



The Corporation of the City of Grand Forks

Regular Meeting

AGENDA

Meeting #: R-2018-14
Date: Monday, August 20, 2018, 7:00 pm
Location: 7217 - 4th Street, City Hall Council Chambers

Pages

1. CALL TO ORDER

2. ADOPTION OF AGENDA

- a. Adopt agenda
August 20, 2018, Regular Meeting agenda

Recommendation

THAT Council adopts the August 20, 2018, Regular Meeting agenda as presented.

3. MINUTES

- a. Adopt minutes - Special to go In-Camera
July 23, 2018, Special to go In-Camera Meeting minutes

3 - 4

Recommendation

THAT Council adopts the July 23, 2018, Special to go In-Camera Meeting minutes as presented.

- b. Adopt minutes - Regular
July 23, 2018, Regular Meeting minutes

5 - 10

Recommendation

THAT Council adopts the July 23, 2018, Regular Meeting minutes as presented.

- c. Adopt minutes - Special to go In-Camera
July 27, 2018, Special to go In-Camera Meeting minutes

11 - 13

Recommendation

THAT Council adopts the July 27, 2018, Special to go In-Camera Meeting minutes as presented.

- d. Adopt minutes - Special to go In-Camera
August 1, 2018, Special to go In-Camera Meeting minutes

14 - 15

Recommendation

THAT Council adopts the August 1, 2018, Special to go In-Camera Meeting minutes as presented.

4. **REGISTERED PETITIONS AND DELEGATIONS**

- a. Danville Border - Crossing Hours
Johnna Exner - Commissioner for Ferry County

5. **UNFINISHED BUSINESS**

6. **REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL**

- a. Written Reports of Council
Corporate Officer's Report

16 - 21

Recommendation

THAT all written reports of Council submitted to the August 20, 2018, Regular Meeting be received.

7. **REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY**

- a. Verbal Report - RDKB Representative
Corporate Officer's Report

22 - 22

Verbal report from Council's representative to the Regional District of Kootenay Boundary

Read the RDKB agendas here: <https://rdkb.civicweb.net/filepro/documents/314>

Recommendation

THAT Mayor Konrad's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.

8. **RECOMMENDATIONS FROM STAFF FOR DECISIONS**

9. **REQUESTS ARISING FROM CORRESPONDENCE**

10. **INFORMATION ITEMS**

11. **BYLAWS**

- a. Annual Permissive Tax Exemption Bylaw 2049
Chief Financial Officer

23 - 99

Recommendation

THAT Council gives first three readings to Bylaw No. 2049 "2019 Permissive Tax Exemptions".

12. **LATE ITEMS**

13. **QUESTIONS FROM THE PUBLIC AND THE MEDIA**

14. **ADJOURNMENT**



**The Corporation of the City of Grand Forks
Special to go In-Camera Meeting of Council
MINUTES**

Meeting #: SP-2018-12
Date: Monday, July 23, 2018, 11:50 am
Location: 7217 - 4th Street, City Hall Council Chambers

Present: Acting Mayor Christine Thompson
Councillor Julia Butler
Councillor Chris Hammett
Councillor Neil Krog
Councillor Beverly Tripp

Absent: Mayor Frank Konrad (with notice)
Councillor Colleen Ross (with notice)

Staff: Diane Heinrich - Chief Administrative Officer
Daniel Drexler - Corporate Officer
Kevin McKinnon - Deputy Corporate Officer

GALLERY

1. CALL TO ORDER

Acting Mayor Thompson called the Special To Go In-Camera Meeting to order at 11:50 am.

2. IN-CAMERA RESOLUTION

a. Adopt Resolution as per Section 90

Moved by: Butler

Seconded by: Tripp

THAT Council convene an In-Camera Meeting as outlined under Section 90 of the Community Charter to discuss matters in a closed meeting which are subject to Section 90 (1)

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

BE IT FURTHER RESOLVED THAT persons, other than members, officers, or other persons to whom Council may deem necessary to conduct City business, will be excluded from the In-Camera Meeting.

Carried

3. LATE ITEMS

4. ADJOURNMENT

The Special to go In-Camera Meeting was adjourned at 11:51 am.

Moved by: Tripp

Seconded by: Butler

THAT the Special to go In-Camera Meeting be adjourned at 11:51 am.

Carried

Acting Mayor Christine Thompson

Corporate Officer - Daniel Drexler



The Corporation of the City of Grand Forks
Regular Meeting of Council
MINUTES

Meeting #: R-2018-13
Date: Monday, July 23, 2018, 7:00 pm
Location: 7217 - 4th Street, City Hall Council Chambers

Present: Acting Mayor Christine Thompson
Councillor Julia Butler
Councillor Chris Hammett
Councillor Neil Krog

Absent: Mayor Frank Konrad (with notice)
Councillor Colleen Ross (with notice)
Councillor Beverley Tripp (with notice)

Staff: Diane Heinrich - Chief Administrative Officer
Daniel Drexler - Corporate Officer
Juliette Rhodes - Chief Financial Officer

GALLERY

1. CALL TO ORDER

Acting Mayor Thompson called the July 23, 2018, Regular Meeting to order at 7:01 pm.

2. ADOPTION OF AGENDA

- a. Adopt agenda
July 23, 2018, Regular Meeting agenda

The agenda was amended to include item 12.a. "Grand Forks Fall Fair Society Funding Request" and item 4.a. "Danville Border - Crossing Hours" was deferred to another meeting.

Resolution #: R218/18/07/23

Moved by: Hammett

Seconded by: Krog

THAT Council adopts the July 23, 2018, Regular Meeting agenda as amended.

Carried

3. MINUTES

- a. Adopt minutes - Special to go In-Camera
June 25, 2018, Special to go In-Camera Meeting minutes

Resolution #: R219/18/07/23

Moved by: Krog

Seconded by: Hammett

THAT Council adopts the June 25, 2018, Special to go In-Camera Meeting minutes as presented.

Carried

- b. Adopt minutes - Regular
June 25, 2018, Regular Meeting minutes

Resolution #: R220/18/07/23

Moved by: Hammett

Seconded by: Butler

THAT Council adopts the June 25, 2018, Regular Meeting minutes as presented.

Carried

- c. Adopt Minutes - Special Meeting
July 19, 2018, Special Meeting minutes

Resolution #: R221/18/07/23

Moved by: Krog

Seconded by: Hammett

THAT Council adopts the July 19, 2018, Special Meeting minutes as presented.

Carried

4. REGISTERED PETITIONS AND DELEGATIONS

- a. Danville Border - Crossing Hours
Johanna Exner - Commissioner for Ferry County
The item was deferred to a future meeting.

5. UNFINISHED BUSINESS

6. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL

- a. Written Reports of Council
Corporate Officer's Report
Discussion ensued regarding:
- musical fundraiser on Friday night was a huge success
 - potential smoking bylaw - Council was advised that a draft bylaw would likely be before Council at the COTW in September for introduction and that the full bylaw process should include public engagement
 - possible future discussion with all Councillor's present that provided reports

Resolution #: R222/18/07/23

Moved by: Krog

Seconded by: Butler

THAT all written reports of Council submitted to the July 23, 2018, Regular Meeting be received.

Carried

7. REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

a. Verbal Report - RDKB Representative

Corporate Officer's Report

Verbal report from Council's representative to the Regional District of Kootenay Boundary

Read the RDKB agendas here:

<https://rdkb.civicweb.net/filepro/documents/314>

The public was advised that there would be no report this evening as both Mayor Konrad and Councillor Ross are absent.

8. RECOMMENDATIONS FROM STAFF FOR DECISIONS

9. REQUESTS ARISING FROM CORRESPONDENCE

10. INFORMATION ITEMS

a. Letter regarding moratorium on cannabis production

Township of Langley

b. Quarter 2 Financials

Chief Financial Officer

The Chief Financial Officer gave a brief review of the report.

Brief discussion ensued regarding:

- EOC recoverable expenses
- DFA claims
- insurance claims
- campground repairs and impacts on the budget
- receivables on property taxes

Resolution #: R223/18/07/23

Moved by: Butler

Seconded by: Hammett

THAT Council receives for information the Quarter 2 Financials from the CFO.

Carried

11. BYLAWS

- a. Final Reading of Zoning Bylaw Amendment No. 2039-A1
Development and Engineering Services

Resolution #: R224/18/07/23

Moved by: Krog

Seconded by: Hammett

THAT Council gives final reading to Zoning Bylaw Amendment 2039-A1.

Carried

12. LATE ITEMS

- a. Grand Forks Fall Fair Society Funding Request
Brief discussion ensued regarding funding source for extra expenditures.

Resolution #: R225/18/07/23

Moved by: Krog

Seconded by: Butler

THAT Council approve funding of \$1,365 for the Grand Forks Fall Fair Society towards a new highway banner and signage; AND FURTHER THAT the committed amount be included in the 2018 Financial Plan budget amendment.

Carried

13. QUESTIONS FROM THE PUBLIC AND THE MEDIA

Kate Saylor, Grand Forks Gazette, inquired regarding the distribution of amounts to business owners from the Friday night fundraiser - she was advised to communicate directly with the DBA, and that more information would be forthcoming shortly from the DBA.

14. ADJOURNMENT

The July 23, 2018, Regular Meeting was adjourned at 7:20 pm.

Resolution #: R226/18/07/23

Moved by: Butler

Seconded by: Hammett

THAT the July 23, 2018, Regular Meeting be adjourned at 7:20 pm.

Carried

Acting Mayor Christine Thompson

Corporate Officer - Daniel Drexler



The Corporation of the City of Grand Forks
Special to go In-Camera Meeting of Council
MINUTES

Meeting #: SP-2018-13
Date: Friday, July 27, 2018, 10:00 am
Location: 7217 - 4th Street, City Hall Council Chambers

Present: Mayor Frank Konrad
Councillor Julia Butler
Councillor Chris Hammett
Councillor Christine Thompson
Councillor Beverley Tripp

Absent: Councillor Neil Krog (with notice)
Councillor Colleen Ross (with notice)

Staff: Daniel Drexler - Corporate Officer
Kevin McKinnon - Deputy Corporate Officer

GALLERY

1. CALL TO ORDER

Chair Thompson called the Special To Go In-Camera Meeting to order at 10:05 am.

2. IN-CAMERA RESOLUTION

- a. Adopt Resolution as per Section 90

Brief discussion ensued to amend the resolution to include Section 90 (1) (a) and (g).

Moved by: Tripp

Seconded by: Butler

THAT Council convene an In-Camera Meeting as outlined under Section 90 of the Community Charter to discuss matters in a closed meeting which are subject to Section 90 (1)

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

BE IT FURTHER RESOLVED THAT persons, other than members, officers, or other persons to whom Council may deem necessary to conduct City business, will be excluded from the In-Camera Meeting.

Amended

Amendment:

Moved by: Butler

Seconded by: Tripp

THAT the In-Camera resolution be amended to include Sections 90 (1) (a) and 90 (1) (g).

Carried

Moved by: Tripp

Seconded by: Butler

THAT Council convene an In-Camera Meeting as outlined under Section 90 of the Community Charter to discuss matters in a closed meeting which are subject to Section 90 (1)

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; and

(g) litigation or potential litigation affecting the municipality;

BE IT FURTHER RESOLVED THAT persons, other than members, officers, or other persons to whom Council may deem necessary to conduct City business, will be excluded from the In-Camera Meeting.

Carried

3. LATE ITEMS

4. ADJOURNMENT

The Special to go In-Camera Meeting was adjourned at 10:10 am.

Moved by: Butler

Seconded by: Hammett

The Special to go In-Camera Meeting was adjourned at 10:10 am.

Carried

Mayor Frank Konrad

Corporate Officer - Daniel Drexler



**The Corporation of the City of Grand Forks
Special to go In-Camera Meeting of Council
MINUTES**

Meeting #: SP-2018-14
Date: Wednesday, August 1, 2018, 10:00 am
Location: 7217 - 4th Street, City Hall Council Chambers

Present: Mayor Frank Konrad
Councillor Julia Butler (via Telephone)
Councillor Chris Hammett
Councillor Colleen Ross
Councillor Christine Thompson
Councillor Beverley Tripp

Absent: Councillor Neil Krog

Staff: Diane Heinrich - Chief Administrative Officer
Daniel Drexler - Corporate Officer
Kevin McKinnon - Deputy Corporate Officer

GALLERY

1. CALL TO ORDER

Mayor Konrad called the Special To Go In-Camera Meeting to order at 10:07 am.

2. IN-CAMERA RESOLUTION

a. Adopt Resolution as per Section 90 Moved by: Thompson

Seconded by: Tripp

THAT Council convene an In-Camera Meeting as outlined under Section 90 of the Community Charter to discuss matters in a closed meeting which are subject to Section 90 (1)

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; BE IT FURTHER RESOLVED THAT persons, other than members, officers, or other persons to whom Council may deem necessary to conduct City business, will be excluded from the In-Camera Meeting.

Carried

3. LATE ITEMS

4. ADJOURNMENT

The Special to go In-Camera Meeting was adjourned at 10:08 am.

Moved by: Ross Seconded by: Tripp

THAT the Special to go In-Camera Meeting be adjourned at 10:08 am.

Carried

Mayor Frank Konrad

Corporate Officer - Daniel Drexler

Request for Decision



To: Regular Meeting
From: **Procedure Bylaw / Corporate Services**
Date: August 20, 2018
Subject: Reports, Questions and Inquiries from the Members of Council
Recommendation: **THAT all written reports submitted by members of Council be received.**

Background

Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

Benefits or Impacts

General

The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.

Strategic Impact



Community Engagement

- Members of Council may ask questions, seek clarification and report on issues.

Policy/Legislation

Procedure Bylaw No. 1946, 2013

Recommendation

THAT all written reports submitted by members of Council be received.

Options

1. THAT Council accepts the report.
2. THAT Council does not accept the report.
3. THAT Council refers the matter back to staff for further information.

Councillor's Report

August 20, 2018

Julia Butler

The past couple weeks have been filled with public meetings. On July 25th, I attended the economic development meeting at the curling rink. Many provincial reps were there to discuss and answer questions from the business community. Ron Broson, lead of the BC economic development branch discussed how cross agency groups were developed last year, after the wildfires to deal with recovery. This strategy is again being employed. Joanna Morrow from DFA discussed how missing documentation is slowing down payouts. She also explained assistance to small business that is run by the owner and the main source of income and assistance to farm owners. First they ask: Could the losses have been insured? Or available through another program? Larry Olsen told us that money for marketing and an events coordinator for Grand Forks will be coming soon. The Assistant Deputy Minister for Disaster Recovery was also present to address the crowd and then our own Cavin Gates opened it up to the floor to answer the question: What are your next steps that are preventing you from recovery? Some of the responses received were: MONEY!! - Lots of businesses have applied for DFA but none have received any funding. DFA stated that to date 1.7 Million has been paid out for residential claims. Businesses also required better advertising. Paul from the bowling alley needs people to fix up the alley because he is busy fixing his house. He said GO FUND ME has been very helpful.

On July 25th, I also attended the town hall meeting at the high school. The recovery team gave their update and options derived from the hydrology report were given by the recovery manager. Unfortunately, the information presented was far too vague and residents left with very little information on what council was considering moving forward. After the meeting all councillors felt we wanted to rectify this situation and decided to call a special in camera meeting to discuss the best way to engage the public before the next regular meeting. We were told by staff that the town hall meeting was vague because the hydrology report had not yet been presented to the RDKB board and moving forward the public would be far better informed. After getting a good grasp of the situation with Dobson Engineering, we had meetings with the individual neighbourhoods affected and Mr Dobson to explain the option for them and gather their independent view of what they want to see for their future. These are hard conversations to have and I really want the people affected, to be the ones to decide their future every step of the way. Weekly updates from the recovery team have also been helpful and although we are all frustrated with the snail's pace things are moving at, the complexities of each situation does require immense coordination and planning.

The topic of forestry practices was brought up at a couple of the meetings and although it isn't being given a lot of focus at this point in time, I believe that long term, we will have to address this issue. We have a systemic problem and an intricate connection between the health of our forests and the health of our rivers. Right now, I see us putting a band-aid on our initial injury of the flood. We need to address immediate dangers first by keeping people safe, warm and dry for this year. Long term, we need to decide on moving or rebuilding houses above the new Q200 flood level and on appropriate places for diking. Within this longer range vision, I believe that we also need to look at hiring a forest hydrologist to determine the health of our watershed and then take those results to the provincial

government to help them make decisions on how to better prevent flooding in our area. With fire season now upon us, more forest is being destroyed and roots that previously held the ground together will soon be gone, increasing the silt and gravel washed down into the riverbeds. With the different recovery team leaders, I believe we are already taking a holistic approach to this situation. The provincial government has corresponding people to work with each of our team leads and I'm hoping that as time goes on, the environmental portion of the recovery team will be paramount in focussing on the health of our forests, while balancing the health of our economy.

The Rec Commission is not meeting for the summer, so I have nothing new to report in this area. Our next meeting is scheduled for September.

