

The Corporation of the City of Grand Forks Committee of the Whole Meeting AGENDA

Meeting #: C-2019-2

Date: Monday, February 11, 2019, 9:00 am

Location: 7217 - 4th Street, City Hall Council Chambers

Pages

1. CALL TO ORDER

2. COMMITTEE OF THE WHOLE AGENDA

a. Adopt agenda
February 11, 2019, Committee of the Whole

Recommendation

THAT the Committee of the Whole adopts the February 11, 2019, agenda as presented.

3. MINUTES

a. Adopt Minutes - Committee of the Whole

January 14, 2019, Committee of the Whole Meeting Minutes

1 - 7

Recommendation

THAT the Committee of the Whole adopts the January 14, 2019, Committee of the Whole Minutes as presented.

4. REGISTERED PETITIONS AND DELEGATIONS

a. Request for support of the Grand Forks Fall Fair Grand Forks and District Fall Fair Society 8 - 9

b. Concerns regarding the BC Housing 2nd Street and Central Housing project Concerned Citizens within the Community of Grand Forks 10 - 95

Deputy Corporate Officer

5. REGIONAL TOPICS FOR DISCUSSION - WITH AREA D

6. PRESENTATIONS FROM STAFF

a. Memo - Remuneration Review Corporate Services / Finance

96 - 100

Recommendation

Option 1 Recommendation:

THAT The Committee of the Whole receives the report and asks Staff to proceed with the proposed workplan.

Option 2 Recommendation:

THAT the Committee of the Whole asks staff to prepare an Amendment Bylaw to Bylaw No. 2050 to include Remuneration Option _____.

 Development Permit No. DP1905 Proposed 52 Unit Multi-Family Development on the 0.925 Hectare (2.29 Acre) Parcel at 6895-19th Street
 Development & Engineering Services 101 - 127

Recommendation

THAT the Committee of the Whole recommends that Council approves Development Permit No. DP1905 for a 52 Unit Multi-Family Development to be located on 19th Street on the lot legally described as Lot 1, District Lot 380, Similkameen Division Yale District, Plan KAP85777, generally in accordance with the site layout and development drawings contained in Appendix A.

c. Development Permit No. DP1903 Proposed Non-Medical Cannabis Retail Store Licence at 426 Central Ave.

128 - 155

Development and Engineering Services

Recommendation

THAT the Committee of the Whole recommends to Council to direct staff to proceed with the statutory requirements for public notice respecting a Non-Medical Cannabis Retail Store Licence application proposed for 426 Central Ave, legally described as Lot 1, District Lot 108, SDYD, Plan KAP46322, PID 017-570-221.

d. Memo - Discussion on Cannabis Businesses
 Corporate Services / Development, Planning & Engineering

156 - 157

e. Monthly Highlight Reports

Department Managers

158 - 162

Recommendation

THAT the Committee of the Whole receives the monthly highlight reports from department managers.

7. REPORTS AND DISCUSSION

Councillor Thompson's Report
 AKBLG proposed resolution

163 - 163

b.	Councillor Moslin's Report AKBLG proposed resolution	164 - 164
PRO	POSED BYLAWS FOR DISCUSSION	
INFC	DRMATION ITEMS	
a.	International Institute of Municipal Clerks and the LGMA Letter of congratulations to Corporate Officer	165 - 166
COR	RESPONDENCE ITEMS	
LATE	<u>EITEMS</u>	
	ORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL	

8.

9.

10.

11.

12.

13.

14.

QUESTION PERIOD FROM THE PUBLIC

ADJOURNMENT

164 - 164



The Corporation of the City of Grand Forks

Committee of the Whole

MINUTES

Meeting #: C-2019-1

Date: Monday, January 14, 2019, 9:00 am

Location: 7217 - 4th Street, City Hall Council Chambers

Present: Mayor Brian Taylor

Councillor Zak Eburne-Stoodley

Councillor Cathy Korolek

Councillor Neil Krog
Councillor Chris Moslin

Councillor Christine Thompson

Councillor Rod Zielinski

Staff: Diane Heinrich - Chief Administrative Officer

Daniel Drexler - Corporate Officer

Daphne Popoff - Corporate Administrative Assistant

Juliette Rhodes - Chief Financial Officer

Dolores Sheets - Manager of Development & Engineering

Services

David Reid - Manager of Operations

Dale Heriot - Fire Chief

Cavan Gates - Deputy Manager of Operations & Sustainability

Graham Watt - Recovery Manager

Bud Alcock - Bylaw Enforcement Officer

Roly Russell – Area D Director, RDKB

GALLERY

1. CALL TO ORDER

Mayor Taylor called the January 14, 2019, Committee of the Whole Meeting to order at 9:02 am.

2. <u>COMMITTEE OF THE WHOLE AGENDA</u>

a. Adopt agenda

January 14, 2019, Committee of the Whole

Moved by: Korolek

THAT the Committee of the Whole adopts the January 14, 2019 agenda as presented.

Carried

3. MINUTES

a. Adopt Minutes - Committee of the Whole

December 10, 2018, Committee of the Whole Meeting Minutes

Moved by: Thompson

THAT the Committee of the Whole adopts the December 10, 2018, Committee of the Whole Minutes as presented.

Carried

4. REGISTERED PETITIONS AND DELEGATIONS

a. Interfor and Vaagen Fibre Canada

Presentation regarding Forestry and Flooding from Geoff Bekker, RPF, Kootenay Woodlands Manager for Interfor and from Dan Macmaster, RPF, Woodlands Manager for Vaagen Fibre Canada

Geoff Bekker and Dan Macmaster gave an introduction and overview of Grand Forks flood 2018 - weather conditions, wildfires, forest industry, sustainable forest management, local economic impact, communication

Discussion:

- climate change
- clear cut procedures and areas

- pine beetle prevention
- watershed and harvest areas
- near creek and river forestry practices

5. REGIONAL TOPICS FOR DISCUSSION - WITH AREA D

a. Warming Centre Grand Forks

Catherine Speechly

Catherine Speechly, Chair of the Warming Centre sub board, gave an introduction and overview of the Warming Centre - staff, donations, BC Housing, Whispers of Hope, meals, neighbors

Discussion:

- neighbor concerns and rules of the centre
- training
- budget
- Pamela Kennedy and petition against centre, no preplanning, liability insurance, protection and vaccinations
- responsibility and leadership of centre

b. Roly Russell

Roly Russell gave an overview of the regional topics:

- shared services
- forestry
- housing issues
- update on community centre
- update on economic development service
- trails master plan
- agricultural and food security plan has been completed
- fire service

6. PRESENTATIONS FROM STAFF

a. British Columbia Conservation Foundation (BCCF) – WildSafeBC
 Program for 2019

Development, Engineering & Planning

Moved by: Thompson

THAT the Committee of Whole recommends that Council supports staff submitting the grant application for a WildSafeBC Community Coordinator for the 2019 season and commits \$8,500 from the Wildlife Management budget to match and supplement grant funding for decision at the January 14, 2019, Regular Meeting.

Carried

b. Monthly Highlight Reports

Department Managers

Discussion:

- boundary flood recovery and positions confirmed
- emergency preparations for 2019, next meeting January 24th
- DMAF grant application package
- South Ruckle update from Manager of Operations
- Financial Services dike assessment
- water leak repairs on 6th and abandonment of water main

Moved by: Korolek

THAT the Committee of the Whole receives the monthly highlight reports from department managers.

Carried

7. REPORTS AND DISCUSSION

8. PROPOSED BYLAWS FOR DISCUSSION

a. Bylaw 1958-A4 - Fees and Charges Amendment

Chief Financial Officer

Discussion:

- revenue target of \$950,000

- consumption and fixed rate for water

Moved by: Thompson

THAT the Committee of the Whole recommends to Council to give first three readings of the City of Grand Forks Fees and Charges Amendment Bylaw No. 1958-A4, 2019, at the January 28, 2019, Regular Meeting.

Carried

b. Bylaw 2050 - Council Remuneration and Expenses

Chief Financial Officer

Discussion:

- local allowance for using own vehicle
- review of remuneration by an advisory group
- reduction of Council to four members and the Mayor

THAT the Committee of the Whole receives for discussion the information regarding Bylaw 2050 Council Remuneration and Expenses.

Moved by: Thompson

THAT the Committee of the Whole proposes to keep Bylaw 2050 as the previous Council has put in place and amend Travel Policy 112-A1 to include a local travel reimbursement allowance of \$50 for each Councillor per month until the end of term of the current Council in October 2022 and forward this decision to the next Regular Meeting.

Carried

 c. Proposed Comprehensive Development (CD-1) Zone to accommodate a Mobile Home Park and Ecological Reserve – Boundary Drive North (File: ZA1803)

Development, Engineering and Planning

Vadim Kobasew, owner of the land, and Brad Elenko, Civil Engineering Inspector, gave an overview of the proposed development:

- tiny and manufactured homes
- affordability
- privacy and recreational activities

Discussion:

- building of homes will be by the owner of the pad lot
- all homes on foundations
- homes will accommodate additional structures such as carport, deck, etc.

Moved by:

Korolek

THAT the Committee of the Whole recommends to Council to give first and second reading to Zoning Bylaw Amendment No. 2019-A2 at the January 28, 2019, Regular Meeting.

Carried

- 9. INFORMATION ITEMS
- 10. CORRESPONDENCE ITEMS
- 11. LATE ITEMS
- 12. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)
- 13. QUESTION PERIOD FROM THE PUBLIC
- 14. ADJOURNMENT

The January 14, 2019, Committee of the Whole Meeting was adjourned at 11:10 am.

Moved by:

Thompson

THAT the January 14, 2019, Committee of the Whole Meeting be adjourned at 11:10 am.

Carried

Mayor Brian Taylor

Corporate Administrative Assistant - Daphne Popoff



Online Delegation Form

YOUR WORSHIP, MAYOR TAYLOR, AND MEMBERS OF COUNCIL, I/WE ARE HERE THIS EVENING ON BEHALF OF:

The Grand Forks and District Fall Fair Society.

TO REQUEST THAT YOU CONSIDER:

Supporting the Grand Forks Fall Fair

RECEIVED

JAN 24 2019

THE CORPORATION OF THE CITY OF GRAND FORKS

THE REASONS THAT I/WE ARE REQUESTING THIS ACTION ARE:

Allowing us to host the event in James Donaldson Park.

Supplying us with requests submitted on our event request form. - Bleachers, low cut grass, garbage cans,, sound trailer.

Allow us to use the lot for our successful, demolition derby, and allowing us to leave our infrastructure up after the Fair to ease Volunteer needs, until the time that the City decides to sell the lot.

Consider allowing the Fair to have an outdoor Saloon Saturday evening, to be run by the Can Can troup as a fundraiser.

Continue supporting the Fair as they have in years past.

I/WE BELIEVE THAT IN APPROVING OUR REQUEST THE COMMUNITY WILL BENEFIT BY:

Being able to grow the Fair, make things easier for volunteers and bring more of the community together.

I/WE BELIEVE THAT BY NOT APPROVING OUR REQUEST THE RESULT WILL BE:

The Fair would not be able to operate without the help of the City.

IN CONCLUSION, I/WE REQUEST THAT COUNCIL FOR THE CITY OF GRAND FORKS ADOPT A RESOLUTION STATING:

They will continue supporting the Fall Fair.

Allow the Fair to leave the derby area set up for next year.

Allow an outdoor Saloon to take place on Saturday night.

NAME

Danna R O'Donnell

ORGANIZATION

Grand Forks and District Fall Fair Society

MAILING ADDRESS

Box 407

7230 21 St,

Grand Forks, British Columbia V0H 1H0

Canada

TELEPHONE NUMBER





2504433276

EMAIL ADDRESS

odonnellsfarm@hotmail.com



RECEIVED JAN 2 4 2019

THE CORPORATION OF THE CITY OF GRAND FORKS

Online Delegation Form

YOUR WORSHIP, MAYOR TAYLOR, AND MEMBERS OF COUNCIL, I/WE ARE HERE THIS EVENING ON BEHALF OF:

Concerned Citizens within the Community of Grand Forks and a petition.

TO REQUEST THAT YOU CONSIDER:

Voting against the proposed Parking Bylaw Infringement that BCH has requested for their property on 2nd and Central.

THE REASONS THAT I/WE ARE REQUESTING THIS ACTION ARE:

As concerned citizens of Grand Forks we are opposed to the proposed 2nd Street Housing Project. We respectfully ask you to reject this Housing Project. Not because we are anti-housing for the homeless or those that have fallen on hard times, but because we are enthusiastic supporters of a smart planned housing development for those in need.

Our most compelling reasons include and are not limited to:

The Current Proposal and Site:

- 1. Does not comply with the current Parking Bylaw.
- 2. Is in the wrong location at the entrance to our City
- 3. Is being recommended as a "Wet" facility which is not appropriate if we are helping people to recover.
- 4. The size is larger than the required needs of Grand Forks.
- 5. Housing addicts with recovering addicts, seniors and elderly is not only unacceptable, it doesn't work. How can children be brought to safely visit their grandparents in a place filled with addicts?
- 6. It is an inappropriate use of large scale development in an area of instability. The downtown business core has not recovered from last year's devastating flood, and yet the proposed project seeks significant change, contrary to the City of Grand Forks Planning and Development Criteria. The downtown business core will bear the negative impact of this project and currently are against the location, not the project itself
- 7. With no additional medical resources to support the increase of addicts that will fill this building; means our City and Community will suffer Lack of Policing, Bylaws and clean up crews, not to mention the devastating environmental impact on our rivers, tourism, businesses and more.
- 8. This proposal lacks the support of the tax payers. While the property owner and developer claim to have held meetings to gather feedback from the community, in reality they did nothing more than tell the community what they were going to do. They did not engage in dialogue or consider or address the concerns of the downtown business community or the rest of the community whose tax dollars will end up funding this either directly or indirectly. There has been zero transparency, and zero dialogue with concerned citizens.
- 9. It is inconsistent with Public Health, Safety, and General Welfare.
- 10. It also has insufficient road infrastructure; nearby intersections simply cannot handle the dramatic increase in traffic in an already heavily congested area, which will lead to more accidents, injuries, and fatalities.
- 11. BCH does not deal with additional resources that will be required which means they will fall on the Community
- 12. It negatively impacts our green spaces, nature walks, beaches, parks, and downtown restaurants, cafes and shops.
- 13. The proposal has No "operator". How does anyone make an informed decision without knowing who's going to be running the place?

Concern Page 10 of 166-



14. Building in a known Flood Zone with no flood mitigation to date seems a poor decision at best Who picks up the costs later if another devastating flood occurs?

I/WE BELIEVE THAT IN APPROVING OUR REQUEST THE COMMUNITY WILL BENEFIT BY:

We believe that in approving our request the community will benefit by:

- 1. Having more time to consider what's best for the Community of Grand Forks.
- 2. To have the time for Town Meetings or discussions with the Community about their concerns, fears, and visions of how our Community should grow.
- 3. To consider the type of Housing that Grand Forks really needs... it appears to need more housing for seniors than for homeless or addicts.
- 4. To investigate how to get the types of support from Interior Health, Mental Health, BC Resources and other organizations to be able to support the number of addicts that will end up in our Community (based on the current proposal).
- 5. To make sure that Interior Health will fund our Paramedic Teams to the level that may be required(based on the current proposal).
- 6. To make arrangements with RCMP for proper levels of Policing once a housing project like this is active. (based on the current proposal).

I/WE BELIEVE THAT BY NOT APPROVING OUR REQUEST THE RESULT WILL BE:

We believe that by not approving our request the result will be:

A disaster that will cause a greater rift throughout our small Community than we currently have. We are supposed to be living in a democracy. That means we have the right to have a say in the decisions that affect us. We currently have a huge split within the City and people are quite passionate about their stand. We need to come together as a Community and make the hard decisions that will help Grand Forks move forward and be better. If we are truly thinking of what is best for our City and Community, there is no reason at all why we can't stop this process and take the time to plan something much better than what is being proposed.

IN CONCLUSION, I/WE REQUEST THAT COUNCIL FOR THE CITY OF GRAND FORKS ADOPT A RESOLUTION STATING:

In conclusion, we request that Council for the City of Grand Forks vote down the request for a change in the Parking Bylaw by BCH for the proposed 2nd Street Housing, and that Council for the City of Grand Forks work towards a plan that will be better for our City.

Completed Petition and Signatures will be on hand.

NAME

Hank Randrup

ORGANIZATION

Concerned Citizens of the Grand Forks Community

MAILING ADDRESS

P.O. Box 2201



7926 Riverside Grand Forks, British Columbia V0H 1H0 Canada

TELEPHONE NUMBER

250-443-9220

EMAIL ADDRESS

Randruph@yahoo.com

Memo



To: Committee of the Whole From: Deputy Corporate Officer

Date: 2019-02-04

Subject: Petition Regarding 2nd Street Housing Development

Background

On February 1, 2019, a petition was delivered to the office of the Corporate Officer and received in accordance with Section 82 of the *Community Charter*.

Section 82 of the Community Charter states:

- (1) A petition to a council is deemed to be presented to council when it is filed with the corporate officer.
- (2) A petition to a council must include the full name and residential address of each petitioner.

Under the Freedom of Information and Protection of Privacy Act (FOIPPA), the City is not able to display the full addresses and signatures publicly. If Council wishes, staff can provide a hard copy of the petition.

Due to time constraints, Corporate Services was not able to verify full names, residential addresses, and signatures for each petitioner in the petition nor whether these items were correctly represented by each individual, although 11 non-residential addresses, 3 duplicate names, and 2 "signatures" in the name of businesses were identified (the non-residential addresses were counted in the totals below).

Despite not having verified each individual address, the following is an estimated breakdown:

Valid Signatures per Section 82 : 1025

Grand Forks (City): 647 Grand Forks (Area D): 330

Christina Lake: 38 Greenwood: 6 Nelson: 1 Curlew, WA: 1 Unknown City: 2

All information pertaining to the petition is attached and was delivered by Pamela Kennedy along with the request to put the petition on the agenda for the next meeting. The petitioners have been informed via email that the petition would be on the agenda for the February 11, 2019 Committee-of-the-Whole Meeting.

Benefits or Impacts

General

As with petitions of this nature, Council may choose to receive for information and/or for discussion purposes. Council is not obligated to act on the request contained within the petition.

Policy/Legislation

Community Charter Section 82

Attachments

Petition regarding 2nd Street Housing Project

February 01, 2019

To: Your Worship Mayor Taylor and Members of Council

We respectfully submit the attached Petition regarding the 2nd Street Housing Project as proposed by BC Housing.

We are concerned about the lack of transparency and public input afforded this project. This has lead to confusion for the residents of Grand Forks, both pro and con, as the information is in constant flux. It's hard for the public to sift through the apparent misinformation and the constant changing of large parts of this proposed housing project.

We respectfully request Mayor and Council to stop proceedings on this project and to start Community discussions about what would best suit our little Community.

