



# The Corporation of the City of Grand Forks

## Regular Meeting

### AGENDA

Meeting #: R-2018-12  
Date: Monday, June 25, 2018, 7:00 pm  
Location: 7217 - 4th Street, City Hall Council Chambers

Pages

1. CALL TO ORDER

2. ANNUAL REPORT

- a. Annual Report 2017  
2017 Annual Report, consideration of report and submissions and questions from the public

4 - 55

Recommendation

THAT Council receives the 2017 Annual Report and considers submissions and questions from the public.

3. ADOPTION OF AGENDA

- a. Adopt agenda  
June 25, 2018, Regular Meeting agenda

Recommendation

THAT Council adopts the June 25, 2018, Regular Meeting agenda as presented.

4. MINUTES

- a. Adopt minutes - Regular  
June 11, 2018, Regular Meeting minutes

56 - 64

Recommendation

THAT Council adopts the June 11, 2018, Regular Meeting minutes as presented.

- b. Adopt minutes - Public Hearing  
June 18, 2018, Public Hearing Meeting minutes

65 - 71

Recommendation

THAT Council adopts the June 18, 2018, Public Hearing Meeting minutes as presented.

5. REGISTERED PETITIONS AND DELEGATIONS

- a. Joanie Koch-Kalanj  
Vienna Woods Petition and information  
  
Corporate Services

72 - 118

**Recommendation**

**THAT Council receives the memorandum from Corporate Services regarding the petition Standing Strong for Vienna Woods for information.**

**6. UNFINISHED BUSINESS**

**7. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL**

- a. Written Reports of Council 119 - 123  
Corporate Officer's Report

**Recommendation**

**THAT all written reports of Council submitted to the June 25, 2018, Regular Meeting be received.**

**8. REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY**

- a. Verbal Report - RDKB Representative 124 - 124  
Corporate Officer's Report

Verbal report from Council's representative to the Regional District of Kootenay Boundary

Read the RDKB agendas here: <https://rdkb.civicweb.net/filepro/documents/314>

**Recommendation**

**THAT Mayor Konrad's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.**

**9. RECOMMENDATIONS FROM STAFF FOR DECISIONS**

- a. Council Liaison to the Regional Recovery Policy Group 125 - 126  
Chief Administrative Officer

**Recommendation**

**THAT Council determines to appoint \_\_\_\_\_ and \_\_\_\_\_ as representatives for the City of Grand Forks as participants of the Regional Recovery Policy Group to provide an information conduit to their Council members throughout the 2018 flood disaster recovery process.**

**10. REQUESTS ARISING FROM CORRESPONDENCE**

**11. INFORMATION ITEMS**

- a. Flood Recovery Update 127 - 127  
Deputy Manager, Flood Recovery Branch
- b. Union of BC Municipalities (UBCM) 128 - 131  
Letter regarding Council 2018 resolutions endorsed at the Association of Kootenay & Boundary Local Governments (AKBLG)

- c. Civic Info BC 132 - 133  
2018 UBCM Convention - Meeting requests with the Minister of Municipal Affairs and Housing

**Recommendation**

**THAT Council directs staff to book appointment and implement briefing notes for discussion on Provincial participation and funding needs to address housing displacement needs and economic development issues due to the flood disaster in the City of Grand Forks.**

- d. Civic Info BC 134 - 135  
2018 UBCM Convention - Meeting requests with Premier Horgan and Provincial Cabinet Ministers

**Recommendation**

**THAT Council directs staff to book appointment(s) with Premier Horgan and \_\_\_\_\_, \_\_\_\_\_ and implement briefing notes for discussion with regard to support and funding requirements addressing the ongoing community needs due to the flood disaster in the City of Grand Forks.**

- e. Grand Forks and District Fall Fair 136 - 136  
In-kind support and funding assistance request

**Recommendation**

**THAT Council receives the letter of request for in-kind support and funding from the Grand Forks and District Fall Fair Society for discussion purposes.**

**12. BYLAWS**

- a. Third Reading of Zoning Bylaw Amendment No. 2039-A1 137 - 145  
Development and Engineering Services

**Recommendation**

**THAT Council gives third reading to Zoning Bylaw Amendment No. 2039-A1;**

**AND FURTHER THAT Council directs staff to forward Zoning Bylaw Amendment No. 2039-A1 to the Ministry of Transportation and Infrastructure for approval.**

**13. LATE ITEMS**

**14. QUESTIONS FROM THE PUBLIC AND THE MEDIA**

**15. ADJOURNMENT**



## **2017 ANNUAL REPORT**



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# MESSAGE FROM THE MAYOR

2017 was a big year for projects and events. We saw great team work from community groups and staff working on large events like the Park in the Park car show and the exciting Snowbirds Aerial Demonstration, and projects such as the Grand Forks Disc Club and improvements to the Grand Forks Dog Park, giving our furry friends something to wag their tails about. The City spent close to \$3,000,000 on capital works with more than a third of that coming from grants. A big thank you to staff that worked so hard on those grants to save our taxpayers money! Much of that was spent on improving our utility infrastructure with new water lines and the upgrade to the wastewater treatment plant.

It was also impressive to see \$3,700,000 worth of issued building permits flow in. 2017 saw an increase in permit numbers and construction values over 2016, which was already a big increase over 2015 numbers. Grand Forks is growing! All of this has kept our building official, Dave Bruce, hopping. As always we welcome new development and redevelopment, so call us about your next project.



Outside Works kept the City looking sharp and colourful, the drinking water safe and the roads cleared. The Electrical Department planned and implemented two major 2018 projects, the Voltage Conversion and LED Streetlights Upgrade. The first will bring increased reliability to the electrical system downtown and the second a huge energy savings. These guys are the reason why we don't need to think about the water running from our taps or our toilets flushing. They just do.

Work also proceeded on environmental planning with the Sensitive Ecosystem Inventory and the Municipal Natural Asset Initiative. Each focussed a different lens on how we manage the City. They also assisted in the drafting of the new Tree Policy that will help guide our urban forest management.

Last but not least, enough cannot be said about how tirelessly and selflessly members of the community and City staff came together to help with the flooding event in May 2017. They worked long hours at the Emergency Operations Centre, assisting our residents who were affected by the flooding. We have a great team that worked hard to support our community during this flood, and I would personally like to thank each and every one who helped our community through a tough time. Thank you.

Grand Forks is a community that pulls together and works as a team and the Annual Report reflects the accomplishments of this team. On behalf of Council and City staff, I thank you for the opportunity to serve you. We will continue to work with and for you, and we invite you to read and enjoy the City of Grand Forks Annual Report 2017.

Sincerely,

Mayor Frank Konrad

# CITY COUNCIL



From left to right: B. Tripp, N. Krog, C. Thompson, J. Butler, F. Konrad, C. Hammett, C. Ross

# FROM THE CAO



2017 was definitely a year for projects—Grand Forks was fortunate to receive grant funding that allowed our organization to undertake a number of infrastructure initiatives. This annual report shows a snapshot of those projects, but it really doesn't serve justice to the energy invested in our town. In addition, we received funding through the Strategic Priorities Fund where the City developed a Service Sustainability Assessment Tool along with Urban Systems and five other BC communities. Because of the successful work from the group, the Association of Consulting Engineering Companies BC bestowed an Award of Merit to Urban Systems and the City of Grand Forks. We are proud to advise that this tool is now in place for all BC local governments to utilize.

2017 was also a year that presented potential perils to our community. The month of May saw the bulk of our management team in an Emergency Operations Centre addressing flooding issues. We managed to avoid any localized wildfires in which so many other communities were impacted. Climate Change is seemingly becoming the norm as weather patterns shift to wetter springs and hotter summers.

Our management team experienced a significant change in leadership with the previous CAO leaving the organization early on in the year and myself appointed as the Interim CAO. As a new CAO, I was very

fortunate to have a professional, energetic, and knowledgeable management group as well as our super support staff and public works crews to round out our team. Our municipality is very fortunate that we are able to attract cream of the crop talents!

In the reports that follow, you will find a summary of the work from last year and the goals for this year. You should see a clear link between the strategic priorities and the work being performed.

I feel proud and fortunate to have the opportunity to administratively lead our organization and many thanks to our Mayor and Council for providing that opportunity to do so.

Sincerely,

























Diane Heinrich, CAO / Corporate Officer





# SUSTAINABLE SERVICE ASSESSMENT TOOL

In 2017 the City along with Urban Systems began a project to Measure the Performance of the Municipality. The Sustainable Service Assessment Tool (SSAT) was the outcome of this project for which the City and Urban Systems received the ACEC-BC Award of Merit. The SSAT was completed in the spring of 2018 and departmental staff, the Chief Financial Officer, and Council independently scored the Service Delivery, Finance, and Governance sections for each of the 8 services measured. The overall results for 2017 are below. The Annual Report for 2018 will show the trends as well.

		CURRENT PERFORMANCE		PREPAREDNESS FOR THE FUTURE		OVERALL SUSTAINABILITY	TREND
	Water	59%		56%			
	Wastewater	52%		58%			
	Drainage and Flood Protection	26%		31%			
	Parks and Recreation	51%		44%			
	Civic Facilities	62%		45%			
	Transportation	39%		57%			
	Fire Protection	67%		63%			
	Solid Waste	48%		41%			

A more in depth look into the scoring of each service for Service Delivery (completed by individual departments), Finance (completed by the Chief Financial Officer), and Governance (completed by Council) is shown here for 2017. The City will again report on these services through the SSAT tool in the Annual Report for 2018.



Water	Current Performance	Preparedness For The Future
Service Delivery	61%	57%
+		
Finance	50%	33%
+		
Governance	67%	78%
	<b>59%</b>	<b>56%</b>



Parks & Recreation	Current Performance	Preparedness For The Future
Service Delivery	58%	33%
+		
Finance	50%	33%
+		
Governance	44%	67%
	<b>51%</b>	<b>44%</b>



Wastewater	Current Performance	Preparedness For The Future
Service Delivery	39%	52%
+		
Finance	50%	67%
+		
Governance	67%	56%
	<b>52%</b>	<b>58%</b>



Civic Facilities	Current Performance	Preparedness For The Future
Service Delivery	57%	13%
+		
Finance	50%	67%
+		
Governance	78%	56%
	<b>62%</b>	<b>45%</b>



Drainage and Flood Protection	Current Performance	Preparedness For The Future
Service Delivery	33%	38%
+		
Finance	0%	0%
+		
Governance	44%	56%
	<b>26%</b>	<b>31%</b>



Transportation	Current Performance	Preparedness For The Future
Service Delivery	33%	38%
+		
Finance	50%	67%
+		
Governance	33%	67%
	<b>39%</b>	<b>57%</b>



Fire Protection	Current Performance	Preparedness For The Future
Service Delivery	67%	67%
+		
Finance	67%	33%
+		
Governance	67%	89%
	<b>67%</b>	<b>63%</b>



Solid Waste	Current Performance	Preparedness For The Future
Service Delivery	33%	33%
+		
Finance	33%	33%
+		
Governance	78%	56%
	<b>48%</b>	<b>41%</b>



# BUILDING INSPECTION AND BYLAW SERVICES



## Bylaw Services

The Bylaw Enforcement Office was very busy in 2017. It was overwhelmed with issues stemming from the transient population. While we are not 'social workers', the resultant effects of this problem invariably fall into a Bylaw category of one sort or another.

With new crime prevention strategies developed in 2017, such as Block Watch, it is certainly our hope this problem will be minimized in 2018.

In addition to the transient concerns, Bylaw Services was busy dealing with many other issues:

- 167 water use violations
- Unsightly property complaints
- Noise complaints
- Vehicle idling complaints
- Deer feeding complaints
- Property use complaints

## Building Inspection

The office of Building Inspection Services is responsible for all the building permit applications, construction and compliance with the 2012 British Columbia Building Code. In 2017 the City issued 91 building permits with a construction value of \$3,762,202.

- 9 Single Family Dwellings (On-site Constructed)
- 3 Single Family Homes (Pre-manufactured)
- 4 New Residential Suites/Apartments (6 Residential Units)
- 1 New Duplex (2 Residential Units)
- 27 Residential Renovations/Additions
- 13 Residential Accessory Buildings
- 16 Commercial Renovations/Additions
- 4 New Industrial Buildings
- 2 Industrial Renovations/Additions
- 4 New Institutional Buildings
- 4 Institutional Renovations/Additions
- 3 Demolition Permits
- 1 Permit Renewal

## Goals

- Develop new bylaws including possible second-hand dealers and abandoned building bylaws, and updated Building Bylaw
- Lead the Municipal Block Watch Initiative
- Continue Facility Management Support
- Proactively educate Building Code and bylaw concerns
- Consistent, uniform bylaw enforcement
- Work closely with provincial partners to End Transient Trespassing on Crown Land



# CORPORATE SERVICES

**Chief Administrative Officer / Corporate Officer** – Diane Heinrich

**Deputy Corporate Officer** – Daniel Drexler

**Corporate Administrative Assistant** – Daphne Popoff

Corporate Services prepares the agendas and takes the minutes for Council Meetings and for Committees of Council. This department is also responsible for record keeping for responding to complaints and information requests such as Freedom of Information and Ombudsperson requests. Corporate Services' responsibilities are mainly derived from the statutory requirements as outlined in the Community Charter. The Deputy Corporate Officer also oversees Information Technology services for the organization.

The Community Services Department was established in 2013 and is overseen by the Deputy Corporate Officer. The department focuses on agreements with local non-profit organizations and acts as a liaison for events. In 2018 the events coordination will be transitioned to Public Works.

## Highlights

- Meeting Management Software changes
- Email System and Records Management file structure changes
- Events Coordination

## Goals for 2018

- Continuation of the next level of Records Management- multi -year project (Digitization of relevant bylaws for public and staff access, retention schedule, searchable)
- Transition to Public Works for Events Coordination
- Assistance in Policy and Bylaw review and updates
- Continued relationship development with the provincial and federal governments.
- Marketing and advertising, social media management and programming.
- Information Technology cost sharing agreements with community partners
- Standardization of Fee for Service contracts and other agreements





Fall Fair parade

# DEVELOPMENT & ENGINEERING DEPARTMENT

The Development and Engineering department's primary planning and technical functions are to provide engineering services support to facilities, parks, roads, water, sewer and electrical projects which encompass the Municipality's asset renewal, repair or replacement program both operational and capital. The department also provides development services support for subdivisions and development ensuring compliance with zoning, land use and the visions and guiding principles of the sustainable community plan. The department is committed to providing quality service that enhances and advances quality of life through long term planning for the community, encouraging strategic economic development, promoting tourism and downtown revitalization incentives.

## Highlights

- Managed capital projects and continued to apply for grants to secure funding for infrastructure repair, replacement and renewal
- Asset Management Implementation—long term strategies and policies
- Completed Sensitive Ecosystem Inventory and Municipal Natural Assets Initiative studies
- Continued asset management/GIS software integration
- Implemented WildSafeBC program
- Continued Sustainable Community Plan/Zoning Bylaw review and update
- Climate Action Revenue Incentive Program Reporting
- Finished 5th Street/Priede Bridge water main project: contracting, inspections and review
- Continued Research and Planning for Zoning Bylaw, Tax Incentive and Heritage Guidelines
- Business Licensing and Bylaw Administration





## Goals for 2018

- Asset management – long term implementation strategy and policies
- Tax incentive bylaw investigation for downtown businesses
- Business licencing and bylaw administration
- OCP, Zoning and DCC bylaw revisions and implementation
- Long term planning and design criteria policies for development
- Facilitating pending development and construction activity
- Implementation/co-ordination of strategic local and regional projects
- Continue to promote the City through showcasing development land and “open for business” initiative
- Continue to build GIS mapping and asset inventory to streamline day-to-day operations and identify priority projects through risk management analysis
- Manage capital projects and apply for and administer grants and contracts for infrastructure repair, replacement and renewal
- Continue to support local user groups’ initiatives and projects
- Municipal natural assets/floodplain/climate change initiatives



# FINANCE DEPARTMENT

The Finance Department has six staff members that include the Chief Financial Officer, an Accountant/Comptroller, a Payments Clerk, a Revenue Clerk, an Accounting Clerk, and an Administrative Assistant.

## Financial Services

- Legislative and Internal Financial Reporting
- Financial Plan and Budget Preparation
- Financial Policy and Bylaw Development
- Revenue Billing and Collection
- Property Tax Administration
- Cemetery Administration
- Business Licence Administration
- Accounts Payable
- Payroll
- Reception Services

## 2017 Activities

- Drafted Permissive Tax Exemption policy and revisions to Tangible Capital Asset and Purchasing policies
- Completed water rates review to establish new

metered rate structure

- Continued with implementation of Worktech Asset Management Software
- Ongoing financial process and reporting efficiencies

## Goals for 2018

- Develop Utility Billing Bylaw
- Revise Utility Regulations Bylaws
- Implement mock billing for residential water accounts
- Analyse water use with respect to sewer rate setting
- Revise Tangible Capital Asset and Purchasing Policies
- Complete new Permissive Tax Exemption Policy
- Implement procurement activity reporting

## Operating expenditures

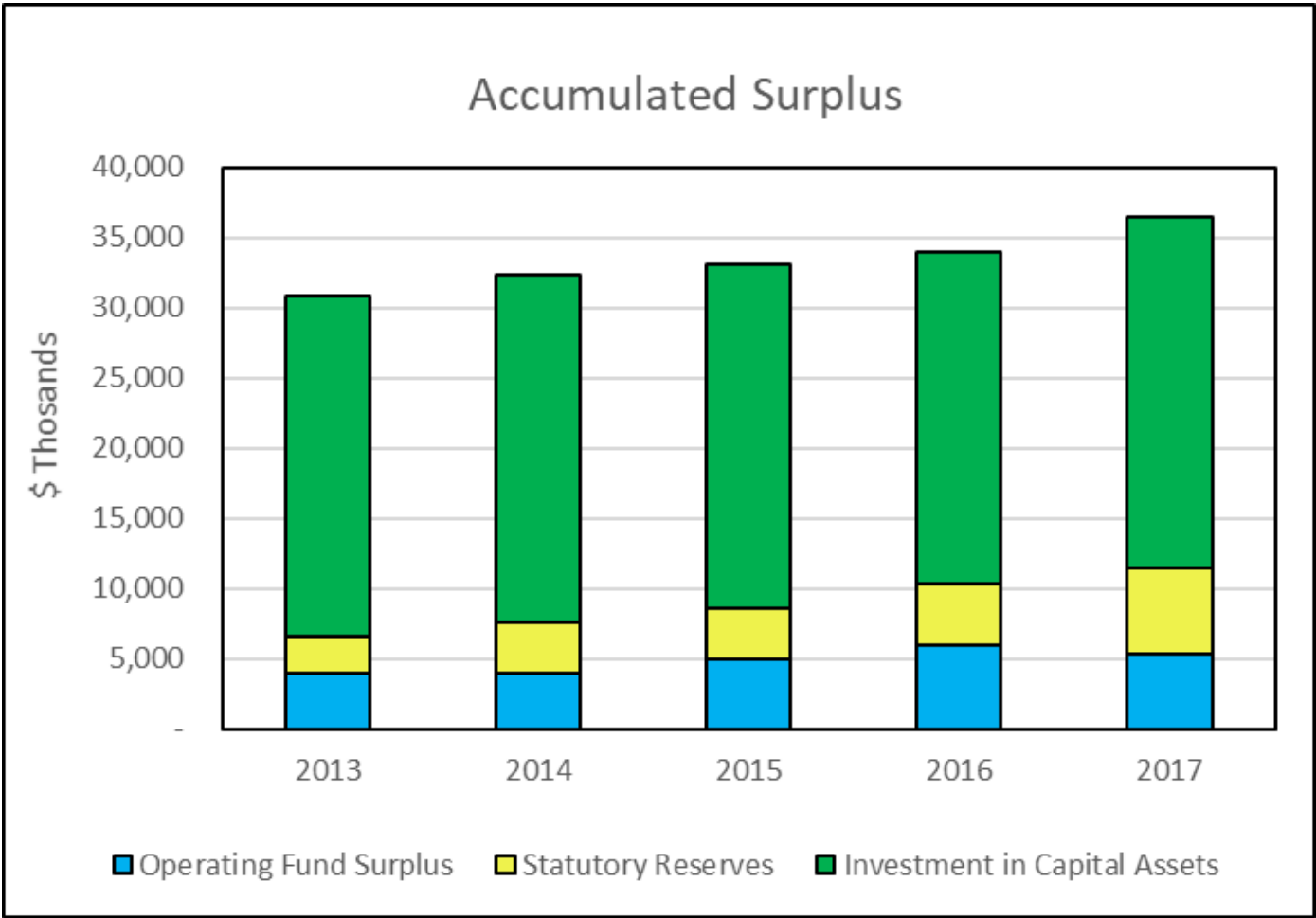
- \$1,138,176 in general government services
- \$930,464 in protective services - fire rescue, victim services , building inspection and bylaw enforcement
- \$1,033,216 in transportation services – roads and fleet
- \$829,352 in recreation and culture – parks maintenance and contributions to Gallery 2, Boundary Museum, Chamber of Commerce and Boundary District Arts Council
- \$257,406 in public real estate and facilities
- \$218,292 in environmental health services – solid waste management
- \$79,663 in public health services – cemetery
- \$388,270 in planning and development services
- \$5,523,166 operating expenditures for the electrical, water and sewer utilities



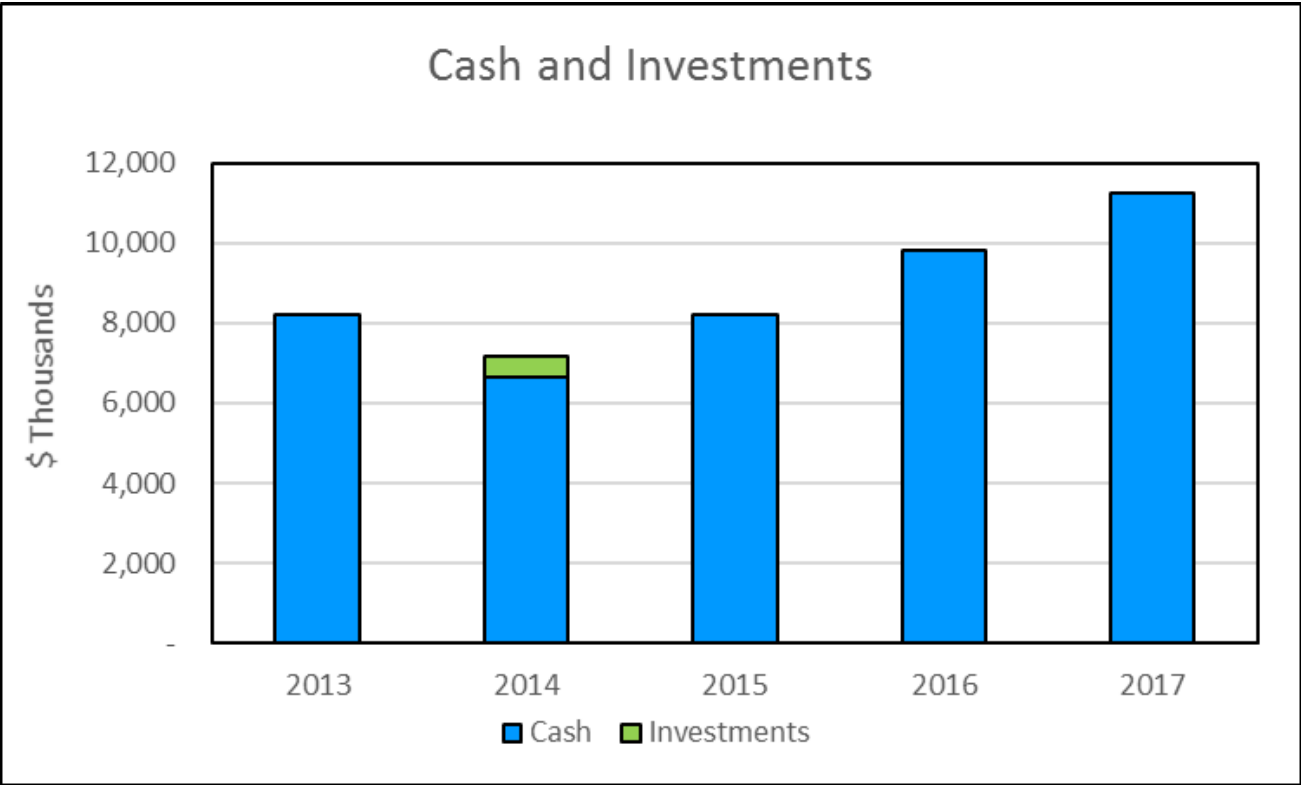


# Financial Highlights

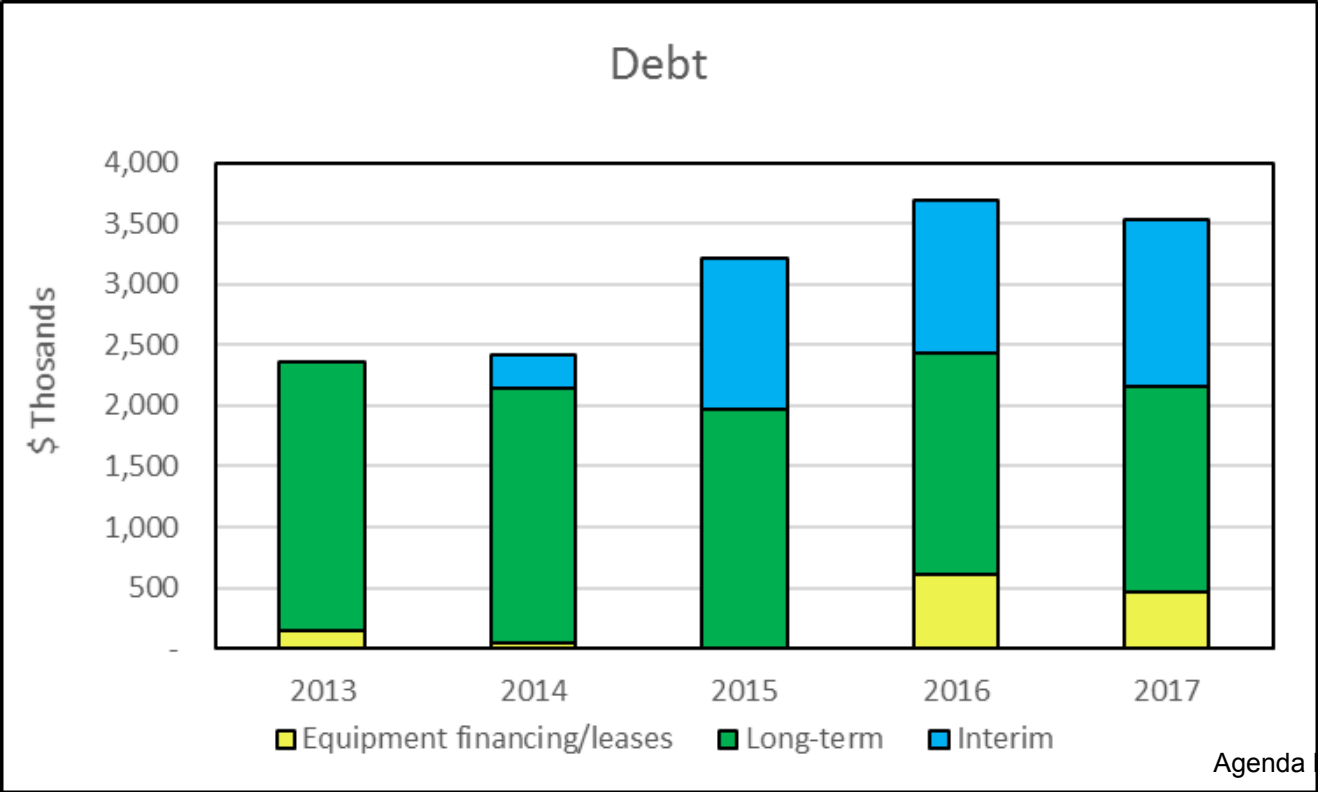
Annual surplus for 2017 was \$2,455,262  
Accumulated surplus increased from \$33,998,720 in 2016 to \$36,453,982 at the end of 2017



Net financial assets increased from \$6,313,698 in 2016 to \$7,637,726 at the end of 2017  
Reserve funds increased from \$4,463,951 at the end of 2016 to \$6,141,950 at the end of 2017  
Cash increased by \$1,425,434 to \$11,232,934 over the year.



Of the total \$2,982,952 capital expenditures for 2017, \$188,534 was funded by debt, \$1,361,820 through grants, and \$1,423,793 from reserves.  
Debt, including interim borrowing, was reduced by \$153,833, from \$3,685,160 to \$3,531,327.



