



# The Corporation of the City of Grand Forks

## Regular Meeting

### AGENDA

Meeting #: R-2018-04  
Date: Monday, February 26, 2018, 7:00 pm  
Location: 7217 - 4th Street, City Hall Council Chambers

Pages

1. CALL TO ORDER

2. ADOPTION OF AGENDA

- a. Adopt agenda  
Monday, February 26, 2018, Regular Meeting agenda

Recommendation

THAT Council adopts the February 26, 2018, Regular Meeting agenda as presented.

3. MINUTES

- a. Adopt minutes - Special to go In-Camera  
February 13, 2018, Special to go In-Camera Meeting minutes

4 - 5

Recommendation

THAT Council adopts the February 13, 2018, Special to go In-Camera Meeting minutes as presented.

- b. Adopt minutes - Regular  
February 13, 2018, Regular Meeting minutes

6 - 12

Recommendation

THAT Council adopts the February 13, 2018, Regular Meeting minutes as presented.

4. REGISTERED PETITIONS AND DELEGATIONS

5. UNFINISHED BUSINESS

6. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL

- a. Written Reports of Council  
Corporate Officer's Report

13 - 17

Recommendation

THAT all written reports of Council submitted to the February 26, 2018, Regular Meeting be received.

7. REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

- a. Verbal Report - RDKB Representative  
Corporate Officer's Report

18 - 18

Verbal report from Council's representative to the Regional District of Kootenay Boundary

Read the RDKB agendas here: <https://rdkb.civicweb.net/filepro/documents/314>

**Recommendation**

**THAT Mayor Konrad's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.**

8. RECOMMENDATIONS FROM STAFF FOR DECISIONS

- a. Highway Signage and Entry Way  
Deputy Manager of Operations and Sustainability

19 - 22

**Recommendation**

**RESOLVED THAT Council directs staff to engage the Ministry of Transportation and Infrastructure in a sign review along Highway 3 within municipal boundaries.**

- b. Solar Now Project Budget  
Deputy Manager of Operations and Sustainability

23 - 25

**Recommendation**

**RESOLVED THAT Council approves a 2018 project budget of \$65,000 for the SolarNow project and directs staff to include the project budget in the 2018-2022 Financial Plan bylaw.**

- c. Revision of Policy 1603 – Risk Management City Electrical  
Outside Works

26 - 31

**Recommendation**

**THAT Council adopts the revised "Policy 1603 – Risk Management City Electrical".**

- d. Cannabis Legalization Critical Path  
Engineering and Development

32 - 35

**Recommendation**

**THAT Council approves the bylaw introduction and amendment timeline as presented.**

9. REQUESTS ARISING FROM CORRESPONDENCE

10. INFORMATION ITEMS

- a. Tap and Tapas and Wine Tasting 2018  
Gallery 2

36 - 36

**Recommendation**

THAT Council approves the issuing of a Special Occasion Liquor Licence to Gallery 2 for their Tap and Tapas event on Friday, August 17, 2018, from 7:00-9:30pm on the Gallery 2 grounds, subject to obtaining third party (party alcohol) liability insurance naming the City of Grand Forks as an additional insured on that policy; all event liquor providers to hold a Serving It Right Licence Certificate; and ICBC "Drinking and Driving" warning posters to be displayed.

**Recommendation**

THAT Council approves the issuing of a Special Occasion Liquor Licence to Gallery 2 for their Wine Tasting event on Saturday, November 24, 2018, from 8:00-10:30pm at Gallery 2, subject to obtaining third party (party alcohol) liability insurance naming the City of Grand Forks as an additional insured on that policy; all event liquor providers to hold a Serving It Right Licence Certificate; and ICBC "Drinking and Driving" warning posters to be displayed.

- b. Request for use of City CRA Number for grant toward Heritage Sign  
Grand Forks Downtown Business Association

37 - 37

**Recommendation**

THAT Council approves the request from the Grand Forks Downtown Business Association regarding the permission for use of the City CRA number to apply for a grant towards the Downtown Heritage Sign project.

**11. BYLAWS**

- a. RDKB Amendment Bylaw No. 1663 – Transit Service  
Corporate Services

38 - 53

**Recommendation**

THAT Council consents to the Regional District of Kootenay Boundary Board of Directors adopting Bylaw No. 1663 being the "Regional District of Kootenay Boundary Grand Forks and District Transit Service Local Service Establishment Amendment Bylaw No. 1663, 2018".

**12. LATE ITEMS**

**13. QUESTIONS FROM THE PUBLIC AND THE MEDIA**

**14. ADJOURNMENT**



**The Corporation of the City of Grand Forks**  
**Special to go In-Camera Meeting of Council**  
**MINUTES**

**Meeting #:** SP-2018-03  
**Date:** Tuesday, February 13, 2018, 11:51 am  
**Location:** 7217 - 4th Street, City Hall Council Chambers

**Present:** Mayor Frank Konrad  
Councillor Julia Butler  
Councillor Chris Hammett  
Councillor Neil Krog  
Councillor Colleen Ross  
Councillor Christine Thompson  
Councillor Beverley Tripp

**Staff:** Diane Heinrich - Chief Administrative Officer / Corporate Officer  
Daniel Drexler - Deputy Corporate Officer  
Dolores Sheets - Manager of Development & Engineering Services  
Graham Watt - Senior Planner

**GALLERY**

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**1. CALL TO ORDER**

Mayor Konrad called the Special To Go In-Camera Meeting to order at 11:51 am.

**2. IN-CAMERA RESOLUTION**

a. Adopt Resolution as per Section 90

Moved by: Thompson

Seconded by: Hammett

**THAT Council convene an In-Camera Meeting as outlined under Section 90 of the Community Charter to discuss matters in a closed meeting which are subject to Section 90 (1)**

**(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;**

**BE IT FURTHER RESOLVED THAT persons, other than members, officers, or other persons to whom Council may deem necessary to conduct City business, will be excluded from the In-Camera Meeting.**

**Carried**

**3. LATE ITEMS**

**4. ADJOURNMENT**

The Special to go In-Camera Meeting was adjourned at 11:52 am.

Moved by: Thompson

**THAT the Special to go In-Camera meeting be adjourned at 11:52 am.**

**Carried**

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Mayor Frank Konrad

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Deputy Corporate Officer - Daniel  
Drexler



**The Corporation of the City of Grand Forks**  
**Regular Meeting of Council**  
**MINUTES**

**Meeting #:** R-2018-03  
**Date:** Tuesday, February 13, 2018, 7:00 pm  
**Location:** 7217 - 4th Street, City Hall Council Chambers

**Present:** Mayor Frank Konrad  
Councillor Julia Butler  
Councillor Chris Hammett  
Councillor Neil Krog  
Councillor Colleen Ross  
Councillor Christine Thompson  
Councillor Beverley Tripp

**Staff:** Diane Heinrich - Chief Administrative Officer / Corporate Officer  
Daniel Drexler - Deputy Corporate Officer  
Dolores Sheets - Manager of Development & Engineering Services  
Cavan Gates - Deputy Manager of Operations & Sustainability  
Graham Watt - Senior Planner

**GALLERY**

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**1. CALL TO ORDER**

Mayor Konrad called the Regular Meeting to order at 7:00 pm.

