



**The Corporation of the City of Grand Forks**  
**Regular Meeting of Council**  
**MINUTES**

**Meeting #:** R-2018-09  
**Date:** Monday, May 7, 2018, 7:00 pm  
**Location:** 7217 - 4th Street, City Hall Council Chambers

**Present:** Mayor Frank Konrad  
Councillor Julia Butler  
Councillor Chris Hammett  
Councillor Neil Krog  
Councillor Christine Thompson  
Councillor Beverley Tripp

**Absent:** Councillor Colleen Ross (with notice)

**Staff:** Diane Heinrich - Chief Administrative Officer / Corporate Officer  
Daniel Drexler - Deputy Corporate Officer  
Juliette Rhodes - Chief Financial Officer  
Cavan Gates - Deputy Manager of Operations & Sustainability  
David Bruce - Manager of Inspection & Bylaw Services

**GALLERY**

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**1. CALL TO ORDER**

Mayor Konrad called the May 7, 2018, Regular Meeting to order at 7:00 pm.

**2. ADOPTION OF AGENDA**

a. Adopt agenda

May 7, 2018, Regular Meeting agenda

Brief discussion ensued and the agenda was amended to include items

12.a. Audited Financial Statements - Chief Financial Officer

12.b. Reconsideration - Licence of Occupation and Zoning Compliance for Grand Forks Wildlife Association Rifle Range - Development and Engineering

**Resolution #: R144/18/05/07**

Moved by: Butler

Seconded by: Tripp

**THAT the agenda be amended to include items**

**12.a. Audited Financial Statements - Chief Financial Officer**

**12.b. Reconsideration - Licence of Occupation and Zoning Compliance for Grand Forks Wildlife Association Rifle Range - Development and Engineering**

**Carried**

**Resolution #: R145/18/05/07**

Moved by: Butler

Seconded by: Tripp

**THAT Council adopts the May 7, 2018, Regular Meeting agenda as amended.**

**Carried**

**3. MINUTES**

a. Adopt minutes - Special to go In-Camera

April 23, 2018, Special to go In-Camera Meeting minutes

**Resolution #: R146/18/05/07**

Moved by: Thompson

Seconded by: Krog

**THAT Council adopts the April 23, 2018, Special to go In-Camera Meeting minutes as presented.**

**Carried**

b. Adopt minutes - Regular

April 23, 2018, Regular Meeting minutes

Brief discussion ensued and resolution #R134/18/04/23 was amended to show

Moved by: Butler

Seconded by: Tripp

via a housekeeping change.

**Resolution #: R147/18/05/07**

Moved by: Tripp

Seconded by: Thompson

**THAT Council adopts the April 23, 2018, Regular Meeting minutes as amended.**

**Carried**

**4. REGISTERED PETITIONS AND DELEGATIONS**

**5. UNFINISHED BUSINESS**

**6. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL**

a. Written Reports of Council

Corporate Officer's Report

Councillor Thompson is withdrawing her motion as the RCMP is continuing to work on a solution regarding further RCMP members.

Councillor Butler spoke regarding:

- locks for baseball diamond dugouts - the Deputy Manager of Operations advised that staff will be installing locks within the next few weeks
- communications with baseball leagues
- AKBLG and related elections

**Resolution #: R148/18/05/07**

Moved by: Krog

Seconded by: Hammett

**THAT all written reports of Council submitted to the May 7, 2018, Regular Meeting be received.**

**Carried**

**7. REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY**

**a. Verbal Report - RDKB Representative**

Corporate Officer's Report

Verbal report from Council's representative to the Regional District of Kootenay Boundary

Read the RDKB agendas here:

<https://rdkb.civicweb.net/filepro/documents/314>

Mayor Konrad gave an update regarding:

- RDKB Board meeting - Dan Derby explained new measures and changes coming from the province regarding emergency services, people must take care of their own assets re: sandbagging
- BCDC meeting - TOTA presentation - working with CFDC and Destination BC regarding new guides. Also working with Telus regarding data from travelers and visitors for analysis and marketing
- BC Transit meeting - general discussions regarding fares and possible partnerships - more information to come

Councillor Butler presented a Notice of Motion regarding the reconsideration of the appointment for the RDKB and IHA board representative and alternate for the City.

