



THE CORPORATION OF THE CITY OF GRAND FORKS
AGENDA – REGULAR MEETING

Monday, July 17, 2017, 7:00 pm
7217 - 4th Street, City Hall Council Chambers

Pages

1. CALL TO ORDER

2. ADOPTION OF AGENDA

- a. Adopt agenda

July 17, 2017, Regular Meeting agenda

RECOMMENDATION

RESOLVED THAT Council adopts the July 17, 2017, Regular Meeting agenda as presented.

3. MINUTES

- a. Adopt minutes - COTW

4 - 10

June 19, 2017, Committee of the Whole Meeting minutes

RECOMMENDATION

RESOLVED THAT Council adopts the June 19, 2017, Committee of the Whole Meeting minutes as presented.

- b. Adopt minutes - Regular

11 - 22

June 19, 2017, Regular Meeting minutes

RECOMMENDATION

RESOLVED THAT Council adopts the June 19, 2017, Regular Meeting minutes as presented.

- c. Adopt minutes - Regular

23 - 31

June 26, 2017, Regular Meeting minutes

RECOMMENDATION

RESOLVED THAT Council adopts the June 26, 2017, Regular Meeting minutes as presented.

4. REGISTERED PETITIONS AND DELEGATIONS

5. UNFINISHED BUSINESS

6. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL

- a. Corporate Officer's Report 32 - 33

Written reports of Council

RECOMMENDATION

RESOLVED THAT all written reports of Council submitted to the July 17, 2017, Regular Meeting be received.

7. REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

- a. Corporate Officer's Report 34 - 34

Verbal report from Council's representative to the Regional District of Kootenay Boundary

Read the RDKB agendas here: <https://rdkb.civicweb.net/filepro/documents/314>

RECOMMENDATION

RESOLVED THAT Mayor Konrad's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.

8. RECOMMENDATIONS FROM STAFF FOR DECISIONS

- a. Application for subdivision in Agricultural Land Reserve on 75th Ave. 35 - 56

Manager of Development and Engineering

RECOMMENDATION

RESOLVED THAT Council supports the application for subdivision of Lot 2, District Lot 520, Plan KAP5090 Land District 54, except Plan 5210, 8653, 11971, 12795, 13376, 19535, 21583, 23494 and 38138, and excluding portions outlined red on Plans B7375 and E10098, located north of 75th Avenue at 25th Street, and direct staff to complete the Local Government Report to Agricultural Land Commission.

- b. Policy 114 name change 57 - 59

Deputy Manager of Operations

RECOMMENDATION

RESOLVED THAT Council change the name of "Policy 114 - Temporary Commercial Use on Public Property" to "Policy 1208 - Temporary Commercial Use on Public Property"

- c. Policy 1207 – Use of City Property or Facilities 60 - 69

Deputy Manager of Operations

RECOMMENDATION

RESOLVED THAT Council adopts "Policy 1207 – Use of City Property or Facilities".

9. REQUESTS ARISING FROM CORRESPONDENCE

10. **INFORMATION ITEMS**

- a. UBCM 2017 Convention Registration

70 - 70

UBCM 2017 Convention will be held at the Vancouver Convention Centre from September 25-29, 2017

RECOMMENDATION

RESOLVED THAT Council receives for discussion the UBCM 2017 Convention information registration.

11. **BYLAWS**

12. **LATE ITEMS**

13. **QUESTIONS FROM THE PUBLIC AND THE MEDIA**

14. **ADJOURNMENT**

THE CORPORATION OF THE CITY OF GRAND FORKS
COMMITTEE OF THE WHOLE

Monday, June 19, 2017

PRESENT: Mayor Frank Konrad
Councillor Julia Butler
Councillor Chris Hammett
Councillor Neil Krog
Councillor Christine Thompson
Councillor Bev Tripp

ABSENT: Councillor Colleen Ross ("with notice")

ADMINISTRATION: Diane Heinrich - Chief Administrative Officer - interim /
Corporate Officer
Daniel Drexler - Deputy Corporate Officer
Juliette Rhodes - Chief Financial Officer
Cavan Gates - Deputy Manager of Operations
Graham Watt - Planner

GALLERY

1. CALL TO ORDER

The Committee of the Whole Meeting was called to order at 9:00 am

2. COMMITTEE OF THE WHOLE AGENDA

a. Adopt agenda

June 19, 2017, COTW

Two amendments to the agenda:

