed in multiple meetings that Verizon's own maps showed *FULL COVERAGE for PIEDMONT — for voice, text and data services* .

How is it that your senior planner can accept Crown Castle's word that there is insufficient coverage?... And you sat there doing nothing. How is it that your legal counsel said that "coverage" and "capacity" are essentially the same? That's bad legal advice. And you simply accepted it.

Shame on you!

- **There are ADA laws protecting people with EMS**, and you have simply ignored their testimony.

How is it that your legal counsel used a single case in which Electromagnetic Sensitivity (EMS) was not considered an ADA-recognized issue? That shows how little he knows and how little you know. It proves that there is a legal definition of EMS that has been recognized by the Federal Architectural Access Board since 2002. Yet, you dismissed the needs of 3% of Piedmont residents who have this environmentally-induced disability. They can't walk downtown without getting sick. Due to Fire Station cell towers, Mulberry's already has an outrageous 5,400 microwatts per square meter of microwave radiation. Just know that, with your recent decisions, the microwave radiation levels will be going up in Piedmont and the kids will be bathing in it.

Shame on you!

- **Piedmonters young and old rallied to show you how they do not want these so-called "Small Cell" cell towers in their town.** Hundreds of letters were sent to you, while there was only a single letter in support of these Crown Castle/Verizon cell towers. We

heard impassioned speeches from children who will be irradiated. And from their well-informed mothers and fathers.

How is it that you would decide their lives weren't worth fighting for? A law suit might cost the city \$200,000. **Are you kidding? There are kid's lives at stake here.**

How much is the treatment for Leukemia? How many children are you willing to sacrifice so the City of Piedmont doesn't use its "community fund?" Is a garden party more important than a child's life?

What will you do when Piedmont children start having Leukemias and Lymphomas? I already sent you the studies showing the connection between cell towers and these illnesses. In Spain, they dismantled a cell tower near a school that had five cases of Leukemia and Lymphoma in the span of a year.

Shame on you!

- **Microwave radiation damages and kills trees.** I've provided overwhelming scientific reports on this subject, including a 10-year study of tree damage correlated to microwave power. Yet you have managed to ignore them all.

Shame on you!

- **Microwave radiation damages birds and insects.** I've provided numerous scientific reports on this subject, showing how microwaves have upset homing pigeons and natural navigational abilities of migratory birds. When a tower goes up, nearby birds either move their nests or face a decline in their offspring. Birds staying near a tower often never finish building their nest in their apparent confusion. Insects are profoundly affected by radiation. A ten-minute per day cell phone placement in a bee-hive will cause the bees to stop honey production, lose interest in procreation, and the bee hive will die in a matter of 5 weeks. A tiny fraction of a cell tower's power, 40 microwatts, will kill bird embryos. Yet, you simply ignored all these scientific reports.

Shame on you!

- **Microwave radiation below FCC limits produces cancers in rats.** I've provided references to the National Toxicology Program study which shows brain and heart tumors in rats at levels below those allowed by the FCC. The NTP study also confirms that DNA breakage is a function of intensity and of duration. This means that children need to be protected above all else. They have the longest exposure duration. However, you have ignored these studies.

Shame on you!

- **Home values will decline because of your decisions.** It is apparent that you do not care about the people in Piedmont, but they deserve better. Their homes are usually a large fraction of their wealth and your decisions cause them to lose a large fraction of their wealth — just so that you City Council Members can relax. I understand that part of the agreement between Piedmont and Crown is that you make residents sue Crown instead of Piedmont if anything bad happens. To that I say:

Shame on you!

I really hope that Piedmont will come to its senses and reject all these Crown Castle/Verizon so-called "Small Cell" cell towers.

Crown Castle is not acting in good faith as a public utility. It serves a "for-profit" wireless company, and its designation as a California Public Utility should be challenged rather than accepted by Piedmont. It's track record shows that it does not serve the population at large, which is a requirement of a public utility. Instead, Crown only serves wealthy communities where the profit margins are better. Piedmont should challenge Crown's "public utility" designation, since it would eliminate their ability to bully their way into town.

I hope you deny the 314 Wildwood application. The drawings have been wrong from the beginning, the vault will be too noisy to meet Piedmont noise regulations and the **microwave transmitter at 314 Wildwood is double than the size the other three Crown Castle/Verizon cell towers the City Council recently approved.** Moreover, the noise from the equipment vault will be **8 times louder** than the nighttime ambient background noise.

Please do not approve the Crown Castle/Verizon so-called "Small Cell" Cell tower application for 314 Wildwood at the upcoming Piedmont City Council meeting.

Best regards,

Peter Harvey, formerly 123 Highland Ave.

REPORT TO COUNCIL

TO: Mayor and Council
FROM: Councillor Christine Thompson
DATE: November 27, 2017
SUBJECT: Report to Council

I was privileged, along with other members of Council, to participate in the Remembrance Day Ceremonies on November 11th. I want to compliment the Royal Canadian Legion, Branch 59, on the changes they made to the parade and the laying of wreaths as I believe that this helped the program proceed very smoothly.

The Phoenix Foundation of the Boundary Communities held their monthly meeting on Wednesday, November 15th. It was with regret that the Board accepted the resignation of Chantal Evers as the Youth Coordinator. This position will be advertised in the near future. Also discussed was the Phoenix Foundation's hosting the town hall meeting regarding addictions and mental health issues. The decision was to support the Board's Chair, Gary Smith, hosting the event as a concerned citizen and advising the attendees that he would be using the skills that he had acquired from training through the Phoenix Foundation.