# EMERGENCY SERVICES / FIRE DEPARTMENT

The Emergency Services department provides fire and emergency protective services to the City of Grand Forks, and the Regional District of Kootenay Boundary (Area “D”) under contract.

The Chief and Assistant Chief supervise a group of over 50 volunteers who provide firefighting, medical and hazardous material response, and road, high-angle rope, confined space, and swift water rescue services.

## 2017 Highlights

- Responded to 480 calls – 179 fire-related, 69 rescue, and 239 First Responder (medical).
- Over 10,500 total volunteer hours.
- Organized and hosted BC Volunteer Firefighters Spring Training Weekend.
- Provided fire protection and safety for Snowbirds air show.
- Continued public consultation and plans for consolidating down to two fire halls in the lower Grand Forks valley.
- Completed phase two of Fire Training Ground.
- Reviewed and discussed renewal of fire services contract with RDKB, as in line with council’s strategic plan on encouraging regional relationships.
- Completed Asset Management data collection and will implement after consolidation of RDKB fire halls.
- Continued volunteer firefighter recruitment/retention efforts (8 new volunteers).
- Completed AAP process of consolidating fire halls and replacing RDKB fire truck.
- Completed NFPA 1001 certification for first and second group of firefighters.





## Goals for 2018

- Implement Asset Management data into Asset Management Plan.
- Begin liquidation process for reducing by two fire halls.
- Oversee addition to Carson Fire Hall.
- Initiate RFP process and order new RDKB fire truck.
- Fire Officer certification for fire department officers.
- Fire Service Instructor training.
- Live Fire Instructor training.
- Migrate dispatch services from Trail Regional Fire Service to Kelowna Fire Department.
- Hire Deputy Chief of Training, Operations, and Administration.



# OUTSIDE WORKS

The City of Grand Forks Outside Works Department employs 17 unionized employees and two management personnel. Committed to deliver superior and economically feasible levels of service to the residents of Grand Forks, the Public Works crew manages and maintains:

- The Grand Forks Airport,
- 50 km of roads,
- 20 km of sidewalks,
- 43 km of water mains,
- 36 km of sanitary sewer mains,
- 11 km of storm sewer mains,
- 9 public parks,
- 3 km of trails,
- 22 publicly owned buildings, and
- 75 pieces of various equipment including the Fire Department fleet.

The City of Grand Forks is one of five municipalities in the province that operates its own electrical utility committed to delivering fair and equitable rates to the residents of Grand Forks.





## 2017 Highlights

- Reduced maintenance costs of the flower program.
- Drafted tree policy to maintain the urban forest.
- Reorganized community event support.
- Reviewed campground model and advertising strategy.
- Ensured compliance with MIA.
- Hired new Powerline Technicians.
- Reviewed BC One Call procedures.
- Ensured regulatory compliance with operating permits.
- Reviewed electrical service delivery model and planned further work for 2018.
- Managed Occupational Health and Safety Program.
- Negotiating pole use agreement.
- Educated about water conservation and participate in the water purveyors group meetings.
- Replaced equipment to gain efficiency.
- Implemented inspection chamber program.

## 2018 Goals

### All departments

- Maintain or improve service levels
- Asset Management (Worktech implementation, data acquisition, street light design)

### Public Works

- Increase accessibility of community trails for maintenance vehicles
- Increase the service efficiency to boulevards
- Draft urban forest plan
- Increase the protection of parks infrastructure
- Implement community event support
- Market and improve campground
- Upgrade Dick Bartlett Park
- Ensure compliance with MIA
- Review facilities and airport management
- Reduce carbon footprint
- Improve irrigation and turf management practices
- Promote airport development

### Water

- Review and update fees and charges
- Review BC One Call procedure
- Increased training
- Audit the well production against the metered quantity
- Educate about water conservation and participate in the water purveyors group meetings
- Improve water supply to airport

### Waste Water

- Asset Management (Worktech implementation, data acquisition of existing sewer infrastructure)
- Replace aging equipment and standardize pumps to gain efficiency
- Continue inspection chamber program
- Continue repairing system in areas with frequent issues
- Legislated safety training and additional certification training
- Commission waste water treatment plant upgrades

### Electrical

- Audit Electrical service delivery model (currently distribution model)
- Audit the Electrical department
- Manage Occupational Health and Safety program
- Analyze rates
- Negotiate pole use agreement
- Review BC One Call procedure
- BCMEU Safety training
- Return crew to full complement

# CAPITAL P

## 2016 Carry Forward Projects

CAPITAL PROJECT
Silver Kettle Sidewalk
Public Works Fuel Tanks
Whispers of Hope Roof
5 tonne Dump Truck
T-Tech trailer
GIS Phase 2
Riverside Reconstructor
Electrical Substation Engineering
Wastewater Treatment Plant UV
Headworks Grinder
Water/Sewer Scada
3rd Street Sewer Main Repair
West Side Fire Protection
Water/Sewer Scada
Residential Water Meter Project
Well #3 Pump and Motor
5th Street Watermain Replacement





# PROJECTS

## 2017 New Capital Projects

CAPITAL PROJECT
Public Works Upgrades
JD Park Stadium Padding
Service Truck Replacement
PW Photocopier
Expo Sign changes
Library HRV
Public Works - 22nd Street
Wayfaring Signs
LED Lighting
Emergency Repair Fund
Flood Plain Mapping & Dike Restoration
Holder Replacement
Airport AWOS Ugrade
Electrical System Upgrades
Substation Engineering
Electrical Voltage Conversion
Lift Station Equipment
Bio-Solids Land Application Plan
Sewer Main Relining
Wastewater Treatment Plant Upgrades
Sewer Phasing Plan
Water Supply & Conservation
<b>Total all capital projects</b>





# PROPERTY TAX

In accordance with Division 7 of Part 7 of the Community Charter, permissive property tax exemptions by Council in 2017.

## Athletic, Charitable or Philanthropic Organizations

Legal Description	Civic Address	Organization	Value of Permissive Exemption
Lot 1, DL. 380, S.D.Y.D. Plan KAP54909	7230 21st St	Grand Forks Curling Rink	\$11,098
Lot 5, Block 10, DL 108, S.D.Y.D., Plan 23	366 Market Ave	Grand Forks Masonic Building	\$499
Lot A, DL 108, S.D.Y.D. Plan 38294	978 72nd Ave	Sunshine Valley Little Peoples Centre	\$1,968
Lot 8, Block 25, Plan 23, DL 108 S.D.Y.D.	686 72nd Ave	Slavonic Senior Citizens Centre	\$634
Lot A, DL 108 S.D.Y.D. Plan 6691	7239 2nd St	Grand Forks Auxiliary to the Boundary Hospital Society	\$2,553
Lots 23, 24, 25, 26 Block 29, DL 108 S.D.Y.D. Plan 121	7353 6th St	Royal Canadian Legion Branch 59	\$3,506
Lots 10 and 17 – 20, Block 18, DL 108, S.D.Y.D. Plan 86	565 71st Ave	Grand Forks Senior Citizens Centre	\$3,948
Parcel B, Block 45, D.L. 108, Plan 72	876 72nd Ave	Phoenix Manor Society	\$3,182
Lot A, Plan 29781, DL 108, Land District 54	7130 9th St	Grand Forks and District Housing Society	\$3,099
Lot 1, DL 108, Plan EPP 32379	7212 Riverside Dr	Whispers of Hope Benevolence Association	\$4,130

# K EXEMPTIONS

the following properties in the City of Grand Forks were provided

## Hospital and Public Worship Organizations

Legal Description	Civic Address	Organization	Value of Permissive Exemption
Parcel D, Block 24, DL 108, S.D.Y.D., Plan 23	7252 7th St	Synod of the Diocese of Kootenay	\$280
Lot 1, DL 108, S.D.Y.D., Plan KAP45199	7525 4th St	Grand Forks Christian Centre	\$42
Lots 1 and 2, Block 36, DL 108, S.D.Y.D., Plan 72	920 Central Ave	Trustees of the Congregation of United Church of Canada	\$184
Lots 30, 31, 32, Block 36, DL 108, S.D.Y.D., Plan 72	7249 9th St	Roman Catholic Bishop of Nelson	\$225
Parcel A, Block 16, DL 380, S.D.Y.D., Plan 35	7328 19th St	Christ Lutheran Church of Grand Forks	\$105
Lot G, DL 380, S.D.Y.D., Plan KAP56079	7048 Donaldson Dr	BC Conference of Mennonite Brethren	\$125
Lot 2, DL 520, S.D.Y.D., Plan KAP53800	7680 Donaldson Dr	Jehovah's Witnesses	\$118
Lot 1, DL 520, S.D.Y.D., Plan 8653 except Plan H-17064	2826 75th Ave	Pentecostal Church	\$89
Lot 1, Plan KAP27903, DL 585, S.D.Y.D.	7850 2nd St	Grand Forks Baptist Church	\$666

## Declaration of disqualified council members

There were no disqualified Council members in 2017.



# **APPENDIX A: 2017 FINANCIAL STATEMENTS**

*Financial Statements of*

**THE CORPORATION OF THE CITY OF GRAND FORKS**

*For the Year Ended December 31, 2017*

**THE CORPORATION OF THE CITY OF GRAND FORKS**  
**Index to Financial Statements**  
**For the Year Ended December 31, 2017**

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# THE CORPORATION OF THE CITY OF GRAND FORKS

## Management Report

Management is responsible for the preparation of the accompanying financial statements. The financial statements have been prepared in accordance with the accounting principles disclosed in note 2 to the financial statements, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the notes to the financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management has established and maintained a system of internal accounting controls which are designed to provide reasonable assurance that assets are safeguarded, transactions are authorized and recorded properly, and reliable financial information is produced.

The independent external auditors, KH Burch Kientz Inc., have conducted an independent examination in accordance with Canadian auditing standards and expressed their opinion in the accompanying report.

  
\_\_\_\_\_  
Juliette Rhodes  
Chief Financial Officer





# KH BURCH KIENTZ INC.

Chartered Professional Accountants

J.R. (Jim) Burch, FCPA, FCGA  
Sylvia Burch, CPA, CGA  
K. Sarah Kientz, BBA(App), CPA, CGA

T: 250.442.2121  
www.kempharvey.com

## INDEPENDENT AUDITORS' REPORT

To the Mayor and Council of The Corporation of the City of Grand Forks

We have audited the accompanying financial statements of The Corporation of the City of Grand Forks, which comprise the statement of financial position as at December 31, 2017 and the statements of operations and accumulated surplus, changes in net financial assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of The Corporation of the City of Grand Forks as at December 31, 2017 and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Grand Forks, British Columbia  
May 7, 2018

*KH Burch Kientz Inc.*  
CHARTERED PROFESSIONAL ACCOUNTANTS

**THE CORPORATION OF THE CITY OF GRAND FORKS**  
**Statement of Financial Position**

<b>As at December 31</b>	<b>2017</b>	<b>2016</b>
<b>Financial Assets</b>		
Cash (note 3)	\$ 11,232,934	\$ 9,807,500
Accounts receivable (note 5)	2,581,974	2,299,569
Municipal Finance Authority deposit (note 6)	31,269	30,671
Inventories for resale	16,127	40,435
Land held for resale	211,036	211,036
Lease receivable (note 7)	92,858	114,532
	<u>14,166,198</u>	<u>12,503,743</u>
<b>Liabilities</b>		
Accounts payable and accrued liabilities (note 8)	1,682,291	1,317,638
Employee future benefits (note 9)	320,381	338,504
Deferred revenues (note 10)	468,036	333,344
Temporary loan (note 11)	1,372,794	1,246,589
Development cost charges (note 12)	526,437	515,399
Long-term debt (note 13)	2,158,533	2,438,571
	<u>6,528,472</u>	<u>6,190,045</u>
<b>Net financial assets</b>	<b>7,637,726</b>	<b>6,313,698</b>
<b>Non-financial assets</b>		
Prepaid expenses	193,428	228,789
Inventory of parts and supplies	112,164	149,866
Tangible capital assets (note 14)	28,510,664	27,306,367
	<u>28,816,256</u>	<u>27,685,022</u>
<b>Accumulated surplus (note 15)</b>	<b>\$ 36,453,982</b>	<b>\$ 33,998,720</b>



Juliette Rhodes, CPA, CGA  
Chief Financial Officer



Frank Konrad  
Mayor, City of Grand Forks

The accompanying notes are an integral part of these financial statements.



**CORPORATION OF THE CITY OF GRAND FORKS**  
**Statement of Operations and Accumulated Surplus**

<i>For the year ended December 31</i>	2017 Budget	2017 Actual	2016 Actual
<b>Revenue</b>			
Property taxation (note 16)	\$ 3,977,813	\$ 3,974,380	\$ 3,772,935
Sales of services (note 17)	7,264,188	7,524,444	6,920,108
Other revenues (note 18)	636,168	782,919	736,055
Government transfers (note 19)	4,845,997	2,123,322	946,450
Contributions from others	55,413	159,700	17,190
Interest income	101,500	149,373	101,376
Investment income on sinking fund	-	29,978	32,060
Gain on disposal of tangible capital assets	-	7,200	239,726
	<u>16,881,079</u>	<u>14,751,316</u>	<u>12,765,900</u>
<b>Expenses</b>			
General government	1,182,590	1,138,176	1,201,042
Protective services	928,111	930,464	789,860
Environmental health services	220,300	218,292	170,029
Public health and welfare	94,202	79,663	60,501
Planning and development	564,333	388,270	392,577
Transportation services	1,196,464	1,033,216	960,103
Recreation and cultural services	1,038,968	829,352	875,316
Public real estate	255,832	257,406	229,447
Electrical services	4,162,066	4,085,016	3,880,431
Water services	814,413	720,476	811,180
Wastewater services	720,547	717,674	644,533
Debt interest	120,786	122,894	120,510
Amortization	1,859,889	1,775,155	1,640,444
	<u>13,158,501</u>	<u>12,296,054</u>	<u>11,775,973</u>
<b>Annual Surplus</b>	3,722,578	2,455,262	989,927
Accumulated surplus, beginning of year	33,998,720	33,998,720	33,008,793
<b>Accumulated surplus, end of year</b>	<u>\$ 37,721,298</u>	<u>\$ 36,453,982</u>	<u>\$ 33,998,720</u>

The accompanying notes are an integral part of these financial statements.

**CORPORATION OF THE CITY OF GRAND FORKS**  
**Statement of Changes in Net Financial Assets**

<i>For the year ended December 31</i>	2017 Budget	2017 Actual	2016 Actual
Annual Surplus	\$ 3,722,578	\$ 2,455,262	\$ 989,927
Acquisition of tangible capital assets	(8,702,250)	(2,982,952)	(1,329,363)
Amortization of tangible capital assets	1,859,889	1,775,155	1,640,444
Gain on sale of assets	-	(7,200)	(239,726)
Proceeds from sale of assets	-	10,700	243,408
Net change in prepaid expenses and supplies inventory	-	73,063	(33,577)
Increase in Net Financial Assets	(3,119,783)	1,324,028	1,271,113
Net Financial Assets, beginning of year	6,313,698	6,313,698	5,042,585
Net Financial Assets, end of year	\$ 3,193,915	\$ 7,637,726	\$ 6,313,698

The accompanying notes are an integral part of these financial statements.

**CORPORATION OF THE CITY OF GRAND FORKS**  
**Statement of Cash Flow**

<i>For the year ended December 31</i>	<b>2017</b>	<b>2016</b>
<b>Operating transactions</b>		
Annual surplus	\$ 2,455,262	\$ 989,927
Adjustment for non-cash items		
Amortization	1,775,155	1,640,444
Gain on disposal of tangible capital assets	(7,200)	(239,726)
Decrease (increase) in prepaid expenses	35,362	(64,134)
Decrease in supplies inventory	37,701	30,556
 (Increase) decrease in assets		
Accounts receivable	(282,404)	246,282
Lease receivable	21,674	20,711
MFA deposits	(598)	(834)
Inventories for resale	24,309	(209,701)
 Increase (decrease) in liabilities		
Accounts payable and accrued liabilities	364,652	(153,765)
Deferred revenue	134,692	(443)
Employee future benefits	(18,123)	(54,507)
Deferred development cost charges	11,037	5,253
	<u>4,551,519</u>	<u>2,210,063</u>
 <b>Capital transactions</b>		
Acquisition of tangible capital assets	(2,982,952)	(1,329,363)
Proceeds on disposal of tangible capital assets	10,700	243,408
	<u>(2,972,252)</u>	<u>(1,085,955)</u>
 <b>Financing transactions</b>		
Proceeds from borrowing	188,534	722,518
Repayment of short-term debt	(62,329)	-
Repayment of long-term debt	(251,630)	(230,101)
Actuarial adjustments on long term debt	(28,408)	(22,995)
	<u>(153,833)</u>	<u>469,422</u>
 Net increase in cash	1,425,434	1,593,530
Cash, beginning of year	9,807,500	8,213,970
<b>Cash, end of year</b>	<u>\$ 11,232,934</u>	<u>\$ 9,807,500</u>

The accompanying notes are an integral part of these financial statements

# THE CORPORATION OF THE CITY OF GRAND FORKS

## Notes to the Financial Statements

*For the year ended December 31, 2017*

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The notes to the financial statements are an integral part of these statements. They explain the significant accounting and reporting policies and the principles that form the basis of these financial statements, as well as providing supplementary information and explanations which cannot be conveniently integrated into the statements.

### 1. Nature of Entity

The City was incorporated in 1897 under the Municipal Act (now a combination of the Community Charter and the Local Government Act), a statute of the Province of British Columbia. Its principal activities include the provision of local government services to the residents of the incorporated area. These services include protective, community planning, transportation, recreational, solid waste collection, water, wastewater and electrical services.

### 2. Significant Accounting Policies

#### Basis of Presentation

The financial statements are the responsibility of and are prepared by management in accordance with Canadian Public Sector Accounting Standards and prescribed by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada.

The City's operations and resources are segregated into various funds for accounting and financial reporting purposes, with each fund treated as a separate entity with responsibility for the assets allocated to it. Inter-fund transactions and balances have been eliminated in the preparation of these financial statements.

The City's funds are classified as follows:

#### i) Operating Funds

These funds include the general, electrical, water, and wastewater operations of the City, and are used to record the operating costs associated with providing those services.

#### ii) Capital Funds

The capital funds record the acquisition costs of various capital assets and financing related to these assets. They include the general, electrical, water, and wastewater capital funds.

#### iii) Reserve Funds

Under the Community Charter, City Council may, by bylaw, establish reserve funds for specific purposes. Money in a reserve fund and the interest earned thereon must be used only for the purpose for which the fund was established. If the amount in a reserve fund exceeds the amount required, City Council may, by bylaw, transfer all or part of the balance to another reserve.

#### iv) Trust Funds

These funds hold cash assets that must be used for specific purposes and/or beneficiaries according to agreements or legislated requirements. The City administers trust funds for its Employee Assistance Program, Slag Remediation, and Cemetery Care Fund. In accordance with public sector accounting standards, trust funds administered by the City are not included in the City's financial statements, other than as disclosed in Note 21.

#### Budget Figures

The budget figures are from the 5-Year Financial Plan Bylaw, No. 2036 which was adopted on April 10, 2017. Subsequent budget amendments adopted by Council have not been included in these financial statements.

# THE CORPORATION OF THE CITY OF GRAND FORKS

## Notes to the Financial Statements

*For the year ended December 31, 2017*

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### Revenue Recognition

Taxation revenues are recorded upon issuance of the annual property tax notices in May. Revenues from the sale of services and user fees are recognized when the service or product is provided by the City. Franchise and other revenues are recorded as they are earned and measurable. Amounts that have been received in advance of services being rendered are recorded as deferred revenue until the City fulfills its obligations related to the provision of those services.

Transfers from other governments are recognized as revenue in the period that the transfer is authorized, eligibility criteria have been met, and a reasonable estimate of the amount can be made. If transfer agreements contain stipulations that would give rise to obligations which meet the definition of a liability, revenue is deferred and recognized as the stipulations are met.

Investment income is recorded on the accrual basis and recognized when earned.

### Deferred Revenue

Funds received for specific purposes which are externally restricted by legislation, regulation or agreement and are not available for general municipal purposes are accounted for as deferred revenue. The associated revenue is recognized in the year in which it is used for the specified purpose.

### Expenses

Expenses are generally recognized as they are incurred based upon receipt of the goods and services and/or a legal obligation to pay is established.

### Financial Instruments

The City's financial instruments consist of cash, deposits, accounts receivable, accounts payable and accrued liabilities, and short and long-term debt.

### Inventories for Resale

Inventories for resale consist of aviation fuel which is held at the lower of historical and replacement cost, using a weighted average basis.

### Land Held For Resale

Land held for resale is recorded at cost, including transaction fees directly attributable to the acquisition and improvements to prepare the land for sale. Donated land for resale has been recorded at a nominal value where its historical value is unknown.

### Lease Receivable

Leases receivable are initially recorded at cost. Valuation allowances are made when collection is in doubt. Interest revenue in relation to the lease is recorded at the time it is received..

### Liability for Contaminated Sites

Contaminated sites are a result of contamination being introduced into air, water or sediment of a chemical, organic or radioactive material or live organism that exceeds the maximum acceptable concentrations under an environmental standard. A liability for remediation of contaminated sites is recognized when all of the following criteria are met:

- i. an environmental standard exists;
- ii. contamination exceeds the environmental standard;
- iii. the City is directly responsible or accepts responsibility, and a reasonable estimate of the amount can be made.



# THE CORPORATION OF THE CITY OF GRAND FORKS

## Notes to the Financial Statements

*For the year ended December 31, 2017*

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The liability includes costs directly attributable to remediation activities including post remediation operations, maintenance and monitoring.

### Inventory of Parts and Supplies

Inventories held for consumption include materials and repair parts held for use by the electrical utility, fuel for consumption and other items used in operations, and are valued at the lower of cost or net realizable value.

### Tangible Capital Assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to the acquisition, construction, development or betterment of the asset, but excluding interest. The cost of tangible capital assets is amortized on a straight-line basis over the estimated useful life of the asset as follows:

<b>General Capital Fund</b>	<b>Estimated Useful Life</b>
Land	Not amortized
Land Improvements	20 - 50 years
Buildings	40 - 50 years
Engineering Structures	10 - 50 years
Machinery & Equipment	3 - 25 years
Vehicles	8 - 40 years
<b>Electrical System Capital Fund</b>	
Electrical infrastructure	5 - 40 years
<b>Water System Capital Fund</b>	
Water infrastructure	10 - 50 years
<b>Wastewater System Capital Fund</b>	
Wastewater infrastructure	10 - 50 years

Donated tangible capital assets are recorded at their fair value at the date of receipt.

Work in progress, which represents capital projects under construction but not yet completed, is not amortized until construction is complete and the asset is available for productive use.

### Long-Term Debt

Outstanding long-term debt is reported net of applicable sinking fund balances.

### Debt Charges

Interest on debt is charged to current operations. Interest charges are accrued for the period from the date of the latest interest payment to the end of the year.

### Use of Estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and the reported amounts of revenues and expenses during the financial reporting period. Significant areas requiring the use of estimates include the determination of accrued payroll liabilities and employee future benefits, tangible capital asset useful lives and amortization expense, and provisions for contingencies. Actual results could differ from management's best estimates as additional information becomes available in the future.

**THE CORPORATION OF THE CITY OF GRAND FORKS**  
**Notes to the Financial Statements**

*For the year ended December 31, 2017*

**3. Cash**

Cash is comprised of unrestricted cash for operations and restricted cash for reserve funds and deferred development cost charges which are held in segregated accounts.

	2017	2016
Restricted cash		
Statutory Reserves	\$ 6,637,989	\$ 5,449,614
Restricted Revenues (see Note 12)	<u>526,437</u>	<u>515,399</u>
	<b>7,164,426</b>	5,965,013
Unrestricted cash	<u>4,068,508</u>	3,842,487
Total cash	<b><u>\$ 11,232,934</u></b>	<b><u>\$ 9,807,500</u></b>

**4. Operating Line of Credit**

The City has an operating line of credit with Grand Forks Credit Union for an authorized amount of \$2,000,000, bearing interest at the base lending rate less 0.5%. At December 31, 2017, the balance outstanding on the operating line of credit was nil (2016 - nil).

**5. Accounts Receivable**

Accounts receivable are recorded net of allowances and comprise the following:

	2017	2016
Property taxes	\$ 844,956	\$ 770,397
Utility accounts receivable	1,373,347	1,342,982
Due from other governments	308,356	36,344
Trade and other receivables	<u>55,315</u>	<u>149,846</u>
	<b><u>\$ 2,581,974</u></b>	<b><u>\$ 2,299,569</u></b>

**6. Municipal Finance Authority Debt Reserve Fund**

The Municipal Finance Authority provides capital funding for regional districts and their member municipalities through the issuance of debenture debt. The Debt Reserve Fund established by the Municipal Finance Authority is security held in trust to meet its obligations to debenture holders.

Municipalities sharing in the proceeds of a debt issue are required to contribute certain amounts to the debt reserve fund in the form of cash withheld from the loan proceeds and a non-interest bearing demand note. Monies paid into the Debt Reserve Fund are obligations of the Municipal Finance Authority and are refunded, with interest, upon maturity of the debt.

Only the cash portion of MFA deposits is included as a financial asset. The demand notes are contingent in nature and not reflected in the financial statements.

**THE CORPORATION OF THE CITY OF GRAND FORKS**  
**Notes to the Financial Statements**

*For the year ended December 31, 2017*

The details of the cash deposits and demand notes at year end are as follows:

	Demand Notes	Cash Deposits	2017	2016
General Fund	\$ 28,501	\$ 7,299	\$ 35,800	\$ 35,660
Wastewater Fund	52,184	23,970	76,154	75,697
	\$ 80,685	\$ 31,269	\$ 111,954	\$ 111,357

**7. Lease Receivable**

The City has entered into a long-term capital lease agreement with the Regional District of Kootenay Boundary for the lease of a building and lands. The term of the agreement is 12 years commencing August 1, 2010, with annual payments of \$27,000 including interest at 4.65%. Interest of \$5,326 (2016 - \$6,289) was received during the year.

**8. Accounts Payable and Accrued Liabilities**

Accounts payable and accrued liabilities comprise the following:

	2017	2016
Wages and benefits	\$ 441,220	\$ 465,942
Trade payables	1,059,342	762,655
Other taxing authorities	169,149	74,891
Accrued interest	12,580	14,150
	<u>\$ 1,682,291</u>	<u>\$1,317,638</u>

**9. Employee Future Benefits**

The City provides sick leave and certain other benefits to its unionized employees upon retirement. The liabilities and expenses for post-employment sick leave benefits are recognized in the financial statements in the period in which they are earned, and as at the end of 2017 are fully accrued to the level of the employees' current accumulated entitlement. These amounts will require funding in future accounting periods as cash payments are made to employees retiring from service.

Expenses for management sick time are not accrued, but recognized at the time they are paid.

**10. Deferred Revenues**

The City records deferred revenue for funds received in advance of services being rendered. These amounts are shown as liabilities until the services are rendered or related costs are incurred.

**THE CORPORATION OF THE CITY OF GRAND FORKS**  
**Notes to the Financial Statements**

*For the year ended December 31, 2017*

**Deferred Revenues**

	Balance, Beginning of Year	Contributions Received	Revenue Earned	Balance, End of Year
Prepaid taxes	257,890	276,213	(257,890)	<b>276,213</b>
Prepaid utilities	36,697	45,427	(36,697)	<b>45,427</b>
Library maintenance contract	27,735	13,000	(9,177)	<b>31,558</b>
Victim assistance	-	16,657	(16,657)	-
Grants	-	2,116,213	(2,080,485)	<b>35,728</b>
Deposits and other	11,022	69,060	(972)	<b>79,110</b>
	<b>333,344</b>	<b>2,536,570</b>	<b>(2,401,878)</b>	<b>468,036</b>

**11. Temporary Loan**

In 2012, the City completed the approval process for two long-term loans of up to \$1,300,000 and \$4,200,000 with the Municipal Finance Authority for the capital funding of emergency water supply for fire flow protection and renewal of road, water, and wastewater infrastructure.

The City passed temporary borrowing bylaws for these loans, authorizing interim financing with the Municipal Financing Authority up to the total amount of the loans. These interim loans are demand, non-revolving loans, bearing daily interest at a floating rate which is currently at approximately 1.9% per annum. As security, the City has issued promissory notes which require the repayment of principal by September 30, 2019, should the interim loans not be converted to long-term debt prior to that date.