The signatures have been gathered in under 2 weeks and this is a good barometer of our community as a whole. Residents are not happy with the direction that BCH is trying to force us. As a Community we would like to have a say in the direction the City will take in the future. A good time to start is with this project and to decide what is the best type and location for supportive housing in Grand Forks. We have to provide the best possible support to those in need, but at the same time, we have to rebuild our downtown core businesses who are not yet back to normal. Our small downtown core does not have the capacity to absorb this amount of new resident loading, at this point in time, and this could be detrimental to the survival of a vibrant downtown.

Sincerely, Russ Wask

Russ Wark 1532 Donaldson Drive Grand Forks, BC V0H 1H0 P.O. Box 1788 250-442-0125

Dear Grand Forks City - Mayor and Council Members

As concerned citizens of Grand Forks we are opposed to the proposed 2nd Street Housing Project. We respectfully ask you to reject this Housing Project. Not because we are antihousing for the homeless or those that have fallen on hard times, but because we are enthusiastic supporters of a smart planned housing development for those in need. Our most compelling reasons include and are not limited to:

The Current Proposal and Site:

- 1:- Does not comply with the current Parking Bylaw.
- 2: Is in the wrong location at the entrance to our City.
- 3:- Is being recommended as a "Wet" facility which is not appropriate if we are helping people to recover.
- 4: The size is larger than the required needs of Grand Forks.
- 5:- Housing addicts with recovering addicts, seniors and elderly is not only unacceptable, it doesn't work. How can children be brought to safely visit their grandparents in a place filled with addicts?
- 6:- It is an inappropriate use of large scale development in an area of instability. The downtown business core has not recovered from last year's devastating flood, and yet the proposed project seeks significant change, contrary to the City of Grand Forks Planning and Development Criteria. The downtown business core will bear the negative impact of this project and currently are against the location, not the project itself.
- 7:- With no additional medical resources to support the increase of addicts that will fill this building means our City and Community will suffer. Lack of Policing, Bylaws and clean up crews, not to mention the devastating environmental impact on our rivers, tourism, business's and more.
- 8:- This proposal lacks the support of the tax payers. While the property owner and developer claim to have held meetings to gather feedback from the community, in reality they did nothing more than tell the community what they were going to do. They did not engage in dialogue or consider or address the concerns of the downtown business community or the rest of the community whose tax dollars will end up funding this either directly or indirectly. There has been zero transparency, and zero dialogue with concerned citizens.
- 9: It is inconsistent with Public Health, Safety, and General Welfare.
- 10:- It also has insufficient road infrastructure; nearby intersections simply cannot handle the dramatic increase in traffic in an already heavily congested area, which will lead to more accidents, injuries, and fatalities.
- 11:- BCH does not deal with additional resources that will be required which means they will fall on the Community.
- 12:- It negatively impacts our green spaces, nature walks, beaches, parks, and downtown restaurants, cafes and shops.
- 13:- The proposal has No "operator". How does anyone make an informed decision without knowing who's going to be running the place?
- 14:- Building in a known Flood Zone with no flood mitigation to date seems a poor decision at best. Who picks up the costs later if another devastating flood occurs?

For the aforementioned reasons, we urge you to vote against this proposed revening
January 17, 2019 and take the time to come up with a proposal that will work for the
best of all of Grand Forks Tax Paying Citizens.

Petition Presentation Regarding Request for Variance of the Parking Bylaw by BCH for the 2nd Street Housing Proposal

Your Worship, Mayor Taylor and Members of Council, We are here on behalf of members of the Community to request that you consider our petition regarding the 2nd Street Housing Proposal from BCH.

The reasons that we are requesting this action are as follows:

As concerned citizens of Grand Forks we are opposed to the proposed 2nd Street Housing Project. We respectfully ask you to reject this Housing Project. Not because we are anti-housing for the homeless or those that have fallen on hard times, but because we are enthusiastic supporters of a smart planned housing development for those in need.

Our most compelling reasons include and are not limited to:

The Current Proposal and Site:

- 1. Does not comply with the current Parking Bylaw.
- 2. Is in the wrong location at the entrance to our City
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- 6. It is an inappropriate use of large scale development in an area of instability. The downtown business core has not recovered from last year's devastating flood, and yet the proposed project seeks significant change, contrary to the City of Grand Forks Planning and Development Criteria. The downtown business core will bear the negative impact of this project and they currently are against the location, not the project itself
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- 9. It is inconsistent with Public Health, Safety, and General Welfare.

- 10. It also has insufficient road infrastructure; nearby intersections simply cannot handle the dramatic increase in traffic in an already heavily congested area, which will lead to more accidents, injuries, and fatalities.
- 11. BCH does not deal with additional resources that will be required which means they will fall on the Community
- 12. It negatively impacts our green spaces, nature walks, beaches, parks, and downtown restaurants, cafes and shops.
- 13. The proposal has No "operator". How does anyone make an informed decision without knowing who's going to be running the place?
- 14. Building in a known Flood Zone with no flood mitigation to date seems a poor decision at best who picks up the costs later if another devastating flood occurs?

We believe that in approving our request the community will benefit by:

- 1. Council having more time to consider what's best for the Community of Grand Forks. To date BCH starts in other communities have not turned out very well we don't want to go down the same road they have.
- 2. To have the time for Town Meetings or discussions with the Community about their concerns, fears, and visions of how our Community should grow.
- 3. To consider the type of Housing that Grand Forks really needs... it appears to need more housing for seniors than for homeless or addicts.
- 4. To recognize that having a "Wet" facility doesn't help the addicts and will have a more costly impact on our Community.
- 5. To investigate how to get the types of support from Interior Health, Mental Health, BC Resources and other organizations to be able to support the number of addicts that will end up in our Community (based on the current proposal).
- 6. To make sure that Interior Health will fund our Paramedic Teams to the level that may be required (based on the current proposal).
- 7. To make arrangements with RCMP for proper levels of Policing once a housing project like this is active. (based on the current proposal).

We believe that by not approving our request the result will be:

A disaster like so many other small communities are currently dealing with that have received housing from BCH. That in its current proposal it will cause a greater rift throughout our small Community than we currently have, there is a large divide within the Community and people are passionate about their stand. We are supposed to be living in a democracy. That means we have the right to have a say in the decisions that affect us. We need to come together as a Community and make the hard decisions that will help Grand Forks move forward and become a better Community. If we are truly thinking of what is best for our City and Community, there is no reason at all why we can't stop this process and take the time to plan something much better than what is currently being proposed.

In conclusion, we request that Council for the City of Grand Forks vote down the request for a change in the Parking Bylaw by BCH for the proposed 2nd Street Housing, and that Council for the City of Grand Forks work towards a plan that will better reflect the needs of our Community

Respectfully submitted by:
Name: Russ Wark
Mailing Address: 1788
E-Mail Address - wark@hotmail.ca
Telephone Number: <u>250 - 442 > 0125</u>
Name: Pamela Kennedy
Mailing Address: 7531 Donaldson Drive
Grand Forks, BC WH 1HZ.
E-Mail Address topacquestriana hotmailicom
Telephone Number: 250 442 7503
Organization: Concerned Citizens of Grand Forks.
Total Signatures on Petition: 1073

PETITION

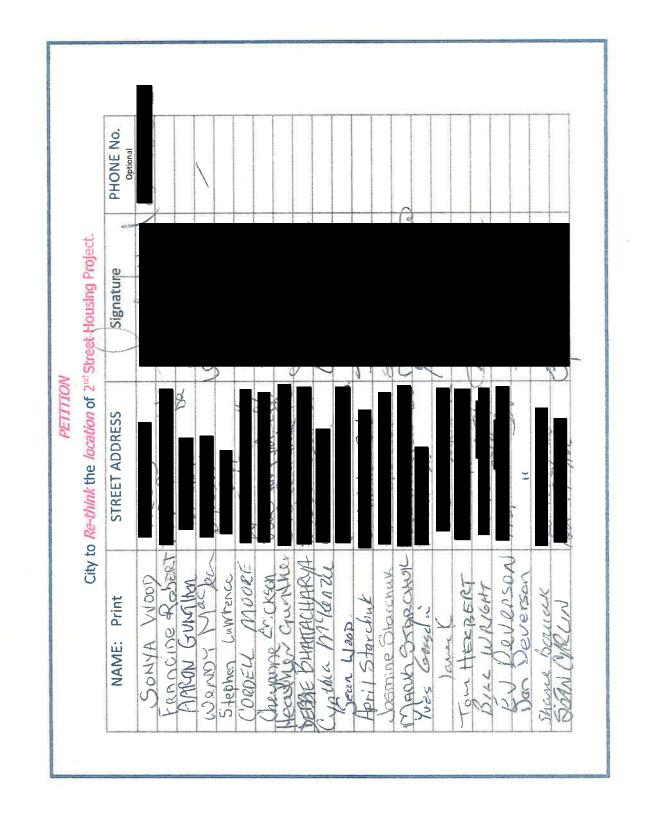
City to Re-think the location of 2nd Street Housing Project.

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PETITION

City to Re-think the location of 2nd Street Housing Project.

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PETITION

City to Re-think the location of 2nd Street Housing Project.

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PETITION

City to Re-think the location of 2nd Street Housing Project.

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PETITION

City to Re-think the location of 2nd Street Housing Project.

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PETITION

City to Re-think the location of 2nd Street Housing Project.

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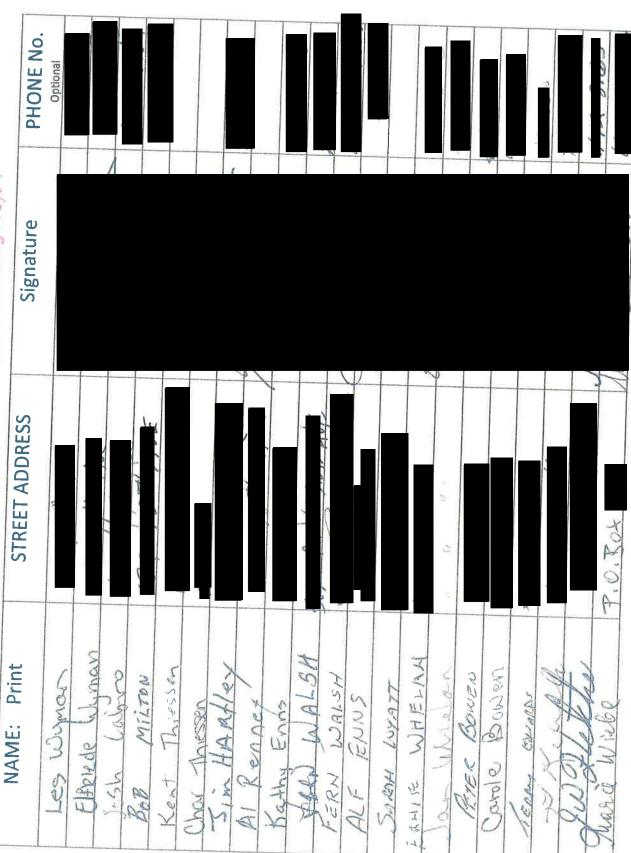
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City to Re-think the location of 2nd Street Housing Project.

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City to Re-think the location of 2^{nd} Street Housing Project.

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City to Re-think the location of 2nd Street Housing Project.

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to Re-think the location of 2" Street Housing Project.	STREET ADDRESS					10.00		11									
City to	NAME: Print	KAN KOPRETS	CIORDA KODERTS	o Cochai	JANIS Freeman	School Goldstone	DONOVAN Stickell									- 26	

PETITION

City to Re-think the location of 2nd Street Housing Project.

		(g) c2
PHONE No.		
Signature		
STREET ADDRESS		
NAME: Print	Clay to Copper Clay to Copper Socy Hothoria Chery Kelly DAWN J. RAINET DAVID PAULET NEIL MACGILLOIL KIETO MILLIAMO	

PETITION

City to Re-think the location of 2nd Street Housing Project.

PHONE No.	Optional							\							P				×	
Signature	6. 16.					*														
STREET ADDRESS																,		7		
NAME: Print	Maller	Class 7 Mitima	Hois TAYLOR	Keint TAYLOR	CAROLE SNIDER	GLADYS O'COMMOR	RaskiciA Peach	aluna Stark	John Carroll	3	Wargie Mousder	Partles Weber	K. Hartman	Kim Davís	MZ4-LAW MARK	Brun MARK	Couring Chad)		*



From: **Corporate Services / Finance**

Date: 2019-02-11

Subject: Remuneration Review

Background

Option 1:

As Council's request, Staff would like to start the Council remuneration review process within the next few weeks. The primary step for this is to form the Advisory Group as per Section 6. of Bylaw No. 2050 "Council Remuneration and Expenses".

The advisory group is supposed to consist of two to four members of the Community selected by Council and the Chief Financial Officer. Staff is proposing the following:

February 18 (Gazette date: February 20)	run an advertisement for interested citizens in the local newspaper and on our Facebook site
February 25 (Gazette date: February 27)	run the advertisement for a second week in the local newspaper and on our Facebook site
March 6, 2019	closing date to submit applications
March 13, 2019	Completion of Staff's preselection process for Council based on qualifications for this role
March 19, 2019	pre-selected candidates would be included in the In-Camera agenda package
March 25, 2019	In-Camera meeting of Council on March 25, 2019 to select two to four Advisory Group members.
April / May	Statutorily required reporting period (Audit / Year End Financial Statements / etc)
June / July	Advisory Group review process and reporting back to Council

If the Committee of the Whole agrees with this proposed workplan, then Staff will continue as indicated above.

Option 1 Recommendation:

THAT The Committee of the Whole receives the report and asks Staff to proceed with the proposed workplan.

Option 2:

At the Committee of the Whole on January 14, 2019 staff presented the following option regarding remuneration as part of the report.

c) Increasing remuneration amounts to compensate for the elimination of the taxfree allowance. Using a marginal tax rate of 20.06%, the equivalent amounts for 2019 would be \$26,000 for the Mayor and \$19,500 for Councillors. This was the option proposed to the previous Council and rejected in favour of a CPI increase.

The report also drew attention to the compensation ratio of Councillor to Mayor compensation which was significantly higher than the average for other municipalities of similar size. The ratio of Councillor to Mayor compensation, at 75%, is well outside the 50-60% range of other municipalities. In addition, the Councillor remuneration amounts were higher than in the other municipalities.

		2018 Annual	Re	muneration	Councillor as
	Population	Mayor		Councillor	% of Mayor
Grand Forks	4049	\$ 23,423	\$	17,568	75%
Armstrong	4815	22,893		13,027	57%
Castlegar	8039	32,000		16,000	50%
Gibsons	4605	31,485		14,601	46%
Merritt	7139	26,010		15,606	60%
Oliver	4928	27,907		14,883	53%
Osoyoos	5085	27,822		16,957	61%
Peachland	5428	36,111		14,449	40%
Rossland	3729	17,184		8,763	51%
Trail	7709	30,936		15,468	50%

The 2019 remuneration as per Bylaw No. 2050 is currently \$24,000 for the Mayor and \$18,000 for each Councillor.

An increase in remuneration to the 2019 remuneration proposal from staff would have increased the expenses by roughly \$12,000 for the year at that time.

The Committee of the Whole could ask staff to prepare a bylaw that increases the Councillor remuneration amounts for 2019 to \$19,500 and the Mayor's remuneration to \$26,000 to be in line with the previous option with the outgoing Council.

As another alternative, to reduce the 75% ratio to the range of 65% to 60% either some additional increases to the Mayor's remuneration are recommended or a slightly lesser increase to the individual Councillor's remuneration from the overall increase.

Please see the Remuneration Options below:

Remuneration Option	Mayor	Councillor	Percent
Α	\$26,000	\$19,500	75%
В	\$29,000	\$19,500	67%
С	\$29,000	\$18,750	65%
D	\$31,000	\$18,750	60%

Option 2 Recommendation:

THAT the Committee of the Whole asks staff to prepare an Amendment Bylaw to Bylaw No. 2050 to include Remuneration Option _____.

If Council chooses the Option 2 recommendation, this Amendment Bylaw could be presented at the February 11, 2019 Regular Meeting (tonight) for first three readings and be adopted on the February 25, 2019 Regular Meeting to allow for a March 1, 2019 remuneration adjustment.

Benefits or Impacts

General

The review process will allow for a transparent way to form a recommendation to Council regarding fair Council remunerations and expenses.

Strategic Impact

- Possible adjustments to Council remuneration and expenses
- Public engagement to allow for transparency

Policy/Legislation

Bylaw No. 2050 "Council Remuneration and Expenses"

Attachments

Bylaw No. 2050 "Council Remuneration and Expenses"

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 2050

A Bylaw to Provide for Council Members Remuneration and Expenses

The Council of the Corporation of the City of Grand Forks, in open meeting assembled, enacts as follows:

- 1. This bylaw may be cited as the "Council Remuneration and Expenses Bylaw No. 2050, 2018".
- 2. There shall be paid out of the annual general revenue of the Corporation of the City of Grand Forks, remuneration as follows:
 - a) Effective the first day of January 2019,
 - i) the annual remuneration for the Mayor for the discharge of the duties of office shall be \$24,000; and
 - ii) the annual remuneration for each Councillor for the discharge of the duties of office shall be \$18,000.
 - b) For the calendar year 2020 and onward, the annual remuneration set out in subsection (a) shall be increased by the same percentage as the Consumer Price Index (CPI) for Canada (all items) published by Statistics Canada for the period January 1st to December 31st of the preceding year. In years of negative CPI, the percentage increase will be zero.
- 3. Members of Council will be entitled to health care benefits, including MSP, extended health and dental, accidental death and dismemberment, and life insurance, with 100% of the premium paid by the City of Grand Forks.
- 4. Members of Council shall be reimbursed for direct costs relating to the performance of municipal duties provided such expenses have been approved by a resolution of Council or by the Chief Administrative Officer prior to being incurred.
- 5. Members of Council shall be reimbursed for travel expenses for attending conventions, meetings, conferences, workshops and public events in accordance with the "Council Attendance at Conferences/Workshops Policy" and "Travel Expense Allowance Policy".
- 6. During the first six months of 2022, and every four years thereafter, a review of the remuneration paid to members of Council shall be undertaken by an advisory group consisting of the Chief Financial Officer and two to four members of the Community selected by Council.

- 7. This bylaw comes into force and takes effect on January 1, 2019.
- 8. Bylaw No. 1743, cited as "Council Remuneration and Expenses Bylaw No. 1743, 2004 is hereby repealed.

Read a first, second and third time by the Municipal Council this 4th day of September, 2018.

Finally adopted on this 24th day of September, 2018.

Mayor Frank Konrad

Corporate Officer - Daniel Drexler

CERTIFICATE

I hereby certify the foregoing to be a true copy of Bylaw No. 2050, as adopted by the Municipal Council of the City of Grand Forks on the 24th day of September, 2018

Corporate Officer of the Municipal Council of the City of Grand Forks

Request for Decision

GRAND FORKS

To: Committee of the Whole

From: **Development & Engineering Services**

Date: February 11, 2019

Subject: Development Permit No. DP1905 Proposed 52 Unit Multi-

Family Development on the 0.925 Hectare (2.29 Acre)

Parcel at 6895-19th Street

Recommendation: THAT the Committee of the Whole recommends that

Council approves Development Permit No. DP1905 for a 52 Unit Multi-Family Development to be located on 19th Street on the lot legally described as Lot 1, District Lot 380, Similkameen Division Yale District, Plan KAP85777, generally in accordance with the site

layout and development drawings contained in

Appendix A.