Respectfully Submitted,

Julia Butler

During the past month, I have been continuing to advocate for residents affected by the May flood by promoting public engagement and personally visiting residents in, and from the flooded areas. During the month of July, I visited with several families who were residing on their properties in North and South Ruckle, seeking to understand their situations and hear their individual concerns. I discovered that these residents had been working tirelessly to clean and restore their homes to livable conditions. Some, in fact, were already living in their homes. Others were in various stages of repair and waiting for building permits to proceed further. I was able to let these people know that there was a community meeting scheduled for July 25th where they should receive preliminary information about the hydrology report that had been presented to Council by Don Dobson, the hydrologist hired by the Provincial Government.

Business Update Meeting

Prior to the evening Community Flood Update meeting on July 25th, I attended a Business Update meeting at the Curling Rink from 1-4 pm. There was a great turn-out of business owners seeking information about how to rebuild, and questioning where they could tap into funding to help in the process. Provincial Government representatives comprising a cross-agency group to assist with economic recovery were present to explain funding avenues to pursue for small businesses and farms. Dave Wheeldon, from the BC Economic Disaster Recovery Program outlined a plan for recovery that includes additional capacity, i.e. a paid resource person to work on economic development, along with a development project that would include a community center. This is very good news for our city and the surrounding area, and one that ties in nicely with Community Futures' current community center feasibility study that is already underway.

The DFA were also on hand to respond to business owners' questions, of which there were many. Many of the business owners were quite distressed and overwhelmed, and their urgent requests for financial assistance was overwhelmingly expressed, along with the need for updated legislation that proves helpful in times of crisis. Dave Peterson, Assistant Deputy Minister for the Provincial Recovery Program spoke about looking for ways to line up the needs with existing funding programs. The Province doesn't have a game plan for flood recovery, he said, but they want to work with businesses to help them get back on their feet. It is also important to note that **EVERYONE HAS UNTIL AUGUST 22nd** to file for DFA assistance.

Third Community Flood Update Meeting – July 25th 2018

During the evening meeting held at the GFSS High School auditorium, residents were given a general overview of flood recovery proceedings. People were informed that options being considered were: Full diking protection; return some areas to flood plain, raise homes to the 200 year flood level, and a canal by the airport. Numbers were being crunched, and Council would have something in front of the public soon. Some further general information was shared by each of the recovery team leads, but specific information about the flood and how it affected the community was, unfortunately not shared at that meeting, and there were more questions asked than answers given. People were visibly frustrated, and I was very disappointed because several of the questions brought forward at the meeting could have been answered had the hydrology report been shared. Afterward, I called together the other councillors who were present to discuss why the results of the hydrology report were not made public as had been given direction to do. We then collectively decided to hold an emergency meeting of Council, and the

result of that meeting was that each affected neighborhood would be met with individually prior the next public Flood Recovery Update on August 8th to present the hydrology report findings and give them a chance to debate the options that were being recommended for their particular area.

Neighborhood Update Meetings

Those meetings took place on Tuesday, August 7th, and on Wednesday, prior to the public update meeting on August 8th. In all, four very well attended, and highly productive meetings took place for the residents and businesses from the worst flooded neighborhoods (North Ruckle, South Ruckle, Johnson Flats, and the downtown business community.) It was very gratifying to hear the voices of business owners and residents expressing their views about what they wanted and how they would like to move forward. Residents were asked to consider two simple questions: What impact do these options have on you, and how can you work to make {this} happen?

For North Ruckle, options being considered are:

- Relocate the community and buy out properties
- Dike the community and rebuild everything to the new 200 year flood plain level.

For South Ruckle, the option presented was to build diking protection and rebuild homes at the new flood construction level, along with some properties being returned to non-residential, being considered too low to rebuild. Surprisingly to me, when a general vote was taken, each of the North and South Ruckle groups voted in the majority for a property buy-out. **However, it was noted that a survey would be going out to each home owner to respond to, and that Council would not make any final decisions until after the survey results were received and considered.** It was also reiterated that it would take a few years before any option would be substantially completed. In the interim, people must be provided with accommodations that keep them safe, warm and dry.

For the business community, diking protection and underground internal drainage works that will prevent water back up were identified as needful. New diking levels will need to be established, as well as new storm drains put in. Short-term plans should include continuous power capability during a flood event, and pumps on hand and running. Some businesses on the east side of the new diking will either be bought out, or the property will be raised and the river bank armoured.

The Johnson Flats meeting took place on Wednesday afternoon. This group was presented with the option of rebuilding damaged homes that warrant rebuilding to the new flood plain construction levels, doing some dike armoring, or relocation of homes outside the flood plain in a buy-out scenario. There is no question that all options would be long, complex, unusual and disruptive. That's why it is so important to have those affected give input.

Fourth Community Flood Update Meeting – August 8th 2018

Don Dobson presented the hydrology report findings through a power point presentation that included maps which showed the devastation of the flooding and proposed diking works, and other suggested options for the neighborhoods in question. After his presentation, there was time for many questions from the well over 100 people present in the audience. Neighborhood relocation and property buy-outs, as well as the ramifications of diking certain areas over others were discussed, with acknowledgement that final diking placement and designs have not been made and consideration needs to be given to the social impacts of the proposed solutions. Grace MacGregor, Director for Area C was present, and she thanked participants who brought up issues germane to the regional district and Area D, who also experienced devastation due to the flooding. One specific issue for the outlying areas is the wood debris that is now in the Kettle and Granby rivers, and how that needs to be dealt with.

Information Gathering

Council has also been in receipt of other reports for information, including the BC Economic Development Association's report, the "2018 Grand Forks Economic Disaster Recovery Program," a draft program overview for a "Flood Recovery Housing Strategy," and a "Summary of Needs" assessment for families displaced and in need of housing. These documents need to be further analyzed, but they, along with the hydrology report and input from flood-impacted residents and businesses, form the basis for a good foundation from which to begin to formulate more tangible and concrete plans and "asks" of the Province.

Council hopes to be able to determine the direction going forward, and have some recommendations to make public and take to the Province by the September 4th meetings of council.

Respectfully submitted,

Beverley Tripp

Request for Decision



To: Regular Meeting
From: **Procedure Bylaw / Corporate Services**
Date: August 20, 2018
Subject: Report – from the Council's Representative to the Regional District of Kootenay Boundary
Recommendation: **THAT Mayor Konrad's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting, be received.**

Background

Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

Benefits or Impacts

General

The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

Strategic Impact



Community Engagement

- Information sharing with members of Council and the Public regarding regional issues.

Policy/Legislation

Procedure Bylaw No. 1946, 2013

Recommendation

THAT Mayor Konrad's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting, be received.

Options

1. THAT Council accepts the report.
2. THAT Council does not accept the report.
3. THAT Council refers the matter back to staff for further information.

Request for Decision



To: Regular Meeting
From: **Chief Financial Officer**
Date: August 20, 2018
Subject: Annual Permissive Tax Exemption Bylaw 2049
Recommendation: **THAT Council gives first three readings to Bylaw No. 2049 "2019 Permissive Tax Exemptions"**

Background

2019 Annual Tax Exemption Bylaw No. 2050 was introduced to Council on July 23, 2018. This bylaw must be adopted prior to October 31, 2018 to permissively exempt certain properties from municipal taxation in 2019. As per legislation, the City has advertised the tax exemption notice on August 1st and 8th in the Grand Forks Gazette.

The following areas of land surrounding the buildings for public worship are eligible for exemption under Section 224 (2) (f), (g) and (h) of the Community Charter:

- The United Church - 920 Central Avenue
- The Pentecostal Church - 2826 75th Avenue
- The Catholic Church - 7249 9th Street
- The Anglican Church - 7252 7th Street
- The Mennonite Brethren Church - 7048 Donaldson Drive
- Christ Lutheran Church - 7328 19th Street
- Grand Forks Christian Centre - 7525 4th Street
- Jehovah's Witnesses Church - 7680 Donaldson Drive

The estimated value of 2019 municipal taxes for the above permissive exemptions is \$1,166.

The following property is owned by the City, and subject to a lease agreement requiring the City to pay property taxes if an exemption is not available. Granting this property a permissive exemption will save the City that portion of taxes which is due to other authorities.

The Baptist Church – 7850 2nd Avenue – eligible under 224 (2) (g):

In addition, BC Assessment has recommended that the bylaw include the property leased by the Regional District of Kootenay Boundary at 8120 Donaldson Drive (former SPCA Building) which is eligible under Section 224 (b).

The bylaw will also exempt certain non-profit organizations under Section 224 (2) (h) of the *Community Charter* as follows:

Name	Estimated 2019 Exemption Value
Grand Forks Curling Club - 7230 21 st Street	\$ 12,225
Grand Forks Masonic Building Society - 366 Market Avenue	\$ 509
Sunshine Valley Child Care Society - 978 72 nd Avenue	\$ 2,126
Slavonic Seniors Citizens - 686 72 nd Avenue	\$ 708
Hospital Auxiliary Thrift Shop - 7239 2 nd Street	\$ 2,609
Royal Canadian Legion - 7353 6 th Street	\$ 3,746
Phoenix Manor Society - 876 72 nd Avenue	\$ 3,367
Boundary Lodge – 7130 9 th Street	\$ 1,310

The Seniors Centre in City Park has been removed from the bylaw, as they have provided us with notice of cancellation of their lease.

The estimated total value of permissive exemptions for the non-profits above is \$26,600. The total amount of exemptions proposed here represents 0.7% of estimated property tax revenues for 2019, and equates to \$9 annually per property.

Benefits or Impacts

General

Granting tax exemption to these applicants assists the organizations in continuing the operation of their facilities and in providing services to the residents of the community.

Strategic Impact



Community Livability

- A permissive tax exemption is a means for Council to recognize and support volunteer groups and non-profit agencies in the community that provide services or programs which enhance the quality of life for its residents.



Fiscal Responsibility

- The above tax exemptions will reduce taxes collectible by the City by an estimated \$27,766. The tax savings on City owned leased properties will be approximately \$832.

Policy/Legislation

Section 224 of the Community Charter

Attachments

2019 Annual Tax Exemption Bylaw No. 2049
Applications Received for Permissive Tax Exemption

Recommendation

THAT Council gives first three readings to Bylaw No. 2049 “2019 Permissive Tax Exemptions”

Options

1. RESOLVED THAT Council accepts the recommendation.
2. RESOLVED THAT Council does not accept the recommendation.
3. RESOLVED THAT Council refers the matter back to staff for further information.

Report Approval Details

Document Title:	Bylaw 2049 annual tax exemptions 3 readings.docx
Attachments:	- By2049 - Permissive Tax Exemption 2019.docx - 2019 Permissive applications.pdf
Final Approval Date:	Jul 27, 2018

This report and all of its attachments were approved and signed as outlined below:

No Signature - Task assigned to Diane Heinrich was completed by assistant Daniel Drexler

Diane Heinrich - Jul 27, 2018 - 3:45 PM

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 2049

A Bylaw to Exempt from Taxation Certain Parcels of Land Used for Religious Worship Purposes, Hospital Purposes, Recreation Purposes and Charitable or Philanthropic Purposes Pursuant to the Provisions of the Community Charter

The Council of the Corporation of the City of Grand Forks, in open meeting assembled, enacts as follows:

1. This bylaw may be cited, for all purposes as the “2019 Annual Tax Exemption Bylaw No. 2049”.
2. Pursuant to Section 224(2)(f) of the *Community Charter*, there shall be exempt from taxation for the fiscal year ended December 31, 2019 with respect to land and improvements, the following parcels of land:
 - Lots 1 and 2, Block 36, District Lot 108, S.D.Y.D., Plan 72, located at 920 Central Avenue as shown outlined in bold on a sketch attached hereto and marked as Schedule “A” (United Church); and
 - That portion of Lot 1, District Lot 520, S.D.Y.D., Plan 8653, except Plan H-17064, located at 2826 - 75th Avenue and described as follows - commencing at the most northerly corner of said Lot 1; thence southeasterly following in the easterly limit of said Lot 1 for 35.50 metres, thence southwesterly, perpendicular to the said easterly limit, for 30.00 metres, thence northwesterly, parallel with the said easterly limit, for 35.50 metres more or less to the intersection with the northerly limit of said Lot 1, thence northeasterly, following in the said northerly limit for 30.00 metres more or less to the point of commencement and containing an area of 1,065 square metres, more or less as shown outlined in bold on a sketch attached hereto and marked as Schedule “B” (Pentecostal Church); and
 - Lots 30, 31 and 32, Block 36, District Lot 108, S.D.Y.D., Plan 72 located at 7249 - 9th Street as shown outlined in bold on a sketch attached hereto and marked as Schedule “C” (Catholic Church); and
 - That portion of Parcel D (KM26760), Block 24, District Lot 108, S.D.Y.D., Plan 23; located at 7252 - 7th Street as shown outlined in bold on a sketch attached hereto and marked Schedule “D” (Anglican Church); and
 - That portion of Lot G, District Lot 380, S.D.Y.D., Plan KAP56079, located at 7048 Donaldson Drive and described as follows - commencing in the southerly boundary of said Lot G distant 13 metres from the most westerly corner of said Lot G; thence northerly, parallel with the westerly boundary of said Lot G, for 38.1 metres more or less to intersection with the northerly boundary of said Lot G, thence easterly following

in the northerly boundary of said Lot G for 71 metres, thence southerly, parallel with the said westerly boundary, for 38.1 metres more or less to intersection with the said southerly boundary, thence westerly, following in the said southerly boundary for 71 metres more or less to the point of commencement and containing 2705 square metres as shown outlined in bold on a sketch attached hereto and marked as Schedule "E" (Mennonite Brethren Church); and;

- That portion of Parcel A, (X23915), Block 16, District Lot 380, S.D.Y.D., Plan 35 located at 7328 - 19th Street and described as follows - commencing at the most southerly corner of said Parcel "A"; thence northwesterly following in the westerly limit of said Parcel "A", for 17.00 metres; thence northeasterly, perpendicular to the said westerly limit for 24.60 metres; thence southeasterly, parallel with the said westerly limit for 17.00 metres more or less to intersection with the southerly limit of said Parcel "A"; thence southwesterly following in the said southerly limit for 24.60 metres more or less to the point of commencement and containing an area of 418.2 square metres more or less as shown outlined in bold on a sketch attached hereto and marked as Schedule "F" (Christ Lutheran Church of Grand Forks); and;
 - That portion of Lot 1, District Lot 108, S.D.Y.D., Plan KAP45199 located at 7525 - 4th Street and described as follows - commencing at the most easterly corner of said Lot 1; thence northerly following in the easterly limit of said Lot 1, for 23.20 metres; thence westerly, parallel with the southerly limit of said Lot 1, for 29.00 metres; thence southerly, parallel with the easterly limit of said Lot 1, for 23.20 metres more or less to intersection with the said southerly limit; thence easterly following in the said southerly limit; thence easterly following in the said southerly limit for 29.00 metres more or less to the point of commencement and containing 672.8 square metres more or less as shown outlined in bold on a sketch attached hereto and marked as Schedule "G" (Grand Forks Christian Centre Church); and
 - Commencing at a point in the westerly boundary of Lot 2, District Lot 520, S.D.Y.D., Plan KAP53800, located at 7680 Donaldson Drive and described as follows - distant 28.6 metres from the most southerly corner of said Lot 2: thence northerly following in the westerly boundary for 25.1 metres, thence easterly, perpendicular to the said westerly boundary for 35.05 metres more or less to intersection with the easterly boundary of said Lot 2, thence southerly following in the said easterly boundary for 25.1 metres, thence westerly, perpendicular to the said westerly boundary for 35.05 metres more or less to the point of commencement and containing 880 square metres more or less as shown outlined in bold on a sketch attached hereto marked as Schedule "H" (Jehovah's Witnesses Church).
3. Pursuant to Section 224(2)(g) of the *Community Charter*, there shall be exempt from taxation for the fiscal year ended December 31, 2019 with respect to land and improvements, the following parcel of land:
- Lot 1, District Lot 585, S.D.Y.D., Plan KAP27903, located at 7850 - 2nd Street (Grand Forks Baptist Church).

4. Pursuant to Section 224(2)(b) of the *Community Charter*, there shall be exempt from taxation for the fiscal year ended December 31st, 2019 with respect to land and improvements, the following parcels of land:
 - Lot 1, District Lot 380, S.D.Y.D., Plan KAP54909 located at 7230 - 21st Street (Grand Forks Curling Rink);
 - Lot 1, District Lot 520, S.D.Y.D., Plan KAP59893, located at 8120 Donaldson Drive, (Kootenay Boundary Animal Control).
5. Pursuant to Section 224(2)(a) of the *Community Charter*, there shall be exempt from taxation for the fiscal year ended December 31st, 2019 with respect to land and improvements, the following parcels of land:
 - Lot 5, Block 10, District Lot 108, S.D.Y.D., Plan 23, located at 366 Market Avenue (Grand Forks Masonic Building Society); and
 - Lot A, District Lot 108, S.D.Y.D., Plan 38294, located at 978 - 72nd Avenue (Sunshine Valley Child Care Society);
 - Lot 8, Block 25, Plan 23, District Lot 108, S.D.Y.D. located at 686 - 72nd Avenue (Slavonic Seniors Citizens Centre).
 - Lot A (DD LA9161), District Lot 108, S.D.Y.D., Plan 6691, located at 7239 - 2nd Street (Hospital Auxiliary Thrift Shop)
 - Lots 23, 24, 25 and 26, Block 29, District Lot 108, S.D.Y.D., Plan 121, located at 7353 - 6th Street (Royal Canadian Legion)
 - Parcel B, Block 45, District Lot 108, Plan 72, located at 876 - 72nd Avenue (Phoenix Manor Society).
 - Lot A, Plan 29781, District Lot 108, Land District 54, located on 7130- 9th Street (Boundary Lodge Assisted Living).

