



THE CORPORATION OF THE CITY OF GRAND FORKS
AGENDA – REGULAR MEETING

Monday, September 18, 2017, 7:00 pm
7217 - 4th Street, City Hall Council Chambers

Pages

1. CALL TO ORDER

2. ADOPTION OF AGENDA

- a. Adopt agenda

September 18, 2017, Regular Meeting agenda

RECOMMENDATION

RESOLVED THAT Council adopts the September 18, 2017, Regular Meeting agenda as presented.

3. MINUTES

- a. Adopt minutes - COTW

5 - 11

September 5, 2017, Committee of the Whole Meeting minutes

RECOMMENDATION

RESOLVED THAT Council adopts the September 5, 2017, Committee of the Whole Meeting minutes as presented.

- b. Adopt minutes - Regular

12 - 19

September 5, 2017, Regular Meeting minutes

RECOMMENDATION

RESOLVED THAT Council adopts the September 5, 2017, Regular Meeting minutes as presented.

4. REGISTERED PETITIONS AND DELEGATIONS

5. UNFINISHED BUSINESS

6. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL

- a. Corporate Officer's Report

20 - 23

Written reports of Council

RECOMMENDATION

RESOLVED THAT all written reports of Council submitted to the September 18, 2017, Regular Meeting be received.

7. **REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY**

- a. Corporate Officer's Report

24 - 24

Verbal report from Council's representative to the Regional District of Kootenay Boundary

Read the RDKB agendas here: <https://rdkb.civicweb.net/filepro/documents/314>

RECOMMENDATION

RESOLVED THAT Mayor Konrad's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.

8. **RECOMMENDATIONS FROM STAFF FOR DECISIONS**

9. **REQUESTS ARISING FROM CORRESPONDENCE**

10. **INFORMATION ITEMS**

- a. Nadine Heiberg

25 - 26

Letter of concerns regarding Roxul, Whispers, misc.

RECOMMENDATION

RESOLVED THAT Council receives for information the letter from Nadine Heiberg.

- b. Rotary Club of Grand Forks

27 - 29

Letter with enclosed cheque in the amount of \$4,000 to cover the cost of a minimum of three directional signs from Highway 3 to City Park.

RECOMMENDATION

RESOLVED THAT Council receives for information the letter and cheque from the Rotary Club of Grand Forks for directional signage.

- c. Boundary Museum

30 - 31

2018 Fee for Service request

RECOMMENDATION

RESOLVED THAT Council receives for information the 2018 Fee for Service Funding Agreement between the City of Grand Forks and the Boundary Museum, and determines to refer the request to the 2018 Budgeting Process.

- d. Boundary District Arts Council

32 - 41

2018 Fee for Service request

RECOMMENDATION

RESOLVED THAT Council receives for information the 2018 Fee for Service Funding Agreement between the City of Grand Forks and the Boundary District Arts Council, and determines to refer the request to the 2018 Budgeting Process.

- e. Grand Forks Art Gallery Society 42 - 45

2018 Fee for Service request

RECOMMENDATION

RESOLVED THAT Council receives for information the 2018 Fee for Service Funding Agreement between the City of Grand Forks and the Grand Forks Art Gallery Society, and determines to refer the request to the 2018 Budgeting Process.

- f. Green Communities Committee 46 - 48

Letter of 'Congratulations' for successful efforts to undertake significant corporate or community-wide climate action to reduce greenhouse gas emissions in 2016

RECOMMENDATION

RESOLVED THAT Council receives the recognition from the Green Communities Committee with regard to the reduction of greenhouse gas emissions.

- g. Gallery 2 - Wineology 102 49 - 49

Requesting permission for a Special Occasion Liquor Licence on September 22, 2017, at the Reid Gallery of Gallery 2 from 7-10 pm

RECOMMENDATION

RESOLVED THAT Council approves the issuing of a Special Occasion Liquor Licence to Gallery 2 for the Wineology 102 Event on September 22, 2017, at the Reid Gallery of Gallery 2, from 7-10 pm, subject to obtaining third party (party alcohol) liability insurance naming the City of Grand Forks as an additional insured on that policy; all event liquor providers to hold a Serving It Right Licence Certificate; and ICBC "Drinking and Driving" warning posters to be displayed.

- h. Gallery 2 - 26th Annual Wine Tasting 50 - 50

Requesting permission for a Special Occasion Liquor Licence on November 18, 2017, from 8-10:30 pm, throughout the entire Gallery 2 building

RECOMMENDATION

RESOLVED THAT Council approves the issuing of a Special Occasion Liquor Licence to Gallery 2 for the 26th Annual Wine Tasting Event on November 18, 2017, from 8-10:30 pm, throughout the entire Gallery 2 building, subject to obtaining third party (party alcohol) liability insurance naming the City of Grand Forks as an additional insured on that policy; all event liquor providers to hold a Serving It Right Licence Certificate; and ICBC "Drinking and Driving" warning posters to be displayed.

11. BYLAWS

- a. Bylaw 1606-A6 to rezone 7357-10th St. from R-1 to R-3A 51 - 63

Development and Engineering Services

RECOMMENDATION

RESOLVED THAT Council gives first and second readings of the Zoning Bylaw Amendment No. 1606-A6 and proceed with notification, advertising and public hearing requirements of the Local Government Act;

AND FURTHER THAT Council gives Public Hearing to Zoning Bylaw Amendment No. 1606-A6 at 6:00 pm on October 16, 2017.

- b. Bylaw 2036-A1 - 2017-2021 Financial Plan Amendment three readings

64 - 68

Chief Financial Officer

RECOMMENDATION

RESOLVED THAT Council gives first three readings to 2017-2021 Financial Plan Amendment Bylaw, No. 2036-A1.

- c. Bylaw 2040 - 2018 Permissive Tax Exemption

69 - 158

Chief Financial Officer

RECOMMENDATION

RESOLVED THAT COUNCIL give final reading to Bylaw No. 2040 "2018 Permissive Tax Exemptions".

12. **LATE ITEMS**

13. **QUESTIONS FROM THE PUBLIC AND THE MEDIA**

14. **ADJOURNMENT**

THE CORPORATION OF THE CITY OF GRAND FORKS

COMMITTEE OF THE WHOLE

Tuesday, September 5, 2017, 9:00 am
7217 - 4th Street, City Hall Council Chambers

PRESENT: Mayor Frank Konrad
Councillor Julia Butler
Councillor Colleen Ross
Councillor Christine Thompson
Councillor Bev Tripp

ABSENT: Councillor Chris Hammett ('with notice')
Councillor Neil Krog

ADMINISTRATION: Diane Heinrich - Chief Administrative Officer - interim /
Corporate Officer
Daniel Drexler - Deputy Corporate Officer
Daphne Popoff - Corporate Administrative Assistant
David Reid - Manager of Operations
Dolores Sheets - Manager of Development & Engineering
Services
Juliette Rhodes - Chief Financial Officer
Cavan Gates - Deputy Manager of Operations & Sustainability
David Bruce - Manager Inspection & Bylaw Services
Graham Watt - Senior Planner

GALLERY

1. CALL TO ORDER

The Committee of the Whole Meeting was called to order at 9:01am.

2. COMMITTEE OF THE WHOLE AGENDA

a. Adopt agenda

September 5, 2017, Committee of the Whole

Mayor Konrad made two amendments to the agenda regarding the wording of the resolutions for Item 7a) and Item 7b).

MOVED BY: ROSS

RESOLVED THAT the September 5, 2017, COTW Meeting be amended to state the resolution for Item 7a) as: 'RESOLVED THAT the COTW directs staff to present the amendment Bylaw No. 1959-A1 for the first three readings at the September 18, 2017, Regular Meeting of Council' and for Item 7b) as: 'RESOLVED THAT the COTW recommends to Council to direct staff to complete drafting of the Zoning Bylaw Amendment No. 1606-A6 and proceed with notification, advertising, and public hearing requirements of the Local Government Act; AND FURTHER RESOLVED THAT the COTW refers the first and second reading of the proposed Amendment Bylaw to the September 18, 2017, Regular Meeting of Council' .

CARRIED

MOVED BY: ROSS

RESOLVED THAT the COTW adopts the September 5, 2017, agenda as amended.

CARRIED

3. REGISTERED PETITIONS AND DELEGATIONS

a. Community Futures Boundary

Information presentation regarding services Community Futures Boundary offers

Jennifer Wetmore and Sandy Elzinga presented an overview of Community Futures Boundary regarding where they operate, what they do, Economic Development Services, projects and initiatives, business services, employment services, and community sponsorship.

Discussion:

- agricultural support
- wage subsidy program

MOVED BY: ROSS

RESOLVED THAT the COTW receives for information the presentation from Community Futures Boundary.

CARRIED

b. Phoenix Foundation of the Boundary Communities

Information presentation regarding activities of the Phoenix Foundation

Gary Smith presented an overview of the Phoenix Foundation of the Boundary Communities regarding BC proclaiming September as Phoenix Foundations month, 'Give Where you Live' community awareness website and Facebook page, and September 13th 'Community Conversation', and October 11th 'Community Social'.

Discussion:

- minutes of the Phoenix Foundation
- Council liaison to the Phoenix Foundation

MOVED BY: ROSS

RESOLVED THAT the COTW receives for information the presentation from the Phoenix Foundation of the Boundary Communities.

CARRIED

c. Grand Forks Search and Rescue

Request for support of operation with financial contribution and consideration of in-kind assistance

Grant Bernard and Andres Dean presented an overview of the Grand Forks Search and Rescue regarding services provided, certifications, concerns, plans for the future, Fee for Service request of \$10,000 per year and consideration of in-kind assistance from the City.

Discussion:

- area of service
- funding from the government, BC Gaming, and fundraising
- Fee for Service to be referred to the 2018 budgeting process
- RDKB contributes \$4,500 per year Fee for Service
- equipment, gear, and training

MOVED BY: ROSS

RESOLVED THAT the COTW receives for information and discussion the request for financial contribution and consideration of in-kind assistance from the Grand Forks Search and Rescue.

CARRIED

4. REGIONAL TOPICS FOR DISCUSSION - WITH AREA D

5. PRESENTATIONS FROM STAFF

- a. Volunteer Appreciation Night 2017 & Policy #204 Update

Deputy Corporate Officer

MOVED BY: BUTLER

RESOLVED THAT the COTW recommends to Council to provide notice to the public calling for nominations from the public for exceptional volunteer service in the City of Grand Forks in accordance with Council Policy #204;

AND FURTHER RESOLVED THAT the COTW recommends to Council to replace Policy #204 -Volunteer of the City with an updated Policy #204-A1 at the Regular Meeting of Council on September 5, 2017.

CARRIED

- b. Monthly Highlight Reports

Department Managers

Discussion:

- new subdivision and zoning
- highway wayfinding signs
- airport hangar developments
- LED street lighting project

MOVED BY: ROSS

RESOLVED THAT the COTW receives the monthly activity reports from department managers.

CARRIED

6. **REPORTS AND DISCUSSION**

7. **PROPOSED BYLAWS FOR DISCUSSION**

a. By1959-A1 Parks Access Bylaw Amendment

Manager of Development and Engineering

Discussion:

- specific time of between 9am-7pm
- repeat offenders
- on page 19, last COTW Meeting in August was cancelled, perhaps this should be struck out
- Les Johnson regarding offenders that perhaps do not have a time coherence and how then enforcement would work, riverbank cleanup
- Kate Saylor, Grand Forks Gazette, regarding Mr. Alcock's contract

Councillor Butler asked for a 'Point of Privilege' at 10:10 am and left the COTW Meeting.

MOVED BY: ROSS

RESOLVED THAT the COTW directs staff to present the amendment Bylaw No 1959-A1 for the first three readings at the September 18, 2017, Regular Meeting of Council.

CARRIED

b. By1606-A6 Zoning Bylaw Amendment

Manager of Development and Engineering

Councillor Tripp recused herself at 10:20 am, stating that she may have a Conflict of Interest due to proximity of the property in the application.

Mayor Konrad called a recess at 10:20 am due to loss of quorum.

Councillor Butler returned at 10:21 am during the recess.

Mayor Konrad reconvened the COTW Meeting at 10:24 am.

Discussion:

- zoning R-3A permissions
- parking spaces
- Public Hearing

Councillor Tripp rejoined the meeting at 10:30 am.

MOVED BY: THOMPSON

RESOLVED THAT the COTW recommends to Council to direct staff to complete drafting of the Zoning Bylaw Amendment No. 1606-A6 and proceed with notification, advertising and public hearing requirements of the Local Government Act;

AND FURTHER RESOLVED THAT the COTW refers the first and second reading of the proposed Amendment Bylaw to the September 18, 2017, Regular Meeting of Council.

Opposed (1): BUTLER

CARRIED

8. INFORMATION ITEMS

a. Grand Forks and District Fall Fair

Council Delegation request for funding

Dana O'Donnell gave an overview of the Grand Forks and District Fall Fair, donations, and requested funding for fencing and a street banner.

Discussion:

- local entertainment
- support for community events
- RDKB contribution \$3,500
- Community Support Fund

MOVED BY: TRIPP

RESOLVED THAT the COTW receives for discussion the request for funding from the Grand Forks and District Fall Fair.

CARRIED

MOVED BY: THOMPSON

RESOLVED THAT the COTW supports the Grand Forks and District Fall Fair in the amount of \$1,600 from the Community Events Fund and refers this decision to the September 5, 2017, Regular Meeting.

CARRIED

9. CORRESPONDENCE ITEMS

10. LATE ITEMS

11. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)

12. QUESTION PERIOD FROM THE PUBLIC

- Kate Saylors, Grand Forks Gazette, asked for the re-reading of the amended motion for 7a and 7b.

13. ADJOURNMENT

The September 5, 2017, COTW Meeting was adjourned at 10:39 am.

MOVED BY: ROSS

RESOLVED THAT the September 5, 2017, COTW Meeting was adjourned at 10:39 am.

CARRIED

MAYOR FRANK KONRAD

CORPORATE ADMINISTRATIVE
ASSISTANT - DAPHNE POPOFF

**THE CORPORATION OF THE CITY OF GRAND FORKS
REGULAR MEETING OF COUNCIL**

**Tuesday, September 5, 2017, 7:00 pm
7217 - 4th Street, City Hall Council Chambers**

PRESENT: Mayor Frank Konrad
Councillor Julia Butler
Councillor Chris Hammett (via Telephone)
Councillor Colleen Ross
Councillor Christine Thompson
Councillor Bev Tripp

ABSENT: Councillor Neil Krog

ADMINISTRATION: Diane Heinrich - Chief Administrative Officer - interim /
Corporate Officer
Daniel Drexler - Deputy Corporate Officer
Juliette Rhodes - Chief Financial Officer
David Reid - Manager of Operations

GALLERY

1. CALL TO ORDER

Mayor Konrad called the Regular Meeting to order at 7:02 pm.

2. ADOPTION OF AGENDA

a. Adopt agenda

September 5, 2017, Regular Meeting agenda

MOVED BY: BUTLER

SECONDED BY: TRIPP

**RESOLVED THAT the agenda be amended by including item 12.a -
Fall Fair Funding Request.**

CARRIED

MOVED BY: ROSS

SECONDED BY: BUTLER

RESOLVED THAT Council adopts the September 5, 2017, Regular Meeting agenda as amended.

CARRIED

3. MINUTES

- a. Adopt minutes - Special to go In-Camera

August 21, 2017, Special to go In-Camera Meeting minutes

MOVED BY: TRIPP

SECONDED BY: THOMPSON

RESOLVED THAT Council adopts the August 21, 2017, Special to go In-Camera Meeting minutes as presented.

CARRIED

- b. Adopt minutes - Regular

August 21, 2017, Regular Meeting minutes

Discussion ensued to amend the minutes.

MOVED BY: ROSS

SECONDED BY: BUTLER

RESOLVED THAT Council amend the minutes by including under Section 4.b that

a) Councillor Ross proposed Option 2, to grant a business licence - the motion was not seconded

b) Councillor Ross proposed Option 3, to grant a business licence with conditions - the motion was not seconded.

CARRIED

MOVED BY: TRIPP

SECONDED BY: THOMPSON

RESOLVED THAT Council adopts the August 21, 2017, Regular Meeting minutes as amended.

CARRIED

4. REGISTERED PETITIONS AND DELEGATIONS

5. UNFINISHED BUSINESS

6. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL

a. Corporate Officer's Report

Written reports of Council

No written reports from Council were included in the agenda.

7. REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

a. Corporate Officer's Report

Verbal report from Council's representative to the Regional District of Kootenay Boundary

Read the RDKB agendas here:

<https://rdkb.civicweb.net/filepro/documents/314>

Mayor Konrad did not have a report for any RDKB meetings as most were cancelled and he did not attend the only Board meeting due to a scheduling conflict.

Mayor Konrad advised that he attended the ribbon cutting ceremony for the new Trans Canada Trail section as well as the Ultimate Hockey ribbon cutting.

MOVED BY: THOMPSON

SECONDED BY: BUTLER

RESOLVED THAT Mayor Konrad's report on the Mayor's activities, given verbally at this meeting be received.

CARRIED

8. **RECOMMENDATIONS FROM STAFF FOR DECISIONS**

- a. Volunteer Appreciation Night 2017 & Policy #204 update

Deputy Corporate Officer

MOVED BY: ROSS

SECONDED BY: BUTLER

RESOLVED THAT Council provides notice to the public calling for nominations from the public for exceptional volunteer service in the City of Grand Forks in accordance with Council Policy #204;

AND FURTHER RESOLVED THAT Council replace Policy #204 - Volunteer of the City with an updated Policy #204-A1.

CARRIED

- b. MIA Appointments of City Voting Delegates

Chief Administrative Officer

Discussion ensued about the MIA General Meeting and possible decisions and resolutions being made at that meeting.

MOVED BY: THOMPSON

SECONDED BY: ROSS

RESOLVED THAT Council receives the staff report and resolves to appoint Councillor Thompson as the voting delegate at the 2017 MIA Annual General Meeting, and appoints Councillor Ross and Councillor Tripp as the alternates.

CARRIED

9. **REQUESTS ARISING FROM CORRESPONDENCE**

10. **INFORMATION ITEMS**

- a. Scott Davis and Elizabeth Eastwood - Outstanding Charges

Deputy Corporate Officer and Chief Financial Officer

Councillor Butler recused herself for item 10.a at 7:13pm advising that she has a similar situation.

Discussion ensued regarding:

- property ownership
- possibility to allow Mr. Davis to speak regarding his letter
- criteria regarding determination for free pit meter installation
- possible dismissal of charges
- possible burden on other tax payers if costs are deferred

Councillor Butler returned to the meeting following the discussions and motions at 7:32pm.

MOVED BY: TRIPP

SECONDED BY: THOMPSON

RESOLVED THAT Council allow Mr. Scott Davis to speak regarding item 10.a.

Opposed (2): HAMMETT, and THOMPSON

DEFEATED

MOVED BY: THOMPSON

SECONDED BY: TRIPP

RESOLVED THAT Council receives the memorandum and letter from Scott Davis and Elizabeth Eastwood for information and discussion.

Opposed (1): TRIPP

CARRIED

11. BYLAWS

- a. 2018 Permissive Tax Exemption Bylaw No. 2040

Chief Financial Officer

MOVED BY: THOMPSON

SECONDED BY: TRIPP

RESOLVED THAT COUNCIL gives first three readings to Bylaw No. 2040 “2018 Permissive Tax Exemptions”.

CARRIED

12. LATE ITEMS

- a. Fall Fair Funding Request

Grand Forks & District Fall Fair Society

MOVED BY: THOMPSON

SECONDED BY: BUTLER

RESOLVED THAT Council approve the funding request from the Grand Forks & District Fall Fair Society for perimeter fencing rentals and highway advertising banner for the 2017 Fall Fair in the amount of \$1,600, to be funded from the community support operational budget.

CARRIED

13. QUESTIONS FROM THE PUBLIC AND THE MEDIA

Councillor Butler recused herself for the discussion with Mr. Davis at 7:34pm.

Discussion ensued with Mr. Davis:

- interpretation of Bylaw 1973-A1 Bylaw
- suggestion from Mr. Davis to possibly charge other home owners, who had inside water meters installed, for other parts used similar to his charges
- ownership of property and ownership of a water meter
- timelines regarding responses from staff
- Mr. Davis acknowledged that he refused the mandated inside water meter
- Mr. Davis suggested possible legal action against the City

The Manager of Operations explained the verbal agreement and history with Mr. Davis before the installation:

- breakdown of installation costs and credits on the bill for Mr. Davis

- Mr. Davis offered to do some work himself for the install, in return he would receive some credits regarding the costs
- no written correspondence with Mr. Davis regarding the installation agreement
- Mr. Davis refused to have in-site survey performed

Councillor Butler returned to Chambers at 7:53pm.

Councillor Butler recused herself for the discussion with Ms. Saylor at 7:54pm.

Kate Saylor, Grand Forks Gazette:

- circumstances regarding a previous case directly going to Court versus appearing before Council first - the claimant in the previous case advised that she was seeking legal action beforehand, and with the advisement of legal action the matter falls to the solicitor

Councillor Butler returned to Chambers at 7:56pm.

Gloria Koch:

- would like more updates and details for the RDKB reports - the Mayor advised that the full RDKB agendas and minutes can be found on the RDKB website and his verbal reports focuses primarily on items that pertain to the City of Grand Forks

14. **ADJOURNMENT**

The Regular Meeting was adjourned at 8:01pm.

MOVED BY: ROSS

SECONDED BY: BUTLER

RESOLVED THAT the regular meeting be adjourned at 8:01pm.

CARRIED

Mayor Frank Konrad

Deputy Corporate Officer - Daniel
Drexler

NOT YET ADOPTED

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Procedure Bylaw / Chief Administrative Officer
Date: September 18th, 2017
Subject: Reports, Questions and Inquiries from the Members of Council
Recommendation: **RESOLVED THAT ALL WRITTEN REPORTS SUBMITTED BY MEMBERS OF COUNCIL BE RECEIVED.**

BACKGROUND: Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

Benefits or Impacts of the Recommendation:


General: The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.

Strategic Impact: Members of Council may ask questions, seek clarification and report on issues.

Policy/Legislation: The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

Recommendation: **RESOLVED THAT ALL WRITTEN REPORTS SUBMITTED BY MEMBERS OF COUNCIL BE RECEIVED.**

- OPTIONS:**
- 1. RESOLVED THAT ALL WRITTEN REPORTS SUBMITTED BY MEMBERS OF COUNCIL, BE RECEIVED**
 - 2. RESOLVED THAT COUNCIL DOES NOT RECEIVE THE REPORTS FROM MEMBERS OF COUNCIL.**

	
Department Head or CAO	Chief Administrative Officer

REPORT TO COUNCIL

TO: Mayor and Council
FROM: Councillor Christine Thompson
DATE: September 18, 2017
SUBJECT: Report to Council

At the invitation of the Boundary Country Regional Chamber of Commerce, I attended their Biz after Biz at gallery2 on August 31st. I was advised that the members attending were larger than recent Biz after Biz events. I was also advised that their membership has increased substantially over the past two months. I enjoyed meeting and talking to members of the BCRCC. The next Biz after Biz will be held in Greenwood, the date and location to be confirmed.

The Grand Forks Fall Fair was held the week-end of September 9th and 10th. Our MLA Linda Larsen and I were asked to judge the float entries and we were unanimous in our choices. First place went to Pharmasave, second place to the Credit Union and third place to Festival Espresso. The City entered the Might E Truck in the parade, capably driven by Rod Fofonoff who had volunteered, I rode in the cab of the vehicle and Councillor was able to find a lawn chair and rode in the back of it. It was great fun. It was my pleasure, on behalf of Mayor Konrad and Council, to bring greetings to the Fall Fair. Councillor Tripp joined me on the stage, which I appreciated. After the opening ceremonies, and purchasing brunch from one of the vendors, I spent two hours volunteering in the ticket booth.

Respectfully submitted,

Councillor Christine Thompson

Councillor's Report for September 18, 2017
Beverley Tripp

Microcell Transmitter Placement A Small Talk Forum Discussion Topic at the UBCM

Microcell transmitter placement will be a topic presented during the Small Talk Forum workshop at the UBCM next week, and I'll be spearheading this discussion. It is one of eight topics that will be presented to elected officials from communities around the province with populations under 5,000. This issue is gaining a lot of public concern as microcells proliferate in neighbourhoods and public spaces. A few months back, the Canadian Federal Standing Committee on Environment and Sustainable Development recommended some major changes to the EPA (Environmental Protection Act), including more studies on the effects of EMR on biota, and a review of the adequacy of the current guidelines provided in Safety Code 6. This Code is the standard by which telecommunications companies measure RF radiation from their equipment, which includes the microcells. If changes are recommended and Safety Code 6 is lowered (as it is in many other countries around the world), this could have significant implications for the telcom industry. Microcells lay the foundation for new wireless technologies that are bringing a literal "radiation tsunami" upon us. Wisdom dictates that we remove the ambiguity of the language in the FCM's Antenna System Siting Policy that exempts microcells from municipal and public consultation, and ensure a level of safety (within 100 meters of homes, school and hospitals) that is necessary, and fair.

Fall Fair 2017

It was a delight to be able to participate with Councillor Thompson in the kick-off Fall Fair Parade that wound its way through the city from Selkirk College to the fair grounds behind the Arena on Saturday morning. The City entered our Mighty E Truck as a float, complete with a bail of hay and lots of candy to throw at parade onlookers. The parade was several blocks long, with local participants including the Border Bruins and a Demolition Derby car from Unifab. The derby was a highlight of the fair, and it drew a very large crowd. There were several heats and combinations of cars and drivers, all amounting to a load of excitement, smoke and noise for spectators. The event was graced with the first measurable rain Grand Forks has seen in three months, but no-one was complaining! I also had the privilege of leading worship with the team from First Baptist Church on Sunday for the Interdenominational Service.

I want to express a huge thank you to the Fall Fair organizers for doing a fantastic job this year!!

Respectfully submitted,

Beverley Tripp

Councillor's Report

September 18, 2017

Julia Butler

I would like to congratulate the board and volunteers of the Fall Fair for such a wonderful job last weekend! The demolition derby was a huge success drawing hundreds of people down to the fair grounds. Sunday afternoon again was busy, as I worked the front gate and heard a great deal of positive feedback. I'm sure we are all looking forward to a bigger event next year and I think we can safely say – The Fall Fair is Back!

As we look forward to budgeting for next year's capital projects, I am curious as to our policy for engineering work. Having talked with people in the private sector, I have come to understand that it is common practice to have independent assessments done on engineering work by competing firms. This gives companies assurance that they are getting not only the best recommendations for their projects but also a fair price. These assessments typically cost only a few thousand dollars but on projects that could run as high as a million dollars it only makes sense. I would like to ask our staff, if this is something that is done in the public sector?

Respectfully submitted,

Julia Butler

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council

From: Procedure Bylaw / Council

Date: September 18th, 2017

Subject: Report – from the Council's Representative to the Regional District of Kootenay Boundary

Recommendation: **RESOLVED THAT MAYOR KONRAD'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

BACKGROUND: Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

Benefits or Impacts of the Recommendation:

General: The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

Policy/Legislation: The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

Recommendation: **RESOLVED THAT MAYOR KONRAD'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

OPTIONS:

- 1. RESOLVED THAT MAYOR KONRAD'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**
- 2. RECEIVE THE REPORT AND REFER ANY ISSUES FOR FURTHER DISCUSSION OR A REPORT: UNDER THIS OPTION, COUNCIL PROVIDED WITH THE INFORMATION GIVEN VERBALLY BY THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY DIRECTOR REPRESENTING COUNCIL AND REQUESTS FURTHER RESEARCH OR CLARIFICATION OF INFORMATION FROM STAFF ON A REGIONAL DISTRICT ISSUE.**

	
Department Head or CAO	Chief Administrative Officer

★ Please read at next council meeting ★

Box 674

Grand Forks, B.C. vort o

Phone: 250-442-(833) 9595

Dear Mayor Konrad and City Council and Ed. 70/

The reason Whispers needs to stay open, is that we are humane beings who wish the Best For All. Now about opening a 24-hour bathroom and shower building for those in need at the Forks Park.

Help Beths be a 365 days a year residence for homeless people.

A community hall should also be built in the vicinity between Whispers and the apartments so that people could interact and not be fearful of one another.

show the world WE CARE! This is how its done!

Also Recycle Water Meters ~ Free Water made Rome Great. Make the Boundary Organic - No Fertilizer or Pesticides! Delete Roxul!

FILE CODE!

cheers!

Nadine Heiberg

RECEIVED

AUG 24 2017

THE CORPORATION OF
THE CITY OF GRAND FORKS

Heiberg, Nadine

re Whispers, Roxul,

P.S.

We are here to Beat the Devil!

Let us plan how we are to end polluting the atmosphere and contaminating our lungs.

Back Track and sue whoever let Roxul in.
Roxul emits Cyanide and Formaldehyde.