	Authorized Amount	Balance, Beginning of Year	Principal Repayment	Additional Drawdown	Balance End of Year	Interest Payments	
						2017	2016
Bylaw 1950	\$ 1,300,000	370,719	(18,536)	-	<b>352,183</b>	5,726	5,146
Bylaw 1998	\$ 4,200,000	875,870	(43,793)	188,534	<b>1,020,611</b>	13,627	12,160
	<b>\$ 5,500,000</b>	<b>1,246,589</b>	<b>(62,329)</b>	<b>188,534</b>	<b>1,372,794</b>	<b>19,353</b>	<b>17,306</b>

**12. Deferred Development Cost Charges (DCCs)**

Pursuant to the provisions of the Local Government Act, development cost charges are held in separate reserve funds for the purpose for which the charges have been imposed. When the related costs are incurred, the DCCs are recognized as revenue. Due to the restrictive nature of these funds, they are shown as liabilities.

	2017	2016
Balance, beginning of year	<b>\$ 515,399</b>	\$ 510,146
Contributions from developers	<b>4,812</b>	-
Interest on investments	<b>6,226</b>	5,253
Balance, end of year	<b>\$ 526,437</b>	\$ 515,399



**THE CORPORATION OF THE CITY OF GRAND FORKS**  
**Notes to the Financial Statements**

*For the year ended December 31, 2017*

The balance of deferred development cost charges comprises the following:

	2017	2016
Water development cost charges	\$ 187,277	\$ 182,628
Wastewater development cost charges	336,693	330,333
Parkland development cost charges	2,467	2,438
	<u>\$ 526,437</u>	<u>\$515,399</u>

**13. Long-Term Debt**

The City has financed certain capital expenditures by means of long-term debenture debt obtained from the Municipal Finance Authority (MFA) through the Regional District of Kootenay Boundary. These loans range in term from ten to twenty years, with maturity dates from 2019 to 2033. The terms of the loan agreement require the City to provide security in the form of demand notes payable to the MFA and to deposit cash representing 1% of the gross proceeds into a debt reserve fund (see note 6).

The City has also funded the purchase of assets through the MFA's equipment financing program, which takes the place of the former MFA leasing program. This debt consists of a five-year loan payable in monthly installments at a variable interest rate based on the monthly Canadian Dealer Offered Rate. The City has signed a promissory note payable to the MFA as security for this loan.

	Current Interest Rate	Term	Maturity	Balance, Beginning of Year	Payments of Principal	Actuarial Adjustment	Balance, End of Year
<b>General capital fund</b>							
Roads							
Bylaw 1863; MFA Issue #106	4.13%	10 yrs	2019	\$ 171,072	\$ 41,646	\$ 13,157	\$ 116,269
Roads - NW 79th							
Bylaw 1887; MFA Issue #112	3.73%	15 yrs	2025	46,812	3,496	\$ 927	42,389
<b>Sewer capital Fund</b>							
Ruckle Lift Station							
Bylaw 1498; MFA Issue #70	2.30%	20 yrs	2019	42,211	6,495	\$ 6,957	28,759
City Park Lift Station							
Bylaw 1873; MFA Issue #126	3.85%	20 yrs	2033	1,572,744	59,000	\$ 7,367	1,506,377
<b>Long term loan financing</b>				<u>\$ 1,832,839</u>	<u>\$ 110,637</u>	<u>\$ 28,408</u>	<u>\$ 1,693,794</u>
<b>Equipment financing</b>							
2015 Cobra Ladder Truck							
MFA Loan #0001-0	1.94%	5 yrs	2021	\$ 605,732	\$ 140,993	\$ -	464,739
<b>Total Long Term Debt</b>				<u>\$ 2,438,571</u>	<u>\$ 251,630</u>	<u>\$ 28,408</u>	<u>\$ 2,158,533</u>

**THE CORPORATION OF THE CITY OF GRAND FORKS**  
**Notes to the Financial Statements**

*For the year ended December 31, 2017*

The estimated requirements for future repayments of principal on existing debt for the next five years are as follows:

	2018	2019	2020	2021	2022
General Fund	\$ 45,141	\$ 45,141	\$ 3,496	\$ 3,496	\$ 3,496
Sewer Fund	65,495	65,495	59,000	59,000	59,000
Equipment Financing	141,068	144,030	147,118	32,523	-
	<u>\$ 251,704</u>	<u>\$ 254,666</u>	<u>\$ 209,614</u>	<u>\$ 95,019</u>	<u>\$ 62,496</u>

**14. Tangible Capital Assets**

Tangible capital assets consist of the following:

	Net Book Value 2017	Net Book Value 2016
<b>General Capital Fund</b>		
Land	\$ 1,672,841	\$ 1,672,841
Land improvements	398,234	418,423
Buildings	2,908,463	3,055,348
Machinery and equipment	766,416	949,867
Engineering structures	8,221,448	8,828,623
Storm structures	15,172	16,065
Protective services vehicles	1,221,730	1,306,343
Public works vehicles	792,399	917,820
Assets under construction	552,886	13,506
	<u>16,549,589</u>	<u>17,178,836</u>
<b>Water Utility</b>		
Plant and equipment	4,152,066	3,976,967
Assets under construction	733,418	819,807
	<u>4,885,484</u>	<u>4,796,774</u>
<b>Electrical Utility</b>		
Plant and equipment	996,179	830,950
Assets under construction	651,375	323,731
	<u>1,647,554</u>	<u>1,154,681</u>
<b>Wastewater Utility</b>		
Plant and equipment	3,903,849	4,069,060
Assets under construction	1,524,188	107,016
	<u>5,428,037</u>	<u>4,176,076</u>
<b>Total Tangible Capital Assets</b>	<u>\$ 28,510,664</u>	<u>\$ 27,306,367</u>

**THE CORPORATION OF THE CITY OF GRAND FORKS**  
**Notes to the Financial Statements**

*For the year ended December 31, 2017*

**15. Accumulated surplus comprises the following:**

	2017	2016
<b>Operating Fund</b>	<b>\$ 5,296,365</b>	<b>\$ 5,902,648</b>
<b>Statutory Reserves</b>		
Capital	4,221,839	2,507,400
Community works gas tax	606,204	396,407
Slag sales	529,716	594,737
Equipment replacement	326,439	482,242
Land sales	250,698	262,894
Water capital	97,645	98,000
Electrical capital	50,011	56,622
Climate action	38,959	31,505
Wastewater capital	16,248	30,000
Cash in lieu of parking	4,191	4,144
	<b>\$ 6,141,950</b>	<b>\$ 4,463,951</b>
<b>Non-Statutory Reserves</b>		
Election reserve	25,000	5,000
Fire department - EOC reserve	11,330	5,913
	<b>\$ 36,330</b>	<b>\$ 10,913</b>
<b>Investment in Non-Financial Assets</b>		
Investment in capital assets	24,979,337	23,621,208
	<b>\$ 36,453,982</b>	<b>\$ 33,998,720</b>

**16. Property Tax Revenues**

Municipal taxation revenues comprise the following:

	2017	2016
Property taxes	\$ 3,693,713	\$ 3,411,083
Parcel and frontage taxes	161,484	240,762
1% utilities tax	102,534	106,223
Grants and payments in lieu of taxes	16,649	14,867
	<b>\$ 3,974,380</b>	<b>\$ 3,772,935</b>

**THE CORPORATION OF THE CITY OF GRAND FORKS**  
**Notes to the Financial Statements**

*For the year ended December 31, 2017*

**17. Sale of Services**

	2017	2016
Electrical utility user fees	\$ 5,141,344	\$4,619,292
Water utility user fees	910,387	892,888
Wastewater utility user fees	887,342	870,526
Slag sales	215,208	208,964
Solid waste collection	233,845	206,550
Campground fees	59,107	60,491
Cemetery	36,196	20,314
Airport (net of cost of fuel sold)	28,778	31,511
Sundry and other	12,237	9,572
	<u>\$ 7,524,444</u>	<u>\$ 6,920,108</u>

**18. Other Revenues**

	2017	2016
Fire district recoveries	\$ 226,179	\$ 226,650
Provincial fire and emergency recoveries	127,759	-
Penalties and interest	111,765	102,935
Leases and rentals	105,919	120,834
Donations and grants	58,464	70,300
Licences and permits	58,488	53,287
Franchise fees	54,049	60,963
Other recoveries	29,847	70,400
Other revenues	10,449	30,686
	<u>\$ 782,919</u>	<u>\$ 736,055</u>

**19. Government Transfers**

In 2017 the City received and recorded the following transfers from other governments:

	2017	2016
<b>Operating transfers</b>		
Federal	\$ 100,000	\$ 97,475
Provincial	579,856	540,667
	<u>\$ 679,856</u>	<u>\$ 638,142</u>
<b>Capital transfers</b>		
Federal	\$ 222,942	\$ 253,210
Provincial	1,220,524	55,098
	<u>\$ 1,443,466</u>	<u>\$ 308,308</u>
<b>Total government transfers</b>	<u>\$ 2,123,322</u>	<u>\$ 946,450</u>



# THE CORPORATION OF THE CITY OF GRAND FORKS

## Notes to the Financial Statements

*For the year ended December 31, 2017*

### 20. Reconciliation to Budget

The following reconciles the balanced statutory budget adopted by Council on April 10, 2017 with the budgeted surplus reported on the statement of operations and accumulated surplus:

Budget surplus as per the statement of operations and accumulated surplus	\$ 3,722,578
Add: Budgeted amortization expense	1,859,889
Budgeted transfer from reserves	2,005,788
Debt proceeds	1,428,784
Subtract: Debt principal repayments	(314,789)
Tangible capital asset expenditures	(8,702,250)
Surplus as per Financial Plan Bylaw No. 2036	\$ -

### 21. Trust Funds

Funds held in trust and administered by The City, which are not included in these consolidated financial statements, include the following:

	2017	2016
<b>Fund Balance</b>		
Cemetery Care Fund	\$ 160,722	\$ 152,673
Employee Assistance Program	8,115	8,825
Slag Remediation Trust	20,185	9,907
	<u>\$ 189,022</u>	<u>\$ 171,405</u>

### 22. Liability for Contaminated Sites

Management has prepared an inventory of sites that are no longer in productive use. These sites have been evaluated by management to be at low risk of contamination exceeding applicable environmental standards which would require remediation. Therefore, no liability has been recognized and included in these financial statements.

### 23. Contingent Liabilities

#### Regional District of Kootenay Boundary

Under the provisions of the *Local Government Act*, Regional District debt is a direct, joint and several liability of the Regional District and each member municipality including the City of Grand Forks. The loan agreements with the Municipal Finance Authority provide that if at any time the scheduled payments provided for in the agreements are not sufficient to meet the Authority's obligation with respect to such borrowing, the resulting deficiency becomes the liability of the member municipalities.

#### Legal Actions

The City is currently engaged in certain legal actions, the outcome of which is not determinable at this time. Accordingly, no provision has been made in the accounts for these actions. The amount of loss, if any, arising from these actions will be recorded in the accounts in the period in which the loss is realized.

# THE CORPORATION OF THE CITY OF GRAND FORKS

## Notes to the Financial Statements

*For the year ended December 31, 2017*

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### **Pension Liability**

The City and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2016, the plan has about 193,000 active members and approximately 90,000 retired members. Active members include approximately 38,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent valuation for the Municipal Pension Plan as at December 31, 2015, indicated a \$2,224 million funding surplus for basic pension benefits on a going concern basis. As a result of the 2015 basic account actuarial valuation surplus and pursuant to the joint trustee agreement, \$1,927 million was transferred to the rate stabilization account and \$297 million of the surplus ensured the required contribution rates remained unchanged.

The City of Grand Forks paid \$280,464 (2016 - \$274,612) for employer contributions to the plan in fiscal 2017.

The next valuation will be as at December 31, 2018, with results available in 2019.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

## **24. Future Accounting Changes**

### **PS 2200 - Related Party Disclosures**

This new section defines a related party and establishes disclosure requirements for related party transactions. Disclosure of information about related party transactions and their underlying relationship is required when such transactions have occurred at a value other than that which would have taken place with unrelated parties. This section applies to fiscal years beginning on or after April 1, 2017, with early adoption permitted.

### **PS 3210 - Assets**

This new section provides guidance for applying the definition of assets set out in Financial Statement Concepts, Section PS 1000, and establishes general disclosure standards for assets. Disclosure of information about the major categories of assets that are not recognized is required. When an asset is not recognized because a reasonable estimate of the amount involved cannot be made, the reason(s) for this should be disclosed. This Section applies to fiscal years beginning on or after April 1, 2017, with early adoption permitted.

# THE CORPORATION OF THE CITY OF GRAND FORKS

## Notes to the Financial Statements

*For the year ended December 31, 2017*

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### **PS 3320 - Contingent Assets**

This section defines and establishes disclosure standards for contingent assets. Contingent assets are possible assets arising from existing conditions or situations involving uncertainty, which will ultimately be resolved when one or more future events, not wholly within the public sector entity's control, occur or fail to occur. Resolution of the uncertainty will confirm the existence or non-existence of the asset. This standard applies to fiscal years beginning on or after April 1, 2017, with early adoption permitted.

### **PS 3380 - Contractual Rights**

Contractual rights are rights to economic resources arising from contracts or agreements that will result in a future asset and revenue. They may include contractual rights to receive payments under shared cost agreements or lease payments. Disclosure of information about contractual rights under this section applies to fiscal years beginning on or after April 1, 2017, with early adoption permitted.

## **25. Segmented Information**

The City's operations and activities are organized into various funds and departments for management reporting. The costs related to the provision of services within a particular department or fund are disclosed in the segmented information presented below.

The General Fund includes services provided by the City such as general government services, protective services, development services, recreation and culture, transportation services and public works, and environmental health and public health services. The utility operations are comprised of the water, electrical and wastewater utilities, each accounting for its own operations and programs within their own funds.

Revenues within the General Fund have been allocated to the various activities where they are directly attributable to that department. Taxation and other revenues which are not directly related to a particular activity are reported under General Government Services and have not been apportioned to the other departments within the General Fund.

### **General Government Services**

General government operations are primarily funded by property taxation. The expenses within the department include those for legislative, general administration, finance, and communications.

### **Protective Services**

Protective services are comprised of fire protection services, building inspection, bylaw enforcement, and victim services. Grand Forks Fire/Rescue provides fire and emergency services to both the City and rural area through a contract for services with the Regional District of Kootenay Boundary.

### **Environmental and Public Health Services**

Environmental Health services include solid and yard waste collection services contracted through agreement between the City and the Regional District Of Kootenay Boundary.

Public Health services relate to operation and maintenance of the cemetery.

# THE CORPORATION OF THE CITY OF GRAND FORKS

## Notes to the Financial Statements

*For the year ended December 31, 2017*

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### **Planning and Development Services**

The Planning and Development services department provides engineering services support to facilities, parks, roads, water, wastewater and electrical for Infrastructure projects, as well as planning support for subdivisions and development, ensuring compliance with zoning and land use provisions of the community plan.

### **Transportation Services and Public Works**

The transportation and Public Works segment includes costs for the maintenance of city streets and sidewalks, snow removal services, airport operations, maintenance and operation of the vehicle fleet, and general administrative costs for Public Works.

### **Recreation and Cultural Services**

This segment includes costs related to the maintenance and repair of publicly owned buildings, in addition to costs for operation of parks and the City campground, and for community events support and fee for service agreements.

### **Electrical Utility**

This segment includes all of the operating activities related to the provision of electrical services to the majority of properties within the city boundaries. Electricity is purchased from the FortisBC Inc. electrical utility for resale to the City's customers, while services are provided by the City's own electrical crews.

### **Water Utility**

This segment includes all of the operating activities related to the treatment and distribution of water throughout the City.

### **Wastewater Utility**

This segment includes all of the operating activities related to the collection and treatment of wastewater throughout the City.

## **26. Comparative Figures**

Certain of the comparative figures have been restated to conform to the current year's presentation.



**CORPORATION OF THE CITY OF GRAND FORKS**  
**Schedule of Segmented Information**

December 31, 2017

	General Fund											
	General Government Services	Protective Services	Environment and Public Health	Development Services	Public Works & Transportation Services	Culture & Public Real Estate	Recreation	Electrical Utility	Water Utility	Wastewater Utility	2017 Total	2016 Total
Revenue												
Taxation	3,968,339									6,041	3,974,380	3,772,935
Sale of services	227,445		270,041		28,778	59,107		5,141,344	910,387	887,342	7,524,444	6,920,108
Other revenues	209,621	353,938	1,308			164,383		30,647	17,225	5,797	782,919	736,055
Government transfers	817,624	16,657		61,480	145,314					1,082,247	2,123,322	946,450
Contributions from others						700		159,000			159,700	17,190
Interest income	148,915									458	149,373	101,376
Investment income	14,601									15,377	29,978	32,060
Gain on disposal of assets					7,200						7,200	239,726
	5,386,545	370,595	271,349	61,480	181,292	224,190		5,330,991	927,612	1,997,262	14,751,316	12,765,900
Expenses												
Wages & benefits	601,809	566,312	58,187	216,239	638,881	312,275		537,249	473,723	472,606	3,877,281	3,856,078
General Services	89,394	69,300	42,183	51,818	54,584	40,700		14,439	20,666	14,089	397,173	464,176
Professional and Contract Services	308,029	117,608	177,023	105,791	125,733	151,194		120,070	54,290	26,851	1,186,589	1,086,678
Materials & Supplies	105,532	84,570	5,590	13,136	278,646	92,221		147,635	45,583	43,607	816,520	642,525
Telephone & Utilities	23,335	28,760	71	1,286	48,412	35,728		3,346	6,138	86,536	233,612	235,429
Insurance	10,077	11,910	55		42,906	25,832		6,750	12,611	19,771	129,912	209,481
Allocations		52,004	14,846		(155,946)	109,951		(182,534)	107,465	54,214	-	-
Purchased for resale							318,857	3,438,061			3,438,061	3,236,433
Grants & fee for service					41,869				7,497	73,528	318,857	284,219
Interest		84,613			958,753	167,074		45,906	339,495	179,314	122,894	120,510
Amortization											1,775,155	1,640,444
	1,138,176	1,015,077	297,955	388,270	2,033,838	1,253,832		4,130,922	1,067,468	970,516	12,296,054	11,775,973
Net surplus (deficit)	4,248,369	(644,482)	(26,606)	(326,790)	(1,852,546)	(1,029,642)		1,200,069	(139,856)	1,026,746	2,455,262	989,927

**THE CORPORATION OF THE CITY OF GRAND FORKS**  
**Schedule of Tangible Capital Assets**

**December 31, 2017**

	Cost			Accumulated Amortization			Net			
	Opening Balance	Additions	Transfers/ Disposals	Closing Balance	Opening Balance	Amortization Expense	Disposals	Closing Balance	Book Value 2017	Book Value 2016
<b>General Capital Fund</b>										
Land	\$ 1,672,841	\$ -	-	\$ 1,672,841	\$ -	\$ -	\$ -	-	\$ 1,672,841	\$ 1,672,841
Land improvements	422,513	-	-	422,513	4,090	20,189	-	24,279	398,234	418,423
Buildings	6,003,737	-	-	6,003,737	2,948,389	146,885	-	3,095,274	2,908,463	3,055,348
Machinery and equipment	2,388,530	24,335	(12,805)	2,400,060	1,438,634	207,785	(12,805)	1,633,644	766,416	949,867
Engineering structures	20,291,829	18,625	-	20,310,454	11,463,206	625,800	-	12,089,006	8,221,448	8,828,623
Storm structures	17,850	-	-	17,850	1,785	893	-	2,678	15,172	16,065
Protective services vehicles	1,838,560	-	-	1,838,560	532,217	84,613	-	616,830	1,221,730	1,306,343
Public works vehicles	3,400,322	2,354	\$ (101,215)	3,301,461	2,482,502	124,275	(97,715)	2,509,062	792,399	917,820
Assets under construction	13,506	539,380	-	552,886	-	-	-	-	552,886	13,506
	36,049,688	584,694	(114,020)	36,520,362	18,870,853	1,210,440	(110,520)	19,970,773	16,549,589	17,178,836
<b>Water Utility</b>										
Plant and equipment	8,667,057	514,594	-	9,181,651	4,690,090	339,495	-	5,029,585	4,152,066	3,976,967
Assets under construction	819,807	(86,389)	-	733,418	-	-	-	-	733,418	819,807
	9,486,864	428,205	-	9,915,069	4,690,090	339,495	-	5,029,585	4,885,484	4,796,774
<b>Electrical Utility</b>										
Plant and equipment	2,512,705	211,135	-	2,723,840	1,681,755	45,906	-	1,727,661	996,179	830,950
Assets under construction	323,731	327,644	-	651,375	-	-	-	-	651,375	323,731
	2,836,436	538,779	-	3,375,215	1,681,755	45,906	-	1,727,661	1,647,554	1,154,681
<b>Wastewater Utility</b>										
Plant and equipment	7,992,038	14,103	-	8,006,141	3,922,978	179,314	-	4,102,292	3,903,849	4,069,060
Assets under construction	107,016	1,417,172	-	1,524,188	-	-	-	-	1,524,188	107,016
	8,099,054	1,431,275	-	9,530,329	3,922,978	179,314	-	4,102,292	5,428,037	4,176,076
	\$ 56,472,042	\$ 2,982,953	\$ (114,020)	\$ 59,340,975	\$ 29,165,676	\$ 1,775,155	\$ (110,520)	\$ 30,830,311	\$ 28,510,664	\$ 27,306,367



**The Corporation of the City of Grand Forks**  
**Regular Meeting of Council**  
**MINUTES**

**Meeting #:** R-2018-11  
**Date:** Monday, June 11, 2018, 7:00 pm  
**Location:** 7217 - 4th Street, City Hall Council Chambers

**Present:** Mayor Frank Konrad  
Councillor Julia Butler  
Councillor Chris Hammett  
Councillor Colleen Ross  
Councillor Christine Thompson (via phone until 7:34 pm)  
Councillor Beverley Tripp

**Absent:** Councillor Neil Krog (with notice)

**Staff:** Diane Heinrich - Chief Administrative Officer / Corporate Officer  
Daniel Drexler - Deputy Corporate Officer  
Dolores Sheets - Manager of Development & Engineering Services  
Cavan Gates - Deputy Manager of Operations & Sustainability  
David Bruce - Manager of Inspection & Bylaw Services

**GALLERY**

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**1. CALL TO ORDER**

Mayor Konrad called the June 11, 2018, Regular Meeting to order at 7:01 pm.

**2. ADOPTION OF AGENDA**

- a. Adopt agenda

June 11, 2018, Regular Meeting agenda

**Resolution #: R178/18/6/11**

Moved by: Ross

Seconded by: Hammett

**THAT Council adopts the June 11, 2018, Regular Meeting agenda as presented.**

**Carried**

3. **MINUTES**

- a. Adopt minutes - Special to go In-Camera

May 22, 2018, Special to go In-Camera Meeting minutes

**Resolution #: R179/18/6/11**

Moved by: Ross

Seconded by: Hammett

**THAT Council adopts the May 22, 2018, Special to go In-Camera Meeting minutes as presented.**

**Carried**

- b. Adopt minutes - Regular

May 22, 2018, Regular Meeting minutes

**Resolution #: R180/18/6/11**

Moved by: Ross

Seconded by: Hammett

**THAT Council adopts the May 22, 2018, Regular Meeting minutes as presented.**



**Carried**

- c. Adopt minutes - Special to go In-Camera

May 28, 2018, Special to go In-Camera Meeting minutes

**Resolution #: R181/18/6/11**

Moved by: Ross

Seconded by: Hammett

**THAT Council adopts the May 28, 2018, Special to go In-Camera Meeting minutes as presented.**

**Carried**

**4. REGISTERED PETITIONS AND DELEGATIONS**

- a. Development Permit Application No. DP 2018-002 Proposed free-standing restaurant with a drive-thru and patio at 441 Central Avenue

Development and Engineering Services

Ryan Siersma of Dillon Consulting gave a brief presentation regarding the development, ownership group (family operation), local community supporters, site and parking challenges, design elements, way-finding signage, and economic potential.

Discussion ensued regarding:

- economic growth and economic potential for community
- drive through traffic concerns
- possible congestion issues
- concerns about location
- parking concerns and arrangements with Christian Center behind Save on Foods
- form and character of proposed development
- general developer interest in Grand Forks is important
- using existing infrastructure, infill development and existing capacity are being used
- charitable work and community involvement
- way-finding signage part of City's overall signage project

- possibility to have a "no-drive through" policy

**Resolution #: R182/18/6/11**

Moved by: Hammett

Seconded by: Thompson

**THAT Council approves Development Permit application No. DP 2018-002 for a 40 seat, free-standing restaurant, drive-thru and outdoor patio to be located at 441 Central Avenue, legally described as Lot A, District Lot 108, SDYD, Plan KAP34395, in accordance with the site layout and development drawings contained in Appendix I.**

**Carried**

**5. UNFINISHED BUSINESS**

**6. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL**

a. Written Reports of Council

Corporate Officer's Report

Councillor Thompson excused herself from the meeting at 7:34 pm and did not return.

Discussion ensued regarding the reports:

- motion regarding the report from staff regarding Tax Revitalization options (Councillor Hammett's report)
- BC Housing update regarding housing - the CAO advised that there is no new information available at this time
- other questions (Councillor Tripp's report) will most likely be answered through FAQ released by EOC and at Community meeting on Wednesday
- improved communication between EOC-Staff-RDKB-Council
- survey within business community compare insurance coverages and claims results
- upcoming meetings with Insurance Bureau of Canada representatives to support citizens and businesses with insurance related questions
- learning curve for everyone involved - biggest flooding disaster in BC

**Resolution #: R183/18/6/11**

Moved by: Ross

Seconded by: Hammett

**THAT all written reports of Council submitted to the June 11, 2018, Regular Meeting be received.**

**Carried**

**Resolution #: R184/18/6/11**

Moved by: Hammett

Seconded by: Ross

**THAT Council instruct staff to research and prepare a report to the COTW, including a draft bylaw, for a revitalization tax exemption for downtown landlords who were impacted by flooding and wish to further improve their structures (interior and/or exterior) that comply with the city's form and character policy. This tax exemption bylaw will only be available for 5 years and will expire in 2023.**

**Carried**

**7. REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY**

- a. Verbal Report - RDKB Representative

Corporate Officer's Report

Verbal report from Council's representative to the Regional District of Kootenay Boundary

Read the RDKB agendas here:

<https://rdkb.civicweb.net/filepro/documents/314>

Mayor Konrad gave an update regarding:

**RDKB Board Meeting:**

- flooding update
- role of EOC
- assistance from agencies
- rapid damage assistance training
- recovery stage transition
- resiliency center opening
- funding and assistance from Province
- tipping fees and landfill hours waived
- Area E's request to withdraw from the Boundary Economic Development Service (BEDS) – Boundary Community Development Commissions (BCDC) to review service
- cannabis legislation review
- Recovery Manager and process for EOC transition to recovery stage
- Kettle River Watershed service – possible referendum at election

**BCDC meeting:**

- Area E's request to withdraw from the Boundary Economic Development Service (BEDS)
- Animal control program with commissionaires extension
- Recreation Manager - request for condition assessment of curling rink

Director Russell was absent at the COTW this morning but Mayor Konrad gave a brief update on his behalf:

- agricultural plan can be received but can be discussed at a later time with Director Russell in attendance
- Trails master plan moved to phase 2 - consultation phase

**Resolution #: R185/18/6/11**

Moved by: Ross

Seconded by: Hammett

**THAT Mayor Konrad's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.**

**Carried****8. RECOMMENDATIONS FROM STAFF FOR DECISIONS****9. REQUESTS ARISING FROM CORRESPONDENCE****a. Grand Forks Slow-Pitch Tournament**

Letter of request for permission of a Special Occasion Liquor Licence from 5:00-10:00 pm on July 14 and from 11:00 am-10:00 pm on July 15 and 16, 2018, at Dick Bartlett Park for the annual slow-pitch tournament.

**Resolution #: R186/18/6/11**

Moved by: Hammett

Seconded by: Butler

**THAT Council approves the issuing of a Special Occasion Liquor Licence to the Grand Forks Slow-Pitch Tournament from 5:00-10:00 pm on July 14 and from 11:00 am-10:00 pm on July 15 and 16, 2018, at Dick Bartlett Park, subject to obtaining third party (party alcohol) liability insurance naming the City of Grand Forks as an additional insured on that policy; all event liquor providers to hold a Serving It Right Licence Certificate and ICBC "Drinking and Driving" warning posters to be displayed.**

**Carried****b. CannaFest**

Letter of request for a Special Occasion Liquor Licence and extension of the Noise Control Bylaw for August 9, 10, and 11, 2018.