Read a first, second and third time by the Municipal Council this 20th day of August, 2018.

Finally adopted on this 4th day of September, 2018.

Mayor Frank Konrad

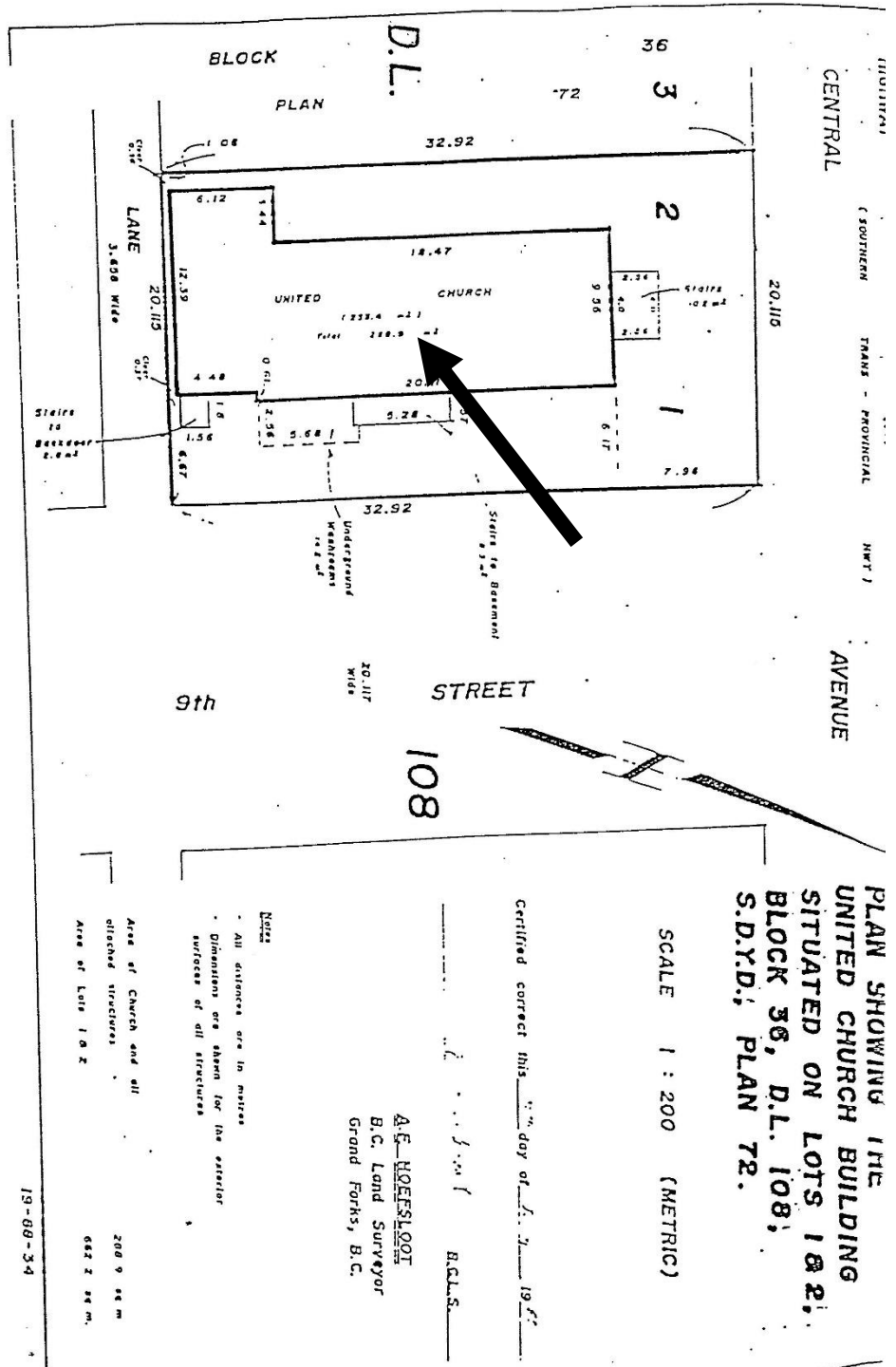
Corporate Officer – Daniel Drexler

C E R T I F I C A T E

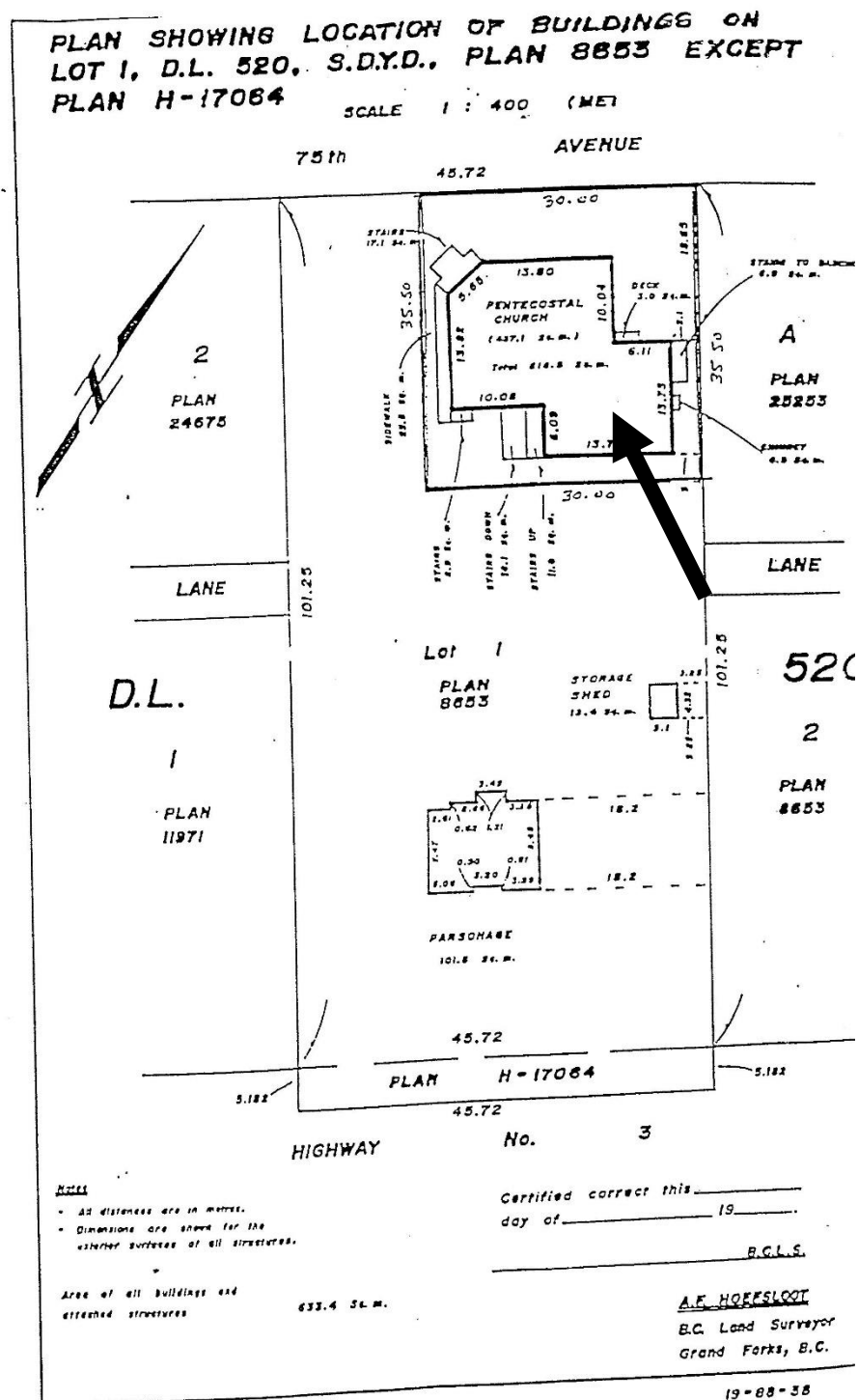
I hereby certify the foregoing to be a true copy of Bylaw No. 2049
as adopted on the 4th day of September, 2018

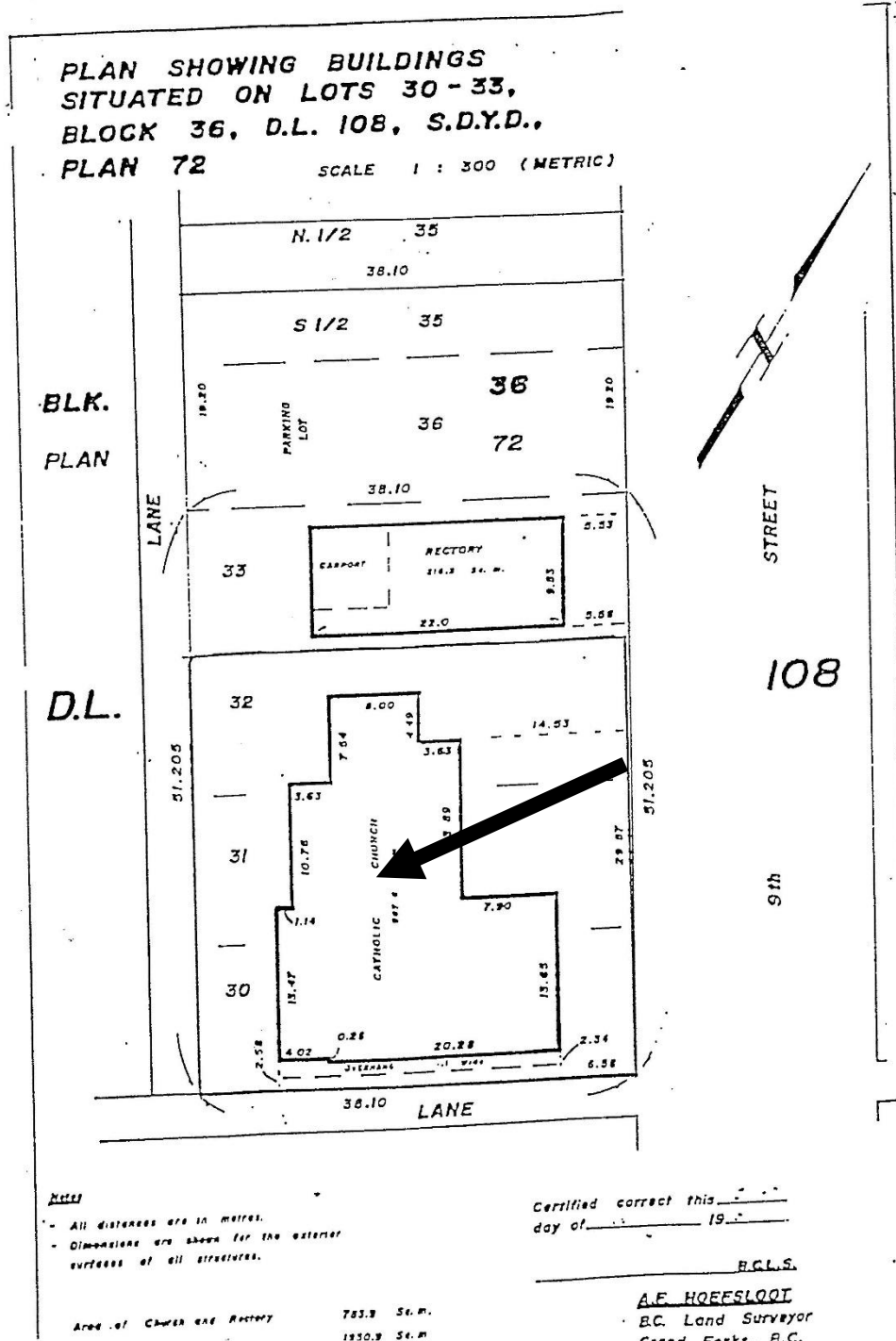
Corporate Officer of the Municipal Council
of the City of Grand Forks

Schedule "A"



Schedule “B”





Agenda Page 34 of 99

NOTES

Street Address:
7252 - 7th Street

G. H. [Signature]
B.C.L.S., C.L.S.

- all distances are in metres.
- this plan is to be used for municipal purposes only and not for property line location. I will not accept any responsibility for unauthorized use.
- this plan is not valid unless it contains an original signature and seal.

B.C. Land Surveyor, Canada Lands Surveyor
P.O. Box 2740, Grand Forks, B.C.
Y0H 1H0 442-5557

98-19-34

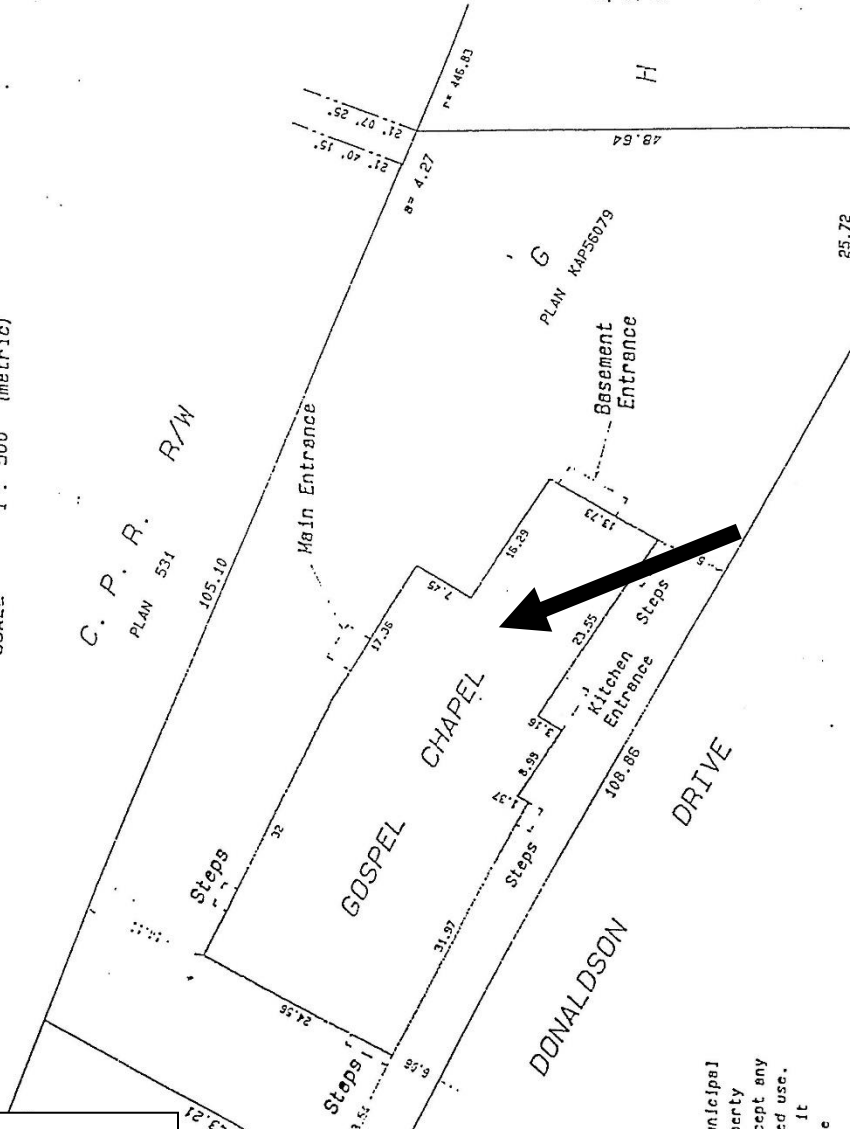
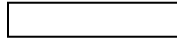
Schedule "E"

B.C. LAND SURVEYOR'S CERTIFICATE
OF LOCATION OF BUILDING ON LOT G, D.L. 380,
S.D.Y.D., PLAN KAP56079.

SCALE 1 : 500 (metric)

C. P. R. R/W
PLAN 531

Mennonite Brethren Church



I certify that the building
is located as shown. Dated
this 3rd day of 1991.

B.C.L.S.

A.F. HOEFSLOOT
B.C. Land Surveyor, Canada Lands Sur
P.O. Box 2740, Grand Forks, B.C.