Background

The applicant is proposing to move forward with phase 2 of the development of this property which entails the construction of a 52 Unit Multi-Family Development on the 0.925 Hectare (2.29 Acre) site. The applicant has applied for a development permit for this development (See Appendix C).

This phase of the development entails construction of the following:

- 1. Two, five unit, two storey townhouses for a total of ten (10) units.
- 2. A three storey, Forty-Two (42) unit apartment building.

Phase 2 of this development which entailed the construction of a 450 square meter transition house, is scheduled for completion in 2019.

Ownership:

Owner:

PROVINCIAL RENTAL HOUSING CORPORATION INC.NO.BC0052129 1701-4555 Kingsway Burnaby, BC V4H 4V8 Agent:

Brock Elliot Horizon North 540 Athabasca Street West Kamloops, BC, V2H 1C4

Zoning and Policy Context

The property is 0.925 Hectares (2.29 Acres) in size.

The property is zoned R3 (Multi-Family Residential 3) in Schedule A of the Zoning Bylaw. As shown in Table 1 below, the south portion of the property is designated MR (Medium Density Residential) and north portion of the property is designated LR (Low Density Residential) in schedule B of the Official Community Plan (OCP).

Table 1 Property Zoning & OCP Summary						
	Current	OCP Designation Sch. B	ОСР			
	Zoning		Development Permit Area			
			Sch. C			
6895 – 19 th Street	R-3 ¹	MR – Medium Density	MP – Multiple Housing			
		Residential and	Residential DPA			
		LR- Low Density Residential				
The property is incorrectly shown as R3A on the application submitted.						

Dwelling units is a permitted use in the R-3 zone.

Excepting the requirement in subsection 40.7 of the Zoning Bylaw, all bylaw regulations (building & structure setbacks, building heights, etc.) are met. At the January 28, 2019 regular meeting Zoning Bylaw Amendment Bylaw No. 2309-A3, 2019 received 1st and 2nd reading. If the bylaw amendment is passed, this proposed construction would be compliant with Zoning Bylaw 2039 and consistent with the affordable housing initiatives in Part 2,Section 4.0 of the Official Community Plan.

The lot area coverage shown on the drawings submitted by the applicant is incorrect as it includes only one of the two town house buildings. The corrected Lot Area Coverage is 24.4% which is well within the maximum permitted of 50%.

This site is in the Multiple-Housing Residential (MP) Development Permit Area (DPA) in the OCP and is subject to the DPA guidelines respecting site design, and building form and character as identified in the OCP. The objective is to ensure that multiple-housing developments are attractive and compatible with the surrounding area.

As per the OCP Multiple-housing residential includes all developments with three or more dwelling units per building or lot.

The DPA guidelines are intended to ensure that developments enhance the area.

Table 2 contains the list of DPA Guidelines applicable to this proposal and how the project responds to these guidelines.

	Table 2 Multiple-Housing Development Permit Area ("DPA") Guidelines for Development						
1.	Development Permit Area Guideline The scale, siting and shape of buildings should be consistent with the adjacent development and prevailing neighbourhood character;	Project Response The proposed building fits in with existing adjacent development. The adjacent developments include: North: Apartment building(s) with hip roofs and stucco facades. South: Residential, Multi-family and Neighbourhood commercial. East: Neighbourhood Commercial and Residential single-family homes with a mix of building styles. Under construction multi-family residential on the same parcel. West: Existing single family residential					
2.	Monolithic structures and long expanses of straight walls should be avoided.	Long expanses of straight walls are broken up by strategic placement of balconies and decks as well as the placement of building jobs, windows and railings.					
3.	Large buildings should be designed in a way that creates the impression of smaller units and less bulk through the use of building jogs, irregular faces and architectural features such and gables, dormers, balconies, chimneys, special window features, canopies, verandas, porches and railing.	See 2 above.					
4.	Clustering and other creative spatial arrangements with common open areas and facilities are encouraged. These types of housing should be designed to promote visual quality and efficient use of land and building materials	The townhouse units are clustered in two 5-unit clusters while the 42-unit apartment building forms another cluster. This placement of the townhouses provides some transition from residential to multi-family.					

Table 2 Multiple-Housing Development Permit Area ("DPA") Guidelines for Development					
	Development Permit Area Guideline	Project Response			
		The placement of the apartment building on the site allows for the possibility of a future laneway to the west and in the interim affords a special separation between multi-family and residential.			
5.	All multiple-housing development should be connected to a community water system and community sewer system.	This multi-family development is connected to the community water system and the community sewer system.			
6.	Parking lots shall be landscaped to provide shade and to enhance the appearance of the overall development. Parking areas with greater than 10 stalls should be broken into smaller groups, divided by	As shown in drawing LDP 1, the parking lot is landscaped to provide shade and enhance the appearance of the overall development. The parking arrangement balances the			
	landscaping.	need for efficient emergency vehicle (fire, ambulance and police) access with the guideline to break up the parking into smaller groups divided by landscaping.			
7.	Safe and efficient vehicle entrances and exits, and on-site circulation should be provided.	There is one entry and one exit from the site. The entry/exit will accommodate the largest anticipated emergency vehicle that will be entering the site.			
8.	Consideration should be given to safe and efficient pedestrian and bicycle access. Provision shall be made for such features as pedestrian sidewalks or pathways, bicycle lands and bicycle racks.	Drawing DP1.00 and LDP 1 show the provision of bicycle racks for the development. Pedestrian walkway to be incorporated into the design.			
9.	The site should be provided with screening in the forms of walls, fencing, hedging, planting and other screening materials or a combination of materials in the following areas: Around outdoor storage areas and waste containers, heating and cooling equipment and other service areas;	As shown on drawing DP1.01 the screening is provided for the outdoor waste containers. The parking area is well away from the closest street of 19 th Avenue. The building under construction that fronts 19 th street, provides screening for the parking areas for this phase of the development.			

Table 2 Multiple-Housing Development Permit Area ("DPA") Guidelines for Development						
Development Permit Area Guideline	Project Response					
Between parking areas and the street; and						
□ Between parking areas and	Landscaping is proposed to screen the					
neighbouring properties.	parking from neighbouring properties.					
 10. The site should be provided with landscaping in the following areas: Along the property edge next to roadways; Between buildings and parking areas; Along the sides of the buildings; And in other open space areas not required for parking, access roads or walkways. 	These elements are addressed in plan LDP 1.					
11. Freestanding signage should be low, front lit or unlit, with a landscaped base.	No additional signage is shown for the site.					
12. The general character of signs should be similar in design to the associated building.	No additional signage is shown for the site.					

The number of offstreet parking spaces required for this development is outlined in Table 3.

Table 3 Parking Requirements for Phase 2 (Multi-Family)							
Land Use	Number of Units	Floor Area (estimate)	Parking Requirement as per Zoning Bylaw	Parking spaces Required	Parking spaces Available		
Multi-Family (Existing)		Parking spaces from existing development allocated to new development			6		
Multi-Family (proposed)	10	Dwelling unit (greater than 90 sq. m.)	Two (2) spaces per unit	20	20		
Multi-Family (proposed)	42	Dwelling unit (equal to or under 90 sq. m.)	One (1) space per unit	42	36		
Total provided with site development:		62	62				

Staff have asked the applicant to consider relocating the composting facility to allow some separation from the neighbour.

Modifications were made to the design based on fire department requirements.

Material schedules, elevation renderings, and landscape plans are shown on Appendix A attached. Building Development Permit Plan Set is attached as Appendix B.

Referral comments received will be included in a memo to council.

Benefits or Impacts

General

The construction method used for this development will be factory construction of major components offsite and assembly and finishing onsite to allow for a compressed construction timeframe.

Strategic Impact



Community Engagement

• The zoning for the property is compliant with the proposed development and the development is consistent with the Official Community Plan.



- These units fill a need identified by local, and provincial organizations.
- There are provisions for bicycle parking.
- This development is adjacent to major transportation routes (19th Street and 68th Avenue) and near schools, recreation facilities and at least one major grocery store.
- Providing quality affordable housing to the citizens of Grand Forks.

*

Economic Growth

 It is anticipated that there will be opportunity during construction for local businesses and workers to participate in the onsite construction of these buildings.



• No offsite infrastructure upgrades are triggered by this development.

Policy/Legislation

Zoning Bylaw, Subdivision Servicing Bylaw, Official Community Plan.

Attachments

Appendix A

Page 1 – 4: Material Schedule, elevation renderings, and landscape plan

Appendix B

Page 1 – 16: Building Development Permit Plan Set

Appendix C

Page 1-3: Development Permit Application.

Recommendation

THAT the Committee of the Whole recommends that Council approves Development Permit No. DP1905 for a 52 Unit Multi-Family Development to be located on 19th Street on the lot legally described as Lot 1, District Lot 380, Similkameen Division Yale District, Plan KAP85777, generally in accordance with the site layout and development drawings contained in Appendix A.

Options

- 1. THAT Committee of the Whole accepts the report.
- 2. THAT Committee of the Whole does not accept the report.
- 3. THAT Committee of the Whole refers the matter back to staff for further information.





Page 109 of 166



52 UNIT MULTI-FAMILY DEVELOPMENT

DEVELOPMENT PERMIT SUBMISSION 01.31.2019

BC HOUSING FAMILY AND INDEPENDENT HOUSING

19th STREET, GRAND FORKS, BRITISH COLUMBIA





CONTACT INFORMATION

BROCK ELLIOTT

TEL: 778-471-8108

BGASPARIN@HORIZONNORTH.CA



CONTACT INFORMATION

SCOTT LAMBERT

TEL: 403-670-7050 EXT. 1090

MJMCCANING/SZARCHITECTURE.COM





BLAKE LAWSON
TEL: 250-832-3220
BLAKE@LAWSONDEVELOPMENTS.COM

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1	01.31.2019	DEVELOPMENT PERMIT SUBMISSION	
Min	VMD	Devision Description	loguad Bu



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52 UNIT MULTI-FAMILY DEVELOPMENT - GRAND FORKS

19th STREET
GRAND FORKS, BC

COVER SHEET

DP0.00





Municipal Address Legal Address LOT 1 DISTRICT LOT 380 SIMILKAMEEN DIVISION YALE DISTRICT PLAN KAP85777

Site Summary

By-Law Zoning

By-Law Setback

Proposed Development

BUILDING CLASSIFICATION AS PER BC BUILDING CODE APARTMENT BUILDING GROUP C, THREE STOREY, LIMITED AREA, SPRINKLERED TOWNHOUSE BUILDINGS GROUP C, ONE STOREY, LIMITED AREA, SPRINKLERED

Building Height

MAXIMUM BUILDING HEIGHT NO DWELLING SHALL EXCEED 15 METERS (50 ft) IN HEIGHT

Floor Area Ratio

Г		
	MAXIMUM PERMITTED F.A.R.	PROPOSED F.A.R.
	Not Required	4335/9250 sqm
		0.57 FAR

Density

	DENSITY (UNITS PER HECTARE)	
MIN. PERMITTED	MAX. PERMITTED	PROPOSED
NA NA	NA.	56

Area Summary

NOTE: BALCONY, PATIO, TERRACE, AND DECK AREAS; MECHANICAL PENTHOUSES; AND ABOVE GRADE PARKING AREAS ARE NOT INCLUDED.

SITE AREA			
SITE AREA	0.925 ha (9250 sqm)		
MINIMUM PARCEL SIZE FOR SUBDIVISION	800 sqm		
EXISTING BUILDING	450 sqm (4860 sqft)		
APARTMENT FOOTPRINT	1125 sqm (12100 sqft)		
TOWNHOUSE FOOTPRINT	340 sqm (3675 sqft)		
TOTAL BUILDING FOOTPRINT	1915 sqm		
MAXIMUM PERMITED SITE COVERAGE	50%		
PROPOSED SITE COVERAGE	1915/9250 sgm = 20.7%		

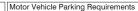
GROSS FLOOR	AREA
APARTMENT LEVEL 1	1125 sqm
APARTMENT LEVEL 2	1070 sqm
APARTMENT LEVEL 3	1070 sqm
TOTAL APARTMENT	3265 sqm
TOWNHOUSE LEVEL 1	340 sqm
TOWNHOUSE LEVEL 2	270 sqm
TOTAL TOWNHOUSE	610 sqm
TOTAL GROSS AREA	3885 sgm

Dwelling Unit Count

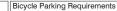
UNIT NAME	UNIT TYPE	UNIT AREA	QUANTITY	
APARTMENT	1BED ACCESSIBLE	600 sqft (56 sqm)	6	
APARTMENT	1 BEDROOM	550 SQFT (51 sqm)	18	
APARTMENT	2 BEDRROOM	750 sqft (70 sqm)	18	
TOWNHOUSE	3 BEDROOM	1180 sqft (110 sqm)	10	
TOTAL			52	

Landscape Summary

SITE AREA			9250 sqm
BUILDING FOOT PRINT			1915 sqm
LANDSCAPED AREA			7335 sqm
	SOFT SURFACE	HARD SURFACE	TOTAL
EXISTING ASPHALT		620 sqm	
PROPOSED ASPHALT		1635 sgm	
PROPOSED CONCRETE		260 sqm	
PROPOSED DECKS		120 sqm	
SOFT LANDSCAPE	6615 sqm		
REQUIRED			
PROVIDED	72% (4700m²)	28% (2635m²)	100% (7335m²)



RESIDENTIAL - UNIT PARKING							
DESCRIPTION	QUANTITY	FACTOR (STALL PER UNIT)	REQUIRED	PROVIDE			
APARTMENT UNITS	42	1	42	42			
TOWNHOUSE UNITS	10	2	20	20			
TOTAL	52		62	62			



RESIDENTIAL - BIKE RACKS						
DESCRIPTION	UNITS	FACTOR (STALL PER UNIT)	REQUIRED	PROVIDE		
BIKE RACKS	52	0.3/ UNIT	N/A	16		

Τ	П	Waste 8	Rec	ıclina	Ren	uirem	ents
		vvasie (x nec	ycillig	neq	ullelli	GHIIO

RESIDENTIAL - WASTE & RECYCLING						
BUILDINGS #						3
		NO. OF B	INS (3 yd²)	STO	RAGE	
DESCRIPTION	QUANTITY	REQUIRED	PROVIDED	REQUIRED	PROVIDED	STAGING
DWELLING UNIT	52	- 4	- 4	36 sqm	36 sqm	18 sqm







2 SW Entrance - Frontage











5 North 68th Ave

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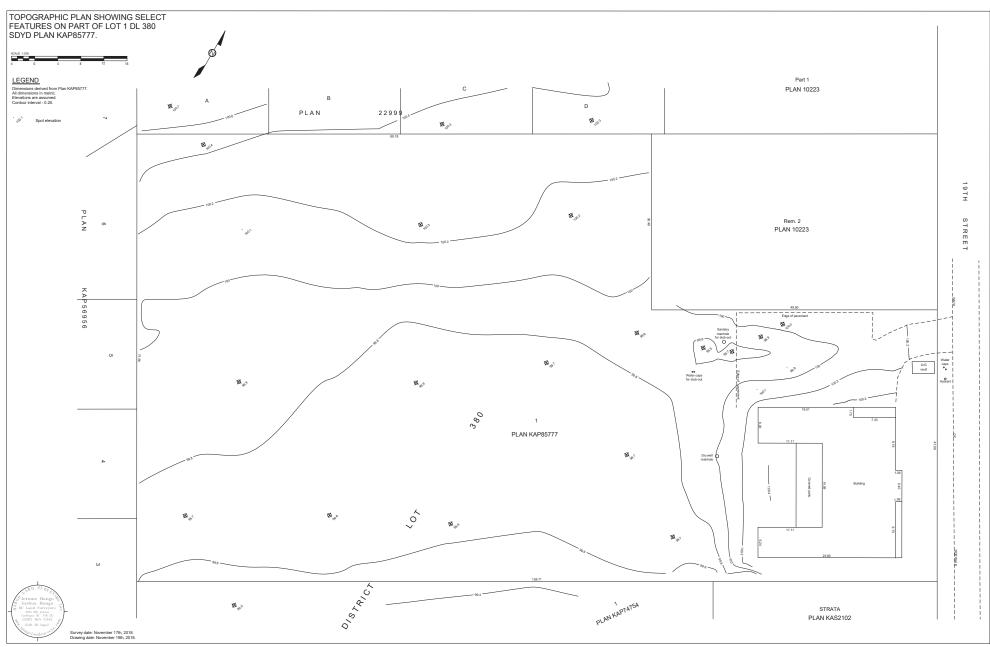