The Nurseries emit pesticides. There are hardly any bees ~ There was little in the way of cherries and apricots.

My mom found a dead bird in her yard
she has no cats.

Eliminate Smart Meters - they are Stupid Meters.

The TIME IS NOW!!!

We also need a stable setup and encourage people with horses to ride to town.
Bring Back Horse Culture!!

RECEIVED

AUG 24 2017

THE CORPORATION
THE CITY OF GRAND FORKS
Agenda Page 26 of 158



Rotary Club of Grand Forks
P.O. Box 492
Grand Forks, B. C. V0H 1H0



Mayor Frank Konrad and Members of City Council
Corporation of the City of Grand Forks
P.O. Box 220
Grand Forks, B.C.
V0H 1H0

Dear Mayor Konrad and Members of City Council:

The Grand Forks Rotary Club was proud to be the leading partner in the City Park Spray Park project, which was opened to the public in June, 2016. The Club's fundraising, which took place over two years, included many contributions from community organizations, including the substantial financial commitment from the City of Grand Forks, and the land that the park is situated on. We take this opportunity to once again thank Mayor Konrad and Members of Council for their participation in this project.

Early last year, the City of Grand Forks held discussions with numerous community stakeholders, including a member of our Rotary Club, as to a new directional signage program in downtown Grand Forks. At that time, the City was advised that the Rotary Club was interested in participating in the signage, specifically in the directional signage to the Spray Park, from Highway 3 to City Park. Part of the financial contribution of the Grand Forks Credit Union included the Rotary Club's commitment for highway signage to the Spray Park in an effort to build on the economic value of the Spray Park facility to the community of Grand Forks. In this regard, the Rotary Club has been holding funds, specifically marked for Spray Park signage. In the interim the Grand Forks Credit Union has graciously placed a temporary spray park directional banner on their electronic sign on the corner of Highway 3 and 3rd Street.

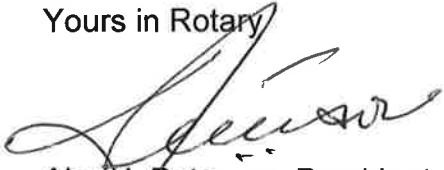
At this point the Rotary Club is not aware of the status of the "Downtown Directional Signage" project. As the Club would like to finally wrap up the Spray Park project, we are looking to forward funds to the City of Grand Forks for our part in the downtown signage project.

FILE CODE
WE3- RI- Rotary Club of GF -
Agenda Page 27 of 158
City Park Spray Park

Please find enclosed, our Rotary Club cheque, in the amount of \$4,000.00, to cover the cost of a minimum of 3 directional signs, from Highway 3 to City Park.

Community Service is an important avenue of service to our members. Should we be able to help the City with the directional signage project, or any other community project that the City deems appropriate, please do not hesitate to contact myself.

Yours in Rotary

A handwritten signature in cursive script, appearing to read "Alan J. Peterson".

Alan J. Peterson, President
Rotary Club of Grand Forks
Encl//

Cc: Grand Forks Credit Union

ROTARY CLUB OF GRAND FORKS
PROJECT ACCOUNT
GRAND FORKS, B.C. V0H 1H0

000728

DATE 2017-08-26
Y Y Y Y M M D D

PAY to
the order of

City of Grand Forks

\$4,000.00

FOUR THOUSAND 00/100 CTS

DOLLARS  Security features included.



GRAND FORKS DISTRICT
SAVINGS CREDIT UNION
TEL: (250) 442-5511
447 MARKET AVENUE, P.O. BOX 2500
GRAND FORKS, B.C. V0H 1H0

Member  Link.
24-Hour Banking
(250) 442-2726

ROTARY CLUB OF GRAND FORKS
PROJECT ACCOUNT

PER

PER

[Signature]
Jim Buch

RE *Spaay Park signage contribution*

⑈000728⑈ ⑆20500⑈809⑆ 100000529008⑈

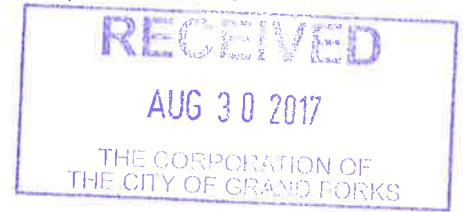


BOUNDARY MUSEUM

6145 Reservoir Road, Grand Forks, BC V0H 1H5
Ph/fax: 250-442-3737, boundarymuseum@shaw.ca
<http://www.boundarymuseum.com/>

August 29, 2017

Mayor Frank Konrad and Council
The Corporation of the City of Grand Forks
Box 220
7217 - 4th Street
Grand Forks, BC V0H 1H0



Re: Funding Request and Renewal of Fee for Service Agreement: January 1, 2018 to December 31, 2018

Dear Mayor Konrad and Council,

The Boundary Museum Society's Board of Directors hereby request a renewal of the Fee for Service Agreement for 2018 for the period January 1, 2018 to December 31, 2018.

Please find enclosed the Boundary Museum Society's 2018 Annual Proposed Budget for the one-year period indicated above in the amount of \$126,700.00, an increase of \$12,500.00 over the 2017 Annual Budget.

Please note that we are requesting that the City of Grand Forks consider increasing the yearly funding to Eighty Thousand Dollars (\$80,000.00) from the previous Seventy Thousand Dollars (\$70,000.00) annual funding representing an increase of 8.75%. Since 2009, the Boundary Museum Society has grown significantly on the six-acre site with new exhibition buildings, living history community programs and community archives that now demand additional staffing. We are no longer considered a 'small' museum as visioning to expand and develop an additional sixty feet to the existing Black Hawk Livery Exhibition Building moves forward and plans to open the Museum on Sundays for the 2018 summer tourism season.

Further, we have not requested an increase in funding since our opening in 2009. We are looking to hire a 2nd employee for the Museum's Fructova site as the workload increases, operating costs annually increase and new opportunities become available to expand the Museum's community and regional role in preserving local history.

2018 Museum Operating Hours:	May to September	Tuesday to Sunday	10:00 am - 4:00 pm
	September to April	Tuesday to Friday	10:00 am - 4:00 pm
2018 Archives Operating Hours:	Year Round	Tuesday to Thursday	9:00 am - 3:00 pm

Museum/Archives Staffing:

- 2 Permanent Positions
- 1 Part-time Position (new)
- 1 Contract Bookkeeper
- 1 Part-time Grounds Keeper
- 3 Summer Students for 9 weeks; wage costs offset by grant applications

With visitors increasing year-over-year and a strong core of community volunteers who dedicate their time assisting with Museum and Archive operations, we see a continual interest in learning more about the Boundary Region and the cultures that have contributed to the history including our new Indigenous Program for local schools. We look forward to meeting with City Council during their 2018 budget planning.

Yours truly,

Boundary Museum Society

Lee Derhousoff, President

FILE CODE

WE3
B2 - Boundary Museum -
Agenda Page 30 of 158
Request 2018

Operating Revenue: Museum/Archives	\$
City of Grand F Forks	70000.00
RDKB - C	5000.00
RDKB - D	20000.00
Service Canada Rebate: YCW/CSJ	11000.00
Memberships	600.00
Donations -Admission Box	3400.00
Events	1500.00
Venue Rentals	2000.00
Sales: Books and Bread	1000.00
Govt of Canada -GST/Small Business Rebate	2200.00
Sub-Total Operating Revenue	116700.00
Request For Additional City Funding	10000.00
Total Operating Revenue	126700.00

Operating Expenses: Museum/Archives	
Accounting/Consulting	6000.00
Advertising/Promotions	2000.00
Archives	4000.00
Bank charges/interest	150.00
Book purchases	150.00
Dues/subscriptions	400.00
Community Programming	1500.00
Exhibit development	2000.00
Gifts/Honorariums	300.00
Grounds and building maintenance	5000.00
Insurance	4500.00
Travel Expenses/Meals/Accommodations	300.00
Office/postage	2800.00
Restoration and Repairs	3000.00
Security and Upgrades	1500.00
Staff Trainng/S/seminars/uniforms	3100.00
Telephone/Internet/Website	2000.00
Utilities	7000.00
Wages and benefits	81000.00
Total Operating Expenses	126700.00



Boundary District Arts Council
Box 2636, Grand Forks, BC V0H 1H0
boundarydistrictartscouncil@gmail.com
boundaryarts.org



August 29, 2017

Honorable Mayor Frank Konrad and
The City Council of the City of Grand Forks
Grand Forks City Hall
7214 - 4th Street
Grand Forks, BC
V0H 1H0

Re: Fee for Service Request - City of Grand Forks and Boundary District Arts Council (BDAC)

Dear Mayor Konrad and City Councilors:

We hereby submit our 2018 Fee for Service Request for \$4,500.

The following describes the services BDAC has already and will provide in our 2017-18 fiscal year.

Four Very Different Musical Presentations will happen this season:

Purple Pirate Family Show - Saturday October 14, 2017 at the Gem Theatre. The Pirate Ship is a magical pirate adventure that includes storytelling, magic, and lots of audience interaction. Using lighting, sound, and special effects, the Purple Pirate transports the audience onto his magic pirate ship where extraordinary things occur.

Red Eyed Soul - January 11th, 2018 - Kootenay Mountain soul, funk, folk. Red Eyed Soul is a four piece band that was born from late night jams and legendary parties at the North end of Kootenay Lake.

Carmanah - Date to be determined -Known for connecting with audiences of all ages and musical preferences, the band delivers an eclectic sound of folk, funk and roack and reggae.

Raine Hamilton- April 5, 2018 - singer songwriter - Resonant, acoustic folk with an other-worldly edge, and a lyric presence that cuts deep. Prism-clear vocals + strings; A combination of vocal agility and power. Raine is part prairie songstress, part storyweaver.

FILE CODE
WEB
BI- Boundary District
Arts Council - Fee
for Service Request 2018
Agenda Page 32 of 158

2. British Columbia Arts Week April 2018

During this time we will once again host a unjuried art show of local artists, we host over 150 school children at the Gallery over the period of 10 days to experience art. This is made possible by BDAC, British Columbia Arts Council and gallery 2 and the City of Grand Forks

3. Annual Grants to Member Groups

We provide annual grants to qualifying Arts Member groups - Over \$6000 was disbursed in June 2017 and will be again in June 2018

4. Annual Scholarships

BDAC provides one qualified graduate from GFSS and Boundary Central Secondary. These scholarships were given out in May 2017 and will be given out again in 2018.

We continue to apply for and receive grants from BC Arts Council for operation and touring grants to assist us with the expenses of the events and services we provide to the community.

BDAC extends our appreciation to the City of Grand Forks for office/storage facilities provided by the City at gallery 2. Having an office to operate our business out of and store files and archives is of tremendous assistance to our organization.

In fostering arts and cultural events for all ages in the Boundary we strive for excellence. Our non-profit volunteer run organization provides arts experiences in the Boundary that enhance the lives of our residents.

We look forward to a productive 2017-18 Fee for Service Year in Collaboration with the City of Grand Forks.

We have attached our Financial Statements for the Year ending June 2017 for your information.

If you have any questions or require more information please call Myrna Logan at 250-443-4437.

Yours truly,



Myrna Logan
Treasurer and Director
Boundary District Arts Council

cc - Hunter Wey, Comptroller/Accountant - City of Grand Forks



BOUNDARY DISTRICT ARTS COUNCIL SOCIETY

FINANCIAL STATEMENTS

FOR THE YEAR ENDED JUNE 30, 2017

(unaudited)

CONTENTS:

NOTES TO READER

FINANCIAL STATEMENTS

Statement of Income

Balance Sheet

Comparative Statement of Income with Projects

Notes to Financial Statements

Barbara Cornelius
Bookkeeping & Office Services

Barbara Cornelius
Bookkeeping & Office Services

NOTES TO READER
Aug. 18, 2017

In compiling the accounts and financial statements of the **Boundary District Arts Council Society** for the fiscal year ending June 30, 2017 I have obtained all the information and explanations I required. In my opinion the current financial statements are properly drawn up so as to exhibit a true and correct view of the state of the Association's affairs according to the best of my information and the explanations given to me by the Treasurer of the Society. I have not performed an audit or a review engagement in respect of these financial statements.

Barbara A. Cornelius
Bookkeeper

Boundary District Arts Council Society

Income Statement Jul 01, 2016 to Jun 30, 2017

REVENUE

Earned Revenue

Season Ticket Sales	2,340.00	
Ticket Sales	3,874.02	
Entry Fees	134.00	
Admissions & Box Office		6,348.02
Membership Dues		320.00
Merchandise sales, Commissions		256.00
Total Earned Revenue		6,924.02

Investment Income

Interest Income		470.48
Total Investment Income		470.48

Private Sector Revenue

Individual Donations		116.75
Total Private Sector Revenue		116.75

Public Sector Revenue

BC Arts Council Operating Grant	6,296.00	
BC Arts Council Touring Grant	2,116.00	
First Peoples Culture Council Grant	8,000.00	
Total Provincial Revenues		16,412.00
City of Grand Forks Operating Grant	4,500.00	
Total Municipal / Regional Revenues		4,500.00
Total Public Sector Revenue		20,912.00

TOTAL REVENUE 28,423.25

EXPENSE

Artistic Expenses

Artists Fees		7,664.00
Copyright, Reproduction & Royalties		151.49
Stage & Sound	560.00	
Production / Technical Services		560.00
Rent, Performance Venue	859.86	
Accommodations, Performers	882.69	
Hospitality	431.75	
Production Supplies	140.00	
Exhibition / Production Expenses		2,314.30
Internship	8,000.00	
Grant Distribution	6,305.00	
Scholarships & Awards	300.00	
Professional Dev for Arts Community		14,605.00
Membership & Registration		915.55
Total Artistic Expense		26,210.34

Marketing & Communications Expenses

Marketing Professional Fees		200.17
Advertising Purchases		2,195.90
Other Marketing Expenses		155.32
Total Marketing & Communications		2,551.39

Administration Expenses

Administrative & Professional Fees		925.38
Courier & postage	184.16	
Office Supplies	119.21	
Interest & Bank Charges	83.75	
Insurance	425.00	
Meetings	205.95	

Printed On: Aug 18, 2017

Boundary District Arts Council Society
Income Statement Jul 01, 2016 to Jun 30, 2017

Travel	1,371.18	
Total Other Administrative Expense		2,389.25
Total Administration Expenses		3,314.63
TOTAL EXPENSE		32,076.36
NET INCOME		-3,653.11

**BOUNDARY DISTRICT ARTS COUNCIL SOCIETY
BALANCE SHEET @ June 30, 2017**

Page 1

1 ASSETS		
2 Cash Float	0.00	
3 Arts Council Chequing	5,726.59	
4 Grants Savings Acct (Arts Council)	6,300.28	
5 Performance Committee Chequing	868.08	
6 GFSCU Shares	25.00	
7 Reserve Fund: GFCU Term Deposit	<u>4,179.31</u>	
8 Total Cash		17,099.26
9 TOTAL ASSETS		<u>17,099.26</u>
10 LIABILITY		
11 Accounts Payable	<u>735.00</u>	
12 TOTAL LIABILITY		<u>735.00</u>
13 EQUITY		
14 Deferred City of GF Operating Grant	-	
15 Deferred BCAC Operating Grant	<u>6,296.00</u>	
16 TOTAL DEFERRED REVENUE		<u>6,296.00</u>
17 Internally Restricted Funds		
19 Performance Series Fund	3,000.00	
20 Contingency Fund	<u>4,179.00</u>	
21 Total Restricted Funds		<u>7,179.00</u>
22 Accumulated Surplus		
23 Accumulated Surplus Previous Years	6,542.37	
24 Current Surplus	<u>-3,653.11</u>	
25 Total Accumulated Surplus		<u>2,889.26</u>
26 TOTAL EQUITY		<u>16,364.26</u>
27 LIABILITIES AND EQUITY		<u>17,099.26</u>

APPROVED BY THE DIRECTORS:

Director

Director

**BOUNDARY DISTRICT ARTS COUNCIL SOCIETY
STATEMENT OF INCOME
FOR THE YEAR ENDED JUNE 30, 2017**

FOR THE YEAR ENDED JUNE 30, 2017						2017	2016
		Arts Council	Arts Week	Performance	First Peoples	Total	Total
1	REVENUE						
2	4125 Ticket Sales			6,214.02		6,214.02	3,663.15
3	4125 Entry Fees		134.00			134.00	169.00
4	4155 Membership Fees	320.00				320.00	315.00
5	4160 Merchandise Sales, Commissions		82.00	174.00		256.00	15.00
6	4205 Interest	470.48				470.48	43.97
7	4305 Donations	101.75	15.00			116.75	226.25
8	4455 BCAC Grants	6,296.00		2,116.00		8,412.00	12,521.00
9	4490 First Peoples Culture Council Grant				8,000.00	8,000.00	-
10	4515 City of Grand Forks Grant	4,500.00				4,500.00	4,500.00
11	Total Revenue	11,688.23	231.00	8,504.02	8,000.00	28,423.25	21,453.37
12	EXPENSES						
13	5105 Artists Fees		64.00	7,600.00		7,664.00	6,192.40
14	5115 Copyright, Royalties			151.49		151.49	139.35
15	5130 Stage & Sound			560.00		560.00	350.00
16	5131 Rent, Performance Venue	102.50		757.36		859.86	897.50
17	5134 Hospitality			431.75		431.75	-
18	5136 Production Supplies			140.00		140.00	-
19	5140 Accommodations, Performers			882.69		882.69	104.86
20	5145 Internship				8,000.00	8,000.00	-
21	5155 Grant Distribution	6,305.00				6,305.00	6,303.80
22	5155 Scholarships & Awards	300.00				300.00	300.00
23	5187 Membership & Registration	80.00		835.55		915.55	80.00
24	5310 Website	100.09		100.08		200.17	845.98
25	5320 Advertising Purchases	1,129.38	31.50	1,035.02		2,195.90	841.77
26	5390 Other Marketing Expense		53.26	102.06		155.32	297.10
27	5510 Admin & Professional Fees	385.15	180.08	360.15		925.38	855.75
28	5550 Courier & Postage	102.26		81.90		184.16	10.83
29	5550 Office Supplies	101.14		18.07		119.21	307.12
30	5550 Interest & Bank Charges	36.75		47.00		83.75	48.75
31	5550 Insurance	212.50		212.50		425.00	425.00
32	5550 Meetings & Volunteers	205.95				205.95	93.50
33	5544 Travel	315.63		1,055.55		1,371.18	-
34	Total Expenses	9,376.35	328.84	14,371.17	8,000.00	32,076.36	18,093.71
32 NET SURPLUS (LOSS)		2,311.88	- 97.84	- 5,867.15	-	- 3,653.11	3,359.66

BOUNDARY DISTRICT ARTS COUNCIL SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2017
(unaudited)

1. PURPOSE OF ORGANIZATION

The Boundary District Arts Council Society is a local not-for-profit organization, whose Purpose is to co-ordinate and support local projects, cultural activities and community organizations.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

- (a) The Boundary District Arts Council Society follows the fund accounting method of recording its transactions for the various projects and services it provides to the community.
 - (b) Revenue and expense recognition
Restricted contributions to operations are recognized as revenue in the year in which related expenses are incurred. All unexpended funds to be applied to a subsequent period are reflected as deferred revenue. Expenditures incurred during the current year, which relate to a subsequent period in which the deferred revenue is recognized, are reflected as deferred expenses.
-

3. FINANCIAL INSTRUMENTS

The organization's financial instruments consist of cash and deferred revenues. The carrying amounts reflected in the balance sheet approximate their fair values.

BOUNDARY DISTRICT ARTS COUNCIL SOCIETY
NOTES TO THE FINANCIAL STATEMENTS (cont'd)
FOR THE YEAR ENDED JUNE 30, 2017
(unaudited)

4. INTERNALLY RESTRICTED FUNDS

The internally restricted funds are surplus funds of the Society that have been allocated for specific purposes. The restrictions can be changed by approval of the Board of Directors.

	<u>2017</u>	<u>Additions</u>	<u>Reductions</u>	<u>2016</u>
Performance Series Fund	3,000			3,000
Grants & Awards	0			0
Emergency Fund	<u>4,179</u>	<u>27</u>	<u>0</u>	<u>4,152</u>
	7,179	27	0	7,152

August 31, 2017

Mayor Konrad and Council
Corp. City of Grand Forks
7217- 4th Street
Grand Forks, BC

Re: Fee For Service Request beginning January 1, 2018

Dear Mayor Konrad and Councilors,

In accordance with the 2017 Funding Agreement with the City of Grand Forks, the Grand Forks Art Gallery Society hereby submits the request for continued Fee For Service Funding effective January 1, 2018.

A renewal option letter for an extended fee for service period was delivered to staff at the COTW meeting July 17, 2017 notifying the city of our intent to exercise the five year option per Clause 1, Term of Fee For Service Funding Agreement.

The Grand Forks Art Gallery Society (GFAGS) is requesting a 3+2 year agreement; with the first 3 years based on our existing \$142000 funding plus a CPI increase year over year of 2% in each of the first three years resulting in:

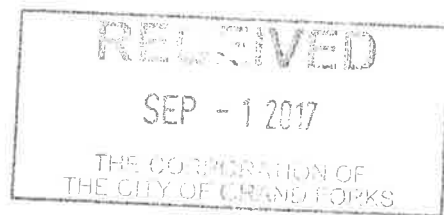
2018-\$144,800, 2019-147,736, and 2020 -150,691.

We would suggest the final two of five years be open to review CPI at that time. This request reflects the Bank of Canada inflation rate outlook of 2% for 2018 and beyond.

Please see the attached 3 year forecasted budget for GFAGS with the increases in operations, including salary adjustments long overdue. The GFAGS board and staff take on the responsibility of raising additional money through fundraising endeavors, responsible fiscal management, and grant application sourcing. The majority of funding available is project based, however the opportunity exists to request operations assist funding (meaning they will assist, not cover main operating) through the BC Community Gaming Grant for some curatorial and programming costs, and the British Columbia Arts Council providing funds to assist with exhibitions and artist fees. We will apply for increases to those grants as they come due for renewal. We continue to provide stable employment in our community- two full time and three part time jobs, including the visitor's centre. The summer student opportunities, supported in part by Young Canada Works and Service Canada grant applications, provide up to three university students work in July and August each year.

We continue to maintain our classification as a Canadian Art Museum –defines as a gallery with a permanent collection and continuous contemporary exhibitions.

I have been actively involved for the past two years working directly with the staff, volunteers, patrons and visitors and I am more certain than ever of the value we provide in our community. Every day I see and hear how much the Gallery and Visitor's Centre is appreciated, including the foresight of the City to provide such a beautiful venue and support for arts and culture. It became clear to me we are an intentional destination stop for visitors to our City and region as well as a prideful asset for our residents. That carries the responsibility to maintain the high level of programming and exhibitions, the visitor services, and act as ambassadors for the City and our community. We are well respected in our



FILE CODE
Gallery 2 - Fee
WES **G5 - for Service Request*
2018

field, recently evidenced by the quality of art and culture professionals applying for the Director Curator position effective September 1, 2017.

Our retiring curator Ted Fogg, the board, staff, and I are so proud of the work that has been done to raise us to that level. We will be pleased to introduce Mr. Tim van Wijk to you at the October COTW meeting, where we will review this submission and be available for any questions.

Thank you for your past support, we are looking forward to the future.

Best regards,

Terry Woodruff
Executive Director, on behalf of
Grand Forks Art Gallery Society

Forecasted Budget through March 31 2021

	Approved Budget 2016-17	Approved Budget1 2017-18	Forecast 2018/19	Forecast 2019/2020	Forecast 2020/2021
Earned Revenue					
Memberships	\$ 4,000.00	\$ 4,000.00	\$ 4,200.00	\$ 4,400.00	\$ 4,600.00
Giftshop	\$ 17,000.00	\$ 40,000.00	\$ 42,500.00	\$ 42,500.00	\$ 42,500.00
Gallery Sales & Catalogues					
Art Rental Sales	\$ 12,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
Art Rental		\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00
Beer & Wine sales	\$ 1,500.00				
Visitor Information Sales	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
PST Vendor's Commissions					
Facility Rentals	\$ 6,000.00	\$ 2,000.00	\$ 2,500.00	\$ 3,000.00	\$ 5,000.00
Other Earned Revenue					
Total earned rev	\$ 43,500.00				
Investment Income					
Endowments etc		\$ 500.00	\$ 600.00	\$ 700.00	\$ 800.00
Total investm income					
Private Sector Revenue					
Donations, Unreceipted	\$ 5,000.00	\$ 1,000.00	\$ 1,200.00	\$ 1,500.00	\$ 1,500.00
Individ Donations, Receipted		\$ 5,000.00	\$ 5,000.00	\$ 5,500.00	\$ 5,500.00
Corporate Donations		\$ 500.00	\$ 1,000.00	\$ 1,200.00	\$ 1,500.00
Fundraising Events	\$ 15,000.00	\$ 25,000.00	\$ 26,000.00	\$ 27,000.00	\$ 27,000.00
In-Kind Goods and Serv.					
Total private sector	\$ 20,000.00				
Federal Public Revenues					
Young Canada Works	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00
Service Canada Student	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
Dept Canadian Heritage					
Total federal revenue	\$ 12,500.00				
Provincial Public Revenues					
BC Tourism Operating Grant	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
BC Tourism Project Grant					
BC Gaming and Lottery Proceeds	\$ 50,000.00	\$ 32,000.00	\$ 35,000.00	\$ 37,500.00	\$ 40,000.00
BC Heritage					
BC Arts Council Operating Grant	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 25,000.00
Total provincial revenue	\$ 78,000.00				
Municipal and Regional Revenues					
City of GF Operating	\$ 142,000.00	\$ 142,000.00	\$ 144,800.00	\$ 147,700.00	\$ 150,700.00
Regional District	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 7,500.00	\$ 10,000.00
Boundary Arts Council	\$ 1,200.00				
Phoenix Foundation		\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Total Munic and Regional	\$ 148,200.00				
TOTAL ACTUAL GROSS REVENUE	\$ 302,200.00	\$ 316,000.00	\$ 326,800.00	\$ 337,500.00	\$ 355,100.00
Total Budget/Forecasted monthly					

Expenses, running totals

Approved Budget 2016-17 | approved 2017-18

forecast 2018-19

forecast 2019-2020

forecast 2020-21

Artistic and Programming					
Artists & Professional Fees	incl in exh/progr bgt item				
Artist Fees re Art Rentals					
Artistic Salaries	\$ 40,000.00	\$ 55,000.00	\$ 56,000.00	\$ 57,500.00	\$ 60,000.00
Exhibition, Programming	\$ 18,000.00	\$ 20,000.00	\$ 27,000.00	\$ 27,000.00	\$ 30,000.00
Professional Development					
Collection Management					
Audience Development, Outreach		\$ 1,500.00	\$ 1,500.00	\$ 3,000.00	\$ 3,500.00
Membership, Registration	\$ 1,200.00	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00	\$ 1,500.00
Total Artistic & Programming	\$ 59,200.00				
Facility Operating Expense					
Operating Salaries	\$ 60,000.00	\$ 60,000.00	\$ 61,000.00	\$ 62,000.00	\$ 63,000.00
General Facility Expense	\$ 26,000.00	\$ 26,000.00	\$ 26,000.00	\$ 26,000.00	\$ 28,000.00
Facility Rental Expense	\$ 5,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00	\$ 2,500.00
Other Facility Expense					
Total Facility Operating Expenses	\$ 91,000.00				
Marketing & Communications					
Marketing & Comm Salaries	\$ 30,000.00	\$ 30,000.00	\$ 31,000.00	\$ 32,000.00	\$ 32,000.00
Advertising Purchases	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,500.00	\$ 4,000.00
Other Marketing/Production		\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
Total Marketing & Communications	\$ 33,000.00				
Fundraising Expenses					
Fundraising event expense	\$ 3,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,500.00	\$ 5,500.00
Wine & Beer expense re Fundrs	\$ 1,500.00				
Gift Shop Purchases retail incl comm	\$ 10,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
Cash Short (Over)					
Visitor Centre Purchases retail	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
Board/Volunteer FR exp	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00	\$ 1,500.00
Other Fundraising exp AR fees etc		\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Total Fundraising expenses	\$ 17,000.00				
Administration Expenses					
Admin Salaries	\$ 75,000.00	\$ 50,000.00	\$ 50,000.00	\$ 51,000.00	\$ 55,000.00
EI Expense	\$ 4,000.00	\$ 4,000.00	\$ 4,500.00	\$ 5,250.00	\$ 5,500.00
CPP Expense	\$ 5,000.00	\$ 5,000.00	\$ 5,200.00	\$ 6,200.00	\$ 6,000.00
Admin Professional Fees	\$ 8,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Equipment Lease		\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
Other Admin Expenses	\$ 10,000.00	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 9,500.00
Total Admin Expenses	\$ 102,000.00				
Total Expenses	\$ 302,200.00	\$ 316,000.00	\$ 326,700.00	\$ 336,950.00	\$ 352,500.00
running net income		\$ -	\$ 100.00	\$ 550.00	\$ 2,600.00

Note: Artistic Salary (Curator) and Admin Salary reflect Curator/Director position combined eff. Sept 2017



Ref: 206635

September 1, 2017

His Worship Mayor Frank Konrad and Councillors
City of Grand Forks
Box 220
Grand Forks BC V0H 1H0

Dear Mayor Konrad and Councillors:

On behalf of the joint Provincial-Union of British Columbia Municipalities (UBCM) Green Communities Committee (GCC), we would like to extend our congratulations for your successful efforts to undertake significant corporate or community-wide climate action to reduce GHG emissions in the 2016 reporting year.

