



**The Corporation of the City of Grand Forks**  
**Committee of the Whole**  
**MINUTES**

**Meeting #:** C-2018-05  
**Date:** Monday, May 7, 2018, 9:00 am  
**Location:** 7217 - 4th Street, City Hall Council Chambers

**Present:** Mayor Frank Konrad  
Councillor Julia Butler  
Councillor Chris Hammett  
Councillor Neil Krog  
Councillor Christine Thompson  
Councillor Beverley Tripp

**Absent:** Councillor Colleen Ross (*'with notice'*)

**Staff:** Diane Heinrich - Chief Administrative Officer / Corporate Officer  
Daniel Drexler - Deputy Corporate Officer  
Daphne Popoff - Corporate Administrative Assistant  
Juliette Rhodes - Chief Financial Officer  
David Reid - Manager of Operations  
Cavan Gates - Deputy Manager of Operations & Sustainability  
Graham Watt - Senior Planner

Bud Alcock - Bylaw Enforcement Officer

**GALLERY**

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**1. CALL TO ORDER**

The May 7, 2018, Committee of the Whole Meeting was called to order at 9:00 am.

**2. COMMITTEE OF THE WHOLE AGENDA**

- a. Adopt agenda

May 7, 2018, Committee of the Whole

Moved by: Thompson

**THAT the Committee of the Whole adopts the May 7, 2018, agenda as presented.**

**Amended**

Moved by: Thompson

**THAT the Committee of the Whole agenda be amended to switch the order of the 'Presentations from Staff' and the 'Proposed Bylaws for Discussion'.**

**Carried**

Moved by: Thompson

**THAT the Committee of the Whole adopts the May 7, 2018, agenda as amended.**

**Carried**

**3. MINUTES**

- a. Adopt Minutes - Committee of the Whole

April 9, 2018, Committee of the Whole Meeting Minutes

Councillor Thompson brought forth a housekeeping item to correct the name of 'Kathy and Tim' for Home Hardware to 'Kathy and Ted' in the 'Question Period from the Public' section.

Moved by: Hammett

**THAT the Committee of the Whole adopts the April 9, 2018, Committee of the Whole Minutes as presented.**

**Carried**

**4. REGISTERED PETITIONS AND DELEGATIONS**

a. Gallery 2

2017/2018 year-end report and 2018/2019 budget

Tim Van Wijk and Gary Babin gave an overview of the Gallery 2 community exhibitions, 2017/2018 year end highlights, and the 2018/2019 budget.

**Discussion:**

- exterior signage at Gallery 2
- impact, if any, on employee MSP premiums

**5. REGIONAL TOPICS FOR DISCUSSION - WITH AREA D**

**8. PROPOSED BYLAWS FOR DISCUSSION**

a. Bylaw 1958-A5 Fees and Charges Bylaw Amendment – Business Fees and Charges

Development and Engineering Services

**Discussion:**

- temporary commercial use of public property charges - non profit rates and commercial rates for organizations, events coming to Grand Forks parks, vendors and food trucks, other community charges, Fees for Services
- Kate Saylor inquired if Bylaw Services would be enforcing this bylaw and when the Bylaw would come into effect? Deputy Manager of Operations replied that the bylaw would come into effect as soon as it was adopted and that Bylaw Services would not be enforcing this bylaw. An Event Request Form would have to be filled out to use the facilities.

Moved by: Thompson

**THAT the Committee of the Whole recommends to Council to give the first three readings to the “City of Grand Forks Fees and Charges Amendment Bylaw No. 1958-A5, 2018” at the May 22, 2018, Regular Meeting.**

Opposed (1): Thompson

**Carried**

7. **REPORTS AND DISCUSSION**

6. **PRESENTATIONS FROM STAFF**

- b. James Donaldson Park Accessibility Upgrades

Development & Engineering Services

*Councillor Hammett recused herself at 9:45 am because she is on the organizing committee for the GFI.*

Moved by: Butler

**THAT the Committee of the Whole recommends to Council to approve the Grand Forks International Baseball (GFI) Tournament Organizing Committee undertaking accessibility improvements to James Donaldson Park, at the May 7, Regular Meeting;**