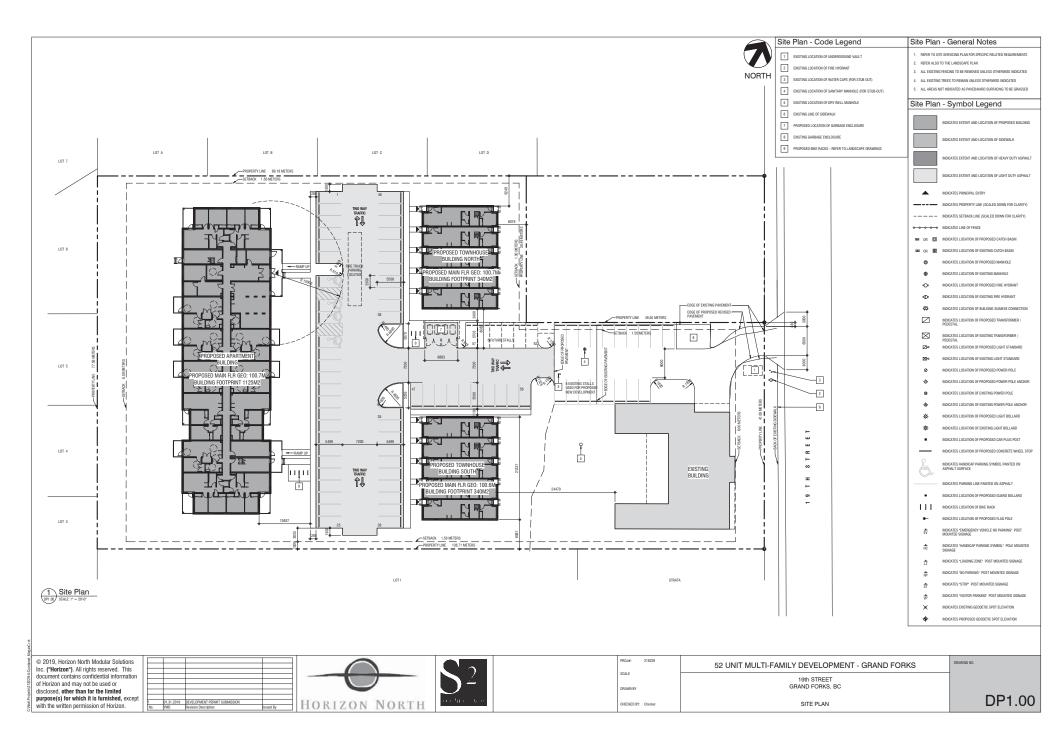


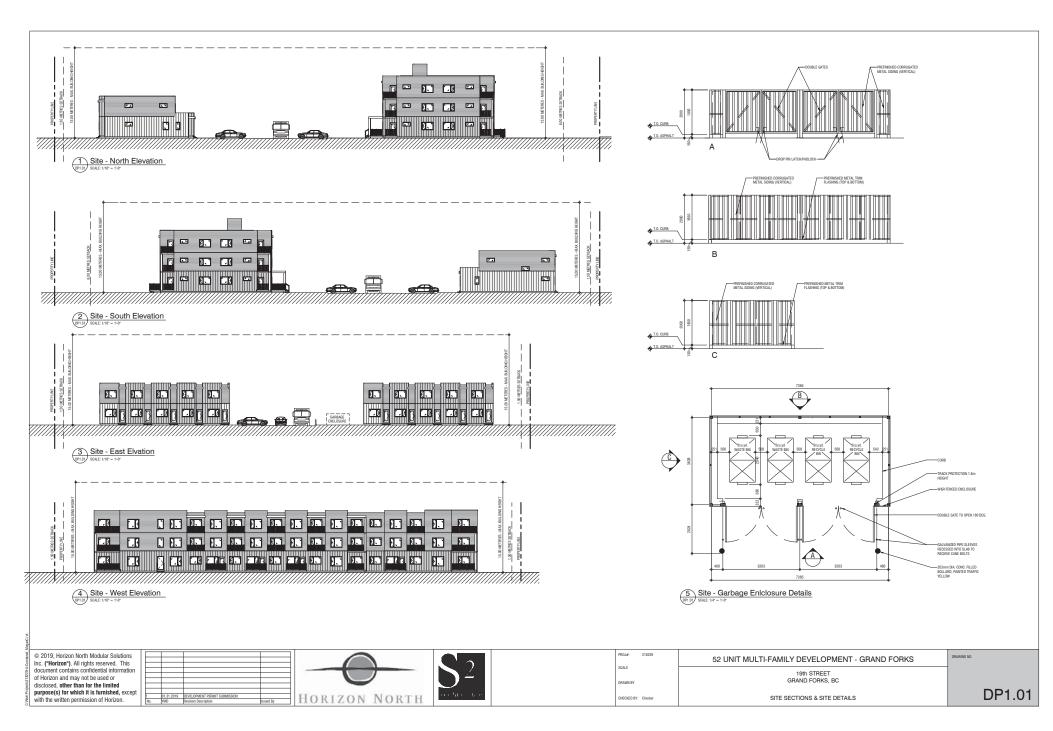


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218229	52 UNIT MULTI-FAMILY DEVELOPMENT - GRAND FORKS
BY	19th STREET GRAND FORKS, BC
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PROJet: 218229

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52 UNIT MULTI-FAMILY DEVELOPMENT - GRAND FORKS

19th STREET
GRAND FORKS, BC

APARTMENT MAIN FLOOR PLAN

DP2.00



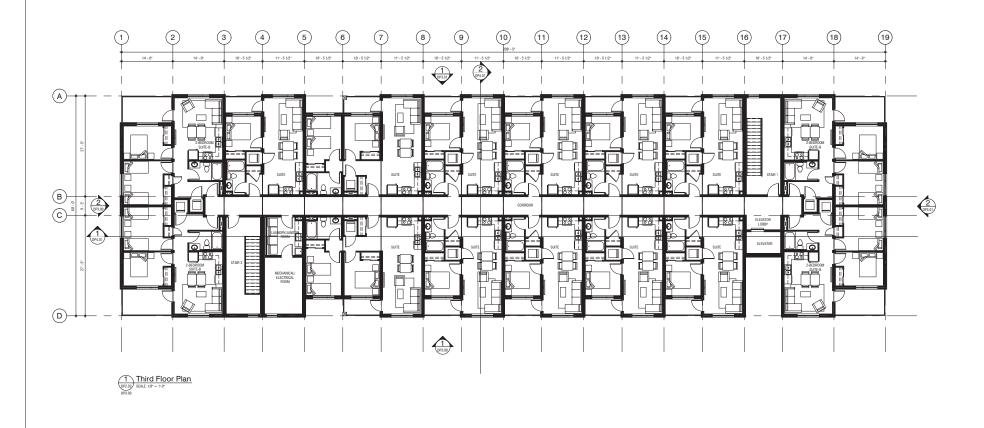


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DP2.01





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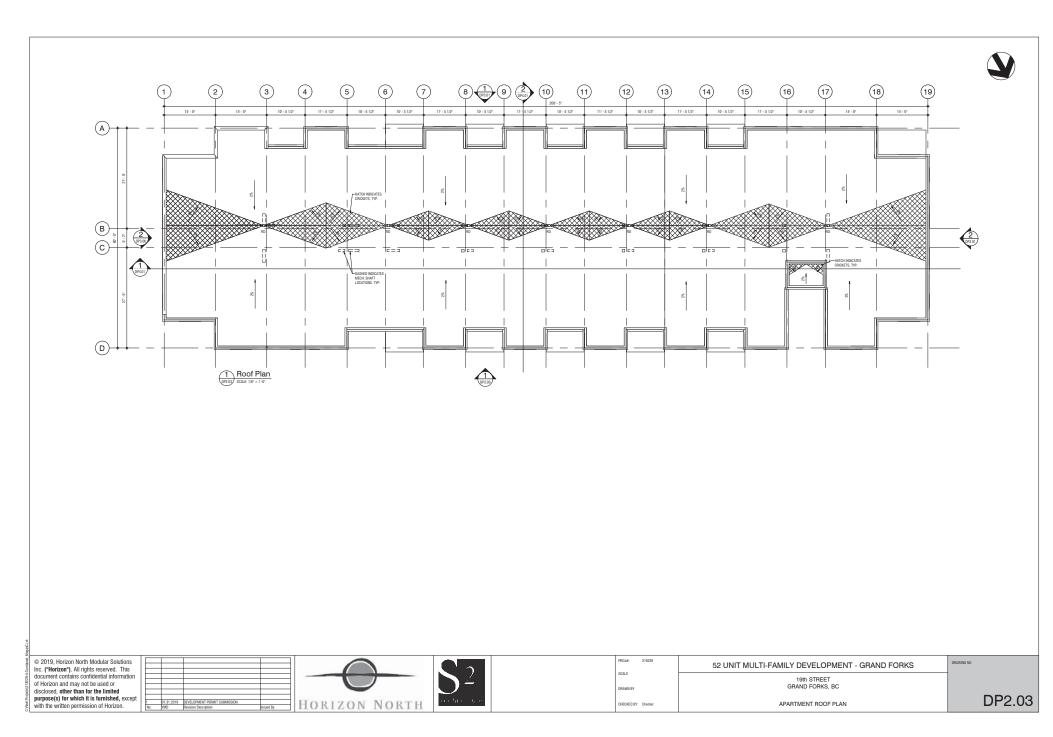
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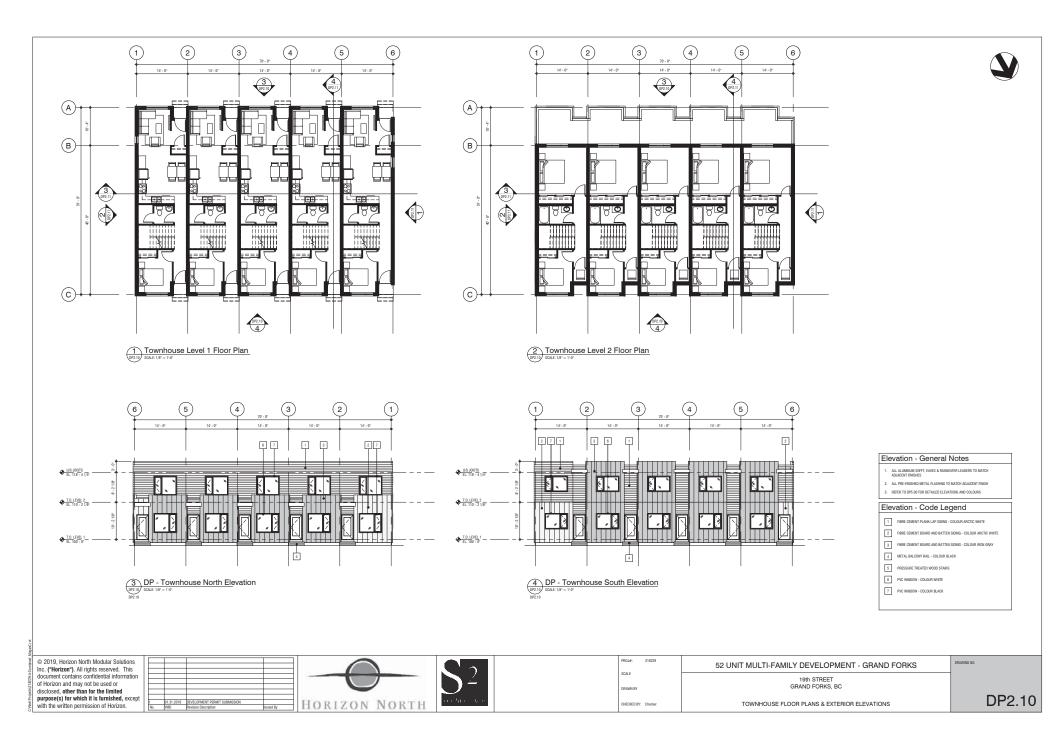
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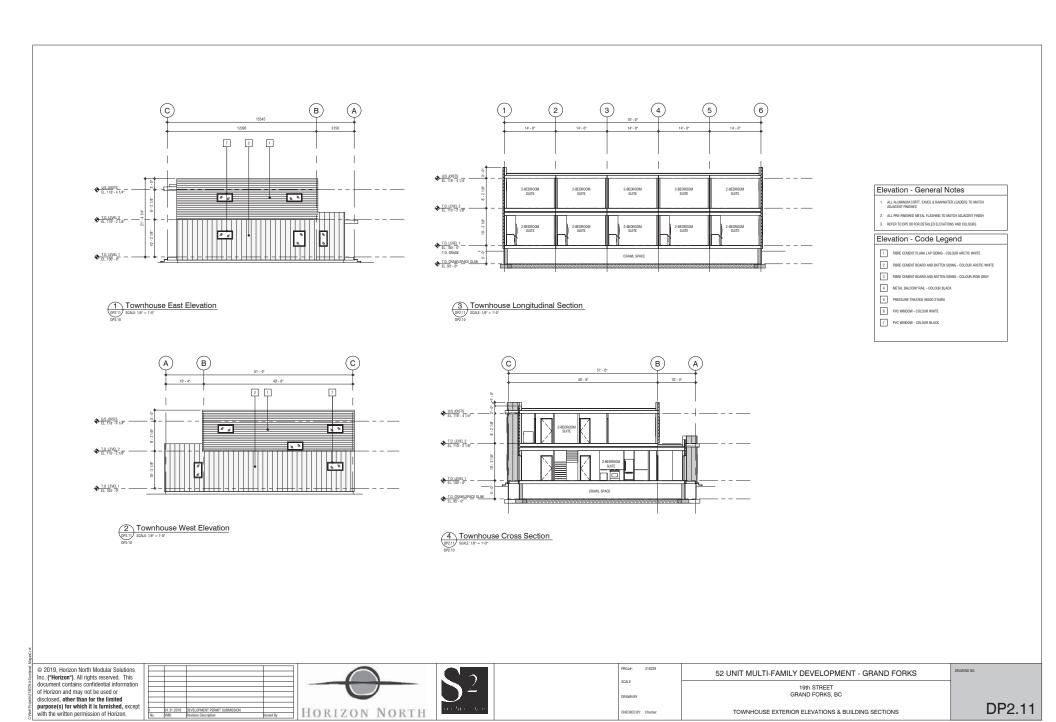
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GRAND FORKS, BC

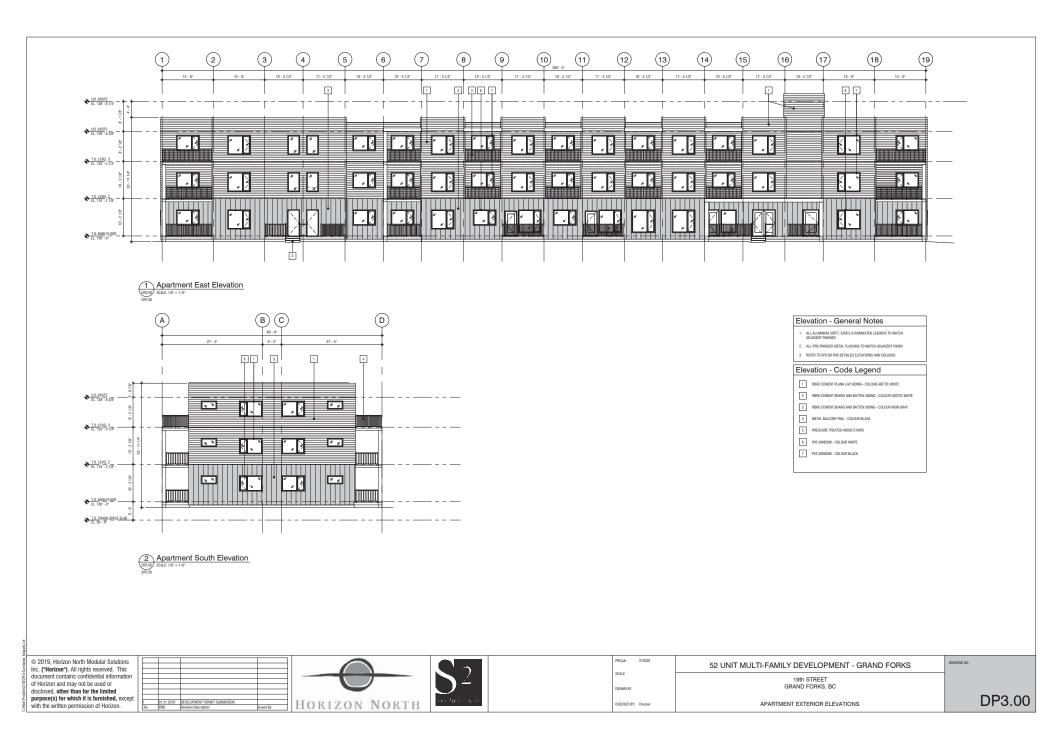
APARTMENT THIRD FLOOR PLAN

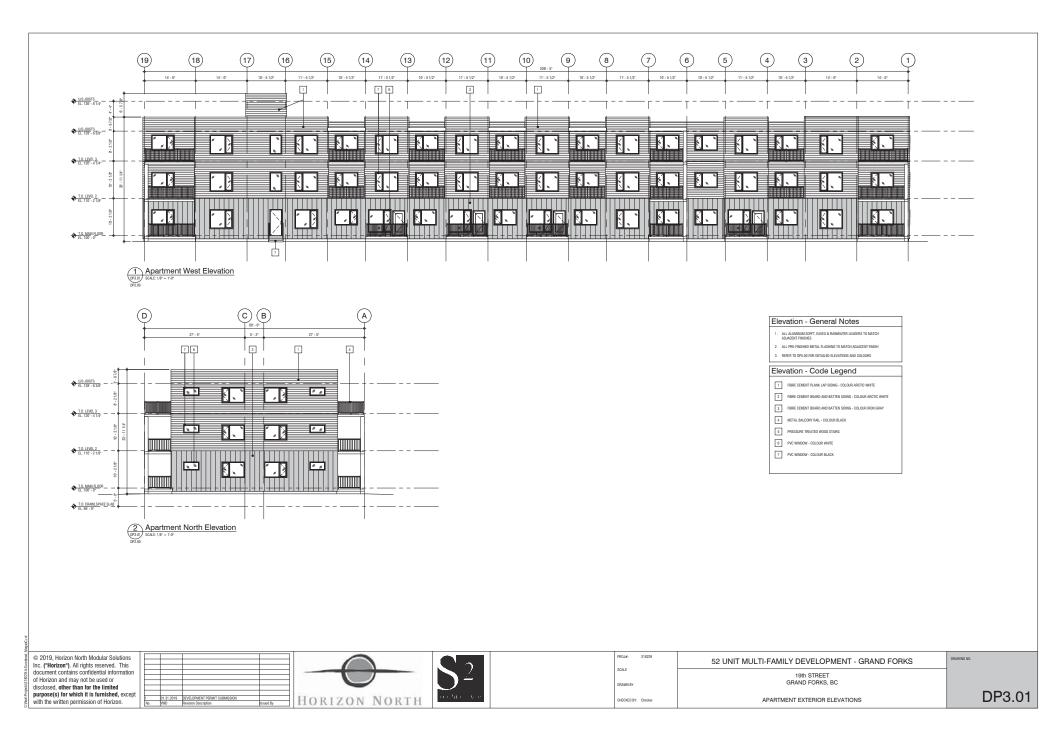
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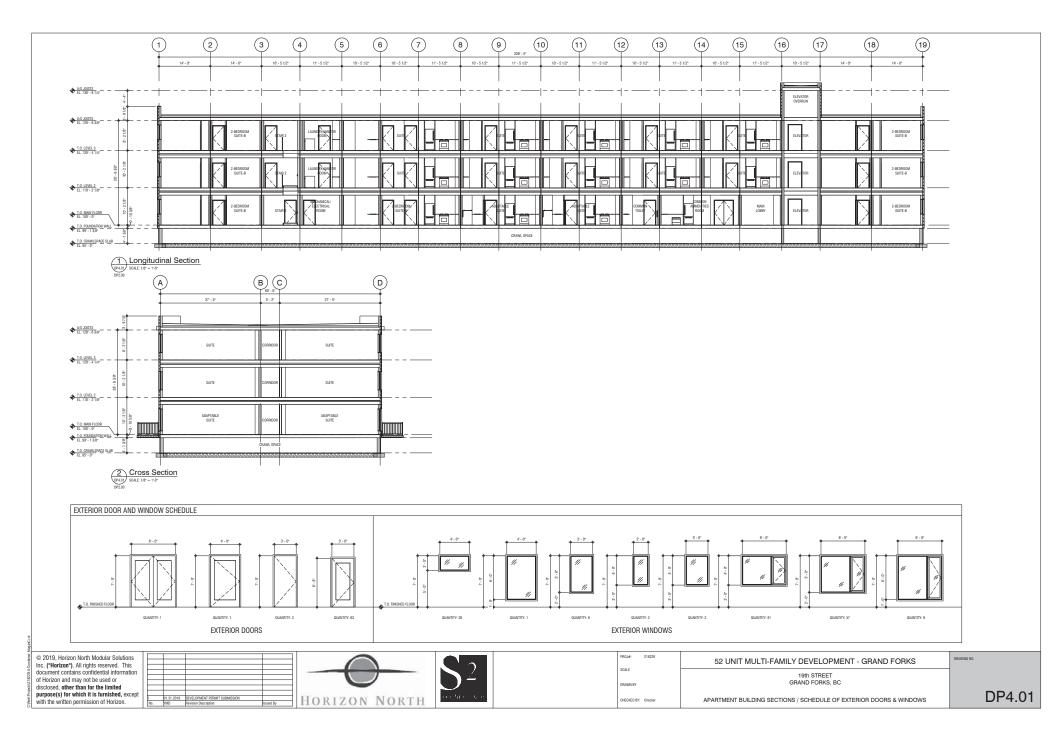