At the Committee of the Whole on November 14th, we heard a presentation from Urban Systems with options for water meter rates. I found the presentation very informative as it was based on data gathered from our own utility. During the discussion, I supported a 2-year mock billing period, while other members of Council supported a 1-year mock billing period. On Saturday the 18th, I received an e-mail from Fred Scott, President, River Park Estates Strata Council, expressing concerns over my suggestion of a 2-year mock billing period. The issue of water meters and associated rates has been before the previous Council and our Council for more than 4 years with no resolve as to rates. I have heard from several residents that they would like to City to "get on with it" and to institute water meter rates sooner than later. Accordingly, I am suggesting that our Council do just that, and implement these charges effective January 1, 2018. I would ask that this issue be placed on the December 11, 2017 Committee of the Whole Meeting for discussion with our management team.

Respectfully submitted,

Councillor Christine Thompson

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Procedure Bylaw / Council
Date: November 27th, 2017
Subject: Report – from the Council’s Representative to the Regional District of Kootenay Boundary
Recommendation: **RESOLVED THAT MAYOR KONRAD’S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

BACKGROUND: Under the City’s Procedures Bylaw No. 1946, 2013, the Order of Business permits the City’s representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

Benefits or Impacts of the Recommendation:

General: The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

Policy/Legislation: The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

Recommendation: **RESOLVED THAT MAYOR KONRAD’S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

- OPTIONS:**
- 1. RESOLVED THAT MAYOR KONRAD’S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**
 - 2. RECEIVE THE REPORT AND REFER ANY ISSUES FOR FURTHER DISCUSSION OR A REPORT: UNDER THIS OPTION, COUNCIL PROVIDED WITH THE INFORMATION GIVEN VERBALLY BY THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY DIRECTOR REPRESENTING COUNCIL AND REQUESTS FURTHER RESEARCH OR CLARIFICATION OF INFORMATION FROM STAFF ON A REGIONAL DISTRICT ISSUE.**

Department Head or CAO	Chief Administrative Officer

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Corporate Services
Date: November 27th, 2017
Subject: 2018 Regular & COTW Meeting Schedule
Recommendation: **RESOLVED THAT COUNCIL ADOPTS THE MEETING DATES AS PRESENTED, PROVIDES NOTICE TO THE PUBLIC OF THE 2018 REGULAR COUNCIL MEETING SCHEDULE AND THE SCHEDULE FOR COMMITTEE OF THE WHOLE MEETINGS, AND FURTHER DIRECTS STAFF TO PUBLISH THE NOTICE IN THE GAZETTE IN ACCORDANCE WITH THE COMMUNITY CHARTER.**

BACKGROUND: Attached, is a 2018 calendar identifying the proposed Regular meetings and the Committee of the Whole meetings for the year 2018. There are typically 2 Regular meetings per month, except for July, August and occasionally, December, where there is only one meeting scheduled. All meetings have been scheduled to avoid UBCM, FCM and AKBLG conferences. In accordance with the Community Charter, Council must provide notice to the public of the 2018 Regular Council meeting schedule and publish notice in two consecutive issues of the newspaper.

Benefits or Impacts of the Recommendation:

General: By providing notice of the 2018 Regular meeting schedule ensures that Council is meeting their legislative obligations. Although Council may change meeting dates as presented, there is no option to defer the matter inasmuch as the meeting date listing must be advertised in accordance with the Charter.

Strategic Impact: N/A

Financial: No impact. The Financial Plan allows for advertising expenses throughout the year.

Policy/Legislation: Section 127 of the Community Charter speaks to the necessity of Council to make available to the public, a schedule of yearly meeting dates in accordance with Section 94 as it pertains to advertising guidelines.

Attachments: Community Charter Sections 127 and 94; Calendar of meeting dates.

REQUEST FOR DECISION

— REGULAR MEETING —



Recommendation:

RESOLVED THAT COUNCIL ADOPTS THE MEETING DATES AS PRESENTED, PROVIDES NOTICE TO THE PUBLIC OF THE 2018 REGULAR COUNCIL MEETING SCHEDULE AND THE SCHEDULE FOR COMMITTEE OF THE WHOLE MEETINGS, AND FURTHER DIRECTS STAFF TO PUBLISH THE NOTICE IN THE GAZETTE IN ACCORDANCE WITH THE COMMUNITY CHARTER.

OPTIONS: 1. COUNCIL DETERMINES TO ALTER THE SCHEDULE BY RESOLUTION.