**AND FURTHER THAT the Committee of the Whole recommend to Council to approve in-kind contributions of labour and materials, if necessary for completion of the project, to a maximum contribution of \$4,000, at the May 7, Regular Meeting.**

**Carried**

- a. Memo - Floodplain Mapping Risk Assessment

Development and Engineering Services

Scott Shepherd and Peter Gigliotti gave an overview of the Floodplain Risk Management Study background on funding and key goals, introduced the team, key activities, and scheduling

**Discussion:**

- mitigation and timelines
- other options rather than diking

Moved by: Krog

**THAT the Committee of the Whole receives for information the memorandum from Development and Engineering Services regarding floodplain mapping risk assessment.**

**Carried**

c. Sewer Phasing Plan Draft Report

Development and Engineering Services

Peter Gigliotti and Scott Shepherd gave an overview of the Sewer Phasing Plan Study, existing community sewer system and location of the Grand Forks aquifer, number of parcels outside community sewer system, projected densities, potential sewer areas, collection system quantities for designated retrofit areas and costs, and assignment of risk ratings.

**Discussion:**

- existing pipe crossing on the Granby
- various risk factors for areas
- onsite ground disposal systems and ground water

Moved by: Thompson

**THAT the Committee of the Whole receives the report on the Sewer Phasing Plan;**

**AND FURTHER THAT the Committee of the Whole recommends to Council to adopt the Sewer Phasing Plan report at the May 7, 2018, Regular Meeting.**

**Carried**

d. Urban Systems Ltd. – Delegation on SSAT (Service Sustainability Assessment Tool)

Corporate Services / Administration

Scott Shepherd and Peter Gigliotti gave an overview of the Service Sustainability Assessment Tool, sustainable service delivery, sustainability of services, cohort communities, industry stakeholders, project objectives, tool measurements, tool use, and summary of results.

Moved by: Thompson

**THAT the COTW recommends that Council receives the information, as provided by Urban Systems Ltd., and refers the matter to the May 7, 2018, Regular Meeting for consideration to adopt the Service Sustainability Assessment Tool as a reporting tool for use towards determining the City's performance measurements.**

Carried

a. Monthly Highlight Reports

Department Managers

**Discussion:**

- License of Occupation on crown lands
- traffic regulation bylaw
- pawnbroker bylaw
- homeless concerns because of flooding on crown land and removing of abandoned camps
- 22nd Street and Silver Kettle sidewalk update
- reduced speed in downtown core and 4-way stops updates
- demolition update on previous Whispers of Hope building
- wayfaring signs update

Moved by: Thompson

**THAT the COTW receives the monthly highlight reports from department managers.**

Carried

9. **INFORMATION ITEMS**

10. **CORRESPONDENCE ITEMS**

11. **LATE ITEMS**

12. **REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)**

Councillor Butler inquired as to when an update to Council would be made regarding the meeting between the Mayor, BC Housing and BETHS regarding their future site?

Mayor Konrad replied as early as this afternoon and that he will be adding the update as a Late Item to the In-Camera Meeting.

**13. QUESTION PERIOD FROM THE PUBLIC**

- Joanie Kalanj advised that she came as a liaison for concerned youth regarding Vienna Woods trees and wildlife. Suggestions were made to provide existing reports to the youth, and a suggestion that the School District help the youth receive more information.
- Kate Saylor, Gazette, inquired as to an update on the stakeholder meeting on boundary transit. Mayor Konrad stated that an update will be appearing in his report in the Regular Meeting tonight.
- Gene Koch spoke in regards to Vienna Woods and the species of trees
- Gloria Koch spoke in regards to visual sightings of many birds and owls in the Vienna Woods area

**14. ADJOURNMENT**

Moved by:                      Tripp

THAT the May 7, 2018, Committee of the Whole Meeting be adjourned at 11:36 am.

**Carried**

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Mayor Frank Konrad

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Corporate Administrative Assistant -  
Daphne Popoff