**2. ADOPTION OF AGENDA**

a. Adopt agenda

February 13, 2018, Regular Meeting agenda

**Resolution #: R048/18/02/13**

Moved by: Butler

Seconded by: Tripp

**THAT Council adopts the February 13, 2018, Regular Meeting agenda as presented.**

**Carried**

**3. MINUTES**

a. Adopt minutes - Special to go In-Camera

January 29, 2018, Special to go In-Camera Meeting minutes

**Resolution #: R049/18/02/13**

Moved by: Thompson

Seconded by: Krog

**THAT Council adopts the January 29, 2018, Special to go In-Camera Meeting minutes as presented.**

**Carried**

b. Adopt minutes - Regular

January 29, 2018, Regular Meeting minutes

**Resolution #: R050/18/02/13**

Moved by: Tripp

Seconded by: Thompson

**THAT Council adopts the January 29, 2018, Regular Meeting minutes as presented.**

**Carried**

**4. REGISTERED PETITIONS AND DELEGATIONS**

a. Learning Garden - Delegation

The Learning Garden

The Learning Garden group gave a presentation and discussion ensued:

- usage of the CRA number for grant funding opportunity
- learning opportunities for community
- past accomplishments
- planned projects
- proposed grant amount to be around \$25,000
- regular flow through process for using City's CRA number for various smaller organization
- other possible funding opportunities
- costs associated to the Learning Garden and possible upgrades

sponsor: Grand Forks and Boundary Regional Agricultural Society to use CRA

**Resolution #: R051/18/02/13**

Moved by: Ross

Seconded by: Tripp

**THAT Council receive the report from the Learning Garden; AND FURTHER to direct staff to provide the Charitable number for use with the Phoenix Foundation / Credit Union granting opportunity.**

**Carried**

**5. UNFINISHED BUSINESS**

**6. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL**

a. Written Reports of Council

Corporate Officer's Report

**Resolution #: R052/18/02/13**

Moved by: Ross



Seconded by: Tripp

**THAT all written reports of Council submitted to the February 13, 2018, Regular Meeting be received.**

**Carried**

**7. REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY**

**a. Verbal Report - RDKB Representative**

Corporate Officer's Report

Verbal report from Council's representative to the Regional District of Kootenay Boundary

Read the RDKB agendas here:

<https://rdkb.civicweb.net/filepro/documents/314>

Mayor Konrad gave a brief update regarding:

BCDC meeting:

- BC transit - extra funding required, service possibly cut in half, possible increase to fare rates, possible referendum, possible 3rd party partnership
- Trails Master plan - phases 2 & 3 - \$40,000 funded by Area D & E, Area C does not participate, \$29,000 amount needs to be funded by other stake holders - a motion for the extra funding did not pass
- Library - budget presentation - security issues - possible meetings with the Mayor in the future to discuss security

Brief discussion ensued regarding the possibility for a partnership with TOTA regarding the trails.

**Resolution #: R053/18/02/13**

Moved by: Ross

Seconded by: Tripp

**THAT Mayor Konrad's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.**

**Carried**

**8. RECOMMENDATIONS FROM STAFF FOR DECISIONS**

- a. BC Air Access Program 2018 Grant Application

Outside Works

Discussion ensued regarding current water flow capacity issues in the airport area.

**Resolution #: R054/18/02/13**

Moved by: Thompson

Seconded by: Ross

**THAT Council directs staff to apply to the 2018 intake of the BC Air Access Program.**

**Carried**

- b. Recommendation for approval of Development Permit for contractor's shop at 8168 Donaldson Drive

Development and Engineering Services

Brief discussion ensued regarding the septic field location and sizing.

**Resolution #: R055/18/02/13**

Moved by: Ross

Seconded by: Butler

**THAT Council approves the Development Permit application for a contractor's shop to be located at 8168 Donaldson Drive, legally described as Lot 8, Block 14, DL 520, SDYD, Plan 1339.**

**Carried**

- c. FCM Municipal Asset Management Program grant application

Engineering and Development

**Resolution #: R056/18/02/13**

Moved by: Thompson

Seconded by: Hammett

**THAT Council directs staff to apply to the FCM's Municipal Asset Management Program for upgrades to the Geographic Information System and data collection of asset information; AND THAT the City of Grand Forks commits \$12,000 from its 2018 operations budget towards the costs of this initiative.**

**AND THAT the City of Grand Forks commits to conducting the following activities in its proposed project to advance our asset management program:**

- Needs assessment
- Implement GIS software and define standards
- Data collection.

**Carried**

**9. REQUESTS ARISING FROM CORRESPONDENCE**

**10. INFORMATION ITEMS**

**11. BYLAWS**

- a. Third Reading of OCP Bylaw Amendment and Zoning Bylaw replace and repeal

Development and Engineering Services

Item 11.a. was referred until February 26, 2018 to allow for numerical changes to be implemented.

**Resolution #: R057/18/02/13**

Moved by: Butler

Seconded by: Tripp

**THAT Council refer Item 11.a. "Third Reading of OCP and Zoning Bylaw replace and repeal" to the Regular Meeting of Council on February 26, 2018.**

**Carried**

**12. LATE ITEMS**

**13. QUESTIONS FROM THE PUBLIC AND THE MEDIA**

**14. ADJOURNMENT**

The Regular Meeting was adjourned at 7:36 pm.

**Resolution #: R058/18/02/13**

Moved by: Ross

Seconded by: Tripp

**THAT the Regular Meeting be adjourned at 7:36 pm.**

**Carried**

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Mayor Frank Konrad

Deputy Corporate Officer - Daniel  
Drexler

# Request for Decision



To: Regular Meeting  
From: **Procedure Bylaw / Corporate Services**  
Date: February 26, 2018  
Subject: Reports, Questions and Inquiries from the Members of Council  
Recommendation: **THAT all written reports submitted by members of Council be received.**

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## Background

Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

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## Benefits or Impacts

### General

The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.

### Strategic Impact



Community Engagement

- Members of Council may ask questions, seek clarification and report on issues.

### Policy/Legislation

Procedure Bylaw No. 1946, 2013

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## Recommendation

**THAT all written reports submitted by members of Council be received.**

## Options

1. THAT Council accepts the report.
2. THAT Council does not accept the report.
3. THAT Council refers the matter back to staff for further information.

Councillor's Report for February 26, 2018  
Beverley Tripp

Family Day

As I sit down to write this report, it is Family Day across the country, and celebrations like the one Grand Forks had last week-end are in full swing. By all accounts, Family Day celebrations here were a big success for most everyone. There were the traditional events for both big and little kids, like the Fun Mudder/obstacle course, the fire truck ride and the ATV ride around the park – and let's not forget all the free food. Everyone who turned out either to take part, or to volunteer time to make the week-end long event a success had a great time. Everyone except many downtown businesses.

Next year, the date of Family Day in BC will be moved to align with the other provinces. That is because some thinkers assessed the situation and realized that there is far more to be gained by aligning the BC date with the rest of the country than to hold it on a different date. Good for all of us in terms of aligning our business needs! And this brings me to the point of this section of my report. I believe we should put some thought into how we can improve our own Family Day celebrations for the sake of those downtown businesses who incur little to no benefits but suffer greatly from the street closure in front of them.

A particular business owner on Market Street brought this to my attention. I was told that the loss of revenue for businesses due to the street being blocked off is about ten thousand dollars! There are businesses that literally cannot afford to stay open during the Saturday street closure because they lose most of their walk-in business. One reason for this is that many of our residents are seniors (and yes, they are part of families too), but they need parking access to frequent these businesses.

I would like to see some thought given towards the concept of a different, and better area for Family Day events that would not necessitate the closure of Market Street, or other main downtown core streets. For example, could the two streets around City Hall and the Post Office be closed, or could the festivities be held in the City Park, or around Gyro Park? What about the far end of Market Street near the river where businesses are not open on Saturdays?