**Resolution #: R187/18/6/11**

Moved by: Ross

Seconded by: Hammett

**THAT Council approves the issuing of a Special Occasion Liquor Licence to CannaFest Music Festival Ltd. for the CannaFest 2018 event from August 9-11, 2018, between the hours of 2:00 pm-midnight each day at James Donaldson Park, subject to obtaining**



**third party (party alcohol) liability insurance naming the City of Grand Forks as an additional insured on that policy; all event liquor providers to hold a Serving It Right Licence Certificate and ICBC "Drinking and Driving" warning posters to be displayed.**

**Carried**

**Resolution #: R188/18/6/11**

Moved by: Ross

Seconded by: Hammett

**THAT Council approves to extend the Noise Control Bylaw No. 1963 to 1:00 am, from August 9-11, 2018, each day for the CannaFest event.**

**Carried**

**10. INFORMATION ITEMS**

**a. Senator for BC**

Correspondence regarding border implications of Bill C-45

Discussion ensued regarding:

- possible communication regarding potential legal issues for the public
- federal US law issue at border crossing
- possible upcoming legalization

**b. Grand Forks Downtown Business Association**

Flood Disaster Mitigation

Discussion ensued regarding:

- back flow prevention on storm drains - gates are on most outlets
- during flooding event - too much positive pressure caused the gates to stay partially open
- letter was sent by DBA to all local governments and to the Province

**11. BYLAWS****12. LATE ITEMS****13. QUESTIONS FROM THE PUBLIC AND THE MEDIA**

Kate Saylors, Grand Forks Gazette, inquired from Dillon Consulting (Tim Horton's developer) regarding local traffic compared to visitors; and opening hours - she was advised by Ryan Siersma that they can directly contact the owners and developers together at a later time

Les Johnson, GFTV - believes Tim Horton's coming to town is positive; explained local knowledge regarding difficulties about crossing the border

Evelin Skofield - concerned about possible impacts on 2nd street businesses due to Tim Horton's coming to town - She was advised that

- Council can't choose location as it is private property
- land owner is doing development
- most likely will benefit the downtown core
- create employment
- add tax base
- development permit is the only item Council can use to ensure developers fulfill the development requirements

**14. ADJOURNMENT**

The June 11, 2018, Regular Meeting was adjourned at 8:09 pm.

**Resolution #: R189/18/6/11**

Moved by: Ross

Seconded by: Hammett

**THAT the June 11, 2018, Regular Meeting be adjourned at 8:09 pm.**

**Carried**

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Mayor Frank Konrad

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Deputy Corporate Officer - Daniel Drexler



**The Corporation of the City of Grand Forks**  
**Public Hearing of Council**  
**MINUTES**

**PH-2018-01**

**Monday, June 18, 2018, 6:00 pm**

**7217 - 4th Street, City Hall Council Chambers**

Present: Mayor Frank Konrad  
Councillor Julia Butler  
Councillor Chris Hammett  
Councillor Colleen Ross  
Councillor Christine Thompson  
Councillor Beverley Tripp

Absent: Councillor Neil Krog

Staff: Diane Heinrich - Chief Administrative Officer / Corporate Officer  
Cavan Gates - Deputy Manager of Operations & Sustainability  
Graham Watt - Senior Planner  
Kevin McKinnon – Assistant Fire Chief

**GALLERY**

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**1. Call to Order**

The Mayor called the Public Hearing to Order at 6:00pm and read the following statement:

(a) The purpose of this Hearing is to consider certain bylaws which, if adopted, shall amend the City of Grand Forks - Official Community Plan Bylaw No. 1919 and/or Zoning Bylaw No. 2039.

(b) All persons who believe that their interest in property within the boundaries of the City is affected by the proposed bylaw(s) shall be afforded a reasonable opportunity to be heard or to present written submissions respecting matters contained in the bylaw(s) that are the subject of this Hearing. No one will be or should feel discouraged or prevented from making their views known. This Hearing is open to the public and all representations to Council form part of the public record. A live video and audio feed may be broadcast and recorded by GFTV.

(c) All information, correspondence, petitions or reports that have been received concerning the subject bylaws have been made available to the public. The correspondence and petitions received after June 06, 2018 (date of notification) are available for inspection during the course of this hearing and are located on the information table in the foyer of the Council Chamber.

(d) Members of Council may ask questions, if they so wish; however, the main function of Council members is to listen to the views of the public. It is not the function of Council to debate the merits of the proposed bylaw with individual citizens or with each other at this Hearing.

(e) Council debate on the proposed bylaw(s) is scheduled to take place during the next Regular Council meeting after the conclusion of this Hearing. It should be noted, however, that for some items a final decision may not be able to be reached at that meeting.

(f) It must be emphasized that Council will not receive any representation from the applicant or members of the public after conclusion of this Hearing.

(g) During a Public Hearing, people sometimes become enthusiastic or emotional. Regardless of whether you favour or oppose any application or argument, please refrain from applause or other expressions of emotion. Restraint enables others whose views may or may not coincide with your own to exercise their right to express their views and have them heard in as impartial a forum as possible.

## **2. Individual Bylaw Submissions**

The Mayor read the following hearing procedure:

(a) Brief description of the application by City Staff (Planning Department);

(b) The Chair will request that the Corporate Officer indicate all information, correspondence, petitions or reports received for the record.

(c) The Chair will call for representation from the public in attendance as follows:

1. The microphone at the delegates table has been provided for any person(s) wishing to make representation at the Hearing.
2. The Chair will recognize ONLY speakers at the delegation table.
3. Those who wish to speak concerning the proposed bylaw should, at the appropriate time, commence your address to the Council and the meeting by clearly stating your name and address. Please provide your name and address on the speaker sign in sheet.
4. Speakers are encouraged to limit their remarks to 5 minutes; however, if they have additional information, they may address Council again after all other members of the public have been heard a first time.

(d) Once the public has had an opportunity to comment, the applicant is given an opportunity to respond to any questions raised. The applicant is requested to keep the response to a total of 10 minutes maximum.

(e) Questions of staff by members of Council must be asked before the Public Hearing is closed and not during debate of the bylaw at the next Regular Meeting, unless for clarification.

a. Proposed Zoning Amendment Bylaw 2039-A1

Development and Engineering

Presentation by Staff (Senior Planner) of bylaw/zoning changes, and he spoke to:

Cannabis retail sites - Core/Neighbourhood Commercial, Industrial zones

Cannabis production, processing, distribution -

Other proposed zoning changes - R4/R4A minimum parcel sizes

-Permit mobile homes in residential zones south of Kettle River  
(North/South Ruckle)

-Increase maximum height for accessory dwelling units (carriage houses, garden suites)

-Increase lot size coverage maximum for accessory buildings from 50% coverage of home to 100% coverage of home.

Council was further advised of correspondence received - Email received from Allie McMaster (Atwood Road) on the afternoon of June 18 in support



of proposal, with the suggestion that buffer zone around schools be increased.

Public comments:

(1) Ed Lautard (Riverside Dr) - Just as important as sales location is where cannabis will be consumed. Doesn't feel that it's fair that residents should be subjected to the smell of cannabis being smoked in public. [Letter submitted to Corp officer and read into record. Believe bylaw should prohibit smoking of cannabis in city limits]

(2) Nadine Heiberg (1730 68th Ave) - Doesn't want bylaw to stifle people's access to cannabis.

(3) John Siemens (833 65th Ave) - Not speaking against medicinal use of marijuana, not speaking toward private use in homes, speaking to concern of use by young people and easy access to cannabis on the street. Ask that change 58.3(b) 30m from boundary of youth facility to 100m.

(4) Deborah Lafleur (7957 18th St) - Concerns as to where in city growing will be permitted. Allergic to cannabis, doesn't feel that growing should be permitted within city limits. Believe that marijuana and bacon should be added to smoking bylaw.

(5) Gene Koch (5955 Kenmore Rd) - When people are asked to make decisions, he felt information was missing. If growing of cannabis is an agricultural product, why is it not relegated to farm lands? He expressed concern regarding light, noise, odor pollution, and further concerns with the Vienna Woods area, in that Area "D" residents were not consulted.

--The Senior Planner demonstrated on a map how the 100m buffer area respects residential areas with regards to light, noise buffer.

--Councillor Butler asked for further clarification of buffer areas.

--The Senior Planner again demonstrated on a map using different areas for further example.

Mr. Koch questioned regarding areas where grow operations may be established and whether crime rates increase?

(6) Peter Douglas (7441 6th St) - Concern regarding sighting restrictions of cannabis retail locations vs. sighting limitations of alcohol venues. He expressed concerns regarding where cannabis will be used.

(7) Cliff Krystians (5950 Kenmore Rd) advised that he purchased property a year ago, and would not have invested in property if he knew that a grow operation could be in the vicinity. He was concerned that his property value would decrease.

--Councillor Thompson asked for clarification of buffer zones, whether they were only from properties within city?

--The Sr. Planner advised that the 100m buffer is from any lot zoned residential, including Area D properties.

Mr. Krystians felt the 100m buffer was not sufficient.

(8) Nadine Heiberg asked whether people will still be allowed to grow 4 plants at home?

--She was advised that is was Federal regulation.

### 3. **Adjournment**

The Mayor provided the final calls for representation by asking three times. He then stated to the gallery that the Public Hearing on the Bylaw was closed.

Councillor Ross - Motion to adjourn public hearing.

The Public Hearing was adjourned at 6:47 pm.

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Mayor Frank Konrad

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Assistant Fire Chief – Kevin  
McKinnon

**Subject:** FW: Formal Feedback about Cannabis Bylaw  
**Date:** June 19, 2018 9:50:09 AM

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**From:** Elly Macmaster  
**Sent:** June 18, 2018 6:13 PM

**Subject:** Formal Feedback about Cannabis Bylaw

Dear Mayor and Council,

I wish to provide my formal feedback in support of the sale of cannabis in Grand Forks. I am a Grand Forks resident, located in Area D, and have lived in here for 5 years.

I am in favour of allowing the sale of cannabis in the downtown core, and/or in the city outskirts in either a dedicated shop, or in a shared business location setting.

I think that cannabis shops should not be visible or located within 500 meters of a school. Obviously students will soon adjust to seeing cannabis shops in their town, just as they see liquor stores. However, just as we don't located liquor stores close to schools, so to should we keep cannabis shops from operating close to them.

Overall, I support adults over the age of 18 years of age having the choice to purchase and consume cannabis and related products for their personal use, whether that be recreational use or medical use.

Thank you for your consideration.

Elly Macmaster  
Grand Forks, BC

ED and MARY LAUTARD



18 June 2018

*Hand delivered to  
Corporate Officer  
at the Public Hearing  
on June 18, 2018.*

*The Mayor read this  
document aloud  
during the hearing.*

A handwritten signature in blue ink, likely belonging to the Mayor mentioned in the text.

Mayor and Council

City of Grand Forks, B.C.

**Re: Open House and Public Hearing - CANNABIS**

18 June 2018

We are profoundly concerned about bylaws being developed by the City of Grand Forks on the cannabis issue. Enforcement of bylaws will be challenging.

**It is our conviction that public smoking of cannabis must be banned within city limits.**

Sincerely,

A handwritten signature in blue ink that reads "Ed. Lautard".

Ed Lautard

A handwritten signature in blue ink that reads "Mary D. Lautard".

Mary D. Lautard

# Memo



To: Regular Meeting  
From: **Corporate Services**  
Date: 2018-06-25  
Subject: Petition – Standing Strong for Vienna Woods

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## Background

On June 14, 2018, a petition was delivered to the office of the Corporate Officer and received in accordance with Section 82 of the Community Charter.

Section 82 of the Community Charter states:

- (1) A petition to a council is deemed to be presented to council when it is filed with the corporate officer.*
- (2) A petition to a council must include the full name and residential address of each petitioner.*

Under the Freedom of Information and Protection of Privacy Act (FOIPPA), the City is not able to display the full addresses and signatures publicly. If Council wishes, staff can provide a hard copy of the petition.

Due to time constraints, the Corporate Officer was not able to verify full names, residential addresses, and signatures of each petitioner in the petition and if these items were correctly represented by each individual. Although not being able to verify each individual address, the following is an estimated breakdown by community:

Christina Lake:	12
Christian Valley:	1
Grand Forks:	157 (City and Area D)
Greenwood:	2
Salmo:	2
Westbridge:	1

All information pertaining to the petition is attached and was delivered by Joanie Koch-Kalanj along with the request to put the petition on the agenda for the next meeting. Ms. Koch-Kalanj was informed via email that the petition would be on the agenda for the June 25, 2018 Regular Meeting of Council.

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## Benefits or Impacts



### **General**

As with petitions of this nature, Council may choose to receive for information and/or for discussion purposes. Council is not obligated to act on the request contained within the petition.

### **Policy/Legislation**

Community Charter Section 82

### **Attachments**

Petition regarding Standing Strong for Vienna Woods

### Report Approval Details

Document Title:	2018-06-25 - Memo - Vienna Woods Petition.docx
Attachments:	- Koch-Kalanj, Joanie re Vienna Woods Petition_Redacted2_reduced.pdf
Final Approval Date:	Jun 15, 2018

This report and all of its attachments were approved and signed as outlined below:

**Diane Heinrich - Jun 15, 2018 - 10:32 AM**

RECEIVED

JUN 14 2018

THE CORPORATION OF  
THE CITY OF GRAND FORKS

**Considering Opportunities. Keeping Promises. Providing Hope**

Submitted: June 14, 2018

Please add this letter and attachments to the Agenda for the June 25, 2018, 7:00pm Regular Meeting of Council as Correspondence, and have this letter read aloud and display the attachments

Re: Follow up from the June 11, 2018 meeting of Committee Meeting of the Whole presentation:  
"Standing Strong for the Vienna Woods" as presented by the delegation of Joanie Koch-Kalanj & Designated Representatives of Concerned Educators, Youth and Citizens for Restoration, Conservation & Preservation of GF Vienna Woods

Your Worship, Mayor Konrad, and Members of Council,

We are all now in the process of rebuilding from the devastation created by the recent flooding. Neighbours and strangers from further afield have been pulling together to help rebuild – rebuilding a sense of community, a sense of pride, a sense of contribution – and we are finding that we have a great deal of strength and resiliency.

**With this rebuilding, comes opportunity. We are being offered opportunities to work together to plan a renewal and to create an inclusive, safe, resilient and sustainable community.**

**Our request to have the Vienna Woods re-zoned as an Urban Park and Natural Wildlife Sanctuary is a timely matter considering the renewal opportunities now facing our community. And while it may not seem imminently important, it is, as Councillors Krog indicated at the May 7, 2018 Committee Meeting of the Whole that negotiations to sell off part of the Vienna Woods forested lands to a business interest are currently underway. We are suggesting a viable option, that the potential business operator be offered non-forested city-owned lands for sale.**

We understand and are appreciative of the Council's commitment to increasing business development in Grand Forks, however we would also like to see their strong commitment to preserving the Vienna Woods as part of our environmental heritage. **We believe that BOTH of these needs can be met.**

As Mayor Konrad recognized at the June 11, 2018 Regular Council meeting, a number of people attending the meeting were there to support our proposal. Some of these people were directly impacted by the floods, yet despite their immediate worries, they felt a need to show their support for protecting the Vienna Woods by attending the meeting. **This is part of the "ripple effect" of neighbours helping neighbours with the goal of pulling together to make things better.** As Susan Aglukark's "Song of the Land" speaks to -- to help to build a "Tomorrow" which is "sparkling in the eye of a child", and where "elders are cherished". This 'tomorrow' includes our environment and the elderly 90-year-old Ponderosa Pine trees in Vienna Woods.

**Please find attached:**

1. Information package from Delegation Presentation of June 11, 2018, 9:00am. Committee of the Whole Meeting entitled: "Standing Strong for the Vienna Woods".
2. Hard copy of a Petition entitled "Help Save the Vienna Woods from Commercial Development"\*, currently containing 175 signatures (on 22 pages).
3. Online Petition\* showing 637 signatures as at June 14, 2018, 11:00am, indicating a more wide-spread and 'global' concern for preserving the Vienna Woods forest  
Link: <https://www.change.org/p/bc-save-the-grand-forks-vienna-woods>  
\*both petitions will be continuous and referenced at a future date

... /2

Correspondence submitted for June 25, 2018 Grand Forks BC Regular Council Meeting

FILE CODE  
Koch-Kalanj, Joanie  
C/O - re Vienna Woods Petition  
(misc)



As the presenter at the June 11, 2018 Committee Meeting of the Whole representing Concerned Educators, Youth and Citizens for the Restoration, Conservation & Preservation of GF Vienna Woods, I commented that teachers are also learners who can benefit from mentorship. Teachers act as facilitators. We act as intermediaries. We encourage collaboration and engagement with all 'stakeholders'. We look for ways to be inclusive.

This fall, aligned with Provincial Education Guidelines, local teachers will be responding to the questions initiated by the students involved in the Global Citizenship Group. These will include offering placed-based learning opportunities for students and helping them to gain a deeper understanding of the environmental impact that the Vienna Woods forest has in the overall ecology of the valley – from air quality to protecting species at risk as Fred Marshall indicated in The Boundary Sentinel article of March 26, 2018.

Quoting The Boundary Sentinel March 26<sup>th</sup> article further, it goes on to say: "Marshall – who worked for Forest Services for many years – told council the forest is one of the last areas of a very unique ecosystem in the region. Dominated by Ponderosa Pine, yellow pine, dryland desert and bunchgrass, as well as a host of wildlife, birds and raptors, the 90-year-old forest contains one of the last remnants of the "dryland" ecosystem, he explained. **"And it's quite a unique one and its becoming more rare as we develop across the province. So I would like to think it would be worth preserving as a protected area for the city as a park."** He goes on to say that although active nests in the area may be low, the use of the Vienna Woods by a variety of bird species is high and that Vienna Woods acts as a 'buffer' to protect nests in other areas of the valley.

**We are suggesting that it is possible to bridge the goals of economic growth with ecological preservation.**

In addition to preserving and restoring the forested lands, remediation efforts will also create jobs, provide educational and career opportunities for our youth that support sound ecological management practices, and create mentoring opportunities with knowledgeable 'elders' in our community.

Longer-term, and in association with interested groups (eg. non profit societies, university research outreach projects, BCIT Forest Ranger program, etc), a variety of environmentally-sustainable economic spin-offs will also be realized that will benefit the community while still protecting the tenuous ecological aspects of the forest. For example, carbon credit programs.

It took a century to create the habitat that exists in the Vienna Woods Forest. Disturbing it would cause irreparable damage and have a ripple effect throughout the entire Grand Forks Valley. We want to preserve our environmental heritage, in perpetuity, to create a long-lasting legacy for us, our children, grand-children, and future generations.

Respectfully submitted,

*Joanie Koch-Kalanj*  
Joanie Koch-Kalanj & Designated Representatives of Concerned Educators, Youth and Citizens for Restoration, Conservation & Preservation of GF Vienna Woods

Enc. Attachments: 19 # pages

Correspondence submitted for June 25, 2018 Grand Forks BC Regular Council Meeting

# Standing Strong for the Vienna Woods

## For Restoration, Preservation and Conservation of Vienna Woods

Presentation to Mayor and Council, Grand Forks, BC  
by Joanie Koch-Kalanj June 11, 2018  
On behalf of Concerned Educators, Youth and Citizens

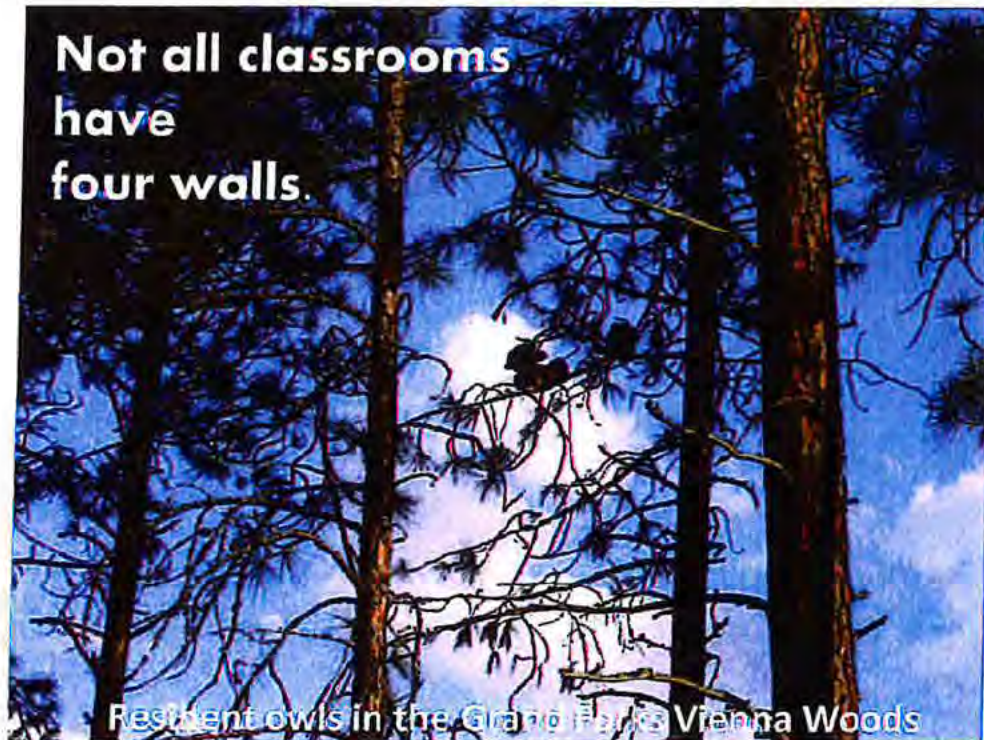


Photo by: Al and Terrie Donovan

### It took a century to create the habitat that exists in the Vienna Woods Forest.

A unique ecosystem exists in the Grand Forks Vienna Woods that provides species-rich biodiversity and wildlife habitats. Disturbing it would cause irreparable damage and have a ripple effect throughout the entire Grand Forks Valley.

We want to preserve our environmental heritage, in perpetuity, to create a long-lasting legacy for us, our children, grand-children, and future generations.

Can you imagine going on a nature walk with your grandchildren and great-grandchildren amidst the old growth wonder of ponderosa pines in the Vienna Woods, the last of a unique dryland ecosystem and home to dozens of species of birds – and you are proudly sharing that you were a part of this vision? Using conceptual thinking to see the big picture and paying attention to the details, will help this vision become reality. This is how as a teacher, I have been encouraging with students, youth and colleagues for decades. Many of those I taught are now parents and grandparents – the voting public – and they have a vital interest in preserving their legacy for future generations.

*"I live near the area called Vienna Woods. Other than City park where the City employees plant new trees, Vienna Woods is the only nearby area that has an old growth forest. I support taking all the steps necessary to preserve it. Those trees improve the air quality in the community and they do it free of charge! Haven't we been concerned for a long time about the air quality in Grand Forks because of the need for the industry here? Let us make air quality a priority by preserving what trees are still left in the surrounding area."*

~Marion Kolesnikoff, May 2, 2018



## **Standing Strong for the Vienna Woods: Encouraging Restoration, Preservation and Conservation**

Presentation to Mayor and Council, Grand Forks, BC June 11, 2018

by Joanie Koch-Kalanj, on behalf of Concerned Educators, Youth and Citizens

### **It took a century to create the habitat that exists in the Vienna Woods Forest.**

A unique ecosystem exists in the Grand Forks Vienna Woods that provides species-rich biodiversity and wildlife habitats. Disturbing it would cause irreparable damage and create a ripple effect throughout the entire Grand Forks Valley. We want to preserve our environmental heritage, in perpetuity, to create a long-lasting legacy for us, our children, grand-children, and future generations.

#### What this presentation is about:

Our goal is to help the Mayor and Council to 'see the forest *and* the trees' – and realize the importance of preserving and enhancing the Vienna Woods forest and its unique ecosystem – seeing everything the natural world does for us.

#### What is our desired outcome:

Our request is to have the City-owned lands of 'Vienna Woods' re-zoned as an "Urban Forest and Natural Wildlife Preserve", in perpetuity.

#### The stakeholders who are affected by this issue:

- All of the citizens of the Grand Forks Valley – for health, enjoyment and heritage values and benefits.
- All of the animals and plants that inhabit the Vienna Woods forest – for protection and preservation of diversity of every species, especially those species at risk.
- The environment – for protection of the unique ecosystem that exists in Vienna Woods including the fullness of life from microbes, fauna and flora, to the benefits the trees provide to reduce carbon in its role in global warming.
- The elected officials – if they wish to be re-elected they must do a good job of representing the true values of the citizens. Many of our youth will soon be of voting age and they will be active in civic engagement.

#### How can we bridge the goals of City Council for economic growth while protecting the Vienna Woods forests?

- Identify skills development and career options for youth that support sound ecological management practices
- Explore and pursue multi-level funding options for Vienna Woods forest enhancement, youth employment, and professional mentorship – for example, Fred Marshall's Remediation Plan; tree-planting/Trees Canada example
- Carbon credit programs and the trees contribution to air quality

#### What approaches can we discuss that will have a positive impact on the outcome?

- Celebrate and protect what the Vienna Woods forest offers us – beauty of Nature at our doorstep, air filtering and carbon sequestering abilities of the Ponderosa Pines, noise buffer for residents and industries, opportunities for place-based learning, indigenous perspectives, pride of heritage and cultural preservation etc.
- Allow Vienna Woods to continue, and support its growth as an epicenter of species-rich biodiversity as referenced in reports provided by Biologist Jenny Coleshill, Forester Fred Marshall, the Granby Wilderness Society, private citizens
- Creating a sense of civic pride in those people who make a contribution to improving the quality of life within our community and help to provide a cultural and environmental legacy

#### What challenges present themselves and should be avoided by elected officials:

- The lack of foresight for the longevity of our natural forests which diminish our environmental heritage
- Lack of accountability, wasteful spending, misuse of taxpayers dollars and grant monies
- Lack of respect and valuing of input from concerned citizens when making decisions about publically-owned lands that have historical, cultural and environmental significance

#### Questions posed by GFSS Global Citizenship Club with regard to preserving, restoring and conserving "Vienna Woods" as a Legacy for future generations – May 2018

- Not only does planting trees benefit the community by creating natural buffers and relocating animals, but it also would create a source that the city could use for student involvement. In what ways would industrializing these woods help bring the future generations of children into the community?
- Would you be able to ensure that the wildlife population would be able to function healthily as they do now, and if not, how according to the Canada Wildlife Act, would you be able to have a functioning industrial area that would be sustainable for all of the wildlife that has lived in the Vienna woods in the past, and still inhabits it now?
- Even with the tree policy in place, how would you be able to move all of the living wildlife currently inhabiting areas such as the Vienna woods, into a place where they would be able to thrive?
- In order for the trees to grow healthily after they have been replanted, it would cost time and money. How would you be able to ensure that in the areas that the trees are planted in, no person or creature would go through them and harm the growth of those trees?



# Movement protecting Vienna Woods pine forest gains momentum

by Boundary Sentinel on Tuesday May 22 2018

10



Fledgling Owls provide proof of nesting in Vienna Woods south of downtown Grand Forks. — Submitted photos

A movement is gaining momentum among Grand Forks youth to protect and preserve the Vienna Woods pine forest.

Joanie Koch-Kalanj, a long-time school teacher in Burnaby and BC's Interior, is taking an

A movement is gaining momentum among Grand Forks youth to protect and preserve the Vienna Woods pine forest.

Joanie Koch-Kalanj, a long-time school teacher in Burnaby and BC's Interior, is taking an active role to help the students' voices be heard.

I went to the Grand Forks City Council meeting on May 9<sup>th</sup> and read out a number of questions that students had written in regard to protecting Vienna Woods and our forests. At the Council meeting I learned that the City is considering a business proposal to sell off six acres of Vienna Woods for a commercial development," said Koch-Kalanj in a media release.

"I feel very strongly that before any decision is made to sell off forested lands, Mayor and Council should seriously consider the students concerns, heartfelt questions, and brilliant ideas for potential solutions. My plea is to preserve Vienna Woods, respect our heritage and provide an environmentally-sound legacy for future generations."

Vienna Woods is situated just south of downtown Grand Forks with a unique ecosystem that is home to a variety of raptors, birds and other wildlife. A portion of it is in danger of being sold off by the City for commercial interests. Another option is available.

Along with helping the students concerns to be heard by the Grand Forks Mayor and Council, Koch-Kalanj is also supporting her brother Gene's proposal to the City to have Vienna Woods designated as an urban forest and wildlife sanctuary.

Koch-Kalanj said BC's new redesigned curriculum contains specific direction for environmental education and place-based learning.