**Resolution #: R149/18/05/07**

Moved by: Thompson

Seconded by: Krog

**THAT Mayor Konrad's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.**

**Carried**

**8. RECOMMENDATIONS FROM STAFF FOR DECISIONS**

a. Sewer Phasing Plan Draft Report

Development and Engineering

**Resolution #: R150/18/05/07**

Moved by: Butler

Seconded by: Thompson

**THAT Council adopts the Sewer Phasing Plan report.**

**Carried**

b. Request for Waiving Development Fees

Development and Engineering

Discussion ensued regarding:

- possible waiving of DCC fees - not supported by Council
- burden on tax payers of Grand Forks
- potential bylaw would require further review with staff
- possible impact on future BC Housing related projects and discussions
- property taxes for the property

- split the original motion into two separate motions

**Resolution #: R151/18/05/07**

Moved by: Hammett

Seconded by: Tripp

**THAT Council considers suspending Development Cost Charges and waiving Building Permit and water/sewer connection inspection fees for the BC Housing development at Lot 1, District Lot 380 SDYD Plan KAP85777.**

Opposed (5): Konrad, Butler, Hammett, Thompson, and Tripp

**Defeated**

**Resolution #: R152/18/05/07**

Moved by: Thompson

Seconded by: Krog

**THAT Council directs staff to initiate development of a Development Cost Reduction Bylaw to enable reduction of Development Cost Charges for future eligible developments.**

**Carried**

c. James Donaldson Park Accessibility Upgrades

Development and Engineering

Councillor Hammett recused herself for the item from 7:27 pm until 7:28 pm due to her involvement with the GFI.

**Resolution #: R153/18/05/07**

Moved by: Butler

Seconded by: Thompson

**THAT Council approves the Grand Forks International Baseball (GFI) Tournament Organizing Committee undertaking accessibility improvements to James Donaldson Park;**

**AND FURTHER THAT Council approves in-kind contributions of labour and materials, if necessary for completion of the project, to a maximum contribution of \$4,000.00.**

**Carried**

d. Service Sustainability Assessment Tool

Corporate / Administration

Brief discussion ensued regarding planning a future workshop regarding the SSA Tool potentially after the Committee of the Whole in June.

**Resolution #: R154/18/05/07**

Moved by: Hammett

Seconded by: Thompson

**THAT Council adopts the Service Sustainability Assessment Tool as a reporting tool for use towards determining the City's performance measurements.**

**Carried**

e. Tree Policy

Outside Works

Discussion ensued regarding:

- wildlife tree committee - delegated by the province to perform training and assessments of persons wanting to become tree assessors
- possibility to include questions presented at the Committee of the Whole after further review from staff
- possible inclusion of value of natural assets in conjunction with disposition of property
- possible tree replacement ratios
- Tree Management procedures to be created with Policy as a guide

**Resolution #: R155/18/05/07**

Moved by: Hammett

Seconded by: Krog

**THAT Council adopts Urban Forest Policy #1105.**

Opposed (2): Butler, and Tripp

**Carried**

**9. REQUESTS ARISING FROM CORRESPONDENCE**

**10. INFORMATION ITEMS**

- a. Quarter 1 2018 Financials

Chief Financial Officer

**Resolution #: R156/18/05/07**

Moved by: Hammett

Seconded by: Krog

**THAT Council receives for information the memo from the Chief Financial Officer regarding the Quarter 1 2018 Financials.**

**Carried**

- b. Citizens for Safe Technology

Thank you letter regarding UBCM Microcell Resolution

**Resolution #: R157/18/05/07**

Moved by: Tripp

Seconded by: Krog

**THAT Council receives for information the letter of thank you on behalf of Citizens for Safe Technology regarding the UBCM Microcell Resolution.**



**Carried**

- c. Ministry of Forests, Lands, Natural Resource Operations and Rural Development

Letter of proposal to adopt Saddle Mountain as official name for an unnamed peak east of Saddle Lake Regional Park

Discussion ensued regarding:

- location of peak in question
- possibly already named "Hardy Mountain"
- "Saddle Mountain" may already be in use close to Nakusp

**Resolution #: R158/18/05/07**

Moved by: Hammett

Seconded by: Thompson

**THAT Council determines to approve the proposed name of 'Saddle Mountain' to the unnamed peak east of Saddle Lake Regional Park and west of Grand Forks in Area D and directs staff to advise the BC Geographical Names Office of the City's approval.**

Opposed (1): Tripp

**Carried**

- d. RDKB - Kettle River Watershed Authority

Letter of appreciation for funding support for Outreach Program. Council has previously approved the \$15,000 in the Financial Plan and the funds are scheduled to the RDKB remittance.