As a signatory to the Climate Action Charter, you have demonstrated your commitment to work with the Province of British Columbia and UBCM to take action on climate change and to reduce greenhouse gas emissions in your community and corporate operations.

The work that local governments are undertaking to reduce their corporate emissions demonstrates significant climate leadership and sets the stage for broader climate action in the community. Your leadership and commitment continues to be essential to ensuring the achievement of our collective climate action goals.

The GCC was established under the Charter to support local governments in achieving their climate goals. In acknowledgement of the efforts of local leaders, the GCC is again recognizing the progress and achievements of local governments such as yours through the multi-level Climate Action Recognition Program. A description of this program is enclosed for your reference.

As a Charter signatory who has achieved Level 1 and Level 2 recognition, and demonstrated significant climate action (corporately or community-wide) to reduce GHG emissions for the 2016 reporting year, you have been awarded Level 3 recognition – 'Accelerating Progress on Charter Commitments'.

FILE CODE
U2 Green Communities
U2 GI - Committee - Congratulations
on Climate Action
Agenda Page 46 of 158

Mayor Konrad and Councillors
Page 2

In recognition of your significant achievements, the GCC is very pleased to provide you with climate action community branding for use on websites and letterheads. An electronic file with the 2016 logo will be provided to your Chief Administrative Officer. Also enclosed is a *BC Climate Action Community 2016 – Climate Leader* window decal, for use on public buildings.

Congratulations again on your achievement. We applaud your leadership and wish you continued success in your ongoing commitment to the goal of corporate carbon neutrality, and your efforts to reduce emissions in the broader community.

Sincerely,



Tara Faganello
Assistant Deputy Minister
Local Government Division
Ministry of Municipal Affairs and Housing



Gary MacIsaac
Executive Director
Union of British Columbia Municipalities

Enclosures



GCC Communiqué on the Climate Action Recognition Program

B.C. local governments continue to play a critical role in reducing GHG emissions across the province. In acknowledgment of the ongoing efforts of local leaders, the joint Provincial-UBCM Green Communities Committee (GCC) is pleased to continue the Climate Action Recognition Program (*Recognition Program*) for B.C. local governments for the 2016 reporting year. This is a multi-level program that provides the GCC with an opportunity to review and publicly recognize the progress and achievements of each Climate Action Charter (*Charter*) signatory. Recognition is provided on an annual basis to local governments who demonstrate progress on their *Charter* commitments, according to the following:

Level 1: Demonstrating Progress on Charter Commitments

Local governments who demonstrate progress on fulfilling one or more of their *Charter* commitments will receive a letter from the GCC acknowledging their accomplishments.

Level 2: Measuring GHG Emissions

Local governments that achieve level 1, have completed a corporate carbon inventory for the reporting year and demonstrate that they are familiar with the [Community Energy and Emissions Inventory \(CEEI\)](#) for their community receive a letter from the GCC and a 'BC Climate Action Community 2016' logo, for use on websites, letterhead, etc.

Level 3: Accelerating Progress on Charter Commitments (NEW this year)

Local governments that achieve levels 1 and 2 and demonstrate significant corporate or community-wide climate action to reduce GHG emissions in the reporting year receive a letter from the GCC and a 'BC Climate Action Community 2016 – Climate Leader' logo, for use on websites, letterhead, etc.

Level 4: Achievement of Carbon Neutrality

Local governments that achieve [carbon neutrality](#) in the reporting year receive a letter from the GCC and a 'BC Climate Action Community 2016 – Climate Leader - Carbon Neutral' logo, for use on websites, letterhead, etc.

To be eligible for the *Recognition Program*, local governments must fulfill the public reporting requirements of the [Climate Action Revenue Incentive Program \(CARIP\)](#) including reporting on their progress to carbon neutrality. The GCC will determine recognition levels for the *Recognition Program* based on the information included in each local government's annual CARIP public report. Further information on CARIP and the public reporting requirements is available [online](#).



September 7, 2017

City of Grand Forks
Grand Forks, B.C.
VOH 1H0

Attention: Mayor and Council

Re: Gallery 2 – Wineology 102 Event

Please be advised that Gallery 2 wishes to host an event that will build on our Annual Wine Tasting. This event is scheduled for September 22, 2017 from 7 to 10 pm in the Reid Gallery of Gallery 2. This will be an instructional evening with no more than 50 tickets being sold in advance and used to raise funds for our non-profit society. We have contracted Moss Scheurkogel from the Okanagan Vinstitute to facilitate the seminar in which participants will learn the art of wine tasting and be able to differentiate the numerous varietals, terroir, and how winemakers put their craft into practice etc. It should prove to be fun and educational for beginners as well as those who already have some wine appreciation skills. We hope that it will enhance the experience for our regular and future Wine Tasting ticket holders.

We respectfully request that the City of Grand Forks give us permission to host such an event in which wine will be served for tasting and also sold from 9 to 10 so that participants can practice their newly learned skills.

Please contact myself at 250-442-5835 if you have any questions.

Sincerely,

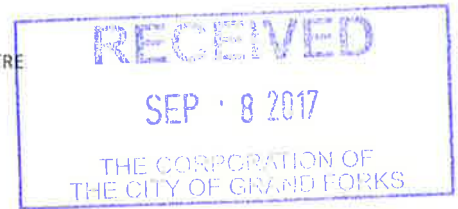
Dawsha Hunt, Wineology 102 Event Organizer

FILE CODE
WE3
4 G5 - Wineology 102 Event -
Sept-22

524 Central Avenue, Box 2140
Grand Forks, B.C., V0H 1H0

Ph: 250-442-2211
Fax: 250-442-0099

gallery@g2gf.ca



September 7, 2017

City of Grand Forks
Grand Forks, B.C.
VOH 1H0

Attention: Mayor and Council

Re: Gallery 2 – 26th Annual Wine Tasting

Gallery 2 wishes to host our annual fundraiser, the Wine Tasting scheduled for November 18, 2017 from 8 pm to 10:30 pm throughout our whole building. The tickets will be sold in advance and considered revenue in which to further our mandate of providing public access to the visual arts and a venue in which the heritage of the area is depicted.

We respectfully request that the City of Grand Forks give us permission to host this event. Please contact me at 250-442-5835 for further information.

Sincerely,

A handwritten signature in black ink, appearing to read "D Hunt".

Dawsha Hunt
Wine Tasting Coordinator

FILE CODE
*WE3 26th Annual Wine
x G5 - Tasting - Nov. 18*

524 Central Avenue, Box 2140
Grand Forks, B.C., V0H 1H0

Ph: 250-442-2211
Fax: 250-442-0099

gallery@g2gf.ca

Request for Decision



To: Regular Meeting

From: **Development and Engineering Services**

Date: 2017-09-18

Subject: Bylaw 1606-A6 to rezone 7357 10th St from R-1 to R-3A

Recommendation: **RESOLVED THAT Council give first and second readings of the Zoning Bylaw Amendment No. 1606-A6 and proceed with notification, advertising and public hearing requirements of the Local Government Act; and FURTHER, THAT Council give public hearing to Zoning Bylaw Amendment No 1606-A6 at 6:00 p.m. on October 16th, 2017.**

Background




- The City has received an application to rezone property located at 7357 10th Street, legally described as Lot 42, Block 38, Plan 72, District Lot 108, S.D.Y.D. from the current R-1 (Residential - Single and Two-Family) zone to the R-3A (Multi-Family Residential Zone) zone.
- The property is within the Residential Infill / Intensification land use designation in the Sustainable Community Plan (Bylaw 1919, 2011), which is intended to provide higher levels of density (up to 40 units per hectare) with a variety of residential developments.
- The R-3A zone was originally developed to support one-, two- and three-family dwellings in a strata development (Clifton Estates) but is suitable for three-family dwellings in other configurations.
- The building on the property contains a single family dwelling on the main floor with exterior access to 10th St and a suite in the basement with exterior access to grade on the lane.
- The property owners propose to develop a second small apartment in the basement, which would require the property to be rezoned to R-3A (Multi-Family Residential). The owners intend the apartments to be affordable studio-style units appropriate for seniors or others requiring level entry small living units.
- The minimum property size for R-3A **for subdivision purposes** is 800 square metres. The subject property is 488 square metres (m²), but since the proposed apartments are approximately 40 m² the department considers that the property is an appropriate size for the proposed use, as long as parking requirements can be met off of the street.
- Zoning Bylaw Offstreet Parking regulations currently require two parking spaces per dwelling unit, regardless of dwelling unit size or number of bedrooms, and one parking space per secondary suite. The department recommends lowering parking requirements to one parking space per dwelling unit where dwelling units are a maximum of 90 square meters, which is the maximum size for a secondary suite in the BC Building Code.

- The house covers approximately 175 m², and the required space for four parking spaces is 55 m², totaling 230 m² of the 488 m² lot (47%). Offstreet parking is not currently counted as part of lot coverage in the Zoning Bylaw. However, other municipalities include parking in lot coverage to maintain open space and prevent storm water problems so the department intends to study this issue further.
- The recommended changes to the Zoning Bylaw would bring the parking requirement for small multi-family residential units in line with the Zoning Bylaw's parking requirements for secondary suites, and would allow greater opportunity for infill development in compliance with proposed changes in the Zoning Bylaw.

Timeline

Date	Item	Action Taken
June 9 2017	Received Rezoning Application	Initial staff review and filed for follow up
August 8	Draft COTW report and rezoning bylaw	Prepared submission to COTW
August 25	Agency referrals	Agency referrals sent
September 5	Introduce amendment RFD to COTW	Referred for 1 st and 2 nd Readings to Sept 18
September 18 2017	RFD + first and second readings	Submitted for decision and readings
October 16	Public Hearing (with notice and advertisement)	
October 30	Third reading	
November x	MOTI sign-off	
November x	Final reading	
November x	Zoning amendment and address assignment letter to BC Assessment and RDKB	

Benefits or Impacts

-  Residential infill allows development while limiting the fiscal and environmental impacts of new infrastructure associated with 'green field' development
-  The rezoning procedure follows public notice and hearing requirements of the Local Government Act and builds on the public engagement regarding affordable housing for the Official Community Plan and Zoning Bylaw update and land use designations developed for the 2011 Sustainable Community Plan
-  Increases the number of units of small, affordable housing within areas designated for residential intensification, supporting a denser, more walkable city core.

Policy/Legislation

- Sustainable Community Plan, Zoning Bylaw, Local Government Act

Attachments

- Draft Bylaw 1606-A6
 - Site map on orthophoto showing parking areas.
 - Extracts from Zoning Bylaw for R-3A Zone and Offstreet Parking Regulations
-

Recommendation

RESOLVED THAT Council give first and second readings of the Zoning Bylaw Amendment No. 1606-A6 and proceed with notification, advertising and public hearing requirements of the Local Government Act; and FURTHER, THAT Council give public hearing to Zoning Bylaw Amendment No 1606-A6 at 6:00 p.m. on October 16th, 2017.

Options

1. RESOLVED THAT Council accepts the report.
2. RESOLVED THAT Council does not accept the report.
3. RESOLVED THAT Council refers the matter back to staff for further information.

Report Approval Details

Document Title:	RFD RMC Rezoning R-3A 7357 10th St 1-2-r.docx
Attachments:	- RFD RMC Rezoning R-3A 7357 10th Attachments.pdf
Final Approval Date:	Sep 7, 2017

This report and all of its attachments were approved and signed as outlined below:

Dolores Sheets - Sep 7, 2017 - 4:17 PM

Diane Heinrich - Sep 7, 2017 - 4:28 PM

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1606-A6

A BYLAW TO AMEND THE CITY OF GRAND FORKS
ZONING BYLAW NO. 1606, 1999

=====

WHEREAS Council may, by bylaw, amend the provisions of a Zoning Bylaw pursuant to the Land Use and Planning provisions of the Local Government Act;

AND WHEREAS Council has received an application to rezone property located at 7357 10th St.;

NOW THEREFORE Council for the Corporation of the City of Grand Forks, in open meetings assembled, **ENACTS** as follows:

1. That the regulation of Offstreet Parking in Table 1 of the Zoning Bylaw be amended by adding after “Dwelling unit” in the first column the text:

(greater than 90 square meters)

2. That the regulation of Offstreet Parking be amended by adding the line to Table 1:

Dwelling unit (less than or equal to 90 square metres)	1 space per every dwelling unit
--	---------------------------------

3. That the City of Grand Forks Zoning Bylaw No. 1606, 1999 be amended to rezone property located at 7357 10th Street, legally described as Lot 42, Block 38, Plan 72, District Lot 108, S.D.Y.D. from the current R-1 (Residential - Single and Two-Family) zone to the R-3A (Multi-Family Residential Zone) zone, as shown outlined in bold on the attached map identified as Schedule “A”.

4. That this bylaw may be cited as the “**City of Grand Forks Zoning Amendment Bylaw No. 1606-A6, 2017.**”

Read a **FIRST** time this 18th day of September, 2017.

Read a **SECOND** time this 18th day of September, 2017.

NOTICE OF PUBLIC HEARING ADVERTISED, pursuant to the Local Government Act this time this ____ day of __, 2017 and also this time this ____ day of __, 2017.

PUBLIC HEARING HELD this time this ____ day of __, 2017.

Read a **THIRD** time this time this ____ day of __, 2017.

APPROVED by the Ministry of Transportation & Infrastructure this ____ day of _____, 2017.

Approving Officer

FINALLY ADOPTED this ____ day of _____, 2017.

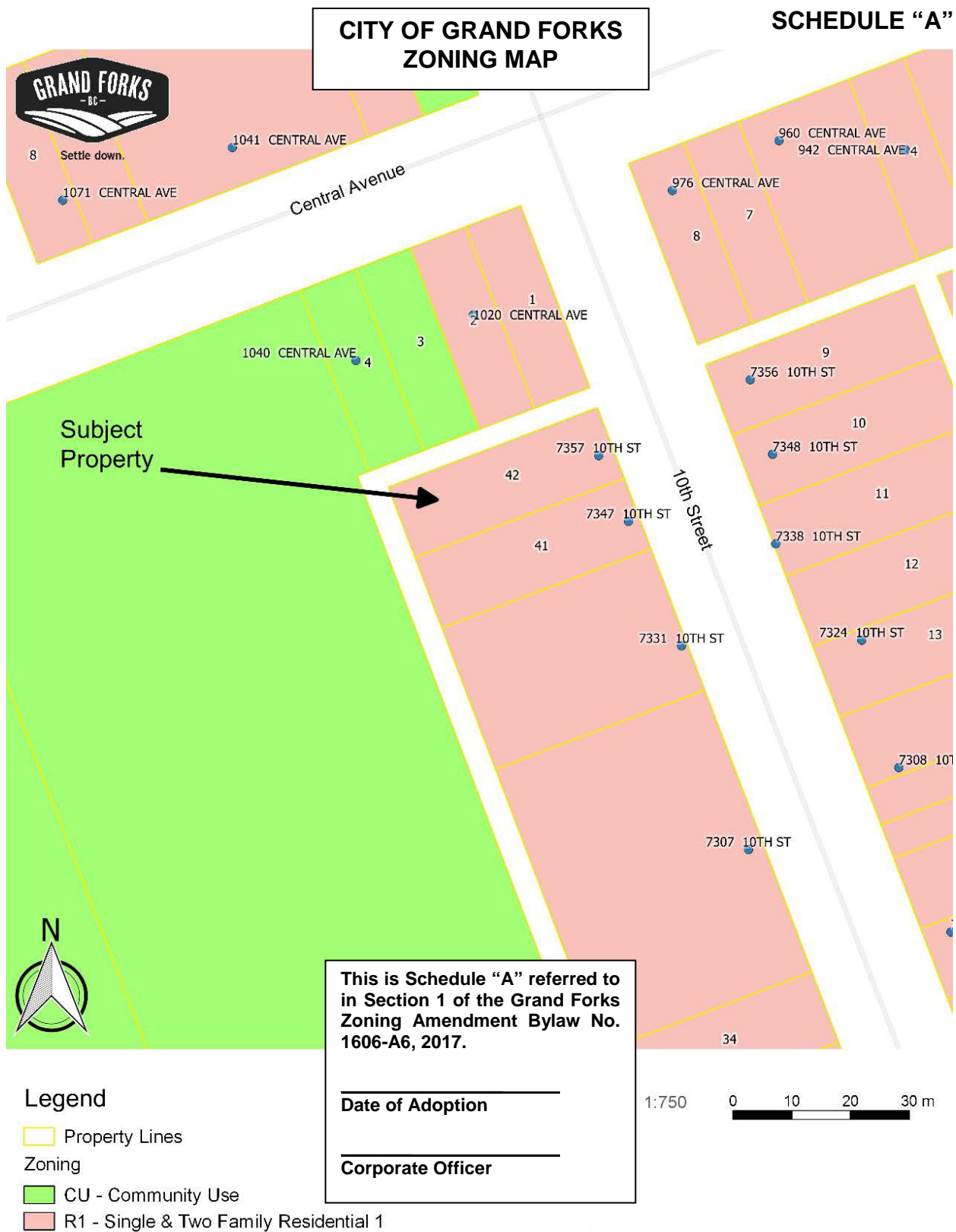
Mayor Frank Konrad

Corporate Officer – Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true copy of Bylaw No. 1606-A6 as passed by the Municipal Council of the City of Grand Forks on the ____ day of _____, 2017.

Corporate Office for the
Municipal Council of the City of Grand Forks



THE CORPORATION OF THE CITY OF GRAND FORKS

NOTICE OF PUBLIC HEARING

WHEREAS the Local Government requires that a **PUBLIC HEARING** be held prior to the adoption of a Zoning Amendment Bylaw;

TAKE NOTICE THAT a Public Hearing with respect to the City of Grand Forks Bylaw 1606 A-6, cited as the "City of Grand Forks Zoning Amendment Bylaw No. 1606 A-6, 2016", will be held on:

At 6:00 p.m.
In Council Chambers, City Hall
7217-4th Street
Grand Forks, B.C.

This Bylaw is intended to amend the City of Grand Forks Zoning Bylaw No. 1606, 1999, by rezoning property 7357 10th Street, legally described as Lot 42, Block 38, Plan 72, District Lot 108, S.D.Y.D. from the current R-1 (Residential - Single and Two-Family) zone to the R-3A (Multi-Family Residential Zone) zone, as shown outlined in bold on the attached map marked SCHEDULE "A".

APPLICANTS: Darrell Turner and Susan Allyson

PROPERTY LOCATION: 7357 10th St.

The proposed bylaw may be inspected between the hours of 9:00 a.m. to 4:00 p.m., Monday through Friday (excluding holidays) until _____ at City Hall, 7217-4th Street, Grand Forks, B.C.

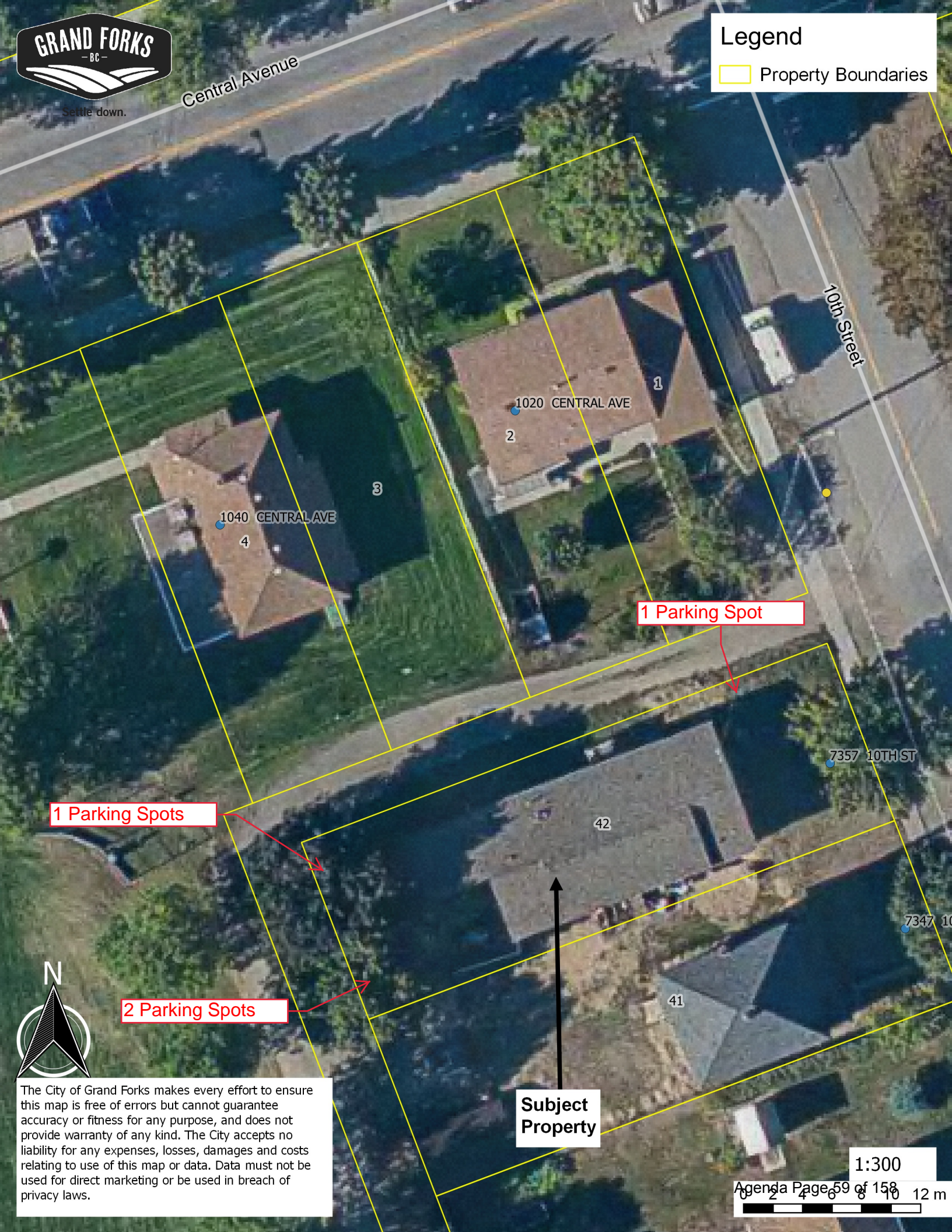
Dated this _____ day of _____, 2017.

Dolores Sheets
Manager of Development & Engineering



Legend

Property Boundaries



The City of Grand Forks makes every effort to ensure this map is free of errors but cannot guarantee accuracy or fitness for any purpose, and does not provide warranty of any kind. The City accepts no liability for any expenses, losses, damages and costs relating to use of this map or data. Data must not be used for direct marketing or be used in breach of privacy laws.

Subject Property

Permitted Uses

1. *The following uses and no others are permitted in the R-3A zone:*

- (a) dwelling units;*
- (b) home occupation.*

Permitted accessory uses and buildings on any parcel includes the following:

- (c) any accessory building or structure for the above noted uses.*

Regulations

2. *On a parcel of land located in an R-3A zone:*

Minimum Parcel Size for Subdivision Purposes

- (a) The minimum parcel size is 800 square metres (8,611 sq ft) and every parcel must be connected to a community sewage and water system.*

Type of Dwelling Units Allowed

- (b) The following dwelling unit types are allowed on a parcel of land in an R-3A zone:*
 - (i) single family dwellings;*
 - (ii) two family dwellings; and*
 - (iii) three family dwellings.*

Height

- (c) No dwelling shall exceed 9.75 metres (32 ft) in height;*
- (d) No accessory building or structure shall exceed 4.8 metres (16 ft) in height.*

Setbacks

- (e) Except as otherwise specifically permitted in this bylaw, no building or structure shall be located within:*
 - (i) 6 metres (20 ft) of a front parcel line;*
 - (ii) 1.5 metres (5 ft) of an interior side parcel line;*
 - (iii) 4.6 metres (15 ft) of an exterior side parcel line; or*
 - (iv) 6 metres (20 ft) of a rear parcel line.*

Accessory Buildings

- (f) *No accessory building shall have a total floor area greater than 20% of the principal structure.*
- (g) *No accessory building shall be located closer than 1.5 metres (5 ft) to a rear parcel line and not closer to the front parcel line than the facing wall of the principal building to which it is accessory.*

Lot Area Coverage

- (h) *The maximum permitted lot area coverage shall be as follows:*
principal building with all accessory buildings and structures shall be 50%

Additional Requirements

- (i) *Home occupations are only allowed in dwellings that are individually owned and have direct access to the City's roadway network;*
- (j) *The maximum size of any unit in a strata complex shall be 140 square metres (1,500 sq ft);*
- (k) *The minimum size of any unit in a strata complex shall be 75 square metres (800 sq ft);*
- (l) *See Section 13 to 30A of this bylaw.*

Extract from Zoning Bylaw (page 16 and
18 Offstreet Parking) showing changes

1. Each offstreet parking space shall be not less than 2.5 metres (8 ft) wide and 5.5 metres (18 ft) long, and have a vertical clearance of not less than 2.5 metres (8 ft)
2. Where the calculation of the number of offstreet parking spaces in Section 25(9) results in a fraction, one parking space shall be provided in respect of the fraction.
3. Where seating accommodation is the basis for the calculation of the number of parking spaces under Section 25(9) and the building or use consists of benches, pews, booths, or similar seating accommodation, each 0.5 metres (1-1/2 ft) of width of such seating shall be deemed to be one seat.
4. Every offstreet parking space shall have at all times access to an aisle that intersects with a highway. With the exception of the single family dwelling units, mobile homes and campground uses parking areas and access points shall be surfaced with asphalt, concrete or similar durable dust free material and all parking spaces shall be clearly marked.
5. For non-residential uses the required offstreet-parking areas that accommodate 3 or more vehicles, shall include a parking space for a disabled person.
6. Offstreet parking areas, as required by this bylaw, shall not be credited against the requirement of offstreet loading.
7. The number of access points from each parking area to a fronting street shall not exceed two, per parcel of land.
8. Where an owner or occupier of land in the Commercial Core Zone cannot provide the required number of off-street parking spaces as outlined on Table 1 below, the City shall accept a cash contribution in the amount of \$1000.00 per required parking space not developed.
9. Off street parking spaces for each building, structure and use permitted shall be provided in accordance with the following table:

(greater than 90
square meters)

Class of Building/Use

Required Number of Spaces

Dwelling unit:

2 spaces per every dwelling unit

Farm machinery sales, service and repair:

one space per every 45 square metres
(484 sq.ft.) of retail floor and storage
area

Fuels

New line: Dwelling Unit (less than or equal to 90 square meters) / 1 space per every
dwelling unit

Home occupation, home industry:

one space per every 40 square metres
(430 sq.ft.) of area used for the home
occupation or home industry

Hospital:

one space per every 10 square metres
(108 sq.ft.) of floor space

Hotel, motel:

one space per every unit offered daily to
the public

Library:

one space per every 10 square metres
(108 sq.ft.) of floor area

Machine, welding, woodworking shop:

one space per every 50 square metres
(538 sq.ft.) of floor area

Manufacturing, fabricating, or processing
facility

one space per 50 square metres (538
sq.ft.) of floor space

Medical clinic, dental clinic:

one space per every 20 square metres
(215 sq.ft.) of total floor area

Museum:

one space per every 25 square metres
(269 sq.ft.) of floor area

Nursery:

one space per every 45 square metres
(484 sq.ft.) of covered and outdoor sales
area

Professional office:

one space per every 60 square metres
(646 sq.ft.) of floor area

Personal service establishment:

one space per every 20 square metres
(215 sq.ft.) of floor area

Printing and publishing establishment:

one space per every 45 square metres
(484 sq.ft.) of floor space

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Chief Financial Officer
Date: September 18, 2017
Subject: 2017-2021 Financial Plan Amendment Bylaw, No. 2036-A1
Recommendation: RESOLVED THAT Council gives first three readings to "2017-2021 Financial Plan Amendment Bylaw, No. 2036-A1."

BACKGROUND:

Council recently passed resolutions to amend the 2017-2021 Financial Plan to include the following changes to capital expenditures:

- An addition of \$1,000,000 for the electrical voltage conversion project, with \$150,000 to be funded from external contributions and the balance of \$850,000 to come from reserves.
- An increase of \$150,000 for 22nd Street, to be funded from capital reserves.
- An increase of \$34,225 for the Silver Kettle Sidewalk project, which includes \$26,225 for the initial engineering cost estimate shortfall, plus an additional \$8,000 to demarcate the sidewalk from the road.