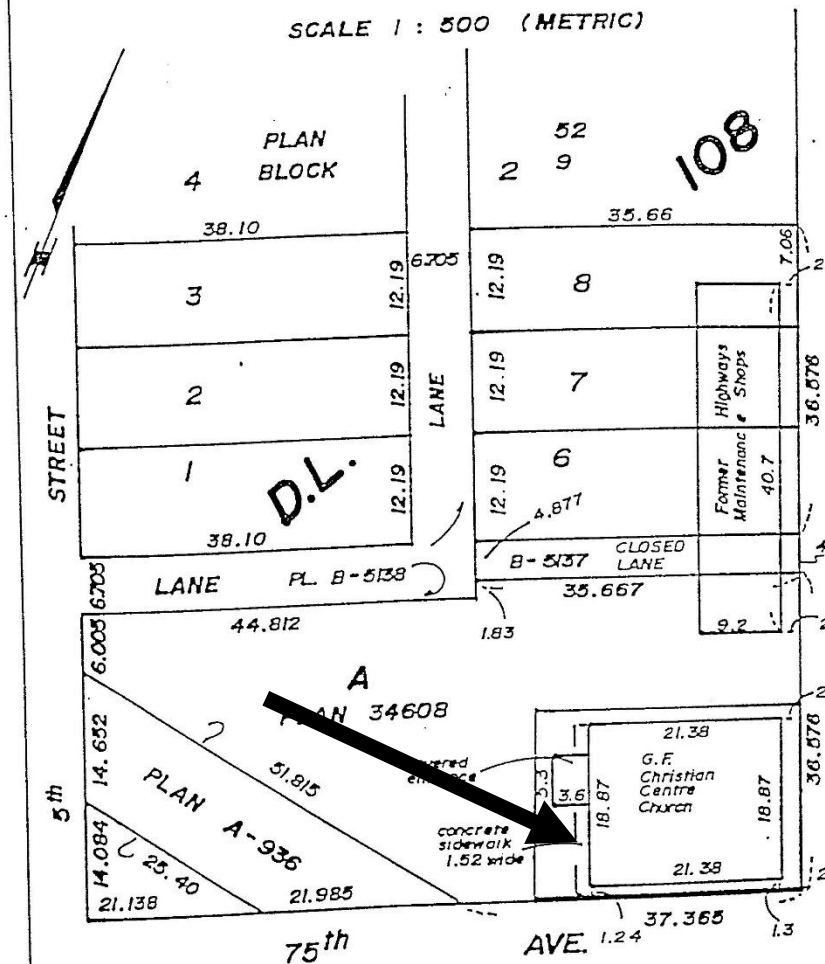
Street Address:
7048 Donaldson Drive, Grand Forks, BC

unhelpful
party
cept any
ed use.
it



Schedule “G”

Lot 1, District Lot 108, S.D.Y.D., Plan KAP45199



NOTES

NOTES
All distances are in metres.
This plan is to be used for municipal
purposes only and not for property
line location.
I will not accept responsibility for any
unauthorized use.

I certify that the buildings are located
as shown. Dated this 12 day of Feb
1969 . . .

B.C.L-S.

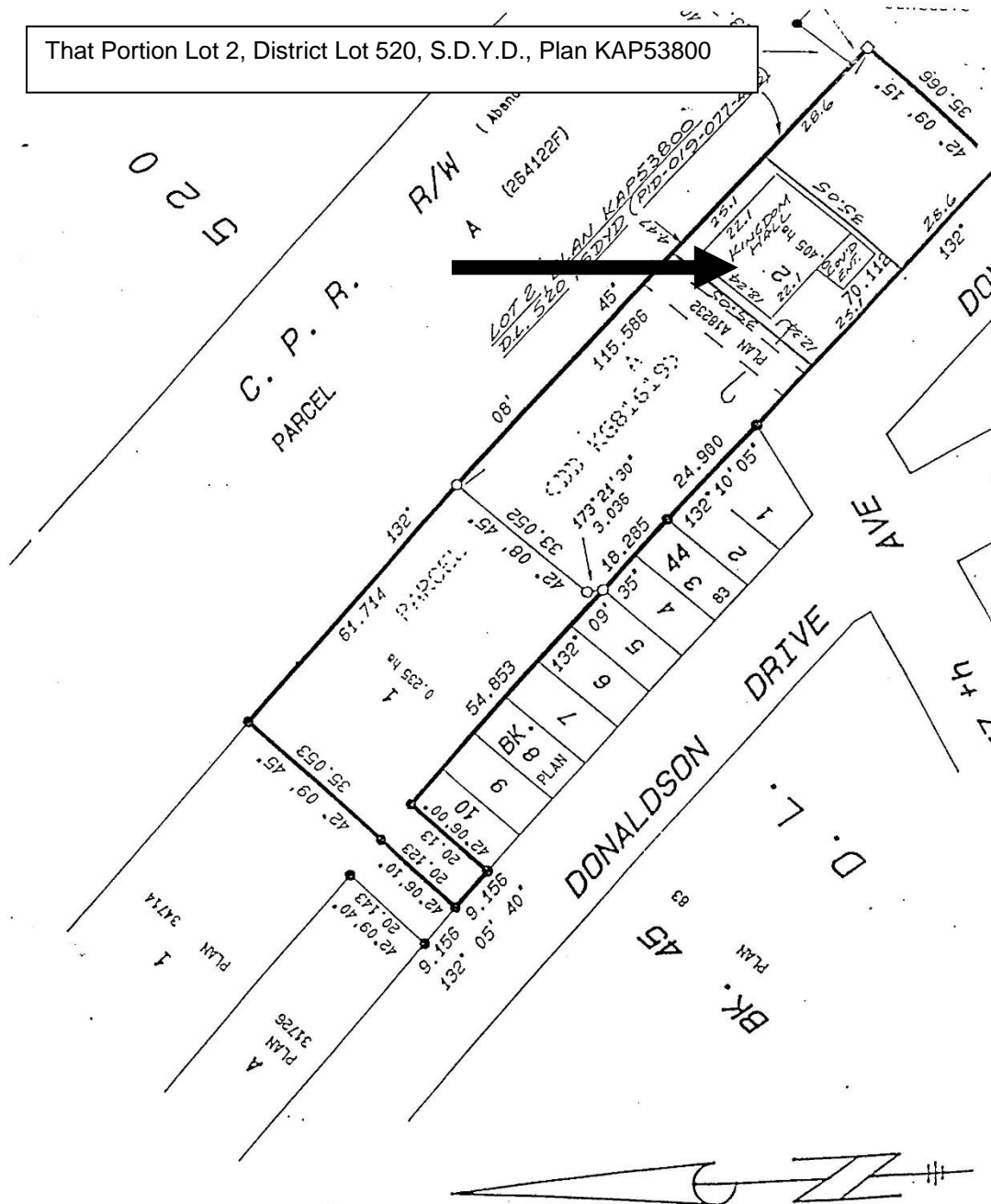
A.F. HOEFSLOOT
B.C. Land Surveyor
Grand Forks, B.C.

© A.F. Hoetsloot, B.C.L.S. 1989

89-19-

Schedule “H”

That Portion Lot 2, District Lot 520, S.D.Y.D., Plan KAP53800



Jehovah Witness Church



THE CORPORATION OF THE CITY OF GRAND FORKS

RECEIVED

JUN 5 2018

THE CORPORATION OF
THE CITY OF GRAND FORKS

APPLICATION FOR PERMISSIVE TAX EXEMPTION

Note: Application must be received by **June 29, 2018** at City Hall for consideration for tax exemption in the following year.

Name of Organization: GRAND FORKS CURLING CLUB

Mailing Address: PO BOX 358, GRAND FORKS, BC
V0H 1H0

Contact Person & Title: LIAM GRANT - PRESIDENT

Telephone Number: 250 442-3916 E-mail: ccgf@telus.net

Registered Non-Profit? Yes ☒ No ☐ Registration Number: 6964

Registered Charity? Yes ☐ No ☐ Registration Number: _____

PROPERTY DESCRIPTION FOR WHICH AN EXEMPTION IS BEING CLAIMED:

* You may list all the properties on one application form, as long as they are being used for the same purpose.

Civic Address(es): 7230 21st STREET

Legal Description(s) LOT 1, D.L. 380, SDYD
PLAN KAP 54909

Folio Number(s): _____

Is any part of the property used for non-charitable, non-philanthropic or for-profit purposes?

Yes ☐ No ☒ If yes, please explain: _____

FILE CODE
G.F. Curling
C10 - Club - Applic.
(UBA PT. 00) for Tax Exemption
Agenda Page 39 of 99



THE CORPORATION OF THE CITY OF GRAND FORKS

Please describe your organization's activities. Include a short history of your organization and briefly describe its goals and objectives. (Attach a separate sheet if necessary.)

Founded in 1909 the GF Curling Club has been in its present location since 1978. In 1985 the facility ownership was transferred to the RDKB although the Club continues to operate & maintain the facility. The lounge is a well used community asset. Our goal is to continue providing a clean, friendly, safe & modern facility for our region.

Please describe how your organization is accessible to, and benefits the residents of Grand Forks.

We provide curling related events throughout the season. We encourage curlers from 6-80+ years of age to participate in a healthy lifestyle by providing coaching & training. The social camaraderie is important to all participants.

Please provide details on other sources of funding.

Authorized Signature

DOCUMENTATION REQUIRED

- Copy of most current financial statements
- Copy of budget for the current and following year (if available)

**2017-2018
Budget**

REVENUE

Advertising, Signs & Trophies	\$6,000.00
Bonspiels	\$10,000.00
Confectionary	\$1,500.00
Dues, Club Membership	\$3,000.00
Dues, Curling	\$38,000.00
Dues, Curl BC	\$2,000.00
Dues, Spare	\$500.00
Donations	\$2,500.00
Facility Rentals	\$10,000.00
Ice Rentals	\$100.00
Interest	\$400.00
Liquor Sales	\$34,500.00
Locker Rental	\$2,500.00
Raffles	\$0.00
Rock Shop	\$3,500.00
Special Events	\$2,000.00
Rentals - Tables/Chairs/Linens	\$100.00
TOTAL REVENUE	\$116,600.00

EXPENSES

Cost of Goods Sold

Beer & Liquor	\$14,000.00
Confectionary	\$1,000.00
Rock Shop	\$3,000.00
Prizes	\$5,000.00
Catering	\$4,500.00
Sub Contracts	\$35,400.00

General & Administrative

Advertising & Promotions	\$900.00
Business Fees and Licenses	\$700.00
Courier & Freight	\$650.00
Donations	\$100.00
Dues (Curl BC)	\$2,000.00
Equipment Purchases	\$2,000.00
Ice Supplies	\$3,000.00
Insurance	\$3,400.00
Interest & Bank Charges	\$200.00
Janitorial & Cleaning Supplies	\$700.00
Lounge Supplies	\$600.00
Office Supplies	\$700.00
Rent	\$2,500.00
Repairs & Maintenance	\$2,000.00
Security	\$300.00
Telecommunications	\$2,000.00
Travel	\$0.00
Trophies	\$550.00
Utilities	\$34,000.00
Workers Compensation	\$350.00

TOTAL EXPENSES **\$119,550.00**

Difference - \$2,950.00



THE CORPORATION OF THE CITY OF GRAND FORKS

RECEIVED

JUN 6 2018

THE CORPORATION OF
THE CITY OF GRAND FORKS

APPLICATION FOR PERMISSIVE TAX EXEMPTION

Note: Application must be received by **June 29, 2018** at City Hall for consideration for tax exemption in the following year.

Name of Organization: GRAND FORKS MASONIC BUILDING SOCIETY

Mailing Address: Box 657 GRAND FORKS, BC V6H 1H0

Contact Person & Title: T. GOODERHAM PM, B. ORTIS PM

Telephone Number: (250) 442-3025 (250) 442-3062 **E-mail:** GRANDFORKSOPTICAL@GMAIL.COM

Registered Non-Profit? Yes ☒ No ☐ **Registration Number:** 50004638

Registered Charity? Yes ☐ No ☐ **Registration Number:** _____

PROPERTY DESCRIPTION FOR WHICH AN EXEMPTION IS BEING CLAIMED:

* You may list all the properties on one application form, as long as they are being used for the same purpose.

Civic Address(es): 366 MARKET AVE GRAND FORKS BC

Legal Description(s) LOT 5, BLOCK 10, PLAN 23, SDYD

Folio Number(s): _____

Is any part of the property used for non-charitable, non-philanthropic or for-profit purposes?

Yes ☐ No ☒ **If yes, please explain:** _____

FILE CODE

G.F. Masonic Bldg.
C10 - Society - Applic.
(UB+PT.00) Tax Exemption


Harmony Lodge #37, Ancient Free and Accepted Masons, has been active in Grand Forks since 1902. We are a member funded fraternal organization whose members are dedicated to brotherly love, relief and truth. We serve this community through our Grand Lodge by offering bursaries to students wishing to continue their post secondary education, as well as supporting hospitals with donations of equipment and services like the Cancer Car program for those who cannot make their appointments by themselves.

To date, we have issued \$27,500 in bursaries to students in our Kootenay/Boundary area for continuing education and made just under 800,000 patient trips throughout the province. Through the Shriners (also Masons) we support the Shiner Hospitals and their services, at no cost to the patients.

Our members are dedicated to assist those who need help. Most notably, during the flood, our members volunteered for sandbagging, security and assisting people to find accommodation and help with moving personal items that could be salvaged. We do not advertise our support for those who need it, as we believe that all peoples should live by the Golden Rule, but stand ready to assist at all times.

This year, due to the severity of the flooding, we will be required to replace our furnace and hot water tank. This will be made possible through our fund-raising and donations. We rent our hall to the Eastern Star (the ladies version of Masonry) and to any who need a venue for medium sized groups.

Our financial statement is attached. If you have any questions, or need clarification, please contact us through e-mail at: grandforksoptical@gmail.com

A handwritten signature in dark ink, featuring a large, stylized capital 'A' that loops around and under the rest of the signature.

T. Gooderham, Past Master

A handwritten signature in dark ink, consisting of a capital 'B' followed by a series of loops and a final flourish.

B. Ortis, Past Master

JULIETTE

oops! SORRY

Town

Grand Forks Masonic Building Society
Financial Statement
As of 30 May 2018

Outstanding Balance as of 1 July 2017 \$ 413.58

Deposits

7/7/17 - Ravi Dancers	\$ 300.00	
25/8/17 Harmony Lodge - Rent	1,000.00	
7/11/17 Galloway's - Hall Rental	100.00	
15/11/17 OES - Rent	360.00	
6/12/17 Harmony Lodge - Rent	500.00	
14/12/17 Galloway's - Hall Rental	100.00	
9/2/18 Yard Sale Proceeds	488.00	
1/2/16 Dividend	1.26	
9/2/18 Galloway's - Hall Rental	100.00	
2/3/18 OES - Ins Payment	150.00	
14/3/18 Galloway's - Hall Rental	100.00	
29/3/18 OES - Hall Rental	360.00	
Galloway's - Hall Rental	100.00	
8/3/18 Ravi Dancers - Hall Rental	300.00	
10/3/18 Harmony Lodge - Hall Rental	1,000.00	
Total Deposits	\$ 4,959.26	\$ 5,372.84

Cheques Wrritten

4/7/17 - 761 - City of GF - Fire Truck	\$ 49.92	
1/8/17 - 762 - Fortis - N Gas	31.12	
4/8/17 - 763 - City of GF - W,S,G	201.68	
29/8/17 - 764 - Fortis - N Gas	57.21	
1/9/17 - 765 - Dave Dale Ins	500.00	
2/10/17 - 766 - Fortis - N Gas	24.05	
6/10/17 - 767 - City of GF - W,S,G	177.82	
17/11/17 - 768 - Fortis BC - N Gas	42.93	
8/12/17 - 769 - City of GF - W.S.G.	176.27	
5/12/17 - 770 - Dave Dale Ins	612.00	
7/17/17 - 771 - Fortis BC - N Gas	85.65	
7/12/17 - 772 - Fortis BC - N Gas	100.31	
12/2/18 - 773 - City of GF - W,S,G	178.21	
16/2/18 - 774 - Dave Dale Ins	600.00	
16/3/18 - 775 - Fortis N Gas	87.27	
6/4/18 - 776 - City of GF - W.S.G	222.75	
8/4/18 - 777 - Fortis BC - N Gas	183.20	
10/4/18 - 779 - Dave Dale Ins	500.00	
S.C.	50.05	\$ 3,880.44

Current Account Balance \$ 1,492.40

Outstanding Bills

City of Grand Forks - W,S&G	\$ 234.19
Dave Dale Insurance	\$ 1,061.00

Respectfully Submitted

A handwritten signature in cursive script, appearing to read "D G Marshall".

David G. Marshall
Treasurer
Grand Forks Masonic Building Society



THE CORPORATION OF THE CITY OF GRAND FORKS

APPLICATION FOR PERMISSIVE TAX EXEMPTION

Note: Application must be received by **June 29, 2018** at City Hall for consideration for tax exemption in the following year.

Name of Organization: Sunshine Valley Child Care Society

Mailing Address: PO BOX 435 Grand forks BC V0H 1H0

Contact Person & Title: Fatima Faria Executive Director

Telephone Number: 250-442-5314 **E-mail:** _svccs@telus.net

Registered Non-Profit? Yes X No ☐ Registration Number: S-0013786

Registered Charity? Yes X No ☐ Registration Number: 108053075RR0001

PROPERTY DESCRIPTION FOR WHICH AN EXEMPTION IS BEING CLAIMED:

* You may list all the properties on one application form, as long as they are being used for the same purpose.