These are only suggestions, but I believe we need to start somewhere to address the very real concerns of businesses that are not in favour of the downtown street closure(s) that so severely affect them. I would like to suggest that the Downtown Business Association do a study of this issue on behalf of their members, which I understand is every business in the downtown catchment area, and that Councillor Hammett report back to council with the findings.

Zoning and Sustainable Community Plan Bylaws

I had really been hoping to engage with the statistical information from the 2016 Census which was to be discussed at a Boundary Housing Needs Workshop prior to these bylaws being voted on by council. I felt that the stats would support and provide information pertinent to the OCP and Zoning Bylaw regarding how garden suites and tiny homes relate to the housing needs and challenges we are experiencing in Grand Forks. I understand that the workshop has been postponed until mid-March, which unfortunately will be too late for the vote on the bylaw

amendments. These bylaws were brought before Council at the last Regular Meeting but were not voted on due to a technicality in the presentation of the resolutions. They are expected to be on this Regular Meeting agenda.

While I am absolutely in favour of affordable and alternative housing options, I am concerned about a number of issues surrounding garden suites and tiny homes. Some of my concerns have to do with fire safety and accessibility (was the Fire Department consulted?), laneway access issues (do laneway suites hinder or help suspicious activities?), water issues, land values, and the residential zones where garden suites would best be located. The OCP suggests in section 4.3.19 to: “enable increased residential density *across all residential land uses* (ital mine) through incremental development of small dwellings, suites, micro-apartments and tiny houses.” Rather than blanket zoning, wouldn’t it be in the city’s best interests to first identify a smaller “pilot” area to see how these homes change the fabric of the neighborhood, and what other unforeseen impacts they may have? Also, section 10.10.1, Building and Structure Guidelines contains a clause referring to “limiting the use of potable water for landscape irrigation.” Virtually all homes are currently metered and water rates have been set for water usage. Should there be any further restrictions put on water usage by residents when they are paying for what they use?

There is a saying that one should know why a fence was put up before taking it down, and I have concerns that as they stand, these changes to our OCP and Zoning bylaws could have deleterious effects on our community in the long run. That is why I will not be voting in favour of the OCP and Zoning Repeal and Replace bylaws.

#### Opioid Crisis

I also recently met with Lisa Cartwright who is heading up the Opioid Crisis Project in this community. She is currently gathering information from invested stakeholders and those interested in this issue. We spoke about the great gap in treatment and recovery services for people in the addictive cycle, and the government’s need to provide resources to that end. Lisa’s role as the “repository of information” cannot be underestimated and I would encourage anyone who has anything to add to this conversation to get hold of her at [lisa\\_cartwright@hotmail.com](mailto:lisa_cartwright@hotmail.com).

Respectfully submitted,

Beverley Tripp

## Councillor's Report

February 26, 2018

Julia Butler

I'd like to congratulate the whole community on another fabulous Family Day weekend here in Grand Forks. Not only was it great to have so many volunteers and free activities planned all around town but the participation level from citizens, was really excellent. I wasn't able to get around to the events downtown, as I volunteered for the gymnastics association booth, helping to spread the word of the new club and generate a list of interested families and volunteers. The board is tasked with many hurdles before opening the new facility, from equipment to venue selection, grant writing, programming – the list is extensive. But just as extensive, is the list of people willing to offer their expertise, to create a program that Grand Forks has been needing for a long time! Check out the new Facebook page, Flippin' Fun Gymnastics.

The Rec Commission meeting for February was cancelled last week due to lack of quorum. We did, however, approve an endorsement for the Learning Garden's grant application to the Phoenix Foundation, via emails.

On Thursday, February 15<sup>th</sup>, I attended the COP (Citizens on Patrol) meeting at Community Futures. After listening to the requirements and duties to become a member, I decided to sign up, get my criminal record check and take some shifts. It's a great way to get involved in crime prevention and help inform the RCMP of suspicious activities around town. The group meets once a month and is always looking for new volunteers.

From May 31<sup>st</sup> to June 1<sup>st</sup> I will be attending the Building Intersections 2018 Rural Health Services Research Conference in Nelson, BC. This conference will explore issues of health, wellness, and equity in rural settings, supporting capacity building on innovative methodologies for applied research. Presentations will explore strategies for genuine engagement and create dialogue about the implications of research findings for both rural communities and service organizations. The goal is to spark partnerships for transformative research and knowledge translation. Presentations will explore issues of access such as transportation, primary care, ethics, collective definitions, roles, and resources for enabling vibrant rural communities. Priority will be given to key health equity issues, including mental health and Indigenous health. The 150 participants will include indigenous community leaders and Elders, rural community representatives and advocates, health systems decision makers and administrators, health professionals, nurses, and physicians, students from across multiple disciplines, representatives from across policy sectors, local governments and researchers. I am looking to represent our community voice at the conference and would encourage anyone wishing to have input, to contact me with their submissions.

Respectfully submitted,

Julia Butler



## REPORT TO COUNCIL

TO: Mayor and Council  
FROM: Councillor Christine Thompson  
DATE: February 26, 2018  
SUBJECT: Report to Council

January 30<sup>th</sup>, I attended a meeting of the Boundary Early Years Advisory Committee at Glanville Centre. I was amazed by the number of agencies who are working together to better our Boundary communities. I felt like a sponge trying to soak up the information that was shared. Reports from participants included School District 51, CBAL, Aboriginal Early Years, Boundary Child Care Resource & Referral, Public Health, Family Attachment Matters, Baby' Best Chance, Supported Child Development, Public Health, Speech Therapists in the East and West Boundary, and Community Action Plan for Children in the East and West Boundary. As I attend more meetings, I will endeavour to report more fully on items that I believe would be of interest to Council.

February 12<sup>th</sup> was Family Day, and I want to say how impressed I was with the events and activities that were offered. Many citizens of our City and area attended and enjoyed the day. Thanks must be given to Jennifer Wetmore from Community Futures who organized the day's events.

The Boundary Country Regional Chamber of Commerce held a General Meeting on January 29<sup>th</sup> with more than a quorum in attendance. At that meeting, amendments to the bylaws were passed, including that 3 Directors will form quorum at Board Meetings. A Board Meeting was held in Greenwood on February 16<sup>th</sup>. A fund-raising committee was formed and one suggestion for consideration is a "Councillor Soup Cook-off". The Chamber will be making a presentation to the Councils of Midway, Greenwood and Grand Forks soon to confirm the interest of Councils.

I want to express my appreciation to our Chief Financial Officer and the Management Team for their hard work in preparing the 2018 Financial Plan and presentations at the budget workshops. These workshops are open to the public to afford our taxpayers the opportunity to hear the operational and capital plans for the year, and to ask questions.

Respectfully submitted

Councillor Christine Thompson

# Request for Decision



To: Regular Meeting  
From: **Procedure Bylaw / Corporate Services**  
Date: February 26, 2018  
Subject: Report – from the Council's Representative to the Regional District of Kootenay Boundary  
Recommendation: **THAT Mayor Konrad's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting, be received.**

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## Background

Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

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## Benefits or Impacts

### General

The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

### Strategic Impact



#### Community Engagement

- Information sharing with members of Council and the Public regarding regional issues.

### Policy/Legislation

Procedure Bylaw No. 1946, 2013

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## Recommendation

**THAT Mayor Konrad's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting, be received.**

## Options

1. THAT Council accepts the report.
2. THAT Council does not accept the report.
3. THAT Council refers the matter back to staff for further information.