"This provides an educational opportunity that encourages students to become effective global citizens by acting locally. Grand Forks students are strongly motivated to have their voices heard and they are taking a keen interest in protecting the Vienna Woods forest," said Koch-Kalanj.

To show your support to have Vienna Woods protected as a publically-owned urban forest and wildlife sanctuary, please write or email Mayor Konrad and each of the Councillors. Deliver your letters in person to City Hall, or Email: [info@grandforks.ca](mailto:info@grandforks.ca)

The public can also sign a petition at the New West Trading Health Food Store or on-line petition at [Change.org](http://Change.org) [SaveTheGrandForksViennaWoods.org](http://SaveTheGrandForksViennaWoods.org)

Standing Strong for the Vienna Woods

This article in The Boundary Sentinel has drawn a lot of interest and nearly 1,000 signatures on the hard copy and online Petitions.

The article was also picked up by other news media throughout the province, and 'shared' by many Facebook readers.

*"Place-based education is a vibrant approach to education that takes students out into the communities, to learn, to do and to grow as human beings. Students are given the opportunity to learn subject matter in deep and lasting ways, understand the places they live in and participate in community renewal that makes a difference to themselves and others."* --Kirsten Dallimore, Environmental Educator

The BC Ministry of Education has instituted a redesigned curriculum that is now in full process. It is concept based and competency driven.

The Core Competency of Social Responsibility specifically states as first priority: **1. Contributing to community and caring for the environment**  
2. Solving problems in peaceful ways  
3. Valuing diversity 4. Building Relationships.

The next key component integral to life-long learning, again mandated in BC's new redesigned curriculum, is that of **"place-based learning"** through local contexts. An incredible example of this is witnessed in the community of Hartley Bay where the forests have become the students' textbooks!

Experiencing learning in this manner is a powerful tool for learners of all ages, and of course it is extremely profound for young people.

***What will open my eyes, touch my heart and help me think more deeply?***

—Ref. Letter by Joanie Koch-Kalanj submitted to Council May 22, 2018

*"First Nations people have long recognized that the health of the environment and the health of individual are intimately connected. From a First Nations holistic perspective, health includes the physical, mental, emotional, social and spiritual aspects. The environment plays a vital role with respect to all aspects of health."*

—Honourable Page 79 of 145  
Assembly of First Nations



# Grand Forks Sustainable Community Plan Vision and Guiding Principles –

## Section 6: Protect the Natural Environment

One of 10 guiding principles.

September 2011, recommended by Urban Systems

### 2.0 VISION & GUIDING PRINCIPLES

#### 2.1 Vision

A land use vision is articulated through sustainable land use policies and objectives. The following vision was developed and shaped through input and consultations with the community, Steering Committee, City staff and Council.

##### Sustainable Community Plan Vision

*Grand Forks is recognized as a self-sufficient community that incorporates sustainable principles – social, economic, environmental and cultural – into its decision making process.*

- Ensure long-term sustainable municipal infrastructure.
- Promote and provide alternative modes of transportation to single-occupant vehicles (SOVs).
- Provide a variety of linked recreational opportunities.
- Support a diversified economy.
- Support a vibrant arts and culture community.
- Strengthen the social fabric of the community.
- Conserve energy and water and support the sustainable production of food.



#### 2.2 Guiding Principles

The following are 10 guiding principles of the Grand Forks Sustainable Community Plan. These guiding principles form the vision for all land uses within the plan.

Each of these guiding principles is described by a set of specific objectives and policy statements in their respective sections of the Plan. The objectives are measurable tasks that move towards the overarching guiding principle, while the policy statements are specific tasks that complete an objective.

- Apply 'Smart Growth' principles to the built form, location and type of development.
- Protect and enhance the heritage values of the community.
- Protect the natural environment.

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## Grand Forks Sustainable Community Plan

### PART TWO – SUSTAINABLE COMMUNITY PLAN (SCHEDULE "A")

#### PART TWO - SUSTAINABLE COMMUNITY PLAN (SCHEDULE "A")

##### 1.0 INTRODUCTION

The creation of a sustainable land use plan was identified by the community as one of its eight goals for sustainability. The purpose of Part Two is to satisfy this goal by articulating a sustainable land use policy document. Once adopted, the document will function as the City's Official Community Plan (OCP).

##### 1.1 What is an Official Community Plan?

An Official Community Plan (OCP) is a policy tool used by municipal governments for land use planning. It is a statement of the community's vision, goals and objectives related to the form and character of future land uses, including the proposed servicing requirements in the area covered by the plan.

##### 1.3 What the Plan Can and Cannot Do

The *Local Government Act* outlines the required content of an OCP. The Act outlines the framework for community goals, objectives and policies. An OCP provides some flexibility and adaptability to meet changes in the community. Ideally, an OCP is developed with a 5 year short-term planning horizon within the context of a longer-term (15 to 20 year) planning horizon.

As a Bylaw, the main purpose of an OCP is to provide a degree of certainty to Council and residents regarding the form and character of the community. The OCP neither commits Council to any specific expenditure, nor can Council endorse actions that are contrary to the Plan.

### Sustainable Community Plan Vision & Guiding Principles

*"Grand Forks is recognized as a self-sufficient community that incorporates sustainable principles – social, economic, environmental, and cultural – into its decision-making process."*

Guiding Principle outlined in the  
Grand Forks Sustainable  
Community Plan:  
**"Protect the natural  
environment."**

*"Let the forest be, industry can find another home, but not at the expense of the trees and animals that live there."*

~David Janzen FB June 2018

### What the Sustainable Community Plan Can and Cannot Do

*"As a Bylaw, the main purpose of an OCP is to provide a degree of certainty to Council and residents regarding the form and character of the community."*

*The OCP neither commits Council to any specific expenditure, nor can Council endorse actions that are contrary to the Plan.*

*"Strong vibrant communities need to protect the natural areas!"*

- Lorraine Dick FB May 2018

Agenda Page 80 of 145



# Grand Forks Sustainable Community Plan Vision and Guiding Principles –

## Section 6: Protect the Natural Environment

### Preservation and Enhancement of Vienna Woods Forest

#### “The Ecology of the Ponderosa Pine Zone”

BC Ministry of Forests, 1998



er Valley

Recreational uses include hiking, cycling, horseback riding, nature study, hunting, fishing, and dirt bike riding. The larger lakes and their beaches are significant tourist attractions. Some recreational activities such as the use of all-terrain vehicles and mountain bikes, which have become quite common in this zone, can present environmental hazards. These activities often bring in weed seed. They also compact the soil surface and make it more susceptible to erosion. Because of the competing demands of agriculture, forestry, urban and industrial development, recreation, biodiversity, and wildlife habitat, land-use conflicts are common in the Ponderosa Pine Zone. Integrated land-use planning can be an important tool for resolving these conflicts.

#### Sustainable Community Plan Vision

*Grand Forks is recognized as a self-sufficient community that incorporates sustainable principles – social, economic, **environmental**, and **cultural** – into its decision-making process.*

Guiding Principle outlined in the Grand Forks Sustainable Community Plan:

**“Protect the natural environment.”**

**“Protect and enhance the heritage values of the community.”**

~This includes environmental heritage and the unique ecology of Vienna Wood’s Ponderosa Pine Forest.~

### Preservation and Enhancement of Vienna Woods Forest

#### Importance of Integrated Land-use planning:

- “Because of the competing demands of agriculture, forestry, urban and industrial development, recreation, biodiversity and wildlife habitat, land-use conflicts are common in the Ponderosa Pine Zone. Integrated land-use planning can be an important tool for resolving these conflicts.” (Ref. BC MOF 1998)
- The 100-year-old Ponderosa pine trees that exist in the Vienna Woods forested lands in Grand Forks, BC, provide biodiversity and wildlife habitat. It took a century to create this habitat. Disturbing it would cause irreparable damage.
- The Sustainability Plan – should provide an integrated land-use plan that is designed to protect the trees, the birds and wildlife, the plants and grasses, as well as the microbial species that exist below ground that provide benefits to a larger eco-system and the environment in the entire Grand Forks Valley.
- The Vienna Woods forest affects the ‘form and character’ of Grand Forks as a community, offering environmental heritage aspects as well as providing a Wildlife Corridor for a number of animals.

“You never know what you’ve got  
til it’s gone.”

~Derek Todd FB May 2018

“It’s a small forest with a huge impact. There are a lot of areas to  
build on without destroying nature’s beauty. All for what a few bucks?”

- Donna Egely FB May 2018



# Grand Forks Sustainable Community Plan Vision and Guiding Principles –

## Section 6: Protect the Natural Environment

### Endangered Species

According to reports and overlay maps provided by:

- The Ministry of the Environment and Climate Change
- The Ministry of Forests
- The Granby Wilderness Society
- Biologist Report by Jenny Coleshill (2012)
- Forestry Reports by Fred Marshall (2014)

These reports indicate that a number of species that are Red/Blue listed, and endangered, inhabit the Vienna Woods.

“The Ecology of the Ponderosa Pine Zone”, BC Ministry of Forests, 1998

Remnant grasslands – one of British Columbia’s most endangered ecosystems



The local climate is characterized by warm summers and cool winters. The area is predominantly in the Engelmann Spruce-Subalpine Fir, Interior Cedar-Hemlock, Interior Douglas Fir, and Ponderosa Pine biogeoclimatic zones. The area also includes significant remnant grasslands, one of British Columbia’s most endangered ecosystems. The area provides significant grizzly bear and big horn sheep habitat. A number of rare flora and fauna have been observed in the Plan Area including 78 blue-listed and 42 red-listed species. Known locations of a selection of blue- and red-listed species are shown on Map 2. The following table includes an inventory of red-listed species that are known to be located in the Plan Area (BC Ministry of Environment, Conservation Data Centre).

### Endangered Species

Rugged cliffs and talus slopes provide breeding habitat for rare bat species such as spotted bat and pallid bat, as well as less abundant birds and reptiles such as Canyon Wren and western rattlesnake.



Common Poorwill  
*Phalaenoptilus nuttallii*

Threatened species in this zone include Townsend’s big-eared bat, fringed myotis, western small-footed myotis, western long-eared myotis, Flammulated Owl, Common Poorwill, Burrowing Owl, tiger salamander, Anatum Peregrine Falcon, White-headed Woodpecker, and White-throated Swift. Several species, including Sage Grouse, white-tailed jackrabbit, short-horned lizard, and Nuttall’s cottontail, once occurred in this zone but are now considered extirpated in British Columbia.

Endangered species, among others – that inhabit Vienna Woods:

#### Birds

- **Lewis Woodpecker**
- Canyon Wren

#### Owls:

- **Flammulated Owl**
- Common Poorwill
- Burrowing Owl
- Tiger Salamander
- Anatum Peregrine Falcon
- White-headed Woodpecker
- White-throated Swift

Several species, including:

- **Great Basin Spadefoot Toad**
- Sage Grouse
- White-tailed jackrabbit
- Nuttall’s cottontail
- American Badger

#### Bats:

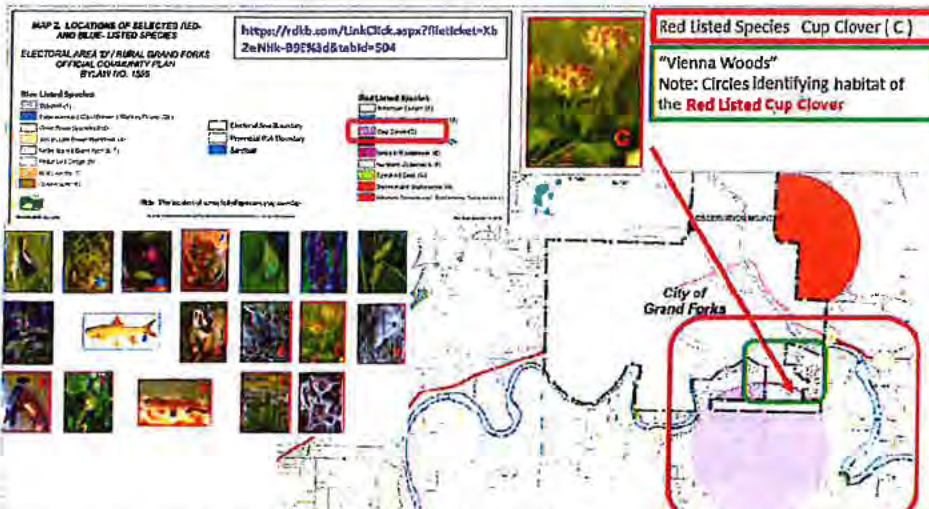
- Spotted bat (rare bat species)
- Pallid bat (rare bat species)
- Townsend’s big-eared bat
- Fringed Myotis
- Western small-footed Myotis
- Western long-eared Myotis

#### Reptiles:

- Western rattle snake

#### Plants:

- **Red Listed Cup Clover**



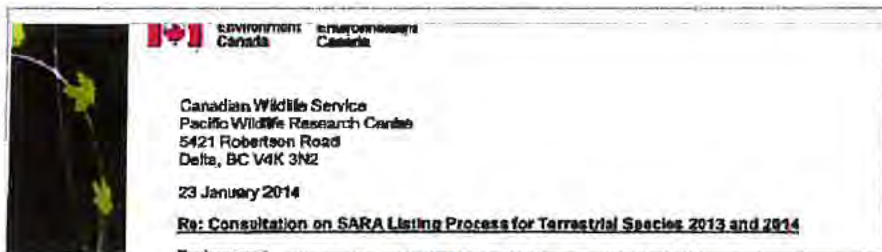
“Naturalist Intelligence” – Students learn to identify habitats and species that visit & reside in the Vienna Woods.

“Woods are good for owls and other wild life.”  
–Norm & Lizza Walker Feb June 2018



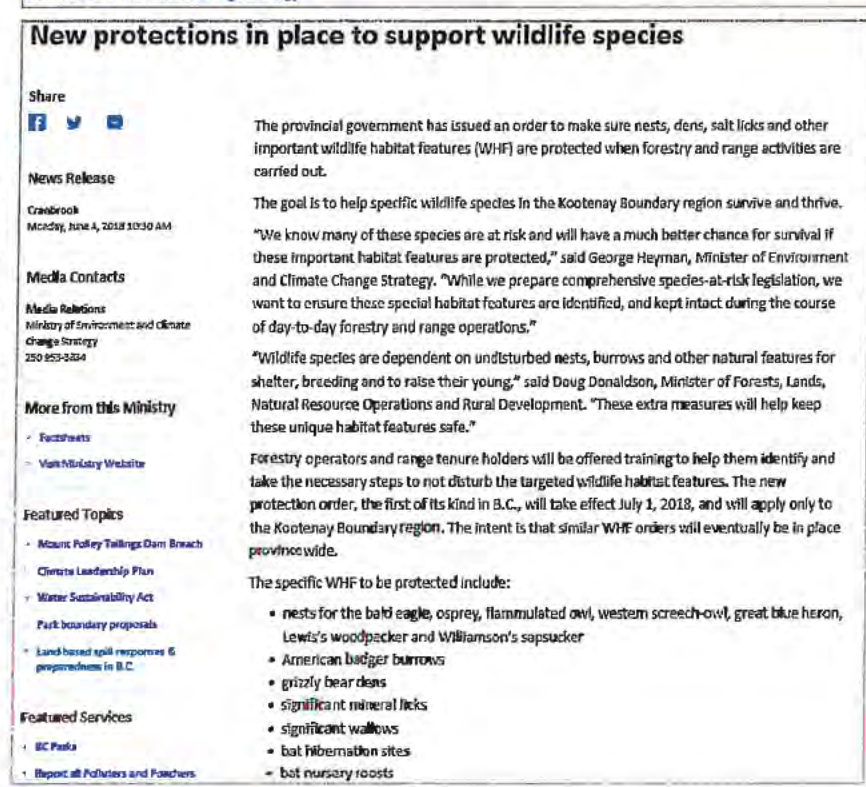
# Wildlife Preservation Efforts – Endangered Species

Currently underway at a federal and provincial level, including the BC Union of Municipalities.



**Species at Risk Legislation**

New protections are now in place that support nesting, hibernation and the transient movements of species throughout the forests of British Columbia.



*"I am pleased to hear that you are engaging Grand Forks high school students in a dialogue around the need for land conservation in the Boundary region and across BC.*

*Grand Forks is where the Nature Trust of BC acquired its first conservation lands, way back in 1972. The parents of today's GFSS students might not have been born back then!"*

**- Jasper Lament, Nature Trust BC**



## Endangered Species

Reports from all levels of government – federal, provincial, regional, municipal, and specialists trained in biology, forestry, hydrology - indicate that a number of species that are Red/Blue listed, and endangered, inhabit the Vienna Woods.

<http://boundarysentinel.com/news/summing-it-grand-forks-council-rocks-talks-and-saves-birds-18446#.WnH6sk3Hymg>

April 12, 2012 – The Boundary Sentinel

Biologist Jenny Coleshill indicated that the Lewis woodpecker, an endangered species, likes the Boundary, *"The numbers are 350-400 breeding pairs in all of B.C. and 33 of them are inside the [Grand Forks] city limits."*

Coleshill left council with a copy of a 'green bylaws toolkit'

There have been many sightings of the Lewis woodpecker in the Vienna Woods as reported by local residents and bird-watchers.

The Lewis woodpecker is an endangered species.



April 12, 2012



Select a newspaper

Classified Ads

"No Way, Man"

### SUMMING IT UP: Grand Forks Council rocks, talks and saves the birds?

by Mona Maitei on Thursday Apr 12 2012



#### Woodpecker lives here

Well not the cartoon character, but the Lewis woodpecker, an endangered species, certainly likes the Boundary. Jenny Coleshill, member of the newly formed Boundary Habitat Stewards, asked Grand Forks to consider signing a stewardship agreement to manage habitat for this bird.

"The City of Grand Forks came up (in a recent study) as one of the highest priority areas because there's a great number of Lewis woodpeckers here compared to anywhere else in B.C.," said Coleshill. "The numbers are 350 – 400 breeding pairs in all of B.C. and 33 of them are inside the city limits."



As a result of the study, the federal government is doing a long term monitoring program for the birds and they chose Grand Forks and Kamloops with a goal to increase the population by 50 percent in 25 years.

The Boundary Habitat Stewards are a group of professionals who are working together to give a voice to local habitat issues. Members include biologists, foresters, and other professionals concerned with local issues.

Coleshill left council with a copy of their proposed agreement which includes a commitment to conservation methods in managing danger trees which may be wildlife trees, and a copy of a green bylaws toolkit that council could use as a reference in future bylaws.



## PLANTING OUR FUTURE

A Tree Toolkit for  
Communities

"Planting our Future: A Tree  
Toolkit for Communities"  
-Union of BC Municipalities, 2008

### Values and Benefits

Trees are more than just 'a pretty face'.

Carefully-designed and well-managed treed environments can play a significant role in creating livable and sustainable communities that attract and retain business and workers. For every \$1 spent on them, trees give back \$2-\$5 in benefits to the community.

**"A healthy urban forest is one of the only municipal capital investments that will appreciate in value over time."**<sup>1</sup>

ICLEI Local Governments for Sustainability

#### Community Benefits

Trees:

- **Create livable communities.** Surveys show that trees are extremely important to residents' quality of life and sense of civic pride.<sup>3</sup>
- **Are good for business.** Shoppers will visit more often, linger longer, are willing to pay higher prices for goods (7-10% more), and spend more money overall on streets with trees.<sup>4</sup>
- **Encourage people to visit.** People judge your community as they drive by, deciding whether to visit. Visitors perceive communities with more green space and vegetation as having better business quality, more shopping convenience and lower crime.<sup>5</sup>
- **Reduce stormwater costs.** Street tree canopies intercept rainfall, reducing the amount of stormwater to be handled. For every 5%

of canopy cover, stormwater is reduced by 2%.<sup>6</sup> Stormwater savings for the District of Sooke (population 9,700) are estimated at over \$11 million per year.<sup>7</sup>

- **Prolong the life of pavement.** Shade trees reduce summer surface temperatures, increasing pavement life by 10-25 years for roads and parking lots.<sup>8</sup>
- **Make communities safer.** Treed communities have lower levels of domestic violence and safer, more sociable neighbourhoods.<sup>9</sup> Roadside trees reduce the speed of traffic, reduce crashes and injuries, and reduce driver stress and frustration.<sup>10</sup>
- **Reduce the heat island effect.** On hot days, downtown areas can be up to five degrees Celsius hotter than surrounding forests. Trees provide shade and cool the air through evapotranspiration.

#### Resident Benefits

Trees:

- **Increase property values.** Trees increase the value of homes by 3-6% (or more). Commercial real estate values increase with high quality treed landscaping, with rental rates about 7% higher.<sup>11</sup>
- **Reduce energy bills.** Shade trees reduce the demand for summer air conditioning. Trees placed as windbreaks can reduce winter heating costs by up to 25%.<sup>12</sup>
- **Reduce noise.** Leaves, twigs and branches buffer and reduce sounds, replacing noise from busy highways with sounds of leaves and bird song.

#### Environmental Benefits



Treed landscapes:

- **Support biodiversity,** providing food and shelter for a variety of birds and other wildlife. Some treed ecosystems provide habitats for species at risk, such as the Lewis' Woodpecker nesting in a city park in Grand Forks.



# PLANTING OUR FUTURE

## A Tree Toolkit for Communities

## "Planting our Future: A Tree Toolkit for Communities" -Union of BC Municipalities, 2008

Trees that are mis-managed, badly situated or poorly regulated can become a nuisance.

- Tree roots and branches can conflict with underground or overhead utilities.
- Residents may be unhappy when sap covers cars, leaves clog drains, or pollen creates dust or causes allergic reactions, or concerned that large trees near homes will fall in high winds.
- Fruit and berry-bearing trees can attract bears, raccoons and other wildlife.

### Tree Loss

We are losing tree cover (and its benefits).

- Treed landscapes are being lost to greenfield and in-fill development, golf courses, agriculture, roads and other uses.
- Natural hazards such as mountain pine beetle, wildfires and windstorms have devastated large parts of B.C.'s urban forests. Climate change will likely bring new pests and diseases that will further threaten urban forests. Finding sufficient, suitable tree stock for replanting activities may be difficult.
- Lack of species diversity—such as rows of elms along highways—is not directly a cause of tree loss, however when a disease such as Dutch elm takes hold, it spreads quickly and can cause

20th century, as we become a more urbanized nation. Treed environments that 'grew up' during the post-war period will not necessarily fit the landscapes of tomorrow.

- Urban forest decisions are generally made on a case-by-case basis, with no integrated, landscape-level planning. Communities often lack information on the extent of the current urban forest, and how it is changing—and gathering inventory information can be expensive.
- Protecting and restoring mature treed ecosystems is more effective than planting small new trees that will take many years to mature. However, local governments have only limited ability to require tree retention during development, and purchasing these lands can be prohibitively expensive.
- As infill and re-development takes place, small homes are replaced by much larger houses that fill the lot, shrinking the greenspace that was once available for trees. Cumulatively, the loss of space for the urban forest can be significant.
- Bylaws and policies may be outdated or inadequate, unclear or conflicting, or there may be insufficient enforcement to make them useful.
- Competing interests and values among community members can make planning challenging.

***"Treed landscapes are being lost to greenfield and in-fill development, golf courses, agriculture, roads and other uses."***

***"Protecting and restoring mature treed ecosystems is more effective than planting small new trees that will take many years to mature. However, local governments have only limited ability to require tree retention during development, and purchasing these lands can be prohibitively expensive."***

NOTE: current listing price of \$380,000.00 for the sale of 6.9 acres next to the former Forestry building in the Vienna Woods (private owner). The adjacent 6.13 acres offered by the City to a private business interest is being sold for -- ??



UNION OF  
BRITISH  
COLUMBIA  
MUNICIPALITIES



***"A healthy urban forest is one of the only municipal capital investments that will appreciate in value over time."***

KLEI Local Government: for Sustainability



## 1 message

Tue, Jan 2, 2018 17:50 AM

to request that you consider:

honoring a commitment made by a motion of council in mid March of 2004.

the motion was passed, with the intent to protect and preserve the Ponderosa pine forest area which is the 8.14 acres currently being advertised.

see attached Gazette article dated march 17 2004

The reason(s) that I/We are requesting this action are:

there are species of raptor birds consisting of owls, hawks, woodpeckers, and bats, and several species of smaller birds, along with squirrels, mule deer, and whitetail deer that live and nest all year in this Ponderosa pine forest.

the ever changing landscape of logging, encroachment of humans, who systematically destroy large and small tracts of forest leave the above mentioned birds and animals and plants with no where to go, inevitably the result is going to be extinction.

these wonderful creatures that are a significant part of our heritage have no way to protect or defend themselves from the onslaught of mankind.

we have a moral and a legal obligation to not contribute to their demise. the Grandby Wilderness society along with First Nations, Central Okanagan Land Trust and many other groups have recognized it is not a great price to pay to save the creatures that are no match for how many can decimate and drive them to extinction.

the following organizations have been contacted and are being asked to do all they can to preserve the Vienna woods as a forest treasure for now and for all the generations to come.

some of the groups are: Central Okanagan Land Trust, First Nations Osoyoos band, Interfor in Grand Forks, OWL, green party mla Sonia Furstenau and her senior policy advisor Clair Hume,

some additional time is needed to have a plan in place as to the restoration and replanting of a portion of the Vienna woods that was destroyed.

~~I~~We believe that by approving our request the community will benefit by:

the multitude of reasons this pine forest needs to stay is as follows:

First and foremost, protection of all the above mentioned species.

The air pollution scrubbing ability of the Ponderosa pine, of all trees, is known to be one of the most effective trees to do this.

the noise buffer it provides between the city and the family residences beyond and around the pines.

1/22015 Gmail - Vignesh wants to 14 years expression of interest

the noise buffer it provides between United and activity on the airport. replanting the decimated area would further enhance and improve this condition.

from a highest and best use perspective, a one time low cash benefit to cut down the remaining forest, is folly. from a commercial/industrial perspective, these industries are always in a state of flux, and large numbers of them go bankrupt and close in the first five years. as a community we have seen many businesses come and go, and city resident who pays property taxes is left to suffer the loss of yet another deal gone bad.

there are many other city owned and privately owned commercial and industrial properties available for development. Donaldson drive, along the highway 3 corridor, and more.

many other communities across BC have adopted and embraced and made the concept of the preservation of nature a priority, we need to do what is right and adopt these same policies.

a wildlife preserve/community forest can last many lifetimes, for all to be enjoyed.

**In conclusion: We request that Council for the City of Grand Forks adopt a resolution stating:**

the 6.14 acres locally known as the Vienna woods be designated as a Wildlife Preserve Community Forest.

in conjunction with this new legacy, the regional district representative Roly Fossell and the Grand Forks school board be asked to do their civic duty and provide the additional four acres currently owned by the school board to be included as part of the wildlife community forest.

perhaps the City of Grand Forks could have a contest to give residents a chance to provide a new name to this new forest.

Gene Koch and/or Nominee pending review and presentation by Grandby Wilderness Society

Gene Koch  
Grand Forks BC VDH1H4

-Ref. Video of May 7, 2018 Meeting  
of the Whole on GFTV's YouTube site

*"let the forest be, industry can find another home, but not at the expense of the trees and animals that live there."*

- David Janzen FB June 2018

FILE CODE

✓ CS - Koch, Gene re  
(misc.) of Vienna Woods Expression  
of interest

**Agenda Page 87 of 145**



# Case made for creating wildlife sanctuary in Vienna Woods

by Timothy Schafer on Monday Mar 26 2018

55000



Although there is an intention on the municipal front to move the Vienna Woods to private interests, Gene Koch and Fred Marshall called on the city to reconsider. — Creative Commons photo

One of the city's oldest and rare stands of forest now has a champion as the city considers putting the aged acres on the chopping block.

The Vienna Woods — located near the airport — is an 11-acre section of desert forest, with the city owning six of the acres, and the school district holding the deed to the remaining section.

But there is an intention on the municipal front to move the property to private interests. On March 12 Gene Koch and Fred Marshall called on the city to reconsider, and to move to protect the forest as a sanctuary for fur, fowl and human activities.

Marshall — who worked for Forest Service for many years — told council the forest is one of the last areas of a very unique ecosystem in the region. Dominated by Ponderosa pine, yellow pine, dryland desert and bunchgrass, as well as a host of wildlife, birds and raptors, the 90 year-old forest contains one of the last remnants of the "dryland" ecosystem, he explained.

"And it's quite a unique one and it's becoming more rare as we develop across the province," Marshall said. "So I would like to think it would be worth preserving as a protected area for the city as a park."