Civic Address(es): 978 72nd Ave
Grand Forks BC V0H 1H0

Legal Description(s) Plan KAP 38294 District Lot:108
Land District 54 Similkameen Div of Yale District

Folio Number(s): 21000405005 P/D007-836-775

Is any part of the property used for non-charitable, non-philanthropic or for-profit purposes?

Yes ☐ No X If yes, please explain: _____





THE CORPORATION OF THE CITY OF GRAND FORKS

Please describe your organization's activities. Include a short history of your organization and briefly describe its goals and objectives. (Attach a separate sheet if necessary.)

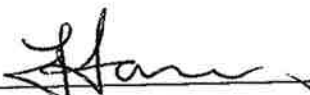
See Attached

Please describe how your organization is accessible to, and benefits the residents of Grand Forks.

We are the only licensed group child care centre from Birth to 12 years in the entire Boundary. SVCCS benefits many families and supports them through childcare, Outreach, programs and workshops held at Little People's Centre and BCCRR. We are active with local seniors and connecting children with other community members and resources for families.

Please provide details on other sources of funding.

Parent fees, community donations, Phoenix Foundation grants, Ministry of Children and Family Development, Fundraising


Authorized Signature

DOCUMENTATION REQUIRED

Copy of most current financial statements
Copy of budget for the current and following year (if available)

WELCOME

SUNSHINE VALLEY CHILD CARE SOCIETY is a non-profit, registered society. It began in May 1977 in the Wildlife Hall. In March 1978 it moved into its present location. The Board of Directors, comprised of members from all facets of the community, is elected at the Society's Annual General Meeting. Any individual who subscribes to the purposes of the Society may become a member by paying the annual membership fee.

We, the Staff Members and Board of Directors, are very pleased that you have chosen the Little People's Centre to be responsible for the care of your child. May your association with us be a long and happy one.

This handbook has been put together as a reference for you regarding philosophies, policies and routines at the Daycare. It is meant to clarify questions you may have upon registering your child. Please see our Centre Staff Members or Executive Director if you have further questions or concerns

MISSION STATEMENT

We, SUNSHINE VALLEY CHILD CARE SOCIETY, recognize and respond to the changing childcare needs for children and families by providing and encouraging, relevant programs and support services within the Boundary Region.

GOALS OF SUNSHINE VALLEY CHILD CARE SOCIETY

- ◆ To facilitate and promote healthy growth of children and families.
- ◆ To recognize and respect the uniqueness of the individual and the family.
- ◆ To offer developmentally appropriate programs and support services to all children and families in our community.
- ◆ To provide a safe, nurturing environment that is multicultural and non-sexist.
- ◆ To educate, by providing relevant programs, information, training events, resources, and professional development.
- ◆ To work in partnership with other service providers by encouraging communication, awareness and networking.
- ◆ To engage in funding partnerships with other groups and organizations when appropriate.
- ◆ To promote and maintain an ongoing commitment to a team model approach.

Parental and community support is imperative for the Centre's operation. We welcome and encourage active participation and support for all of its activities.

Profit & Loss

Apr '17 - Mar 18

Ordinary Income/Expense

Income

4000 · PROGRAM FEES (Fees charged for child care)

4002 · Daycare Revenue

4420 · CCOF Program - Daycare

18,064.82

4440 · Subsidies - Daycare

50,764.14

4002 · Daycare Revenue - Other

50,714.87

Total 4002 · Daycare Revenue

119,543.83

4004 · Preschool Revenue

4422 · CCOF Program - Preschool

616.50

4004 · Preschool Revenue - Other

9,048.25

Total 4004 · Preschool Revenue

9,664.75

4006 · Infant Toddler Revenue

4426 · CCOF Program - Infant Toddler

21,918.00

4443 · Subsidies - Infant Toddler

36,670.58

4006 · Infant Toddler Revenue - Other

45,029.39

Total 4006 · Infant Toddler Revenue

103,617.97

4012 · School Age Program

4424 · CCF Program - School Age

3,596.60

4444 · Subsidies - School Age

13,994.75

4012 · School Age Program - Other

17,988.47

Total 4012 · School Age Program

35,579.82

4015 · Supported Child Care (KFP)

36,226.07

4480 · BCGEU (fees to cover wages)

291.72

Total 4000 · PROGRAM FEES (Fees charged for child care)

304,924.16

4400 · FUNDING FOR WAGES

4411 · BCCRR 10% Admin funding

9,592.58

Total 4400 · FUNDING FOR WAGES

9,592.58

4466 · Gaming Program Grant

21,400.00

4600 · MISCELLANEOUS & INTEREST INCOME

4425 · Donations & Fundraising Income

3,412.75

4435 · Interest Income

420.38

4460 · Miscellaneous Income

4,230.02

4475 · Yearly Memberships (Yearly Society Memberships)

32.00

Total 4600 · MISCELLANEOUS & INTEREST INCOME

8,095.15

Total Income

344,011.89

Gross Profit

344,011.89

Expense

5000 · PROGRAM COSTS

5010 · Advertising & Promo (Programs)

225.43

5011 · Board Meeting Expense

635.06

5020 · Telus - Administration

1,652.74

5025 · Telus - Little People's DC & PS

828.85

5035 · Bank Charges Expense

455.75

5045 · Criminal Record Checks

400.00

5065 · Groceries Expense

618.30

5070 · Insurance, Liability

3,949.00

5078 · Memberships, dues & fees

40.00

5080 · Miscellaneous Expense

1,225.39

5100 · Office Supplies Expense

1,296.21

5140 · Postage Expense

176.14

5145 · Professional Fees - Audit & Leg

2,162.75

5160 · Supplies - General

3,287.51

5165 · Supplies - Daycare & Preschool

128.44

5170 · Supplies - Infant Toddler

294.52

Profit & Loss

	Apr '17 - Mar 18
5179 · Supplies - School Age Program (Purchases for school age program)	103.34
5180 · Travel Expense	726.00
5190 · Internet & Computer Expense (Telus Internet, Computer professional f...	899.04
5200 · Workshops & staff training	384.00
Total 5000 · PROGRAM COSTS	19,488.47
5001 · FACILITY COSTS	
5015 · Fortis BC Gas Expense (LPC)	812.81
5155 · Repairs & Maintenance	9,500.91
5182 · Utilities - Electr,water,sewer	5,282.80
Total 5001 · FACILITY COSTS	15,596.52
5002 · WAGES & BENEFITS	
5300 · Wages, Administration	59,914.48
5302 · Wages, Daycare	76,372.88
5303 · Wages, Infant Toddler	83,679.82
5304 · Wages, Preschool	6,554.77
5308 · Wages, School Age Program	24,972.05
5310 · Wages, Supported Child Care	27,101.05
5320 · Payroll costs, CPP and EI	19,144.00
5324 · WorkSafe BC	2,050.18
5328 · Sick Leave expense (paid out)	3,656.51
5333 · Medical expense	750.00
5406 · Vacation pay expense	17,117.62
Total 5002 · WAGES & BENEFITS	321,313.36
Total Expense	356,398.35
Net Ordinary Income	(12,386.46)
Net Income	(12,386.46)

SUNSHINE VALLEY CHILD CARE SOCIETY

FINANCIAL STATEMENTS (Unaudited)

MARCH 31, 2017

SUNSHINE VALLEY CHILD CARE SOCIETY

FINANCIAL STATEMENTS

(Unaudited)

MARCH 31, 2017

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Lia Azhure Inc.
Chartered Professional Accountant

7157 3rd Street
Box 1329
Grand Forks, BC V0H 1H0
Phone: (250) 442-0141

SUNSHINE VALLEY CHILD CARE SOCIETY

REVIEW ENGAGEMENT REPORT

To the Board of Directors
Sunshine Valley Child Care Society

I have reviewed the statement of financial position of Sunshine Valley Child Care Society as at March 31, 2017 and the statements of changes in net assets, operations and cash flow for the year then ended. My review was made in accordance with Canadian generally accepted standards for review engagements and accordingly consisted primarily of enquiry, analytical procedures and discussion related to information supplied to me by the Society.

A review does not constitute an audit and consequently I do not express an audit opinion on these financial statements.

Based on my review, nothing has come to my attention that causes me to believe that these financial statements are not, in all material respects, in accordance with Canadian accounting standards for not-for-profit organizations .



Grand Forks, BC
November 8, 2017

Chartered Professional Accountant

SUNSHINE VALLEY CHILD CARE SOCIETY


STATEMENT OF FINANCIAL POSITION (Unaudited)

AS AT MARCH 31, 2017

ASSETS

	2017	2016
CURRENT		
Cash	\$ 10,415	\$ 26,681
Accounts receivable (Note 2(c) and 3)	19,992	17,188
Receivable from employees	66	-
Prepaid expenses	-	1,647
GST recoverable	3,492	2,318
	33,965	47,834
RESTRICTED CASH (Note 4 and 7)	44,273	49,477
CAPITAL ASSETS (Note 2(c) and 5)	167,567	172,027
	\$ 245,805	\$ 269,338

APPROVED ON BEHALF OF THE SOCIETY:

 Chairperson

 Treasurer or Secretary

The accompanying notes are an integral part of these financial statements.

SUNSHINE VALLEY CHILD CARE SOCIETY

STATEMENT OF FINANCIAL POSITION (Unaudited)

AS AT MARCH 31, 2017

LIABILITIES

	2017	2016
CURRENT		
Accounts payable and accrued liabilities	\$ 15,386	\$ 6,098
Wages, vacation and other payroll liabilities	35,512	32,043
Payroll deductions and benefits payable	-	5,437
Deferred revenue (Note 4 and 9)	19,500	19,500
	70,398	63,078

NET ASSETS

INVESTMENT IN CAPITAL ASSETS	167,567	172,027
INTERNALLY RESTRICTED (Note 7)	21,585	31,775
EXTERNALLY RESTRICTED (Note 7)	(500)	4,944
UNRESTRICTED	(13,245)	(2,486)
	175,407	206,260
	\$ 245,805	\$ 269,338

The accompanying notes are an integral part of these financial statements.

SUNSHINE VALLEY CHILD CARE SOCIETY

COMBINED STATEMENT OF OPERATIONS

(Unaudited)

Statement of Operations Year ending March 31, 2017

	2017	2016
REVENUE		
Provincial Funding		
BCCRR operation funding	93,687	91,800
Child care subsidies	91,352	118,710
Child care operation funding	42,501	44,035
Direct access to Gaming	19,500	19,000
BCCRR regional training	3,462	3,462
	<u>250,502</u>	<u>277,007</u>
Child care programs fees	127,233	133,409
Kootenay Family Place supported child care	25,682	39,227
Fundraising and donations	1,704	80
Expense recoveries	271	295
Interest and miscellaneous	1,992	2,242
	<u> </u>	<u> </u>
TOTAL REVENUE	\$ 407,384	\$ 452,260

The accompanying notes are an integral part of these financial statements.

SUNSHINE VALLEY CHILD CARE SOCIETY

COMBINED STATEMENT OF OPERATIONS

(Unaudited)

Statement of Operations Year ending March 31, 2017

EXPENSES	2017	2016
Advertising and promotion	\$ 939	\$ 867
Infant toddler program costs	529	434
Bad debts	2,419	7,768
Caregiver training	592	1,018
Donations and gifts	1,319	1,039
Insurance, liability and property	4,305	4,194
Interest and bank charges	579	624
Maintenance and repairs	9,750	10,217
Moving expenses	1,295	-
Memberships and publications	-	120
Office supplies and expenses	4,101	5,141
Professional development	4,130	4,090
Professional fees	4,180	3,680
Program supplies	4,592	4,424
Rent - photocopier	693	588
Rent - premises	15,947	19,061
Telephone and internet	8,406	7,173
Travel	2,142	1,540
Utilities, electricity and heat	8,732	7,484
Wages, Infant Toddler program	72,382	79,768
Wages and benefits, programs	225,672	241,325
Wages and benefits, administration	59,029	60,580
TOTAL EXPENSES	431,733	461,135
(DEFICIENCY) EXCESS OF		
REVENUE OVER EXPENSES	\$ (24,349)	\$ (8,875)
Purchase of capital assets	2,044	1,380
(DEFICIENCY) after capital assets		
purchases	\$ (26,393)	\$ (10,255)
Child care programs	\$ (20,949)	\$ (11,006)
Boundary Child Care Resource and Referral	(5,444)	751
	\$ (26,393)	\$ (10,255)

The accompanying notes are an integral part of these financial statements

SUNSHINE VALLEY CHILD CARE SOCIETY

STATEMENT OF CHANGES IN NET ASSETS (Unaudited)

FOR THE YEAR ENDED MARCH 31, 2017

	2017	2016
INVESTMENT IN CAPITAL ASSETS		
Beginning balance	\$ 172,027	\$ 177,198
Increase (decrease) in investment in capital assets		
Purchase of capital assets	2,044	1,380
Depreciation on building and equipment	(6,317)	(6,522)
Loss on disposal of capital assets	(187)	(29)
Ending balance	\$ 167,567	\$ 172,027
INTERNALLY RESTRICTED (Note 7)		
Beginning balance	\$ 31,775	\$ 30,803
Increase (decrease) in internally restricted funds	(10,190)	972
Ending balance	\$ 21,585	\$ 31,775
EXTERNALLY RESTRICTED FOR BCCRR PROGRAM (Note 7)		
Beginning balance	\$ 4,944	\$ 4,193
Increase (decrease) in internally restricted funds	(5,444)	751
Ending balance	\$ (500)	\$ 4,944
UNRESTRICTED		
Beginning balance	\$ (2,486)	\$ 9,492
Child Care Programs excess of expenditures over receipts	(20,949)	(11,006)
Decrease (Increase) in internally restricted funds	10,190	(972)
Ending balance	\$ (13,245)	\$ (2,486)

The accompanying notes are an integral part of these financial statements.

SUNSHINE VALLEY CHILD CARE SOCIETY

STATEMENT OF CASH FLOWS (Unaudited)

FOR THE YEAR ENDED MARCH 31, 2017

	2017	2016
CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES		
Cash receipts	\$ 413,573	\$ 473,961
Cash paid to suppliers and employees	(431,459)	(461,642)
Interest received	214	131
Interest paid	(580)	(624)
GST received	(1,174)	(1,240)
CASH FLOW FROM OPERATIONS	(19,426)	10,586
INVESTING ACTIVITIES		
Additions to capital assets	(2,044)	(1,380)
Decrease (Increase) in restricted cash	5,204	8,205
CASH FLOW FROM INVESTING	3,160	6,825
(DECREASE) INCREASE IN CASH	(16,266)	17,411
CASH, beginning of year	26,681	9,270
CASH, end of year	\$ 10,415	\$ 26,681
CASH is defined as		
Cash	\$ 10,415	\$ 26,681
	\$ 10,415	\$ 26,681

The accompanying notes are an integral part of these financial statements.

SUNSHINE VALLEY CHILD CARE SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (Unaudited - See Review Engagement Report)

MARCH 31, 2017

1. PURPOSE OF THE ORGANIZATION

The Sunshine Valley Child Care Society is a non-profit organization whose purpose is to recognize and respond to the changing child care needs for children and families by providing and encouraging relevant programs and support services within the Boundary Region. The society is a registered charity within the definition of the Income Tax Act and therefore, is exempt from income taxes and may issue charitable receipts.

The Boundary Child Care Resource & Referral program serves the needs of children, parents, caregivers and the community in the Boundary area by promoting, enhancing, and delivering a variety of quality child care program support services. This program is funded by the Ministry of Children and Family Development.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations in Part III of the CPA Handbook and include the following significant accounting policies:

(a) Revenue recognition

Sunshine Valley Child Care Society follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when they are received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Program fees are billed monthly at the end of the month for services provided during the month. They are recognized as revenue when they are billed.

(b) Contributed services

Volunteers contribute many hours per year to assist the society in carrying out its service delivery activities. Because of the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

(c) Financial instrument measurement

Sunshine Valley Child Care Society initially measures its financial assets and financial liabilities at fair value. It subsequently measures all its financial assets and financial liabilities at amortized cost.

Financial assets subsequently measured at amortized cost include cash, term deposits, trade and other receivable. Financial liabilities measured at amortized cost include accounts payable, accrued liabilities and payroll liabilities.

The accompanying notes are an integral part of these financial statements.

SUNSHINE VALLEY CHILD CARE SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (Unaudited - See Review Engagement Report)

MARCH 31, 2017

(d) Capital assets

Capital assets are recorded at cost at the time of purchase. During the 2010 year end, a review was done with management of the costs of the building and equipments currently being used and a projection of the age of these assets. Accumulated depreciation was calculated to arrived at the determined net book value of the assets. Depreciation is now recorded annually at rates calculated to write-off the assets over their estimated useful lives as follows:

Building	- 2% diminishing balance
Computer equipment	- 40% diminishing balance
Equipment & furnishings	- 20% diminishing balance
Leasehold improvements	- 20% straight line

Additions during the year are depreciated at one-half their normal rate and no depreciation is taken in the year of disposition.