1. Remove Item 3.c.- Grand Forks Disc Club Delegation – will be presenting at the July COTW Meeting.

2. Addition to Item 13.a. – to go in-camera resolution - to include Section 90 (1) (a) personal information about an identifiable individual who holds

or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality

MOVED BY: THOMPSON

RESOLVED THAT the agenda be amended by

1. Referring Item 3.c.- Grand Forks Disc Club Delegation – to the July COTW meeting.

2. Addition to Item 13.a. – to go in-camera resolution - to include Section 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality

CARRIED

MOVED BY: THOMPSON

RESOLVED THAT the COTW adopts the agenda as amended.

CARRIED

b. In-Camera Reminder

In-Camera Meeting directly following the COTW Meeting.

3. REGISTERED PETITIONS AND DELEGATIONS

a. Grand Forks Parades Committee

Request for support of Canada Day 150 celebration

Beverly Osachoff gave a short presentation and discussion ensued regarding:

- parade route
- liability insurance needs

MOVED BY: BUTLER

RESOLVED THAT the COTW receives for information the presentation from the Grand Forks Parades Committee regarding support for the Canada Day 150 celebration.

CARRIED

b. The Boundary Museum Society

Quarterly Report presentation

Cher Wyers gave a short presentation regarding the quarterly update and discussion ensued:

- operations update
- upcoming projects
- collaborations with other organizations
- funding and grant applications

MOVED BY: THOMPSON

RESOLVED THAT the COTW receives for information the Quarterly Report presentation from The Boundary Museum Society.

CARRIED

4. **REGIONAL TOPICS FOR DISCUSSION - WITH AREA D**

a. Roly Russell RDKB Director

RDKB Director Roly Russell gave an update on:

- Agricultural and Food Security Plan
- Trails Master Plan
- Kettle Valley Watershed meetings
- Boundary Community Development Committee name change and mandate (previously Boundary Economic Development Committee)
- Disc Golf - opportunity for joint Community Development funding
- Rural Dividend Fund - explore developments in Rural Area D regarding Hardy Mountain Doukhobor Heritage site
- Strategic Priority Funds applications from the City and collaborations and strong partnerships with RDKB, especially flood protection application
- RDKB strategic planning process refinement

- UBCM is upcoming - valuable to see a regional representation from collaborative Regional District and municipality working together

5. **PRESENTATIONS FROM STAFF**

a. Corporate Administrative Department

Emergency Operations Centre (EOC) Activation Wage Reimbursement

Discussion ensued regarding:

- possible union input for policy
- reimbursement processes and banked time
- best practices model, same as RDKB policy

MOVED BY: BUTLER

RESOLVED THAT THE COTW recommends to Council to receive the report regarding EOC wage reimbursement for City employees and the proposed Policy No. 617, Emergency Operations Centre (EOC) Activation Wage Reimbursement, and refers the Policy to the June 26, 2017, Regular Meeting for approval consideration.

CARRIED

b. RFD - Policy 1207 - Temporary Use of City Property or Facility

Deputy Manager of Operations

Discussion ensued regarding:

- comparison between Policies 114, 1201, 1203, and this Policy 1207
 - Policy 1207 is a broad event request procedure
 - amend Policy 1207 to include link to other policies
 - combination of all policies into one folio for easy access for the public.
- The Deputy Manager of Operations advised that he would take the policy number change to the July 17th meeting.

MOVED BY: THOMPSON

RESOLVED THAT the COTW recommends to Council to adopt "Policy 1207 – Use of City Property or Facilities" at the July 17, 2017, Regular Meeting.

CARRIED

- c. Memo - CARIP Report June 2017

Deputy Manager of Operations

Discussion ensued regarding solar options and related meetings.

MOVED BY: THOMPSON

RESOLVED THAT the COTW receives for information the memorandum from the Deputy Manager of Operations regarding the Climate Action Revenue Incentive Program Public Report.

CARRIED

- d. Memo - Community Satisfaction Survey June 2017

Deputy Manager of Operations

Discussion ensued regarding using the report as a tool for the future.

MOVED BY: THOMPSON

RESOLVED THAT the COTW receives for information the memorandum from the Deputy Manager of Operations regarding the Citizen Satisfaction Survey update.

CARRIED

- e. RFD - Agricultural Land Commission application for subdivision on 75th Ave

Manager of Development & Engineering

MOVED BY: THOMPSON

RESOLVED THAT the COTW recommends to Council to pass a resolution to support the application for subdivision of Lot 2, District Lot 520, Plan 5090 except Plan 5210, 8653, 11971, 12795, 13376, 19535, 21583, 23494 and 38138, excluding portions outlined red on Plans B7375 and E10098, located north of 75th Avenue at 25th Street, and direct staff to complete the Local Government Report, which forms part of the ALC application process;

FURTHER THAT Staff present the request for decision at the July 17, 2017, Regular Meeting of Council.

CARRIED

f. Monthly Highlight Reports from Department Managers

Staff request for Council to receive the monthly activity reports from department managers

Discussion ensued regarding:

- the Expo Sign site and potential cleanup
- 2nd Street valve repair
- Way-finding Signage update

MOVED BY: THOMPSON

RESOLVED THAT the COTW receives the monthly activity reports from department managers.

CARRIED

6. **REPORTS AND DISCUSSION**

7. **PROPOSED BYLAWS FOR DISCUSSION**

8. **INFORMATION ITEMS**

9. **CORRESPONDENCE ITEMS**

10. **LATE ITEMS**

11. **REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)**

12. **QUESTION PERIOD FROM THE PUBLIC**

Kendra Begg was introduced as the new Executive Director for the Boundary Country Regional Chamber of Commerce

13. **IN-CAMERA RESOLUTION**

a. Chief Administrative Officer

Immediately following the COTW Meeting, Council will hold an In-Camera Meeting.

MOVED BY: THOMPSON

RESOLVED THAT the COTW recommends Council convene an In-Camera Meeting as outlined under Section 90 of the Community Charter to discuss matters in a closed meeting which are subject to Section 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and Section 90 (1)(c) labour relations or other employee relations;

BE IT FURTHER RESOLVED THAT persons, other than members, officers, or other persons to whom Council may deem necessary to conduct City business, will be excluded from the In-Camera Meeting.

CARRIED

14. ADJOURNMENT

The Meeting was adjourned at 10:11 am.

MOVED BY: THOMPSON

RESOLVED THAT the COTW meeting be adjourned at 10:11 am.

CARRIED

MAYOR FRANK KONRAD

DEPUTY CORPORATE OFFICER –
DANIEL DREXLER

THE CORPORATION OF THE CITY OF GRAND FORKS
REGULAR MEETING OF COUNCIL

Monday, June 19, 2017, 7:00 pm
7217 - 4th Street, City Hall Council Chambers

PRESENT: Mayor Frank Konrad
Councillor Julia Butler
Councillor Chris Hammett
Councillor Neil Krog
Councillor Colleen Ross (via Telephone)
Councillor Christine Thompson
Councillor Bev Tripp

ADMINISTRATION: Diane Heinrich - Chief Administrative Officer - interim /
Corporate Officer
Daniel Drexler - Deputy Corporate Officer
Graham Watt - Senior Planner

GALLERY

1. CALL TO ORDER

Mayor Konrad called the Regular Meeting to order at 7:01 pm.

2. ADOPTION OF AGENDA

a. Adopt agenda

June 19, 2017, Regular Meeting agenda

Discussion ensued regarding:

- Boundary Country Regional Chamber of Commerce Fee for Service Agreement
- Councillor Hammett's Report

MOVED BY: TRIPP

SECONDED BY: KROG

RESOLVED THAT Council adopts the Regular Meeting agenda as presented.

Opposed (1): BUTLER

CARRIED

3. MINUTES

- a. Adopt minutes - Special

May 29, 2017, Special Meeting minutes

MOVED BY: THOMPSON

SECONDED BY: HAMMETT

RESOLVED THAT Council adopts the May 29, 2017, Special Meeting minutes as presented.

CARRIED

- b. Adopt minutes - Regular

May 29, 2017, Regular Meeting minutes

MOVED BY: THOMPSON

SECONDED BY: HAMMETT

RESOLVED THAT Council adopts the May 29, 2017, Regular Meeting minutes as presented.