Koch agreed. In his statement to council to open the delegation presentation, he said keeping the woods as a sanctuary would improve air quality in the city, remove noise (by creating a buffer) and prohibit dust, while providing a sanctuary for endangered species of birds, raptors and other creatures.

Council questioned the two on the merit of keeping the woods, as well as its health. Coun. Julia Butler wondered if the city did sell the land and a developer decided to clear-cut it, how would the action affect the remaining woods that belong to the school district.

"Would they be in danger of exposure and blowing down the neighbours' trees?" she asked.

Trees create a buffer for each other, so if a section of woods was clear-cut there would be blow down along the edges, said Marshall.

Coun. Neil Krog asked how fast that forest stand would "torch" if a wildfire came through.

Marshall said the fire risk in the area is moderate — without much heavy ground fuel — but the main challenge to reducing wildfire risk would be wind, depending on the amount of dry grass at any point.

"To manage the stand and reduce the fire hazard load with a little more management could reduce the risk to low," said Marshall.

Coun. Christine Thompson asked if any of the birds listed in a report on the forest actually nested in the forest, Marshall said owls did, as well as some smaller birds.

"But you still need these active buffers to protect the nests in other areas," said Marshall. "I would say active nests in the area are low,

## The Boundary SENTINEL

Home News Op-Ed Sports Arts Events Classifieds Jobs Contact

<http://boundarysentinel.com/news/case-made-creating-wildlife-sanctuary-vienna-woods-46991#.WrgtBU3Hymi>

Forester and Arborist Mr. Fred Marshall presented his professional opinion in regard to rehabilitating the Vienna Woods forest.

School District #51 owns property adjacent to the city-owned property in Vienna Woods and contracted Mr. Marshall to conduct a review of their forested lands.

*"This is also an excellent way for Grand Forks to live up to our goal of becoming CARBON NEUTRAL. These trees capture an awful lot of our carbon emissions and could capture even more if we committed to replanting the area already logged. Get on board. Council — stop dragging your feet."*  
—Eva Anthony — June 2018

Koch made a plea for conservation now, as opposed to later when the situation became dire.

"As you remove the forest ... in essence, in time the birds will just die," he said. "What I am distressed about is I don't want to see us wait to see some of these animals on an endangered species list."

"Why can't we just manage what we have today so they never come onto the endangered species list? There's nothing quite like the beauty of wildlife right in the wild and it's so close ... so it's really critical that it just be salvaged."

Mayor Frank Konrad wondered about the proximity of the forest to the city's airport.

"In my information, airports, planes and birds don't mix, what is your response on that?" he asked.

Marshall said that was true, that birds and planes were not a good combination.

"But the big problem is with large waterfowl, geese and ducks, swans, birds like that, but the birds that inhabit this area are negligible for their effect, they are all too small," he replied.

Plus, most of the birds of any size were nocturnal, he added, and the planes did not fly at night.

The area has been classified as a mature forest and under the "other ecosystems" class in a city report on sensitive ecosystems inventory mapping, said Butler.

"With the amount of pine beetle in there is that a threat? Is it going to wipe out these trees in the near future?" she asked. "Do these trees have much of a life expectancy in them?"

The main threats to the area are the mountain pine beetle and wind, Marshall noted.

"I would say the forest health risk to this area is low," he said, with the forest having a life expectancy of up to 400 years.

Last year the city set aside some property on Johnson Flats for a sanctuary, but there was no news yet by council to determine the fate of the Vienna Woods. The information from the delegation was taken under advisement for a pending decision on a potential sale of the woods.



## A snow of support for trees and carbon offset!

### "Trees for Tomorrow" – funding to Grand Forks March 2009

The federal and provincial governments supported Grand Forks City Council's application for funding of \$43,750 to plant 200 trees in the city cemetery, city park and Vienna Woods.

BC Government offered an additional \$10,298.00 for 8 new jobs

Trees for Tomorrow provided GFSS with \$2,500 to plan trees and shrubs 54048-43750



#### NEWS RELEASE COMMUNIQUE

For Immediate Release  
2009CD0105-000524  
March 25, 2009

Ministry of Community Development

#### \$5.9M INVESTED IN KOOTENAY PROJECTS, COMMUNITIES

VICTORIA – Six communities in the Kootenay region are receiving over \$5.9 million in provincial and federal funding to invest in local infrastructure, public safety projects and community services.

"The Government of Canada is pleased to join with the Province in providing LocalMotion and Towns for Tomorrow funding for communities in the Kootenay region, which helps to both build local infrastructure and create jobs," said Stockwell Day, Minister of International Trade and Minister for the Asia-Pacific Gateway. "This is another example of how the federal government is committed to strengthening B.C.'s economy and keeping British Columbians working."

"British Columbia's communities need to be able to maintain and improve their infrastructure in order to compete in a global economy, to attract businesses and a strong workforce," said Community Development Minister Kevin Krueger. "This funding will go a long way toward helping these communities in their efforts to provide top-notch services to their residents."

The City of Grand Forks will receive just over \$1.4 million in federal and provincial funding as follows:

- LocalMotion: \$712,000 in federal and provincial funding to construct six km of bike paths throughout the city.
- Trees for Tomorrow: \$43,750 to plant 200 trees in the cemetery, city park and Vienna Woods for shade and public use.
- Strategic Community Investment Fund: \$642,904 through a restructuring of provincial grant programs to give communities more funding sooner, including the Small Community Grant to support Grand Forks in providing basic local government services.
- \$1,453 from the Climate Action Revenue Incentive Program – equal to 100 per cent of the carbon tax paid as part of direct expenditures on fossil fuels. Grand Forks is one of more than 175 communities that have signed the Climate Action Charter committing to becoming carbon neutral by 2012.



#### NEWS RELEASE

For Immediate Release  
2009CD0039-000554  
October 30, 2009

Ministry of Community and Rural Development

#### B.C. SUPPORTS WORKERS IN GRAND FORKS AREA

VICTORIA – Out-of-work resource workers will benefit from close to \$500,000 in Job Opportunities Program funds to carry out urban tree planting, mountain pine beetle surveying, and range fence clearing, repairs and removal in the Kootenay Boundary regional district, announced Boundary-Similkameen MLA John Slater, on behalf of Community and Rural Development Minister Bill Bennett.

"The Job Opportunities program is making a difference in many rural communities," said Slater. "These particular projects, identified as priorities, are creating 23 jobs for displaced resource workers who have been impacted by the economic downturn."

Four projects are being funded under the Job Opportunities Program:

- Dennis Contracting is receiving \$103,415 to complete work activities to slash range fence line right of ways on range units in the Rock Creek and Westbridge area. Fallen trees will be removed and existing fences will be repaired. Livestock travel corridors on trails and remote roads will also be cleared where required to improve access. Five workers are being employed to complete the project.
- Whitewater Forestry Consulting Ltd. is receiving \$209,316 to complete mountain pine beetle star probe surveys. As a result, they will fall and burn infected trees. Work will take place on Landscape Unit B6 Kettle River (Christian Valley). The project is providing employment for up to six workers.
- Jackass Logging Ltd. is receiving \$132,907 to complete range fence clearing, repairs and fence removal on range units in the Grand Forks area. The project is providing employment for four workers.
- City of Grand Forks is receiving \$54,048 to plant 200 or more trees in various locations throughout the city. This project links with a Trees for Tomorrow grant. Trees will be purchased from local nurseries. Eight workers are being employed to complete the project.

GRAND FORKS SECONDARY SCHOOL

JUNE 2009

## Wolf Report

### Trees for Tomorrow

GFSS receives provincial grant for \$2,500



On Wednesday, April 29th, GFSS staff participated in a tree planting activity as part of the school "Trees for Tomorrow" grant application. Following that, several students in addition to members of the student advisory council, completed the planting of 36 trees and 20 shrubs. Thanks to all those who helped in this wonderful project...a legacy that will last for years. Special thanks to Ellen and Sam for their help in preparing the selection of tree and shrub species.

Grad Stuff

Trees for Tomorrow is a five-year, \$13-million program that is supporting community organizations, First Nations and local governments in urban and rural areas in planting four million trees in the public areas of cities, towns, villages and regional districts throughout B.C. In its first year, the program is providing approximately \$3 million to support the planting of trees and the implementation of other energy-saving initiatives across British Columbia. The initiative, first announced in the 2008 speech from the throne, involves cost-sharing with a range of applicants and stewardship organizations. To learn more, visit [www.treesfortomorrow.gov.bc.ca](http://www.treesfortomorrow.gov.bc.ca)

The Climate Action Revenue Incentive Program helps communities that have committed to the goal of becoming carbon neutral in their corporate operations by 2012, under the BC Climate Action Charter. The program provides local governments with grants to offset 100 per cent of the carbon tax they have directly paid for fossil fuel purchases.

and fundraising activities. Have a fun and safe grad!

"Trees store and sequester carbon. Large healthy trees (over 75 cm. diameter) sequester 90 times more carbon annually than small trees (less than 10 cm. diameter)."

- PLANTING OUR FUTURE A Tree Toolkit for Communities  
Union of BC Municipalities



## The Sustainable Community Plan – Grand Forks

<http://www.grandforks.ca/development-engineering-planning/>

**“The Community Plan provides a great deal of respect for community values and goals...”**

The Sustainable Community Plan can be amended via bylaw, when an applicant interested in the property, files a proposed change. Before third reading a public hearing is required to be held.

### THE SUSTAINABLE COMMUNITY PLAN (SCP)

(This information has been supplied for information purposes only.)

The SCP is a policy document to assist governments in land use planning. It provides a framework of goals and policy objectives related to the form and character of the community and the quality of life in the community.

The Community Plan provides a framework for land use planning and development and a basis for the community's future.

The SCP also provides a framework for the community's future development and a basis for the community's future.

The Plan defines a Policy by which Grand Forks Council and the public can evaluate development proposals. The Plan also defines a framework for the community's future development and a basis for the community's future.

The Community Plan provides a framework for land use planning and development and a basis for the community's future.

### SUSTAINABLE COMMUNITY PLAN AMENDMENT PROCESS

Amendments to the SCP are made by Council in the form of a bylaw.

Section 20 of the Community Plan Amendment Application Form, which is available on the website, provides information on the application process. The application form includes the following information: name and address of the owner of the property, and if the application is for a proposed change to the property, the proposed change.

SCP Amendment applications are considered by Council in the form of a bylaw. Council may, at its discretion, refer the application to a public hearing. If Council approves the SCP Amendment application, the bylaw is passed and a public hearing is held. Before third reading a public hearing is held to notify all persons who believe that their property is affected by the proposed change and provide them with an opportunity to be heard. After consideration of the public hearing, Council may proceed to third reading and final adoption of the bylaw.

### The Sustainable Community Plan – Grand Forks

<http://www.grandforks.ca/development-engineering-planning/>

**“The Plan delineates Policy by which Grand Forks Council and the public can evaluate development proposals...”**

**“The Community Plan provides a great deal of respect for community values and goals...”**

The Sustainable Community Plan can be amended via bylaw, when an applicant interested in the property, files a proposed change. Before third reading a public hearing is required to be held.

One must first understand the values of the residents, and those values need to be respected by city officials.

*“Nature is vital especially to those who live in the city. I lived in the city for many years and found those small pockets of woods and nature a gift and necessary. Such peace and beauty should never be underestimated.”*

- Kate Kenner FB June 2018

### 3.4.6 Develop a Sustainable Land Use Plan

#### Goals:

- Integrate open spaces, residential, commercial, institutional and industrial facilities, and transportation into an integrated plan.

#### Specific proposals to achieve these goals include:

- Update the Official Community Plan to incorporate components of sustainability (part of this ICSP project);
- Establish educational programs for citizens and schools;
- Encourage the City to lease rather than sell City-owned lands;
- Ensure affordable housing is a viable option for residents;
- Implement transportation corridors for motorized and non-motorized uses;
- Increase the role of the City in environmental management;

Create a well-defined, and facilitated decision-making process that is transparent and ensures accountability, and allows the community to weigh out the trade-offs and consequences of the decisions.

Encourage the City to lease rather than sell City-owned lands.



# The Sustainable Community Plan – Grand Forks

<http://www.grandforks.ca/development-engineering-planning/>

**“The Community Plan provides a great deal of respect for community values and goals...”**

The Sustainable Community Plan can be amended via bylaw, when an applicant interested in the property, files a proposed change. Before third reading a public hearing is required to be held.



City of Grand Forks  
Sustainable Community Plan  
Bylaw No. 1919, 2011  
September 2011

## 3.4.2 Fortify Sustainable Economic Development

### Goals:

- Attract sustainable industries;
- Plan for green infrastructure (water, sewer, power, etc.);
- Link local suppliers with retailers (local and abroad); and
- Create incentives that promote economic development.

### Specific proposals to achieve these goals include:

- Establish an Economic Development Office;
- Review and amend as necessary the growth plan in the City's OCP for the Grand Forks area for the next 20 years;
- Establish a realistic tourism plan;
- Implement broadband access across the community;
- Develop a sustainable transportation system;
- Develop a small business incubator facility;
- Establish a Community Forest with an Advisory Committee;
- Develop an educational opportunities plan to tie into local employment opportunities;
- Develop and implement a Downtown Business Revitalization plan;
- Make the community attractive for young families, through initiatives such as daycare facilities;
- Develop incentives for sustainable industries; and
- Ensure medical and recreational amenities are maintained and expanded upon in order to attract and retain new people to the community.

## 3.4.3 Ensure a Healthy Natural Environment

### Goals:

- Maintain and foster environmental quality; and
- Move towards a zero waste future.

### Specific proposals to achieve these goals include:

- Clarify who is responsible for specific environmental elements: federal government, provincial government, local government, community groups;
- Raise awareness through printed materials, workshops, lectures, school visits, letters to the editor, and so forth;
- Create Environmental Awards that recognize leadership in ensuring a healthy natural environment;
- Create local green-building code policies and monitor the BC Green Building Code development process;
- Develop incentives for green residential construction as well as for non-polluting businesses and industries;
- Promote and expand the recycling and composting program and encourage "pre-cycling";
- Establish a Community Forest; and
- Develop pilot projects that demonstrate green principles and raise awareness.

## 3.4.4 Promote Constructive Government-Community Relations

### Goals:

- Develop a 'co-responsible' environment where government, businesses, not-for-profit organizations, schools and citizens work in partnership to achieve common, sustainable goals.

### Specific proposals to achieve these goals include:

- Establish venues for legitimate public input while reducing complaints;
- Develop a Citizen's Bill of Rights that promotes fairness and equity;
- Develop a 'Citizenship and Local Government' class to be implemented in the school curriculum for grades 8-12;
- Encourage Council members to visit neighborhoods to receive ideas from residents through such methods as neighbourhood BBQ's and picnics organized by a volunteer coordinator;
- Create a well-defined, facilitated decision-making process that is transparent and ensures accountability, and allows the community to weigh out the trade-offs and consequences of the decisions; and
- Develop stronger partnerships between community self-organizing initiatives and City priorities.

Establish a Community Forest with an Advisory Committee;

Ensure medical and RECREATIONAL AMENITIES are maintained and expanded upon in order to attract and retain new people to the community;

Create Environmental Awards that recognize leadership in ensuring a healthy natural environment;

Establish a Community Forest; and

Develop pilot projects that demonstrate green principles and raise awareness.

Develop a 'Citizenship and Local Government' class to be implemented in the school curriculum for grades 8-12;

Create a well-defined, and facilitated decision-making process that is transparent and ensures accountability, and allows the community to weigh out the trade-offs and consequences of the decisions;

Develop stronger partnerships between community self-organizing initiatives and City priorities;

Instigate self-organizing community groups to mobilize action for trails, community gardens, local food, etc.;



City of Grand Forks  
Sustainable Community Plan  
Bylaw No. 1919, 2011  
September 2011

- Develop local green building code policies where appropriate and implement the BC Green Building Code once fully developed;
- Develop zoning bylaws that support sustainable goals;
- Develop neighborhood plans that are based on sustainable principles for all new subdivisions;
- Implement a regional transit system;
- Brand Grand Forks as a sustainable city;
- Set environmental targets for the City and region and ensure that these are tied to or exceed Provincial targets;
- Instigate self-organizing community groups to mobilize action for trails, community gardens, local food, etc. and
- Consider re-introducing the rail system back into the community as part of sustainable transportation ("Trails to Rails Program").



# Community-building and being a good neighbour:

Land-owners in the Regional District of Kootenay Boundary live adjacent to the Vienna Woods Forests.

## Regional District Kootenay Boundary

### 3 Guiding Principles

The principles, which guided the creation of this *Plan*, are presented below.

1. *Encourage retention of natural beauty, views, protection of environmentally sensitive areas, and stewardship of natural resources, thereby ensuring long-term community stability and prosperity;*
2. *Encourage compatible land uses by preventing further intrusion of incompatible land uses into rural resource and agricultural resource areas;*

#### RDKB defines Environmentally sensitive areas:

ENVIRONMENTALLY SENSITIVE AREAS are areas that: 1. provide productive fish and wildlife habitat; 2. contain sensitive, rare or depleted ecosystems and landforms; and 3 represent the Plan Area's natural diversity that are in danger of disappearing. Examples of key natural features that define ESAs are lakes; watercourses; wetlands; riparian areas; old growth forests; grasslands; ridgelines, rocky outcrops and talus slopes; and habitat areas containing rare, threatened, endangered or otherwise significant plant or animal species;

*"Examples of key natural features that define Environmentally Sensitive Areas are 'old growth forests; grasslands; ... and habitat areas containing rare, threatened, endangered or otherwise significant plant or animal species'"*

#### Did you know?

- That every person living needs 2 pounds of oxygen, daily, to stay alive!
- The Ponderosa Pine is one of the highest carbon-sequestering tree species.
- Older mature trees convert more CO<sub>2</sub> than do younger trees.

*"Long-established green spaces and unique natural forests such as the Vienna Woods are integral to the character and beauty of the town. The close proximity to natural beauty and it's pleasant climate are WHY people love to live in GF. Plus this forest shelters a developing owl population.*

*- L.Koch FB May 2018*

*"This is my hometown and they need to save the Vienna Woods. Please do not get rid of it.*

*- Shelley Zant FB June 2018*

**To be a good neighbour, the City of Grand Forks needs to consider the people living in the RDKB, and in the entire valley for that matter – we all breathe the same air.**



# The "Intuitive Intelligence" - An Awakening – an AhHa Moment!

## Considering Opportunities. Keeping Promises. Providing Hope.

The recent floods have taken their tolls, but the result is one of rebuilding.

Rebuilding a sense of community. Rebuilding a sense of Pride.

Neighbours and strangers pulling together. A sense of Contribution.

A sense of Strength and Resiliency that we didn't even know we possessed!

**"Not all classrooms have four walls."**

### Sustainable Development Goal #11: To make human settlement inclusive, safe, resilient and sustainable.

The Sustainable Development Goals (SDGs), are interconnected and indivisible. As such, it is possible to use one of the goals as a "lens" to see the other goals and how they are directly related. This image uses the lens of SDG 11 to see the "Sustainable Cities and Communities" aspects of the other 16 SDGs.

#### Goal 11. Make cities and human settlements inclusive, safe, resilient and sustainable

11.1 - by 2030, ensure access for all to adequate, safe and affordable housing and basic services, and upgrade slums

11.2 - by 2030, provide access to safe, affordable, accessible and sustainable transport systems for all, improving road safety, notably by expanding public transport, with special attention to the needs of those in vulnerable situations, women, children, persons with disabilities and older persons

11.3 - by 2030 enhance inclusive and sustainable urbanization and capacities for participatory, integrated and sustainable human settlement planning and management in all countries

11.4 - strengthen efforts to protect and safeguard the world's cultural and natural heritage

11.5 - by 2030 significantly reduce the number of deaths and the number of affected people and decrease by y% the economic losses relative to GDP caused by disasters, including water-related disasters, with the focus on protecting the poor and people in vulnerable situations

11.6 - by 2030, reduce the adverse per capita environmental impact of cities, including by paying special attention to air quality, municipal and other waste management

11.7 - by 2030, provide universal access to safe, inclusive and accessible, green and public spaces, particularly for women and children, older persons and persons with disabilities

11.a - support positive economic, social and environmental links between urban, peri-urban and rural areas by strengthening national and regional development planning

11.b - by 2020, increase by x% the number of cities and human settlements adopting and implementing integrated policies and plans towards inclusion, resource efficiency, mitigation and adaptation to climate change, resilience to disasters, develop and implement in line with the forthcoming Hyogo Framework holistic disaster risk management at all levels

11.c - support least developed countries, including through financial and technical assistance, for sustainable and positive urbanization utilizing local materials



A special thanks to John J. Verigin  
for sharing this Model for Sustainability  
and for his commitment to our community  
- for believing in, and embodying -  
"Sustainable Development Goal #11"

"Somewhere there's a land where the snow softly falls,  
elders are cherished and the past recalled.  
Where tomorrow is sparkling in the eye of a child,  
Somewhere there's a land for you and I."

"Song of the Land"

-by Susan Aglukark



Help protect our publically-owned forested lands in Vienna Woods from sale for commercial development. There is an option.

A second option exists and is currently before City Council to designate Vienna Woods as a Nature Park and Wildlife Sanctuary.

Please, lend your support to preserve Vienna Woods as a Nature Park. Our strength is in our collective voice.

Please, join us at City Council Monday, June 11<sup>th</sup>, 2018  
Meeting of the Whole: 9:00am General Council Meeting: 7:00pm

**Restoration. Conservation. Preservation.**

Call-out to all Grand Forks Concerned Citizens and GFSS Alumni

**SAVE OUR PUBLICALLY-OWNED  
URBAN FORESTS!**

A portion of the forested land in Vienna Woods that contains 100-year-old Ponderosa Pines is currently in danger of being sold off by the City for commercial development.

Does this make sense? NO!!

We need to pull together to save the forested land on city-owned property in our beautiful valley.

Please encourage our Mayor & Councillors to designate all of Vienna Woods as a protected Urban Forest and Natural Wildlife Sanctuary.

Make your voice heard. How?

Please join us at the June 11<sup>th</sup> Council meeting  
Call, Fax, Email, Write - Every Councillor & the Mayor

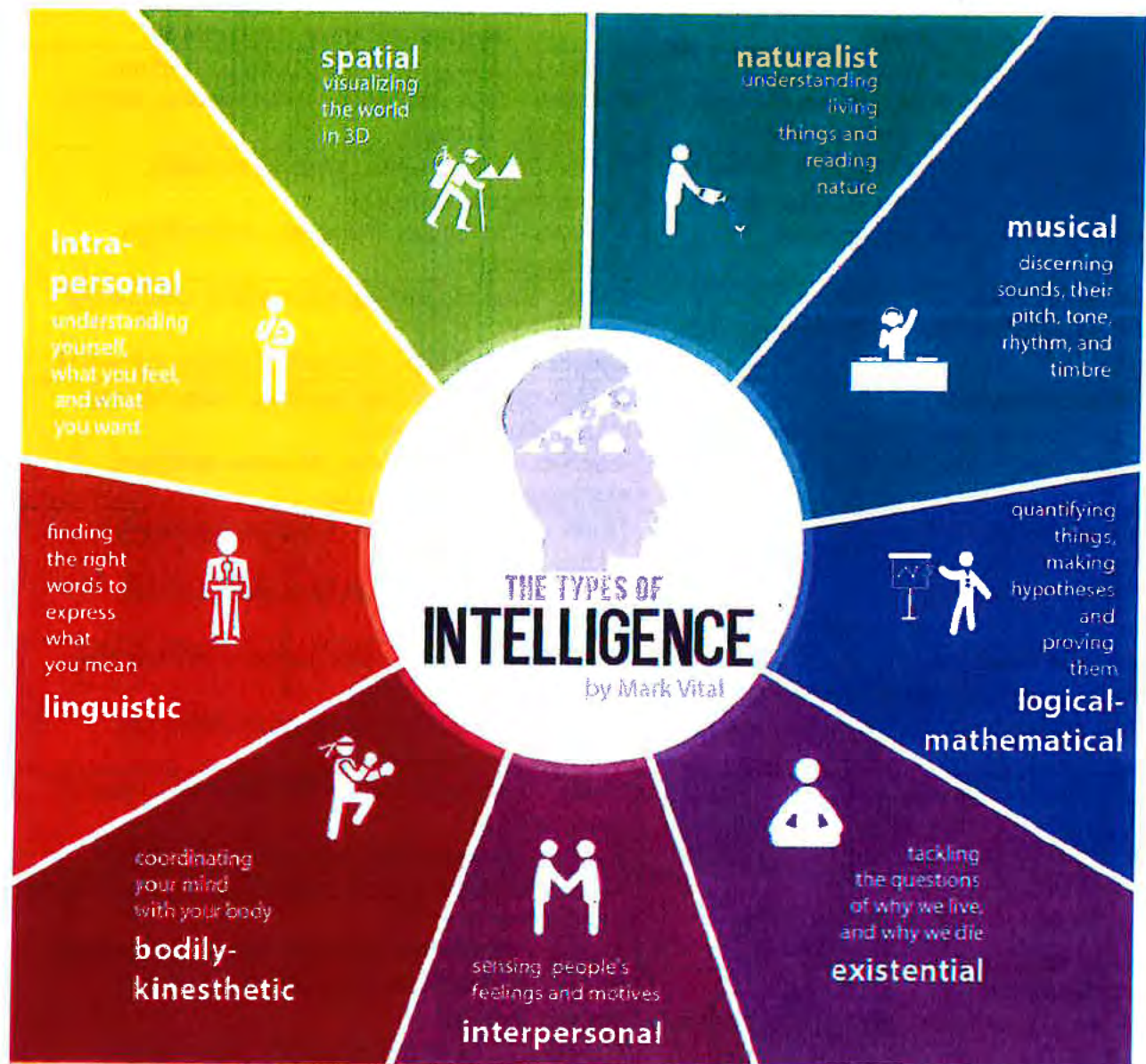
This is about protecting what is left of our natural resources, and our heritage. As stewards of this beautiful valley we need to protect our environment and our habitat – the trees, birds and wildlife, plus air quality, water sustainability, and our quiet, peaceful way of life – the things we love about living in Grand Forks.

Sign the Petition circulating  
In town or online:

[www.change.org/p/bc-save-the-grand-forks-vienna-woods](http://www.change.org/p/bc-save-the-grand-forks-vienna-woods)

**Please  
join us  
at  
City Hall  
Monday  
June 11, 2018  
9:00am  
and  
7:00pm**





 *Frames of Mind: The Theory of Multiple Intelligences* by Howard Gardner



## The 9 Intelligences of MI Theory

<b>Intelligence</b>	<b>Skills and Career Preferences</b>
<b>Verbal-Linguistic Intelligence</b> Well-developed verbal skills and sensitivity to the sounds, meanings and rhythms of words	<b>Skills</b> - Listening, speaking, writing, teaching. <b>Careers</b> - Poet, journalist, writer, teacher, lawyer, politician, translator
<b>Mathematical-Logical Intelligence</b> Ability to think conceptually and abstractly, and capacity to discern logical or numerical patterns	<b>Skills</b> - Problem solving (logical & math), performing experiments <b>Careers</b> - Scientists, engineers, accountants, mathematicians
<b>Musical Intelligence</b> Ability to produce and appreciate rhythm, pitch and timber	<b>Skills</b> - Singing, playing instruments, composing music <b>Careers</b> - Musician, disc jockey, singer, composer
<b>Visual-Spatial Intelligence</b> Capacity to think in images and pictures, to visualize accurately and abstractly	<b>Skills</b> - puzzle building, painting, constructing, fixing, designing objects <b>Careers</b> - Sculptor, artist, inventor, architect, mechanic, engineer, sailor
<b>Bodily-Kinesthetic Intelligence</b> Ability to control one's body movements and to handle objects skillfully	<b>Skills</b> - Dancing, sports, hands on experiments, acting <b>Careers</b> - Athlete, PE teacher, dancer, actor, firefighter, surgeon
<b>Interpersonal Intelligence</b> Capacity to detect and respond appropriately to the moods, motivations and desires of others	<b>Skills</b> - Seeing from other perspectives, empathy, counseling, co-operating <b>Careers</b> - Counselor, salesperson, politician, business person, minister
<b>Intrapersonal Intelligence</b> Capacity to be self-aware and in tune with inner feelings, values, beliefs and thinking processes	<b>Skills</b> - Recognize one's S/W, reflective, aware of inner feelings <b>Careers</b> - Researchers, theorists, philosophers
<b>Naturalist Intelligence</b> Ability to recognize and categorize plants, animals and other objects in nature	<b>Skills</b> - Recognize one's connection to nature, apply science theory to life <b>Careers</b> - Scientist, naturalist, landscape architect
<b>Existential Intelligence</b> Sensitivity and capacity to tackle deep questions about human existence, such as the meaning of life, why do we die, and how did we get here	<b>Skills</b> - Reflective and deep thinking, design abstract theories <b>Careers</b> - Scientist, philosopher, theologian

**Help us save the Grand Forks VIENNA WOODS  
from Commercial Development**

**PETITION ENCOURAGING THE CITY OF GRAND FORKS  
TO DEVELOP A COMPREHENSIVE MANAGEMENT PLAN  
TO ENSURE ALL ITS TREES AND UNIQUE NATURAL AREAS  
ARE PROPERLY PROTECTED AND WELL MANAGED.**

April 20<sup>th</sup>, 2018

To: Mayor Konrad, and Grand Forks City Council and Staff:

This Petition is to encourage the City to develop and adopt a comprehensive plan and supporting bylaw to guide the future management of the trees and the several unique natural areas owned by the City.