(e) Use of estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditures during the year. Significant areas of estimation include assumptions used in estimating the allowance for doubtful accounts, amortization of tangible capital assets, and provisions for accrued liabilities. Actual results could differ from these estimates.

3. ACCOUNTS RECEIVABLE

The Sunshine Valley Child Care Society has not written off any accounts as bad debts since 2008. However they have set up an allowance for doubtful accounts which offsets the accounts receivable in order to show receivables at an amount that is considered by managment to be collectable. The allowance for doubtful accounts for 2017 is \$16,311 (2016 - \$13,892).

The accompanying notes are an integral part of these financial statements.

SUNSHINE VALLEY CHILD CARE SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (Unaudited - See Review Engagement Report)

MARCH 31, 2017

4. RESTRICTED CASH

The restricted cash are amounts dedicated for a specific purposes and to cover reserves (see Note 7) set by the Board.

	2017	2016
Sunshine Valley Child Care Society		
Savings accounts	\$ 8,535	\$ 19,256
Gaming account	19,605	19,783
	\$ 28,140	\$ 39,039
Boundary Child Care Resource and Referral		
Cash in the bank	\$ 7,871	\$ 10,099
Petty cash and cash to be deposited	8,262	339
	\$ 16,133	\$ 10,438
	\$ 44,273	\$ 49,477

5. CAPITAL ASSETS

	Cost	Accumulated Depreciation	Net 2017	Net 2016
Land	\$ 10,340	\$ -	\$ 10,340	\$ 10,340
Building	227,098	80,836	146,262	149,247
Computer equipment	27,925	26,918	1,007	1,678
Equipment & furnishings	127,589	117,631	9,958	10,762
Leasehold improvements	-	-	-	-
	\$ 392,952	\$ 225,385	\$ 167,567	\$ 172,027

The accompanying notes are an integral part of these financial statements.

SUNSHINE VALLEY CHILD CARE SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (Unaudited - See Review Engagement Report)

MARCH 31, 2017

6. FINANCIAL INSTRUMENTS

The Society's is exposed to various risks through its financial instruments. The following analysis presents the Society's exposures to significant risk at March 31, 2017.

Credit risk

The Society is exposed to credit risk with respect to term deposits, and trade receivable and other receivable. The Society assesses, on a continuous basis, trade and other receivables on the basis of amounts it is virtually certain to receive. The credit risk with respect to term deposits is insignificant since they are held in large financial institutions.

Interest rate risk

The Society is exposed to interest rate risk on its fixed-rate financial instruments. Fixed-rate instruments subject the Society to risk of changes in fair value. As at March 31, 2017, the Society had savings account earning interest monthly.

7. INTERNALLY AND EXTERNALLY RESTRICTED FUNDS

(a) Internally restricted funds are surplus funds referred to as reserve funds of the Society that have been set aside for a specific purpose. These restrictions can be changed by a motion of the Board of Directors. The next assets of BCCRR are restricted to the BCCRR program.

	2017	2016
Sunshine Valley Child Care Society		
Sick leave replacement reserve	\$ 14,385	\$ 12,953
Vacation replacement reserve	-	1,622
Playground and building maintenance reserve	-	10,000
	\$ 14,385	\$ 24,575
Boundary Child Care Resource and Referral		
Sick leave replacement reserve	\$ 1,500	\$ 1,500
Vacation replacement reserve	2,000	2,000
Wage reserve	3,700	3,700
	\$ 7,200	\$ 7,200
	\$ 21,585	\$ 31,775

(b) Externally restricted funds are net assets of the Boundary Child Care Resource and Referral program. Funding from the Province of British Columbia is required to be spend for this program. BCCRR net assets is an accumulation of net revenues over expenses or (expenses over revenues) since the beginning of operations.

Beginning balance	\$ 4,944	\$ 4,193
Net expenditures over receipts after capital assets purchases	(5,444)	751
Ending balance	\$ (500)	\$ 4,944

The accompanying notes are an integral part of these financial statements.

SUNSHINE VALLEY CHILD CARE SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (Unaudited - See Review Engagement Report)

MARCH 31, 2017

8. OPERATING LEASES

The Boundary Child Care Resource and Referral has signed a new 5 year lease for the new premise at 162 72nd Ave. Grand Forks, BC. The monthly rental commitment for the term of the lease is \$1,300 for the premise and \$250.00 for utilities. The lease commences May 1, 2016 and expires April 30, 2021. The lease commitment for the next 4 years is:

2018	\$18,600
2019	\$18,600
2020	\$18,600
2021	\$ 1,550

The Boundary Child Care Resource and Referral also has a commitment for the use and maintenance of a photocopier till September, 2019. The commitment is \$140.99 plus taxes quarterly. The current fiscal year's lease and maintenance cost was \$692. The lease commitment for the photocopier is:

2018	\$ 564
2019	\$ 423

9. DEFERRED REVENUE

Gaming grant of \$19,500 received in March, 2017 was not spent at March 31, 2017.

10. PRIOR YEARS FIGURES

Prior years figures were restated to agree with current year's presentation.

The accompanying notes are an integral part of these financial statements.

SUNSHINE VALLEY CHILD CARE SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (Unaudited - See Review Engagement Report)

MARCH 31, 2017

SCHEDULE A

CHILD CARE PROGRAMS STATEMENT OF OPERATIONS (Unaudited)

FOR THE YEAR ENDED MARCH 31, 2017

	2017	%	2016	%
REVENUE				
Child care program fees	\$ 127,233	39.94	\$ 133,409	36.59
Province of BC -				
Child care subsidies	91,352	28.67	118,710	32.56
Child care operation funding	42,501	13.34	44,035	12.08
Direct Access to Gaming	19,500	6.12	19,000	5.21
Supported child care funding	25,682	8.06	39,227	10.76
BCCRR administration	9,207	2.89	9,180	2.52
Fundraising and donations	1,704	0.53	80	0.02
Interest and miscellaneous	1,411	0.44	915	0.25
	318,590	100.00	364,556	100.00
EXPENSES				
Advertising and promotion	205	0.06	777	0.21
Infant toddler program costs	529	0.17	434	0.12
Bad debts	2,419	0.76	7,768	2.13
Donations and gifts	1,319	0.41	1,039	0.29
Insurance, liability and				
property	3,664	1.15	3,572	0.98
Interest and bank charges	414	0.13	479	0.13
Maintenance and repairs	9,600	3.01	10,000	2.74
Office supplies and expenses	3,433	1.08	4,231	1.16
Professional development	730	0.23	1,129	0.31
Professional fees	2,090	0.66	1,840	0.50
Program supplies	1,708	0.54	2,262	0.62
Telephone and internet	4,358	1.37	3,602	0.99
Travel	669	0.21	508	0.14
Utilities, electricity and heat	6,159	1.93	4,944	1.36
Wages, Infant Toddler program	72,382	22.72	79,768	21.88
Wages and benefits, programs	170,171	53.41	192,021	52.67
Wages and benefits, administration	59,029	18.53	60,580	16.62
	338,879	106.37	374,954	102.85

The accompanying notes are an integral part of these financial statements.

SUNSHINE VALLEY CHILD CARE SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (Unaudited - See Review Engagement Report)

MARCH 31, 2017

SCHEDULE A (con't)

CHILD CARE PROGRAMS STATEMENT OF OPERATIONS (Unaudited)

FOR THE YEAR ENDED MARCH 31, 2017

	2017	2016
(DEFICIENCY) EXCESS OF REVENUE OVER EXPENSES	(20,289)	(10,398)
PURCHASES OF CAPITAL ASSETS		
Capital assets purchases	660	608
(DEFICIENCY) after capital assets purchases	\$ (20,949)	\$ (11,006)

The accompanying notes are an integral part of these financial statements.

SUNSHINE VALLEY CHILD CARE SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (Unaudited - See Review Engagement Report)

MARCH 31, 2017

SCHEDULE B

BOUNDARY CHILD CARE RESOURCE AND REFERRAL STATEMENT OF OPERATIONS (Unaudited)

FOR THE YEAR ENDED MARCH 31, 2017

	2017	%	2016	%
REVENUE				
Province of BC, Operational funding	\$ 93,687	95.60	\$ 91,800	94.75
Province of BC, Regional training	3,462	3.53	3,462	3.57
Expenditures recoveries	271	0.28	295	0.30
Interest and miscellaneous	581	0.59	1,327	1.37
	98,001	100.00	96,884	100.00
EXPENSES				
Advertising and promotion	734	0.75	90	0.09
Administrative staff costs	9,207	9.39	9,180	9.48
Caregiver training	592	0.60	1,018	1.05
Insurance, liability and property	641	0.65	622	0.64
Interest and bank charges	164	0.17	145	0.15
Maintenance and repairs	150	0.15	217	0.22
Memberships and publications	-	-	120	0.12
Moving expenses	1,295	1.32	-	-
Office supplies and expenses	613	0.63	908	0.94
Postage	55	0.06	2	-
Professional development	3,400	3.47	2,961	3.06
Professional fees	2,090	2.13	1,840	1.90
Program supplies	2,884	2.94	2,162	2.23
Rent - photocopier	693	0.71	588	0.61
Rent - premises	15,947	16.27	19,061	19.67
Telephone and internet	4,048	4.13	3,571	3.69
Travel	1,473	1.50	1,032	1.07
Utilities, electricity and heat	2,574	2.63	2,540	2.62
Wages and benefits, programs	55,501	56.63	49,304	50.89
	102,061	104.14	95,361	98.43

The accompanying notes are an integral part of these financial statements.

SUNSHINE VALLEY CHILD CARE SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (Unaudited - See Review Engagement Report)

MARCH 31, 2017

SCHEDULE B (con't)

BOUNDARY CHILD CARE RESOURCE AND REFERRAL STATEMENT OF OPERATION (Unaudited)

FOR THE YEAR ENDED MARCH 31, 2017

	2017	2016
(DEFICIENCY) EXCESS OF REVENUE OVER EXPENSES	(4,060)	1,523
PURCHASE OF CAPITAL ASSETS		
Purchase of capital assets	1,384	772
(DEFICIENCY) after capital assets purchases	\$ (5,444)	\$ 751

The accompanying notes are an integral part of these financial statements.



THE CORPORATION OF THE CITY OF GRAND FORKS

APPLICATION FOR PERMISSIVE TAX EXEMPTION for 2019

Note: Application must be received by **June 29, 2018** at City Hall for consideration for tax exemption in the following year.

Name of Organization: Grand Forks Slavonic Senior Citizens Society
Branch No. 143

Mailing Address: P.O. Box 2848
Grand Forks BC V0H 1H0

Contact Person & Title: Elizabeth Semenoff - President

Telephone Number: 250-442-2609 **E-mail:** elizsemenoff@yahoo.ca

Registered Non-Profit? Yes ☒ No ☐ **Registration Number:** 13,290

Registered Charity? Yes ☐ No ☒ **Registration Number:** _____

PROPERTY DESCRIPTION FOR WHICH AN EXEMPTION IS BEING CLAIMED:

* You may list all the properties on one application form, as long as they are being used for the same purpose.

Civic Address(es): 686 72nd Ave.

Legal Description(s) Lot 8, Block 25, Plan 23
District Lot 108, Similkameen Div. of Yale.
Land District PID: 003-303-721

Folio Number(s): 210 00203.000

Is any part of the property used for non-charitable, non-philanthropic or for-profit purposes?

Yes ☐ No ☒ **If yes, please explain:** _____

FILE CODE

GF Slavonic
CIO - Senior Citizens
(UBPT-00) Society - Applic.
Tax Exempt





THE CORPORATION OF THE CITY OF GRAND FORKS

Please describe your organization's activities. Include a short history of your organization and briefly describe its goals and objectives. (Attach a separate sheet if necessary.) to follow

Please describe how your organization is accessible to, and benefits the residents of Grand Forks.

We have available a pleasant easily accessible and
affordable safe-smoke free-setting for smaller
group and family-type activities... Our popular
monthly vegetarian potluck luncheons provide
opportunities for varied meals and interaction with
others.

Please provide details on other sources of funding.

Memberships, Fundraising, Donations from Regular
and Occasional Users.

Elizabeth Semeroff
Authorized Signature
GF Slavonic Senior Citizens
Society

DOCUMENTATION REQUIRED

Copy of most current financial statements to follow
Copy of budget for the current and following year (if available)



THE CORPORATION OF THE CITY OF GRAND FORKS

RECEIVED

JUN 28 2018

THE CORPORATION OF
THE CITY OF GRAND FORKS

APPLICATION FOR PERMISSIVE TAX EXEMPTION

Note: Application must be received by **June 29, 2018** at City Hall for consideration for tax exemption in the following year.

Name of Organization: Grand Forks Hospital Auxiliary

Mailing Address: Box 1074
Grand Forks, BC V0H-1H0

Contact Person & Title: Valerie Wright, president

Telephone Number: 250-442-7655 **E-mail:** wrightv@telus.net

Registered Non-Profit? Yes ☒ No ☐ **Registration Number:** Society # 80016806

Registered Charity? Yes ☐ No ☒ **Registration Number:** _____

PROPERTY DESCRIPTION FOR WHICH AN EXEMPTION IS BEING CLAIMED:

* You may list all the properties on one application form, as long as they are being used for the same purpose.

Civic Address(es): 7239 2nd Street

Legal Description(s) Parcel A, Portion (DDLA91161 LD 54 Dist
Lot 108 Plan KAP6691 SDYD

Folio Number(s): _____

Is any part of the property used for non-charitable, non-philanthropic or for-profit purposes?

Yes ☐ No ☒ If yes, please explain: _____

FILE CODE

GF Hospital
C10 - Auxiliary - Applic-
(UBIPT...) Tax Exempt
Agenda Page 711 of 99



THE CORPORATION OF THE CITY OF GRAND FORKS

Please describe your organization's activities. Include a short history of your organization and briefly describe its goals and objectives. (Attach a separate sheet if necessary.)

- The auxiliary has been in operation since 1947.
- Our organization is operated 100% by volunteers
- We work closely with St. Boundary Hospital (including Hardy New Lodge + Boundary Lodge) to purchase equipment both medical and for patient comfort & care.

Please describe how your organization is accessible to, and benefits the residents of Grand Forks.

- Our store is open to all residents of Grand Forks
- We work closely with the women's shelter, and Red Cross to assist (at no charge for merchandise) in disaster, and hardship situations.

Please provide details on other sources of funding.

The Thrift Store is our only source of funding

Authorized Signature

DOCUMENTATION REQUIRED

- Copy of most current financial statements
- Copy of budget for the current and following year (if available)



The Royal Canadian Legion
Branch 59
7353 6th Ave, PO Box 836
Grand Forks, BC V0H 1H0
Tel: 250-442-8400
Fax: 250-442-8459
Email: rclbr59@gmail.com

June 4, 2018

The Corporation of the City of Grand Forks
Box 220
Grand Forks, BC V0H 1H0

To Whom It May Concern,

TAX EXEMPTION FOR 2019


The Royal Canadian Legion Br 59 Grand Forks is submitting for Tax Exemption for 2018. We cannot provide you with a budget for the current and following years because to date this Branch has not completed or followed a budget.

Please find enclosed the following paperwork as our submission:

- a. Application Form and attachments; and
- b. Copy of 2017's Financial Statement.

Submitted for your consideration.

Thank you,


T. Doody,
President
RCL Br 059
Ph: 250-666-0302

FILE CODE
Royal Can. Legion
C/O - Tax Exempt. Applic.
(UB4PT000)

There is strength and power in numbers



THE CORPORATION OF THE CITY OF GRAND FORKS

APPLICATION FOR PERMISSIVE TAX EXEMPTION

Note: Application must be received by **June 29, 2018** at City Hall for consideration for tax exemption in the following year.

Name of Organization: Royal Canadian Legion Br 059

Mailing Address: Po Box 836
Grand Forks, BC V0H 1H0

Contact Person & Title: Terry Doody, President

Telephone Number: 250-666-0302 **E-mail:** rcldb59@gmail.com

Registered Non-Profit? Yes ☒ No ☐ **Registration Number:** 108096975

Registered Charity? Yes ☐ No ☐ **Registration Number:** _____

PROPERTY DESCRIPTION FOR WHICH AN EXEMPTION IS BEING CLAIMED:

* You may list all the properties on one application form, as long as they are being used for the same purpose.

Civic Address(es): 7353 6th Ave, Grand Forks, BC

Legal Description(s) Lots 18, 19, 20 Block 29 DL 108
SD+D, Plan 21

Folio Number(s): 210 002 47.000 210 002 47.005
210 002 47.010 210 002 47.015
210 002 47.020 210 002 47.025
210 002 47.030

Is any part of the property used for non-charitable, non-philanthropic or for-profit purposes?

Yes ☐ No ☒ If yes, please explain: _____



THE CORPORATION OF THE CITY OF GRAND FORKS

Please describe your organization's activities. Include a short history of your organization and briefly describe its goals and objectives. (Attach a separate sheet if necessary.)

See Attached

Please describe how your organization is accessible to, and benefits the residents of Grand Forks.