In addition, staff would like to include some minor changes related to the wastewater treatment plant and lift stations, and is proposing the following:

That the amounts of \$15,000 each allocated for the City Park Lift Station Upgrade and Sewer Lift Station Pumps be combined into a single project, Lift Station Equipment, and be reduced by \$10,000 for a new combined total of \$20,000.

That the Headworks Grinder project be increased by \$10,000 to \$44,343.

These changes to wastewater capital have no overall financial impact, but will enable staff to fully complete the projects and bring the treatment plant back to its initial fully functioning ability.

The net result of the above adjustments for 2017 is an increase of \$150,000 in grant revenue and an increase in capital expenditures of \$1,184,225. Total capital expenditures over the five year financial planning period have increased by \$184,225, as the voltage conversion project was originally included in the capital plan at \$500,000 each year for 2018 and 2019.

Benefits or Impacts of the Recommendation:

General: Amending the Financial Plan ensures that the City's additional expenditures are properly authorized and in compliance with provisions of the *Community Charter*.

REQUEST FOR DECISION

— REGULAR MEETING —



- Financial:** By proceeding with the voltage conversion project in 2017, instead of in 2018/2019 as originally planned, the City's portion of funding will be reduced from \$1,000,000 to \$850,000.
- The additional costs for the other two projects will reduce reserves by \$184,225, but \$150,000 of this will be offset by the external contribution from the voltage conversion project.
- Policy/Legislation:** Section 165 (2) of the *Community Charter*
- Attachments:** 2017-2021 Financial Plan Amendment Bylaw, No. 2036-A1
-

Recommendation:

RESOLVED THAT Council gives first three readings to "2017-2021 Financial Plan Amendment Bylaw, No. 2036-A1".

- OPTIONS:**
1. COUNCIL COULD CHOOSE TO SUPPORT THE RECOMMENDATION
 2. COUNCIL COULD CHOOSE TO NOT SUPPORT THE RECOMMENDATION
 3. COUNCIL COULD CHOOSE TO REFER THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.
-

Department Head or CAO	Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 2036-A1

A Bylaw to Amend the Five Year Financial Plan For the Years 2017 - 2021

WHEREAS pursuant to Section 165 of the *Community Charter*, "Five Year Financial Plan Bylaw, 2017-2021, No. 2036" was adopted on April 10, 2017, and

WHEREAS the financial plan may be amended by bylaw at any time;

NOW THEREFORE the Council of the Corporation of the City of Grand Forks, in open meeting assembled, ENACTS as follows:

1. Five Year Financial Plan Bylaw, 2017-2021, No. 2036 is hereby amended by deleting Schedules "B" and "C" in their entirety, and replacing them with Schedules "B" and "C" attached to and forming part of this bylaw.
2. This bylaw may be cited, for all purposes, as the "2017-2021 Financial Plan Amendment Bylaw, No. 2036-A1".

INTRODUCED this 21st day of August, 2017.

Read a FIRST time this ____ day of September, 2017.

Read a SECOND time this ____ day of September, 2017.

Read a THIRD time this ____ day of September, 2017.

FINALLY ADOPTED on this ____ day of _____, 2017.

Mayor Frank Konrad

Corporate Officer Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true copy of Bylaw No. 2036-A1 as adopted by the Municipal Council of the City of Grand Forks on this ____ day of _____, 2017.

Corporate Officer of the Municipal Council of the
City of Grand Fork

CORPORATION OF THE CITY OF GRAND FORKS
2017-2021 Financial Plan Amendment Bylaw 2036-A1
Schedule "B" Amended Five Year Financial Plan 2017-2021

	2017	2018	2019	2020	2021
	Budget	Budget	Budget	Budget	Budget
Revenues					
Property Taxes	\$ 3,698,273	\$ 3,827,713	\$ 3,961,683	\$ 4,100,342	\$ 4,243,854
Parcel and Frontage Taxes	161,226	161,226	161,226	161,226	5,826
Grants in Lieu of Taxes	15,780	16,332	16,904	17,496	18,108
Percentage of Revenue Tax	102,534	104,000	104,000	104,000	104,000
Sales of Services and User Fees	7,512,874	7,779,026	8,037,607	8,305,239	8,582,238
Grants	5,266,179	999,000	965,000	970,000	975,000
Other Revenues	319,213	244,500	507,248	507,248	507,248
Total Revenues	17,076,079	13,131,797	13,753,668	14,165,551	14,436,274
Expenses					
Purchases for resale	3,505,300	3,575,406	3,646,914	3,719,852	3,794,249
General Government	1,182,590	1,083,602	1,099,524	1,120,864	1,142,631
Protective Services	928,111	821,794	798,381	814,178	830,292
Transportation Services	1,196,464	1,220,393	1,244,801	1,269,697	1,295,091
Environmental & Health Services	220,300	224,706	229,200	233,784	238,460
Public Health Services	94,202	96,086	98,008	99,968	101,967
Planning and Development	564,333	370,193	376,627	383,190	389,884
Parks, Recreation and Cultural Services	1,294,800	1,260,386	1,279,107	1,298,202	1,289,379
Water Services	814,413	830,701	847,315	864,261	881,546
Electrical Services	701,766	715,801	730,117	744,719	759,613
Wastewater Services	720,547	734,958	749,657	764,650	779,943
Amortization	1,859,889	2,069,302	2,129,923	2,146,073	2,220,307
Debt Interest	120,786	162,319	313,756	288,969	287,502
Total Expenses	13,203,501	13,165,647	13,543,330	13,748,407	14,010,864
Surplus (Deficit) for the year	\$ 3,872,578	\$ (33,850)	\$ 210,338	\$ 417,144	\$ 425,410
Adjusted for non-cash items					
Amortization	1,859,889	2,069,302	2,129,923	2,146,073	2,220,307
Total Cash from Operations	\$ 5,732,467	\$ 2,035,452	\$ 2,340,261	\$ 2,563,217	\$ 2,645,717
Adjusted for Cash Items					
Proceeds from Borrowing	1,428,784	5,100,000	-	-	-
Capital Expenditures	(9,886,475)	(6,675,000)	(1,734,000)	(2,187,000)	(1,847,000)
Debt Principal Repayments	(314,789)	(370,007)	(479,261)	(433,200)	(311,310)
Transfer from Reserves	4,413,025	1,575,000	1,734,000	2,187,000	1,847,000
Transfer to Reserves	(1,100,000)	(1,400,000)	(1,600,000)	(1,900,000)	(2,100,000)
Transfer to Surplus	(273,012)	(265,445)	(261,000)	(230,017)	(234,407)
	\$ (5,732,467)	\$ (2,035,452)	\$ (2,340,261)	\$ (2,563,217)	\$ (2,645,717)
Financial Plan Balance	\$ -	\$ -	\$ -	\$ -	\$ -

CORPORATION OF THE CITY OF GRAND FORKS
2017-2021 Financial Plan Amendment Bylaw 2036-A1
Schedule "C" Amended Five Year Financial Plan 2017-2021

CAPITAL EXPENDITURES - 2017			FUNDED FROM													
Description	Fund	Amount	General Capital	Electrical Capital	Water Capital	RESERVES			FUNDING			Slag	DEBT	GRANTS	OTHER	
						Capital	Sewer Capital	Equipment	Land Sales	Gas Tax						
2016 Carry Forward Projects			184,225													
Silver Kettle Sidewalk	General	184,225														
Public Works Fuel Tanks	General	75,000														
Whispers of Hope Roof	General	15,000														
5 tonne Dump Truck	General	250,000						250,000								
T-Tech trailer	General	13,679						13,679								
GIS Phase 2	General	2,759														
Riverside Reconstructor	Electrical	7,395		7,395												
Electrical Substation Engineering	Electrical	48,709														
West Side Fire Protection	Water	928,784										928,784				
Water/Sewer Scada	Water	5,575							5,575							
Residential Water Meter Project	Water	22,538								22,538						
Well #3 Pump and Motor	Water	13,981														
5th Street Watermain Replacement	Water	312,428														
Wastewater Treatment Plant UV	Sewer	457,675							151,009					306,666		
Headworks Grinder	Sewer	44,343							34,343							
Water/Sewer Scada	Sewer	5,575							5,575							
3rd Street Sewer Main Repair	Sewer	35,309														
2017 New Projects																
Public Works Upgrades	General	20,000														
JD Park Stadium Paddling	General	15,000									15,000					
Service Truck Replacement	General	60,000														
PW Photocopier	General	15,000														
Expo Sign changes	General	35,000														
Library HRV	General	12,000									35,000					12,000
Public Works - 22nd Street	General	900,000														
Wayfaring Signs	General	65,000														
LED Lighting	General	50,000														
Emergency Repair Fund	General	50,000														
Flood Plain Mapping & Dike Restoration	General	50,000														
Holder Replacement	General	200,000														
Airport AWOS Upgrade	General	220,000														
Electrical System Upgrades	Electrical	80,000														
Substation Engineering	Electrical	500,000														
Electrical Voltage Conversion	Electrical	1,000,000														
Lift Station Equipment	Sewer	20,000														
Bio-Solids Land Application Plan	Sewer	25,000														
Sewer Main Relining	Sewer	25,000														
Wastewater Treatment Plant Upgrades	Sewer	4,010,000														
Sewer Phasing Plan	Sewer	100,000														
Water Supply & Conservation	Water	11,500														
GRAND TOTAL			3,203,983	7,395	11,500	30,000	463,679	196,502	334,966	165,000	1,428,784	4,032,666	12,000			

Request for Decision



To: Regular Meeting
From: Chief Financial Officer
Date: 2017-09-18
Subject: 2018 Permissive Tax Exemption Bylaw No. 2040
Recommendation: RESOLVED THAT COUNCIL give final reading to Bylaw No. 2040 "2018 Permissive Tax Exemptions".

Background

2018 Annual Tax Exemption Bylaw No. 2040 was introduced to Council on August 21, 2017 and given first three readings on September 5, 2017. This bylaw must be adopted prior to October 31, 2017 to permissively exempt certain properties from municipal taxation in 2018. As per legislation, the City advertised the tax exemption notice for public consideration on August 30 and September 6, 2017 in the Grand Forks Gazette.

The following areas of land surrounding the buildings for public worship are eligible for exemption under Section 224(2)(f) of the Community Charter:

- The United Church - 920 Central Avenue
- The Pentecostal Church - 2826 75th Avenue
- The Catholic Church - 7249 9th Street
- The Anglican Church - 7252 7th Street
- The Mennonite Brethren Church - 7048 Donaldson Drive
- Christ Lutheran Church - 7328 19th Street
- Grand Forks Christian Centre - 7525 4th Street
- Jehovah's Witnesses Church - 7680 Donaldson Drive

The estimated value of 2018 municipal taxes for the above permissive exemptions is \$1,209.

The following properties are owned by the City, and are subject to lease agreements requiring the City to pay property taxes if an exemption is not available. Granting these properties a permissive exemption will save the City that portion of taxes which is due to other authorities.

- The Baptist Church – 7850 2nd Street – eligible under Section 224(2)(d)
- Whispers of Hope - 7212 Riverside Drive – eligible under Section 224(2)(d)

In addition, BC Assessment has recommended that the bylaw include the property leased by the Regional District of Kootenay Boundary at 8120 Donaldson Drive (former SPCA Building) which is eligible under Section 224(2)(b) and has been granted a tax exemption in prior years.

The bylaw will also exempt certain non-profit organizations under Section 224(2)(a) of the *Community Charter* as follows:

Name	Estimated 2018 Exemption Value
Grand Forks Curling Rink - 7230 21 st Street	\$ 11,486
Grand Forks Masonic Building Society - 366 Market Avenue	\$ 516
Sunshine Valley Child Care Society - 978 72 nd Avenue	\$ 2,036
Slavonic Seniors Citizens - 686 72 nd Avenue	\$ 656
Hospital Auxiliary Thrift Shop - 7239 2 nd Street	\$ 2,642
Royal Canadian Legion - 7353 6 th Street	\$ 3,629
Grand Forks Senior Citizens Drop-in Centre (City Park) - 565 71 st Avenue	\$ 4,086
Phoenix Manor Society - 876 72 nd Avenue	\$ 3,294
Boundary Lodge – 7130 9 th Street	\$ 3,207



The estimated total value of permissive exemptions for the non-profits above is \$31,552. The total amount of exemptions proposed here represents 0.9% of estimated property tax revenues for 2018, and equates to \$11 annually per property.

Benefits or Impacts

General

Granting tax exemption to these applicants assists the organizations in continuing the operation of their facilities and in providing services to the residents of the community.

Strategic Impact

-  The above tax exemptions will reduce taxes collectible by the City by an estimated \$32,761. The tax savings on City owned leased properties will be approximately \$2,800.
-  A permissive tax exemption is a means for Council to recognize and support volunteer groups and non-profit agencies in the community that provide services or programs which enhance the quality of life for its residents.

Policy/Legislation

Section 224 of the Community Charter

Attachments

2018 Annual Tax Exemption Bylaw No. 2040
Applications received for permissive tax exemption

Recommendation

RESOLVED THAT COUNCIL give final reading to Bylaw No. 2040 "2018 Permissive Tax Exemptions".

Options

1. RESOLVED THAT Council accepts the recommendation.
2. RESOLVED THAT Council does not accept the recommendation.
3. RESOLVED THAT Council refers the matter back to staff for further information.

Report Approval Details

Document Title:	RFD-CFO-By2040 final reading.docx
Attachments:	- By2040 Permissive Tax Exemption 2018.docx - 2018 Permissive applications.pdf
Final Approval Date:	Sep 11, 2017

This report and all of its attachments were approved and signed as outlined below:

Juliette Rhodes - Sep 11, 2017 - 8:46 AM

Diane Heinrich - Sep 11, 2017 - 9:30 AM

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 2040

A Bylaw to Exempt from Taxation Certain Parcels of Land Used for Religious Worship Purposes, Hospital Purposes, Recreation Purposes and Charitable or Philanthropic Purposes Pursuant to the Provisions of the Community Charter

WHEREAS it is deemed expedient to exempt certain parcels of land from taxation for the fiscal year ended December 31, 2018;

AND WHEREAS subject to the provisions of Section 224 of the *Community Charter*, the Council may, prior to the 31st day of October in any year, by bylaw, exempt lands and improvements from taxation in the following year;

NOW THEREFORE, that Council of the City of Grand Forks, in open meeting assembled, ENACTS, as follows:

1. Pursuant to Section 224(2)(f) of the *Community Charter*, there shall be exempt from taxation for the fiscal year ended December 31, 2018 with respect to land and improvements, the following parcels of land:
 - Lots 1 and 2, Block 36, District Lot 108, S.D.Y.D., Plan 72, located at 920 Central Avenue as shown outlined in bold on a sketch attached hereto and marked as Schedule "A" (United Church); and
 - That portion of Lot 1, District Lot 520, S.D.Y.D., Plan 8653, except Plan H-17064, located at 2826 - 75th Avenue and described as follows - Commencing at the most northerly corner of said Lot 1; thence southeasterly following in the easterly limit of said Lot 1 for 35.50 metres, thence southwesterly, perpendicular to the said easterly limit, for 30.00 metres, thence northwesterly, parallel with the said easterly limit, for 35.50 metres more or less to the intersection with the northerly limit of said Lot 1, thence northeasterly, following in the said northerly limit for 30.00 metres more or less to the point of commencement and containing an area of 1,065 square metres, more or less as shown outlined in bold on a sketch attached hereto and marked as Schedule "B" (Pentecostal Church); and
 - Lots 30, 31 and 32, Block 36, District Lot 108, S.D.Y.D., Plan 72 located at 7249 - 9th Street as shown outlined in bold on a sketch attached hereto and marked as Schedule "C" (Catholic Church); and
 - That portion of Parcel D (KM26760), Block 24, District Lot 108, S.D.Y.D., Plan 23; located at 7252 - 7th Street as shown outlined in bold on a sketch attached hereto and marked Schedule "D" (Anglican Church); and

- That portion of Lot G, District Lot 380, S.D.Y.D., Plan KAP56079, located at 7048 Donaldson Drive and described as follows -commencing in the southerly boundary of said Lot G distant 13 metres from the most westerly corner of said Lot G: thence northerly, parallel with the westerly boundary of said Lot G, for 38.1 metres more or less to intersection with the northerly boundary of said Lot G, thence easterly following in the northerly boundary of said Lot G for 71 metres, thence southerly, parallel with the said westerly boundary, for 38.1 metres more or less to intersection with the said southerly boundary, thence westerly, following in the said southerly boundary for 71 metres more or less to the point of commencement and containing 2705 square metres as shown outlined in bold on a sketch attached hereto and marked as Schedule "E" (Mennonite Brethren Church); and;
- That portion of Parcel A, (X23915), Block 16, District Lot 380, S.D.Y.D., Plan 35 located at 7328 - 19th Street and described as follows - commencing at the most southerly corner of said Parcel "A"; thence northwesterly following in the westerly limit of said Parcel "A", for 17.00 metres; thence northeasterly, perpendicular to the said westerly limit for 24.60 metres; thence southeasterly, parallel with the said westerly limit for 17.00 metres more or less to intersection with the southerly limit of said Parcel "A"; thence southwesterly following in the said southerly limit for 24.60 metres more or less to the point of commencement and containing an area of 418.2 square metres more or less as shown outlined in bold on a sketch attached hereto and marked as Schedule "F" (Christ Lutheran Church of Grand Forks); and;
- That portion of Lot 1, District Lot 108, S.D.Y.D., Plan KAP45199 located at 7525 - 4th Street and described as follows - commencing at the most easterly corner of said Lot 1; thence northerly following in the easterly limit of said Lot 1, for 23.20 metres; thence westerly, parallel with the southerly limit of said Lot 1, for 29.00 metres; thence southerly, parallel with the easterly limit of said Lot 1, for 23.20 metres more or less to intersection with the said southerly limit; thence easterly following in the said southerly limit; thence easterly following in the said southerly limit for 29.00 metres more or less to the point of commencement and containing 672.8 square metres more or less as shown outlined in bold on a sketch attached hereto and marked as Schedule "G" (Grand Forks Christian Centre Church); and
- Commencing at a point in the westerly boundary of Lot 2, District Lot 520, S.D.Y.D., Plan KAP53800, located at 7680 Donaldson Drive and described as follows - distant 28.6 metres from the most southerly corner of said Lot 2: thence northerly following in the westerly boundary for 25.1 metres, thence easterly, perpendicular to the said westerly boundary for 35.05 metres more or less to intersection with the easterly boundary of said Lot 2, thence southerly following in the said easterly boundary for 25.1 metres, thence westerly, perpendicular to the said westerly boundary for 35.05 metres more or less to the point of commencement and containing 880 square metres more or less as shown outlined in bold on a sketch attached hereto marked as Schedule "H" (Jehovah's Witnesses Church).

2. Pursuant to Section 224(2)(d) of the *Community Charter*, there shall be exempt from taxation for the fiscal year ended December 31, 2018 with respect to land and improvements, the following parcel of land:
 - Lot 1, District Lot 585, S.D.Y.D., Plan KAP27903, located at 7850 - 2nd Street (Grand Forks Baptist Church).
 - Lot 1, District Lot 108, Plan EPP 32379 located at 7212 Riverside Drive (Whispers of Hope);
3. Pursuant to Section 224(2)(b) of the *Community Charter*, there shall be exempt from taxation for the fiscal year ended December 31st, 2018 with respect to land and improvements, the following parcels of land:
 - Lot 1, District Lot 380, S.D.Y.D., Plan KAP54909 located at 7230 - 21st Street (Grand Forks Curling Rink);
 - Lot 1, District Lot 520, S.D.Y.D., Plan KAP59893, located at 8120 Donaldson Drive, (Kootenay Boundary Animal Control).
4. Pursuant to Section 224(2)(a) of the *Community Charter*, there shall be exempt from taxation for the fiscal year ended December 31st, 2018 with respect to land and improvements, the following parcels of land:
 - Lot 5, Block 10, District Lot 108, S.D.Y.D., Plan 23, located at 366 Market Avenue (Grand Forks Masonic Building Society); and
 - Lot A, District Lot 108, S.D.Y.D., Plan 38294, located at 978 - 72nd Avenue (Sunshine Valley Child Care Society);
 - Lot 8, Block 25, Plan 23, District Lot 108, S.D.Y.D. located at 686 - 72nd Avenue (Slavonic Seniors Citizens Centre).
 - Lot A (DD LA9161), District Lot 108, S.D.Y.D., Plan 6691, located at 7239 - 2nd Street (Hospital Auxiliary Thrift Shop)
 - Lots 23, 24, 25 and 26, Block 29, District Lot 108, S.D.Y.D., Plan 121, located at 7353 - 6th Street (Royal Canadian Legion)
 - Lots 10 and 17 – 20, Block 18, Plan 86, District Lot 108, S.D.Y.D. located at 565 – 71st Avenue (City Park) (Grand Forks Seniors' Society).
 - Parcel B, Block 45, District Lot 108, Plan 72, located at 876 - 72nd Avenue (Phoenix Manor Society).
 - Lot A, Plan 29781, District Lot 108, Land District 54, located on 7130- 9th Street (Boundary Lodge Assisted Living).

5. This bylaw may be cited, for all purposes as the “2018 Annual Tax Exemption Bylaw No. 2040”.

INTRODUCED this 21st day of August, 2017

Read a FIRST time this 5th day of September, 2017

Read a SECOND time this 5th day of September, 2017

Read a THIRD time this 5th day of September, 2017

FINALLY ADOPTED this 18th day of September, 2017

Mayor Frank Konrad

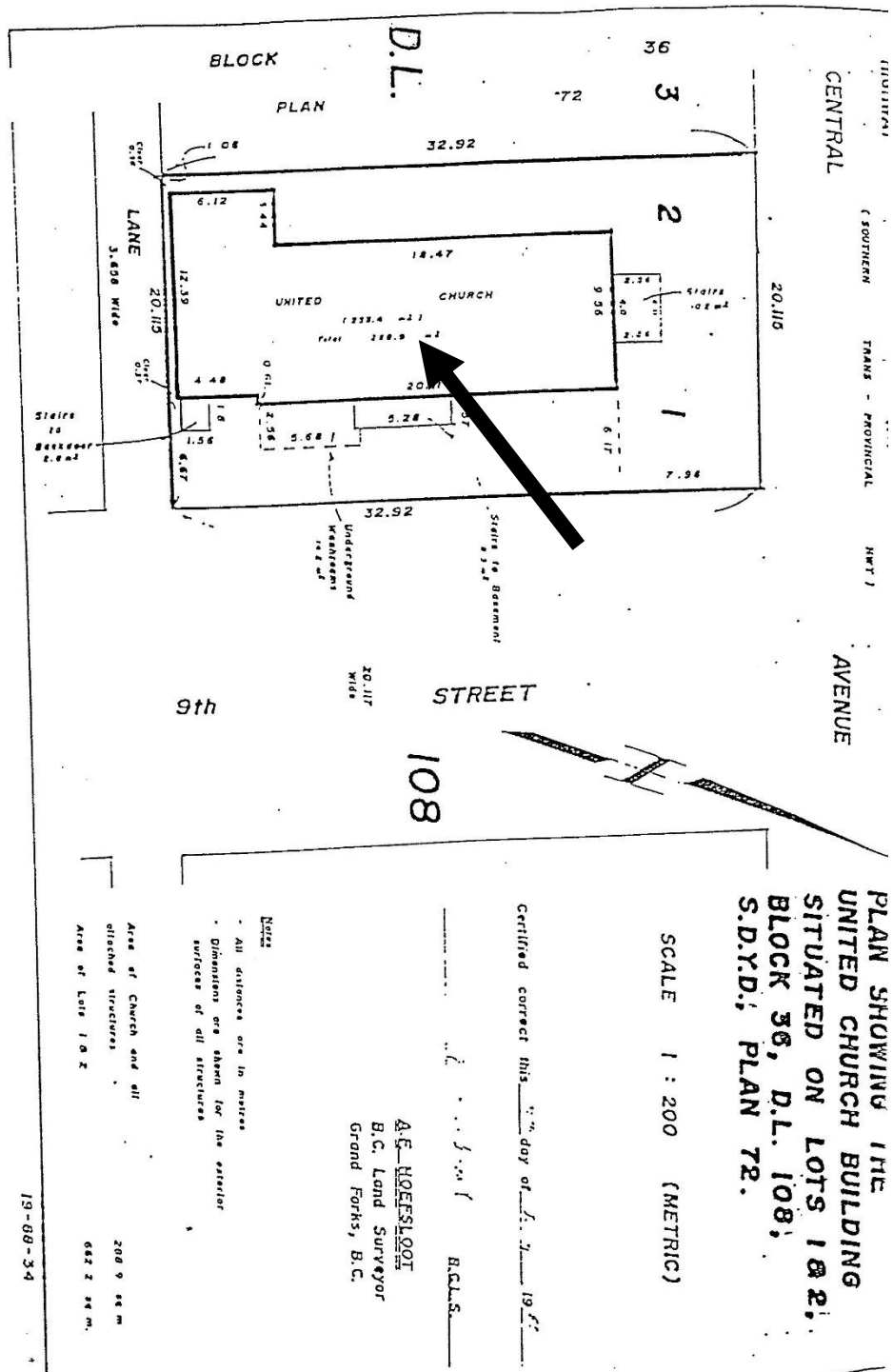
Corporate Officer – Diane Heinrich

C E R T I F I C A T E

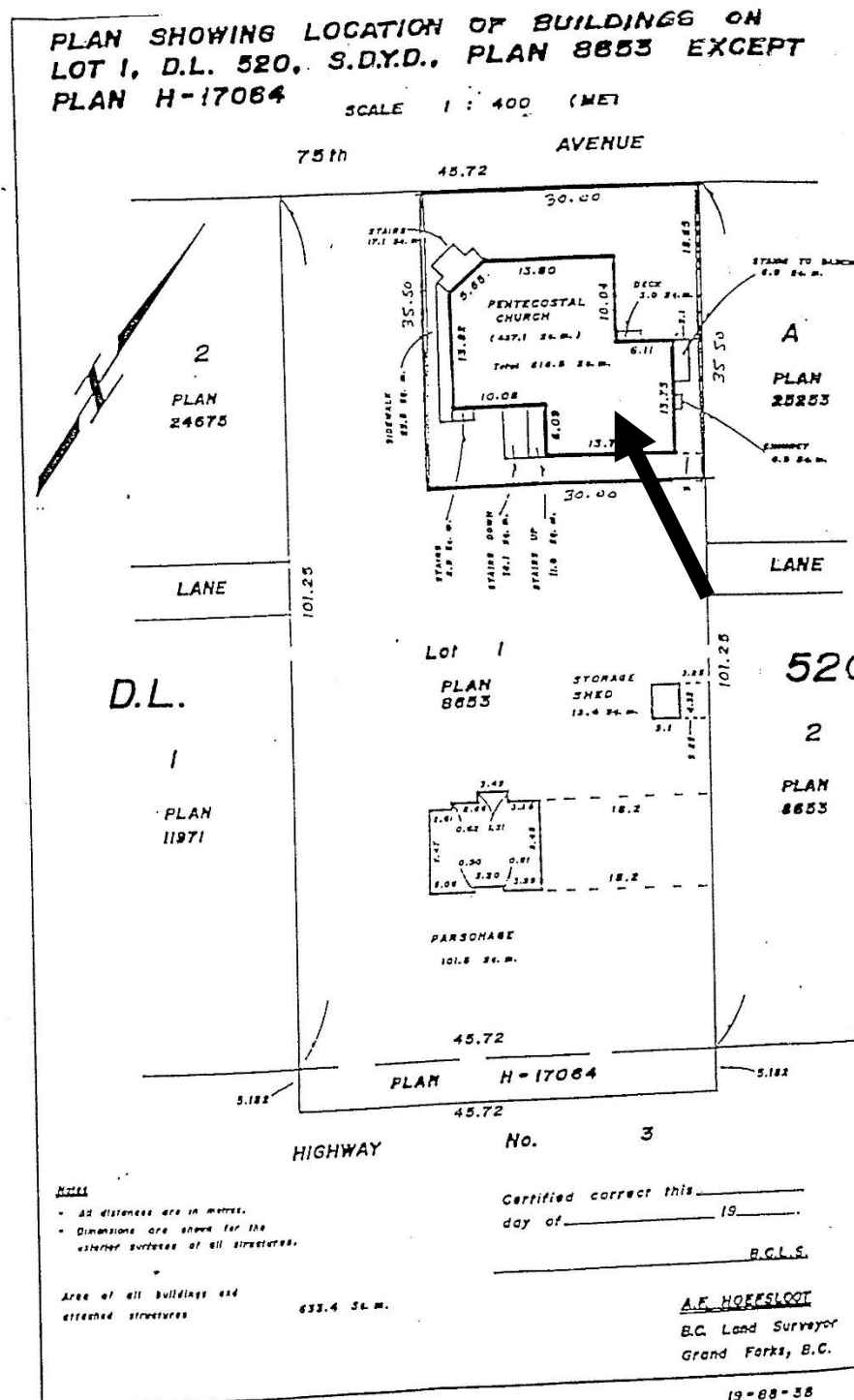
I hereby certify the foregoing to be a true copy of Bylaw No. 2040
as adopted on the 18th day of September, 2017

Corporate Officer of the Municipal Council
of the City of Grand Forks

Schedule “A”



Schedule "B"



SCALE 1 : 300 (METRIC)

BLK.
PLAN

D.L.