# Request for Decision



To: Regular Meeting  
From: **Deputy Manager of Operations and Sustainability**  
Date: February 26, 2018  
Subject: Highway Signage and Entry Way  
Recommendation: **RESOLVED THAT Council directs staff to engage the Ministry of Transportation and Infrastructure in a sign review along Highway 3 within municipal boundaries.**

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## Background

While pursuing the Wayfinding Sign project in 2017, staff met with the Ministry of Transportation and Infrastructure to obtain permits. During that discussion, the ministry laid out their requirements for signs along the highway. Those requirements precluded using the existing Wayfinding Sign design. The discussion turned to finding common ground between the objectives of the project and the ministry guidelines.

Both the ministry and the Wayfinding Sign project seek to clearly indicate the amenities available in Grand Forks and to have signs along the highway. The ministry's objectives also include safe and efficient transportation without creating sign clutter or sign hazards. They explained that they can do a review of existing highway signs, and implement any recommendations. This would mean updates or changes to the current white and blue information signs.

Staff would like to request the ministry to do their sign review in Grand Forks. They know how to achieve the maximum impact using highway signs with experience in hundreds of communities over thousands of kilometers of highway. Staff believe that their expert opinion will provide the best recommendations to communicate the City's amenities to highway travelers. They would also supply and install any new or changed signs including entry way signs.

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## Benefits or Impacts

### Strategic Impact



#### Economic Growth

- Way finding signage –consistent, directional to city assets, focused on business and amenities.

### Policy/Legislation

N/A

## Attachments

Drawing of entryway signs that meet the ministry's visual guidelines.

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## Recommendation

**RESOLVED THAT Council directs staff to engage the Ministry of Transportation and Infrastructure in a sign review along Highway 3 within municipal boundaries.**

## Options

1. RESOLVED THAT Council accepts the report.
2. RESOLVED THAT Council does not accept the report.
3. RESOLVED THAT Council refers the matter back to staff for further information.

### **Report Approval Details**

Document Title:	RFD 2018 - Highway Signage.docx
Attachments:	- Grand Forks_rev 3.pdf
Final Approval Date:	Feb 9, 2018

This report and all of its attachments were approved and signed as outlined below:

**Dolores Sheets - Feb 9, 2018 - 9:12 AM**

**Diane Heinrich - Feb 9, 2018 - 9:17 AM**

# Grand Forks Entrance Sign

## Alternate header design option



Sign Size 2440 x 2440 mm (8 x 8 feet)  
Symbols 610 x 610mm (2 x 2 feet)



seasonal symbols could be reversible  
in order to change from winter to summer  
activities.

# Request for Decision



To: Regular Meeting  
From: **Deputy Manager of Operations and Sustainability**  
Date: February 26, 2018  
Subject: Solar Now Project Budget  
Recommendation: **RESOLVED THAT Council approves a 2018 project budget of \$65,000 for the SolarNow project and directs staff to include the project budget in the 2018-2022 Financial Plan bylaw.**

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## Background

Council directed staff to pursue the SolarNow project and grant at the May 15, 2017 Regular Meeting. Discussions with the program officer progressed throughout 2017 and early 2018. Some councilors also requested an update in early 2018. The current proposed project would be a solar panel installation in a public location. Options that are being technically evaluated include a stage covering in City Park, shade structures in a City parking lot, or shade structures in Gyro Park. The solar generator would be between 8-12 kilowatts. Once the program evaluates the technical feasibility of the potential sites, staff will present the preliminary design to Council. Funding must be confirmed before the preliminary design is drafted. The proposed project budget for 2018 is \$65,000 with the City contributing \$40,000 and the grant program contributing \$25,000.

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## Benefits or Impacts

### Strategic Impact



#### Fiscal Responsibility

- Action: explore renewable energy options.

### Policy/Legislation

2018-2022 Financial Plan

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## Recommendation

**RESOLVED THAT Council approves a 2018 project budget of \$65,000 for the SolarNow project and directs staff to include the project budget in the 2018-2022 Financial Plan bylaw.**

## Options

1. RESOLVED THAT Council accepts the report.
2. RESOLVED THAT Council does not accept the report.
3. RESOLVED THAT Council refers the matter back to staff for further information.



### **Report Approval Details**

Document Title:	RFD 2018 - Solar Now Project Budget.docx
Attachments:	
Final Approval Date:	Feb 14, 2018

This report and all of its attachments were approved and signed as outlined below:

**David Reid - Feb 14, 2018 - 5:01 PM**

**Diane Heinrich - Feb 14, 2018 - 5:57 PM**

# Request for Decision



To: Regular Meeting  
From: **Outside Works**  
Date: February 26, 2018  
Subject: Revision of Policy 1603 – Risk Management City Electrical  
Recommendation: **THAT Council adopts the revised “Policy 1603 – Risk Management City Electrical”.**

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## Background

The City’s Electrical Department will be implementing new safety and operations procedures in 2018. As a part of those procedures, the policy guiding them needed to be updated. This fulfills requirements from the Workers Compensation Act and provides a best practice for the Electrical Department. The policy acquires the City’s new policy format and additional policy statements that specify to whom the policy applies, and references the new safety and operations procedures.

Committee of the Whole considered the new policy on February 13, 2018. They asked questions about the change in wording around the scope of the policy. The new policy applies to the “City Electrical Utility System”. Specific wording around distribution, transmission, and substation were removed. The procedures referenced by the policy are to be in line with industry standards and legislative requirements. Although not explicitly mentioned in the policy statements, this includes the Workers Compensation Act and the Canadian Standards Association (CSA).

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## Benefits or Impacts

### General

The new policy will better reference the staff and procedures used for electrical safety.

### Policy/Legislation

Policy 1603 will be revised.

## Attachments

Policy 1603 – revised version  
Policy 1603 – previous version

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## Recommendation

**THAT Council adopts the revised “Policy 1603 – Risk Management City Electrical”.**

## Options

1. RESOLVED THAT Council accepts the report.
2. RESOLVED THAT Council does not accept the report.
3. RESOLVED THAT Council refers the matter back to staff for further information.



### Report Approval Details

Document Title:	RFD 2018 - Policy 1603 RM.docx
Attachments:	- 1603 - Risk Management City Electrical.doc - 1603 - Risk Management City Electrical - v2.docx
Final Approval Date:	Feb 16, 2018

This report and all of its attachments were approved and signed as outlined below:

**David Reid - Feb 16, 2018 - 12:35 PM**

**Diane Heinrich - Feb 16, 2018 - 12:50 PM**



City of Grand Forks  
 7217 4<sup>th</sup> Street  
 Grand Forks, BC V0H 1H0  
 250.442.8266  
 www.grandforks.ca

# Council Policy

## Risk Management City Electrical

Established: September 11, 2006  
 Rescinded: N/A

Contact Department: Electrical

### **Guiding Principle**

According to the Workers Compensation Act Section 115, every employer must ensure the health and safety of all workers working for that employer, and any other workers present at a workplace at which that employer's work is being carried out.

Accidents can be controlled through good management in combination with active employee involvement.

### **Purpose**

To provide electrical service to customers in accordance with the terms and conditions set in the "City of Grand Forks Electrical Regulatory Bylaw", as well as any terms or conditions that may be required by the Canadian Standards Association.

To maintain the City Electrical Utility System, including the distribution equipment and other related equipment and accessories, in a safe manner within the approved financial resources.

### **Scope**

This policy applies to anyone working on the City's electrical distribution system.

### **Policy Statements**

The City of Grand Forks is committed to providing a safe, healthy work environment and to conducting its various operations in a safe and protective manner.