CARRIED

4. REGISTERED PETITIONS AND DELEGATIONS

5. UNFINISHED BUSINESS

6. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL

- a. Corporate Officer's Report

Written reports of Council

Discussion ensued regarding:

- concerns regarding the Boundary Country Regional Chamber of Commerce (BCRCC) and Downtown Business Committee (DBC)
- financial funding issues for BCRCC and the DBC
- history of past Executive Directors for BCRCC
- history of BCRCC 2017 AGM and issues surrounding that AGM
- etiquette regarding leaving Chambers to break quorum

MOVED BY: THOMPSON

SECONDED BY: HAMMETT

RESOLVED THAT all written reports of Council submitted to the June 19, 2017, Regular Meeting be received.

Opposed (2): BUTLER, and TRIPP

CARRIED

7. REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

a. Corporate Officer's Report

Verbal report from Council's representative to the Regional District of Kootenay Boundary

Read the RDKB agendas here:

<https://rdkb.civicweb.net/filepro/documents/314>

Mayor Konrad had no report for this meeting.

8. RECOMMENDATIONS FROM STAFF FOR DECISIONS

a. Administrative Department

Council's approval of Fee for Service Contract

Based on Section 131 (1) of the Community Charter, Mayor Konrad brought back to the table the motion from Councillor Ross regarding the funding of the Chamber from the May 29, 2017, Regular Meeting of Council.

During the discussion, a member of the Gallery, Laurie Edeburn, was asked to leave and was advised by the Mayor that she will not be permitted at Council meetings in the future.

Discussion ensued regarding:

- Boundary Country Regional Chamber of Commerce (BCRCC) 2017 AGM outcome
- membership for the BCRCC from Grand Forks businesses compared to the overall amount of businesses in Grand Forks to possibly align with funding
- regional mandate of the BCRCC
- possibility to hold another AGM for the BCRCC according with their bylaws and constitution of the BCRCC, and once completed properly, funding would be re-instated
- fiduciary duty to the taxpayers of the community for dispersing funds
- funding structure of the fee for service agreement between the City and BCRCC going forward
- possibly funding the BCRCC with a total value of \$15,000. The other \$5,000 would possibly be made available to the Downtown Business Association (DBA) in the future through another fee for service agreement.
- Dean Engen, President of the BCRCC was permitted to speak regarding the funding options for the BCRCC. It was agreed that the DBA would receive the remainder of the funds marked for them from the BCRCC for the Canada 150 project of \$3,500 and the balance of the unused allocation portion for 2016 of \$3,800.

MOVED BY: THOMPSON

SECONDED BY: HAMMETT

RESOLVED THAT Council bring back to the table the motion regarding the re-instatement of the Fee for Service Agreement discussed and voted on at the May 29, 2017, Special Meeting of Council.

Opposed (2): BUTLER, and TRIPP

CARRIED

MOVED BY: ROSS

SECONDED BY: BUTLER

RESOLVED THAT Council re-instate the funding for the Boundary Regional Chamber of Commerce for 2017.

Opposed (3): KONRAD, HAMMETT, and THOMPSON

CARRIED

MOVED BY: TRIPP

SECONDED BY: BUTLER

RESOLVED THAT Council allow Dean Engen, President of the Boundary Country Regional Chamber of Commerce, to speak.

CARRIED

MOVED BY: BUTLER

SECONDED BY: TRIPP

RESOLVED THAT Council approves of the revised 2017 Fee for Service Agreement between the Boundary Country Regional Chamber of Commerce and the City of Grand Forks as amended.

AMENDED

Amendment:

MOVED BY: THOMPSON

SECONDED BY: KROG

RESOLVED THAT Council amend the 2017 Fee for Service Agreement for the Boundary Country Regional Chamber of Commerce by reducing the amount to \$15,000 from originally \$20,000.

CARRIED

Amended Motion:

MOVED BY: BUTLER

SECONDED BY: TRIPP

RESOLVED THAT Council approves of the 2017 Fee for Service Agreement between the Boundary Country Regional Chamber of Commerce and the City of Grand Forks as amended with a value of \$15,000.

CARRIED

b. Extension to Noise Bylaw 1963 for Cannafest Event

Deputy Corporate Officer - Cannafest Noise Bylaw Extension

Discussion ensued regarding possible end times for Liquor Licence and Noise Bylaw extension.

MOVED BY: KROG

SECONDED BY: THOMPSON

RESOLVED THAT Council determines to approve the request to extend the times in accordance with the Noise Control Bylaw No. 1963 to 1:30 am, from August 10-12, 2017, for the Cannafest event.