STREET

108

415

2525

- All distances are in metres.
- Dimensions are shown for the exterior surfaces of all structures.

Certified correct this _____
day of _____ 19____

B.C.L.S.

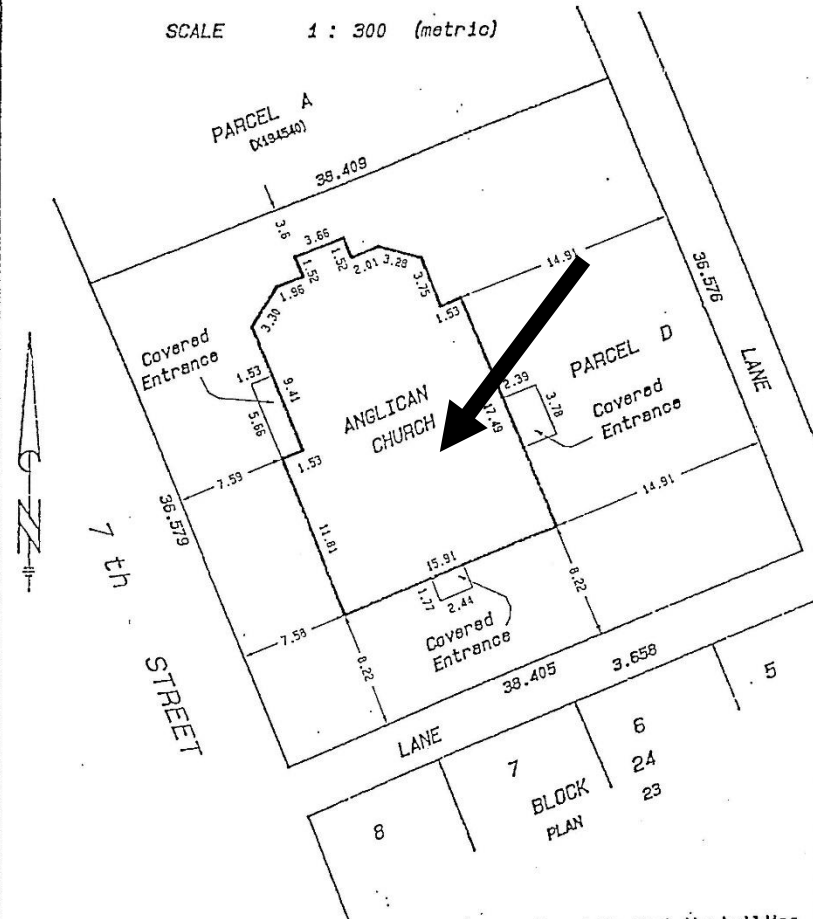
A.E. HOEFESLOOT
B.C. Land Surveyor
Grand Forks, B.C.

Area of Church and Rectory	783.3	Sq. Ft.
	1950.3	Sq. Ft.

Schedule "D"

B.C. LAND SURVEYOR'S CERTIFICATE OF LOCATION OF BUILDING ON PARCEL D (KM26760) BLOCK 24, D.L. 108, S.D.Y.D., PLAN 23.

SCALE 1 : 300 (metric)



Street Address:
7252 - 7th Street

NOTES

- all distances are in metres.
- this plan is to be used for municipal purposes only and not for property line location. I will not accept any responsibility for unauthorized use.
- this plan is not valid unless it contains an original signature and seal.

I certify that the building
is located as shown. Dated
this 21st day of September 1998

A.F. Hoefsloot
B.C.L.S., C.L.S.

A.F. HOEFSLOOT

B.C. Land Surveyor, Canada Lands Surveyor
P.O. Box 2740, Grand Forks, B.C.
Y0H 1H0 442-5557

© A.F. Hoefsloot, B.C.L.S., 1998

98-19-34

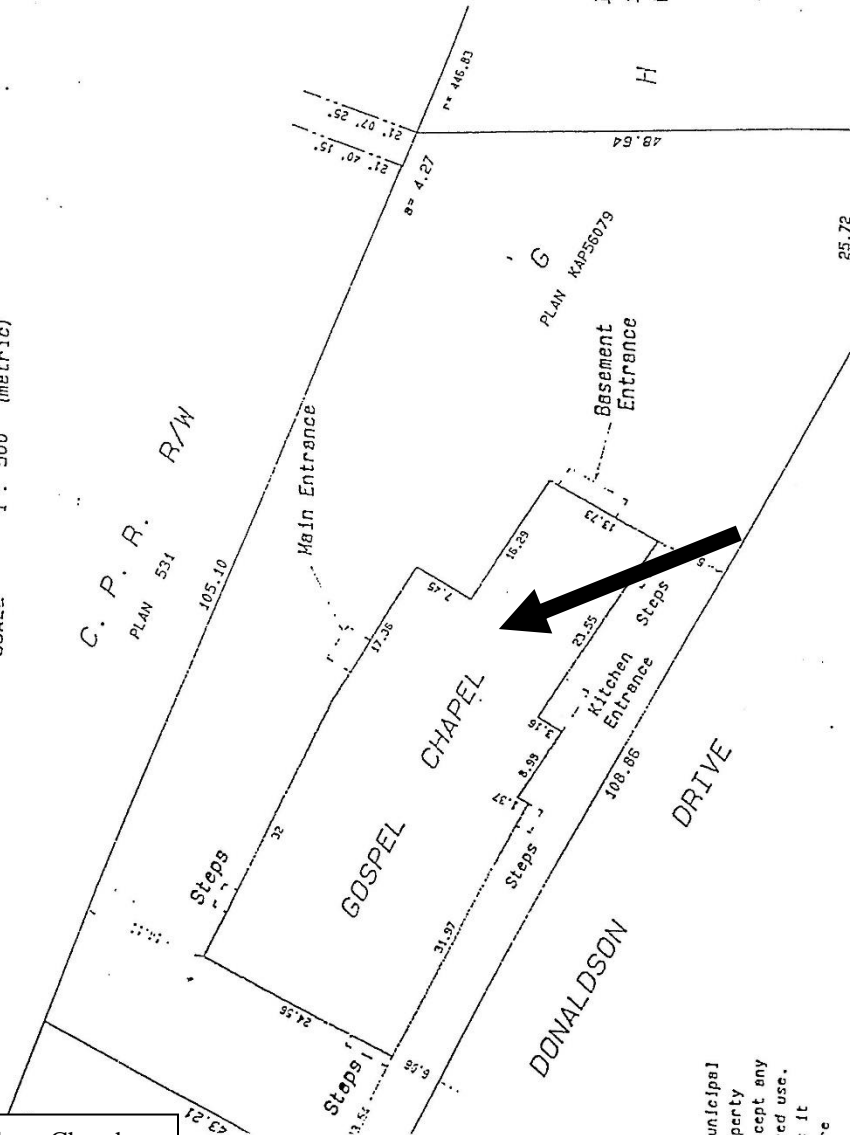
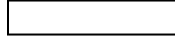
Schedule "E"

B.C. LAND SURVEYOR'S CERTIFICATE
OF LOCATION OF BUILDING ON LOT G, D.L. 380,
S.D.Y.D., PLAN KAP56079.

SCALE 1 : 500 (metric)

C. P. R. R/W
PLAN 531

Mennonite Brethren Church



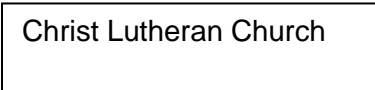
I certify that the building
is located as shown. Dated
this 3rd day of 2011.

B.C.L.S.

A.F. HOEFSLOOT
B.C. Land Surveyor, Canada Lands Sur
P.O. Box 2740, Grand Forks, B.C.

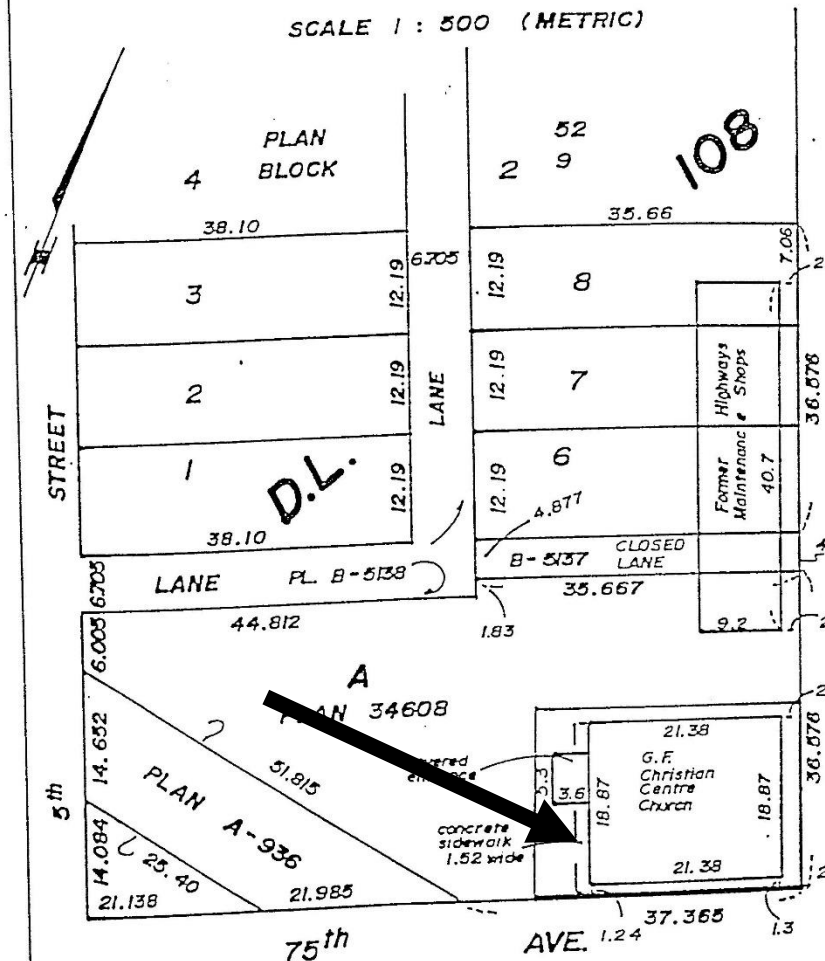
Street Address:
7048 Donaldson Drive, Grand Forks, BC

un[ic]pa
party
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Schedule “G”

Lot 1, District Lot 108, S.D.Y.D., Plan KAP45199



NOTES

*All distances are in metres.
This plan is to be used for municipal
purposes only and not for property
line location.
I will not accept responsibility for any
unauthorized use.*

I certify that the buildings are located
as shown. Dated this 22 day of July
1969 . . .

B.C.L.S.

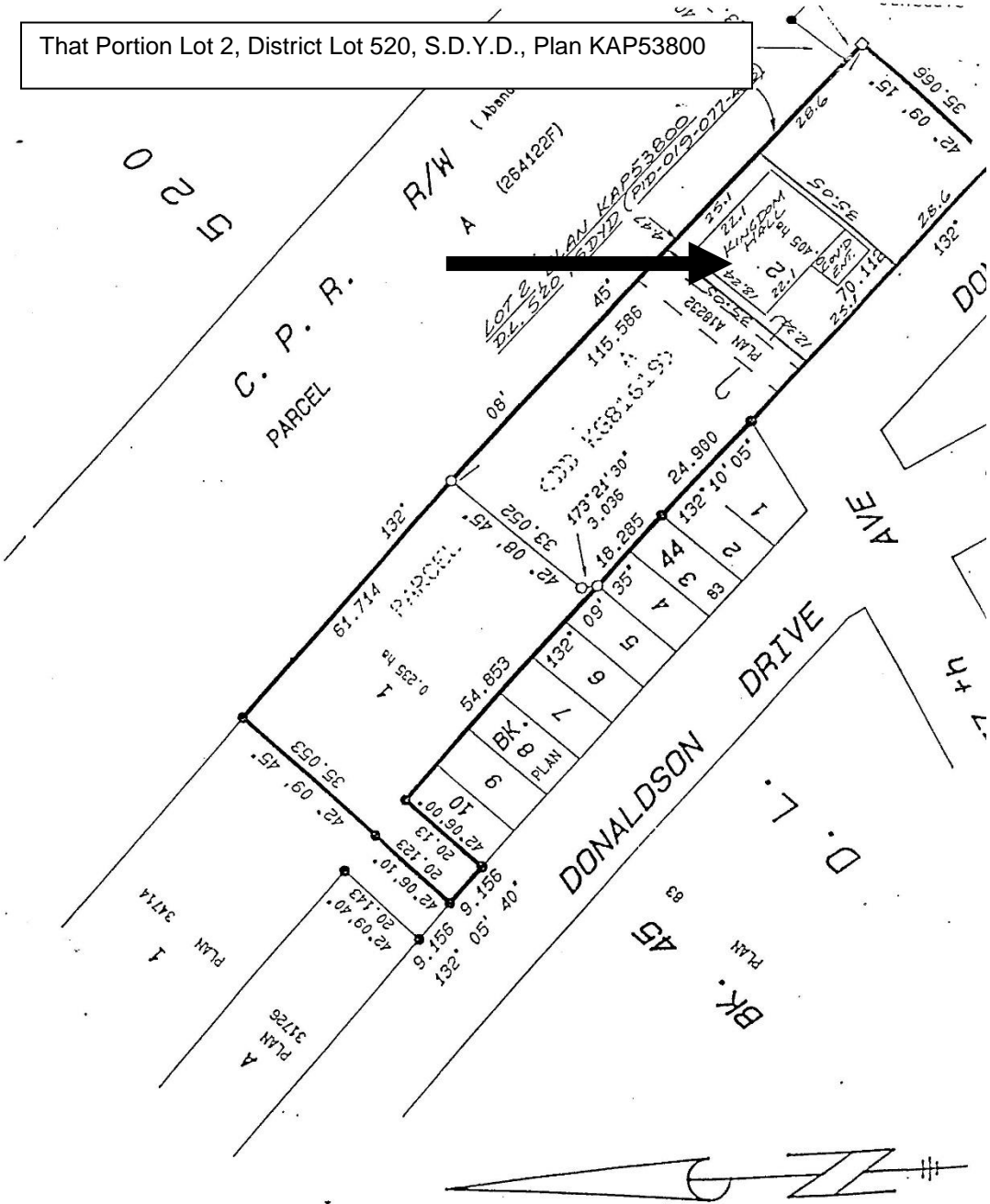
A.F. HOEFSLOOT
B.C. Land Surveyor
Grand Forks, B.C.

© A.F. Hoetsloot, B.C.L.S. 1989

89-19-

Schedule "H"

That Portion Lot 2, District Lot 520, S.D.Y.D., Plan KAP53800



Jehovah Witness Church



THE CORPORATION OF THE CITY OF GRAND FORKS



APPLICATION FOR PERMISSIVE TAX EXEMPTION

Note: Application must be received by **July 31, 2017** at City Hall for consideration for tax exemption in the following year.

Name of Organization: Grand Fork Curling Club

Mailing Address: PO Box 528
Grand Forks BC V0H 1H0

Contact Person & Title: Bobbi Dagg

Telephone Number: 250-442-3916 **E-mail:** gfcc@telus.net

Registered Non-Profit? Yes ☒ No ☐ **Registration Number:** S-6964

Registered Charity? Yes ☐ No ☐ **Registration Number:** _____

PROPERTY DESCRIPTION FOR WHICH AN EXEMPTION IS BEING CLAIMED:

* You may list all the properties on one application form, as long as they are being used for the same purpose.

Civic Address(es): 7230 21st street
Grand Forks BC.

Legal Description(s) _____

Folio Number(s): _____

Is any part of the property used for non-charitable, non-philanthropic or for-profit purposes?

Yes ☒ No ☐ **If yes, please explain:** facility Rentals



THE CORPORATION OF THE CITY OF GRAND FORKS

Please describe your organization's activities. Include a short history of your organization and briefly describe its goals and objectives. (Attach a separate sheet if necessary.)

We are a Non Profit organization, still running as a curling club since 1812. We hold 3 Bonspelés and have a active youth involvement.

Please describe how your organization is accessible to, and benefits the residents of Grand Forks.

Being as Sports are such a huge Part of community involvement and community health, we are trying to keep costs down so we can have more involvement.

Please provide details on other sources of funding.


Authorized Signature

DOCUMENTATION REQUIRED

- Copy of most current financial statements
- Copy of budget for the current and following year (if available)

APPLICATION FOR TAX EXEMPT STATUS

Name of applicant: Grand Forks Masonic Building Society

Society Registration # S-0004638

Mailing address: Box 657 Grand Forks BC V0H 1H0

Civic address of property for which the Exemption is being applied for:
366 Market Avenue Grand Forks BC

Legal description of property: Lot 5, Block 10, Plan 23, SDYD

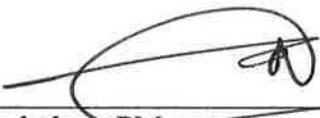
Contact persons: T. Gooderham PM, B. Ortis PM

Telephone #'s: (250) 442-3025, (250) 442-3062

Email: grandforksoptical@gmail.com

We are registered as a non-profit, member funded society. We pay our yearly expenses out of our dues and fund raising. We rent our hall to our sister organization, The Eastern Star, also a non-profit organization. Other rentals include First Aid training and the Ravi Dancers. Our fund raising includes garage sales, member donations and a yearly dinner. None of our property is used for any other purposes other than fund raising for our building expenses (insurance, utilities and repairs). We do not currently produce a budget, but will begin this procedure for the coming year.

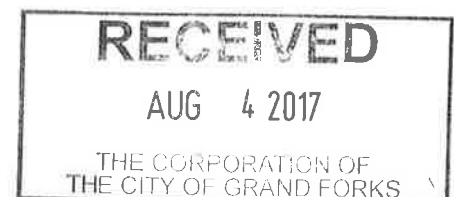
I hope that this format answers all of your concerns.



T. Gooderham PM



B. Ortis PM



*supplementary
information*

APPLICATION FOR TAX EXEMPT STATUS

Name of applicant: Grand Forks Masonic Building Society

Mailing address: Box 657 Grand Forks BC V0H 1H0

Civic address of property for which the Exemption is being applied for:
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Legal description of property: Lot 5, Block 10, Plan 23, SDYD

Contact persons: T. Gooderham PM, B. Ortis PM


Telephone #'s: (250) 442-3025, (250) 442-3062


Email: grandforksoptical@gmail.com

July 11, 2017

Current financial statement is enclosed. As membership dues are our primary source of income, the only other income we generate is through the rental of our hall. We are looking at some improvements to the building over the next few years, funding to be raised from our members and fund raising through pancake breakfasts and garage sales. To date, we have upgraded the heating system and are looking at LED lighting to help reduce operating costs.

As a fraternity, Masons are pledged to assist those that are less fortunate throughout the world. Locally, our membership dues assist students in post-secondary education. To date, our Lodge has seen over \$24,000 disbursed to students throughout the Kootenay/Boundary area. We continue to financially support the BC Cancer Car program, with over 786,000 patient trips to date. Masons are first and foremost supporters of our communities. Hospitals, local and regional, are provided funds for various purchases of needed equipment through the Shriner's organization, as all Shriners are Masons.


T. Gooderham PM


B. Ortis PM



Grand Forks Masonic Building Society
Financial Statement as of 30 June 2017

Balance Forward 1 July 2016			\$ 766.14
Deposits -			
	4 August '16	150.00	
	2 September '16 - Rava Dance Troop	175.00	
	14 September '16 - Good Sam - Table Rent	60.00	
	7 October '16 - D Tiller - Hall Rent 1 st Aid	75.00	
	12 October '16 - OES - Hall Rent	720.00	
	28 October '16 - Harmony Lodge - Hall Rent	500.00	
	8 November '17 - Yard Sale Proceeds	327.75	
	16 November '16 - OES Ins Payment	150.00	
	Harmony Lodge - Rent	1,000.00	
	7 April '17 - OES - Hall Rent	360.00	
	16 May '17 - Harmony Lodge - Hall Rent	750.00	\$ 4,267.75
			\$ 5,033.89
Cheques			
	737 City of GF - Utilities	165.84	
	738 Fortis BC - N Gas	26.50	
	739 VOID		
	740 D Dale - Ins	500.00	
	741 VOID		
	742 Fortis BC - N Gas	56.45	
	743 City of GF - Utilities	165.18	
	744 Rudy Thiessen, - Plbg Repair	75.00	
	745 Dave Dale - Ins	500.00	
	746 Fortis BC - N Gas	71.05	
	747 D Dale Ins	546.00	
	748 Min of Finance	25.00	
	749 City of GF - Utilities	164.78	
	750 City of GF - Utilities	170.61	
	751 Fortis BC - N Gas	57.65	
	752 Fortis BC - N Gas	224.73	
	753 Dave Dale Ins	500.00	
	754 Fortis BC - N Gas	172.99	
	755 City of GF - Utilities	286.54	
	756 Fortis BC - N Gas	78.67	
	757 Fortis BC - N Gas	51.72	
	758 Dave Dale Ins	500.00	
	759 City of GF - Utilities	197.02	
	760 Fortis BC - N Gas	41.05	
	Service Charges	63.50	\$ 4,640.28
Balance			\$ 393.61

(2)
Grand Forks Masonic Building Society

Bank Balance as of 30 June 2017 \$ 393.61

Outstanding Bills	Dave Dale Insurance	\$ 1,000.00
	City of Grand Forks - Parcel Tax	\$ 49.92



David G Marshall
Treasurer - Masonic Building Society



THE CORPORATION OF THE CITY OF GRAND FORKS



APPLICATION FOR PERMISSIVE TAX EXEMPTION

Note: Application must be received by **July 31, 2017** at City Hall for consideration for tax exemption in the following year.

Name of Organization: Sunshine Valley Child Care Society.

Mailing Address: BOX 435 GRAND FORKS
VOH 1H0

Contact Person & Title: Fatima Faria Executive Director

Telephone Number: 250-442-5314 E-mail: SVCKS@telus.net

Registered Non-Profit? Yes ☒ No ☐ Registration Number: 5-0013786

Registered Charity? Yes ☒ No ☐ Registration Number: 108053075 PR001

PROPERTY DESCRIPTION FOR WHICH AN EXEMPTION IS BEING CLAIMED:

* You may list all the properties on one application form, as long as they are being used for the same purpose.

Civic Address(es): 976 72ND AVE
GRAND FORKS, BC.

Legal Description(s): PLAN KAP 358294 DISTRICT LOT: 108
LAND DISTRICT 54 SIMILKAMEEN DIV of Yale District

Folio Number(s): 21000405005 P/D 007-836-775

Is any part of the property used for non-charitable, non-philanthropic or for-profit purposes?

Yes ☒ No ☐ If yes, please explain: Child Care

FILE CODE
Sunshine Valley Child
C/O - Care Society - Applic
(PT9UB000) Tax Exemption
Agenda Page 91 of 158



THE CORPORATION OF THE CITY OF GRAND FORKS

Please describe your organization's activities. Include a short history of your organization and briefly describe its goals and objectives. (Attach a separate sheet if necessary.)

See Attached.

Please describe how your organization is accessible to, and benefits the residents of Grand Forks.

We are the only licensed group childcare centre from Birth to 12 in the entire Boundary. SVCCS benefits many families & supports them through childcare, outreach, programs & workshops held at Little Peoples Centre & BCCRR. We are active with local seniors & connecting children with other community members & resources for families.

Please provide details on other sources of funding.

PARENT FEES, Community Donations, Phoenix Foundation Grants, Ministry of Children & Family Development, Fundraising.

Authorized Signature

DOCUMENTATION REQUIRED

Copy of most current financial statements
Copy of budget for the current and following year (if available)

SUNSHINE VALLEY CHILD CARE SOCIETY is a non-profit, registered charitable society. It began in May 1977 in the Wildlife Hall. In March 1978 it moved into its present location. The Board of Directors, comprised of members from all facets of the community, is elected at the Society's Annual General Meeting. Any individual who subscribes to the purposes of the Society may become a member by paying the annual membership fee.

MISSION STATEMENT

We, SUNSHINE VALLEY CHILD CARE SOCIETY, recognize and respond to the changing childcare needs for children and families by providing and encouraging, relevant programs and support services within the Boundary Region.

GOALS OF SUNSHINE VALLEY CHILD CARE SOCIETY

- ◆ To facilitate and promote healthy growth of children and families.
- ◆ To recognize and respect the uniqueness of the individual and the family.
- ◆ To offer developmentally appropriate programs and support services to all children and families in our community.
- ◆ To provide a safe, nurturing environment that is multicultural and non-sexist.
- ◆ To educate, by providing relevant programs, information, training events, resources, and professional development.
- ◆ To work in partnership with other service providers by encouraging communication, awareness and networking.
- ◆ To engage in funding partnerships with other groups and organizations when appropriate.
- ◆ To promote and maintain an ongoing commitment to a team model approach.

Parental and community support is imperative for the Centre's operation. We welcome and encourage active participation and support for all of its activities.

We currently operate 4 programs for children from birth to 12 years old. Infant and Toddler daycare, a Preschool program, a Group daycare for 2 ½ year olds to kindergarten age and a School age program for 6 to 12 year olds. We also offer support services to community members seeking child care and education on child development.