	
Department Head or CAO	Chief Administrative Officer

January 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31	1	2	3	4	5	6
	New Year's Day					
7	8	9	10	11	12	13
14	15	16	17	18	19	20
	COTW & Regular Meeting					
21	22	23	24	25	26	27
28	29	30	31	1	2	3
	Regular Meeting					
4	5	NOTES				

February 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
	Family Day	COTW & Regular Meeting				
18	19	20	21	22	23	24
25	26	27	28	1	2	3
	Regular Meeting					
4	5	6	7	8	9	10
		NOTES				

March 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
25	26	27	28	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
	COTW & Regular Meetings					
18	19	20	21	22	23	24
25	26	27	28	29	30	31
	Regular Meeting				Good Friday	
1	2	NOTES				

April 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
	Easter Monday					
8	9	10	11	12	13	14
	COTW & Regular Meeting					
15	16	17	18	19	20	21
		AKBLG CONVENTION - Fernie, BC April 17th - 20th				
22	23	24	25	26	27	28
	Regular Meeting					
29	30	1	2	3	4	5
6	7	NOTES				

May 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	1	2	3	4	5
6	7	8	9	10	11	12
	COTW & Regular Meeting					
13	14	15	16	17	18	19
20	21	22	23	24	25	26
	Victoria Day	Regular				
27	28	29	30	31	1	2
3	4	NOTES				

FCM Halifax - May 31st - June 3rd

June 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27	28	29	30	31	1	2

FCM Halifax May 31 - June 3rd

3 4 5 6 7 8 9

10 11 12 13 14 15 16

COTW & Regular Meeting

17 18 19 20 21 22 23

24 25 26 27 28 29 30

Annual Meeting & Regular Meeting

1 2 NOTES

July 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
	Canada Day Stat					
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
	COTW & Regular Meeting					
29	30	31				
3	6	NOTES				

August 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	31	1	2	3	4
5	6	7	8	9	10	11
	BC Day					
12	13	14	15	16	17	18
19	20	21	22	23	24	25
	COTW & Regular Meeting					
26	27	28	29	30	31	1
2	3	NOTES				

September 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	31	1
2	3	4	5	6	7	8
	Labour Day	COTW & Regular Meeting				
9	10	11	12	13	14	15
		UBCM Convention - Whistler September 10th - 14th				
16	17	18	19	20	21	22
	Regular Meeting					
23	24	25	26	27	28	29
30	1	NOTES				

October 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
30	1	2	3	4	5	6
	COTW & Regular Meeting (no delegations)					
7	8	9	10	11	12	13
	Thanksgiving					
14	15	16	17	18	19	20
	2018 General Voting Day					
21	22	23	24	25	26	27
	Regular Meeting					
28	29	30	31			
4	3	NOTES				

November 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	31	1	2	3
4	5	6	7	8	9	10
	Inaugural Meeting					
11	12	13	14	15	16	17
	Remembrance Day					
18	19	20	21	22	23	24
	Regular Meeting					
25	26	27	28	29	30	1
2	3	NOTES				

December 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	NOTES	Christmas Day	Boxing Day		

COTW & Regular Meeting

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Corporate Services
Date: November 27th, 2017
Subject: Appointments of Acting Mayor for Council Year 2017-2018
Recommendation: **RESOLVED THAT COUNCIL DESIGNATES MEMBERS OF COUNCIL TO SERVE ON A ROTATING BASIS AS ACTING MAYOR DURING THE YEAR 2017-2018:**
COUNCILLOR BUTLER – DECEMBER 2017 AND JANUARY 2018
COUNCILLOR HAMMETT – FEBRUARY 2018 AND MARCH 2018
COUNCILLOR KROG – APRIL 2018 AND MAY 2018
COUNCILLOR ROSS – JUNE 2018 AND JULY 2018
COUNCILLOR THOMPSON – AUGUST 2018 AND SEPTEMBER 2018
COUNCILLOR TRIPP – OCTOBER 2018

BACKGROUND: Procedure Bylaw No. 1946, 2013 requires Council, to designate from among its members, Councillors to serve on a rotating basis as Acting Mayor to act in the place of the Mayor when the Mayor is absent or unavailable commencing from December of this year to October 2018, because of the change in General Voting Day in 2018, from November to October.

Benefits or Impacts of the Recommendation:

General: Council to designate members of Council as Acting Mayor for the next year to act in the capacity of Mayor should he be absent.
Strategic Impact: N/A
Financial: Legislative Advertising requirements as allotted for in the Financial Plan.
Policy/Legislation: Each year, Council must, in respect of the ensuing calendar year, designate from among its members, Councillors to serve on a rotating basis as Acting Mayor.
Attachments: Excerpt of Section 11.7 for City of Grand Forks Procedure Bylaw No. 1946.

Recommendation: **RESOLVED THAT COUNCIL DESIGNATES MEMBERS OF COUNCIL TO SERVE ON A ROTATING BASIS AS ACTING MAYOR DURING THE YEAR 2017-2018:**
COUNCILLOR BUTLER – DECEMBER 2017 AND JANUARY 2018
COUNCILLOR HAMMETT – FEBRUARY 2018 AND MARCH 2018



REQUEST FOR DECISION

— REGULAR MEETING —



COUNCILLOR KROG – APRIL 2018 AND MAY 2018
COUNCILLOR ROSS – JUNE 2018 AND JULY 2018
COUNCILLOR THOMPSON – AUGUST 2018 AND SEPTEMBER 2018
COUNCILLOR TRIPP – OCTOBER 2018

OPTIONS: 1. COUNCIL COULD DETERMINE TO APPOINT ANY MEMBERS OF COUNCIL TO A TERM OF ACTING MAYOR IN DIFFERENT MONTHS THAN THOSE OUTLINED IN THE RECOMMENDED RESOLUTION. THERE IS NO OPTION TO DECLINE THE APPOINTMENT OF MEMBERS OF COUNCIL TO ACT AS MAYOR FOR THE ENSUEING YEAR. DECLINING TO ADOPT THE RESOLUTION AT THE FIRST MEETING IN DECEMBER WOULD MEAN THAT COUNCIL IS NOT IN COMPLIANCE WITH THEIR OWN BYLAW.