THE CORPORATION OF THE CITY OF GRAND FORKS

7217 - 4TH STREET, BOX 220 · GRAND FORKS, BC VOH 1H0 · FAX 250-442-8000 · TELEPHONE 250-442-8266



DEVELOPMENT PERMIT APPLICATION

APPLICATION FEE	\$200.00	File No. 09-4100-20-	Receipt No		
		Application Type			
Multiple-Housing D	evelopmen	Environmen	tally Sensitive Area		
Hillside Developme	ent	Light Indust	rial		
Commercial Develo	opment	Heritage Co	prridor		
Historic Downtown		☐ Donaldson I	Donaldson Drive Transition District		
Garden Suite		Tiny House	on Wheels		
		Applicant Information			
Registered Owner(s): _	George	e Maniotakis			
E-mail Address: gma	aniotakis@	bchousing.orgTelephone:	604-454-2042		
		Property Information			
Legal Description: LOT	1 DISTRIC	CT LOT 380 SIMILKAMEEN DIV	ISION YALE DISTRICT		
PLAN KAP85777					
P.I.D.: 027-357-635					
Civic Address of Proper	ty:689	95 19th st, Grand Forks, BC			
R3A (N Current Zoning: Reside	Multi-Family ential)	/ Current OCP Designa	ation: MR (Medium Denity Residen		

Development Proposal

Su	ımmary of Proposal:
	52 UNIT MULTI-FAMILY DEVELOPMENT ON A 0.925 HECTARE SITE
Sı	ubmission Requirements:
Ple	ease submit the following information with this application:
1)	A legible site plan, drawn to scale, showing the following:
	a) The boundaries and dimensions of the subject property;b) The location, setbacks and dimensions of the proposed and existing buildings;c) The location of off-street parking; and,
	d) The location of roads, lanes, pedestrian access routes, screening, landscaping and fencing.
2)	Photos or elevation plans showing height, exterior finishing and colour, windows and doors, roof pitch and other design elements.
3)	Certificate of Title.
4)	Site Profile Form.
5)	All form and character Development Permits require the following:
	 a) Building Elevations. b) Landscape Plan. c) Colour Renderings. d) Design Rationale. e) Variance Rationale (if applicable). f) Building Materials / Sample Board.

planning@grandforks.ca Page 2 of 3

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- 6) All Hillside Development Permits may require the following (confirm with City staff):
 a) Slope Analysis.
 b) Geotechnical Report.
 - d) Tree Management Plan.

c) Environmental Assessment.

- e) Rain Water (Storm Water) Management Plan.
- 7) All Environmental Development Permits require the following (confirm with City staff):
 - a) Riparian Area Assessment (For watercourse setback variances).
 - b) Environmental Assessment (For all other variances).

Please note that upon City Council's approval of this development permit application, you must apply for and obtain a building permit before starting construction.

Applicant Acknowledgement

I, the undersigned, make this application requirements, and understand that this <i>Protection of Privacy Act</i> of BC.	n to the City of Grand Forks, have fulfilled the application application is subject to the <i>Freedom of Information and</i>
Brock Elliott	
BEANT	1/30/2019
Applicant's signature	Date

Thank you for providing information about your proposal.

If you have any questions, please contact City staff at (250) 442-8266 or planning@grandforks.ca.

Request for Decision



To: Committee of the Whole

From: **Development and Engineering Services**

Date: February 11, 2019

Subject: Development Permit No. DP1903 Proposed Non-Medical

Cannabis Retail Store Licence at 426 Central Ave.

Recommendation: THAT the Committee of the Whole recommends to

Council to direct staff to proceed with the statutory requirements for public notice respecting a Non-Medical Cannabis Retail Store Licence application proposed for 426 Central Ave, legally described as Lot 1, District Lot 108, SDYD, Plan KAP46322,

PID 017-570-221.

Background

The applicant, BC BASE CAMP INVESTMENT LTD., has applied to the Liquor and Cannabis Regulation Branch (LCRB) for a Non-Medical Cannabis Retail Store (CRS) Licence proposed to be located at 426 Central Avenue.

The Owner has applied to the City for a Development Permit to vary three (3) of four (4) regulations in section 58 of the Zoning Bylaw that regulate the location of retail cannabis stores.

The City separately initiated an amendment to the regulations in section 58 of the Zoning Bylaw at the January 28, 2019 meeting. Some of the changes proposed in the Zoning Bylaw amendment, if passed, would affect whether all or some of the variances requested in this development permit need to be considered.

There is an existing, established (non-BC Government) liquor store on the property.

The applicant is proposing to redevelop the 2,282 square feet (212 square meter) existing liquor store building as follows:

- 1. Non-Medical Cannabis Retail Store 238 square feet (22.1 square meter) complete with a separate entrance
- 2. Liquor Store 2044 square feet (189.9 square meter).

Ownership

Owner(s): 0785681 BC Ltd. 2891 Abbott Street Kelowna, BC V1Y 1G5; and

Brown Bridge Ventures Ltd 16-414 West Avenue Kelowna, BC, V1Y 4Z4 **Agent:** Susanna Mayhew BC Base Camp Investment Ltd. 250-493-0600

Zoning and Policy Context

The property is approximately 0.1 hectare in size. The property is zoned Core Commercial (CC) in Zoning Bylaw 2039. The Zoning Bylaw permits Non-Medical Cannabis Retail Stores in the CC zone.

The property is in the Historic Downtown (HD) Development Permit Area (DPA) in the OCP. As part of the Core Commercial area of the City, it is subject to the DPA guidelines respecting site design, and building form and character identified in the OCP.

The redevelopment of the site entails partitioning off 238 square feet (22.1 square meters) from the existing 2282 square feet (212 square meter) liquor store complete with a separate new entrance. See Appendix 1 and Appendix 2.

The DPA guidelines are intended to ensure that developments in the core commercial area compliment the Historic Downtown area, have a high standard of visual character and help establish strong community identity.

The owner has applied for the variances outlined in Table 1 below. The owner's rationale for the variance(s) requested is also contained in Table 1.

Variance Beguested	Table 1				
Variance Requested and Proponent's Rationale for Variances					
Zoning Bylaw Section Reference	Variance Requested	Proponent's Rationale for Variance			
58.3 Cannabis Retail Overlay (CRO) - No building or structure may be within 100m of the nearest parcel boundary of a lot in a Community Use Zone,	Reduce the distance to 15m	The application is for the sale of a controlled product, for sale to individuals 19 years of age and older. This location has been selling controlled retail products since 1985 with no issues			
58.3 Cannabis Retail Overlay (CRO) - No Building or Structure may be within 100m of the nearest parcel boundary of a youth-centred facility	Reduce the distance to 91m	A Cannabis retail store operates under the same guidelines as a licenced retail liquor store. The operations are controlled by the LCRB and the RCMP. Any infraction can close the store indefinitely.			
58.4 Cannabis Retail Overlay (CRO) - The front face of a building and any signage may be no less than 50m from a controlled highway	Reduce the required distance to 10m	This location successfully operated a drive thru liquor retail store from 1985 to 2012. There newer was any issues with department of highways. Any signage must first be approved by the City of Grand Forks. Size and location of signage will be discreet and tasteful.			

This development does not meet the following criteria for exemption from a commercial development permit:

- 1. Internal alterations, which do not affect the outer appearance of the building
- 2. Construction of an accessory building or addition to a commercial building that does not alter patterns or requirements of parking, access, loading or landscaping on the site, and
- Replacement of an existing sign or canopy, where the size and design of the replacement sign or canopy are generally consistent with the site or canopy being replaced.

For the above reasons a development permit application was submitted for this redevelopment.

Table 2 contains the list of DPA Guidelines applicable to this proposal and how the project responds to these guidelines.

	Table 2 Historic Downtown Development Permit Area Guidelines for Development				
	Development Permit Area Guideline	Project Response			
1.	Each building speaks to its period of construction. Interventions to existing buildings should be undertaken in a way that ensures that the character defining elements of that building and the downtown are conserved. Work to existing buildings must be visually and physically compatible with the character defining elements of the building.	The applicant will closely match the new store entrance to the look and feel of the existing store entrance. No other exterior changes are contemplated.			
2.	Off-street parking and loading should be encouraged where possible and designed to promote safe and efficient vehicle entrances and exits, and onsite circulation.	See Table 3 below.			
3.	No sign should be constructed or situated so that it disfigures or conceals any significant architectural feature of the building.	Applicant to supply additional information.			
4.	Off-street parking and loading should be encouraged where possible and designed to promote safe and efficient vehicle entrances and exits, and on- site circulation.	There is offstreet parking and loading for this development.			

Access, Parking and Site Layout:

- 1. Existing vehicle access to the site can be gained from either Highway 3 (Central Avenue) in the front (north) or the alley to the rear (south) of the building. See Appendix 2.
- 2. Highway 3 is a controlled access highway.
- 3. Section 26 of Zoning Bylaw 2039 regulates offstreet parking on the site. The parking regulations require that this retail store development provide a total of (6) offstreet parking spaces. See Table 3 below.
- 4. An aerial view of the property shows seven (7) offstreet angled parking spaces. The orientation of the offstreet parking spaces differs from that

- submitted with this application. The applicant will provide and updated drawing that shows the actual offstreet parking space layout.
- 5. Vehicles exiting the site should not be directed to 4th street because it is not a dedicated road right of way.
- 6. The offstreet loading area is on the south side of the property (see Table 3 below). Although not a Zoning Bylaw requirement offsite loading is a consideration for a development permit.
- 7. The landscaped area fronting Highway 3 varies in depth from 2.6m to 3.6m.

Table 3 Parking Requirements for Modified Liquor Store and Proposed Non-Medical Cannabis Retail Store					
	Land Use	Floor Area (estimate)	3	Parking Stalls Required	
Winnipeg Liquor Store	Retail Store		one space per every 45 square metres of floor area	5	
Non-Medical Cannabis Retail Store (Proposed)	Retail Store	•	one space per every 45 square metres of floor area	1	
Total required for entire development				6	
Total provided with site redevelopment (aerial photo)			7		

Comments from Referral Agencies

The project is being reviewed by affected referral agencies and a staff report will be presented to the committee.

Timing

The following next steps and time frames are outlined in Table 4 below:

Table 4 Timeframe				
ACTIVITY	TIMING			
Committee of the Whole – Public Introduction of Application	February 11, 2019			
Regular Council Meeting – Council Direct staff to proceed with statutory notice (letters to adjacent property owners and notice in 2 issues of the local paper)	February 11, 2019			
Letters sent to adjacent property owners	February 12, 2019			

Notice published in two consecutive issues of the newspaper	February 13 & February 20, 2019
Deadline for receiving written feedback	February 27, 2019
Committee of the Whole - Staff report on written feedback received	March 11, 2019
Regular Council Meeting	March 11, 2019

Benefits or Impacts

General

This regime to legalize the non-medical use and sale of cannabis is a new one to British Columbia. The application and implementation processes are therefore in their infancy. This is the first Non-Medical Cannabis Retail Licence application being considered by council.

Strategic Impact



Community Engagement

• Notice will be provided to adjacent property owners and in 2 editions of the local newspaper. Written comments will be accepted and will be forwarded to the LCRB.



Economic Growth

 The project may provide additional jobs and growth opportunities for the existing business.

Policy/Legislation

Local Government Act; Official Community Plan; Zoning Bylaw, Cannabis Control Licencing Act.

Attachments

Appendix 1:

Aerial Photo with 100m Buffer Pages 1:

Pages 2 - 3: Context maps

Pages 4 - 5: Application notification Letter from Liquor and Cannabis

Regulation Branch

Page 6: Floor Plan submitted with LCRB application Page 7: Revised Floor Plan submitted to LCRB Pages 8 - 9: Development Permit Application (DP)

Pages10-11: Development Variance Permit (variances combined in DP)

Appendix 2:

Page 1: Rev. 2 – Original Traffic Plan submitted for highways

approval

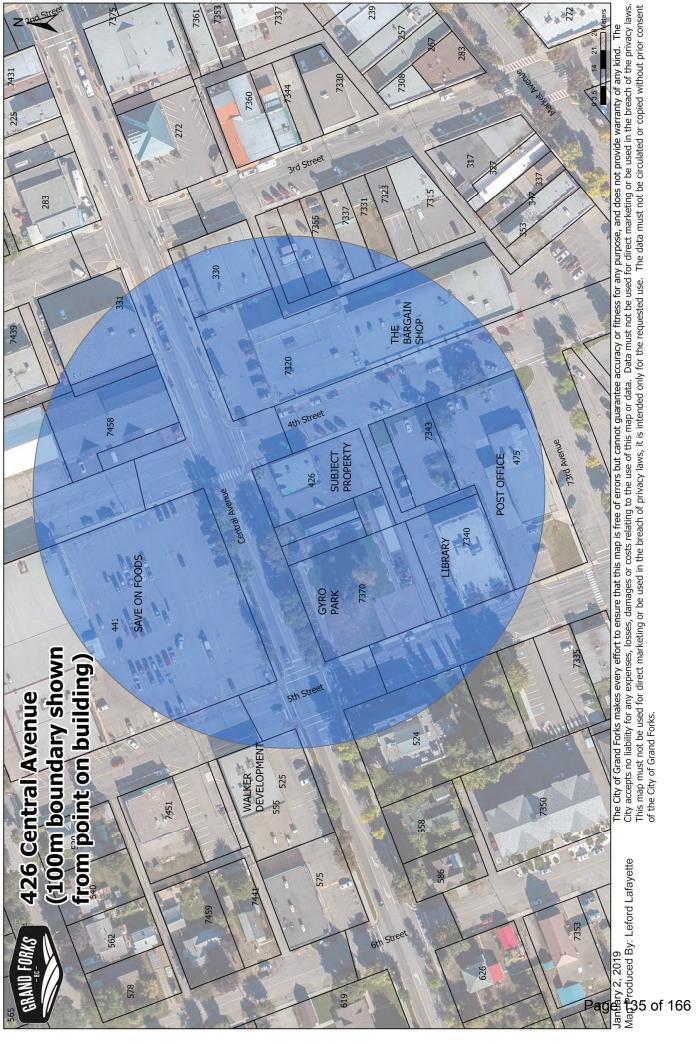
Pages 2-10: Architectural Plans – Original Building Permit Submission.

Recommendation

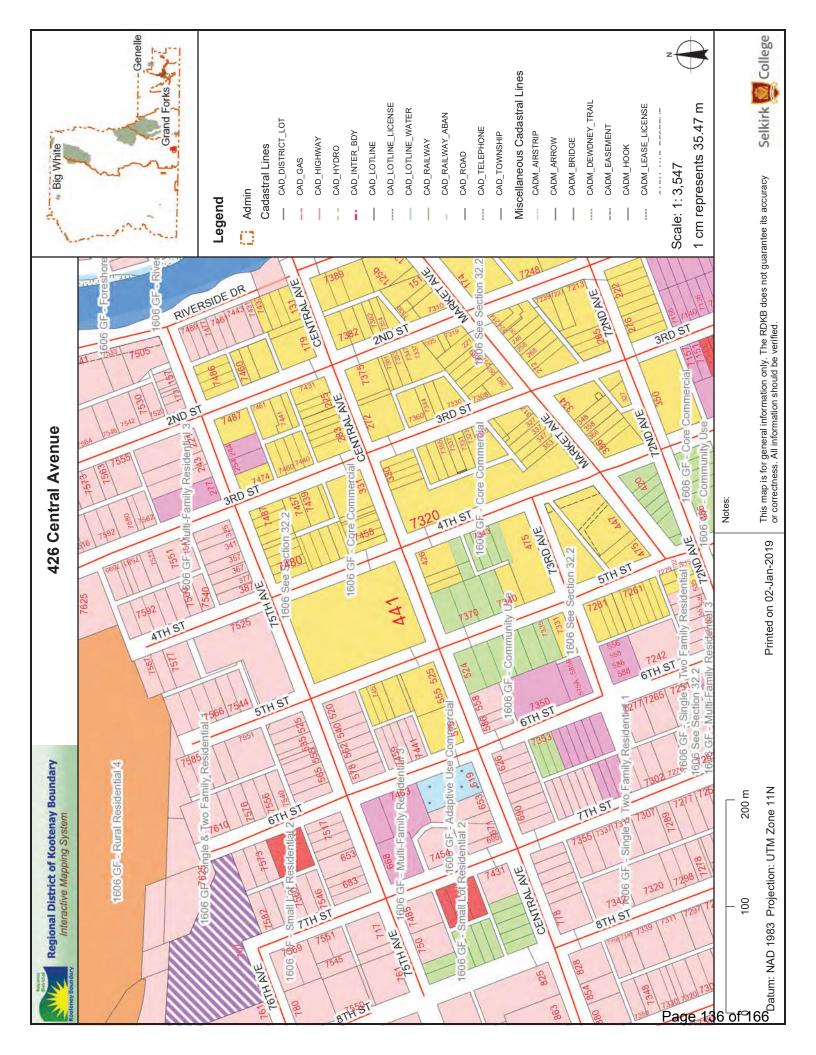
THAT the Committee of the Whole recommends to Council to direct staff to proceed with the statutory requirements for public notice respecting a Non-Medical Cannabis Retail Store Licence application proposed for 426 Central Ave, legally described as Lot 1, District Lot 108, SDYD, Plan KAP46322, PID 017-570-221.