11:58 AM

Sunshine Valley Child Care Society

07/05/17

Balance Sheet

Accrual Basis

As of March 31, 2017

	Mar 31, 17
ASSETS	
Current Assets	
Chequing/Savings	
1000 · CASH & CREDIT UNION	
1001 · CASH ON HAND (actual cash)	247.07
1030 · CU SHARE ACCOUNTS	
1031 · CU-Non-guaranteed equity share (#20147 5)	100.00
Total 1030 · CU SHARE ACCOUNTS	100.00
1069 · CU CHEQUING ACCOUNTS	
1060 · CU- General Chequing (#20147 5)	7,488.60
1062 · CU- Gaming Account (#40691 8)	19,604.56
Total 1069 · CU CHEQUING ACCOUNTS	27,093.16
Total 1000 · CASH & CREDIT UNION	27,440.23
1600 · RESTRICTED CASH	
1041 · CU- Plan 24 Savings (#20147 5)	7,664.45
1042 · CU- Investment Share Savings (#20147 5)	870.78
Total 1600 · RESTRICTED CASH	8,535.23
Total Chequing/Savings	35,975.46
Accounts Receivable	
1200 · Accounts Receivable	34,027.09
Total Accounts Receivable	34,027.09
Other Current Assets	
1205 · OTHER RECEIVABLES	
1201 · GST/HST 50% Receivable	1,681.10
Total 1205 · OTHER RECEIVABLES	1,681.10
1210 · Allowance For Doubtful A/C	(13,892.33)
1499 · Undeposited Funds (Cash clearing)	2,579.67
Total Other Current Assets	(9,631.56)
Total Current Assets	60,370.99
Fixed Assets	
1450 · Building (net of amortization)	
1460 · Accumulated Depreciation (on Building only)	(77,850.96)
1450 · Building (net of amortization) - Other	237,438.45
Total 1450 · Building (net of amortization)	159,587.49
1500 · Equipment & Furniture (at cost)	
1505 · Accumulated Depr-Equipment	(92,666.99)
1500 · Equipment & Furniture (at cost) - Other	101,894.11
Total 1500 · Equipment & Furniture (at cost)	9,227.12
1550 · Computer Equipment (Computer Equipment)	
1555 · Accumulated Depr-Computer	(2,816.36)
1550 · Computer Equipment (Computer Equipment) - Other	3,547.92
Total 1550 · Computer Equipment (Computer Equipment)	731.56
Total Fixed Assets	169,546.17
TOTAL ASSETS	229,917.16
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2200 · Accounts Payable	9,945.98

11:58 AM

Sunshine Valley Child Care Society

07/05/17

Balance Sheet

Accrual Basis

As of March 31, 2017

	Mar 31, 17
Total Accounts Payable	9,945.98
Other Current Liabilities	
2205 · Accrued liabilities	2,235.79
2210 · Boundary Child Care R & R	157.91
2291 · WAGES PAYABLE	
2300 · Vacation Pay Accrued	
2101 · Vacation Pay Paid Out	(5,069.40)
2300 · Vacation Pay Accrued - Other	4,865.31
Total 2300 · Vacation Pay Accrued	(204.09)
2430 · Sick Leave Accrual (estimated)	12,953.10
Total 2291 · WAGES PAYABLE	12,749.01
2301 · EMPLOYEE DEDUCTIONS PAYABLE	
2335 · DUE TO RECEIVER GENERAL	
2310 · Employment Insurance	743.82
2320 · CPP Payable	(26.62)
2330 · Income Tax Payable	0.01
Total 2335 · DUE TO RECEIVER GENERAL	717.21
Total 2301 · EMPLOYEE DEDUCTIONS PAYABLE	717.21
2401 · EMPLOYEE BENEFITS PAYABLE	
2440 · Medical Services Plan (BC medical)	(65.87)
2470 · WCB Accrual	466.83
Total 2401 · EMPLOYEE BENEFITS PAYABLE	400.96
Total Other Current Liabilities	16,260.88
Total Current Liabilities	26,206.86
Long Term Liabilities	
2690 · DEFERRED CONTRIBUTIONS	
2697 · Gaming Program Grant-Childcare	19,500.00
2720 · Sick leave replacement reserves	12,953.00
2730 · Vacation replacement reserve	1,622.00
2750 · Reserve for Building Improvemnet	10,000.00
Total 2690 · DEFERRED CONTRIBUTIONS	44,075.00
Total Long Term Liabilities	44,075.00
Total Liabilities	70,281.86
Equity	
3100 · Investment in capital assets	169,546.17
3560 · Unrestricted net assets	(1,327.56)
3910 · Internally Resticted Funds (Transfer in/out to internally restricted fun...	(972.00)
Net Income	(7,611.31)
Total Equity	159,635.30
TOTAL LIABILITIES & EQUITY	229,917.16

Profit & Loss

	Apr '16 - Mar 17
Ordinary Income/Expense	
Income	
4000 · PROGRAM FEES (Fees charged for child care)	
4002 · Daycare Revenue	
4420 · CCOF Program - Daycare	20,859.62
4440 · Subsidies - Daycare	60,419.73
4002 · Daycare Revenue - Other	50,457.51
Total 4002 · Daycare Revenue	131,736.86
4004 · Preschool Revenue	
4422 · CCOF Program - Preschool	1,649.48
4442 · Subsidies - Preschool	900.00
4004 · Preschool Revenue - Other	11,991.85
Total 4004 · Preschool Revenue	14,541.33
4006 · Infant Toddler Revenue	
4426 · CCOF Program - Infant Toddler	17,244.00
4443 · Subsidies - Infant Toddler	14,481.63
4006 · Infant Toddler Revenue - Other	48,264.36
Total 4006 · Infant Toddler Revenue	79,989.99
4012 · School Age Program	
4424 · CCF Program - School Age	2,748.20
4444 · Subsidies - School Age	15,550.99
4012 · School Age Program - Other	16,569.27
Total 4012 · School Age Program	34,868.46
4015 · Supported Child Care (KFP)	25,681.45
Total 4000 · PROGRAM FEES (Fees charged for child care)	286,818.09
4400 · FUNDING FOR WAGES	
4411 · BCCRR 10% Admin funding	9,206.62
Total 4400 · FUNDING FOR WAGES	9,206.62
4466 · Gaming Program Grant	19,500.00
4600 · MISCELLANEOUS & INTEREST INCOME	
4425 · Donations & Fundraising Income	2,524.00
4460 · Miscellaneous Income	1,212.53
4475 · Yearly Memberships (Yearly Society Memberships)	12.00
Total 4600 · MISCELLANEOUS & INTEREST INCOME	3,748.53
Total Income	319,273.24
Gross Profit	319,273.24
Expense	
5000 · PROGRAM COSTS	
5010 · Advertising & Promo (Programs)	204.50
5011 · Board Meeting Expense	40.31
5020 · Telus - Administration	2,014.08
5025 · Telus - Little People's DC & PS	1,216.31
5035 · Bank Charges Expense	415.00
5065 · Groceries Expense	99.77
5070 · Insurance, Liability	4,305.00
5078 · Memberships, dues & fees	40.00
5080 · Miscellaneous Expense	3,818.95
5100 · Office Supplies Expense	765.95
5127 · Photocopier Expense	21.79
5140 · Postage Expense	118.19
5145 · Professional Fees - Audit & Leg	1,839.87
5160 · Supplies - General	2,434.03
5165 · Supplies - Daycare & Preschool	1,417.48
5170 · Supplies - Infant Toddler	529.28
5179 · Supplies - School Age Program (Purchases for school age program)	190.46
5180 · Travel Expense	668.50

11:57 AM

Sunshine Valley Child Care Society

07/05/17

Profit & Loss

Accrual Basis

April 2016 through March 2017

	Apr '16 - Mar 17
5190 · Internet & Computer Expense (Telus Internet, Computer professional f...	1,127.18
5200 · Workshops & staff training	729.70
Total 5000 · PROGRAM COSTS	21,996.35
5001 · FACILITY COSTS	
5015 · Fortis BC Gas Expense (LPC)	819.08
5155 · Repairs & Maintenance	10,218.88
5182 · Utilities - Electr,water,sewer	5,354.84
Total 5001 · FACILITY COSTS	16,392.80
5002 · WAGES & BENEFITS	
5300 · Wages, Administration	56,464.31
5302 · Wages, Daycare	75,074.05
5303 · Wages, Infant Toddler	69,687.91
5304 · Wages, Preschool	8,213.05
5308 · Wages, School Age Program	19,956.18
5310 · Wages, Supported Child Care	20,413.05
5320 · Payroll costs, CPP and EI	18,134.61
5324 · WorkSafe BC	2,059.19
5328 · Sick Leave expense (paid out)	3,499.86
5333 · Medical expense	837.00
5406 · Vacation pay expense	14,156.19
Total 5002 · WAGES & BENEFITS	288,495.40
Total Expense	326,884.55
Net Ordinary Income	(7,611.31)
Net Income	(7,611.31)

2017-08-04



Attention: Juliette Rhodes
Chief Financial Officer
The Corporation of the City of Grand Forks

Re: Tax Exemption for 2018

As per our conversation July 31, 2017, and your suggestion, attached is our application for Permissive Tax Exemption for 2018. Copy of most current financial statement will follow as soon as physically possible.

Thank you for your understanding, empathy, consideration and suggestions.

Sincerely,
Elizabeth Sernenoff
GF. Slavonic Senior Citizens Society



THE CORPORATION OF THE CITY OF GRAND FORKS

APPLICATION FOR PERMISSIVE TAX EXEMPTION for 2018

Note: Application must be received by **July 31, 2017** at City Hall for consideration for tax exemption in the following year.

Name of Organization: Grand Forks Slavonic Senior Citizens Society
Branch No. 143

Mailing Address: P.O. Box 2848
Grand Forks BC V0H 1H0

Contact Person & Title: Elizabeth Semenovoff - President

Telephone Number: 250-442-2609 **E-mail:** elizsemenoff@yahoo.ca

Registered Non-Profit? Yes ☒ No ☐ **Registration Number:** 13,290

Registered Charity? Yes ☐ No ☐ **Registration Number:** _____

PROPERTY DESCRIPTION FOR WHICH AN EXEMPTION IS BEING CLAIMED:

* You may list all the properties on one application form, as long as they are being used for the same purpose.

Civic Address(es): 686 72nd Ave.

Legal Description(s) lot 8, Block 25, Plan 23
District lot 108, Similkameen Div. of Vale.
Land District PID: 003 - 303 - 721

Folio Number(s): 210 00203.000

Is any part of the property used for non-charitable, non-philanthropic or for-profit purposes?

Yes ☐ No ☒ **If yes, please explain:** _____



THE CORPORATION OF THE CITY OF GRAND FORKS

Please describe your organization's activities. Include a short history of your organization and briefly describe its goals and objectives. (Attach a separate sheet if necessary.)

Please describe how your organization is accessible to, and benefits the residents of Grand Forks.

We have available a pleasant easily accessible and affordable safe-smoke free-setting for smaller group and family-type activities... Our popular monthly vegetarian potluck luncheons provide opportunities for varied meals and interaction with others.

Please provide details on other sources of funding.

Memberships, Fundraising, Donations from Regular and Occasional Users.

Elizabeth Semenoff
Authorized Signature
GF Slavonic Senior Citizens
Society

DOCUMENTATION REQUIRED

Copy of most current financial statements
Copy of budget for the current and following year (if available)

Grand Forks Slavonic Senior Citizens Society

Branch No. 143

PO Box 2848 Grand Forks BC V0H 1H0

To: Corporation of the City of Grand Forks
Application for Tax Exempt Status for the Year 2018

The Grand Forks Slavonic Senior Citizens Society was officially registered with the province of British Columbia as a non-profit Society July 6, 1977.

The purposes of the Society are “to provide a non-profit co-operative organization to make recreational facilities available for the seniors of the Grand Forks district—for discussion of current events, (to) engage in crafts, hobbies, entertainment, fellowship, education (for) betterment of the senior citizens.” Any person who subscribes to the purposes of the Society may apply for membership—voting members being 50 years and over, non-voting members being under the age of 50 years.

Through considerable hard work, diligence and creativity of its members the Society succeeded in purchasing property and renovating the premises which were ready for occupancy in 1987. Some years later the building was extended to provide more space for activities. These activities include fellowship, food, card games, billiards/pool, shuffleboard, singing—which generally take place Saturdays and varied weekdays and evenings. We also have equipment for wide-screen movie/program presentations, carpet bowling and bingo. Regular membership meetings are generally held monthly or as needed.

As a grateful recipient in a New Horizons project for seniors entitled ACCESS—Adapting Community Computer Services for Seniors (initiated by Community Futures in partnership with the local Public Library) we aim to utilize lifelong learning opportunities to upgrade our media skills.

We continue to lose a significant number of our most active members to attrition (as the majority were octogenarians and older). Younger members would be able to provide some much-desired vitality! We would be thrilled to have interested and committed volunteers come forward to help initiate

and coordinate additional programs. As well we are hopeful of seeking out suitable/compatible partnerships.

Our largest expenditures include utilities and insurance (the cost of which continues to rise). Income is generated through membership dues/fees at \$40.00 annually. Those who wish to keep up their membership but due to age/infirmity/accessibility are unable to participate regularly contribute \$10.00 annually.

Those who do not bring food for the popular monthly vegetarian potluck lunch donate \$6.00 in lieu. Occasionally there are special meals prepared by volunteer members—for a suggested donation of \$6.00 per person. For a drop-in fee of \$2.00 members are able to participate in the various activities. Regular and occasional users of the facility provide donations for the privilege.

We are most grateful to the Corporation of the City of Grand Forks for a \$1000.00 Grant in Aid (2011) which was used primarily to address safety/maintenance/usability issues (financial statement provided in 2013).

Upgrading of lighting was completed courtesy of the FortisBC/LiveSmart BC Lighting Installation Program (FLIP). As well, thanks to the New Horizons for Seniors Program, considerable upgrading—primarily of floors, windows, washrooms and kitchen—was made possible. Phase three—heating/cooling and hot water systems upgrade—~~was~~ completed in early 2015. Future projects requiring attention will include roof work, games room, lower level and program development.

As with many other societies/groups we are struggling to balance our income and expenditures. These are challenging times which will require creative and innovative thinking and strategies to be able to respond to the emerging needs of our members/community/society.

We thank you for your support and consideration!

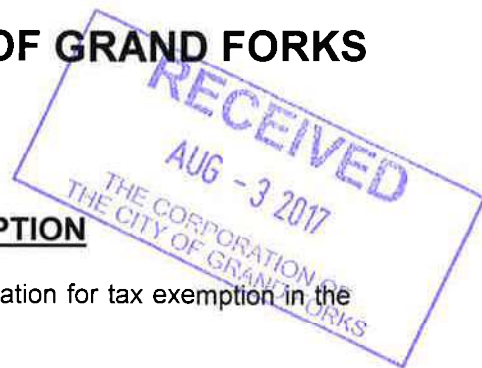
Respectfully submitted,

A handwritten signature in cursive script, reading "Elizabeth Semenoff". The ink is dark and the signature is fluid.

Elizabeth Semenoff, President Grand Forks Slavonic Senior Citizens Society



THE CORPORATION OF THE CITY OF GRAND FORKS



APPLICATION FOR PERMISSIVE TAX EXEMPTION

Note: Application must be received by **July 31, 2017** at City Hall for consideration for tax exemption in the following year.

Name of Organization: Grand Forks Hospital Auxiliary

Mailing Address: PO Box 1074

Grand Forks, BC

Contact Person & Title: Val Wright, President

Telephone Number: 250-442-7655 **E-mail:** wrightvr@telus.net

Registered Non-Profit? Yes ☒ No ☐ **Registration Number:** _____

Registered Charity? Yes ☐ No ☐ **Registration Number:** _____

PROPERTY DESCRIPTION FOR WHICH AN EXEMPTION IS BEING CLAIMED:

* You may list all the properties on one application form, as long as they are being used for the same purpose.

Civic Address(es): 7239 2nd Street, Grand Forks, BC

PID 026-565-781

Legal Description(s) Parcel A Plan KAP6691 District lot 108

SDYD Land West Portion (DD LA9161)

Folio Number(s): _____ 80005 (Roll)

Is any part of the property used for non-charitable, non-philanthropic or for-profit purposes?

Yes ☐ No ☒ **If yes, please explain:** _____



THE CORPORATION OF THE CITY OF GRAND FORKS

Please describe your organization's activities. Include a short history of your organization and briefly describe its goals and objectives. (Attach a separate sheet if necessary.)

The Grand Forks Auxiliary to The Boundary Hospital was established in 1946. The purpose of the organization is to raise funds in order to provide comfort and aid to Boundary Hospital Patients and to financially support health related programs within the Boundary and West Kootenay areas of the Interior Health Region

Please describe how your organization is accessible to, and benefits the residents of Grand Forks.

Our organization is accessible ^{via} retail outlet, or by phone. We support the residents of GF providing low-cost clothing & household items as well as donations of said items to victims of fire, flood and personal tragedy, as well as scholarship to students graduating in Grand Forks & Midway.

Please provide details on other sources of funding.

Donations are the only source of funding for our organization

Authorized Signature

DOCUMENTATION REQUIRED

- Copy of most current financial statements
- Copy of budget for the current and following year (if available)

GRAND FORKS AUXILIARY TO THE BOUNDARY HOSPITAL SOCIETY

FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2016

(unaudited - see Notice to Reader)

Contents

Notice to Reader

FINANCIAL STATEMENTS

Statement of Operations

Statement of Changes in Net Assets

Statement of Financial Position

Notes to Financial Statements

NOTICE TO READER

On the basis of information provided by management, I have compiled the statement of financial position of the Grand Forks Auxiliary to the Boundary Hospital Society as at December 31, 2016 and the statements of operations and changes in net assets for the year then ended.

I have not performed an audit or review engagement in respect of these financial statements and accordingly, I express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Grand Forks, BC
January 30, 2017

George Savitskoff
PUBLIC ACCOUNTANT

GRAND FORKS AUXILIARY TO THE BOUNDARY HOSPITAL SOCIETY**STATEMENT OF OPERATIONS****FOR THE YEAR ENDED DECEMBER 31, 2016**

(unaudited - see Notice to Reader)

	2016	2015
REVENUE		
Thrift store	\$ 221,727	\$ 228,916
Gift bars	2,483	2,335
Memberships	456	450
Donations	2,772	4,576
Provincial sales tax commissions	433	454
Interest	2,666	2,445
	<u>230,537</u>	<u>239,176</u>
EXPENSES		
Advertising and promotions	1,145	1,289
Amortization	2,538	2,538
Appreciation events	2,211	1,859
Conferences and meetings	873	2,623
Dues and training	1,387	800
Garbage and janitorial	13,492	14,043
Hospital contributions	128,918	144,512
Insurance	3,494	2,870
Materials and supplies	5,093	6,437
Office	1,942	1,983
Repairs and maintenance	14,739	3,867
Scholarships and donations	18,540	58,250
Telephone and utilities	5,816	6,025
	<u>200,188</u>	<u>247,096</u>
OPERATING SURPLUS (DEFICIT) FOR THE YEAR	\$ 30,349	\$ (7,920)

GRAND FORKS AUXILIARY TO THE BOUNDARY HOSPITAL SOCIETY

STATEMENT OF CHANGES IN NET ASSETS

FOR THE YEAR ENDED DECEMBER 31, 2016

(unaudited - see Notice to Reader)

	2016		2015	
	Investment in Capital Assets	Unrestricted	Total	Total
Balance, beginning of year	\$ 230,419	\$ 406,534	\$ 636,953	\$ 644,873
Add:				
Operating surplus for the year	-	30,349	30,349	-
Less:				
Operating deficit for the year	-	-	-	(7,920)
Amortization	(2,538)	2,538	-	-
BALANCE, END OF YEAR	\$ 227,881	\$ 439,421	\$ 667,302	\$ 636,953

GRAND FORKS AUXILIARY TO THE BOUNDARY HOSPITAL SOCIETY

STATEMENT OF FINANCIAL POSITION

AS AT DECEMBER 31, 2016

(unaudited - see Notice to Reader)

	2016	2015
<hr/>		
ASSETS		
CURRENT ASSETS		
Cash and short term deposits	\$ 438,534	\$ 411,675
Accrued interest receivable	2,044	-
	440,578	411,675
PROPERTY AND EQUIPMENT (note 2)	227,880	230,419
	<hr/>	
	\$ 668,458	\$ 642,094
<hr/>		

LIABILITIES		
CURRENT LIABILITIES		
Accounts payable	\$ 1,156	\$ 2,999
Provincial sales tax payable	-	2,142
	1,156	5,141

NET ASSETS		
INVESTMENT IN CAPITAL ASSETS	227,881	230,419
 UNRESTRICTED FUNDS	 439,421	 406,534
	667,302	636,953
	<hr/>	
	\$ 668,458	\$ 642,094
<hr/>		

APPROVED ON BEHALF OF THE BOARD:

 President
 Treasurer

GRAND FORKS AUXILIARY TO THE BOUNDARY HOSPITAL SOCIETY

NOTES TO FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2016

(unaudited - see Notice to Reader)

1. SUMMARY OF ACCOUNTING POLICIES

- (a) The society follows the deferred method of recognition of externally designated contributions which matches the revenue to the related expenditure.

(b) Contributions and Pledges

Contributed capital assets are recorded at fair value and the donated portion shown as a deferred contribution. The latter is taken into revenue at the same rate as the asset is amortized.

Contributed material and services are not recorded in the financial statements.

Pledges receivable are recorded when received.

(c) Revenue Recognition - Donations

The cut-off date for donations is the same as the cut-off date for receipts issued in a year, and is based on the postage date on the envelope for mail, or the date the donation is received.

Legacies, or bequests are recorded when received.

(d) Property, Equipment and Amortization

Property and equipment acquired during the year are written off as an expenditure during the year and capitalized through the investment in capital assets account.

Property and equipment are recorded at cost and are amortized over their respective useful lives using the straight line method at the following annual rates:

Building	1%
Equipment and furnishings	20%

Additions during the year are amortized at one-half their normal rate and no amortization is recorded during the year of disposition.

2. PROPERTY AND EQUIPMENT

	Cost	Accumulated Amortization	Net 2016	Net 2015
Land	\$ 34,182	\$ -	\$ 34,182	\$ 34,182
Building	218,679	25,332	193,347	195,534
Equipment and furnishings	5,364	5,013	351	703
Incorporation costs	129	129	-	-
	\$ 258,354	\$ 30,474	\$ 227,880	\$ 230,419



**The Royal Canadian Legion
Branch 59**
7353 6th Ave, PO Box 836
Grand Forks, BC V0H 1H0
Tel: 250-442-8400
Fax: 250-442-8459
Email: rclbr59@gmail.com

July 14, 2017

The Corporation of the City of Grand Forks
Box 220
Grand Forks, BC V0H 1H0

To Whom It May Concern,

TAX EXEMPTION FOR 2018

The Royal Canadian Legion Br 59 Grand Forks is submitting for Tax Exemption for 2017. We cannot provide you with a budget for the current and following years because to date this Branch has not completed or followed a budget.

Please find enclosed the following paperwork as our submission:

- a. Application Form and attachments; and
- b. Copy of 2016's Financial Statement.

Submitted for your consideration.

Thank you,

A handwritten signature in blue ink, appearing to read "T. Doody".

T. Doody
President
RCL Br 59 Grand Forks
Ph: 250-666-0302
Email: rclbr59@gmail.com

Describe how your organization is accessible to, and benefits the residents of Grand Forks?

We are a Private Club, but we continually open our doors to the community on a regular basis by putting on dinners, sports, etc.

We maintain a list of organizations we annually donate to: BETHS (Boundary Emergency Transition Housing Society), Whispers of Hope, our local Seniors Club, Boundary Food Bank, BFIS, Boundary Women's Shelter, Fall Fair Society, Christina Lake Food Hamper, and Gospel Chapel. We also donate to both volunteer Fire Departments in Grand Forks and Christina Lake annually and try to fulfil other requests that come in as funds allow.

We have also donated to Youth organizations: Boundary Youth Soccer, Junior Curling, BMX Club. We donate funds and the free use of our hall to Boundary 841 Air Cadets.

We are proud of our Scholarship donations which are provided to students for their continued educational needs.

Our services to Veterans in our community through our Poppy Trust Fund is on the rise with assistance given already this year to three families.

We continue to hold a **Breakfast with Santa** each year for the children and families within our community with the proceeds going to the Christmas Hampers Toys for the children. We also put on many dinners throughout the year open to the community to attend.

In the event of a fire or flood disaster, our legion can be counted on for support. Our local Seniors Club was flooded out and our Branch stepped up and donated the use of our hall for free to them so their events could continue.

We also host Legion conventions in our Zone of West Kootenay which includes the attendance of the other eight Branches within our Zone: Rossland, Castlegar, Trail, Nelson, Salmo, Kaslo, Slocan and Nakusp. This helps business in our community with an influx of revenue, as well as advertising our wonderful community.

We strive to keep our legion active and responsible.

Describe your organization activities. Include a short history of your organization and briefly describe its goals and objectives:

The activities carried out within the walls of our Branch are varied and open to the community. We offer fun sport activities: Darts, Horseshoes and Texas Hold'em; we put on quite a few dinners throughout the year; September 17th we will be hosting our first Free Veterans Luncheon (open to all Veterans in the community not just Legion members); in September, we are starting bi-weekly Seniors Coffee Hours; and we hold social functions like Dances. We participate in parades and celebrations within our community with our Colour Party. We also organize and run the local Remembrance Day Services.

Our organization was established in 1926, and we are pleased to be celebrating 91 years of service to our community this year.

The Legion's main objective is to provide a strong voice and to improve the lives of Veterans, including serving Canadian Armed Forces and RCMP, and their families. This has been our principal objective since our inception and we will continue to work for it today and every day forward. It's our duty. Our goal is to annually promote Remembrance and serve our community and country.

We are a non-profit organization and we contribute greatly to various charitable organizations in Grand Forks and district areas – along with other organizations who have requested financial assistance in the province for over 40 years.



THE CORPORATION OF THE CITY OF GRAND FORKS

APPLICATION FOR PERMISSIVE TAX EXEMPTION

Note: Application must be received by **July 31, 2017** at City Hall for consideration for tax exemption in the following year.

Name of Organization: The Royal Canadian Legion Br 59 Grand Forks

Mailing Address: Box 836
Grand Forks, BC V0H 1H0

Contact Person & Title: Terry Doody

Telephone Number: 250-666-0302 **E-mail:** rc1br59@gmail.com

Registered Non-Profit? Yes ☒ No ☐ **Registration Number:** 108096975

Registered Charity? Yes ☐ No ☐ **Registration Number:** _____

PROPERTY DESCRIPTION FOR WHICH AN EXEMPTION IS BEING CLAIMED:

* You may list all the properties on one application form, as long as they are being used for the same purpose.

Civic Address(es): 7353 6th Ave, Grand Forks, BC

Legal Description(s) Lots 18, 19, 20 Block 29 DL 108
SDVD, Plan 21

Folio Number(s): 210 00247.000 210 00247.005
210 00247.010 210 00247.015
210 00247.020 210 00247.025
210 00247.030

Is any part of the property used for non-charitable, non-philanthropic or for-profit purposes?

Yes ☐ No ☒ **If yes, please explain:** _____



THE CORPORATION OF THE CITY OF GRAND FORKS

Please describe your organization's activities. Include a short history of your organization and briefly describe its goals and objectives. (Attach a separate sheet if necessary.)

See Attached

Please describe how your organization is accessible to, and benefits the residents of Grand Forks.

See Attached.

Please provide details on other sources of funding.

Public donations

T. Doody, President
Authorized Signature

DOCUMENTATION REQUIRED

Copy of most current financial statements
Copy of budget for the current and following year (if available)

R.C.L. Gaming Account**Transactions by Account Report 2016-01-01 to 2016-12-31****Sorted by: Transaction Number**

Date	Comment	Source #	Tr...	Debits	Credits	Balance	
5010	Charitable Donations					-	Dr
2016-01-27	Amanda Hoodi...	chq 310	J9	500.00	-	500.00	Dr
2016-02-17	Bound Youth S...	chq 314	J17	300.00	-	800.00	Dr
2016-02-17	Junior Curling	chq 315	J18	300.00	-	1,100.00	Dr
2016-04-21	CL Firefighters ...	chq 326	J47	100.00	-	1,200.00	Dr
2016-04-21	Whispers of Ho...	chq 327	J48	500.00	-	1,700.00	Dr
2016-04-21	Bound Food B...	chq 328	J49	500.00	-	2,200.00	Dr
2016-05-18	V Pavan schol...	chq 333	J57	250.00	-	2,450.00	Dr
2016-05-18	BMX Club	chq 334	J58	300.00	-	2,750.00	Dr
2016-05-18	GF Fire & Res...	chq 335	J59	500.00	-	3,250.00	Dr
2016-05-18	CL Fire & Resc...	chq 336	J60	500.00	-	3,750.00	Dr
2016-07-05	Beths	chq 347	J82	500.00	-	4,250.00	Dr
2016-09-21	BFIS	chq 359	J110	500.00	-	4,750.00	Dr
2016-09-21	Bound Women'...	chq 360	J111	500.00	-	5,250.00	Dr
2016-09-21	GF Senior;s	chq 361	J112	500.00	-	5,750.00	Dr
2016-10-11	Fall Fair Society	chq 366	J121	25.00	-	5,775.00	Dr
2016-10-24	BETHS	chq 370	J124	500.00	-	6,275.00	Dr
2016-10-24	GF Food Bank	chq 371	J125	500.00	-	6,775.00	Dr
2016-10-24	Whispers of Ho...	chq 372	J126	500.00	-	7,275.00	Dr
2016-11-22	CL Food Hamper	chq 379	J142	500.00	-	7,775.00	Dr
2016-11-22	Gospel Chapel...	chq 380	J143	500.00	-	8,275.00	Dr
2016-11-22	RC Air Cadets	chq 381	J144	500.00	-	8,775.00	Dr
2016-12-19	GF Fire & Res...	chq 387	J162	500.00	-	9,275.00	Dr
2016-12-19	GF food Bank	chq 388	J163	500.00	-	9,775.00	Dr
2016-12-19	Bndry Women'...	chq 389	J164	500.00	-	10,275.00	Dr
				10,275.00	-		

Donations for last year (2016). We stopped doing Bingo's, so our donations are not as high as the years before.