The City will provide and maintain a safe and healthy work environment in accordance with industry standards and in compliance with legislative requirements, and will strive to eliminate any foreseeable hazards which may result in property damage, accidents or personal injury/illness.

All employees will perform their jobs properly in accordance with established procedures and safe work practices.

Safety is the direct responsibility of all managers, supervisors and employees.

### **References**

- Electrical Department Safety and Operational Procedures
- Workers Compensation Act

### **Amendments**

- February 2018 – review and rewrite of existing policy 1603 in conjunction with new operational procedures.

CITY OF GRAND FORKS			
<b>POLICY TITLE:</b>	<b>RISK MANAGEMENT CITY ELECTRICAL</b>	<b>POLICY NO:</b>	<b>1603</b>
<b>EFFECTIVE DATE:</b>	<b>September 11, 2006</b>	<b>SUPERSEDES:</b>	
<b>APPROVAL:</b>	<b>Council</b>	<b>PAGE:</b>	<b>1 of 1</b>

**POLICY:**

The City of Grand Forks is responsible for maintaining the City Electrical Utility System for the benefit of the Community, its customers and its employees in a safe manner and in accordance with the approved financial resources.

**PURPOSE:**

To provide electrical service to customers in accordance with the terms and conditions set forth in the “City of Grand Forks Electrical Regulatory By-law”, as well as any terms or conditions that may be required by the British Columbia Utilities Commission or the Canadian Standards Association for Underground Systems.

To maintain the City Electrical Utility System, including the sub-station, the transmission and distribution equipment and other related equipment and appurtenances, in a safe manner within the approved financial resources.

**PROCEDURE:**

1. The City will provide experienced and trained Staff to administer operates and maintains the City Electrical Utility System in a safe environment.
2. The City will respond in a qualified, timely and expedient manner to all service break-downs and to repair reported and identified problems.
3. The City will provide regular, routine and recorded inspections of Utility assets, including the inspection and removal of dangerous trees on Utility rights-of-ways, as well as on private lands adjacent to Utility lines.
4. The City will prepare annual statements and reports for the various Provincial Agencies regulating the City Electrical Utility Industry.

<b>CITY OF GRAND FORKS</b>			
<b>POLICY TITLE:</b>	<b>Risk Management City Electrical</b>	<b>POLICY NO:</b>	<b>1603</b>
<b>EFFECTIVE DATE:</b> September 8, 2009		<b>SUPERSEDES:</b>	
<b>APPROVAL:</b>	<b>Council</b>	<b>PAGE:</b>	<b>1 of 1</b>

**POLICY:**

The City of Grand Forks is responsible for maintaining the City Electrical Utility System for the benefit of the community, its customers and its employees in a safe manner and in accordance with the approved financial resources.

**PURPOSE:**

To provide electrical service to customers in accordance with the terms and conditions set forth in the "City of Grand Forks Electrical Regulatory By-law", as well as any terms or conditions that may be required by the British Columbia Utilities Commission or the Canadian Standards Association for Underground Systems.

To maintain the City Electrical Utility System, including the sub-station, the transmission and distribution equipment and other related equipment and appurtenances, in a safe manner within the approved financial resources.

**PROCEDURE:**

1. The City will provide experienced and trained staff to administer, operate and maintain the City Electrical Utility System in a safe environment.
2. The City will respond in a qualified, timely and expedient manner to all service break-downs and to repair reported and identified problems.
3. The City will provide regular, routine and recorded inspections of Utility assets, including the inspection and removal of dangerous trees on Utility rights-of-ways as well as on private lands adjacent to Utility lines.
4. The City will prepare annual statements and reports for the various Provincial Agencies regulating the City Electrical Utility Industry.

# Request for Decision



To: Regular Meeting  
From: **Engineering and Development**  
Date: February 26, 2018  
Subject: Cannabis Legalization Critical Path  
Recommendation: **THAT Council approves the bylaw introduction and amendment timeline as presented.**

---

## Background

The federal government will legalize the recreational consumption of cannabis by July 2018. They will regulate the production of cannabis, while the province will oversee its distribution and retailing. Municipalities will regulate some aspects of recreational cannabis, including location of manufacturing, sales and consumption. To answer those questions, staff propose to consult residents and bring forward amendments to the Official Community Plan, Zoning Bylaw, Parks Access Bylaw, Business Licencing Bylaw, Fees and Charges Bylaw, and Planning Procedures Bylaw, and a new Smoking Bylaw by the end of June.

Because of the emotional nature of cannabis legalization, staff propose a public outreach campaign that includes a survey, open house, and public hearing. The campaign will explain the changes to residents, and allow for them to give feedback prior to the adoption of the changes. The bylaws are the tools that prescribe the implementation of cannabis legalization within the City's jurisdiction. The table below shows the scope of each bylaw.

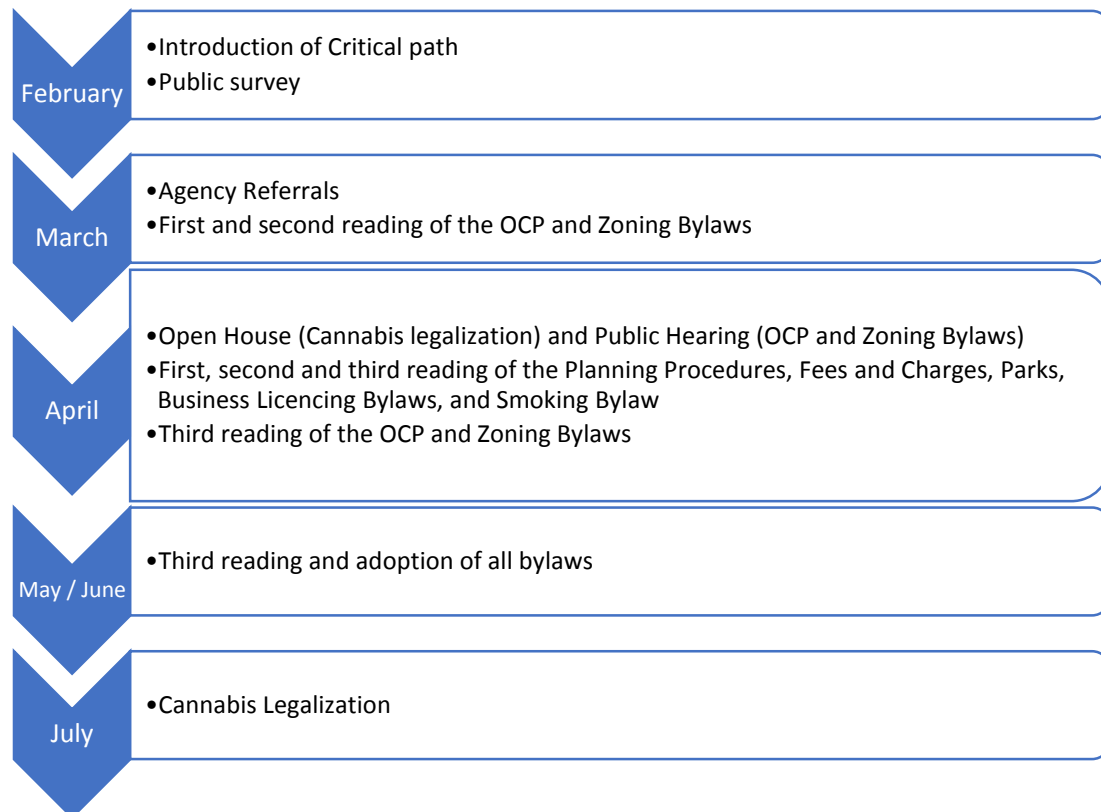
Bylaw	Scope / question
Official Community Plan	Where production facilities and retail cannabis businesses may operate
Zoning Bylaw	Where production facilities and retail cannabis businesses may operate
Parks Access Bylaw	Where cannabis may be publicly consumed
Business License Bylaw	How cannabis businesses may operate
Fees and Charges Bylaw	How much to charge for the City's regulatory services
Planning Procedures Bylaw	How much to charge for the City's regulatory services
Smoking Bylaw	Where tobacco and cannabis may be publicly consumed

These bylaws are the mechanisms for regulating cannabis within the City's jurisdiction. The intent of this RFD is not to discuss what changes will happen to the bylaws, but to introduce the tools that the City may use to regulate Cannabis. The overall approach to the regulation will be discussed during the amendment of the bylaws and the specific changes to them.

