



**The Corporation of the City of Grand Forks**  
**Committee of the Whole**  
**MINUTES**

**Meeting #:** C-2018-11  
**Date:** Monday, December 10, 2018, 9:00 am  
**Location:** 7217 - 4th Street, City Hall Council Chambers

**Present:** Mayor Brian Taylor  
Councillor Zak Eburne-Stoodley  
Councillor Cathy Korolek  
Councillor Chris Moslin  
Councillor Christine Thompson  
Councillor Rod Zielinski

**Absent:** Councillor Neil Krog (*with notice*)

**Staff:** Diane Heinrich - Chief Administrative Officer  
Daniel Drexler - Corporate Officer  
Daphne Popoff - Corporate Administrative Assistant  
Juliette Rhodes - Chief Financial Officer  
Dolores Sheets - Manager of Development & Engineering Services  
David Reid - Manager of Operations  
Cavan Gates - Deputy Manager of Operations & Sustainability  
Wendy Whelen - Temp. Planning/Dev. Tech. 2  
Graham Watt - Recovery Manager

**GALLERY**

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1. **CALL TO ORDER**

The December 10, 2018, Committee of the Whole Meeting was called to order at 9:02 am.

2. **COMMITTEE OF THE WHOLE AGENDA**

a. Adopt agenda

December 10, 2018, Committee of the Whole

Moved by: Eburne-Stoodley

**THAT the Committee of the Whole adopts the December 10, 2018, agenda as presented.**

**Carried**

3. **MINUTES**

a. Adopt Minutes - Committee of the Whole

October 9, 2018, Committee of the Whole Meeting Minutes

Moved by: Eburne-Stoodley

**THAT the Committee of the Whole adopts the October 9, 2018, Committee of the Whole Minutes as presented.**

**Carried**

4. **REGISTERED PETITIONS AND DELEGATIONS**

a. Gallery 2

Quarterly Report presentation

Tim Van Wijk presented an overview of Gallery 2:

- Director/Curator background
- Gallery 2 history and current structure
- Fall highlights
- Fiscal update
- Signage, wayfinding, and exterior lighting

b. Boundary Museum

Quarterly Report presentation

Shannon Profili and Lee Derhousoff presented an overview of the Boundary Museum:

- Introduction of Board of Directors and background of museum
- Recent events and activities this Fall
- Community Archives
- Recent projects
- Future events in 2019

c. Community Futures Boundary

Presentation regarding 2018 Events

Jennifer Wetmore presented an overview of event coordination from Community Futures:

- Family Day along with community sponsorship and support
- Canada Day
- City of Grand Forks Community Volunteer Awards

***Councillor Zielinski left the COTW Meeting at 9:51 am and rejoined the meeting at 9:54 am.***

d. Selkirk College and The University of Victoria

Presentation on a street outreach program for marginalized people in Grand Forks

Delegation not in attendance. Will receive information as attached to the agenda.

**5. REGIONAL TOPICS FOR DISCUSSION - WITH AREA D**

a. RDKB – Aquatic Center Requisition Increase

Corporate Services

Tom Sprado and James Chandler from the RDKB presented the Aquatic Center overview for requisition increase.

**Discussion:**

- reserves set aside previously for expenditures
- 25% increase every five years in mandate, this year is for deck area only
- Interior Health concerns
- Barry Jarvis inquired in regards to the Learning Garden area adjacent
- increase inquiry for other buildings such as Curling Rink and Arena

Moved by: Thompson

**THAT the Committee of the Whole receives the report regarding the Aquatic Center service for discussion purposes and refers the matter to the December 10, 2018, Regular Meeting.**

**Carried**

**6. PRESENTATIONS FROM STAFF**

a. Economic Recovery Initiative

Chief Administrative Officer / Urban Systems

CAO and Scott Shepherd from Urban Systems presented an overview of the Economic Recovery Initiative:

- Tools able to be used by the City
- Activities to promote Economic Development
- BCEDA recommendations report
- Rural Dividend Fund
- Communication and business engagement
- Leadership and business engagement
- Community planning
- Grant opportunities and loan authorization bylaw
- Sustainable Infrastructure Investment Plan
- Costing

**Discussion:**

- Freshet 2019
- Concerns on expenditure commitments
- Barry Jarvis spoke in regards to revenue for the City
- Community Futures and Downtown Business Association positions

Moved by: Thompson

**THAT the Committee of the Whole recommends to Council to adopt the Economic Recovery Initiative as presented and determine said plan as a priority with the allocation of municipal funds to come from annual surplus in relation to the Economic Profile & Communications priorities - \$75k; annual surplus/deferred capital for adjustments and introductions of Land use adjustments, policies and bylaws to encourage growth and recovery - \$150k; direction to staff for the development of an Airport Master Plan - \$75k from capital; to authorize staff to move forward with the existing Loan Authorization Bylaw to address the new well for fire flow/protections works - \$900k; to authorize staff to seek opportunities from senior levels of government to fund the Eastside Reservoir for the ICIP Grant (100%); and to authorize staff to develop a Sustainable Infrastructure Investment Plan intending to prioritize infrastructure projects to support growth & development - \$1 mil, with funds to come from Operations, Deferred Capital & Reserves; and refer it to the January 14, 2019, Regular Meeting for decision.**

**Carried**

***Mayor Taylor called a recess of the Committee of the Whole Meeting at 11:07 am.***

***Mayor Taylor reconvened the Committee of the Whole Meeting at 11:16 am.***

- b. 2019 Financial Plan Workshops

Chief Financial Officer

CFO clarified that the February 18, 2019, date should read February 19, 2019, because of the Family Day Stat.