**Resolution #: R159/18/05/07**

Moved by: Krog

Seconded by: Tripp

**THAT Council receives for information the letter of appreciation for funding support from the RDKB - Kettle River Watershed Authority.**

**Carried**

- e. GFI Organizing Committee

Letter of improvements to James Donaldson Park

Councillor Hammett recused herself for the item from 7:49 pm to 7:50 pm due to her involvement with the GFI.

**Resolution #: R160/18/05/07**

Moved by: Thompson

Seconded by: Krog

**THAT Council receives for information a letter of improvements as per Grand Forks International Organizing Committee to James Donaldson Park.**

**Carried**

## **11. BYLAWS**

- a. Bylaw 2046 - 2018 Tax Rates

Chief Financial Officer

**Resolution #: R161/18/05/07**

Moved by: Thompson

Seconded by: Hammett

**THAT Council gives final reading to the 2018 Tax Rates Bylaw, No. 2046.**

**Carried**

- b. Bylaw 2047 – Freedom of Information and Protection of Privacy Update  
Corporate Services

**Resolution #: R162/18/05/07**

Moved by: Thompson

Seconded by: Hammett

**THAT Council gives final reading of the proposed Freedom of Information and Protection of Privacy Bylaw No. 2047.**

**Carried**

- c. Bylaw 2048 – Records and Information Management Program Bylaw update

Corporate Services

**Resolution #: R163/18/05/07**

Moved by: Thompson

Seconded by: Hammett

**THAT Council gives final reading of the proposed Records and Information Management Program Bylaw No. 2048.**

**Carried**

**12. LATE ITEMS**

- a. Audited Financial Statements

Chief Financial Officer

**Resolution #: R162/18/05/07**

Moved by: Thompson

Seconded by: Tripp

**THAT Council approves the 2017 Audited Financial Statements as presented.**

**Carried**

- b. Licence of Occupation and Zoning Compliance for Grand Forks Wildlife Association Rifle Range

Development and Engineering

Mayor Konrad brought back to the table Item 8.b. from the April 23, 2018 Regular Meeting for further discussion and reconsideration.

Discussion ensued regarding:

- proposal to proceed as originally proposed and not as a temporary permit
- serves many organizations in town
- restorative work has already been done
- future plans of the organization
- well organized and maintained site

**Resolution #: R163/18/05/07**

Moved by: Tripp

Seconded by: Hammett

**THAT Council receives the report on the requested Licence of Occupation;**

**AND FURTHER THAT Council directs staff to prepare the Licence of Occupation for the Grand Forks Wildlife Association for a rifle and trap range on the property legally described as Portion of District Lot 495 shown on Plan B2093 SDYD excluding plans B5146 B5147 B6314 7267 27381 KAP61265 KAP64475 KAP67245 & KAP67367.**

**Carried**

**13. QUESTIONS FROM THE PUBLIC AND THE MEDIA**

Kate Saylors, Grand Forks Gazette inquired regarding the waiving of DCC's on previous habitat for humanity property - The Chief Administrative Officer advised that staff would have to do a bit of research to present a definitive answer.

Les Johnson, GFTV - inquired regarding the direct response line for the province regarding flooding emergencies - The Mayor read out the number as it was presented to him at the RDKB meetings.

Joanie Kalanj, liaison for GFSS students, spoke regarding education, eco tourism, youth, environmental concerns, and passions. She also inquired regarding the process of appearing as a delegation and communications with Council in general - the Chief Administrative Officer explained the process and agenda deadlines.

Ms. Kalanj was also advised about the environmentally appropriate approaches that are used by a very eco sensitive city staff.

**14. ADJOURNMENT**

The May 7, 2018, Regular Meeting was adjourned at 8:07 pm.

**Resolution #: R164/18/05/07**

Moved by: Hammett

Seconded by: Krog

**The May 7, 2018, Regular Meeting be adjourned at 8:07 pm.**

**Carried**

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Mayor Frank Konrad

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Deputy Corporate Officer - Daniel  
Drexler