Committee of the Whole considered this RFD on February 13 and recommended to Council to approve it at this meeting. Additional wording was added to highlight the



regulation of production facilities in the OCP and Zoning Bylaws. The survey will focus on the key questions left open to municipalities to regulate – where production and retail businesses may operate, and where cannabis may be publicly consumed. Specific input will be sought to guide the language in the bylaws.



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## Benefits or Impacts

### Strategic Impact



#### Community Engagement

- This campaign will actively seek community engagement through a survey, open house, and public hearing.



#### Economic Growth

- Cannabis legalization presents a significant shift of black market economic activity into a legalized marketplace.



#### Fiscal Responsibility

- The review of the planning and development fees and charges could allow for additional cost recovery.

#### Policy/Legislation

Bylaw 1959 – City of Grand Forks Parks Access Bylaw  
Bylaw 1958 – City of Grand Forks Fees and Charges Bylaw  
Bylaw 1606 – Grand Forks Zoning Bylaw  
Bylaw 1757 – Planning Procedures and Fees Bylaw  
Bylaw 1384 – City of Grand Forks Business License Bylaw  
Official Community Plan  
New smoking bylaw

---

#### Recommendation

**THAT Council approves the bylaw introduction and amendment timeline as presented.**

#### Options

1. RESOLVED THAT Council accepts the report.
2. RESOLVED THAT Council does not accept the report.
3. RESOLVED THAT Council refers the matter back to staff for further information.

### **Report Approval Details**

Document Title:	RFD 2018 - Cannabis Critical Path RM.docx
Attachments:	
Final Approval Date:	Feb 15, 2018

This report and all of its attachments were approved and signed as outlined below:

**Dolores Sheets - Feb 15, 2018 - 12:41 PM**

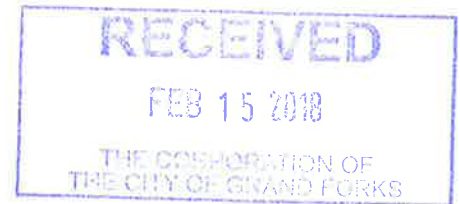
**No Signature - Task assigned to Diane Heinrich was completed by assistant Daniel Drexler**

**Diane Heinrich - Feb 15, 2018 - 2:26 PM**

GRAND FORKS ART GALLERY  
524 CENTRAL AVE | GRAND FORKS, BC

gallery 2

February 6, 2018



City of Grand Forks  
Box 220  
Grand Forks, B.C. VOH 1H0

**Attention: Mayor and Council**

**Re: Gallery 2 – Special Event Permission**

Gallery 2 has two annual fundraisers planned, Tap and Tapas scheduled for August 17, 2018, 7:00 to 9:30 pm on the Court House grounds and the Wine Tasting on November 24, 2018 from 8 pm to 10:30 pm throughout our whole building. The tickets will be sold in advance and considered revenue in which to further our mandate of providing public access to the visual arts and heritage programming.

We respectfully request that the City of Grand Forks give us permission to host these events. Please contact me at 250-442-5835 for further information.

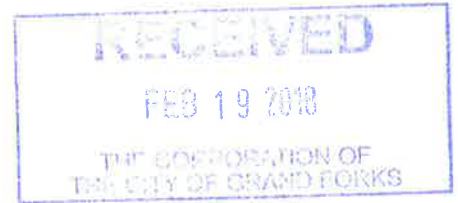
Regards,

A handwritten signature in blue ink that reads "D Hunt".

Dawsha Hunt, Gallery 2

FILE CODE  
Gallery 2 - Tap  
E2 - 4 Tapas / Wine  
Tasting requests

BOX 2140 | VOH 1H0  
GRAND FORKS, BC  
250 442 2211



**Dear Mayor and Council,**

**February 16, 2018**

**Please accept this letter of request for use of the City of Grand Forks CRA number, so the Grand Forks Downtown Business Association may apply for a grant to be used toward the Downtown Heritage Sign project.**

**Response from the business community has far exceeded our goal of forty participants. Additional funding will allow us to complete Phase 2 of the heritage signs and walking tour brochures.**

**Sincerely,**

**Lynn Relph  
Communications Co-ordinator  
Grand Forks Downtown Business Assoc.  
250-442-2203**

# Request for Decision



To: Regular Meeting  
From: **Corporate Services**  
Date: February 26, 2018  
Subject: RDKB Amendment Bylaw No. 1663 – Transit Service  
Recommendation: **THAT Council consents to the Regional District of Kootenay Boundary Board of Directors adopting Bylaw No. 1663 being the “Regional District of Kootenay Boundary Grand Forks and District Transit Service Local Service Establishment Amendment Bylaw No. 1663, 2018”.**

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## Background

Please see the information attached to this RFD as well as the below information from the email exchange with the RDKB to correct the previously established Transit Services Bylaw.

*Late last year I sent you Bylaw No. 1660 (attached) which was to have amended the service establishment bylaw (672) for GF District Transit by increasing the requisition from \$40,000 to \$50,000 (less than 25% over 5 years) – therefore Inspector Approval was not required.*

*However, after 1660 was adopted and sent to the Ministry we found out that the Ministry would not accept the Bylaw as the bylaw had the wrong “financial” information regarding the requisition increase (compared to what was used in the Service Establishment Bylaw No. 672). In Bylaw No. 1660, a “rate” per \$1,000 of assessment was used in error, rather than using a straight specific new requisition amount of \$50,000 ...so we had to redo everything.*

*I have attached Bylaw No. 1660, which will be repealed by a new Bylaw No. 1663 (Bylaw 1663 uses a specific \$50,000 amount like the establishing bylaw 672 rather than a rate per \$1,000). I have attached my Bylaw 1663 staff report to the Board which explains the situation, and I have attached Bylaw No. 1663 as well as the service establishment Bylaw No. 672.*

*The new Bylaw 1663 was given First, Second and Third Readings by the RDKB board last evening.*

Council previously consented to the RDKB Amendment Bylaw No. 1660 to increase the requisition limit of the Local Transit Service at the January 15, 2018, Regular Meeting of Council.

---

## Benefits or Impacts

Continued partnership with the RDKB to provide a Local Transit Service.

## Attachments

Staff Report from RDKB

Sample Consent Letter

Proposed Amendment Bylaw 1663

Current Amendment Bylaw 1660 (to be repealed through Amendment Bylaw 1663)

Service Establishment Bylaw No 672 – for reference only

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## Recommendation

**THAT Council consents to the Regional District of Kootenay Boundary Board of Directors adopting Bylaw No. 1663 being the “Regional District of Kootenay Boundary Grand Forks and District Transit Service Local Service Establishment Amendment Bylaw No. 1663, 2018”.**

## Options

1. RESOLVED THAT Council accepts the report.
2. RESOLVED THAT Council does not accept the report.
3. RESOLVED THAT Council refers the matter back to staff for further information.