	
Department Head or CAO	Chief Administrative Officer

Request for Decision



To: Regular Meeting
From: **Manager of Operations**
Date: November 27, 2017
Subject: Water Rate Structure for Mock Billing Process
Recommendation: **RESOLVED THAT Council directs staff to proceed with the (flat, fixed or minimum) water rate structure to use in the mock billing process;
AND THAT Council directs staff to implement the water rate mock billing process for (12 or 24) months.**

Background

Council was presented with an introductory water rates presentation at the May 15, 2017 Committee of the Whole. Council directed staff to prepare three rate structure options for a future meeting. Staff continued to gather water meter data over the summer months to generate water use statistics for the community. Feedback from that presentation was incorporated into another presentation at the November 14, 2017 Committee of the Whole. Council saw three different revenue generation scenarios using different rate structures. Council also debated a one versus a two year mock billing period.

Overall, staff heard that Council wants a water rate that considers:

- the right to use water for food gardens
- conservation
- some technical assistance to residents looking to lower their outdoor water consumption
- equity between commercial and residential rate payers
- equity between seasonal and full time residents
- some revenue stability
- sufficient notice for customers to adjust their water use habits
- if using a Minimum rate structure, a low enough water allocation to be equitable to lower than average water users
- sufficient revenue to implement proper asset management

This meeting Council is deciding which rate structure to use in the mock billing process. Table 1 below summarizes how the rate structures reflect differing objectives.

Table 1: Water Rate Options

Revenue Source	Option 1 – Flat Charge	Option 2 Fixed Charge	Option 3 – Minimum Charge
Promotes Conservation	Never	All Year	Mostly in Summer
Equitable to all users	No	Yes	Mostly
Revenue portion from fixed charge	100%	50%	73%

The Fixed and Minimum rate structures redistribute the water system charges based on potential water use / meter size, and on actual consumption as measured by the meters. This means that commercial users will end up paying more into the water utility than they currently do under the Flat rate structure. There is some decrease in the predictability of revenue for the two options with a consumption charge in addition to the annual charge. As Council pointed out, residents are not likely to stop using water altogether and the revenue models already factor in a twenty-five percent reduction in water consumption. This minimizes the risk of losing money while still incentivizing water conservation. The Minimum rate structure may not favour the lowest water consumers if they use less than the minimum monthly allocation. The only way to fully eliminate this potential inequity is with a Fixed rate structure where residents pay for all of the water they use.

Once Council selects a rate structure, staff can generate further distributions and options using that structure. For example, the cost per cubic metre or the portion of fixed annual charge can be adjusted to balance conservation and revenue stability goals. Similarly, the overall revenue target can be adjusted to suit any new asset management information.

Benefits or Impacts

General

This decision will set the water rate structure for the mock billing period.

Strategic Impact



Fiscal Responsibility

We will continue to proactively identify and plan for infrastructure repair and replacement.

Departments will continue to review service and tax rates in annual budget and will ensure consistency with the asset management plan.

Policy/Legislation

The Community Charter Section 194 states that

“(1) A council may, by bylaw, impose a fee payable in respect of

(a) all or part of a service of the municipality”...

“(2)... (b) base the fee on any factor specified in the bylaw and, in addition to the authority under section 12 (1) [*variation authority*], establish different rates or levels of fees in relation to different factors”...

“(4) A municipality must make available to the public, on request, a report respecting how a fee imposed under this section was determined.”

Bylaws 1973-A1 (Water Regulation) and 1958 (Fees and Charges) will be affected by the water rate structure selected.

Recommendation

RESOLVED THAT Council directs staff to proceed with the (flat, fixed or minimum) water rate structure to use in the mock billing process;

AND THAT Council directs staff to implement the water rate mock billing process for (12 or 24) months.

Options

1. RESOLVED THAT Council accepts the recommendation.
2. RESOLVED THAT Council does not accept the recommendation.
3. RESOLVED THAT Council refers the matter back to staff for further information.

Report Approval Details

Document Title:	RFD 2017 - Water Rates November 27.docx
Attachments:	
Final Approval Date:	Nov 17, 2017

This report and all of its attachments were approved and signed as outlined below:

David Reid - Nov 17, 2017 - 8:27 AM

Diane Heinrich - Nov 17, 2017 - 9:33 AM

November 9th 2018



To your Worship and Council,

The Grand Forks Downtown Business Association (DBA) would like to formally apply for a continuation of their Fee For Service for the 2018 year.

The DBA will continue to provide the following services to the city for the organizations funding -

- To promote a vibrant economically viable downtown that celebrates our history, artistic and cultural communities
- Communicates with all of the downtown businesses to keep them informed of events and activities
- Work with local government on behalf of business members to improve the business environment

Thank you,

Melissa Ganzeveld

DBA President

FILE CODE
WES
& DI - Downtown Business
Associate Fee for
Service 2018

Memo



To: Regular Meeting
From: **Manager of Operations**
Date: 2017-11-27
Subject: Water Meter Installation Complaint

Background

Staff have corresponded with the resident making the complaint over the last year. They have been insistent that the matter is brought before Council for discussion. The resident claims that this is the first time that his pipes have frozen in fourteen years and that this was caused by the water meter. They are seeking reimbursement from the City for repairs performed on their plumbing. Staff maintain that the water meter was installed as per the contract and that the resident is responsible for ensuring that their plumbing is protected from freezing. The City's bylaw states that:

"The Owner shall provide adequate protection for the Water Meter against freezing, heat and other severe conditions that might damage the Water Meter."