Our urban forests and natural areas are the most valuable assets present within and owned by the City. They make Grand Forks a very beautiful, unique City and hence a very desirable place to live. The amenity values and ecosystem services provided by these trees and areas should be managed and protected via a proactive management plan that has the strength of a City Bylaw.

There are many templates available from the (ISA) International Society of Arboriculture which provide a useful guide for communities embarking on developing such a plan and bylaw. Several communities in BC already have such plans and bylaws and would likely be willing to share them with you to assist your staff in developing its own plan and supporting bylaws.

We herein signify our support for this proposal:

Name (please print)	House Number	Street	City	Postal Code	Signature
Alan Edwards		Hwy 3	Grand Forks	V0H 1H0	
Brian Terry		RIVER SIDE DR	GR. FORKS	V0H 1H0	
Cathy H. H. H.		18th	GF	V0H 1H0	
JEAN LEBLANC		85th	G.F.	V0H 1H0	
Gisèle Leclair		Almond Garden West	G.F.	V0H 1H0	
Linda Bellamy		SPRING	G.F.	V0H 1H0	
Brenda Daily		2ND	Grand Forks	V0H 1H0	
PETER NAAYKE		195T	G.F.	V0H 1H0	
DREST BODNARC		175th	G.F.	V0H 1H0	
Sharon Ferbey		Well Rd	GF	V0H 1H0	



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We herein signify our support for this proposal:

Name (please print)	House Number	Street	City	Postal Code	Signature
ROY LARSON		HALL FRONTAGE	GRAND FORKS	VOH 1H5	
KAREN LARSON		HALL FRONTAGE	GRAND FORKS	VOH 1H5	
Eleanor Martens		North Fork	"	VOH 1H5	
Irina Makarevich		2. Almond Gardens Rd.	Grand Forks	VOH 1H5	
D. M. M.		73 Av	G.F.	VOH 1H5	
M PETERSON		MKT STREET	G.F.	VOH 1H5	
I GIDNEY		9 <sup>th</sup> Street	G.F.	VOH 1H5	
K. DUNCAN		9 <sup>th</sup> St	G.F.	VOH 1H5	
L Babcock		Nursery	G.F.	VOH 1H5	
Graeme Becker		North Fork Rd	G.F.	VOH 1H5	

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We herein signify our support for this proposal:

Name (please print)	House Number	Street	City	Postal Code	Signature
A. Krause		Mountain View	Christina Lake	V0H 1E0	
Uic Boychuk		STRATHMORE	GREENWOOD		
Katrina Stinson		83rd AVE	GF	V0H 1H0	
Samuel Florez		83rd AVE	G.F	V0H 1H0	
Jim Ratto		PRIM 482	G.F.	V0H 1H0	
Sandra Bauer			GF.		
I. Wenzel		CARSON RD	GF		
N. Bedford		PO Box 403	GF		
Almerton		Placer Pl.	GF	V0H 1H2	
Emelya Schifano		6TH #1	G.F	V0H 1H0	

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We herein signify our support for this proposal:

Name (please print)	House Number	Street	City	Postal Code	Signature
Susan Harrison		2nd St	Grand Forks	V0H 1A0	
MaryAnn Westlake		16th St	Grand Forks	V0H 1H0	
Lorraine Croken		75th Ave	Grand Forks	H0 V0H	
Deborah Evans		Reservoir Rd	Grand Forks	V0H- 1H0	
Sarah Orlovsk		Victoria Rd	Grand Forks	V0H 1H5	
Jennifer Fenn		5 RIVERSIDE DRIVE	GRAND FORKS	V0H 1H0	
Irene Friesen		N. Fork Rd.	G.F.	V0H 1H8	
Elna Giobbett		4th St	GF	V0H1H0	
Annie Verigin Annie Ve		18th St.	GF	V0H 1H0	
Nicole Fraser		Hunter Frontage	Christina Lake	V0H 1E0	



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We herein signify our support for this proposal:

Name (please print)	House Number	Street	City	Postal Code	Signature
Kirsten Rezanoff		Hwy 3	Christina Lake	V0H 1G3	
Nancy Gillmor		Coryell Rd	Grand Forks	V0H 1H5	
RANDALL KOHN		8th ST.	GRAND FORKS	V0H 1H0	
Tyson Tiller		South Int ave	Grand Forks	V0H 1H5	
Fatima Faria		2ND ST.	GRAND FORKS	V0H 1H0	
Marie Wiebe		GF		"	
AMARJIT BO		2nd St		V0H 1H0	
Steve Dobson		GF		V0H 1H0	
Jenna Brewer		West Lake Dr	Christina Lake	V0H 1E0	
Ed Zuth		Chel Valley		V0H 1B0	

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We herein signify our support for this proposal:

Name (please print)	House Number	Street	City	Postal Code	Signature
Norma Smith		72 <sup>nd</sup> Ave	Grand Forks	VOH 1H0	
Cari Gawletz		73 <sup>rd</sup> Ave	CF	1H0	
BILL PEPIN		7119	G.F. B.C.	VOH 1H0	
Tim Poste		Boundary Dr.	G.F. B.C.	VOH 1H0	
Donna Semenoff		2 <sup>nd</sup> STREET	Grand Forks	VOH 1H0	
Chris Neakes		78 Ave	G.F.	VOH 1H0	
Michael Dautel		Market Ave	G.F.	VOH 1H0	
Nicole Caplan		59 <sup>th</sup> ave	G.F.	VOH 1H0	
Carol McQuarrie		Beatrice St	GF	VOH 1H0	
Kim VanderKooij		Dondale Rd.	GF	VOH 1H0	



**Help us save the Grand Forks VIENNA WOODS  
from Commercial Development**

**PETITION ENCOURAGING THE CITY OF GRAND FORKS  
TO DEVELOP A COMPREHENSIVE MANAGEMENT PLAN  
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We herein signify our support for this proposal:

Name (please print)	House Number	Street	City	Postal Code	Signature
PAM HARRIS		BIRCH RD	GRAND FORKS	VOH 1H4	
Colin Harris		BIRCH RD	G.F.	VOH 1H4	
LINDA THOMAS		KENMORE RD	G.F.	VOH 1H4	
C. KRSTIANIS		KENMORE RD	G.F.	VOH 1H4	
Glen Mann		Birch Road	G.F.	VOH 1H4	
Shannon Atchison		Birch Rd	G.F.	VOH 1H4	
Shannon Atchison		2nd St	G.F.	VOH 1H0	
CLINT ATCHISON C. Atchison		2ND ST.	G.F.	VOH 1H0	
J. Kazakoff		CAMERON	G.F.	VOH 1H4	
JANET KAZAKOFF		KENMORE	GF	VOH 1H4	

*Please sign my*

*Thank you*



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We herein signify our support for this proposal:

Name (please print)	House Number	Street	City	Postal Code	Signature
PAT ROCKALL		72ND	GRAND FORKS	V0H 1H0	
Matthew Kleintiel		75 <sup>th</sup>	GRAND Forks	V0H 1H0	
Emily Hayashi		75 <sup>th</sup>	Grand Forks	V0H 1H0	
Cameron Collins		16 <sup>th</sup>	Grand Forks	V0H 1H0	
EDWINA VAN CAMP		WILSON	CHRISTMASS LAKE	V0H 1H0	
Olga Carlson		Boundary Dr	G.F.	V0H 1H0	
BOB CALLOWAY		WINE ST	G.F.	V0H 1H0	
Nellie Semmoff		6TH ST	G.F.	V0H 1H0	
Lara Callaghan		1954	G.F.	V0H 1H0	
Simran		19th St	G.F.	V0H 1H0	



*Erin Hamilton*

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Name (please print)	House Number	Street	City	Postal Code	Signature
ERIN HAMILTON		3RD ST.	G.F.	V0H 1H0	
Pauline Kanigan		78 <sup>th</sup> Ave	GF	V0H 1H0	
Sacha Petulli		Spencer Rd.	GF	V0H 1H5	
Rat Zorn		BURNBY RD	GFs	V0H 1H1	
Lydia Greene		12 <sup>th</sup> St	GF	V0H 1H0	
Kyle Houson		19TH ST	GF	V0H 1H0	
Carol Johnson		Riverside	G.F.		
Helen Prescha		St	G.F.	V0H 1H0	
MARY Kierans		Spencer	GF	V0H 1H5	
Juniper Aughton		12-54	GF	V0H 1H0	



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Name (please print)	House Number	Street	City	Postal Code	Signature
Laura Gray		Massie	C. Lake	V0H 1E2	
GEORGE FIELD		MASSIE	C. LAKE	V0H 1E2	
Landra Parker		Moore Road	GF	V0H 1H4	
Nancy Eliss		Granby Rd	GF	V0H 1H6	
Britton Bewick		11th	GF	V0H 1H0	
Jasmine Starchuk		Hillview Rd	GF	V0H 1H5	
Breanne Klassen		McCallum View	GF	V0H 1H2	
Joshua Nickel		McCallum View	GF	V0H 1H2	
Gloria Koch		Kenmore Rd	GF	V0H 1H4	
GENE KOCH		Kenmore Rd	G.F.	V0H 1H4	

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We herein signify our support for this proposal:

Name (please print)	House Number	Street	City	Postal Code	Signature
Lizanne Esquivel		19th	G.F.	V0H 1H0	
Katy Livingston		10th	G.F.	V0H 1H0	
Michelle Regnier		12th	G.F.	V0H 1H0	
Wayne Petruik		12th	G.F.	V0H 1H0	
Jessica Hardwike		York Rd	GF	V0H 1H2	
Brandon Wheaton		York Rd	GF	V0H 1H2	
John Horanski		SPENCER RD	G-F	V0H 1H5	
E. NEWTON		8th	G.F.	V0H 1H0	
Rob Kinnakin		19th	G.F.	V0H 1H2	
D HALL		4TH AVE	CASTLEGAR	V1N 1X3	



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We herein signify our support for this proposal:

Name (please print)	House Number	Street	City	Postal Code	Signature
Rebecca Bass-Murba		18 <sup>th</sup> St.	Grand Forks	V0H1H0	
BEN MURBACH		18 <sup>th</sup> St	Grand Forks	V0H1H0	
ANGIE MORRIS		CHRISTIAN VALLEY WEST BRIDGE		V0H2B0	
Rick Archang		CARLSON	GF	V0H1H0	
Corriline Lewis		AIRPORT Rd.	SALMO	V0G1Z0	
Bill Terry		ARBORETUM	SALMO	V0G1Z0	
Avery Nordman		Pineview Cres	GF	V0H1H2	
Amy Salter		Riverside Dr	GF	V0H1H0	
Tara Blakewicz		Central Ave	GF		
Tracy Noseworthy		Riverside Dr	GF	V0H1H0	

Tim  
10/15/18 yellow

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Name (please print)	House Number	Street	City	Postal Code	Signature
Joanne Waite		Granby Rd	Grand Forks	V0H 1H1	
Sharon Brisson		Gx Rd	Grand Forks	V0H 1H2	
Jesse Lawrence		12 <sup>th</sup> St	G. F	V0H 1H0	
Dave Soroka		3 <sup>rd</sup> St	G F	V0H 1H0	
Nora Currista		3 <sup>rd</sup> St	G F	V0H 1H0	
Art Spencer		Kettle River	G F	V0H 1H0	
HEATHER Machead		NORTH Fork	G F	V0H 1H2	
Tom Portin		Carson	G F	V0H 1H4	
Mark		—	CRISTINA LAKE	V0H 1K1	
Sue Bickel		Carson Rd	G. Forks	V0H 1H4	
Jody Palek		Carson Rd	G.F.	V0H 1H4	



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Name (please print)	House Number	Street	City	Postal Code	Signature
Val Rilkoff		SPENCER ROAD	GRAND FORK	V0H 1H5	
Tracey Jory		OLDN FORK	GF	V0H 1H2	
Gon W...		20th st	GF	voh 1H0	
Leann Gesser		HARDY ROAD	GF	V0H 1H2	
DEBBIE ZATTRICK		CENTRAL AVE	GF.	V0H 1H0	
Sturgha Battrick		"	"	"	
Heather Stewart		Koffinoff Rd	G. F.	V0H 1H2	
MEG Stewart		" "	" "	" "	
Hailey Bekker		North Frk. RD	Grand Forks	V0H 1H1	



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We herein signify our support for this proposal:

Name (please print)	House Number	Street	City	Postal Code	Signature
Lori Wexler		Vine Rd	Grand Forks	V0H 1H4	
Celina Nikkel		72 Ave.	Grand Forks	V0H 1H0	
J. Impellereri		72 Ave	GRAND FORKS	V0H 1H0	
C. Scholz		6AveNA	GRAND FORKS	V0H 1H0	
MARILYN CARSON		64th Ave	GF	V0H 1H4	
KEE Day		6th St	GF	V0H 1H0	
Deirdre McKeown		75 Ave	GF	V0H 1H0	
Joan M. Holmes		Valley Hgts Drive	G.F	V0H 1H0	
GLORIA Fomeloff		Waltham Rd	G.F	V0H 1H9	



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Name (please print)	House Number	Street	City	Postal Code	
Pam English		Wellord	GF		
Don Todd		Almond Gardens	GF	V0H1H4	
NOEL GIFFIN		GRANBY ROAD	GF	V0H1H1	
GARY BABIN		10 <sup>TH</sup>	GF	V0H1H4	
Jay Dekturok		North Fork	GF	V0H1H2	
Henry P. Klase		OUTLOOK	GF	V0H1H4	
Wm Palm			GF	V0H1	
BEN LAWRENCE		COVERIT	GF	V0H1H0	



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Name (please print)	House Number	Street	City	Postal Code	Signature
Otto Hoekstra		79 Ave	G.F.	VOH 1H0	
PHILIPPE DUBOIS		CARSON	G.F.	VOH 1H4	
Yvonne Deneault		Deneault Rd	Gf	VOH 1K1	
Peter Kolon		Snowball creek rd.	G.F.		
ANDREA YALLITS		7101 25th St.	G.F.	VOH 1H0	
Nyla Burroughs		N. Massie Rd.	C.L.	VOH 1E2	
LARRY CLARK		19TH	G.F.	VOH 1H0	



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Name (please print)	House Number	Street	City	Postal Code	Signature
JAY		Hardy mountain Rd	GF	?	
Erin Vartiainen		Christina frontage Rd.	Christina Lake	V0H 1E0	
Patty Rodding		Alma Road	GF	V0H 1H4	
Spencer Tracy		66th Ave	GF	V0H 1H0	
Jessica Mace		66th Ave	GF	V0H 1H0	
Joanne Koch-Kelany		Kennedy Rd.	GF	V0H 1H4	

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We herein signify our support for this proposal:

Name (please print)	House Number	Street	City	Postal Code	Signature
CEL SANDER		Kimberley	Greenwood	V0H 1S0	
HEATHER CANNER		RIVERSIDE	GF	V0H 1H0	

*Help the Food Store*

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Name (please print)	House Number	Street	City	Postal Code	Signature
Laurie Nichols		Cowart rd	Grand Forks	V0A 1H5	



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Our urban forests and natural areas are the most valuable assets present within and owned by the City. They make Grand Forks a very beautiful, unique City and hence a very desirable place to live. The amenity values and ecosystem services provided by these trees and areas should be managed and protected via a proactive management plan that has the strength of a City Bylaw.

There are many templates available from the (ISA) International Society of Arboriculture which provide a useful guide for communities embarking on developing such a plan and bylaw. Several communities in BC already have such plans and bylaws and would likely be willing to share them with you to assist your staff in developing its own plan and supporting bylaws.

We herein signify our support for this proposal:

Name (please print)	House Number	Street	City	Postal Code	Signature
Tara Jones		Gipin Rd	Grand Forks	V0H 1H9	

**Help us save the Grand Forks VIENNA WOODS  
from Commercial Development**

**PETITION ENCOURAGING THE CITY OF GRAND FORKS  
TO DEVELOP A COMPREHENSIVE MANAGEMENT PLAN  
TO ENSURE ALL ITS TREES AND UNIQUE NATURAL AREAS  
ARE PROPERLY PROTECTED AND WELL MANAGED.**

April 20<sup>th</sup>, 2018

To: Mayor Konrad, and Grand Forks City Council and Staff:

This Petition is to encourage the City to develop and adopt a comprehensive plan and supporting bylaw to guide the future management of the trees and the several unique natural areas owned by the City.

Our urban forests and natural areas are the most valuable assets present within and owned by the City. They make Grand Forks a very beautiful, unique City and hence a very desirable place to live. The amenity values and ecosystem services provided by these trees and areas should be managed and protected via a proactive management plan that has the strength of a City Bylaw.

There are many templates available from the (ISA) International Society of Arboriculture which provide a useful guide for communities embarking on developing such a plan and bylaw. Several communities in BC already have such plans and bylaws and would likely be willing to share them with you to assist your staff in developing its own plan and supporting bylaws.

We herein signify our support for this proposal:

Name (please print)	House Number	Street	City	Postal Code	Signature
Chelsea Curry		Massie Rd	Christina Lake	V0H1C2	

# Request for Decision



To: Regular Meeting  
From: **Procedure Bylaw / Corporate Services**  
Date: June 25, 2018  
Subject: Reports, Questions and Inquiries from the Members of Council  
Recommendation: **THAT all written reports submitted by members of Council be received.**

---

## Background

Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

---

## Benefits or Impacts

### General

The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.

### Strategic Impact



#### Community Engagement

- Members of Council may ask questions, seek clarification and report on issues.

### Policy/Legislation

Procedure Bylaw No. 1946, 2013

---

## Recommendation

**THAT all written reports submitted by members of Council be received.**

## Options

1. THAT Council accepts the report.
2. THAT Council does not accept the report.
3. THAT Council refers the matter back to staff for further information.



## Councillor's Report

June 25, 2018

Julia Butler

It's been a very busy couple of weeks since our last meeting. Council has met informally on numerous occasions with residents and staff to discuss the ongoing recovery efforts and regular business of the city. Communications have definitely improved as we continue to tackle so many daunting issues. Our CAO has been great at sitting down and talking candidly with council about the progress being made at the EOC. The big questions that I keep hearing from residents are regarding temporary housing options, preparations for next spring's freshet and long-term city planning issues for Ruckle and the downtown core.

I attended a neighbourhood-organized meeting in North Ruckle, as well as the EOC-organized meetings in North and South Ruckle and the high school. Land toxicity was a big concern for the residents in North Ruckle and at the EOC community meeting, the representative from the Ministry of Environment tried to address the concern by promising a study that would be completed by the end of July. I was happy to hear that the concerns of the people had already been looked into by the ministry and would be explored further but the timelines I felt were too long and didn't give people the assurance they needed, while cleaning up their properties. Soil testing was requested immediately but the ministry felt it wasn't urgent. Although discussion became heated and staff was definitely under fire from residents emotionally torn by situations they face, I felt there was a lot of good information shared at all three of the meetings I attended. There was also a definite sense of neighbourhood comradery and caring that will help carry people through. The prayer flags made by the school children that are now hanging in the affected areas are really touching. Thanks to the teachers who put this project together.

I was asked this week: "What would we have done if Samaritan's Purse hadn't shown up?" Why is there no provincial or federal response to help home owners with the clean up process? Great questions I thought! Although I wasn't able to meet with the premier on his short visit to town, I do feel that the \$2800, offered monthly, to affected families will be a huge help. After the meeting at the high school, I spoke with the representative from BC Housing to find out why we haven't received any temporary housing units yet. I was impressed with his knowledge of responses in other disaster areas in Canada and around the world. He openly shared with me the many variables and pitfalls in supplying housing. Because of these variables, he felt that the premier's gesture of cash was the most effective way of allowing people to make their own choices around housing. Even though we have such a shortage of rentals and hotel space, he suggested that people renting RVs for the short term was the best way to go. Long term, I have confidence that the housing committee on the recovery team being formed by the EOC will have better solutions in place.

On the 18<sup>th</sup>, staff held an open house at city hall, to give the public an opportunity to come down and ask questions about the changes to our zoning bylaw. I attended with councillor Tripp and it was a great opportunity for us to get a deeper understanding of not only the people's concerns but also the rationale used by staff, in the changes proposed. Changes included zoning for cannabis production and distribution, as well as minor changes to allow mobile homes in flood affected areas. The public hearing held that night was a statutory requirement to allow official input from the community on the same

topics. Residents attending the public hearing only made statements on the zoning for cannabis. From what I heard at the open house and the public hearing I would like to put forward a notice of motion:

***That council direct staff to create a smoking bylaw to address the open public consumption of cannabis prior to legalization.***

Because of the flooding, the Rec Commission had not met in a couple months until June 14<sup>th</sup>. We welcomed Susan Routley as a new member at large. Susan is a long-time resident, with a background in education and a passion for the pool and arena. Kristy Luke attended as a delegation to give council an update on the learning garden and to request flood relief for the Kung Fu group who have been displaced from the Senior's Centre due to the flood. The Commission recognised that we may have other groups needing to use the viewing room and discussed how to fairly price the room for different groups while still providing flood relief. We decided to send the request to staff to see about running the program in house, to also help them with insurance requirements. The contract for the facility assessment study was awarded and extended to include the curling rink as well. The quote came in well under budget and will be 50% grant funded. The pool will soon be on the summer schedule and a special swim rate will be implemented for families on Tuesday evenings. Warm water weekends have also been a success and will be continued starting again in September. Unfortunately, the flood has resulted in another event being cancelled for the year. The triathlon at Christina Lake will not take place, due to lack of registration. The Woman's Fast Pitch tournament did go ahead though and was another huge success! Five teams competed at the Rock Creek Fair grounds from the 15<sup>th</sup> -17<sup>th</sup> and the Grand Forks Rattlers took home the trophy after a highly competitive and fun filled weekend. Slow pitch finals are also getting under way in Grand Forks with an eleven team, single elimination knock out.

I look forward to seeing everyone down at Gyro Park on July 1<sup>st</sup>, for this year's Canada Day celebrations and a day to celebrate our community spirit and resiliency!

Respectfully submitted,

Julia Butler

## Councillor's Report for June 25th 2018

### Neighborhood and Community Meetings

On June 5<sup>th</sup>, 8<sup>th</sup> and 9<sup>th</sup>, I participated in neighborhood meetings which were held in North and South Ruckle areas, and Johnston's Flats. These meetings were held for residents to be updated on the flood, and to ask questions. Several Emergency Operations Center (EOC) managers were on hand to provide information and respond to questions from residents that were specific to their neighborhoods. Chris Marsh, EOC Director, described the role of the EOC in the initial flood event stages. In total, over 100 people were involved in the EOC operations center, which transitioned to a recovery center once the state of emergency and evacuation orders were lifted, Marsh said. Other officials from the Disaster Financial Assistance (DFA), Provincial Health Authority, Red Cross, several City managers, some members of council, the Mayor, RDKB staff and Area D Director Roly Russell were also on hand to answer questions, and more importantly, listen to residents' comments/questions. Residents were, understandably, very upset, and some exchanges were pointed, and at times heated. Some of the expressed concerns were for added neighborhood security overnight, the level of soil contamination due to the sewage, and issues around sampling of soil and air. People wondered if they should be rebuilding, and if the dykes would be built up for next year, and what are the long-term plans for people living on flood plains.

Another community meeting for the public was held on June 13<sup>th</sup> at the GFSS high school, where the same officials and the newly recruited Recovery Manager, Steve Newton, provided further information about the flood event itself, and outlined recovery efforts moving forward. Newton will be heading up a team of several leads in charge of economic, human factors, environment, housing, critical infrastructure, and logistics areas. It was also announced at the meeting that the Province will be giving \$2,800 for three months to every displaced household affected by the flood, to be administered by the Red Cross.

As time elapses, a clearer picture of the flood is beginning to emerge: Who was most affected (in North Ruckle, it was singles); how many homes were impacted (101 out of 124 homes in South Ruckle); what housing options will best meet the needs of the community post-flood; what will the hydrology report that is currently being done reveal about the river; what areas of the dykes will need immediate attention; what financing options will the City be able to access; how will the downtown core business area be affected? Talks with BC Housing have begun, but no definite path forward has yet been delineated. And housing, along with issues involving floodplain mapping and diking, homes needing demolition, uninhabitable properties – will urgently need council's collective wisdom and attention over the next months. A rezoning change that will ease the restrictions for placement of modulars on North and South Ruckle properties is now being passed, and this is a start.

In the coming weeks, Council will be receiving workshops and gathering information that will help us be better informed to make sound decisions for our community. But the fact that Grand Forks city officials (council and Mayor) had virtually no involvement in the critical, day-to-day operations of the EOC (based on the Policy Group Manual as identified in the Regional Emergency Response Plan), left us uninformed, and feeling very frustrated and helpless in the early days of this catastrophe. We were not able to provide timely, or adequate information to the public, and this resulted in quite a toxic situation, which I believe was unnecessary. The Province's mandate for the EOC is that for the sake of accuracy, information must come from one source, and I get that. But from my perspective, the take-away for future disaster events must include at least weekly scrums that includes all the local elected officials.



### Samaritan's Purse

I wonder where we would be without the fantastic, self-sacrificing efforts of Samaritan's Purse and their volunteers who, over the past weeks have been helping flood victims clean out and sanitize their flood-damaged homes? I have had the immense privilege of volunteering with them in the areas of food preparation (BBQ lunch for the Community Clean-Up Day at the City Hall park on Saturday, June 2<sup>nd</sup>, and meal preps at the RVCC church), and community outreach. Early each morning, these dedicated out-of-town volunteers rise from rudimentary cots to share a simple, communal breakfast together, pray, and then express God's love to our community by venturing into flood-damaged homes to tackle the mammoth job of cleaning up and clearing out the flood debris. They provide hope and relief to every family they come into contact with, and some of the stories I've heard about their compassionate acts of kindness have literally brought tears to my eyes. My sincerest appreciation goes out to this organization who have shared the love of Christ in such a tangible, practical way, and a shout-out and hats off to all our local volunteers who have come alongside to help their neighbors out. Samaritan's Purse volunteers will be leaving our area as of June 31<sup>st</sup>. If you get the chance, do offer them thanks for their incredible service to our community.

### Zoning Bylaw Amendment Open House

I attended the Zoning Bylaw Amendment Open House on June 18<sup>th</sup>. Staff members were on hand to respond to visitors' questions about the proposed regulations for the location of cannabis retail, production and processing facilities, and changes being considered to allow modular dwellings in North and South Ruckle, and some other minor changes to Zoning Bylaw 2039. A Public Hearing for the same followed in the evening, where Council listened to what members of the community had to say about these proposed zoning changes. Concerns were expressed about the distance of production and sales facilities to youth-related centers; distances to residential neighborhoods, decreased property values, and where cannabis can be publicly consumed.

### Salmon BBQ Sunday, June 17th

On Father's Day, Sunday, June 17<sup>th</sup> I attended the community Salmon BBQ, hosted by the Legion. The fresh-caught salmon was donated by a northern community on behalf of those who were flooded out, and funds for relief efforts were collected by donation. I want to thank the Legion members and all the volunteers who stepped up to take on the project, and for doing such a fabulous job of it. While there, I noticed not only the Samaritan's Purse crew enjoying the delicious salmon dinner, but also many displaced families as well. The entertainment was great, and the wonderful community spirit that was present went a very long way to bring hope to our community. Thanks so much!

Respectfully submitted,

Beverley Tripp

# Request for Decision



To: Regular Meeting  
From: **Procedure Bylaw / Corporate Services**  
Date: June 25, 2018  
Subject: Report – from the Council's Representative to the Regional District of Kootenay Boundary  
Recommendation: **THAT Mayor Konrad's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting, be received.**

---

## Background

Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

---

## Benefits or Impacts

### General

The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

### Strategic Impact



#### Community Engagement

- Information sharing with members of Council and the Public regarding regional issues.