Royal Canadian Legion Br.59
Income Statement 2016-01-01 to 2016-12-31

REVENUE

Sales Revenue

Sales - Liquor With Mix	7,887.04
Sales - Draft - Glass	23,977.59
Sales - Draft - Mug	24,487.41
Sales - Draft - Jug	306.76
Sales - Guinness Draft	14,597.82
Sales - Wine, Ciders, Coolers	7,996.96
Sales - Bottled Beer	10,560.26
Sales - Confectionary	7,536.55
Sales - Off-Sales Beer (Cans)	754.90

Net Sales	98,105.29
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Other Revenue

2016 Dues	12,098.00
Rent	1,500.00
Rental dep	100.00
Ways & Means	1,804.15
Snowball	3.25
Keno Commissions	5,948.79
Interest Income	115.09
Miscellaneous Revenue	803.80
Furniture Fund	1,180.15
P.S.T. Vendor's Commission	599.61
Donations	1,509.38
Sunday Donations	2,043.40
Zone Donations & Expenses	391.27
Sports	317.75
Breakopen Ticket Sales	20,737.00
Legion Resale Supplies	175.35

Total Other Revenue	49,326.99
---------------------	-----------

From Gaming

Admin. Fee	993.18
Labour Meat Draw	742.00

Total Gaming	1,735.18
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TOTAL REVENUE	149,167.46
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EXPENSE

Lounge Purchases

Liquor	2,626.45
Draft	19,636.84

Royal Canadian Legion Br.59
Income Statement 2016-01-01 to 2016-12-31

Guinness - Draft	7,518.64	
Bottled Beer	4,798.05	
Off Sales - Beer	525.32	
Wine, Ciders, Coolers	3,415.10	
Pop / Non-Beer	1,552.41	
Confectionary	1,921.53	
Total Lounge Purchases		41,994.34
Resale Supplies		197.67
R & M Building (Lounge)		438.97
Supplies - Lounge		1,148.08
R & M Building		8,516.88
Breakopen Tkts. Purchases		4,099.33
R & M Eq. (Lounge)		4,028.46
R & M Eq. (Hall)		120.38
Litter Dep. (Misc.)		72.60
Draft Litter Dep.		151.27
Recycle Fees		138.52
Office		701.97
Interest & Bank Charges		607.79
Advertising		188.10
Total Cost of Goods Sold		62,404.36
Payroll Expenses		
Wages & Salaries	45,727.51	
EI Expense	1,202.18	
CPP Expense	1,019.09	
WCB Expense	305.34	
Total Payroll Expense	48,254.12	
General & Administrative Expe...		
Insurance	4,168.00	
Administration	1,286.90	
P.R.	36.85	
Janitorial - Hall	443.57	
Janitorial - Lounge	450.96	
Security	303.77	
Conventions - Zone meetings	6.00	
Honours & Awards	158.50	
Breakopen Paid Out	13,504.00	
Licences & Permits	1,258.65	
Inventory Adjust	-236.86	
Breakopen Tkt. Inv. Adjust	-234.58	
Utilities - Lounge (55%)	7,250.04	
Utilities - Hall (45%)	4,576.01	
Sports	100.00	

• • **Royal Canadian Legion Br.59**
Income Statement 2016-01-01 to 2016-12-31

Ways & Means	1,152.32
Zone Meetings	342.89
2016 Per Capita Tax	9,425.21
West Kootenay Per Cap Tax	388.50
Cash Short / Over	-334.56
Advertising & Promotions	40.50
Bad Debts	-30.00
Property Taxes	2,037.36
Miscellaneous Expenses	971.32
Total General & Admin. Expen...	47,065.35
TOTAL EXPENSE	157,723.83
NET INCOME	-8,556.37

RECEIVED

JUL 7 2017

THE CORPORATION OF
THE CITY OF GRAND FORKS

APPLICATION FOR PERMISSIVE TAX EXEMPTION

Note: Application must be received by July 31, 2017 at City Hall for consideration for tax exemption in the following year.

Name of Organization: Grand Forks Seniors' Society (previously Seniors Center Branch 68)

Mailing address: Grand Forks Seniors' Society, Box 553, Grand Forks, BC V0H 1H0

Contact Person & Title: Ralph White, President Grand Forks Seniors' Society

Telephone Number: 250-442-3038 **E-mail:** seniorcitizens68@gmail.com

Registered Non-Profit? Yes - ☒ No ☐ **Registration Number:** S0004367BC001

Registered Charity? Yes ☐ No - ☒ **Registration Number:**

PROPERTY DESCRIPTION FOR WHICH AN EXEMPTION IS BEING CLAIMED:

Civic Address(es): 565 – 71st Avenue, Grand Forks

Legal Description(s): Block 18 Plan 89

P.L. 108 SDYD

Folio Number(s)

Is any part of the property used for non-charitable, non-philanthropic or for-profit purposes?

Yes ☐ No – ☒ If yes, please explain:

FILE CODE

*G.F. Seniors
C/O - Society - Applic.
(UB+PT.000) Tax Exemption*

Please describe your organization's activities. Include a short history of your organization and briefly describe its goals and objectives. (Attach a separate sheet if necessary.)

The purpose of the Grand Forks Seniors' Society is to provide a forum for seniors who are residents of Grand Forks, and the Regional District of Kootenay Boundary in British Columbia, Canada to meet and engage in various activities.

Since 1974 we have provided a place for Seniors to meet and enjoy social activities. We have on going Cribbage Card Games, Carpet Bowling, Crafts and Quilting.

Please describe how your organization is accessible to, and benefits the residents of Grand Forks.

A great hall for the community to use for senior's activities, meetings, weddings, funerals (Celebration of Life), dances, family reunions, adult and childrens' birthday parties. We have a very reasonable rental rate, so all people can afford our facility.

Please provide details on other sources of funding.

Our source of funding is the income from hall rentals. Occasionally we obtain Grants from New Horizons for major capital expenses. The last grant was to replace our flooring.



Authorized Signature

DOCUMENTATION REQUIRED

Copy of most current financial statements – For 2016 and Jan. to May 2017 (incl.)

Copy of budget for the current and following year (if available) – **(We do not make a budget).**

4:58 PM

07/06/17

Accrual Basis

Grand Forks Seniors' Society
Balance Sheet
 As of December 31, 2016

	Dec 31, 16
ASSETS	
Current Assets	
Chequing/Savings	
10100 · BANK	
10400 · #000 Non-Guar.Equity Shares	25.00
10500 · Petty Cash	58.78
10600 · #002 Comm.Builder Cheq.557140	19,182.77
10650 · Bond Buster 1yr. #1662634	12,203.99
10680 · Coffee Fund	-50.00
Total 10100 · BANK	31,420.54
Total Chequing/Savings	31,420.54
Total Current Assets	31,420.54
Fixed Assets	
15000 · Furniture and Equipment	13,701.56
15050 · Computer, Printer, Aecessories	3,202.02
15100 · Buildings - Operating	118,000.00
Total Fixed Assets	134,903.58
TOTAL ASSETS	166,324.12
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
24300 · Memberships Next Year (2017)	1,460.00
Total Other Current Liabilities	1,460.00
Total Current Liabilities	1,460.00
Total Liabilities	1,460.00
Equity	
30000 · Opening Balance Equity	152,642.93
32000 · Unrestricted Net Assets	2,699.58
Net Income	9,521.61
Total Equity	164,864.12
TOTAL LIABILITIES & EQUITY	166,324.12

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Grand Forks Seniors' Society

Trial Balance

2017-07-06

As of December 31, 2016

Accrual Basis

	Dec 31, 16	
	Debit	Credit
10400 · #000 Non-Guar.Equity Shares	25.00	
10500 · Petty Cash	58.78	
10600 · #002 Comm.Builder Cheq.557140	19,182.77	
10650 · Bond Buster 1yr. #1662634	12,203.99	
10680 · Coffee Fund		50.00
13000 · Prepaid Memberships	0.00	
15000 · Furniture and Equipment	13,701.56	
15050 · Computer, Printer, Aecessories	3,202.02	
15100 · Buildings - Operating	118,000.00	
24300 · Memberships Next Year (2017)		1,460.00
30000 · Opening Balance Equity		152,642.93
32000 · Unrestricted Net Assets		2,699.58
41210 · Bank Dividends		3.55
41303 · Art/Craft/Bake Sale		298.75
41305 · Bake Sale		240.00
41310 · Crib		2,619.00
41320 · Carpet Bowling		610.00
41330 · Choir		231.00
41380 · Senior Dances		987.00
41390 · Kung Fu		691.00
41340 · Quilters / Crafts		589.00
41350 · Quilt Connection		76.00
41360 · Quilting - Loose Threads		179.00
41370 · Modern Quilting		6.00
41510 · Hall Rentals		7,425.00
41520 · Rental Security Deposits		3,100.00
42010 · Membership Dues 2015	0.00	
42020 · Membership Dues 2016		2,145.00
42030 · Membership Dues 2017	0.00	
43410 · Grant - New Horizons		25,000.00
43450 · Donations		870.55
43451 · Donation Thanksgiving Dinner		1,824.00
46430 · Miscellaneous Revenue		65.00
46432 · Coffee Fund		171.00
60920 · Business Registration Fees	125.00	
62140 · Legal Fees	235.20	
62150 · Outside Contract Services	19.94	
62160 · Advertising & Promotions	77.81	
62165 · Sunshine Cards	6.99	
62170 · Miscellaneous	15.50	
62810 · Hall Renovations & Materials	19,839.53	
62830 · Repair & Maintenance	542.44	
62880 · Electrical	149.00	
62890 · Dumping Fees	14.30	
63010 · Janitorial Services	3,600.00	
63020 · Janitorial Supplies	837.11	
64010 · Returned Security Deposit	3,000.00	
64210 · West Kootenay Seniors Assoc.	48.50	
64220 · S.C.A. of BC (Provincial)	516.00	
64230 · KCOSA	50.80	
65010 · Bank, Service Charge	17.25	
65020 · Postage, Mailing Service	19.43	
65040 · Supplies-Office	217.23	
65080 · Alarm Protection / Emer. Lights	251.37	
65120 · Engraving Memorial Plaques	16.35	
65220 · Insurance - Building/Liability	2,347.00	
65230 · Seniors Thanksgiving Dinner	2,520.00	
65260 · Other Costs	26.03	
66010 · Telephone, Telecommunications	531.28	
66020 · Natural Gas - Fortis	794.07	
66030 · Utilities - Elect.,Water, Sewer	1,739.50	
66040 · Taxes - City	51.61	
TOTAL	203,983.36	203,983.36

Grand Forks Seniors' Society
Statement of Financial Income and Expense
 January through December 2016

	Unclassified	TOTAL
Ordinary Income/Expense		
Income		
41200 · INTEREST, DIVIDENDS		
41210 · Bank Dividends	3.55	3.55
Total 41200 · INTEREST, DIVIDENDS	3.55	3.55
41300 · ACTIVITIES		
41303 · Art/Craft/Bake Sale	298.75	298.75
41305 · Bake Sale	240.00	240.00
41310 · Crib	2,619.00	2,619.00
41320 · Carpet Bowling	610.00	610.00
41330 · Choir	231.00	231.00
41380 · Senior Dances	987.00	987.00
41390 · Kung Fu	691.00	691.00
Total 41300 · ACTIVITIES	5,676.75	5,676.75
41339 · QUILTERS, TOTAL		
41340 · Quilters / Crafts	589.00	589.00
41350 · Quilt Connection	76.00	76.00
41360 · Quilting - Loose Threads	179.00	179.00
41370 · Modern Quilting	6.00	6.00
Total 41339 · QUILTERS, TOTAL	850.00	850.00
41500 · RENTALS - HALL - SOUND SYS.		
41510 · Hall Rentals	7,425.00	7,425.00
41520 · Rental Security Deposits	3,100.00	3,100.00
Total 41500 · RENTALS - HALL - SOUND SYS.	10,525.00	10,525.00
42000 · MEMBERSHIP DUES		
42010 · Membership Dues 2015	0.00	0.00
42020 · Membership Dues 2016	2,145.00	2,145.00
42030 · Membership Dues 2017	0.00	0.00
Total 42000 · MEMBERSHIP DUES	2,145.00	2,145.00
43400 · GRANTS, DONATIONS		
43410 · Grant - New Horizons	25,000.00	25,000.00
43450 · Donations	870.55	870.55
43451 · Donation Thanksgiving Dinner	1,824.00	1,824.00
Total 43400 · GRANTS, DONATIONS	27,694.55	27,694.55
46400 · OTHER TYPES OF INCOME		
46430 · Miscellaneous Revenue	65.00	65.00
46432 · Coffee Fund	171.00	171.00
Total 46400 · OTHER TYPES OF INCOME	236.00	236.00
Total Income	47,130.85	47,130.85
Gross Profit	47,130.85	47,130.85
Expense		
60900 · Business Expenses		
60920 · Business Registration Fees	125.00	125.00
62140 · Legal Fees	235.20	235.20
62150 · Outside Contract Services	19.94	19.94
62160 · Advertising & Promotions	77.81	77.81
62165 · Sunshine Cards	6.99	6.99
62170 · Miscellaneous	15.50	15.50
Total 60900 · Business Expenses	480.44	480.44

Grand Forks Seniors' Society

Statement of Financial Income and Expense

January through December 2016

	Unclassified	TOTAL
62800 · FACILITIES AND EQUIPMENT		
62810 · Hall Renovations & Materials	19,839.53	19,839.53
62830 · Repair & Maintenance	542.44	542.44
62880 · Electrical	149.00	149.00
62890 · Dumping Fees	14.30	14.30
Total 62800 · FACILITIES AND EQUIPMENT	20,545.27	20,545.27
63000 · JANITORIAL		
63010 · Janitorial Services	3,600.00	3,600.00
63020 · Janitorial Supplies	837.11	837.11
Total 63000 · JANITORIAL	4,437.11	4,437.11
64000 · RENTAL EXPENSE		
64010 · Returned Security Deposit	3,000.00	3,000.00
Total 64000 · RENTAL EXPENSE	3,000.00	3,000.00
64200 · MEETING / CONVENTION EXPENSE		
64210 · West Kootenay Seniors Assoc.	48.50	48.50
64220 · S.C.A. of BC (Provincial)	516.00	516.00
64230 · KCOSA	50.80	50.80
Total 64200 · MEETING / CONVENTION EXPENSE	615.30	615.30
65000 · OPERATIONS		
65010 · Bank, Service Charge	17.25	17.25
65020 · Postage, Mailing Service	19.43	19.43
65040 · Supplies-Office	217.23	217.23
65080 · Alarm Protection / Emer. Lights	251.37	251.37
65120 · Engraving Memorial Plaques	16.35	16.35
Total 65000 · OPERATIONS	521.63	521.63
65200 · OTHER TYPES OF EXPENSES		
65220 · Insurance - Building/Liability	2,347.00	2,347.00
65230 · Seniors Thanksgiving Dinner	2,520.00	2,520.00
65260 · Other Costs	26.03	26.03
Total 65200 · OTHER TYPES OF EXPENSES	4,893.03	4,893.03
66000 · UTILITIES / TAXES		
66010 · Telephone, Telecommunications	531.28	531.28
66020 · Natural Gas - Fortis	794.07	794.07
66030 · Utilities - Elect.,Water, Sewer	1,739.50	1,739.50
66040 · Taxes - City	51.61	51.61
Total 66000 · UTILITIES / TAXES	3,116.46	3,116.46
Total Expense	37,609.24	37,609.24
Net Ordinary Income	9,521.61	9,521.61
Net Income	9,521.61	9,521.61

4:58 PM

07/06/17

Accrual Basis

Grand Forks Seniors' Society
Balance Sheet
As of July 6, 2017

	Jul 6, 17
ASSETS	
Current Assets	
Chequing/Savings	
10100 · BANK	
10400 · #000 Non-Guar.Equity Shares	25.00
10500 · Petty Cash	58.78
10600 · #002 Comm.Builder Cheq.557140	12,713.44
10650 · Bond Buster 1yr. #1662634	12,203.99
10680 · Coffee Fund	-50.00
Total 10100 · BANK	24,951.21
Total Chequing/Savings	24,951.21
Total Current Assets	24,951.21
Fixed Assets	
15000 · Furniture and Equipment	13,701.56
15050 · Computer, Printer, Aecessories	3,202.02
15100 · Buildings - Operating	118,000.00
Total Fixed Assets	134,903.58
TOTAL ASSETS	159,854.79
LIABILITIES & EQUITY	
Equity	
30000 · Opening Balance Equity	152,642.93
32000 · Unrestricted Net Assets	12,221.19
Net Income	-5,009.33
Total Equity	159,854.79
TOTAL LIABILITIES & EQUITY	159,854.79

4:59 PM

2017-07-06

Accrual Basis

Grand Forks Seniors' Society

Trial Balance

As of May 31, 2017

	May 31, 17	
	Debit	Credit
10400 · #000 Non-Guar.Equity Shares	25.00	
10500 · Petty Cash	58.78	
10600 · #002 Comm.Builder Cheq.557140	12,713.44	
10650 · Bond Buster 1yr. #1662634	12,203.99	
10680 · Coffee Fund		50.00
13000 · Prepaid Memberships	0.00	
15000 · Furniture and Equipment	13,701.56	
15050 · Computer, Printer, Acessories	3,202.02	
15100 · Buildings - Operating	118,000.00	
24300 · Memberships Next Year (2017)	0.00	
30000 · Opening Balance Equity		152,642.93
32000 · Unrestricted Net Assets		12,221.19
41210 · Bank Dividends		1.26
41310 · Crib		880.00
41320 · Carpet Bowling		228.00
41330 · Choir		17.00
41380 · Senior Dances		174.00
41390 · Kung Fu		297.00
41340 · Quilters / Crafts		227.00
41350 · Quilt Connection		36.00
41360 · Quilting - Loose Threads		68.00
41510 · Hall Rentals		2,225.00
41520 · Rental Security Deposits		800.00
42030 · Membership Dues 2017		2,100.00
60910 · Office Supplies	174.90	
62810 · Hall Renovations & Materials	4,172.06	
62830 · Repair & Maintenance	284.37	
63010 · Janitorial Services	1,500.00	
63020 · Janitorial Supplies	70.57	
64010 · Returned Security Deposit	800.00	
64210 · West Kootenay Seniors Assoc.	48.00	
64220 · S.C.A. of BC (Provincial)	480.00	
65110 · Registrar of BC	40.00	
65120 · Engraving Memorial Plaques	14.34	
65220 · Insurance - Building/Liability	2,375.00	
65260 · Other Costs	34.02	
66010 · Telephone, Telecommunications	177.31	
66020 · Natural Gas - Fortis	924.39	
66030 · Utilities - Elect.,Water, Sewer	967.63	
TOTAL	171,967.38	171,967.38

Grand Forks Seniors' Society

Statement of Financial Income and Expense

January through May 2017

	Unclassified	TOTAL
Ordinary Income/Expense		
Income		
41200 · INTEREST, DIVIDENDS		
41210 · Bank Dividends	1.26	1.26
Total 41200 · INTEREST, DIVIDENDS	1.26	1.26
41300 · ACTIVITIES		
41310 · Crib	880.00	880.00
41320 · Carpet Bowling	228.00	228.00
41330 · Choir	17.00	17.00
41380 · Senior Dances	174.00	174.00
41390 · Kung Fu	297.00	297.00
Total 41300 · ACTIVITIES	1,596.00	1,596.00
41339 · QUILTERS, TOTAL		
41340 · Quilters / Crafts	227.00	227.00
41350 · Quilt Connection	36.00	36.00
41360 · Quilting - Loose Threads	68.00	68.00
Total 41339 · QUILTERS, TOTAL	331.00	331.00
41500 · RENTALS - HALL - SOUND SYS.		
41510 · Hall Rentals	2,225.00	2,225.00
41520 · Rental Security Deposits	800.00	800.00
Total 41500 · RENTALS - HALL - SOUND SYS.	3,025.00	3,025.00
42000 · MEMBERSHIP DUES		
42030 · Membership Dues 2017	2,100.00	2,100.00
Total 42000 · MEMBERSHIP DUES	2,100.00	2,100.00
Total Income	7,053.26	7,053.26
Gross Profit	7,053.26	7,053.26
Expense		
60900 · Business Expenses		
60910 · Office Supplies	174.90	174.90
Total 60900 · Business Expenses	174.90	174.90
62800 · FACILITIES AND EQUIPMENT		
62810 · Hall Renovations & Materials	4,172.06	4,172.06
62830 · Repair & Maintenance	284.37	284.37
Total 62800 · FACILITIES AND EQUIPMENT	4,456.43	4,456.43
63000 · JANITORIAL		
63010 · Janitorial Services	1,500.00	1,500.00
63020 · Janitorial Supplies	70.57	70.57
Total 63000 · JANITORIAL	1,570.57	1,570.57
64000 · RENTAL EXPENSE		
64010 · Returned Security Deposit	800.00	800.00
Total 64000 · RENTAL EXPENSE	800.00	800.00
64200 · MEETING / CONVENTION EXPENSE		
64210 · West Kootenay Seniors Assoc.	48.00	48.00
64220 · S.C.A. of BC (Provincial)	480.00	480.00
Total 64200 · MEETING / CONVENTION EXPENSE	528.00	528.00

4:57 PM

2017-07-06

Accrual Basis

Grand Forks Seniors' Society

Statement of Financial Income and Expense

January through May 2017

	Unclassified	TOTAL
65000 · OPERATIONS		
65110 · Registrar of BC	40.00	40.00
65120 · Engraving Memorial Plaques	14.34	14.34
Total 65000 · OPERATIONS	54.34	54.34
65200 · OTHER TYPES OF EXPENSES		
65220 · Insurance - Building/Liability	2,375.00	2,375.00
65260 · Other Costs	34.02	34.02
Total 65200 · OTHER TYPES OF EXPENSES	2,409.02	2,409.02
66000 · UTILITIES / TAXES		
66010 · Telephone, Telecommunications	177.31	177.31
66020 · Natural Gas - Fortis	924.39	924.39
66030 · Utilities - Elect., Water, Sewer	967.63	967.63
Total 66000 · UTILITIES / TAXES	2,069.33	2,069.33
Total Expense	12,062.59	12,062.59
Net Ordinary Income	-5,009.33	-5,009.33
Net Income	-5,009.33	-5,009.33

2018

APPLICATION FOR TAX EXEMPT STATUS FOR 2017

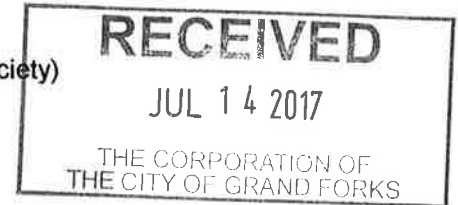
Note: Application must be received by July 31st at City Hall for consideration for tax exemption in the following year.

Name of applicant: Phoenix Manor Society
(formerly Abbeyfield Centennial House Society)

Mailing address: Box 902, Grand Forks, BC V0H 1H0

Civic Address of the Property(s)

For Which the Exemption is being applied for: 876 – 72nd Ave. Grand Forks BC



Legal Description of the Property(s): Parcel B Portion (KF1958) Block 45 Plan 72 DL 108

Contact person: Homer Good
Title: Chairman
Telephone number: 250-442-5302
Email: goodh@telus.net

Registered Charity
No. 86752 3490 RR0001

Total Budget: \$145,800

Most Current Financial Statement must be attached to this form.

Other sources of funding:

The residents of PHOENIX MANOR provide all of our income through their monthly rents. We originally budgeted for 80% occupancy. Currently our break-even is about 85% occupancy due to increasing costs. In July 2013 we had to raise the rents to the residents and refinanced our mortgage to reduce the payment to cover our increasing operating costs. This is a severe burden to some of the residents, who are all single senior citizens, many with limited incomes.

Describe your organization. Include a short history of your organization and briefly describe its goals and objectives. (Attach a separate sheet if necessary.)

PHOENIX MANOR SOCIETY had its beginnings as Abbeyfield Centennial House Society.

Abbeyfield Centennial House Society was incorporated in 1997 with the mandate of establishing an "Abbeyfield Home" in Grand Forks. Pioneer Village Society donated its assets to Abbeyfield Centennial House Society to make establishing the home a possibility. Those assets were all from non-governmental sources. With a huge amount of volunteer hours by the directors and many community donations the home was built. The home can accommodate ten single seniors. The residents have a safe and secure home including meals, in a non-institutional setting. This provides the good nutrition and companionship that is commonly lacking for single seniors.

The name of the society was changed to PHOENIX MANOR SOCIETY in 2013 when the local society disaffiliated from the Canadian Abbeyfield Society for financial reasons. PHOENIX MANOR SOCIETY retains the original mandate and core values. It is not for profit and is a registered charity. Volunteers carry out all management, some routine maintenance, improvements and social activities. The Officers and Directors of PHOENIX MANOR SOCIETY are all volunteers and receive no remuneration.

How does your organization benefit the Community of Grand Forks?

PHOENIX MANOR SOCIETY provides a quality senior's residence and the only, not for profit, supportive care facility, in Grand Forks. This allows our residents to continue living in the community with dignity while avoiding the necessity of residing in a public care facility at substantial public expense. The home was built and is operated using local suppliers and trades persons whenever reasonably possible. Local seniors are given preference for accommodation. PHOENIX MANOR SOCIETY employs five local persons. This means that there are up to fifteen persons contributing to local business who might well otherwise have to reside outside of Grand Forks.

Many other, not for profit, supportive care homes in BC are given tax exemptions.

The board of PHOENIX MANOR SOCIETY continues in its goal of providing affordable seniors housing in a non-institutional environment. Assistance from the City of Grand Forks in offsetting some of our cost increases through tax exemption will assist in achieving our long-term success. Tax exemptions in the past have contributed greatly to our financial health. We urge council to continue to recognize the contribution of this home and its seniors through granting a tax exemption for 2018



Homer Good
Chairman

PHOENIX MANOR SOCIETY

FINANCIAL STATEMENTS

DECEMBER 31, 2016

PHOENIX MANOR SOCIETY

FINANCIAL STATEMENTS

DECEMBER 31, 2016

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STATEMENT A -Statement of Operations

STATEMENT B -Statement of Changes in Fund Balances

STATEMENT C -Statement of Financial Position

NOTES TO FINANCIAL STATEMENTS

PHOENIX MANOR SOCIETY
STATEMENT OF OPERATIONS
FOR THE YEAR ENDED DECEMBER 31, 2016

STATEMENT A

	Operating Fund	Capital Asset Fund	Replacement Reserve Fund	Total 2016	Total 2015
REVENUES					
Tenant rent	\$ 156,630	\$ -	\$ -	\$ 156,630	\$ 133,901
Insurance proceeds	-	-	-	-	19,179
Phoenix Foundation	611	-	-	611	616
Donations	150	-	-	150	-
Patronage dividend and interest	99	-	285	384	451
Members Dues	35	-	-	35	35
Disposition of capital assets	-	(902)	-	(902)	(1,518)
	<u>157,525</u>	<u>(902)</u>	<u>285</u>	<u>156,908</u>	<u>152,664</u>
EXPENDITURES					
Advertising	730	-	-	730	1,281
Amortization	-	17,636	-	17,636	17,382
Bookkeeping fees	3,371	-	-	3,371	4,893
Cable	2,766	-	-	2,766	2,766
Dues and fees	175	-	-	175	398
Electricity, water and sewer	6,082	-	-	6,082	4,434
Food	20,135	-	-	20,135	18,976
Heating and hot water	2,416	-	-	2,416	3,178
Insurance	5,831	-	-	5,831	5,682
Mortgage interest	132	-	-	132	1,314
Office supplies and service charges	680	-	-	680	528
Property taxes	92	-	-	92	40
Repairs and maintenance	19,542	-	-	19,542	14,093
Security	459	-	-	459	441
Service contracts, cleaning and gardening	3,739	-	-	3,739	1,492
Supplies	706	-	-	706	684
Telephone	2,186	-	-	2,186	2,062
Tenant entertainment	746	-	-	746	714
Travel and training	594	-	-	594	680
Wages and benefits	<u>65,999</u>	<u>-</u>	<u>-</u>	<u>65,999</u>	<u>69,121</u>
	<u>136,381</u>	<u>17,636</u>	<u>-</u>	<u>154,017</u>	<u>150,159</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$ 21,144	\$ (18,538)	\$ 285	\$ 2,891	\$ 2,505

See accompanying notes to financial statements

PHOENIX MANOR SOCIETY
STATEMENT OF CHANGES IN FUND BALANCES
FOR THE YEAR ENDED DECEMBER 31, 2016

STATEMENT B

	Operating Fund	Capital Asset Fund	Replacement Reserve Fund (Note 1)	Total 2016	Total 2015
BEGINNING BALANCE	\$ 6,734	\$ 370,802	\$ 60,456	\$ 437,992	\$ 419,638
Excess (deficiency) of revenues over expenditures - Statement A	21,144	(18,538)	285	2,891	2,505
Interfund transfers					
Capital assets purchased	(7,213)	7,213	-	-	-
Replacement assets purchased	(1,771)	1,771	-	-	-
Principal payments on mortgage		23,044	(23,044)	-	-
Transfer to replacement reserve fund	(9,360)		9,360	-	-
Cash Transfers from Replacement Reserve	<u>4,099</u>	<u></u>	<u>(4,099)</u>	<u>-</u>	<u>-</u>
ENDING BALANCE	\$ 13,633	\$ 384,292	\$ 42,958	\$ 440,883	\$ 422,143

See accompanying notes to financial statements

PHOENIX MANOR SOCIETY
STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2016

STATEMENT C

	Operating Fund	Capital Asset Fund	Replacement Reserve Fund	Total 2016	Total 2015
ASSETS					
CURRENT ASSETS					
Cash	\$ 14,425	\$ -	\$ -	\$ 14,425	\$ 3,088
Prepaid expenses	-	-	-	-	4,457
	<u>14,425</u>	<u>-</u>	<u>-</u>	<u>14,425</u>	<u>7,545</u>
INVESTMENTS - Note 1	-	-	42,958	42,958	60,457
CAPITAL ASSETS - Notes 2	<u>-</u>	<u>384,292</u>	<u>-</u>	<u>384,292</u>	<u>393,846</u>
	<u>\$ 14,425</u>	<u>\$ 384,292</u>	<u>\$ 42,958</u>	<u>\$ 441,675</u>	<u>\$ 461,848</u>
LIABILITIES					
CURRENT LIABILITIES					
Accounts payable	\$ 792	\$ -	\$ -	\$ 792	\$ 811
LONG-TERM DEBT	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>23,045</u>
	<u>792</u>	<u>-</u>	<u>-</u>	<u>792</u>	<u>23,856</u>
FUND BALANCES					
INVESTMENT IN CAPITAL ASSETS	-	384,292	-	384,292	370,803
UNRESTRICTED - Statement B	<u>13,633</u>	<u>-</u>	<u>42,958</u>	<u>56,591</u>	<u>67,189</u>
	<u>13,633</u>	<u>384,292</u>	<u>42,958</u>	<u>440,883</u>	<u>437,992</u>
	<u>\$ 14,425</u>	<u>\$ 384,292</u>	<u>\$ 42,958</u>	<u>\$ 441,675</u>	<u>\$ 461,848</u>

APPROVED ON BEHALF OF THE

Jim Burch

_____, Director

See accompanying notes to financial statements

PHOENIX MANOR SOCIETY
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2016

Note 1 INVESTMENTS

Investments comprise of loans receivable to the Capital Asset Fund and investments established for the Replacement Reserve Fund.