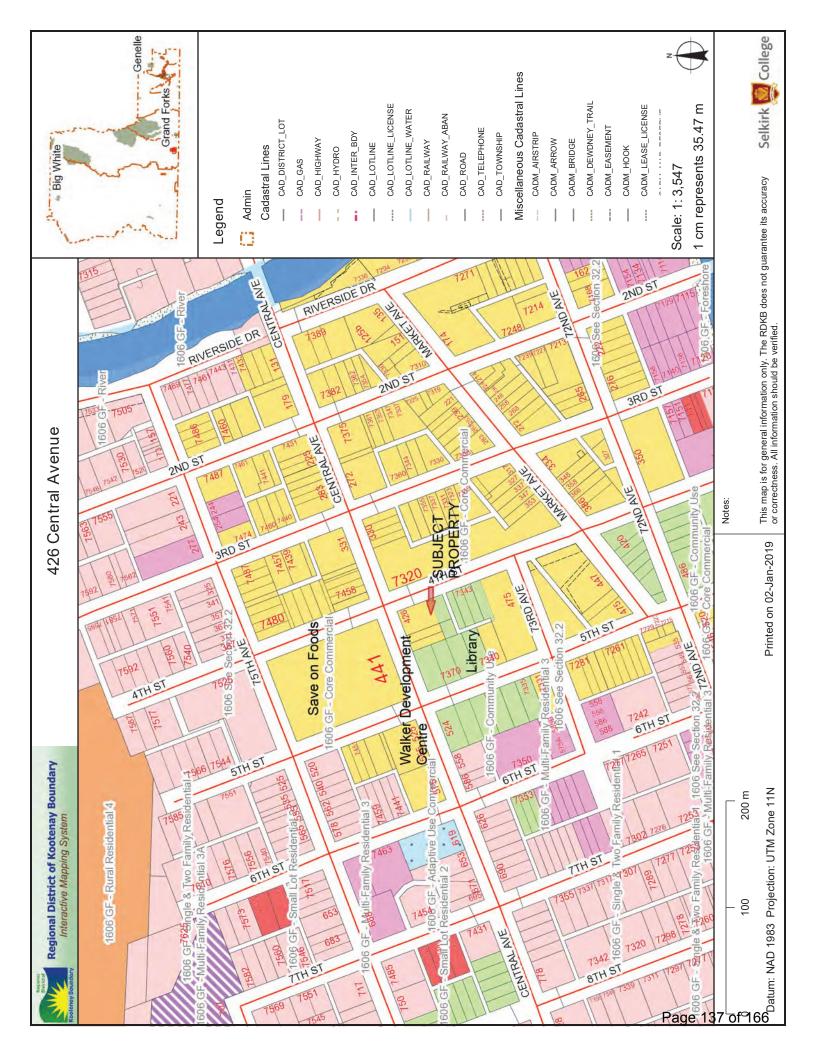
Options

- 1. THAT the Committee of the Whole accepts the report.
- 2. THAT the Committee of the Whole does not accept the report.
- 3. THAT the Committee of the Whole refers the matter back to staff for further information.



The City of Grand Forks makes every effort to ensure that this map is free of errors but cannot guarantee accuracy or fitness for any purpose, and does not provide warranty of any kind. The City accepts no liability for any expenses, losses, damages or costs relating to the use of this map or data. Data must not be used for direct marketing or be used in the breach of the privacy laws. This map must not be used for direct marketing or be used in the breach of privacy laws, it is intended only for the requested use. The data must not be circulated or copied without prior consent of the City of Grand Forks.







Job #001819

November 30, 2018

Leford Lafayette Planning Technician 7217 4th St Grand Forks, BC V0H 1H0

Dear Leford Lafayette:

Re: Application for a Non-Medical Cannabis Retail Store Licence

Applicant: BC BASE CAMP INVESTMENT LTD. Proposed Establishment Name: Cannabis Corner

Proposed Establishment Location: 426 Central Avenue in Grand Forks

The Applicant, BC BASE CAMP INVESTMENT LTD., has applied to the Liquor and Cannabis Regulation Branch (LCRB) for a Non-Medical Cannabis Retail Store (CRS) licence proposed to be located at the above-noted address. The applicant is requesting operating hours from 9:00am to 11:00pm, seven days a week. The applicant contact is Susanna Mayhew who can be reached at (250) 493-0600 or Susanna.Mayhew@ca.gt.com.

Local governments and Indigenous nations are a crucial part of the licensing process. Section 33(1) of the <u>Cannabis Control and Licensing Act</u> prevents the LCRB from issuing a CRS licence without a positive recommendation regarding the CRS licence application from the local government or Indigenous nation.

The LCRB is requesting the City of Grand Forks to consider the application and provide the LCRB with a written recommendation with respect to the application. To assist with your assessment of the application, a site map of the proposed cannabis retail store is attached. The following link opens a document which provides specific and important information and instructions on your role in the CRS licensing process, including requirements for gathering the views of residents.

<u>Local Governments' Role in Licensing Non-Medical Cannabis Retail Stores</u> OR

Indigenous Nations' Role in Licensing Non-Medical Cannabis Retail Stores

The LCRB will initiate an applicant suitability assessment regarding this CRS application, also known as a "fit and proper" assessment, which is comprised of financial integrity checks and security screenings of the applicant and persons associated with the applicant. Once the

Website:

assessment is complete, you will be notified of the LCRB's determination. You may choose to withhold your recommendation until the LCRB has made a final decision regarding the applicant's suitability.

If you choose not to make any recommendation regarding this application, please contact the LCRB at the earliest convenience. Please note that a Cannabis Retail Store Licence <u>cannot be issued</u> unless the LCRB receives a positive recommendation from the local government or Indigenous nation. Similarly, if a local government or Indigenous nation decides not to make any recommendation, the LCRB will not consider the application any further.

If you have any questions regarding this application please contact me at (778) 974-2552 or carly.milton@gov.bc.ca.

Sincerely,

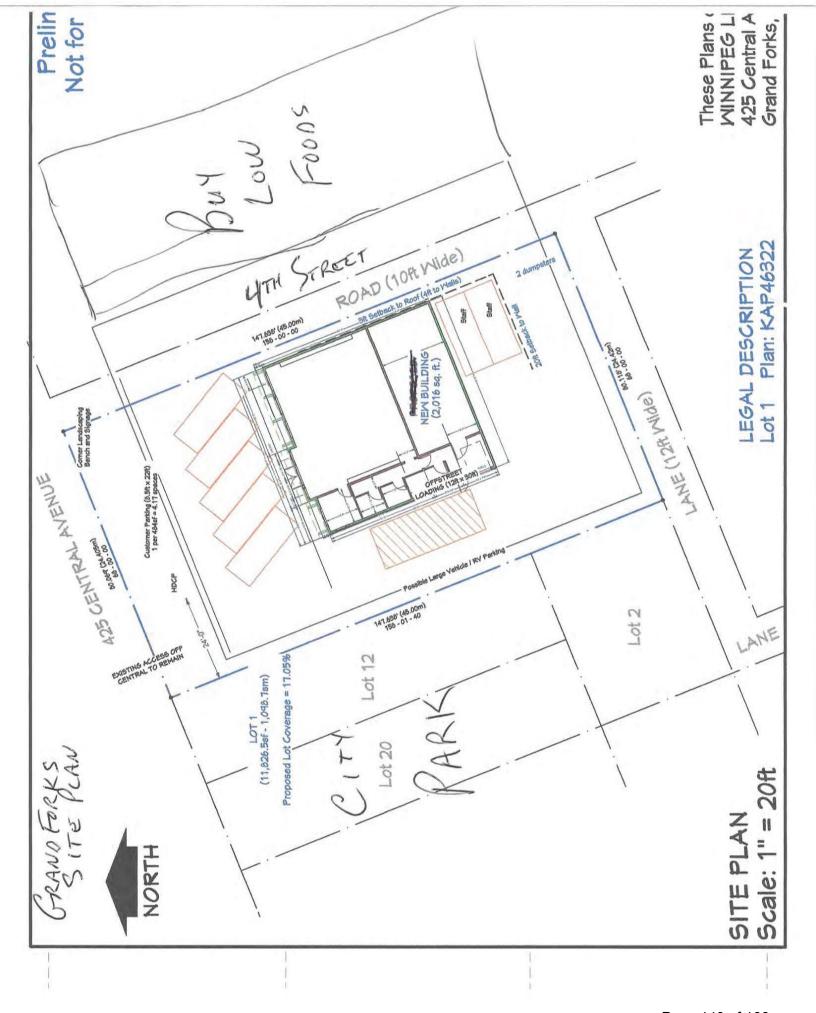
Carly Milton

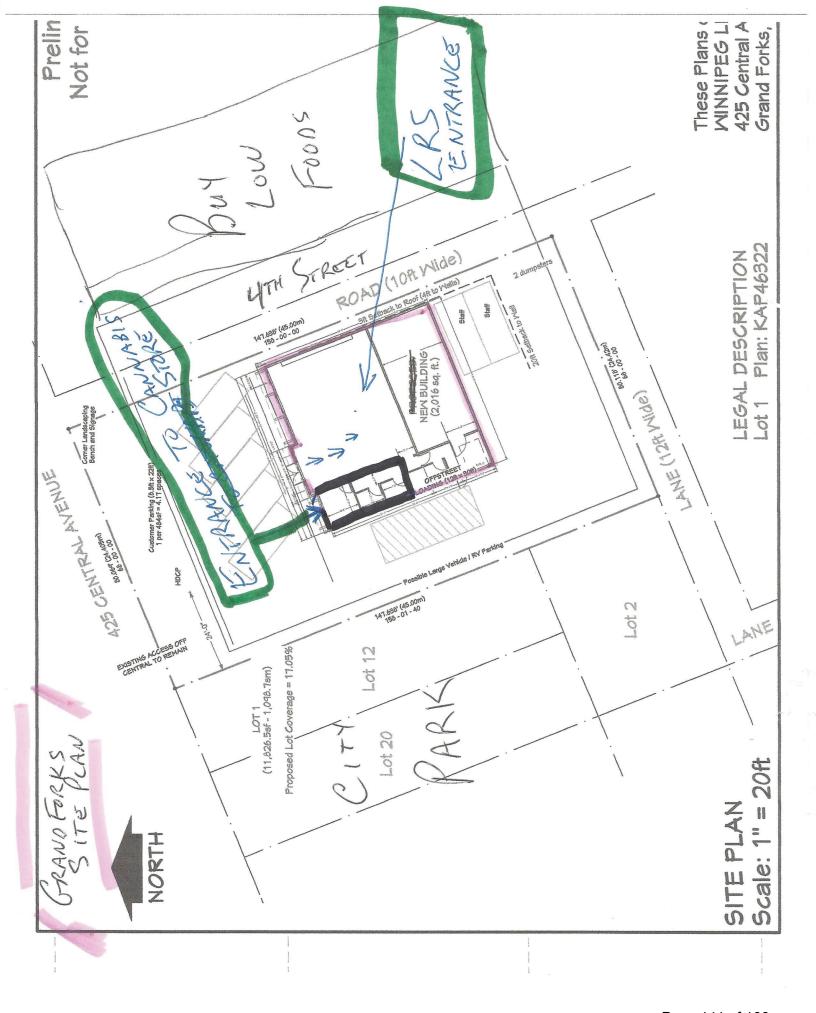
Senior Licensing Analyst

Attachment

copy: LCRB Inspector

BC BASE CAMP INVESTMENT LTD.





THE CORPORATION OF THE CITY OF GRAND FORKS





DEVELOPMENT PERMIT APPLICATION

LOCAL GOVERNMENT ACT, SECTION 490

APPLICATION FEE	\$200.00	Receipt No					
Requirement of the City of Grand Forks Sustainable Community Plan Bylaw No. 1919 for all multi-family, hillside development, commercial, light industrial and environmentally sensitive developments, alterations and subdivisions. All new development where City services are available will be subject to Development Cost Charges.							
Registered Owner(s): BROWN BRIDGE VENTURES LTD							
AND	0785681	B.C. Lip					
Mailing Address: 2891 ABBOTT ST							
		.C. V14165					
Telephone: Ho	me: 25	Work 250-859-3877					
Legal Description & P.I.D.: LOT 1, PLAN KAP46322, DISTRICT LOT 108, SIMILKAMEEN DIN OF YAZE LAND DIST. PLD: 017-570-221							
Street Address: ## 426 CENTRAL AVE							
DECLARATION PURSUANT TO THE WASTE MANAGEMENT ACT							
I,							
(signature)		JANUARY 29, 2019 (date)					

Page 1 of 2 Page 142 of 166

Description of Proposed Subdivision and or Development to be included in the Development Permit Area:						
A NEW SEPARATE ENTRANCE IN A BUILDING IN THE HISTORIC						
	A NEW SEPARATE ENTRANCE IN A BUILDING IN THE HISTORIC DOWNTOWN DEVELOPMENT PERMIT AREA					
Su	bmit the following inform	mation with the app	olication:			
1.	For Commercial or Ind	ustrial subdivision	applications implan showing new lots to be created.			
2.	For development purpo	oses, a legible site	plan drawn to scale, showing the following:			
	 (a) The boundaries and (b) The location of any (c) Color rendition of p (d) The location of off-s (e) The location of off-s (f) The location of any (g) The location of refu 	proposed or prese roposed developm street parking facili street loading facili proposed access	ent buildings. nent. ities. ties. roads, screening, landscaping or fencing.			
	identifying colors, cand	ppies, window trim	açade applications for proposed or present buildings, and sign specifications. e with Section 557 of the Local Government Act).			
Oth rev	ner information or more iew of your application.	e detailed informat	tion may be requested by the City of Grand Forks upon			
Sig	nature of Owner		JAN 29 2019 Date			
		E0 E0 E6 E0 E0	DISSO E O EO E			
app	ereby authorize the polication and that the infects statement of the facts	formation provided	sted below to act on my behalf with respect to this is full and complete and to the best of knowledge to be a			
Naı	me of Authorized Agent	t:				
Ma	iling Address:					
		Telephone:	Email:			
			Owner(s) Signature of Authorization			

Website: www.grandforks.ca Email: info@grandforks.ca Page 143 of 166

THE CORPORATION OF THE CITY OF GRAND FORKS



7217 – 4TH STREET, BOX 220 \cdot GRAND FORKS, BC VOH 1H0 \cdot FAX 250–442-8000 \cdot TELEPHONE 250-442-8266

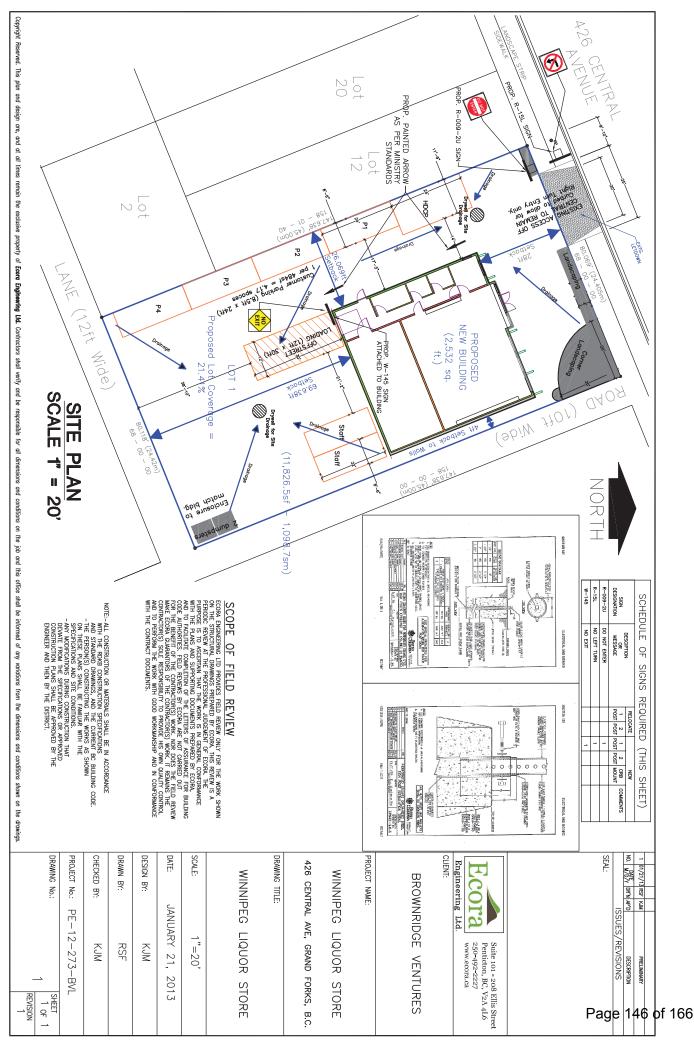
DEVELOPMENT VARIANCE PERMIT APPLICATION

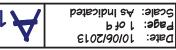
LOCAL GOVERNMENT ACT, SECTION 498

APPLICATION F	EE \$350.00	Receipt No. 218629
Registered Owner		81 B.C. Lin CONNERS OF BURDONG
Mailing Address:_	2891 ABBOT9	
	KELOWNA	B.C. VIYIGS
Telephone:	Home:	Work: 250-859-3877
		vine & shaw.car
Legal Description:	Lor 1, PLAN 7-570-221	KAP46322, DISTRIET LOT 108, SIMILKAMEEN DIN OF YEELD.
Street Address:	426 CENTRA	CAUE, GRAND FORKS, B.C. VOH 1HZ
form, hereby declar been used for indu Activities" (Schedule	e that the land which strial or commercia 2) of the Contaminated to submit a Site I	JANT TO THE WASTE MANAGEMENT ACT owner of the subject property described on this application has not, to my knowledge activity as defined in the list of "Industrial Purposes and ated Sites Regulation (B.C. Reg. 375/96). I therefore declare Profile under Section 26.1 or any other section of the Waste (date)

Outline the provisions of the respective Bylaw(s) th making this request:	at you wish to vary and give your reasons for
SECTION 58 OF ZUNIVE BYLAW 2039	
1. No BUILDING OR STRUCTURE ATAY BE WITHIN 1	OOM OF THE NUMBER PARCE PARCE D
Lor IN Community Use. Requirer 100 m	
- THE APPLICATION IS FOR THE SALE OF A COURT	
19 YEARS OF AGE AND OLDER. THIS LOCATION	HAS BEEN SELLINE CONTROLLED ROTAL
PRODUCTS SINCE 1885 WITH NO 1884	es.
2. TOOM OF THE NEARESTPARCEZ BOUNDARY.	
- A CANNABIS REMIL STORE DERRATES UNDER	Trans Com Providence A A /
REMIC LIQUON STORE, THE OPERATIONS	ARE CONTROLLED BY THE 1128
AND THE RCMP, ANY INFRACTIONS	CAN CLOSE THE STORES INDEFINITELY.
3. 100M OF THE NEAREST EDGE OF BULLDING OF A	NO HOR CANNAGIS RUTAN C'- B
4. THE FRONT FACE OF A BUILDING AND ANY S	ICHART MAY BY ALLING TON TEST MA
FROM A CONTROLLED HIGHWAY. REQU.	con SOM PROPOSED IC
- THIS LOCATION SUCCESSBULLY OPERATED A	DRIVET TIMEN / IMMORPHORE
1985 To 2012. THERE NEVER WAS AN	14 ISSUES WITH DEPT TORE PROM
ANY SIGNAGE MUST FLACE R- ANDROWS	T 11 - 11 - 1
Submit the following information with the application:	SCREET AND TASTEFUL.
A legible site plan showing the following:	
 (a) The boundaries and dimensions of the subject profits (b) The location of permanent or proposed buildings at (c) The location of any proposed access roads, parking (d) The location and nature of any physical or topogravines, marshes, steep slopes, etc.) 	and structures existing on the property.
Other information or more detailed information may	be requested by the City of Grand Forks
upon review of your application.	, J. J. J. W. I. O. I. N.
The information provided is full and complete and to the he facts, relating to this application.	best of knowledge to be a true statement of
William of Owner	
Signature of Owner	Date
	·

Page 2 of 3









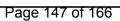






3D RENDERINGS

These Plans only for use at:
WINNIPEG LIQUOR STORE
426 Central Avenue
Grand Forks, BC



All work shall be equal in all aspects to good building practices.