### Report Approval Details

Document Title:	RFD 2018 - RDKB Amendment Bylaw 1663.docx
Attachments:	<ul style="list-style-type: none"><li>- Staff Report-RDKB Bylaw 1663-Amending GF Transit Establishment-Feb 2018.pdf</li><li>- GrandForks-Consent to Adpt Bylaw1663-Feb 2018.pdf</li><li>- RDKB Bylaw 1663-Amending GF Transit Establishment-Repeal Bylaw1660-Feb 2018.pdf</li><li>- Bylaw 1660 - WestEnd Transit-Service Establishment Amendment-Increase Requisition- Novmeber 2017.pdf</li><li>- RDKB Bylaw672-Service Establish-GF District Transit.pdf</li></ul>
Final Approval Date:	Feb 15, 2018

This report and all of its attachments were approved and signed as outlined below:

**No Signature - Task assigned to Diane Heinrich was completed by assistant Daniel Drexler**

**Diane Heinrich - Feb 15, 2018 - 2:29 PM**





## STAFF REPORT

**Date:** 05 Feb 2018  
**To:** **Chair Russell and Members of the RDKB Board of Directors**  
**From:** Theresa Lenardon, Manager of Corporate Administration/Corporate Officer  
**Re:** RDKB Bylaw No. 1663; Amending Grand Forks and District Transit Service Establishment Bylaw No. 672

**File** RDKB ADMN-Bylaw No. 1663

### Issue Introduction

A staff report from Theresa Lenardon, Manager of Corporate Administration/Corporate Officer regarding proposed RDKB Bylaw No. 1663, 2018 amending the Grand Forks and District Transit Service Local Service Establishment Bylaw No. 672, 1991.

At the January 25, 2018 Board meeting the Board of Directors reconsidered and adopted Bylaw No. 1660, 2017 which amends the Grand Forks and District Transit Service Local Service Establishment Bylaw No. 672, 1991 by increasing the requisition 25% (from \$40,000 to \$50,000).

The Bylaw was sent to the RDKB's Advisors at the Ministry of Municipal Affairs and Housing on January 26, 2018. The adopted Bylaw was denied by the Ministry as amending Bylaw No. 1660 established a requisition rate per \$1,000 rather than a specific rate of \$50,000.

In order to maintain the current level of transit service, additional funding is required. Therefore, Grand Forks and District Transit Service Local Service Establishment Amendment Bylaw No. 1663, 2018 repeals Bylaw No. 1660, 2017 and increases the annual requisition by 25% - from \$40,000 set out in Bylaw No. 672 to a specified amount of \$50,000 (rather than rate per \$1,000), is presented.

### History/Background Factors

After a successful referendum in 1991, the RDKB Board of Directors adopted Grand Forks and District Transit Service Local Service Establishment Bylaw No. 672 for the purpose of providing local transit services in the Cities of Grand Forks and Greenwood, RDKB Electoral Area 'D'/Rural Grand Forks and in portions of RDKB Electoral Areas 'C'/Christina Lake and 'E'/West Boundary. Bylaw 672 set out an annual requisition limit of \$40,000 to deliver the service.

In January 1998, the RDKB Board of Directors adopted Bylaw No. 995, 1997 amending Service Establishment Bylaw No. 672 by removing Electoral Area 'C'/Christina Lake as a participant in the service. The \$40,000 requisition limit did not change and has not changed since the service was established in 1991.

*Inspector of Municipalities Statutory Approval:* Regional Districts do not require bylaw Statutory Approval from the Inspector of Municipalities after Third Reading if the maximum amount originally requisitioned does not increase by more than 25% over a five-year period. This applies to Bylaw 1663. All other statutory and procedural requirements for putting the amending bylaw into force remain. Therefore, 2/3 of the service participants must consent to the Board adopting Bylaw 1663.

*Participant Consent:* Further to *Local Government Act* Section 347 (2), participating Electoral Area approval may be given by the Electoral Area Director consenting in writing to the adoption of proposed Bylaw No. 1663 on behalf of the (Electoral Areas 'D'/Rural Grand Forks and 'E'/West Boundary) electorate who reside or own property within the portion of the local transit service area. Further to *Local Government Act* Section 346 if a proposed participating area is all of a member Municipality (in this case, Grand Forks and Greenwood), Council may give participating Municipal approval by consenting to the adoption of Bylaw 1663 on behalf of those Municipal Electors. These consents take the place of assent of the electorate via voting in a referendum.

### **Implications**

1. The revenue from the tax increase will assist the RDKB to continue to deliver the current level of service.
2. There will be a tax increase to those constituents who live in, or who live elsewhere, but own property in the service area.

### **Advancement of Strategic Planning Goals**

#### ***Exceptional Cost Effective and Efficient Services***

- We will distinguish between those services that are "core" and discretionary
- We will review and measure service performance
- We will ensure we are responsible and proactive in funding our services

### **Background Information Provided**

1. Proposed Service Establishment Amendment Bylaw 1663
2. Grand Forks and District Transit Service Local Service Establishment Bylaw No. 672
3. Financial Backup (2017-2021 Five Year Plan, 2018-2022 Five Year Plan, BC Assessment Values and Estimated Budget, BC Assessment Hospital Taxable and Converted Values)

### **Alternatives**

1. Receive staff report and take no further action
2. Refer back to staff
3. Approve First, Second and Third Readings

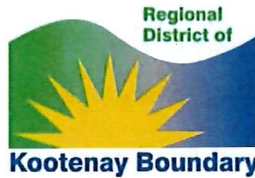
**Recommendation(s)**

That Regional District of Kootenay Boundary Grand Forks and District Transit Service Local Service Establishment Amendment Bylaw No. 1663, 2018 be given First, Second and Third Readings.









## **BYLAW NO. 1663**

### **A Bylaw of the Regional District of Kootenay Boundary, in the Province of British Columbia, to increase the requisition limit of the Grand Forks and District Transit Service Local Service**

---

**WHEREAS** the Regional District of Kootenay Boundary has, by Bylaw No. 672, 1991, established the Grand Forks and District Transit Service Local Service;

**AND WHEREAS** the Board wishes to amend Bylaw No. 672 to increase the maximum annual requisition for the service;

**AND WHEREAS** the Board has obtained the required consent of the participants in the function, in accordance with Section 349(1) of the *Local Government Act*;

**NOW THEREFORE BE IT RESOLVED** that the Board of Directors of the Regional District of Kootenay Boundary, in open meeting assembled enacts as follows:

#### **Amendment:**

Section 2 (maximum annual requisition) of Bylaw No. 672 is hereby repealed and replaced with the following:

"The maximum amount of monies that may be recovered by requisition annually for the Grand Forks and District Transit Service Local Service shall not exceed Fifty Thousand Dollars (\$50,000)."

#### **Repeal:**

Regional District of Kootenay Boundary "Grand Forks and District Transit Service Local Service Establishment Amendment Bylaw No. 1660, 2017" is hereby repealed.

#### **Citation:**

This Bylaw may be cited as "Regional District of Kootenay Boundary Grand Forks and District Transit Service Local Service Establishment Amendment Bylaw No. 1663, 2018".

Read a First and Second Time this 14<sup>th</sup> day of February, 2018.

Read a Third Time this 14<sup>th</sup> day of February, 2018.

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1663, 2018 cited as "Regional District of Kootenay Boundary Grand Forks and District Transit Service Local Service Establishment Amendment Bylaw No. 1663, 2018" as read a Third Time this 14<sup>th</sup> day of February, 2018.