Replacement Reserve Fund

Is a Fund created to pay for major capital repairs to the Phoenix Manor Society.

	2016	2015
Grand Forks District Savings Credit Union		
Business savings account	\$ 10,499	\$ 28,251
One year term with interest at 0.65%, matures March 15, 2017	<u>32,459</u>	<u>32,206</u>
	<u>\$ 42,958</u>	<u>\$ 60,457</u>
The changes in the replacement reserve fund consist of the following:		
Balance, beginning of year	\$ 60,456	\$ 55,186
Add: Transfer from operating fund for the year	9,360	9,360
Interest income	285	320
Less: Transfers to operating fund	(4,099)	(4,408)
Credit Union mortgage principal payment	<u>(23,044)</u>	<u>-</u>
	<u>\$ 42,958</u>	<u>\$ 60,458</u>
Capital asset purchases for the year consists of:		
Flooring	\$ 7,213	\$ -
Dishwasher	1,192	-
Washing machine	579	-
Kitchen Cabinets	-	3,860
Range and Microwave	-	1,122
Upstairs Foyer TV	-	150
Dryer	-	393
Dishwasher	<u>-</u>	<u>705</u>
	<u>\$ 8,984</u>	<u>\$ 6,230</u>

Note 2 CAPITAL ASSETS

	Cost	Accumulated Amortization	Net Book Value	
			2016	2015
Land	\$ 65,300	\$ -	\$ 65,300	\$ 65,300
Building	560,890	251,314	309,576	318,242
Furniture	11,714	4,561	7,153	7,775
Pavement and sidewalk	<u>6,654</u>	<u>4,391</u>	<u>2,263</u>	<u>2,529</u>
	<u>\$ 644,558</u>	<u>\$ 260,266</u>	<u>\$ 384,292</u>	<u>\$ 393,846</u>

Grand Forks & District Housing Society
Boundary Lodge Assisted Living
Unit 300, 7130 9th Street
Grand Forks, BC V0H 1H4
(250) 443-0006
(250) 443-0015



RE: Tax Exemption for 2018
From: Boundary Lodge Assisted Living

Attention: *Juliette Rhodes- Chief Financial Officer*

Please find attached the 2018 Tax Exemption Application for Boundary Lodge Assisted Living. Please let me know if you require any further information.

Total 21 Pages including cover

Barbara Klein
Administrative Assistant
Boundary Lodge

The Corporation of the City of Grand Forks

Tax Exemption for 2018

APPLICATION FOR PERMISSIVE TAX EXEMPTION

Note: Applications must be received by July 31, 2017 at City Hall for consideration for tax exemption in the following year.

Name of Organization: Grand Forks & District Housing Society DBA: Boundary Lodge Assisted Living.

Mailing Address: 7130 9th Street, Unit 300

Grand Forks BC

VOH 1H4

Contact person & Title: Barbara Hein- Administrator

Telephone Number: 250-443-0006

Registered Charity: YES **Registration Number:** 87104 4764 RR 0001

PROPERTY DESCRIPTION FOR WHICH AN EXENPTION IS BEING CLAIMED:

Civic Address: 7130 9th Street

Legal Description: Plan 29781, Lot A, DL # 108, Land District 54

Folio Number: 210 00416.000

Is any part of the property used for non-charitable, non-philanthropic or for-profit purposes? - NO

Describe your organization. Include a short history of your organization and briefly describe its goals and objectives. (Attach a separate sheet if necessary):

In 2005 Grand Forks & District Housing Society partnered with BC Housing and Interior Health to manage and operate a 17 unit Assisted Living Facility with 24 hour care for those in need. Boundary Lodge Assisted Living employs 22 staff and has an exceptional Board of Directors with a common goal of providing affordable housing and care services for all individuals we support. Boundary Lodge is a Registered Charitable Society.

How does your organization benefit the community of Grand Forks?

Boundary Lodge is a great asset to our community, it offers affordable (funded) assisted living housing to individuals in the community. Boundary Lodge also provides nutritious Meals on Wheels Monday to Friday to individuals living in their own homes. These meals are delivered by our dedicated volunteer drivers.

Boundary Lodge also operates a community based Senior Connection Day program each week. This program is designed to meet the needs of individuals still residing in their own homes by providing social interaction, nutrition, and involvement with the current tenants in Boundary Lodge. Boundary Lodge is happy to offer a Respite room in our Lodge which allows individuals residing at home and family member's relief care when they require it. We provide 24 hour care with meals and qualified staff.


Authorized Signature

DOCUMENTATION REQUIRED

Copy of most current financial statements- Attached

Copy of the budget for the current & following year (if available) - Attached

11:08 AM
19/07/17
Accrual Basis

Grand Forks & District Housing Profit & Loss Budget Overview April 2017 through March 2018

	Apr '17 - ...
Ordinary Income/Expense	
Income	
4000 · TOTAL ASSISTED LIVING RECEIPTS	
4010 · Interior Health Contributions	
4040 · Senior connection program - IH	10,319.60
4010 · Interior Health Contributions - Other	362,411.66
Total 4010 · Interior Health Contributions	372,731.26
4110 · Tenant Contribution - IH	
4120 · hospitality services	131,176.50
4130 · Meals	
4132 · Meals - tenants	680.00
4133 · Meals Staff lunches	912.00
4134 · Meals - seniors connection	1,026.00
4135 · Guest Meals	577.00
4136 · Meals on Wheels, receipts	9,736.00
Total 4130 · Meals	12,935.00
4150 · Bottle Refund	0.01
Total 4110 · Tenant Contribution - IH	144,111.51
Total 4000 · TOTAL ASSISTED LIVING RECEIPTS	516,842.77
4021 · SOC Donations	50.00
4500 · TOTAL SHELTER RECEIPTS	
4510 · BC Housing Contributions	
4520 · BC housing subsidy payments	42,780.00
Total 4510 · BC Housing Contributions	42,780.00
4610 · Tenant Contributions	
4620 · tenant rent/shelter	99,214.50
4630 · respite accomodation	4,393.00
4640 · hydro surcharge	0.00
4650 · cable repayable	0.00
Total 4610 · Tenant Contributions	103,607.50
Total 4500 · TOTAL SHELTER RECEIPTS	146,387.50
4990 · donations received	1,025.00
4992 · Interest	6,368.26
4993 · IH Interest Earned	732.81
Total Income	671,406.34
Gross Profit	671,406.34
Expense	
Reconciliation Discrepancies	-761.37
5000 · TOTAL ASSISTED LIVING EXPENSES	
5010 · Direct Care	
5020 · Supplies, direct care	991.15
5050 · Wages and contracts, direct car	
5080 · ALW Worker	215,683.36
5090 · Senior connections programme	7,500.00
Total 5050 · Wages and contracts, direct car	223,183.36
5010 · Direct Care - Other	196.19
Total 5010 · Direct Care	224,370.70

11:08 AM
19/07/17
Accrual Basis

Grand Forks & District Housing Profit & Loss Budget Overview April 2017 through March 2018

	Apr '17 - ...
5910 · Payroll benefits	
5920 · Payroll costs, CPP	19,409.55
5930 · Payroll costs, EI	11,400.99
5940 · WCB accrual	6,311.24
5950 · Employee benefits package	19,343.80
5960 · Vacation pay	3,748.52
5970 · Paid time off	30,439.77
5980 · RRSP expense	11,041.59
Total 5910 · Payroll benefits	101,695.46
Total 5000 · TOTAL ASSISTED LIVING EXPENSES	326,066.16
5210 · TOTAL HOSPITALITY & ACCOMODATION	
5220 · licenses , permits & Insurance	1,170.35
5225 · Entertainment	2,228.70
5227 · Craft & Activities Supplies	806.04
5230 · Food costs	52,739.51
5232 · Meals on Wheels	300.00
5240 · minor equipment	309.10
5260 · Supplies, accommodations	
5262 · housekeeping/laundry supplies	7,064.18
5264 · supplies (care component)	289.04
5260 · Supplies, accommodations - Other	194.17
Total 5260 · Supplies, accommodations	7,547.39
5280 · Wages & Contracts Hospitality	
5282 · multi-service worker/chef	67,383.14
Total 5280 · Wages & Contracts Hospitality	67,383.14
Total 5210 · TOTAL HOSPITALITY & ACCOMODATION	132,484.23
5310 · TOTAL ADMINISTRATION & OVERHEAD	
5410 · Office overhead and supplies	
5420 · bank service charges	491.28
5450 · office overhead/supplies - iha	5,638.32
5460 · telephone	2,535.28
5410 · Office overhead and supplies - Other	3,839.78
Total 5410 · Office overhead and supplies	12,504.66
5470 · Criminal Record Checks	56.00
5510 · audit & legal, IHA	9,670.25
5520 · education and development	699.00
5530 · Travel & Meals	772.70
5610 · Wage & Contracts, administratio	
5620 · AL coordinator, admin	54,999.88
5680 · clerical financial (iha)	34,999.90
Total 5610 · Wage & Contracts, administratio	89,999.78
Total 5310 · TOTAL ADMINISTRATION & OVERHEAD	113,702.39
5790 · SOC Flowers	120.00
6210 · Accommodation services	
6220 · s/contracts (security) - bhc	204.50
Total 6210 · Accommodation services	204.50

11:08 AM

19/07/17

Accrual Basis

Grand Forks & District Housing Profit & Loss Budget Overview April 2017 through March 2018

	<u>Apr '17 - ...</u>
6710 - TOTAL PROPERTY COSTS	
6750 - Total maint & Repairs	
6751 - Yard Maintenance	42.04
6752 - Maint Contractors	26,087.50
6754 - building repairs	13,100.25
6756 - equipment maintenance	6,185.35
6758 - repairs	2,141.58
6760 - supplies (maintenance)	4,808.42
6770 - Gardening	169.05
6750 - Total maint & Repairs - Other	122.06
Total 6750 - Total maint & Repairs	<u>52,456.25</u>
6790 - property tax and licenses	51.61
6810 - utilities	
6820 - sewer	1,138.17
6830 - garbage pickup	
6837 - Dump	2.75
6830 - garbage pickup - Other	2,324.74
Total 6830 - garbage pickup	<u>2,327.49</u>
6840 - gas	11,187.79
6850 - hydro	38,244.74
6860 - water	1,004.60
Total 6810 - utilities	<u>53,902.79</u>
6815 - Cable	1,113.10
Total 6710 - TOTAL PROPERTY COSTS	<u>107,523.75</u>
Total Expense	<u>679,339.66</u>
Net Ordinary Income	<u>-7,933.32</u>
Other Income/Expense	
Other Income	
4995 - RR Interest earned on Replacer	264.07
Total Other Income	<u>264.07</u>
Net Other Income	<u>264.07</u>
Net Income	<u><u>-7,669.25</u></u>

GRAND FORKS AND DISTRICT HOUSING SOCIETY

(Operating as Boundary Lodge Assisted Living)

Financial Statements

Year Ended March 31, 2017

Prepared By	Reviewed by

GRAND FORKS AND DISTRICT HOUSING SOCIETY
(Operating as Boundary Lodge Assisted Living)
Index to Financial Statements
Year Ended March 31, 2017

INDEPENDENT AUDITOR'S REPORT

FINANCIAL STATEMENTS

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KEMP HARVEY BURCH KIENTZ INC.

Chartered Professional Accountants

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INDEPENDENT AUDITOR'S REPORT

To the Members of Grand Forks and District Housing Society (Operating as Boundary Lodge Assisted Living)

We have audited the accompanying financial statements of Grand Forks and District Housing Society, (Operating as Boundary Lodge Assisted Living), which comprise the statement of financial position as at March 31, 2017 and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

(continues)

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Independent Auditor's Report to the Members of Grand Forks and District Housing Society (continued)

Basis for Qualified Opinion

In accordance with the BC Housing operating agreement, the replacement capital assets purchased with BC Housing funds are expensed during the year instead of being capitalized and amortized over their useful life. Under Canadian accounting standards for not-for-profit organizations, all tangible capital assets should be accounted for by the same method, which in this case would result in them all being capitalized and amortized. The total replacement capital assets purchased during the year were \$13,100 which results in the net income being understated by \$13,100. It is not practical to quantify the effect of past purchases on the current year net income.

Qualified Opinion

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of the Grand Forks and District Housing Society as at March 31, 2017, and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Report on other Legal and Regulatory Matter

As required by the British Columbia Societies Act, we report that, in our opinion, the accounting principles in Canadian accounting standards for not-for-profit organizations have been applied on a basis consistent with that of the preceding year.

Grand Forks, British Columbia

Kemp Harvey Burch Kientz Inc.
CHARTERED PROFESSIONAL ACCOUNTANTS

DRAFT FOR DISCUSSION PURPOSES

GRAND FORKS AND DISTRICT HOUSING SOCIETY

(Operating as Boundary Lodge Assisted Living)

Statement of Operations

For the Year Ended March 31, 2017

	Society	Interior Health	BC Housing	Replacement Reserve	2017	2016
REVENUE						
Contract funding, Interior Health	\$ -	\$ 376,619	\$ -	\$ -	\$ 376,619	\$ 370,228
Contract funding, BC Housing	-	-	38,561	-	38,561	29,213
Tenants	-	131,857	99,215	-	231,072	253,581
Other individuals	-	12,291	4,393	-	16,684	19,257
Interest and miscellaneous	-	2,124	5,128	861	8,113	9,959
Donations	300	775	-	-	1,075	2,564
	300	523,666	147,997	861	672,124	684,802
EXPENSES						
Amortization	189	-	-	-	189	527
Audit	-	6,419	3,251	-	9,670	9,687
Bad debts	-	1,938	56	-	1,094	2,567
Donations	-	-	-	-	-	2,000
Food costs	-	59,465	-	-	52,465	49,232
General administration	120	10,252	1,570	-	11,942	14,315
Insurance & licenses	-	3,914	610	-	4,524	3,974
Maintenance, buildings	-	-	13,107	-	13,107	16,060
Maintenance, equipment	-	1,109	-	-	1,109	3,824
Maintenance, grounds	-	-	29,200	-	29,200	32,392
Maintenance, replacement reserve	-	-	-	13,100	13,100	-
Meals and entertainment	-	3,001	-	-	3,001	4,458
Other supplies	-	1,187	-	-	1,187	943
Program, Seniors connections	-	6,949	-	-	6,949	8,673
Property taxes	-	-	52	-	52	-
Service contracts	-	-	225	-	225	245
Staff development	-	699	-	-	699	671
Supplies, laundry and housekeeping	-	7,547	-	-	7,547	8,594
Utilities	-	-	53,873	-	53,873	51,960
Wages, administrative	-	72,816	13,970	-	86,786	91,123

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GRAND FORKS AND DISTRICT HOUSING SOCIETY

(Operating as Boundary Lodge Assisted Living)

Statement of Operations (continued)

For the Year Ended March 31, 2017

	Society	Interior Health	BC Housing	Replacement Reserve	2017	2016
Wages, direct & non-direct care	-	320,241	-	-	320,241	294,901
Wages, hospitality & accommodations	-	65,044	-	-	65,044	64,107
	309	552,681	115,914	13,100	682,004	660,253
OPERATING SURPLUS (DEFICIT)	(9)	(29,015)	31,383	(12,239)	(9,880)	24,549
ESTIMATED RENT SUBSIDY ADJUSTMENT	-	-	-	-	-	56
ACCUMULATED SURPLUS (DEFICIT)	\$ (9)	\$ (29,015)	\$ 31,383	\$ (12,239)	\$ (9,880)	\$ 24,605

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GRAND FORKS AND DISTRICT HOUSING SOCIETY
 (Operating as Boundary Lodge Assisted Living)
 Statement of Changes in Net Assets
 Year Ended March 31, 2017

	Society	Interior Health	BC Housing	Replacement Reserve	2017	2016
NET ASSETS - BEGINNING OF YEAR						
As previously reported	\$ 1,450	\$ 182,451	\$ 356,100	\$ 104,686	\$ 644,687	\$ 622,313
Prior period adjustment (Note 3)	-	-	2,231	-	2,231	-
As restated	1,450	182,451	358,331	104,686	646,918	622,313
Operating surplus (deficit)	(9)	(29,015)	31,383	(12,239)	(9,880)	24,605
Replacement reserve provision	-	-	(15,000)	15,000	-	-
NET ASSETS - END OF YEAR	\$ 1,441	\$ 153,436	\$ 374,714	\$ 107,447	\$ 637,038	\$ 646,918

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GRAND FORKS AND DISTRICT HOUSING SOCIETY

(Operating as Boundary Lodge Assisted Living)

Statement of Financial Position

March 31, 2017

	Society	Interlor Health	BC Housing	Replacement Reserve	2017	2016
ASSETS						
CURRENT						
Cash	\$ 5,218	\$ 148	\$ 13,052	\$	\$ 18,418	\$ 23,698
Accounts receivable	-	4,102	-	-	4,102	1,680
Inventory (Note 2)	-	5,629	-	-	5,629	4,746
Goods and services tax recoverable	-	-	1,768	-	1,768	3,090
Prepaid expenses	-	-	-	-	-	3,354
Interfund receivable (payable)	(5,196)	376	(8,828)	(8)	-	-
	22	10,255	19,848	(8)	29,917	36,568
TANGIBLE CAPITAL ASSETS (Note 4)	1,419	-	-	-	1,419	1,607
LONG TERM INVESTMENTS (Note 5)	-	171,527	369,989	107,455	652,971	653,286
	\$ 1,441	\$ 183,782	\$ 389,837	\$ 107,447	\$ 684,307	\$ 691,461

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GRAND FORKS AND DISTRICT HOUSING SOCIETY

(Operating as Boundary Lodge Assisted Living)

Statement of Financial Position

March 31, 2017

	Society	Interior Health	BC Housing	Replacement Reserve	2017	2016
LIABILITIES AND NET ASSETS						
CURRENT						
Accounts payable	\$ -	\$ 7,055	\$ 6,608	\$ -	\$ 13,663	\$ 13,696
Wages payable	-	20,528	-	-	20,528	12,887
Employee deductions payable	-	4,763	-	-	4,763	10,893
Unearned revenues	-	-	3,565	-	3,565	2,817
	-	32,346	10,173	-	42,519	40,293
SECURITY DEPOSITS	-	-	4,750	-	4,750	4,250
	-	32,346	14,923	-	47,269	44,543
NET ASSETS						
Unrestricted	1,441	-	-	-	1,441	1,449
Restricted, Interior Health Authority	-	153,436	-	-	153,436	182,451
Restricted, BC Housing	-	-	374,714	-	374,714	358,331
Restricted, Replacement reserve	-	-	-	107,447	107,447	104,687
	1,441	153,436	374,714	107,447	637,038	646,918
COMMITMENTS (Note 6)	\$ 1,441	\$ 185,782	\$ 389,637	\$ 107,447	\$ 684,307	\$ 691,461

ON BEHALF OF THE BOARD

Director

Director

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GRAND FORKS AND DISTRICT HOUSING SOCIETY

(Operating as Boundary Lodge Assisted Living)

Statement of Cash Flows

Year Ended March 31, 2017

	Society	Interior Health	BC Housing	Replacement Reserve	2017	2016
OPERATING ACTIVITIES						
Cash receipts from contributions	\$ 300	\$ 519,064	\$ 142,973	\$ -	\$ 662,337	\$ 676,690
Cash paid to suppliers and employees	(120)	(548,767)	(115,879)	(19,100)	(677,866)	(658,083)
Interest received	-	2,124	5,128	860	8,112	9,960
Goods and services tax	-	-	1,322	-	1,322	385
Cash flow from operating activities	180	(27,579)	33,544	(12,240)	(6,095)	28,952
INVESTING ACTIVITY						
Investments and restricted cash	-	27,955	(23,384)	(4,056)	315	(104,375)
FINANCING ACTIVITIES						
Interfund receivable (payable)	-	(279)	(920)	1,296	-	-
Transfers between funds	-	-	(15,000)	15,000	-	-
Security deposits received	-	-	500	-	500	250
Cash flow from (used by) financing activities	-	(376)	(15,420)	16,296	500	250
INCREASE (DECREASE) IN CASH FLOW	180	-	(5,460)	-	(5,280)	(75,173)
Cash - beginning of year	5,038	148	18,512	-	23,698	98,871
CASH - END OF YEAR	5,218	148	13,052	-	18,418	23,698
CASH CONSISTS OF:						
Cash	\$ 5,218	\$ 148	\$ 13,052	\$ -	\$ 18,418	\$ 23,698

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GRAND FORKS AND DISTRICT HOUSING SOCIETY

(Operating as Boundary Lodge Assisted Living)

Notes to Financial Statements

March 31, 2017

1. PURPOSE OF THE SOCIETY

Grand Forks and District Housing Society (the "Society") is a not-for-profit organization incorporated under the Societies Act of British Columbia. The Society is a registered charity and is exempt from the payment of income taxes under the Income Tax Act.

The Society operates to provide low cost, specialized housing to seniors. It has one project "Boundary Lodge Assisted Living", operating in partnership with BC Housing and Interior Health Authority.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPPO).

Fund accounting

Grand Forks and District Housing Society follows the restricted fund method of accounting for contributions.

The Society fund accounts for activities outside of the contracts with Interior Health and BC Housing.

The Interior Health Fund accounts for program delivery and administrative activities relating to Boundary Lodge Assisted Living care activities funded by Interior Health.

The BC Housing Fund accounts for facility operations, maintenance and administrative activities relating to the BC Housing operating agreement for the Boundary Lodge Assisted Living facility.

The Replacement Reserve Fund accounts for assets, liabilities and expenditures related to assets under the BC Housing operating agreement.

Revenue recognition

Restricted contributions unrelated to the Interior Health or BC Housing contracts are recognized as revenue of the Society Fund in the year in which the related expenses are incurred. All other restricted contributions are recognized as revenue of the appropriate restricted fund.

Unrestricted contributions are recognized as revenue of the Society Fund in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Tenant rent is recognized as revenue of the appropriate fund on the first day of the month the revenue is earned.

Other individual revenue is recognized when the services have been provided.

Payments received in advance, are recorded as unearned revenues until services are provided.

Contributions received for the Replacement Reserve Fund are reported as contributions in the BC Housing fund and as interfund transfers to the Replacement Reserve Fund.

Interest income earned is recognized as revenue of the appropriate restricted fund when earned, or in the case of non-redeemable term deposits, when received.

(continues)

GRAND FORKS AND DISTRICT HOUSING SOCIETY
(Operating as Boundary Lodge Assisted Living)
Notes to Financial Statements
March 31, 2017

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. The Society subsequently measures its financial instruments at amortized cost, and test for impairment at each reporting date. Transaction costs on the acquisition, sale or issue of financial instruments are expensed when incurred.

Financial assets measured at amortized cost include cash, term deposits and accounts receivable.

Financial liabilities measured at amortized cost are accounts payable.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates. Areas of estimation include doubtful accounts, replacement cost of inventories and useful lives of tangible capital assets.

Restricted cash & investments

Investments, which consist primarily of term deposits with original maturities at date of purchase of twelve months or more, are carried at cost.

Inventory

Inventory of food and kitchen supplies is valued at the lower of cost or replacement value, with the cost being determined on a specific item basis.

Tangible capital assets

Tangible capital assets are stated at cost or deemed cost less accumulated amortization. Tangible capital assets are amortized over their estimated useful lives on a straight-line basis at the following rates and methods:

Kitchen & maintenance equipment	5 years	straight-line method
Computer & office equipment	3 years	straight-line method

The Society regularly reviews its tangible capital assets to eliminate obsolete items. Tangible capital assets acquired during the year but not placed into use are not amortized until they are placed into use.

Estimates of useful lives of tangible capital assets are reviewed each year and adjusted on a prospective basis, if needed.

Contributed services

The operations of the organization depend on both the contribution of time by volunteers and donated materials from various sources. The fair value of donated materials and services cannot be reasonably determined and are therefore not reflected in these financial statements.

(continues)

GRAND FORKS AND DISTRICT HOUSING SOCIETY
(Operating as Boundary Lodge Assisted Living)
Notes to Financial Statements
March 31, 2017

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Allocation of expenses

The Society has entered into two contracts, one with Interior Health Authority and one with BC Housing. There are a number of expenses that are common to both contracts. These expenses include auditing fees, insurance, administrative wages and general administration costs. These expenses are allocated according to approved budgets plus a CPI increase of 1.6%.

3. PRIOR PERIOD ADJUSTMENT

The 2016 financial statements have been restated to reflect adjustments made as a result of a BC Housing Financial Review of the year ending March 31, 2016 of the Society, dated September 21, 2016. The net effect is that the accumulated surplus of operating fund was understated by \$2,231.

4. TANGIBLE CAPITAL ASSETS

	Cost	Accumulated amortization	2017 Net book value	2016 Net book value
Kitchen & maintenance equipment	\$ 3,396	1,979	\$ 1,417	\$ 1,607
Computer & office equipment	5,617	5,617	-	-
	<u>\$ 9,013</u>	<u>\$ 7,596</u>	<u>\$ 1,417</u>	<u>\$ 1,607</u>

GRAND FORKS AND DISTRICT HOUSING SOCIETY
(Operating as Boundary Lodge Assisted Living)
Notes to Financial Statements
March 31, 2017

5. INVESTMENTS AND RESTRICTED CASH

	2017	2016
Savings account, Tenant security deposits	\$ 4,750	4,250
18 month non-redeemable term, matures February 10, 2018, interest at 1.2%	130,723	129,757
5 year non-redeemable term, matures July 7, 2019, interest at 2.25%	61,765	60,403
5 year non-redeemable term, matures March 3, 2021, interest at 1.65%	58,504	57,552
18 month non-redeemable term, matures March 3, 2018, interest at 1.2%	55,338	55,917
18 month non-redeemable term, matures September 3, 2017, interest at 1.15%	54,924	54,298
5 year non-redeemable term, matures June 27, 2019, interest at 2.25%	52,282	51,128
3 year non-redeemable term, matures July 7, 2017, interest at 1.75%	51,770	50,877
18 month non-redeemable term, matures May 16, 2017, interest at 1.2%	50,578	50,000
1 year redeemable term, matures August 19, 2017, interest at 0.65%	11,941	11,864
1 year redeemable term, matures August 19, 2017, interest at 0.65%	11,941	11,864
Redeemed February 2017	-	11,977
Savings account, replacement reserve	107,455	103,399
	\$ 652,971	\$ 653,286

All accounts and term deposits are held at the Grand Forks Credit Union.

Under the terms of the agreement with BC Housing, the Replacement Reserve account is to be added to in the amount determined by the budget provision per annum plus interest earned. In accordance with the agreement, these funds along with the accumulated interest are held in a separate account at the Grand Forks Credit Union and is insured by the Credit Union Insurance Corporation. The Replacement Reserve Funds may only be used for capital asset repairs and replacements with the approval of BC Housing.

6. COMMITMENTS

As at May 08, 2009, the Society entered into a lease agreement for the "Boundary Lodge" facility for the nominal fee of \$1. The lease expires when both parties consent to it, in writing.

7. ECONOMIC DEPENDENCE

The care and rent funding are dependent on the renewal of the contracts with Interior Health Authority and BC Housing. The contract with Interior Health Authority ends November 30, 2020. The contract with BC Housing is renewed on a yearly basis.

GRAND FORKS AND DISTRICT HOUSING SOCIETY*(Operating as Boundary Lodge Assisted Living)***Notes to Financial Statements****March 31, 2017****8. FINANCIAL INSTRUMENTS**

The Society is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the Society's risk exposure and concentration as of March 31, 2017.

Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Society is exposed to credit risk from accounts receivable and investments in term deposits. The credit risk from tenants not paying is not considered to be significant. The term deposits are held at a reputable financial institution and the risk of non-performance is considered to be remote.

Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Society is exposed to this risk mainly in respect of its receipt of funds from provincial government funding and and tenant contributions.

Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. The Society is exposed to interest rate risk primarily through changing interest rates in relation to its term deposits and manages this risk by varying the length of the terms.

9. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation.