



**The Corporation of the City of Grand Forks**  
**Regular Meeting of Council**  
**MINUTES**

**Meeting #:** R-2019-3  
**Date:** Monday, February 11, 2019, 7:00 pm  
**Location:** 7217 - 4th Street, City Hall Council Chambers

**Present:** Mayor Brian Taylor  
Councillor Zak Eburne-Stoodley  
Councillor Cathy Korolek  
Councillor Neil Krog  
Councillor Chris Moslin  
Councillor Christine Thompson  
Councillor Rod Zielinski

**Staff:** Diane Heinrich - Chief Administrative Officer  
Daniel Drexler - Corporate Officer  
Kevin McKinnon - Deputy Corporate Officer  
Dolores Sheets - Manager of Development & Engineering Services  
Juliette Rhodes - Chief Financial Officer  
David Reid - Manager of Operations  
Cavan Gates - Deputy Manager of Operations & Sustainability  
David Bruce - Manager of Inspection & Bylaw Services

**GALLERY**

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**1. CALL TO ORDER**

Mayor Taylor called the February 11, 2019, Regular Meeting to order at 7:04 pm.

**2. ADOPTION OF AGENDA**

- a. Adopt agenda

*February 11, 2019, Regular Meeting agenda*

The Mayor introduced the agenda and noted that there was a late-item addition as Item 12.a regarding procurement and contracting for high-priority engineering for downtown flood protection.

**Resolution #: R033/19/02/11**

Moved by: Korolek

Seconded by: Moslin

**THAT Council adopts the February 11, 2019, Regular Meeting agenda with the addition of late-item 12.a.**

**Carried**

**3. MINUTES**

- a. Adopt minutes - Special to go In-Camera

*January 28, 2019, Special to go In-Camera Meeting minutes*

**Resolution #: R034/19/02/11**

Moved by: Eburne-Stoodley

Seconded by: Thompson

**THAT Council adopts the January 28, 2019, Special to go In-Camera Meeting minutes as presented.**

**Carried**

- b. Adopt minutes - Regular

*January 28, 2019, Regular Meeting minutes*

**Resolution #: R035/19/02/11**

Moved by: Korolek

Seconded by: Eburne-Stoodley

**THAT Council adopts the January 28, 2019, Regular Meeting minutes as presented.**

**Carried**

**4. REGISTERED PETITIONS AND DELEGATIONS**

**5. UNFINISHED BUSINESS**

**6. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL**

- a. Written Reports of Council

*Councillors*

Councillor Thompson noted that her report includes a resolution to be forwarded to the regular meeting on Feb 25 for presentation at AKB LG.

Councillor Moslin advised that on Feb 19 riprap armouring of S.Ruckle is scheduled to begin. Flood-impacted neighbourhoods can expect to have public meetings regarding spring freshet. He advised of a second motion for presentation at AKB LG regarding housing, which will be prepared for the next regular meeting.

**Resolution #: R036/19/02/11**

Moved by: Zielinski

Seconded by: Krog

**THAT all written reports of Council submitted to the February 11, 2019, Regular Meeting be received.**

**Carried**

**7. REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY**

a. Verbal Report - RDKB Representative

*Verbal report from Council's representative to the Regional District of Kootenay Boundary*

Read the RDKB agendas here:

<https://rdkb.civicweb.net/filepro/documents/314>

The Mayor spoke about some of the issues currently being addressed at the Regional District level.

Transit - Grand Forks receives the majority of the transit service; other stakeholders are pointing fingers toward

Council to take a leadership role in the long-term planning for the service.

**Resolution #: R037/19/02/11**

Moved by: Thompson

Seconded by: Krog

**THAT Mayor Taylor's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.**

**Carried**

**8. RECOMMENDATIONS FROM STAFF FOR DECISIONS**

a. RDKB Bylaw 1698 - Economic Development Service

*Corporate Services / RDKB*

**Resolution #: R038/19/02/11**

Moved by: Moslin

Seconded by: Thompson

**THAT the Municipal Council for the Corporation of the City of Grand Forks consents to the Regional District of Kootenay Boundary Board of Directors adopting Bylaw No. 1698 being the "Regional District of**

**Kootenay Boundary Economic Development (Grand Forks Area)  
Service Establishment Bylaw No. 1698, 2018.”**

**Carried**

- b. RDKB Bylaw 1699 - Boundary Economic Development Service  
Amendment

*Corporate Services / RDKB*

There was discussion about re-integrating Area "C" into the Boundary Economic Development Service after having left the group to operate a stand-alone service for that area about 6 years ago.

**Resolution #: R039/19/02/11**

Moved by: Korolek

Seconded by: Krog

**THAT the Municipal Council for the Corporation of the City of Grand Forks consents to the Regional District of Kootenay Boundary Board of Directors adopting Bylaw No. 1699 being the “Regional District of Kootenay Boundary Economic Development (Boundary) Service Establishment Amendment Bylaw No. 1699, 2018.”**

Opposed (1): Moslin

**Carried**

- c. Early Budget Approval – Information Technology

*Corporate Officer / Manager of Information Technology*

The IT manager spoke toward being able to get projects underway early in the year rather than waiting for budget completed.

There was further discussion about the equipment to be replaced, and the process of initiating purchasing was reviewed.

**Resolution #: R040/19/02/11**

Moved by: Zielinski

Seconded by: Krog

**THAT Council table discussion of this Early Budget Approval until after the budget process concludes.**

**Defeated**

**Resolution #: R041/19/02/11**

Moved by: Thompson

Seconded by: Korolek

**THAT Council approves the “Security Systems” capital project budget of \$50,000; AND THAT Council approves the “Printers and IT equipment” project budget of \$70,000; AND THAT these projects be included in the 2019-2023 Financial Plan.**

Opposed (1): Zielinski

**Carried**

- d. Early Budget Approval for time sensitive Capital Projects

*Outside Works*

Councillor Zielinski asked whether a decision on these items could wait until the March meeting.

**Resolution #: R042/19/02/11**

Moved by: Thompson

Seconded by: Korolek

**THAT Council approves the “Three phase electrical meter replacement” capital project budget of \$40,000; AND THAT Council approves the “Recloser for feeder #5” capital project budget of \$30,000; AND THAT Council approves the “Flood alert monitoring”**

**capital project budget of \$24,000; AND THAT these projects be included in the Five Year Financial Plan for the years 2019-2023.**

Opposed (2): Moslin, and Zielinski

**Carried**

- e. Development Permit No. DP1903 Proposed Non-Medical Cannabis Retail Store Licence at 426 Central Ave.

*Development and Engineering Services*

Discussion considered Gyro Park and the Library as neighbouring public use properties.

Planning clarified the public notice process - two weeks advertised in the local newspaper, followed by a public hearing.

**Resolution #: R043/19/02/11**

Moved by: Korolek

Seconded by: Thompson

**THAT Council directs staff to proceed with the statutory requirements for public notice respecting a Non-Medical Cannabis Retail Store Licence application proposed for 426 Central Ave, legally described as Lot 1, District Lot 108, SDYD, Plan KAP46322, PID 017-570-221.**

Opposed (1): Zielinski

**Carried**

- f. Development Permit No. DP1905 Proposed 52 Unit Multi-Family Development on the 0.925 Hectare (2.29 Acre) Parcel at 6895-19th Street

*Development & Engineering Services*

Councillor Zielinski made a motion to defer this item until after agenda item 11.b, which introduces some amendments to the Zoning Bylaw. The motion received no seconder.

Discussion considered the form and character of the development as presented.

**Resolution #: R050/19/02/11**

Moved by: Korolek

Seconded by: Moslin

**THAT Council approves Development Permit No. DP1905 for a 52 Unit Multi-Family Development to be located on 19th Street on the lot legally described as Lot 1, District Lot 380, Similkameen Division Yale District, Plan KAP85777, generally in accordance with the site layout and development drawings contained in Appendix A & B.**

Opposed (4): Eburne-Stoodley, Korolek, Krog, and Zielinski

**Defeated**

Following defeat of the motion, the Mayor advised his intent to recall the motion for reconsideration following Item 11.b