See Attached

Please provide details on other sources of funding.

Public Donations


Authorized Signature T. Doody
President

DOCUMENTATION REQUIRED

- Copy of most current financial statements
- Copy of budget for the current and following year (if available)

Describe your organization activities. Include a short history of your organization and briefly describe its goals and objectives:

The activities carried out within the walls of our Branch are varied and open to the community. We offer fun sport activities: Darts and Horseshoes; we put on monthly dinners throughout the year; September 23th we will be hosting our second Free Veterans Luncheon (open to all Veterans in the community not just Legion members); and we hold functions featuring Entertainment. We participate in parades and celebrations within our community with our Colour Party. We also organize and run the local Remembrance Day Services.

Our organization was established in 1926, and we are pleased to be celebrating 91 years of service to our community this year.

The Legion's main objective is to provide a strong voice and to improve the lives of Veterans, including serving Canadian Armed Forces and RCMP, and their families. This has been our principal objective since our inception and we will continue to work for it today and every day forward. It's our duty. Our goal is to annually promote Remembrance and serve our community and country.

We are a non-profit organization and we contribute greatly to various charitable organizations in Grand Forks and district areas – along with other organizations who have requested financial assistance in the province for over 40 years.

Please describe how your organization is accessible to and benefits the residents of Grand Forks:

We are a private club, but we open up fun sports, dinners and entertainment to the public by way of having them sign our Guest Registry. We engage the community with our Annual Veterans Luncheon and Remembrance Day Ceremony. Our Hall is also open for renting to the public.

We maintain a list of organizations we annually donate to: Grand Forks Pipes & Drums, Boundar Women's Fastball, BETHS (Boundary Emergency Transition Housing Society), Whispers of Hope, our local Seniors Club, Boundary Food Bank, BFIS, Boundary Women's Shelter, Fall Fair Society, Christina Lake Food Hamper, and Gospel Chapel Food Hamper and Community Christmas Dinner. We also donate to both volunteer Fire & Rescue in Grand Forks and Christina Lake annually and try to fulfil other requests that come in as funds allow.

We have also donated to Youth organizations: Boundary Youth Soccer, Junior Curling, BMX Club. We donate funds and the free use of our hall to Boundary 841 Air Cadets.

We are proud of our Scholarship donations which are provided to students for their continued educational needs.

We continue to hold a Breakfast with Santa each year for the children and families within our community with the proceeds going last year to our local Food Bank.

In the event of a fire or flood disaster, our legion can be counted on for support. This year we applied for Disaster Funds through our Poppy Trust Fund to help out in our community. On June 17th, we will be putting on a Free Community BBQ for the entire city of Grand Forks. Our local Seniors Club was

flooded out and our Branch stepped up and donated the use of our hall for free to them so their events could continue.

We strive to keep our legion active and responsible.

Grand Forks Branch #59

BALANCE SHEET
ASSETS

As at December 31st 2017

	Current Year	Previous Year
<u>CURRENT ASSETS</u>		
Cash and Bank Account	\$ 14,700.87	\$ 15,197.04
Short Term Investments	\$ 14,349.57	\$ 14,235.55
Accounts Receivable		
Inventory:		
Liquor	\$ 860.90	\$ 790.40
Draught Beer	\$ 1,472.11	\$ 2,193.98
Bottled Beer,	\$ 816.64	\$ 515.86
Cider, Coolers and Wine	\$ 535.96	\$ 453.13
Can Beer (Off Sales)	\$ 112.86	\$ 144.40
Bar Drinks and Food	\$ 298.31	\$ 275.46
Breakopen Tickets	\$ 2,241.00	\$ 1,560.61
Legion Supplies	\$ 1,346.20	\$ 1,346.20
Other Inventories		\$ -
Prepaid Expenses Per Capita Tax	\$ 6,555.06	\$ 5,561.37
TOTAL CURRENT ASSETS	\$ 43,289.48	\$ 42,274.00
LONG TERM INVESTMENTS		
Replacement Reserve Funds	\$ -	\$ -
<u>CAPITAL ASSETS (SCHEDULE IV)</u>		
Land	\$ 83,635.20	\$ 83,635.20
Building	\$ 111,414.79	\$ 111,414.79
Equipment	\$ 63,447.32	\$ 62,951.58
Furniture, Fixtures and Equipment	\$ 22,014.58	\$ 22,014.58
Leasehold Improvements	\$ -	\$ -
Other Capital Assets		
TOTAL CAPITAL ASSETS	\$ 280,511.89	\$ 280,016.15
Less: Accumulated Amortization Expense	\$ -	\$ -
NET CAPITAL ASSETS	\$ 280,511.89	\$ 280,016.15
TOTAL ASSETS	\$ 323,801.37	\$ 322,290.15

Grand Forks Branch #59

BALANCE SHEET
LIABILITIES AND BRANCH SURPLUS (deficit)
 As at December 31st 2017

	Current Year	Previous Year
<u>CURRENT LIABILITIES</u>		
Bank Operating Loan/Overdraft	\$ -	\$ -
Dues Received in Advance	\$ 9,441.00	\$ 7,999.00
Salaries and Employee Benefits Payable	\$ 572.52	\$ 1,986.25
Per Capita Taxes Payable	\$ -	\$ -
Accounts Payable and Accrued Liabilities		
Current Portion of Long Term Debt	\$ -	\$ -
GST & PST Payable	\$ 118.83	\$ 981.29
TOTAL CURRENT LIABILITIES	\$ 10,132.35	\$ 10,966.54
<u>LONG TERM DEBT</u>		
Mortgage Payable	\$ -	\$ -
Debentures Payable	\$ -	\$ -
Other Long Term Debt	\$ -	\$ -
TOTAL LONG TERM DEBT	\$ -	\$ -
Less: Principal Payments Due Within One Year	\$ -	\$ -
NET LONG TERM DEBT	\$ -	\$ -
TOTAL LIABILITIES	\$ 10,132.35	\$ 10,966.54
<u>BRANCH SURPLUS (deficit)</u>		
Balance Beginning of period	\$ 311,323.61	\$ 319,879.98
Add:		
Branch Net Profit/(Loss) for the Year	\$ 2,345.41	\$ (8,556.37)
END TOTAL BRANCH SURPLUS (deficit)	\$ 313,669.02	\$ 311,323.61
TOTAL LIABILITIES AND BRANCH SURPLUS(deficit)	\$ 323,801.37	\$ 322,290.15

Grand Forks Branch #59

BRANCH INCOME STATEMENT

For the Year Ended December 31st 2017

	<u>Current Year</u>	<u>Previous Year</u>
<u>INCOME</u>		
Licensed Premises Net Profit/(Loss) - Schedule I	\$ 4,826.82	\$ 6,805.63
Membership Dues	\$ 11,939.30	\$ 12,098.00
Ways and Means - Net	\$ 8,121.42	\$ 655.08
Interest Income	\$ 114.02	\$ 115.09
Sale of Leigon Supplies - Net	\$ (247.61)	\$ (22.32)
Donations	\$ 4,599.88	\$ 3,552.78
Net Breakopen Ticket Revenues - Schedule III	\$ 3,439.40	\$ 3,368.25
Sports	\$ 1,023.89	\$ 317.75
Furniture Fund	\$ 198.50	\$ 1,180.15
Glue & Dabbers		
Admin Fee from Meat Draws	\$ 876.68	\$ 993.18
Net Keno Commissin Income	\$ 8,104.43	\$ 5,948.79
Rentals, Catering, Kitchen - Net	\$ 1,800.00	\$ 1,600.00
Other Income	\$ 1,937.14	\$ 1,225.07
TOTAL INCOME	\$ 46,733.87	\$ 37,837.45
<u>EXPENSES</u>		
Administration Wages and Employee Benefits	\$ 10,342.23	\$ 9,299.81
Bank Interest and Service Charges	\$ 1,003.81	\$ 607.79
Administration	\$ 2,090.77	\$ 1,286.90
Advertising & Public Relations	\$ 59.25	\$ 265.45
Convention-Zone	\$ 868.71	\$ 348.89
Donations	\$ -	\$ -
Entertainment Expense	\$ -	\$ -
Equipment Rental	\$ -	\$ -
Honours and Awards	\$ 29.86	\$ 158.50
Interest on Long Term Debt	\$ -	\$ -
Insurance	\$ 1,667.20	\$ 1,667.20
Janitor Expense	\$ 5,721.29	\$ 5,559.26
Bingo Glue & Dabbers		
Legion Supplies	\$ -	\$ -
Maintenance and Repairs	\$ 4,337.71	\$ 8,637.26
Office Supplies and Postage	\$ 504.00	\$ 701.97
Per Capita Tax	\$ 9,079.25	\$ 9,813.71
Property Taxes	\$ 2,029.48	\$ 2,037.36
Security	\$ -	\$ -
Sports Expense		
Renovations		
Utilities	\$ 5,892.95	\$ 4,576.01
Waste Disposal	\$ -	\$ -
Other Expenses	\$ 761.95	
West Kootenay Zone Sports		\$ 100.00
Expense		\$ 1,333.71
TOTAL EXPENSES	\$ 44,388.46	\$ 46,393.82

Sheet 1 of 2

CONTINUED ...

TOTAL INCOME - FROM SHEET I	<u>\$ 46,733.87</u>	<u>\$ 37,837.45</u>
TOTAL EXPENSES - FROM SHEET I	<u>\$ 44,388.46</u>	<u>\$ 46,393.82</u>
NET INCOME		
BEFORE DONATIONS AND AMORTIZATION EXPENS	<u>\$ 2,345.41</u>	<u>\$ (8,556.37)</u>
<u>WELFARE AND COMMUNITY SERVICES:</u>		
Bursaries	\$ -	\$ -
Donations - Branch General Funds	\$ -	\$ -
Member Assistance	\$ -	\$ -
Sick and Visiting	\$ -	\$ -
TOTAL WELFARE AND COMMUNITY SERVICES	<u>\$ -</u>	<u>\$ -</u>
BRANCH NET OPERATING INCOME (LOSS)	\$ 2,345.41	\$ (8,556.37)
AMORTIZATION EXPENSE	<u>\$ -</u>	<u>\$ -</u>
BRANCH NET PROFIT (LOSS) FOR THE YEAR	<u>\$ 2,345.41</u>	<u>\$ (8,556.37)</u>

Sheet 2 of 2

RECEIVED

MAY - 2 2018

THE CORPORATION OF
THE CITY OF GRAND FORKS

APPLICATION FOR PERMISSIVE TAX EXEMPTION

Note: Application must be received by June 29, 2018 at City Hall for consideration for tax exemption in the following year.

Name of Organization: Grand Forks Seniors' Society (previously Seniors Center Branch 68)

Mailing address: Grand Forks Seniors' Society, Box 553, Grand Forks , BC V0H 1H0

Contact Person & Title: Ralph White, President Grand Forks Seniors' Society

Telephone Number: 250-442-3038 **E-mail:** seniorcitizens68@gmail.com

Registered Non-Profit? Yes - ☒ No ☐ **Registration Number:** S0004367BC001

Registered Charity? Yes ☐ No - ☒ **Registration Number:**

PROPERTY DESCRIPTION FOR WHICH AN EXEMPTION IS BEING CLAIMED:

Civic Address(es): 565 – 71st Avenue, Grand Forks

Legal Description(s): Block 18 Plan 89

P.L. 108 SDYD

Folio Number(s)

Is any part of the property used for non-charitable, non-philanthropic or for-profit purposes?

Yes ☐ No – ☒ If yes, please explain:

FILE CODE

GF Srs Society
C/O - Applic. for Tax
(UB+PT) Exemption
1 | Page
Agenda Page 82 of 99

Please describe your organization's activities. Include a short history of your organization and briefly describe its goals and objectives. (Attach a separate sheet if necessary.)

The purpose of the Grand Forks Seniors' Society is to provide a forum for seniors who are residents of Grand Forks, and the Regional District of Kootenay Boundary in British Columbia, Canada to meet and engage in various activities.

Since 1974 we have provided a place for Seniors to meet and enjoy social activities. We have on going Cribbage, Card Games, Carpet Bowling, Crafts and Quilting.

Please describe how your organization is accessible to, and benefits the residents of Grand Forks.

A great hall for the community to use for senior's activities, meetings, weddings, funerals (Celebration of Life), dances, family reunions, adult and children's birthday parties. We have a very reasonable rental rate, so all people can afford our facility.

Please provide details on other sources of funding.

Our source of funding is the income from hall rentals. Occasionally we obtain Grants from New Horizons for major capital expenses. Grants and donations are also accepted for the Thanksgiving Dinner we provide to the Seniors of Grand Forks at no cost to the Seniors, a maximum of 200 people attend at two sittings. The Recreation Center does our registration for the Senior's Branch 68 for the dinner.



Authorized Signature

DOCUMENTATION REQUIRED

Copy of most current financial statements – For 2017 – Trial Bal. and Income and expense.

Copy of budget for the current and following year (if available) – **(We do not make a budget).**

Grand Forks Seniors' Society

Statement of Financial Income and Expense

January through December 2017

	Unclassified	TOTAL
Ordinary Income/Expense		
Income		
41200 · INTEREST, DIVIDENDS		
41210 · Bank Dividends	1.26	1.26
Total 41200 · INTEREST, DIVIDENDS	1.26	1.26
41300 · ACTIVITIES		
41305 · Bake Sale	253.00	253.00
41310 · Crib	2,043.00	2,043.00
41320 · Carpet Bowling	571.00	571.00
41330 · Choir	17.00	17.00
41380 · Senior Dances	424.00	424.00
41390 · Kung Fu	469.00	469.00
Total 41300 · ACTIVITIES	3,777.00	3,777.00
41339 · QUILTERS, TOTAL		
41340 · Quilters / Crafts	557.00	557.00
41350 · Quilt Connection	57.00	57.00
41360 · Quilting - Loose Threads	207.00	207.00
Total 41339 · QUILTERS, TOTAL	821.00	821.00
41500 · RENTALS - HALL - SOUND SYS.		
41510 · Hall Rentals	8,000.00	8,000.00
41520 · Rental Security Deposits	2,000.00	2,000.00
Total 41500 · RENTALS - HALL - SOUND SYS.	10,000.00	10,000.00
42000 · MEMBERSHIP DUES		
42030 · Membership Dues 2017	2,040.00	2,040.00
Total 42000 · MEMBERSHIP DUES	2,040.00	2,040.00
43400 · GRANTS, DONATIONS		
43450 · Donations	45.00	45.00
43451 · Donation Thanksgiving Dinner	2,033.60	2,033.60
43453 · West Kootenay Seniors(Regional)	225.00	225.00
Total 43400 · GRANTS, DONATIONS	2,303.60	2,303.60
46400 · OTHER TYPES OF INCOME		
46430 · Miscellaneous Revenue	27.00	27.00
46432 · Coffee Fund	24.00	24.00
Total 46400 · OTHER TYPES OF INCOME	51.00	51.00
Total Income	18,993.86	18,993.86
Gross Profit	18,993.86	18,993.86
Expense		
60900 · Business Expenses		
60910 · Office Supplies	275.56	275.56
62170 · Miscellaneous	166.45	166.45
Total 60900 · Business Expenses	442.01	442.01
62800 · FACILITIES AND EQUIPMENT		
62810 · Hall Renovations & Materials	5,789.70	5,789.70
62830 · Repair & Maintenance	790.70	790.70
62832 · Repair & Maint. - Sewer Repair	3,399.88	3,399.88
Total 62800 · FACILITIES AND EQUIPMENT	9,980.28	9,980.28
63000 · JANITORIAL		
63010 · Janitorial Services	3,650.00	3,650.00
63020 · Janitorial Supplies	438.98	438.98
Total 63000 · JANITORIAL	4,088.98	4,088.98

Grand Forks Seniors' Society
Statement of Financial Income and Expense
January through December 2017

	Unclassified	TOTAL
64000 · RENTAL EXPENSE		
64010 · Returned Security Deposit	1,900.00	1,900.00
Total 64000 · RENTAL EXPENSE	1,900.00	1,900.00
64200 · MEETING / CONVENTION EXPENSE		
64210 · West Kootenay Seniors Assoc.	174.24	174.24
64220 · S.C.A. of BC (Provincial)	480.00	480.00
Total 64200 · MEETING / CONVENTION EXPENSE	654.24	654.24
65000 · OPERATIONS		
65020 · Postage, Mailing Service	8.93	8.93
65100 · Counterforce / Bound.Securities	251.37	251.37
65110 · Registrar of BC	80.00	80.00
65120 · Engraving Memorial Plaques	27.36	27.36
Total 65000 · OPERATIONS	367.66	367.66
65200 · OTHER TYPES OF EXPENSES		
65220 · Insurance - Building/Liability	2,375.00	2,375.00
65230 · Seniors Thanksgiving Dinner	2,784.81	2,784.81
65240 · Coffee Supplies	8.70	8.70
65260 · Other Costs	34.02	34.02
Total 65200 · OTHER TYPES OF EXPENSES	5,202.53	5,202.53
66000 · UTILITIES / TAXES		
66010 · Telephone, Telecommunications	389.32	389.32
66020 · Natural Gas - Fortis	1,316.60	1,316.60
66030 · Utilities - Elect.,Water, Sewer	2,034.63	2,034.63
66035 · City Fire Truck	51.61	51.61
Total 66000 · UTILITIES / TAXES	3,792.16	3,792.16
Total Expense	26,427.86	26,427.86
Net Ordinary Income	-7,434.00	-7,434.00
Net Income	-7,434.00	-7,434.00