Owner means the property owner as defined in the bylaw.

Communications with the resident

From: David Reid
Sent: Thursday, November 16, 2017 7:46 AM
To: Resident' <emailaddress>
Cc: 'dheinrich@grandforks.ca' <dheinrich@grandforks.ca>
Subject: RE: Water line freezing problems last winter and subsequent emails

Hi Resident,

I have attached the section of the RFP for the inside water meter project scope and project specifications that refers to your concern.

Under the scope of the project

The Proponent will be responsible for:

- 1) Scheduling of installations with customers;
- 2) Installation of approximately 215 residential water meters – Inside meter installations;
- 3) All quality control;
- 4) Providing progress reports to the City;
- 5) Customer Relations: conducting themselves in a courteous and appropriate manner at all times;

6) Installation records for each installation (see Schedule E).

And under the specifications

The Contractor will be responsible for:

- a) Any damage caused by negligence on the part of the Contractor (including subcontractors & employees);
- b) The horizontal installation of all inside water meters
- c) Take before and after pictures of the works and surrounding area from the same location
- d) Pictures should clearly identify
- e) Having a response plan for handling emergency issues (i.e. broken water lines).
- f) All quality control.

The City had no language in the RFP requesting contractors to heat tape meters for the City.

Residents were also given a letter at the time of installation to sign making them aware of their responsibility to keep the meter from freezing as per the City's bylaw.

I hope this clears up any misconceptions about the responsibilities of the residents.

Thanks
David

From: Diane Heinrich
Sent: Tuesday, October 24, 2017 2:18 PM
To: Resident <emailaddress>
Cc: David Reid <dreid@grandforks.ca>; Cavan Gates <cgates@grandforks.ca>
Subject: RE: Water meter and Freezing line.

Hi Resident:

Thanks for your emails and your delivery to the office; I will have your situation looked into from the City's perspective.

Best Regards,
Diane

From: Resident [emailaddress]
Sent: October 24, 2017 11:54 AM
To: Diane Heinrich <dheinrich@grandforks.ca>
Subject: Water meter and Freezing line.

Diane:

I will be forwarding you a couple of emails I sent last winter to Dean Chapman when I had trouble with my water lines freezing up on me. They outline my problems pretty well and illustrate that I have done as much as possible to insure I did not get frozen and bursting lines. I have not been successful in getting any resolution of this with David Reid so I went ahead and redid the insulation on the meter and heat taped it. I did not want any problems this winter. The costs were \$50.00 for handyman's labour and \$39.60 for a heat tape and plastic ties. There is no way this can be construed as a maintenance problem as repeatedly stated by Mr. Reid. After 14 years of no problems with my water lines with temperatures as low as -30C and the first winter after the City removed the skirting and installed a water meter I have freezing lines this is not a maintenance problem.

I will drop off the bills incurred for your attention and reimbursement.

From: Resident [mailto:emailaddress]

Sent: Monday, October 16, 2017 11:54 AM

To: David Reid <dreid@grandforks.ca>

Subject: Re: Water line freezing problems last winter and subsequent emails

Further to my email of Sept. 25, I understand that the City specifies to contractors installing water meters that heat taping them was a requirement where exposure to them could result in freezing lines.

Resident

On Mon, Sep 25, 2017 at 11:56 AM, Resident <emailaddress> wrote:

I don't agree with you and will take this further. How can you state that this is not an installation problem when I have had no problems with freezing water lines for the 14 yrs I have resided here with winter temperatures down to -30C and the first winter after the City installs a water meter I have problems? What is your rationale?

Resident

On Mon, Sep 25, 2017 at 10:02 AM, David Reid <dreid@grandforks.ca> wrote:

Hi Resident,

As per our Bylaw which states

"The Owner shall provide adequate protection for the Water Meter against freezing, heat and other severe conditions that might damage the Water Meter."

The work you had performed at your residence by your preferred handy man seems to fit the above statement.

If there was a problem with the installation itself then the City would have rectified the installation problem. I don't see this as being the case.

Thanks

David

From: Resident [mailto:emailaddress]
Sent: Tuesday, September 19, 2017 1:00 PM
To: David Reid <dreid@grandforks.ca>
Subject: Water line freezing problems last winter and subsequent emails

My handy man had this morning free and was willing to help me out with removing the skirting and checking last falls water meter installation so I took him up on it. No time to give you a shout. Found the insulation more that a bit lacking and we decided that it would be a good idea to heat wrap the new lines to the water meter at the same time we brought the insulation up to par. Cost me 50 bucks for labour and just over 40 bucks for a heat tape, plastic ties and screws. I supplied the insulation which I had on hand and we ended up using all of it, a 2 ft X 2 ft X 2 ft full box. Now, before I go to the trouble of submitting an invoice for your approval and for repayment by the City you can advise me if you will approve same or if you are going to stick your guns that this was not an installation problem.

Resident

From: Resident [mailto:emailaddress]
Sent: Monday, September 18, 2017 1:00 PM
To: David Reid <dreid@grandforks.ca>
Subject: Re: Water meters.

I can't let this drag on. If it's still your Residentd that this is a maintenance problem and not installation then I will have to take steps on my own to rectify this. I'll let you know when and you are quite welcome to check out what is found when that is done.

Resident

On Wed, Aug 30, 2017 at 1:28 PM, Resident <emailaddress> wrote:
Suggest you stop by and have a look at the skirting replacement job at the water meter install east end of my trailer. Pretty shabby. Lots of screws missing. No wonder there was a frost leakage this past winter. Need something done before freeze up.

Resident

From: Resident [mailto:emailaddress]
Sent: Sunday, August 27, 2017 11:40 AM
To: David Reid <dreid@grandforks.ca>
Subject: Re: Freezing water lines

This is not a maintenance issue, this is an installation issue and must be addressed by the City. I had my trailer skirting insulated some years ago when I moved here and have had no troubles with freezing water lines until this past winter when the City removed the skirting and insulation to install the water meter. I was not in attendance when the installation was done but it is obvious that the re-insulation is not done properly. The City is going to have a tough time arguing the opposite. No problem with freezing lines for all my residence here with temperatures as low as -30C and the first winter after the water

meter install and I have troubles with temperatures only as low as -15C?
Why has this not been addressed with my first emails?

Resident

On Fri, Aug 25, 2017 at 2:11 PM, David Reid <dreid@grandforks.ca> wrote:
Hi Resident,

This is a Bylaw issue as per the water regulations bylaw section

10.9 The Owner shall maintain the Water Meter on his or her property in good repair and shall not tamper with the Water Meter in any manner. The Owner shall provide adequate protection for the Water Meter against freezing, heat and other severe conditions that might damage the Water Meter.

As per the Bylaw quoted above Dean will not be able to complete your request as it goes against that bylaw. If you have an issue with the content of the bylaw you will have to appeal to Council with your concerns regarding their bylaw.

I hope this helps in defining the City's process for your issue.

From: Resident [mailto:emailaddress]
Sent: Tuesday, August 22, 2017 9:41 AM
To: David Reid <dreid@grandforks.ca>

Subject: Fwd: Freezing water lines

David:

Understand water meters are being handled by you. Having no luck getting a response from Dean. Getting to that time that some scheduling should be done. Am forwarding all emails I sent Dean.

Resident

Address

Phone Number

----- Forwarded message -----

From: **Resident** <emailaddress>
Date: Mon, Aug 21, 2017 at 1:37 PM
Subject: Fwd: Freezing water lines
To: dchapman@grandforks.ca

OK Dean, Need a reply. Gotta get this fixed pretty soon. In a week or so will be shutting down my outside water and would be a good time to beef up the insulation around the water meter and pipes.

Resident Phone Number

----- Forwarded message -----

From: **Resident** <emailaddress>
Date: Thu, May 4, 2017 at 6:08 PM

Subject: Fwd: Freezing water lines

To: dchapman@grandforks.ca

What's your schedule for removing the skirting and reinsulating my water meter.

Resident

address

May 4, 2017

----- Forwarded message -----

From: **Resident** <emailaddress>

Date: Wed, Jan 11, 2017 at 10:59 PM

Subject: Freezing water lines

To: dchapman@grandforks.ca

Dean:

As per my email of Dec 16 last I've encountered frozen water lines again. I've been pretty diligent about running my taps overnight if the temperatures over -10C. I may have been a bit too late this evening or the temperature drop (to -17C) was more than expected or a bit of both. In any event when I turned on my taps at 10:30 this evening there was no response. As I did previously, I cranked up the thermostat on on my natural gas system hoping again the under floor ducts would heat up the crawl space enough to thaw out the lines. Took a bit longer than last time but it worked. As I've stated I will expect the City to check out my water meter install and rectify the weather proofing when convenient this spring. Until then it looks like I'll have to keep a closer eye on the temperature and keep my taps running when it drops.





Resident,

Emailed 10:56 PM Jan. 11, 2017

Benefits or Impacts

General

Strategic Impact

-  [fiscal]
-  [economic growth]
-  [community engagement]
-  [community liveability]

Policy/Legislation

Attachments

Report Approval Details

Document Title:	Memo 2017 - Water Meter Complaint.docx
Attachments:	
Final Approval Date:	Nov 17, 2017

This report and all of its attachments were approved and signed as outlined below:

Diane Heinrich - Nov 17, 2017 - 3:37 PM

Memo



To: Regular Meeting
From: **Engineering and Planning**
Date: 2017-11-27
Subject: Summary of Open House and Community Feedback

Background

The City held an Open House November 8, 2017 from 9am to 7pm. About 75 members of the public attended throughout the day. No one time was the busiest; there was an ebb and flow to the traffic over the ten hours. Staff answered questions about the Official Community Plan, the Zoning Bylaw, Capital Projects, and potential changes to solid waste services, parking, and the speed limit downtown. No residents were outright against the proposed changes to the OCP and Zoning Bylaw. Some requested clarification of the process for allowing detached secondary dwellings but were satisfied with the proposed checks and balances. Residents were curious about the potential 2018 capital projects. Many people asked about the wastewater treatment plant project.

Follow up community outreach was planned and implemented with online surveys for the service change questions, and a public hearing on November 27 for the OCP and Zoning Bylaw changes. Figures 1 through 5 show the results of the questions explicitly asked at the Open House and in the online survey.

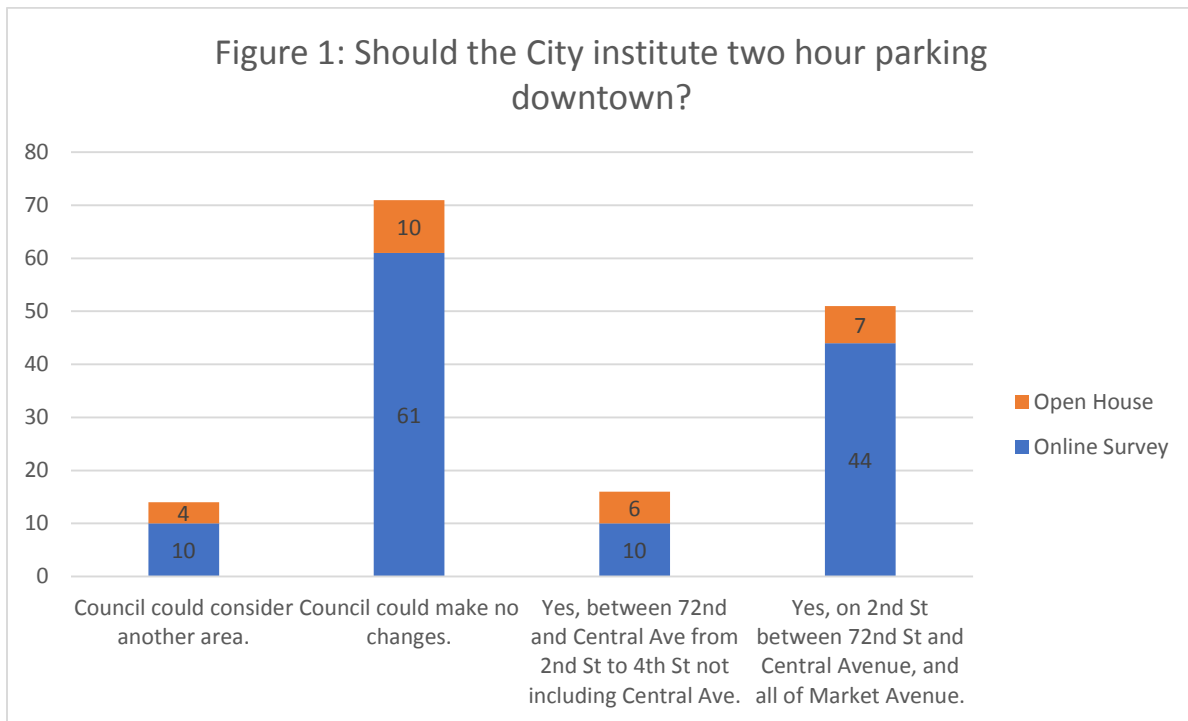


Figure 2: Should the City change the speed limit downtown?

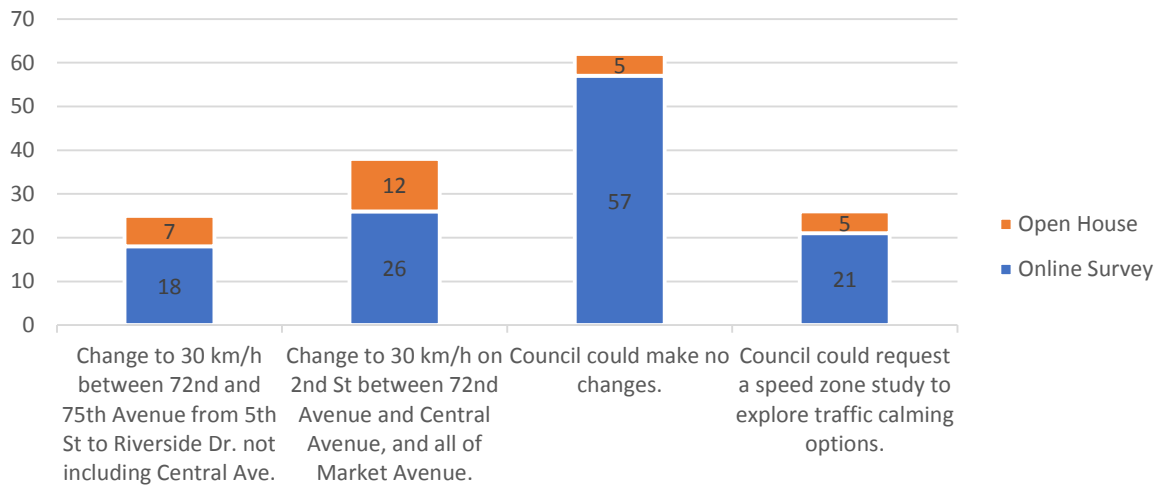


Figure 3: Should the City switch entirely to “tag-a-bag” garbage?