Any variances from the structural drawings and specifications, and/or adjustments required resulting from conditions encountered at the job site are the sole responsibility of the Owner and/or Builder. Written dimensions take precedence over scaling from drawings

ERRORS AND OMMISSIONS

plans. However, we assume no liability for any errors or omissions that may affect construction. It is the responsibility of the Builder to check and verify all dimensions and details before proceeding with Custom Drafting and Design by Grant makes every effort to provide complete and accurate building construction and/or excavation.

doing so I am able to make corrections to the drawings and replace any plans if necessary. In this way I Should any discrepancies be found on these plans please advise myself at your earliest convenience. can better serve you and prevent errors from recurring.

BUILDING PERMITS AND HOME OWNER WARRANTY PROTECTION • Under no circumstances is work to commence until the Building Permit has been obtained.

 It is the responsibility of the Owner to obtain all the appropriate Building Permits and approvals from the authority having jurisdiction.

 It is the responsibility of the Owner to obtain a HPO number if he/she decides to undertake this project without a fully registered Builder.

RIPARIAN AND FLOODPLAIN

 It is the Owners responsibility to determine if their building location will invoke any Riparian and/or Floodplain issues.

All costs associated with Riparian and/or Floodplain issues are the sole responsibility of the Owner.

STRUCTURAL DESIGN AND ENGINEERING

not specified by the current BC Building Code. The governing Building Department may require instances it may be required to use beam sizes, framing details, foundation sizes, etc. confirmation by a certified Structural Engineer.

instances a certified Structural Engineer is required to design and approve all supporting wall structures · In this area the Ground Snow Load often exceeds the design limits of the BC Building Code. In these (i.e. Walls and Foundations).

All costs for Structural Engineering are the responsibility of the Owner or Builder

STRUCTURAL DESIGN CRITERIA

ensional lumber is Spruce/Pine/Fir #2 or better

 Concrete Foundations and Slabs-on-Grade have a minimum compressive strength of 20 mpa at 28 days Garage and Carport Slabs as well as exterior Steps have a minimum compressive strength of 32 mpa at

Assumed Soil Bearing Capacity is 1,500 psf (75 kN/m.sq)

Roof Loads (Ground Snow Load) are dependent on Location and/or Elevation.

· Minimum Footing Depth for Frost Protection also varies from Location and/or Elevation.

Residential Floor Loads are designed for a minimum 1.9 kPa.

Residential Decks are designed for a minimum of 1.9 kPa or Snow Load, whichever is greater.

Reinforcing Steel:

 In Walls and Columns 1 ½" beyond the inside face of formwork. · In Footings shall be placed 3" above base

In Floor Slabs shall be placed in the center of slab

SITE PLAN NOTES

 Custom Drafting and Design by Grant strongly recommends using a Registered Legal Land Surveyor to The Owner and/or Builder are responsible for the correct siting of this building on the property. ensure the building is sited correctly and within all legal setbacks.

Highways Access, driveways, potable water wells, and septic disposal systems are to be located and constructed in accordance with local governing bodies.

RENOVATIONS AND ADDITIONS

 Renovations and Additions of much older homes, particularly those that did not use Engineered Roof Trusses, may require Structural Engineering. These costs are the responsibility of the Owner.

· Additions in many rural areas require certification that the existing sewage disposal system will be able to handle any increased capacity due to the addition. This is the responsibility of the Owner.

 ALWAYS remeasure the area of construction, and roof slopes prior to commencing any construction and/or ordering materials (particularly roof trusses).

extend to a depth free of all organic and/or unsuitable materials EXCAVATION, FOUNDATION AND BACKFILLING

The excavated area shall be kept free from standing water.

Foundations shall be concrete on solid undisturbed bearing.

Bottom of all exterior footings and pads must be at the specified depth below grade for this region for frost protection.

 Foundation walls shall not be backfilled until concrete has reached its specified 28-day strength or until it is adequately braced subject to the approving authority.

 All concrete, masonry and ICF foundation walls exceeding height limits specified by the current BC Building Code Grades shown on plans are estimated. Foundation wall heights may require adjustments to suit site conditions.

Perimeter drainage shall be installed where required by the approving authorities.

require Engineering.

Backfill materials shall consist of granular material compacted to 98% Standard Dry Proctor.

· All backfilling shall be carried out in a manner that prevents damage to the foundation, damp proofing membrane and/or any drain tile.

and window openings unless otherwise shown. Where there are attached Garages this dimension is to the Garage side of DIMENSIONING

• Exterior dimensions are from the outside face of exterior wall sheathing to the center of partition walls as well as door the Wall. The sheathing face of the exterior stud is assumed to be flush with the concrete foundation.

Interior dimensioning is from the inside stud face to inside stud face unless otherwise indicated.

otherwise specified all dimensional lumber is Spruce/Pine/Fir #2 or better. WOOD FRAMING

 All floor sheathing is min. 5/8" T & G Plywood unless otherwise noted. All roof sheathing is min. 7/16" OSB unless otherwise noted.

All exterior wall sheathing is 7/16" OSB unless otherwise noted.

Joists shall be doubled under parallel partitions over 6'-0" long.

Joists shall be placed to accommodate plumbing, heating, etc. Pay particular attention to toilet locations

· All Lintels, Headers and Beams shall be engineered Parallam PSL 2.0E unless noted otherwise. Provide manufacturers specification sheets at time of inspection.

Provide manufactures specification sheets for engineered floor systems and engineered roof trusses at time of inspection.

ELECTRICAL AND HEATING

Little to no Electrical or Heating is indicated on these plans.

· Electrical work requires a separate Permit and Inspections.

· Installation of all electrical items must comply with local electrical codes and regulations and with the local electric power Gas connections require a separate Permit and Inspections. supplier's regulations in all aspects.

Installation of entire heating systems, whether electric, forced warm air, or hot water, must comply with manufacturers

Fuel burning appliances, including furnaces, fireplaces and stoves to be provided with outside combustion air. directions and conform to local codes and regulations in all aspects.

ined by methods specified in 10.2.1.1 (3) all those ENERGY AND WATER EFFICIENCY - Part 10 BC Building Code (2008) ements of Table 10.2.1.1 can be deter

parts of buildings of less than 5 storeys in building height shall be provided with thermal insulation between heated and There are three categories for insulation < 3500 Degree Days, 3500 Degree Days to 4500 Degree Days and > 4500 unheated spaces in conformance with Table 10.2.1.1 A

The flow rates of fittings that supply water to plumbing fixtures mist not exceed the maximum flow rates specified on Degree Days.

The flush cycle for the installation of a water closet or urinal must not exceed the flush cycle listed for that fixture in Table 10,3,1,1

Table 10.3.1.2

6-mil poly vapour barrier with a UV protection shall be installed on the warm side of insulation.

Ceiling insulation may be loose fill type or batt type.

Provide baffle for air space (equal to soffit venting) between the insulation and roof sheathing at the exterior wall line. Wall and wood floor insulation shall be batt type.

Walls and ceilings between residence and attached garage or carport shall be insulated.

All roof or attic spaces shall be ventilated with soffit, roof or gable vents, or a combination of these.

Attics or roof spaces to be vented a minimum 1/300 of area.

Unheated craw/spaces to be vented a minimum of 1/500 of area. Vents shall be uniformly distributed on opposite sides of the building, and designed to prevent the entry of snow, rain and insects.

Exterior doors shall be solid core and weather-stripped.

Garage doors to dwelling units to be solid core, weather-stripped and self-closing.

· Sliding Glass doors shall have safety glass.

· Openings in partitions shown without doors are full height unless shown as an arch or indicated as • Door sizes are shown by width x height. i.e. 2668 is 2' - 6" x 6' - 8" having a bearing capacity.

WINDOWS

 Due to the many styles of windows no information is provided on the plans as to which windows are operable. Consult with Owner when pricing.

· Each bedroom shall have at least one outside window or exterior door operable from the inside without the use of keys, tools or special knowledge. This window shall provide an unobstructed opening of not less than 3.76sf (0.35 sq. m), in area with no dimension less than 15" (380mm).

10/06/2013 2 of 9 As Indicated

Window sizes are shown by width x height. i.e. 6040 is 6'- 0"x 4'- 0"

The Owner shall specify all interior and exterior finishing. FINISHING

· Unless otherwise noted all clothes closets have a finished depth of 24" Any finishing shown on the plans to be confirmed by the Owner.

:ales

Date: Page:

SITE GRADING
The site shall be graded to ensure surface water is directed away from the building.

GENERAL NOTES:

NOTICE TO OWNERS & CONTRACTORS

NTERCONNECTED SMOKE ALARMS required on each storey. CARBON MONOXIDE ALARMS

BC Building Code Requirements:
BC Building Solet Blocking for Locks)
Mechanical Ventilation
Bedroom Nindow Emergency Escape

required in each Bedroom or within 5.0m of Bedroom door if outside SAFETY and TEMPERED GLASS

RADON GAS BARRIER (Where Required) - 6 mil poly under slab, joints lapped 1-0" (min.) - minimum 4" drain rock

perimeter and penetration of basement slabs to be sealed with flexible sealant Provide ENGINEERED BEAM

manufacturer's engineered specification sheet(s) for framing inspection.

NOTES: FOR BUILDING PERMIT Use in conjunction with Engineers Drawings

GARAGE ACCESS DOORS Solid Core clu Self Closers & Weatherstripping Shower Doors
Exposed Bathroom Mindows
Vindows less than 18" from floor

BOTTOM OF ALL FOOTINGS min. 30" below Grade.

STEP FOOTINGS AS REQUIRED (Max. 2:0" in 2:0")

ATTIC VENTING RATIO 1/300

Provide FLOOR TRUSS/JOIST manufacturer's engineered layout & specification sheets for framing inspection.

Provide ROOF TRUSS manufacturers engineered layout & specification sheets for framing inspection.

FIREPLACES & WOOD STOVES Must be installed to BC Bldg. Code - Combustion Air & Clearances

DECKS & DECK SLOPE
-Drop Decks to provide a minimum
4" drop from floor finishes.
-Frovide positive Deck drainage away from building. On camtilevered Decks raise the Door

thresholds a minimum 1/2" and cut tapers to provide positive drainage away from building.

It using dimensional timber provide 1/4" per

if using TJI's provide 1/8" per foot slope.

Hin. 25% red'd at eaves
Hin. 25% red'd at top of northin.
FERIMETER DRAINAGE (unere red'd)
Hiter doth club c' min. drain rock top & sides
-min. 4' drain tybe to drawell
(min. 20%; from foundation) Where Secondari Sulless are permitted provide at 11th vertical file separation and definition for the vertical file separation for the provide separate healthy and verifiation duct gladens or they must be classified and installed to they must be classified and installed to they must be classified and installed to they must be classified and and another separation and classifier. Provide an additional intercorrected amose alam of proto-electric type in each suite. SECONDARY SUITES

Box 136, Osoyoos,

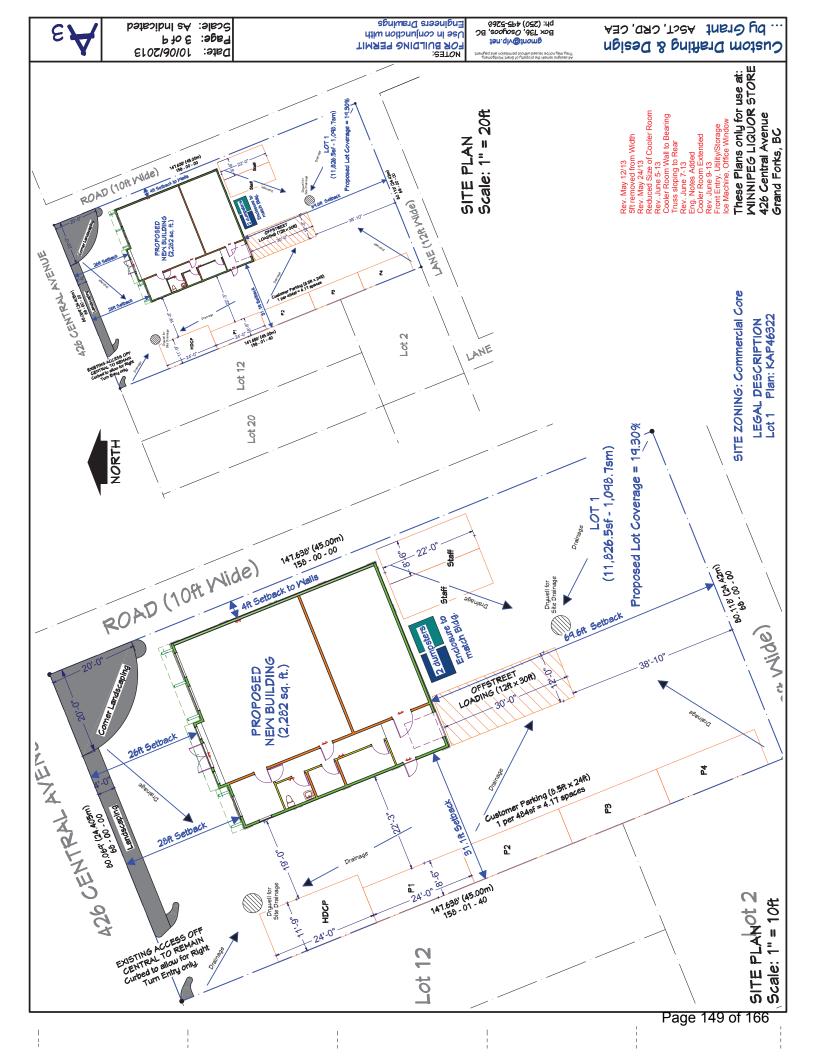
gmont@vip.net

Reduced Size of Cooler Room Cooler Room Wall to Bearing ved from Width Cooler Room Extended **Truss sloping to Rear** Eng. Notes Added Rev. May 12/13 Rev. May 24/13 Rev. June 5-13

Custom Drafting & Design Custom Drafting & Design CEA

MINNIPEG LIQUOR STORE These Plans only for use at: 426 Central Avenue Machine, Office Window Front Entry, Utility/Storage Grand Forks, BC

Page 148 of 166



As Indicated

Scale:

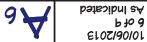
Use in conjunction with Engineers Drawings