AMENDED

Amendment:

MOVED BY: ROSS

SECONDED BY: TRIPP

RESOLVED THAT the noise extension end time be amended to 1:00am for each day of the Cannafest event.

Opposed (1): THOMPSON

CARRIED

Amended Motion:

MOVED BY: KROG

SECONDED BY: THOMPSON

RESOLVED THAT Council approves to extend the times in accordance with the Noise Control Bylaw No. 1963 to 1:00 am, from August 10-12, 2017, for the Cannafest event.

CARRIED

- c. 7716 Donaldson Development Variance Permit 2017

Manager of Development & Engineering

MOVED BY: BUTLER

SECONDED BY: TRIPP

RESOLVED THAT Council approve the Development Variance Permit application by allowing an increase in the residential portion from 30% to 50% floor area in a building zoned Neighbourhood Commercial at 7716 Donaldson Drive, legally described as Lot B DL 520 SDYD Plan KAP86374.

CARRIED

- d. 6581 - 7th St. Development Variance Permit (DVP)

Manager of Development & Engineering

MOVED BY: BUTLER

SECONDED BY: TRIPP

RESOLVED THAT Council approves the Development Variance Permit application by allowing a reduction in the front parcel line from 6 metres to 1.83 m for an addition on an existing non-conforming house and a reduction in the exterior side parcel line setback from 4.5 m to 1.5 m for reconstruction of a workshop on the same foundation, for the property at 6581 - 7th St., Lot 1 Block 33 DL 534 S.D.Y.D. PI 108.

CARRIED

9. REQUESTS ARISING FROM CORRESPONDENCE

10. INFORMATION ITEMS

- a. SOII - Cannafest - Special Occasion Liquor Licence

Cannafest - Special Occasion Liquor Licence

Discussion ensued regarding the end time of the liquor permit for each day of the event.

MOVED BY: THOMPSON

SECONDED BY: KROG

RESOLVED THAT Council approves the issuing of a Special Occasion Liquor Licence to CannaFest Music Festival Ltd. for the CannaFest 2017 event from August 10-12, 2017, between the hours of 2pm to 1:30am each day at the James Donaldson Park, subject to obtaining third party (party alcohol) liability insurance naming the City of Grand Forks as an additional insured on that policy; all event liquor providers to hold a Serving It Right Licence Certificate; and ICBC 'Drinking and Driving' warning posters to be displayed.

AMENDED

Amendment:

MOVED BY: BUTLER

SECONDED BY: TRIPP

RESOLVED THAT the motion be amended by setting an end time of midnight for each day.

CARRIED

Amended Motion:

MOVED BY: THOMPSON

SECONDED BY: KROG

RESOLVED THAT Council approves the issuing of a Special Occasion Liquor Licence to CannaFest Music Festival Ltd. for the CannaFest 2017 event from August 10-12, 2017, between the hours of 2pm to midnight each day at the James Donaldson Park, subject to obtaining third party (party alcohol) liability insurance naming the City of Grand Forks as an additional insured on that policy; all event liquor providers to hold a Serving It Right Licence Certificate; and ICBC 'Drinking and Driving' warning posters to be displayed.

CARRIED

- b. SOII - Taps & Tapas - Special Occasion Liquor Licence
Taps & Tapas - Special Occasion Liquor Licence

MOVED BY: BUTLER

SECONDED BY: HAMMETT

RESOLVED THAT Council approves the issuing of a Special Occasion Liquor Licence to Grand Forks Art Gallery Society for the Taps and Tapas Event on August 19, 2017, between 7pm-10pm at the Grand Forks Art Gallery grounds, subject to obtaining third party (party alcohol) liability insurance naming the City of Grand Forks as an additional insured on that policy; all Taps and Tapas Event liquor providers to hold a Serving It Right Licence Certificate; and ICBC 'Drinking and Driving' warning posters to be displayed.

CARRIED

- c. SOII - Dennis Chappell - Apple Tree Entertainment

Information on services to create a video of Grand Forks 'The Grand Tour of Grand Forks'

MOVED BY: BUTLER

SECONDED BY: TRIPP

RESOLVED THAT Council receives for information the correspondence from Apple Tree Entertainment regarding creating a video of 'The Grand Tour of Grand Forks'.

CARRIED

- d. SOII - Thompson Okanagan Tourism Association

Interior Cascades Route 97 Touring Program

MOVED BY: HAMMETT

SECONDED BY: BUTLER

RESOLVED THAT Council receives for information Interior Cascades Route 97 Touring Program from the Thompson Okanagan Tourism Association.