- c. Development Variance Permit application to reduce the parking requirements for a proposed supportive residential housing development at 7382 - 2nd Street

Development, Engineering and Planning

On behalf of an architectural firm from Nelson, BC, an overview of the parking requirement requests were presented.

**Discussion:**

- Original plan changed to 34 studio units from 48
- Chris Hammett read a letter from Arman, BC Housing, from October, which contradicts this variance request. Suggested that Arman be invited back to further address this issue
- Amber Esovoloff read a statement regarding concerns for the proposed housing development and parking
- John McNamara spoke in regards to the parking downtown and the clarity from BC Housing
- Nigel James spoke in regards to the development project
- Melanie, new business owner downtown, spoke in regards to concerns for parking and events at businesses downtown
- Les Johnson and the Tim Hortons adding to parking downtown

**THAT the Committee of the Whole authorizes staff to proceed with the neighbourhood notification requirements in respect of the Development Variance Permit application to reduce the parking requirements from 38 parking spaces to 11 parking spaces in connection with a proposed 4-storey, 34 unit residential building at 7382 2nd Street; and further, THAT the Development Variance Permit application be referred to the January 14, 2018 Regular Meeting of Council for decision.**

Moved by: Thompson

**THAT the Committee of the Whole defers this process until the January 14, 2019, Regular Meeting when BC Housing has an opportunity to clarify what they are proposing for this project.**

**Carried**

d. Verbal Update on Preparations for 2019 Freshet Season

Manager of Operations

Manager of Operations gave an update on:

- Midway infrastructure
- Greenwood infrastructure
- City of Grand Forks Insurance Claims
- Disaster Financial Assistance Recovery Plan
- Expenditure Authorization Forms
- Grant applications
- Next steps with Paul Edmonds
- Council support

**Discussion:**

- Industrial lift station
- Kate Saylor, Gazette, inquired into the Greenwood/Midway infrastructure and the 87 EAF submissions
- Gary Smith inquired as to possible funding through the Federation of Canadian Municipalities
- cost repairs
- what is still required to be done before Freshet 2019?
- Ruckle armouring

Moved by: Eburne-Stoodley

**THAT the Committee of the Whole receives the verbal report regarding preparations for Freshet 2019 for information.**

**Carried**

Moved by: Thompson

**THAT Council determines to dedicate \$250,000 to assist the City for Freshet 2019 preparation not funded by other means with funding to**

come from surplus/reserves and forwards this to the December 10, 2018, Regular Meeting.

Carried

*Mayor Taylor called a lunch break at 1:01 pm.*

*Mayor Taylor reconvened the Committee of the Whole Meeting at 1:38 pm.*

e. Recovery Housing Plan Update

Flood Recovery Manager / Urban Matters

Graham Watt, Flood Recovery Manager, gave a report overview of:

- the role of Urban Matters
- housing needs assessment
- immediate Winter housing
- results from engagement
- non-profit capacity building
- engagement and implementation
- next steps

Graham Watt gave a second report overview on behalf of Jennifer Wetmore regarding the roles and responsibility of team lead economic recovery, work completed, recommendations for the City

**Discussion:**

- housing styles - modulars, rv's
- 40 abandoned homes approximately
- revenue lost
- Fortis
- Les Johnson inquired as to any further funding for businesses



Moved by: Korolek

**THAT the Committee of the Whole receives the first report from the Recovery Manager regarding the role of Urban Matters for the Housing Plan update for information.**

**Carried**

Moved by: Eburne-Stoodley

**THAT the Committee of the Whole receives the second report from the Recovery Manager regarding the roles and responsibilities of team lead economic recovery for information.**

**Carried**

f. Monthly Highlight Reports

Department Managers

**Discussion:**

- Kate Saylor inquired regarding the Bylaw section as to securing Ruckle properties

Moved by: Thompson

**THAT the Committee of the Whole receives the monthly highlight reports from department managers.**

**Carried**

7. **REPORTS AND DISCUSSION**

8. **PROPOSED BYLAWS FOR DISCUSSION**

9. **INFORMATION ITEMS**

10. **CORRESPONDENCE ITEMS**

11. **LATE ITEMS**

12. **REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)**

13. **QUESTION PERIOD FROM THE PUBLIC**

14. **ADJOURNMENT**

The December 10, 2018, Committee of the Whole Meeting was adjourned at 2:06 pm.

Moved by: Thompson

**THAT the December 10, 2018, Committee of the Whole Meeting be adjourned at 2:06 pm.**

**Carried**

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Mayor Brian Taylor

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Corporate Administrative Assistant -  
Daphne Popoff