7:19 PM

Grand Forks Seniors' Society

Trial Balance

2018-05-01

As of December 31, 2017

Accrual Basis

	Dec 31, 17	
	Debit	Credit
10400 · #000 Non-Guar.Equity Shares	25.00	
10500 · Petty Cash	58.78	
10600 · #002 Comm.Builder Cheq.557140	11,888.77	
10650 · Bond Buster 1yr. #1662634	12,203.99	
10680 · Coffee Fund		50.00
13000 · Prepaid Memberships	0.00	
15000 · Furniture and Equipment	13,701.56	
15050 · Computer, Printer, Accessories	3,202.02	
15100 · Buildings - Operating	118,000.00	
24300 · Memberships 2017		140.00
27300 · Memberships Next Year (2018)		1,460.00
30000 · Opening Balance Equity		152,642.93
32000 · Unrestricted Net Assets		12,221.19
41210 · Bank Dividends		1.26
41305 · Bake Sale		253.00
41310 · Crib		2,043.00
41320 · Carpet Bowling		571.00
41330 · Choir		17.00
41380 · Senior Dances		424.00
41390 · Kung Fu		469.00
41340 · Quilters / Crafts		557.00
41350 · Quilt Connection		57.00
41360 · Quilting - Loose Threads		207.00
41510 · Hall Rentals		8,000.00
41520 · Rental Security Deposits		2,000.00
42030 · Membership Dues 2017		2,040.00
43450 · Donations		45.00
43451 · Donation Thanksgiving Dinner		2,033.60
43453 · West Kootenay Seniors(Regional)		225.00
46430 · Miscellaneous Revenue		27.00
46432 · Coffee Fund		24.00
60910 · Office Supplies	275.56	
62170 · Miscellaneous	166.45	
62810 · Hall Renovations & Materials	5,789.70	
62830 · Repair & Maintenance	790.70	
62832 · Repair & Maint. - Sewer Repair	3,399.88	
63010 · Janitorial Services	3,650.00	
63020 · Janitorial Supplies	438.98	
64010 · Returned Security Deposit	1,900.00	
64210 · West Kootenay Seniors Assoc.	174.24	
64220 · S.C.A. of BC (Provincial)	480.00	
65020 · Postage, Mailing Service	8.93	
65100 · Counterforce / Bound.Securities	251.37	
65110 · Registrar of BC	80.00	
65120 · Engraving Memorial Plaques	27.36	
65220 · Insurance - Building/Liability	2,375.00	
65230 · Seniors Thanksgiving Dinner	2,784.81	
65240 · Coffee Supplies	8.70	
65260 · Other Costs	34.02	
66010 · Telephone, Telecommunications	389.32	
66020 · Natural Gas - Fortis	1,316.60	
66030 · Utilities - Elect.,Water, Sewer	2,034.63	
66035 · City Fire Truck	51.61	
TOTAL	185,507.98	185,507.98



THE CORPORATION OF THE CITY OF GRAND FORKS

APPLICATION FOR PERMISSIVE TAX EXEMPTION

Note: Application must be received by **June 29, 2018** at City Hall for consideration for tax exemption in the following year.

Name of Organization: Phoenix Manor Society

Mailing Address: PO Box 902

Grand Forks, BC, V0H 1H0

Contact Person & Title: Jim Burch, Treasurer

Telephone Number: 250-442-2121 **E-mail:** jim.burch@kh.burckhardt.com

Registered Non-Profit? Yes ☐ No ☒ **Registration Number:** _____

Registered Charity? Yes ☒ No ☐ **Registration Number:** 86752 3490 RR 0001

PROPERTY DESCRIPTION FOR WHICH AN EXEMPTION IS BEING CLAIMED:

* You may list all the properties on one application form, as long as they are being used for the same purpose.

Civic Address(es): 876 72nd Ave

Grand Forks, BC, V0H 1H0

Legal Description(s) Housing (Seniors, low-income persons, and

those with disabilities) Parcel B Portion (KF1958) Block

Folio Number(s): 210 00414.005 45 Plan 72 DL 108

Is any part of the property used for non-charitable, non-philanthropic or for-profit purposes?

Yes ☐ No ☒ **If yes, please explain:** _____



THE CORPORATION OF THE CITY OF GRAND FORKS

Please describe your organization's activities. Include a short history of your organization and briefly describe its goals and objectives. (Attach a separate sheet if necessary.)


See attached

Please describe how your organization is accessible to, and benefits the residents of Grand Forks.

See attached

Please provide details on other sources of funding.

None See attached


Authorized Signature

DOCUMENTATION REQUIRED

Copy of most current financial statements
Copy of budget for the current and following year (if available)

Describe your organization. Include a short history of your organization and briefly describe its goals and objectives. (Attach a separate sheet if necessary.)

PHOENIX MANOR SOCIETY had its beginnings as Abbeyfield Centennial House Society.

Abbeyfield Centennial House Society was incorporated in 1997 with the mandate of establishing an "Abbeyfield Home" in Grand Forks. Pioneer Village Society donated its assets to Abbeyfield Centennial House Society to make establishing the home a possibility. Those assets were all from non-governmental sources. With a huge amount of volunteer hours by the directors and many community donations the home was built. The home can accommodate ten single seniors. The residents have a safe and secure home including meals, in a non-institutional setting. This provides the good nutrition and companionship that is commonly lacking for single seniors.

The name of the society was changed to PHOENIX MANOR SOCIETY in 2013 when the local society disaffiliated from the Canadian Abbeyfield Society for financial reasons. PHOENIX MANOR SOCIETY retains the original mandate and core values. It is not for profit and is a registered charity. Volunteers carry out all management, some routine maintenance, improvements and social activities. The Officers and Directors of PHOENIX MANOR SOCIETY are all volunteers and receive no remuneration.

How does your organization benefit the Community of Grand Forks?

PHOENIX MANOR SOCIETY provides a quality senior's residence and the only, not for profit, supportive care facility, in Grand Forks. This allows our residents to continue living in the community with dignity while avoiding the necessity of residing in a public care facility at substantial public expense. The home was built and is operated using local suppliers and trades persons whenever reasonably possible. Local seniors are given preference for accommodation. PHOENIX MANOR SOCIETY employs five local persons. This means that there are up to fifteen persons contributing to local business who might well otherwise have to reside outside of Grand Forks.

Many other, not for profit, supportive care homes in BC are given tax exemptions.

The board of PHOENIX MANOR SOCIETY continues in its goal of providing affordable seniors housing in a non-institutional environment. Assistance from the City of Grand Forks in offsetting some of our cost increases through tax exemption will assist in achieving our long-term success. Tax exemptions in the past have contributed greatly to our financial health. We urge council to continue to recognize the contribution of this home and its seniors through granting a tax exemption for 2019

Other sources of funding:

The residents of PHOENIX MANOR provide all of our income through their monthly rents. We originally budgeted for 80% occupancy. Currently our break-even is about ~~85%~~ 95% occupancy due to increasing costs. In July 2013 we had to raise the rents to the residents and refinanced our mortgage to reduce the payment to cover our increasing operating costs. This is a severe burden to some of the residents, who are all single senior citizens, many with limited incomes.

Phoenix Manor Society - 2018 Budget

	Monthly	Annual
Advertising	100.00	1,200.00
Accounting Fees	400.00	4,800.00
Credit Union service charges	25.00	300.00
Licence dues	40.00	480.00
Cablevision and television	375.00	4,500.00
Entertainment	60.00	720.00
Food	1,750.00	21,000.00
House Supplies	190.00	2,280.00
Insurance	500.00	6,000.00
Maintenance and repairs	1,500.00	18,000.00
Office supplies	25.00	300.00
Security and yard maintenance	240.00	2,880.00
Telephone	150.00	1,800.00
Training	50.00	600.00
Utilities	850.00	10,200.00
Wages	5,500.00	66,000.00
Transfer to Replacement Reserve	780.00	9,360.00
	12,535.00	150,420.00
Rental income if Full Occupancy		
Monthly Rent	1,325.00	15,900.00
Number of Residents	10.00	10.00
	13,250.00	159,000.00
	94.6%	94.6%

PHOENIX MANOR SOCIETY
Financial Statements
Year Ended December 31, 2017

PHOENIX MANOR SOCIETY
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Year Ended December 31, 2017

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PHOENIX MANOR SOCIETY
Statement of Operations and Changes in Net Assets
Year Ended December 31, 2017

	Operating	Capital Asset	Replacement Reserve	2017	2016
REVENUES					
Tenant rent	\$ 152,725	\$ -	\$ -	\$ 152,725	\$ 156,630
Grants and endowment	8,270	-	-	8,270	611
Room and meals	3,135	-	-	3,135	-
Insurance recoveries	1,543	-	-	1,543	-
Interest	242	-	231	473	285
Scooter rental	300	-	-	300	-
Disposal of capital assets	-	34	-	34	(902)
Membership fees	55	-	-	55	35
Patronage dividends	15	-	-	15	99
Donations	-	-	-	-	150
	166,285	34	231	166,550	156,908
EXPENSES					
Advertising and promotion	967	-	-	967	730
Amortization	-	18,240	-	18,240	17,636
Bank charges	244	-	-	244	369
Bookkeeping fees	4,725	-	-	4,725	3,371
Dues and fees	473	-	-	473	175
Electricity	6,722	-	-	6,722	5,226
Food	20,517	-	-	20,517	20,135
Heating and hot water	3,477	-	-	3,477	2,416
Insurance	5,929	-	-	5,929	5,831
Interest on mortgages	-	-	-	-	132
Internet and television	4,490	-	-	4,490	2,766
Office supplies	441	-	-	441	312
Property taxes	52	-	-	52	92
Repairs and maintenance	10,057	-	-	10,057	20,611
Security and yard maintenance	2,889	-	-	2,889	3,127
Supplies	2,294	-	-	2,294	706

(continues)

See accompanying notes to financial statements

PHOENIX MANOR SOCIETY
Statement of Operations and Changes in Net Assets (continued)
Year Ended December 31, 2017

	Operating	Capital Asset	Replacement Reserve	2017	2016
Telephone	1,834	-	-	1,834	2,186
Tenant entertainment	717	-	-	717	706
Training	125	-	-	125	594
Wages and benefits	66,719	-	-	66,719	65,999
Water and sewer	1,161	-	-	1,161	856
	133,833	18,240	-	152,073	153,976
NET EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	32,452	(18,206)	231	14,477	2,932
NET ASSETS - BEGINNING OF YEAR	13,674	384,293	42,958	440,925	437,993
CAPITAL ASSETS PURCHASED	46,126	366,087	43,189	455,402	440,925
MONTHLY TRANSFER FROM OPERATING FUNDS	(32,783)	32,783	-	-	-
TRANSFERS TO OPERATING FUND	(9,360)	-	9,360	-	-
	13,000	-	(13,000)	-	-
NET ASSETS - END OF YEAR	\$ 16,983	\$ 398,870	\$ 39,549	\$ 455,402	\$ 440,925

See accompanying notes to financial statements

PHOENIX MANOR SOCIETY
Statement of Financial Position
December 31, 2017

	Operating	Capital Asset	Replacement Reserve	2017	2016
ASSETS					
CURRENT					
Cash	\$ 22,090	\$ -	\$ 5,024	\$ 27,114	\$ 24,964
Term deposits	-	-	34,525	34,525	32,459
Accounts receivable	75	-	-	75	-
Prepaid expenses	4,842	-	-	4,842	-
	27,007	-	39,549	66,556	57,423
PROPERTY, PLANT AND EQUIPMENT (Net of accumulated amortization) (Note 2)	-	398,870	-	398,870	384,293
	\$ 27,007	\$ 398,870	\$ 39,549	\$ 465,426	\$ 441,716
LIABILITIES AND NET ASSETS					
CURRENT					
Accounts payable	\$ 7,999	\$ -	\$ -	\$ 7,999	\$ -
Employee deductions payable	725	-	-	725	791
Rent collected in advance	1,300	-	-	1,300	-
	10,024	-	-	10,024	791
	16,983	398,870	39,549	455,402	440,925
NET ASSETS	\$ 27,007	\$ 398,870	\$ 39,549	\$ 465,426	\$ 441,716

APPROVED BY THE DIRECTORS

 Director

 Director

See accompanying notes to financial statements

PHOENIX MANOR SOCIETY
Notes to Financial Statements
Year Ended December 31, 2017

I. INVESTMENTS

Investments comprise of savings and term deposits established for the Replacement Reserve Fund.

	2017	2016
Restricted cash		
Grand Forks Credit Union		
Savings Account	\$ 5,024	\$ 10,498
Term, matured on March 15, 2017	-	32,459
One year redeemable term with interest at 0.65%, matures March 15, 2018	14,000	-
One year non-redeemable term with interest at 1.15%, matures March 14, 2018	20,524	-
	<u>\$ 39,548</u>	<u>\$ 42,957</u>
Changes in fund balance		
Balance, beginning of year	\$ 42,957	\$ 60,455
	-	-
	-	-
	-	-
Monthly transfer from Operating Funds	9,360	9,360
Interest income	231	285
Transfers to Operating Fund	(13,000)	(4,099)
Credit Union mortgage principal payments	-	(23,044)
	<u>\$ 39,548</u>	<u>\$ 42,957</u>
Capital asset purchases (sales)		
Storage building	\$ 28,240	\$ -
Vacuum cleaner	373	-
Scooter storage	4,370	-
Old Shed (Sold)	(200)	-
Flooring	-	7,213
Dishwasher	-	1,192
Washing machine	-	579
	-	-
	-	-
	-	-
	<u>\$ 32,783</u>	<u>\$ 8,984</u>

PHOENIX MANOR SOCIETY
Notes to Financial Statements
Year Ended December 31, 2017

2. TANGIBLE CAPITAL ASSETS

	Cost	Accumulated amortization	2017 Net book value	2016 Net book value
Land	\$ 65,300	\$ -	\$ 65,300	\$ 65,300
Buildings	593,500	267,686	325,814	309,576
Furniture and appliances	11,689	5,930	5,759	7,153
Asphalt and parking areas	6,654	4,657	1,997	2,263
	\$ 677,143	\$ 278,273	\$ 398,870	\$ 384,292

The Corporation of the City of Grand Forks

Tax Exemption for 2019

APPLICATION FOR PERMISSIVE TAX EXEMPTION

Note: Applications must be received by June 29, 2018 at City Hall for consideration for tax exemption in the following year.

Name of Organization: Grand Forks & District Housing Society DBA: Boundary Lodge Assisted Living.

Mailing Address: 7130 9th Street, Unit 300

Grand Forks BC

VOH 1H4

RECEIVED

JUN - 8 2018

THE CORPORATION OF
THE CITY OF GRAND FORKS

Contact person & Title: Sandra Gladish- Administrator

Telephone Number: 250-443-0006

Email: bladmin@shaw.ca

Registered Non-Profit: Yes

Registration Number: 87104 4764 BC 0001

Registered Charity: YES

Registration Number: 87104 4764 RR 0001

PROPERTY DESCRIPTION FOR WHICH AN EXEMPTION IS BEING CLAIMED:

Civic Address: 7130 9th Street

Legal Description: Plan 29781, Lot A, DL # 108, Land District 54

Folio Number: 210 00416.000

Is any part of the property used for non-charitable, non-philanthropic or for-profit purposes? - NO

FILE CODE

Boundary Lodge
C10 - Assisted Living - Applic
Agenda, Page 98 of 99
Tax Exemption

Describe your organization. Include a short history of your organization and briefly describe its goals and objectives. (Attach a separate sheet if necessary):

In 2005 Grand Forks & District Housing Society partnered with BC Housing and Interior Health to manage and operate a 17 unit Assisted Living Facility with 24 hour care for those in need. Boundary Lodge Assisted Living employs 22 staff and has an exceptional Board of Directors with a common goal of providing affordable housing and care services for all individuals we support. Boundary Lodge is a Registered Charitable Society.

How does your organization benefit the community of Grand Forks?

Boundary Lodge is a great asset to our community, it offers affordable (funded) assisted living housing to individuals in the community. Boundary Lodge also provides nutritious Meals on Wheels Monday to Friday to individuals living in their own homes. These meals are delivered by our dedicated volunteer drivers.

Boundary Lodge also operates a community based Senior Connection Day program each week. This program is designed to meet the needs of individuals still residing in their own homes by providing social interaction, nutrition, and involvement with the current tenants in Boundary Lodge. Boundary Lodge is happy to offer a Respite room in our Lodge which allows individuals residing at home and family member's relief care when they require it. We provide 24 hour care with meals and qualified staff.


Authorized Signature

DOCUMENTATION REQUIRED

Copy of most current financial statements- Attached

Copy of the budget for the current & following year (if available) - Attached

} pending