  
Manager of Corporate Administration

The Corporation of the City of Grand Forks consented to the adoption of this Bylaw by way of a resolution adopted \_\_\_\_\_, 2018.

The Corporation of the City of Greenwood consented to the adoption of this Bylaw by way of a resolution adopted \_\_\_\_\_.

Written consent dated \_\_\_\_\_ to adopt this Bylaw was received from the Director of Electoral Area 'D'/Rural Grand Forks.

Written consent dated \_\_\_\_\_ to adopt this Bylaw was received from the Director of Electoral Area 'E'/West Boundary.

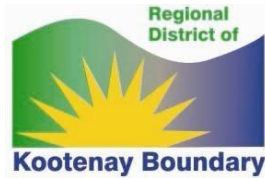
Reconsidered and Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Manager of Corporate Administration

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1663, 2018 cited as "Regional District of Kootenay Boundary Grand Forks and District Transit Service Local Service Establishment Amendment Bylaw No. 1663, 2018" as Reconsidered and Adopted this \_\_\_\_\_

\_\_\_\_\_  
Manager of Corporate Administration



## **BYLAW NO. 1660**

### **A Bylaw of the Regional District of Kootenay Boundary, in the Province of British Columbia, to increase the requisition limit of the Grand Forks and District Transit Service Local Service**

---

**WHEREAS** the Regional District of Kootenay Boundary has, by Bylaw No. 672, 1991, established the Grand Forks and District Transit Service Local Service;

**AND WHEREAS** the Board wishes to amend Bylaw No. 672 to increase the maximum annual requisition for the service;

**AND WHEREAS** the Board has obtained the required consent of the participants in the function, in accordance with Section 349(1) of the *Local Government Act*;

**NOW THEREFORE BE IT RESOLVED** that the Board of Directors of the Regional District of Kootenay Boundary, in open meeting assembled enacts as follows:

#### **Citation:**

This Bylaw may be cited as "Regional District of Kootenay Boundary Grand Forks and District Transit Service Local Service Establishment Amendment Bylaw No. 1660, 2017".

#### **Amendment:**

Section 2 (maximum annual requisition) of Bylaw No. 672 is hereby repealed and replaced with the following:

"The maximum amount of monies that can be requisitioned annually shall not exceed the amount raised by applying a tax rate of \$0.37/1000 to the net taxable values of lands and improvements or \$50,000 (Fifty Thousand Dollars) whichever is greater."

Read a First and Second Time this 30<sup>th</sup> day of November, 2017.

Read a Third Time this 30<sup>th</sup> day of November, 2017.



I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1660, 2017 cited as "Regional District of Kootenay Boundary Grand Forks and District Transit Service Local Service Establishment Amendment Bylaw No. 1660, 2017" as read a Third Time this 30<sup>th</sup> day of November, 2017.

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Manager of Corporate Administration

The Corporation of the City of Grand Forks consented to the adoption of this Bylaw by way of a resolution adopted January 15, 2018.

The Corporation of the City of Greenwood consented to the adoption of this Bylaw by way of a resolution adopted .

Written consent dated December 1, 2017 to adopt this Bylaw was received from the Director of Electoral Area 'D'/Rural Grand Forks.

Written consent dated December 1, 2017 to adopt this Bylaw was received from the Director of Electoral Area 'E'/West Boundary.

Reconsidered and Adopted this                      day of                      , 2018.

---

Chair

---

Manager of Corporate Administration

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1660, 2017 cited as "Regional District of Kootenay Boundary Grand Forks and District Transit Service Local Service Establishment Amendment Bylaw No. 1660, 2018" as Reconsidered and Adopted this

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Manager of Corporate Administration

## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

### BY-LAW NO. 672

A Bylaw to establish a local service within the Corporation of the City of Grand Forks, Corporation of the City of Greenwood, Regional District of Kootenay Boundary Electoral Area 'D' and portions of Regional District of Kootenay Boundary Electoral Areas 'C' and 'E' to provide transit service.

---

WHEREAS a Regional District may, by bylaw, establish and operate a local service under the provisions of Part 24 of the Municipal Act, R.S.B.C., Chapter 290;

AND WHEREAS by regulation #240/91 dated August 16, 1991, the Lieutenant Governor in Council granted the Regional District of Kootenay Boundary the power to operate a Transit Service as a local service;

AND WHEREAS the Regional Board has been requested to establish a Transit Service in accordance with Sections 795(2)(b) and 795(3) of the Municipal Act;

AND WHEREAS the Board of the Regional District of Kootenay Boundary wishes to establish a local service for the purpose of providing transit service for the City of Grand Forks, City of Greenwood, Electoral Area 'D' and portions of Electoral Areas 'C' and 'E'.

AND WHEREAS in accordance with Section 795(2)(b) of the Municipal Act, the Regional Board has submitted the proposal to establish the local service to the electors within the proposed participating area;

NOW THEREFORE THE BOARD OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, IN OPEN MEETING ASSEMBLED, ENACTS AS FOLLOWS:

1. The Regional District of Kootenay Boundary hereby establishes a local service area for the purpose of providing transit service for the area to be known as the "Grand Forks and District Transit Local Service Area" comprised of the Corporation of the City of Grand Forks, Corporation of the City of Greenwood, Regional District of Kootenay Boundary Electoral Area 'D' and portions of Regional District of Kootenay Boundary Electoral Areas 'C' and 'E', the boundaries of which are more particularly shown in red on the plans attached hereto and marked as Schedule 'A' to this bylaw.
2. The maximum amount of monies that may be recovered by requisition annually for the service referred to in Section 1 shall not exceed forty thousand dollars (\$40,000).
3. The net operating costs to be recovered by requisition shall be apportioned amongst the member municipalities participating in the service on the net taxable value of land and improvements taxable for Hospital Purposes only.
4. This bylaw shall be cited for all purposes as the Grand Forks and District Transit Service Local Service Establishment Bylaw No. 672, 1991.

INTRODUCED this 20th day of August, 1991.

Read a FIRST time this 20th day of August, 1991.

Read a SECOND time this 20th day of August, 1991.

Read a THIRD time this 20th day of August, 1991.

I, Elaine Kumar, Deputy-Secretary of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 672, 1991, cited as "The Grand Forks and District Transit Service Local Service Establishment Bylaw No. 672, 1991" as read a third time by the Board of Directors of the Regional District of Kootenay Boundary this 20th day of August, 1991.

  
Deputy-Secretary

RECEIVED that approval of the Inspector of Municipalities this 30th day of August, 1991.

RECEIVED the assent of the electors pursuant to Section 795 (2) (b) this 21st day of September, 1991.

RECONSIDERED, finally passed and adopted this 26th day of September, 1991.

  
Chairperson

  
Deputy-Secretary

I, Elaine Kumar, Deputy-Secretary of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 672, 1991, cited as "The Grand Forks and District Transit Service Local Service Establishment Bylaw No. 672, 1991" as reconsidered and finally adopted by the Board of Directors of the Regional District of Kootenay Boundary this 26th day of September, 1991.

  
Deputy-Secretary



22

15'



Province of British Columbia



No. ....

## Statutory Approval

*Under the provisions of section 795(1)(a)*

*of the Municipal Act*

*I hereby approve Bylaw No. 672*

*of the Regional District of Kootenay Boundary, a copy*

*of which is attached hereto.*

*Dated this 30 day*

*of August, 1991*

A stylized signature in black ink, consisting of a large loop and several smaller strokes.

Deputy Inspector of Municipalities