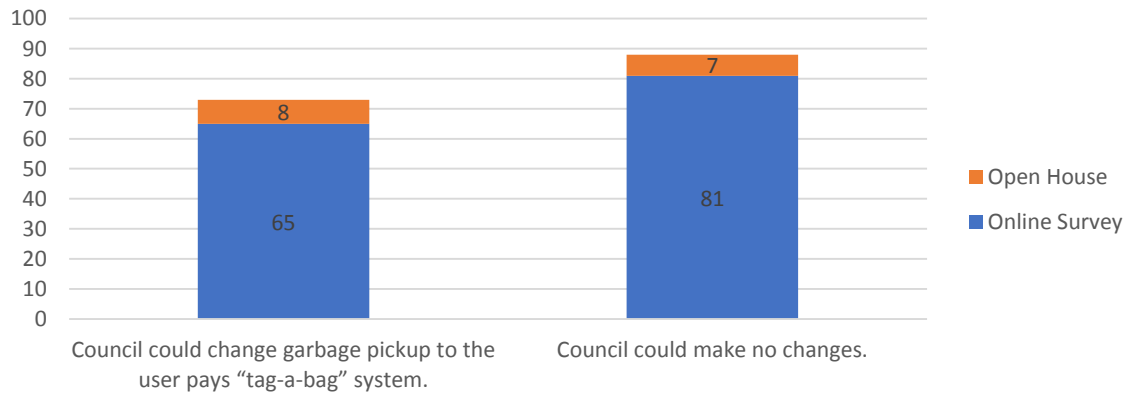


Figure 4: Should Commercial and Multi-Family Residential (apartments, condos, etc.) properties be required to recycle and use green bins?

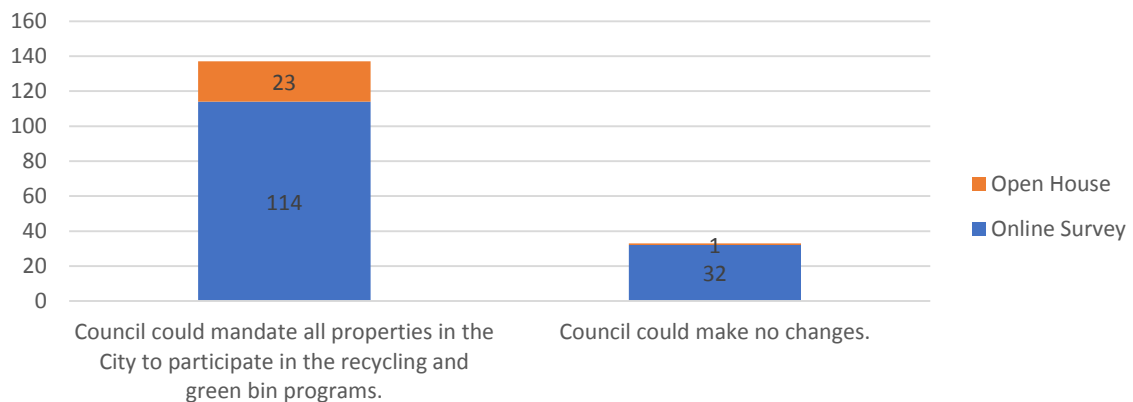
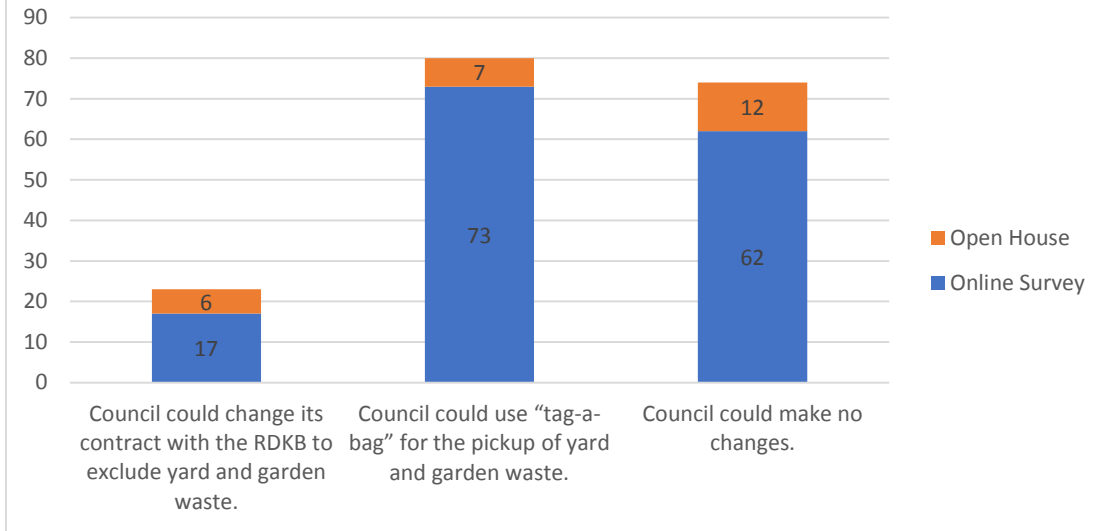


Figure 5: Should the City discontinue the Yard and Garden waste service?



Benefits or Impacts

General

The results from this community engagement will help to make decisions relating to the topics at hand including traffic downtown, solid waste, the OCP and Zoning Bylaw.

Strategic Impact

Community Engagement

Determine new, innovative, and meaningful ways to engage the public.
Leverage every opportunity for community engagement.

Report Approval Details

Document Title:	Memo 2017 - November Open House Summary.docx
Attachments:	
Final Approval Date:	Nov 20, 2017

This report and all of its attachments were approved and signed as outlined below:

Dolores Sheets - Nov 20, 2017 - 9:46 AM

No Signature - Task assigned to Diane Heinrich was completed by assistant Daniel Drexler

Diane Heinrich - Nov 20, 2017 - 11:25 AM