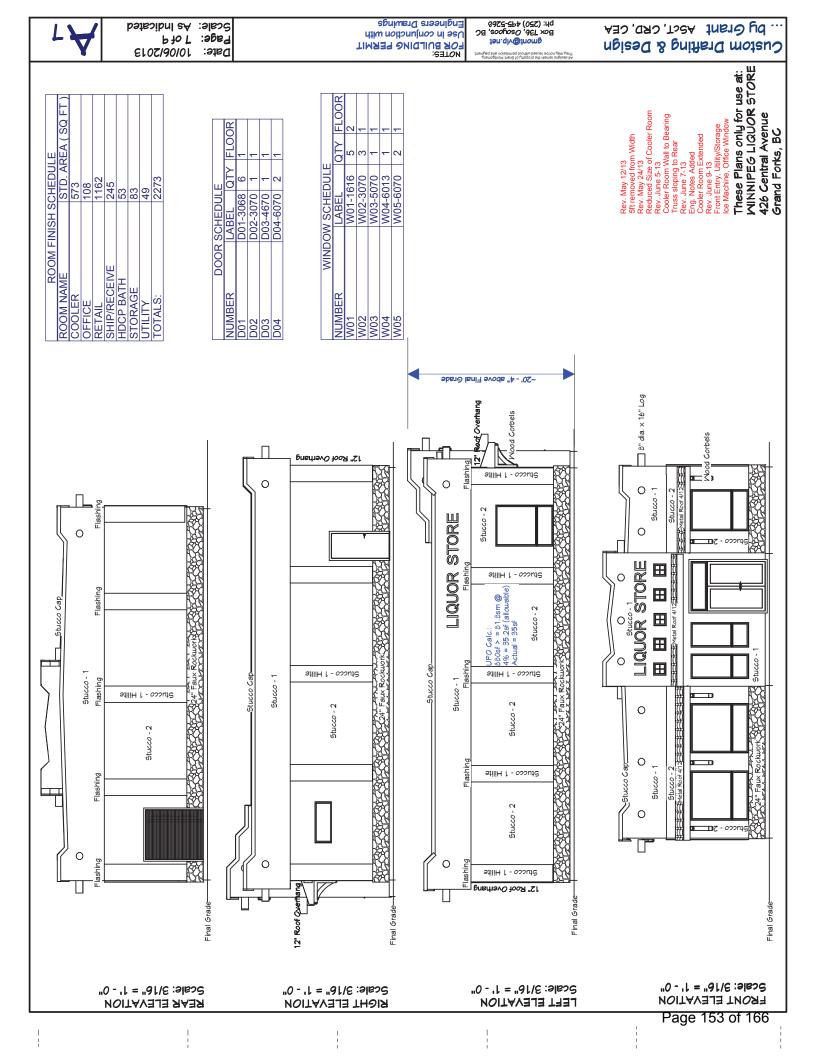
Box 736, Osoyoos, BC ph: (250) 495-5268

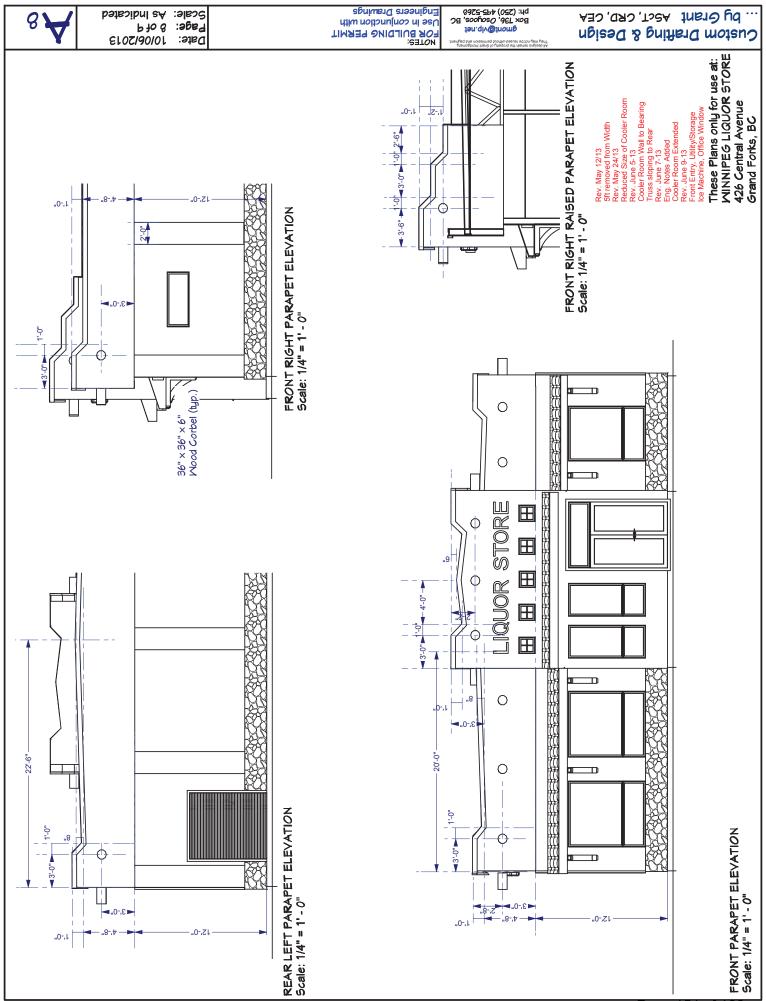
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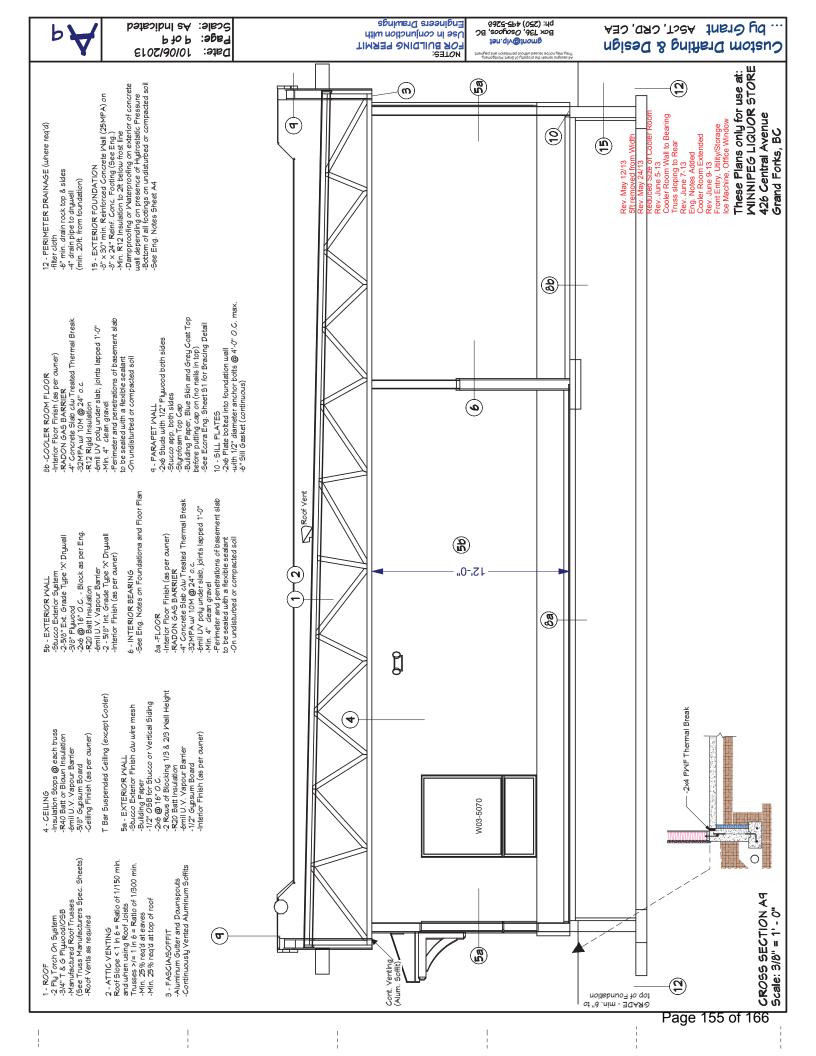
by Grant AscT, CRD, CEA

Custom Drafting & Design











From: Corporate Services / Development, Planning &

Engineering

Date: 2019-02-11

Discussion on Cannabis Businesses Subject:

Background

Staff was asked to research possibilities for an interim approval process to allow nonmedical cannabis businesses to operate in the City while the legislated provincial & City processes advance. The City of Nelson has had similar challenges and Staff had a brief discussion and collected some information from our Kootenay neighbours.

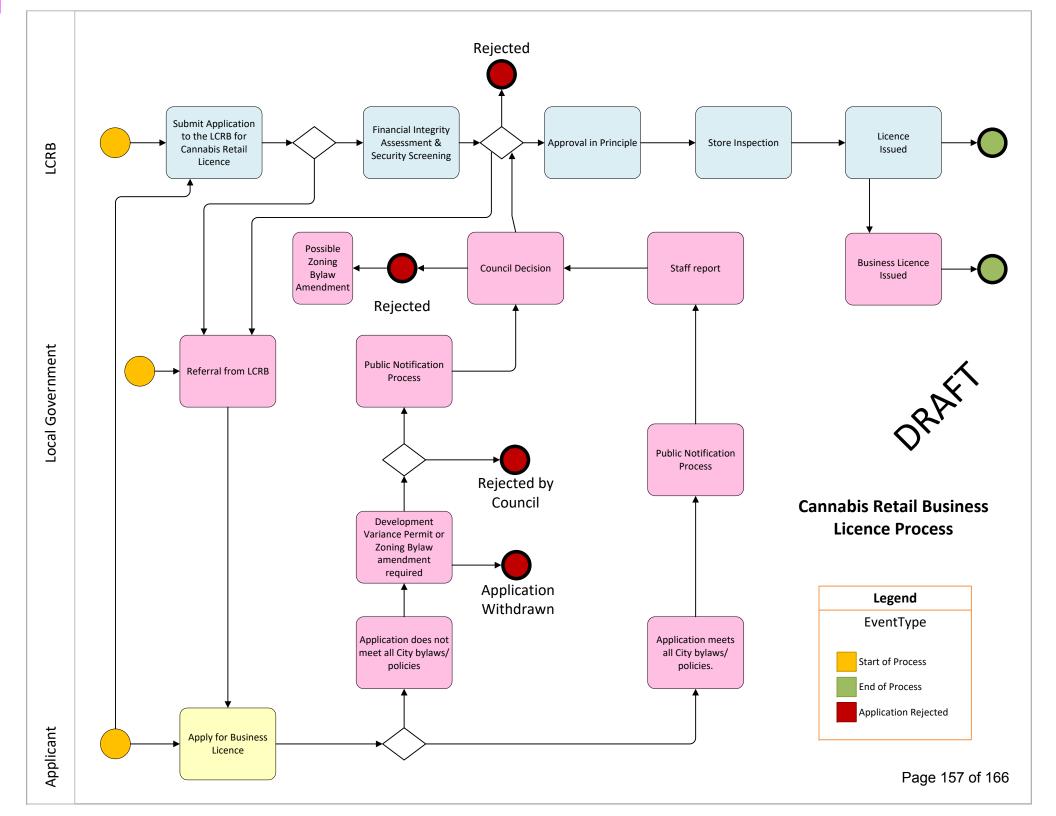
Staff would like Council at the Committee of the Whole to discuss and clarify their intent and give direction to staff.

Some points of discussion

- 1. Zoning and Temporary Use Permits and the challenges for the City of Nelson compared to Grand Forks.
- 2. The potential of not requiring a Business Licence to operate a retail cannabis store, for a period of time until the Provincial applications are officially approved
- 3. Potential timeline with Provincial applications for checks and balances while potentially operating without an official business licence
- 4. Conversion of non-cannabis business licences to cannabis retail licences
- 5. Discussion regarding Council authority to renew and approve Temporary Use Permits or Operating Permits regarding cannabis retail permits/licences
- 6. If a temporary operating permit is granted and the Province denies the application, how does Council want to proceed?

Attachments

Draft Work Flow for Cannabis Licence Applications for the City of Grand Forks



Monthly Highlight Report



To: Committee of the Whole From: Management Team

Date: February 11, 2019

Subject: Monthly Highlight Report for January, 2019

Recommendation: THAT COUNCIL receives the monthly highlight report

for information.

Occupational Health and Safety monthly focus for the month of February 2019
Emergency Evacuation Procedures, Emergency Washing Facilities and
Workplace Inspections

Fire Department

General

Calls this month: 35 Year to date calls: 35

- Six fire safety education talks/demonstrations were completed at three different pre-schools with the assistance of our volunteer firefighters
- Three notable fire calls this month were a motor vehicle fire, propane leak at Can-co, rollover motor vehicle incident that involved a heavy truck and a commercial structure fire on Donaldson Drive
- Training in January focused on limited resource management and a wrap up for firefighter survival
- Our recruit firefighters completed the first five chapters of their NFPA 1001 level 2 training program and are reviewing for their first College of the Rockies written exam. Practical evaluations on the skills will follow.

Flood Recovery

- Disaster Mitigation and Adaptation Fund application submitted
- Public meeting held January 24
- Parliamentary Secretary Rice visited to discuss the recovery program and engage with political and operational representatives
- Propane tanks contracted and installed for flood affected residents living in RVs
- Supported development of the new regional flood response plan

Outside Works

General

- Continued to support communications and critical infrastructure for Boundary Flood Recovery.
 - o Midway water and sewer line relocation complete
 - Supported the City of Greenwood with their data collection project
 - South Ruckle erosion protection project:
 - approval requests Section 11, Archeological, First nations consultation, Department of Fisheries, legal land survey, Right of ways, Provincial lands application and Deputy Inspector of Dikes
 - Review environmental management plan, civil, geotechnical and hydrological designs
 - o E-newsletters, update videos, and public meeting preparation.
- Developed annual departmental work plans
- Capital budgeting
- Operational budgeting
- Worked on the Sustainable Infrastructure Investment Plan
- Supported the development of the reservoir and production well grant application
- Continued to implement the Disaster Financial Assistance recovery plan engineering assessments of roads, dikes, and underground utilities
- Reviewed the flood insurance claim progress

Electrical

- Started converting walkway lights to LED
- Finished electrical on 2nd floor of Public Works building
- Working on relocating chlorinator wiring at Well 4/5
- Completed online safety training
- Removed decorations from Gyro Park
- Disposed of old transformers from yard
- De energized electrical services for the propane leak at a gas station and fire on Donaldson
- Two electrical service upgrades and two new services
- Two unplanned power outages

Public Works

- Emergency Traffic control re-routing Hwy 3 through secondary arteries due to gas station propane leak.
- Conducted two full burials at the cemetery
- Snow removal after two 6" plus snow falls. Most roads and sidewalks cleared within 48 hours.
- Medivacs in January 4 nighttime, 2 daytime, 2 canceled due to poor weather conditions.
- Two events in January: women's march at Gyro Park, and the 3rd Annual Snow pitch tournament at James Donaldson park for over 12 teams.

Water and Sewer

- Well 4/5 refurbishment and maintenance.
- Utility facility and fire hydrant snow removal.
- Fire hydrant maintenance and repairs.
- Unblocked two sewer services.

Development and Engineering

General

- Represented the Boundary area on the provincial development approvals review committee.
- Participated in provincial policy group regarding a Kootenay-wide intercommunity business license initiative.
- Responded to approximately 60 front counter and telephone inquiries and attended about 8 in-person meetings with developers.
- Prepared and submitted grant application for WildsafeBC program.
- Planning and policy support for flood recovery initiatives.
- Planning for economic recovery initiatives.
- Commenced records management implementation.

Capital Projects

- Capital project review and budget workshop.
- Ongoing support & implementation for Westside Fire Protection project including grant submission.
- Review of strategic capital projects to support economic recovery initiative.

Current Planning

- Reviewed and created zoning criteria and details for implementing Comprehensive Zones (CDs) in the City.
- Reviewed and coordinated processes and reports for four development permit applications and a heritage alteration permit application.
- Prepared and processed two zoning bylaw amendments.
- Completed consolidation (for convenience) of the Zoning Bylaw.
- Ongoing pre-application coordination for BC Housing initiatives.

Long Range/Policy Planning

- Commenced research and review of existing and options for new environmental policy/regulation (to implement the Sensitive Ecosystem Inventory and update the OCP with new environmental management tools).
- Completed consolidation (for convenience) of the Official Community Plan.

Business Licenses

- Commenced review of business license bylaw (to update and incorporate special requirements for cannabis store referrals and licensing, sidewalk patios and mobile food vendors, etc.).
- Processed 10 business licence applications.

Building Inspection and Bylaw Enforcement

General

- Final inspections completed for Hardy View Lodge Renovations, warming centre, 1 commercial and 1 residential flood damaged properties.
- Operating budget and work plan discussions.

Bylaw Services

• 1 traffic bylaw infraction resolved with security and RCMP assistance.

Building Inspection

Building Permit applications this month:

Year to date construction value: \$1,279,988.00

- 5 applications received for flood damage repairs (of note, Johnny's Motel)
- 1 application received for flood damage demolition
- 1 application received for commercial renovations

Corporate Services

General

- Prepared and facilitated Council Meetings (1 COTW, 2 Regular, 2 In-Camera)
- Prepared weekly summaries/updates (2 for each)
- Corporate Tasks completed: 10
- Human Resources Duties
- Attended Economic Development meetings and workshops
- Work on department budgeting
- Prepared and facilitated Council workshops for budgeting
- Updating Fee-for-Service agreements for 2019

Information Technology

- Information Technology tasks completed: 4
- Ongoing technology support for Recovery Team
 - Wireless and Network access issues
- Website updates in conjunction with contractor's new format
- Transition of phone service provider (in progress)
- Records Management Update and review continuing project

Financial Services

General

- Directed Council Finance workshop January 14
- 2019 Capital Budget workshop January 28

- Fees & Charges Amendment Bylaw No. 1958-A4 (water rates) to first three readings January 28
- Preparation of 2019 budget worksheets and documents
- · Year end entries and working papers in progress
- On-site audit testing and review conducted week of January 21st
- Ongoing account reactivation and billing adjustments for flood impacted customers
- Responded to requests from the public regarding property damage claims, utility billing and property tax issues

Procurement

RFPs and RFQs Issued

none

RFPs and RFQs Awarded

none

Purchase Orders Issued

Total value \$144,894

• Less than \$5,000 29

• \$5,000 to \$25,000 8

• \$25,000 to \$75,000
• Greater than \$75,000 -

Total value of purchases \$488,429

4 direct awards < \$25,000: ESRI Software GIS licensing; Floodplain Mapping & Risk

Assessment; tires for 950 loader (only 2 quotes); legal and

surveying right of ways

1 direct award > \$25,000: Rip rap material for South Ruckle armouring

Recommendation

THAT COUNCIL receives the monthly highlight report for information.

REPORT TO COUNCIL

FROM: Councillor Christine Thompson

DATE: February 11, 2019

SUBJECT: Report to Council

I am proposing that the following resolution be included in the Committee of the Whole Meeting for debate by Council prior to referring it to the Regular Meeting for consideration and adoption. It can then be forwarded to the Association of Kootenay Boundary Local Governments (AKBLG) prior to their deadline for submissions (March 1) for consideration at their Annual General Meeting scheduled in April.

WHEREAS ADDICTION, particularly drug addiction, is considered a mental health issue;

AND WHEREAS smaller communities do not have many of the supports required to assist those wanting to recover from addiction;

AND WHEREAS detox followed by immediate rehabilitation is necessary in order to recover;

AND WHEREAS the wait time between detox and rehabilitation can be up to 3 months,

THEREFORE BE IT RESOLVED that the Ministry of Mental Health and Addictions be encouraged to fund more detox and rehabilitation centres throughout the Province.

Respectfully submitted,

Councillor Christine Thompson

There are two critical issues facing our city right now: flood mitigation and housing. I would like to report on each today and propose a motion that I would like Council to consider forwarding to the AKBLG.

City staff with the Boundary Flood Recovery Team continue to work on preparations for freshet 2019. David Reid, the city's manager of operations, is hoping to start the construction of the rip rap armoring of the river bank in South Ruckle by the 19th of this month. The rock has been ordered. The land survey is completed. Preliminary designs have been shared. Section 11 permits are in hand. David is still trying to get right of way agreements in order with the land owners involved. But at this point it looks really positive that construction can start on this essential piece of city infrastructure.

And Paul Edmond continues to work with RDKB and city staff to develop an emergency response plan that will take advantage of local volunteers and their know how. If you are in a flood impacted neighborhood you can expect to hear much more about how you can help prepare for spring freshet by the end of March.

The second issue facing our community and region is the lack of housing. BC Housing has initiated two projects that will add to our city's housing spectrum and go a long way to addressing that need. Although both projects have been cleared by the city's planning department, the public still has concerns about their impact. Unfortunately, BC Housing continues to insist that they know best and they are in the best position to decide the location and timing of these investments. This 'professional reliance' excludes the input from local government and the community that could make these projects fit our community rather than forcing our community to fit the projects. Therefore, I presented a motion for Council's consideration at this morning's COTW meeting. If approved this motion will carry on for further debate at the meeting of the Association of Kootenay Boundary Local Governments in late April in Castlegar. If approved there, it will be carried forward to this fall's session of the Union of BC Municipalities.

Proposed Motion for AKBLG

Whereas the City of Grand Forks has been devastated by a recent flood and is challenged to protect and to rebuild its downtown core as a vibrant commercial area;

Whereas BC Housing failed to consult Council about the location or size of the facility before land was purchased and a design chosen and the project put to tender;

Be it resolved that BC Housing seek local government's approval before supportive housing initiatives are tendered for construction.

Daniel Drexler

From:

Ashley DiBlasi <ashley@iimc.com>

Sent:

February 4, 2019 8:18 AM

To:

Daniel Drexler

Subject:

Congratulations on your CMC Designation

Follow Up Flag:

Follow up

Flag Status:

Flagged



02/04/2019

Dear Daniel Drexler, CMC:

Congratulations! It is my pleasure to inform you that you have fulfilled all the requirements of the Certified Municipal Clerk (CMC) Program offered by the International Institute of Municipal Clerks (IIMC) and have earned your CMC designation. Your certificate and your pin (and plaque if you purchased it) will be shipped to you today.

The CMC is more than a pin, a certificate and three letters at the end of your name. It is a declaration that you are proficient in your important position and that you have demonstrated mastery of administrative skills critical to good government.

Please know that you also have the option of enrolling in the MMC program to become a Master Municipal Clerk (MMC) as of this date. Please note that all items to be reviewed for MMC credit must be dated after today's date. Be sure to watch the video we have created to help you make your way through the MMC program. Check it out here.

I extend my warmest congratulations to you and wish you all the best in your professional endeavors.

Ashley DiBlasi Assistant Director of Professional Development IIMC Education Department



February 4, 2019

Mr. Daniel Drexler, CMC Deputy Corporate Officer City of Grand Forks 7217 - 4th Street, Box 220 Grand Forks, BC VOH 1H0

Dear Daniel:

On behalf of the Local Government Management Association, the Board joins me in congratulating you on being awarded the prestigious Certified Municipal Clerk (CMC) designation. Achieving this certification is demanding and it was no doubt challenging to complete the requirements in addition to your full-time position. You are to be commended for your efforts and dedication.

Wishing you all the best of success in your career in local government!

Yours truly,

Nancy L. Taylor Executive Director