### Policy/Legislation

Procedure Bylaw No. 1946, 2013

---

## Recommendation

**THAT Mayor Konrad's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting, be received.**

## Options

1. THAT Council accepts the report.
2. THAT Council does not accept the report.
3. THAT Council refers the matter back to staff for further information.

# Request for Decision



To: Regular Meeting  
From: **Chief Administrative Officer**  
Date: June 25, 2018  
Subject: Council Liaison to the Regional Recovery Policy Group  
Recommendation: **THAT Council determines to appoint \_\_\_\_\_ and \_\_\_\_\_ as representatives for the City of Grand Forks as participants of the Regional Recovery Policy Group to provide an information conduit to their Council members throughout the 2018 flood disaster recovery process.**

---

## Background

As the Regional District Emergency Operations is making the transition into the Recovery stage of the recent flood disaster, it was identified that there is a need for representation from both City of Grand Forks Council and the Regional District of Kootenay Boundary Director. This policy group would be invited to become participants in determined meetings involving Chief Administrative Officers from both local governments, a Management Committee (participants yet to be determined), the Recovery Manager as well as other integral groups and provincial participants that may be necessary at that time.

As Council has representation in place at the Regional table, it may be their choice to appoint those same members to this group; albeit, it would be a Council decision for its representation for the Policy Group table.

---

## Benefits or Impacts

### General

Participation in this Policy Group as part of the recovery team sees Council receiving open communication on information and initiatives.

### Strategic Impact



Community Engagement



Community Livability



Economic Growth



Fiscal Responsibility – by participating in this Policy Group addresses all four strategic pillars

### Policy/Legislation

Council, by resolution, is the determining body for appointing their members to represent the City in matters. The Mayor has the authority to provide liaisons.

---



## **Recommendation**

**THAT Council determines to appoint \_\_\_\_\_ and \_\_\_\_\_ as representatives for the City of Grand Forks as participants of the Regional Recovery Policy Group to provide an information conduit to their Council members throughout the 2018 flood disaster recovery process.**

## **Options**

1. RESOLVED THAT Council accepts the report.
2. RESOLVED THAT Council does not accept the report.
3. RESOLVED THAT Council refers the matter back to staff for further information.

# Memo



To: Regular Meeting  
From: **Deputy Manager, Flood Recovery Branch**  
Date: 2018-06-25  
Subject: Presentation on Flood Recovery Planning

---

## **Background**

The Deputy Recovery Manager will present an update on status and planning for flood recovery in Grand Forks and Boundary.

---

## **Benefits or Impacts**

### **General**

Provides information to Council and community on critical flood recovery issues.



May 31, 2018

Mayor Frank Konrad  
City of Grand Forks  
Box 220  
Grand Forks, BC V0H 1H0

Dear Mayor Konrad:

**Re: 2018 Resolutions**

UBCM is in receipt of the attached resolution(s) endorsed by your Council. Your resolution(s) received endorsement at the AKBLG Spring 2018 AGM.

The resolution(s) will be presented to the UBCM membership for their consideration at the 2018 UBCM Convention in September.

Please feel free to contact Jamee Justason, Information & Resolutions Coordinator, if you have any questions about this process.

Tel: 604.270.8226 ext. 100 Email: [jjustason@ubcm.ca](mailto:jjustason@ubcm.ca)

Sincerely,

A handwritten signature in black ink that reads "Wendy Booth". The signature is written in a cursive, flowing style.

Director Wendy Booth  
President

*Enclosure*

**FILE CODE**

RF1  
WE3- U2 - 2018 Resolutions  
endorsed at AKBLG  
by Council



## **Request for Increased Court Access**

## **Grand Forks**

Whereas the provincial government is committed to improving access to justice and the courts, and appoints and pays judges for the courts;

And whereas rural communities typically make do with a part-time circuit judge once a month, while hundreds of millions of dollars has been allocated to improving court access in urban centers:

Therefore be it resolved the provincial government mandate increased access to the courts in rural BC by providing a bi-monthly circuit court judge so that routine court matters may be dealt with in a more expedient manner.

**Convention Decision:**

## **Amend Criminal Justice Branch Charge Assessment Guidelines**

## **Grand Forks**

Whereas the criminal justice system is a foundation of Canadian society that plays an important part in maintaining a just, peaceful and safe society;

And whereas in BC, police do not have authority to lay charges as in other provinces, and unlike other provinces, the BC Crown Counsel requires a “substantial likelihood of conviction” criteria for laying charges:

Therefore be it resolved the provincial government drop the burden of proof criteria for Crown Counsel in the laying of criminal charges from a “substantial likelihood of conviction,” to a “reasonable likelihood of conviction.”

### **Convention Decision:**

## **Request for Additional Crown Counsel Lawyers**

**Grand Forks**

Whereas property crime rates have increased throughout the province, and the more borderline criminal cases are not going to trial because Crown Counsel resources are stretched too thin;

And whereas it is the Crown Counsel who lays charges and prosecutes in criminal matters:

Therefore be it resolved the provincial government increase the number of Crown Counsel lawyers to adequate levels to keep better pace with the growing criminal caseload.

**Convention Decision:**



RECEIVED

JUN 13 2018

THE CORPORATION OF  
THE CITY OF GRAND FORKS

**From:** info@civicinfo.bc.ca  
**Sent:** June 12, 2018 2:57 PM  
**To:** CivicInfo BC  
**Subject:** 2018 UBCM Convention – Meeting Requests with the Minister of Municipal Affairs and Housing  
**Attachments:** 2018-06-11 UBCM Letter from Minister Robinson to Mayors and RD Chairs.pdf

\*\*\*\*\*

This message is being sent by CivicInfo BC to all Union of BC Municipalities (UBCM) Mayors and Regional District Chairs on behalf of the Minister of Municipal Affairs and Housing.

\*\*\*\*\*

**Subject:** 2018 UBCM Convention – Meeting Requests with the Minister of Municipal Affairs and Housing  
**Intended Recipient(s):** Mayors/Regional District Chairs/Islands Trust Chair/CAOs and cc: Administrative Assistants &  
**Attachments:** One (1) plus message below

If you have received this message in error, we ask that you forward it to the appropriate person in your office.

\*\*\*\*\*

MESSAGE:

Please see the attached letter from the Minister of Municipal Affairs and Housing with regards to the 2018 UBCM Convention. The letter outlines the process for requesting a meeting with Minister Selina Robinson, as well as with provincial government, agency, commission and corporation staff.

This year's online meeting request form will be available at: Minister of Municipal Affairs and Housing Meetings.

If you have any questions, please contact the Ministry of Municipal Affairs and Housing UBCM Meeting Coordinator, Nicole Gibbings by email at: [MAH.UBCM.MeetingRequests@gov.bc.ca](mailto:MAH.UBCM.MeetingRequests@gov.bc.ca) or by phone at 778-698-3203.

\*\*\*\*\*

The information transmitted herein is confidential and may contain privileged information. It is intended solely for the person or entity to which it is addressed. Any review, retransmission, dissemination, taking of any action in reliance upon, or other use of this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please notify the sender and delete or destroy all digital and printed copies.

CivicInfo BC makes no representations or warranties whatsoever, either expressed or implied, with respect to the accuracy, reliability or suitability for any purpose, of the information contained or referenced in this message.

\*\*\*\*\*

FILE CODE

mtg - Requests w/  
U3 - Minister of Municipal  
Affairs & Housing  
Agenda Page 132 of 145



## BRITISH COLUMBIA

June 11, 2018

Dear Mayors and Regional District Chairs:

I am pleased to provide you with the following information regarding the process for requesting a meeting with me, or with provincial government, agency, commission and corporation staff, during the upcoming annual UBCM Convention taking place in Whistler, September 10 to 14, 2018.

You will also receive a letter from the Honourable John Horgan, Premier, containing information about the online process for requesting a meeting with Premier Horgan and other Cabinet Ministers.

If you would like to meet with me at the Convention, please complete the online request form at: [MAH Minister's Meeting](#) and submit it to the Ministry of Municipal Affairs and Housing before **July 13, 2018**. Meeting arrangements will be confirmed by mid-August. I will do my best to accommodate as many meeting requests as possible.

To get the most out of your delegation's meeting with me, it would be helpful if you would fill out the online form with detailed topic information. By providing this information in advance of the meeting, I will have a better understanding of your delegation's interests and it will allow for discussions that are more productive.

Ministry staff will email the Provincial Appointment Book (PAB). This PAB lists all government, agency, commission and corporation staff expected to be available to meet with delegates at the Convention, as well as details on how to request a meeting with staff online.

As I approach my second Convention as Minister responsible for local government, I look forward to hearing more about your communities, to identifying opportunities to work together with you in partnership, and to growing our relationships in the spirit of collaboration.

Sincerely,

A handwritten signature in black ink, appearing to read 'SR', followed by a horizontal line.

Selina Robinson  
Minister

pc: Honourable John Horgan, Premier  
Wendy Booth, President, Union of British Columbia Municipalities



**From:** info@civicinfo.bc.ca  
**Sent:** June 12, 2018 3:09 PM  
**To:** CivicInfo BC  
**Subject:** 2018 UBCM Convention – Meeting Requests with Premier Horgan and Provincial Cabinet Ministers  
**Attachments:** 2018-06-11 UBCM Letter from Premier John Horgan to Mayors & Regional Dis....pdf

\*\*\*\*\*

This message is being sent by CivicInfo BC to all Union of BC Municipalities (UBCM) members and Regional Districts on behalf of the Honourable John Horgan, Premier.

\*\*\*\*\*

**Subject:** 2018 UBCM Convention – Meeting Requests with Premier Horgan and Provincial Cabinet Ministers

**Intended Recipient(s):** Mayors/Regional District Chairs/Islands Trust Chair/CAOs and cc: Administrative Assistants and Gene

**Attachments:** One (1) plus message below

If you have received this message in error, we ask that you forward it to the appropriate person in your office.

\*\*\*\*\*

MESSAGE:

Please see the attached letter from Premier Horgan with regards to this year's UBCM Convention. The letter outlines the process for requesting a meeting with the Premier and Cabinet Ministers.

This year's online form will be available at: <https://UBCMreg.gov.bc.ca>. The invitation code is **MeetingRequest2018**, and is case sensitive.

Please note as in previous years, meetings with the Minister of Municipal Affairs and Housing are scheduled directly with that Ministry. You will be receiving a letter as to their meeting request process.

If you have any questions, please contact the Premier's UBCM Meeting Request Coordinator by email at: [UBCM.Meetings@gov.bc.ca](mailto:UBCM.Meetings@gov.bc.ca), or by telephone at: 250 213-3856.

\*\*\*\*\*

The information transmitted herein is confidential and may contain privileged information. It is intended solely for the person or entity to which it is addressed. Any review, retransmission, dissemination, taking of any action in reliance upon, or other use of this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please notify the sender and delete or destroy all digital and printed copies.

CivicInfo BC makes no representations or warranties whatsoever, either expressed or implied, with respect to the accuracy, reliability or suitability for any purpose, of the information contained or referenced in this message.

\*\*\*\*\*

**FILE CODE**

mtg. Requests w/  
UBCM - Premier Horgan &  
Prov. Cabinet Ministers





June 11, 2018

Dear Mayors and Regional District Chairs:

My caucus colleagues and I are looking forward to seeing you all again at this year's Union of British Columbia Municipalities (UBCM) Convention in Whistler from September 10-14.

*Communication, Collaboration, Cooperation*, the theme for the 2018 Convention, is indeed an appropriate focus as we engage in dialogue around local, provincial, federal, and First Nations governments working together to build strong and vibrant communities throughout our province. We all have a part to play in finding solutions and developing ideas that will ensure our communities thrive, and UBCM provides us with a wonderful opportunity to listen to one another, share ideas, and work together to build a better BC.

If you would like to request a meeting with a Cabinet Minister or with me during this year's convention, please register online at <https://UBCMreg.gov.bc.ca> (live, as of today). Please note that this year's invitation code is **MeetingRequest2018** and it is case sensitive. If you have any questions, please contact [UBCM.Meetings@gov.bc.ca](mailto:UBCM.Meetings@gov.bc.ca) or phone 250-213-3856.

I look forward to being part of your convention, meeting with many of you, and exploring ways that we can partner together to address common issues.

Sincerely,

John Horgan  
Premier



## GRAND FORKS AND DISTRICT FALL FAIR SOCIETY

Box 704, Grand Forks, British Columbia V0H 1H0

RECEIVED

JUN 14 2018

THE CORPORATION OF  
THE CITY OF GRAND FORKS

City of Grand Forks

June 14 2018

To Whom It May Concern

Dear City of Grand Forks:

Re: Grand Forks & District Fall Fair Society Funding Assistance

The Grand Forks Fall Fair has been a highlight of our area since 1910. 108 years later we continue this great tradition. During this difficult time we look forward to hosting an event that will bring joy and celebrate our community. The Fair gives people a place to go and forget their stresses for a while. It gives us a place to share our accomplishments and meet with friends, family and neighbours.

Last year Fair was a smashing successes and we see the Fair growing in the years to come. The Fall Fair depends on your generous in kind support as well as any financial assistance you are able to provide. We understand these are difficult days for the City, but hope that you are able to provide \$1,600 to help cover the cost of an over the street banner and signage to help promote this community celebration.

Thank you for your consideration.

Sincerely

Danna O'Donnell

President

FILE CODE

WEB \* G2 GF & District Fall  
G1 - Fair Society - Grant  
in Aid request

# Request for Decision



2-To: Regular Meeting  
From: **Development and Engineering Services**  
Date: June 25, 2018  
Subject: Third Reading of Zoning Bylaw Amendment No. 2039-A1  
Recommendation: **THAT Council give third reading to Zoning Bylaw Amendment No. 2039-A1.  
THAT Council directs staff to forward Zoning Bylaw Amendment No. 2039-A1 to the Ministry of Transportation and Infrastructure for approval.**

---

## Background

The purpose of this report is to summarize the content of the Zoning Bylaw Amendment and the associated planning and community engagement process.

### Purpose of the Zoning Bylaw Amendment

Zoning Bylaw Amendment No. 2039-A1 defines overlay zones and locational criteria to regulate cannabis retail sites and production/processing/distribution facilities. Also included in the Amendment Bylaw are five minor “housekeeping” changes. In summary:

**Cannabis retail sites** would be permitted to locate in the Core Commercial and Neighbourhood Commercial zones and in industrial zones. However, they must be located at least: a) 100 m from the nearest parcel boundary of a lot in a Community Use Zone; b) 30 m from the nearest parcel boundary of a lot having a youth-centred facility; and, 100 m from the nearest edge of building of another cannabis retail site. In addition, the front face of a building and any signage may be no less than 50 m from a controlled highway.

**Cannabis production, processing and distribution** would only be allowed in specific areas within industrial zones where they are not within 100 m of a residential zone, Community Use Zone or a youth-centred facility.

### Minor amendments including:

- Clarifying the wording within the Rural Residential (R4) zones with respect to minimum parcel size for subdivision, increasing the minimum size of parcel where both water and sewer exists to 2500 m<sup>2</sup>, clarifying permitted dwelling types, and adding that manufactured homes as secondary dwellings are subject to the regulations of the Agricultural Land Commission.
- Adding a clause which permits mobile homes to be placed on lands zoned R-1 (Single and Two-family) and R-2 (Small Lot Residential) south of the Kettle River in the North Ruckle and South Ruckle neighbourhoods only.
- Increasing the maximum height requirement for accessory dwelling units (i.e., garden suites/carriage houses) from 4.8 m to 7.6 m. This will allow a livable accessory dwelling unit (i.e., a carriage house) to be built above a garage or



- workshop and at the same time ensure that large monolithic structures are avoided. This height increase would not apply to other accessory buildings such as storage sheds and would only apply to the R-1 and R-2 residential zones where accessory dwelling units are permitted.
- Increasing the floor area maximum for all accessory buildings on a lot in the R-1 (Single and Two-family) and R-2 (Small Lot Residential) zones to “*not more than the lot coverage of the principal use*”. Currently the lot coverage of all accessory buildings (including accessory dwelling units) cannot exceed 50% of the lot coverage of the home. This increase would provide property owners with more flexibility for siting and building garden suites, or workshops, particularly when the principle residence is small.

### Planning Process

Since early 2018, the City has undertaken an extensive planning and public engagement program respecting the regulation of cannabis facilities. Table 1 below summarizes the entire zoning amendment process.

Table 1: Planning and Public Engagement Process	
Date	Activity
February 26, 2018	Cannabis Legalization Critical Path introduced identifying bylaws needed to regulate legalized cannabis.
End of February	Community survey on retail cannabis business.
April 9	Proposed bylaw amendments considered and discussed by Committee of the Whole.
April 23	Zoning bylaw amendment given 1 <sup>st</sup> and 2 <sup>nd</sup> reading.
June 6 and 13	Open House and Public Hearing advertised in the Gazette and on the City's website.
June 11	Council received an update on the public engagement process (Open House and Public Hearing) to be held in conjunction with the bylaw.
June 18	All-day Open House hosted at City Hall.
June 18 (6pm)	Public Hearing.
June 18 – 25	Comments from the public received, documented and transmitted to Council.
<b>June 25</b>	<b>Zoning Bylaw Amendment to be considered for 3<sup>rd</sup> reading.</b>
Mid-July	Ministry of Transportation and Infrastructure approves Bylaw.
July 23, 2018	Zoning Bylaw Amendment given final reading.

## Benefits or Impacts

### Strategic Impact



#### Community Engagement

- Conducting community surveys, open houses and promoting activities that engage the public encourages feedback and community participation.



#### Community Livability

- Establishing regulations and responding to community feedback regarding the location of cannabis businesses increases community livability.



#### Economic Growth

- Defining where cannabis related businesses are permitted gives guidance and certainty which encourages investment.

### Policy/Legislation

Zoning Bylaw No. 2039, the Local Government Act, federal/provincial legislation pertaining to cannabis.

## Attachments

Zoning Bylaw Amendment No. 2039-A1

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## Recommendation

**THAT Council give third reading to Zoning Bylaw Amendment No. 2039-A1.  
THAT Council directs staff to forward Zoning Bylaw Amendment No. 2039-A1 to the Ministry of Transportation and Infrastructure for approval.**

## Options

1. RESOLVED THAT Council accepts the report.
2. RESOLVED THAT Council does not accept the report.
3. RESOLVED THAT Council refers the matter back to staff for further information.

### Report Approval Details

Document Title:	09-4600-Bylaw 2039-A1 Cannabis Zoning.docx
Attachments:	- By2039-A1 Cannabis Production and Retail Overlay and Housekeeping Amendment.docx - Cannabis Underlying Zoning Map letter.pdf
Final Approval Date:	Jun 15, 2018

This report and all of its attachments were approved and signed as outlined below:

**No Signature - Task assigned to Dolores Sheets was completed by workflow administrator Daniel Drexler**

**Dolores Sheets - Jun 15, 2018 - 4:24 PM**

**No Signature - Task assigned to Diane Heinrich was completed by assistant Daniel Drexler**

**Diane Heinrich - Jun 15, 2018 - 4:25 PM**



THE CORPORATION OF THE CITY OF GRAND FORKS

Bylaw No. 2039-A1

**A Bylaw to Amend the City of Grand Forks  
Zoning Bylaw No. 2039, 2018.**

=====

The Corporation of the City of Grand Forks **ENACTS** as follows:

1. This bylaw may be cited for all purposes as the “**Zoning Bylaw Amendment Bylaw No. 2039-A1, 2018**”.

2. Amend Bylaw No. 2039 as follows:

a. **INSERT** under Part II Interpretation Section 2 Definitions in correct alphabetical order:

“Cannabis Retail means any fixed retail space licenced to sell recreational cannabis by the provincial government.”

“Cannabis Production, Processing or Distribution space means any facility licenced federally for the purposes of cannabis cultivation, nursery, or processing, or licenced provincially for wholesale and distribution of cannabis products.”

“Youth-Centred Facility means any school, daycare, playground, community garden, recreation facility or other facility designed for use primarily by minors.”

b. **INSERT** under Part VI Zones after CU (Community Use) Zone in Section 57:

**57 Cannabis Production, Processing and Distribution Overlay (CPO)**

57.1 Every subsection in Section 57 refers to the Cannabis Production and Processing and Distribution Overlay (CPO).

57.2 The following uses and no others are permitted:

- (a) Cannabis Production, Processing, or Distribution;
- (b) Cannabis Retail; or
- (c) Any use or structure permitted in the underlying zone.

57.3 Permitted accessory uses and buildings include:

- (a) buildings or structures accessory to a permitted use.

57.4 Unless otherwise permitted in this bylaw, no building or structure may be within 100 m of the nearest parcel boundary of a lot in a residential zone or Community Use Zone, or a youth-centred facility

57.5 See Sections 12 to 33 and 50 to 55 of this bylaw.

**58 Cannabis Retail Overlay (CRO)**

58.1 Every subsection in Section 58 refers to the Cannabis Retail Overlay (CRO).

58.2 The following uses and no others are permitted:

- (a) Cannabis Retail;
- (b) Any use or structure permitted in the underlying zone.

58.3 Unless otherwise permitted in this bylaw, no building or structure may be within:

- (a) 100 m from the nearest parcel boundary of a lot in a Community Use Zone;
- (b) 30 m from the nearest parcel boundary of a lot having a youth-centred facility;  
and
- (c) 100 m from the nearest edge of building of another Cannabis Retail site.

58.4 The front face of a building and any signage may be no less than 50 m from a controlled highway.

58.5 Permitted accessory uses and buildings include:

- (a) buildings or structures accessory to a permitted use.

58.6 See Sections 12 to 33 and 50 to 55 of this bylaw.

c. **REPLACE** Sections 42.4 and 42.5 in their entirety with the following text:

42.4 The minimum size for subdivision purposes is:

- (a) 1 hectare where there is no community sewer or water system;
- (b) 5,000 square meters where there is either community water or sewer; or
- (c) 2,500 square meters where there is both community water and sewer.

42.5 The following types of dwelling units are permitted:

- (a) one single family detached dwelling,
- (b) one mobile home, or
- (c) one two-family dwelling; plus
- (d) within the Agricultural Land Reserve, one additional manufactured (mobile) home subject to regulations of the Agricultural Land Commission.

d. **REPLACE** Sections 43.4 and 43.5 in their entirety with the following text:

43.4 The minimum size for subdivision purposes is:

- (a) 1 hectare where there is no community sewer or water system;
- (b) 5,000 square meters where there is community water but not sewer; or
- (c) 2,500 square meters where there is both community water and sewer.

42.5 The following types of dwelling units are permitted:

- (a) one single family detached dwelling,
- (b) one mobile home, or
- (c) one two-family dwelling; plus
- (d) within the Agricultural Land Reserve, one additional manufactured (mobile) home subject to regulations of the Agricultural Land Commission.

- e. **ALTER** Section 21 "Mobile Home Parks" by changing the section title to "Mobile Homes and Mobile Home Parks" and insert the following text:

21.2 Mobile homes may be placed on R-1 Single and Two-family and R-2 Small Lot Residential zones on lands south of the Kettle River in the North Ruckle and South Ruckle neighbourhoods.

- f. **DELETE** the phrase "or 75% of the floor area of the principal dwelling", under Part II Interpretation, Section 2, Definitions, "Dwelling unit" Section (g) (ii).

- g. **REPLACE** Sections 36.7 and 39.8 in their entirety with the following text:

No accessory building or structure shall exceed 4.8 metres in height except for Accessory Dwelling Units which shall not exceed 7.6 metres in height.

- h. **REPLACE** Sections 36.8 and 39.9 in their entirety with the following text:

The total of all the accessory buildings shall have a lot coverage not greater than the lot coverage of the principal structure.

### 3 **Incorporation**

3.1 Schedule "A-1" Cannabis Land Use Overlay Map is hereby made part of Bylaw No. 2039.

Read a **FIRST** time this      day of      , 2018.

Read a **SECOND** time this      day of      , 2018.

Read a **THIRD** time this      day of      , 2018.

**FINALLY ADOPTED** this      day of      , 2018.

\_\_\_\_\_  
Mayor Frank Konrad

\_\_\_\_\_  
Corporate Officer Diane Heinrich

### **CERTIFICATE**

I hereby certify the foregoing to be a true copy of Bylaw No. 2039-A1 as passed by the Council  
of the City of Grand Forks on the      day of      ,

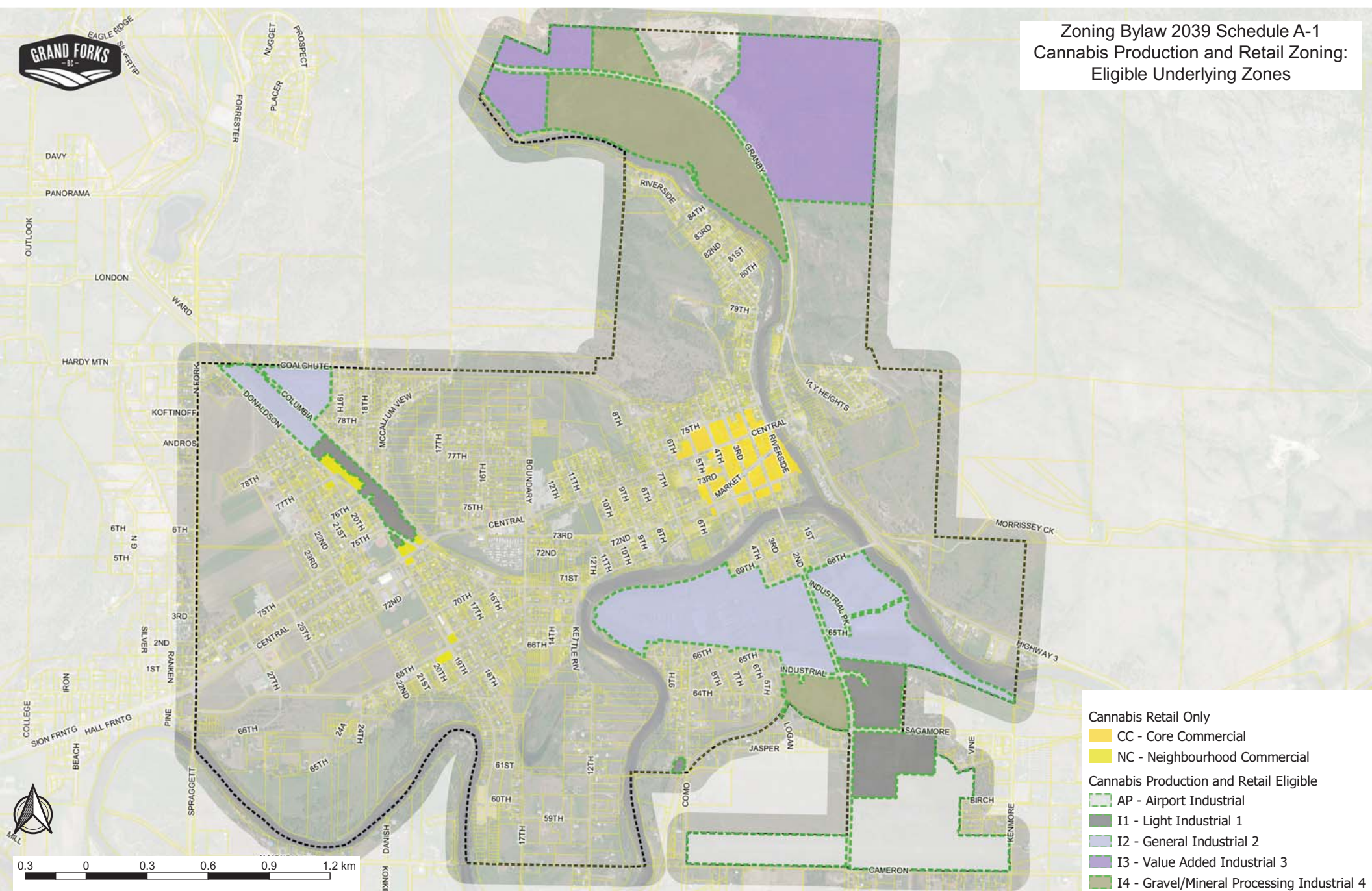
\_\_\_\_\_  
Corporate Officer of the Corporation of the  
City of Grand Forks







Zoning Bylaw 2039 Schedule A-1  
Cannabis Production and Retail Zoning:  
Eligible Underlying Zones



- Cannabis Retail Only
  - CC - Core Commercial
  - NC - Neighbourhood Commercial
- Cannabis Production and Retail Eligible
  - AP - Airport Industrial
  - I1 - Light Industrial 1
  - I2 - General Industrial 2
  - I3 - Value Added Industrial 3
  - I4 - Gravel/Mineral Processing Industrial 4