**9. REQUESTS ARISING FROM CORRESPONDENCE**

**10. INFORMATION ITEMS**

- a. Memo 2019 - Engineer of Record

*Chief Administrative Officer*

**Resolution #: R045/19/02/11**

Moved by: Krog

Seconded by: Zielinski

**THAT Council receives the memorandum regarding the Engineer of Record for 2019/2020 for information purposes.**

**Amended**

**Amendment:**



**Resolution #: R046/19/02/11**

Moved by: Zielinski

Seconded by: Moslin

THAT Council amend the motion to add the words "and direct staff to prepare tender documents for 2020/2021"

**Defeated**

**Resolution #: R047/19/02/11**

Moved by: Krog

Seconded by: Zielinski

**THAT Council receives the memorandum regarding the Engineer of Record for 2019/2020 for information purposes.**

Opposed (1): Zielinski

**Carried**

- b. Letter of request for bike parking space on Market Avenue in front of Work Clothing

*Downtown Business Association*

**Resolution #: R048/19/02/11**

Moved by: Korolek

Seconded by: Krog

**THAT Council directs staff to include the request from the Downtown Business Association regarding a bike parking spot on Market Avenue to the budgeting process.**

**Carried**

**11. BYLAWS**

- a. Bylaw 1958-A4 - Fees and Charges Amendment

*Chief Financial Officer*

There was discussion that the fees being asked for water rates may prohibit being a green community.

**Resolution #: R049/19/02/11**

Moved by: Thompson

Seconded by: Korolek

**THAT Council gives final reading to the City of Grand Forks Fees and Charges Amendment Bylaw No. 1958-A4, 2019.**

Opposed (1): Zielinski

**Carried**

- b. Bylaw 2039-A3 - Third and Final Reading – Amendments to the Zoning Bylaw with respect to cannabis retail stores, accessible parking spaces and other minor changes (File: ZA1901)

*Development, Engineering & Planning*

**Resolution #: R050/19/02/11**

Moved by: Thompson

Seconded by: Korolek

**THAT Council gives third and final reading to Zoning Bylaw Amendment No. 2039-A3, 2019.**

**Amended**

**12. LATE ITEMS**

- a. Reconsideration of Item 8.b

*Mayor Taylor*

The Mayor recalled Item 8.b for second consideration following passage of Zoning Bylaw amendment 2039-A3.

**Resolution #: R051/19/02/11**

Moved by: Thompson

Seconded by: Korolek

**THAT Council approves Development Permit No. DP1905 for a 52 Unit Multi-Family Development to be located on 19th Street on the lot legally described as Lot 1, District Lot 380, Similkameen Division Yale District, Plan KAP85777, generally in accordance with the site layout and development drawings contained in Appendix A & B.**

Opposed (2): Eburne-Stoodley, and Krog

**Carried**

- b. Request to Initiate Procurement for East Downtown Flood Protection.

*Public Works*

Council clarified that the motion extends funding beyond preparing the RFP.

Discussion included that the money would need to be spent on the process regardless of funding source, but while the allocated funding from the resolutions would be sufficient for initial Engineering costs, it would not permit starting the actual construction.

**Resolution #: R052/19/02/11**

Moved by: Korolek

Seconded by: Eburne-Stoodley

**THAT Council direct staff to initiate procurement and contracting for high-priority engineering and permitting needs for east Downtown flood protection and critical bank erosion protection, utilizing**

**unallocated funds from Resolution R314/2018//11/19 and, if required, Resolution R341/2018/12/10.**

**Carried**

**13. QUESTIONS FROM THE PUBLIC AND THE MEDIA**

Kathleen Saylor (Gazette) enquired whether the initial decision on item 8.b could have caused legal issues and was advised that the developer could potentially challenge such a decision.

Amber Esovoloff - Asked about the City's form and character guidelines. It was explained that the actual guidelines are not prescriptive, they are subjective, based on neighbouring areas.

Chris Hammett read e-mails from DBA members and spoke regarding the 2nd street project.

**14. ADJOURNMENT**

**Resolution #: R053/19/02/11**

Moved by: Zielinski

**THAT the Regular Meeting be adjourned at 8:12 pm.**

The February 11, 2019, Regular Meeting was adjourned at 8:12 pm.

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Mayor Brian Taylor

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Dep. Corporate Officer – Kevin McKinnon