CARRIED

- e. SOII - Canada Day Committee

Invitation to Council to participate in Opening Ceremonies in City Park at 11:00 am

Invitation for the Mayor to Emcee and entertainment Co-Chair for celebration until 3:30 pm with a few words from the Mayor on the theme 'Celebrating 150 Years of Diversity'

Invitation for two Council members to assist with serving the Canada Day cake at 12:30 pm

Discussion ensued regarding attendance of Councillors for cutting the cake. Councillors Butler, Tripp and Thompson will attend to the cutting of the Canada Day cake.

MOVED BY: THOMPSON

SECONDED BY: TRIPP

RESOLVED THAT Council receives for information and discussion the invitations from the Canada Day Committee regarding the July 1st, 2017, celebrations.

CARRIED

f. SOII - Frank Triveri

Letter regarding the 2nd Street water leak and water meters

Discussion ensued regarding the letter. The Deputy Manager of Operations will respond with a short letter.

MOVED BY: THOMPSON

SECONDED BY: BUTLER

RESOLVED THAT Council receives for information the letter from Frank Triveri regarding the 2nd Street water leak and water meters.

CARRIED

g. SOII - Laura Savinkoff

Email suggestion for further discussion of the Boundary Country Regional Chamber of Commerce

MOVED BY: THOMPSON

SECONDED BY: HAMMETT

RESOLVED THAT Council receives for information the email from Laura Savinkoff regarding further discussion of the Boundary Country Regional Chamber of Commerce.

CARRIED

11. **BYLAWS**

12. **LATE ITEMS**

13. **QUESTIONS FROM THE PUBLIC AND THE MEDIA**

Kate Saylors from the Grand Forks Gazette inquired regarding:

- Statements made regarding the discussion with the Chamber why these were personal? - Councillor Butler explained that these were personal based on the past Executive Director of the Chamber, Kathy Wright recording a DBC meeting.

- How does Council have access to the unadopted minutes of the Chamber. - DBC would have access to them

- Why did Council scale back the funding for the Chamber to \$15,000? - \$20,000 was budgeted. \$5,000 of that funding was supposed to go to DBC while Chamber uses \$15,000 for their operations. With both organizations separating, \$5,000 intends go directly to the DBC.

- clarification on bringing the motion back, how to access Chamber and DBC meetings, connections between organizations and members of Council

Kathy Korolek spoke regarding the need to work together as a team to be successful for the DBC, the Chamber, and Council.

Les Johnson spoke regarding video recording and potential issues with broadcasting this meeting due to potential legal jeopardy due to statements made during the meeting.

James Hamilton spoke regarding Les Johnson's concerns.

14. ADJOURNMENT

The Regular Meeting was adjourned at 9:50 pm

MOVED BY: TRIPP

SECONDED BY: THOMPSON

RESOLVED THAT the Regular Meeting be adjourned at 9:50 pm.

CARRIED

Mayor Frank Konrad

Deputy Corporate Officer - Daniel
Drexler

THE CORPORATION OF THE CITY OF GRAND FORKS
REGULAR MEETING OF COUNCIL

Monday, June 26, 2017, 7:00 pm
7217 - 4th Street, City Hall Council Chambers

PRESENT: Mayor Frank Konrad
Councillor Julia Butler
Councillor Chris Hammett
Councillor Neil Krog
Councillor Colleen Ross (via Telephone)
Councillor Christine Thompson
Councillor Bev Tripp

ADMINISTRATION: Diane Heinrich - Chief Administrative Officer - interim /
Corporate Officer
Daniel Drexler - Deputy Corporate Officer
Juliette Rhodes - Chief Financial Officer
Cavan Gates - Deputy Manager of Operations & Sustainability
Graham Watt - Senior Planner

GALLERY

1. CALL TO ORDER

Mayor Konrad called the Regular Meeting to order at 7:00 pm.

2. ANNUAL REPORT

a. Corporate Officer's Report - Annual Report 2016

2016 Annual Report, consideration of report and submissions and questions from the public

The Deputy Manager of Operations reviewed the Annual Report with Council and the public.

Discussion ensued regarding:

- learning garden and volunteer availability

- Official Community Plan update (renaming the Sustainable Community Plan)
- community garden
- capital projects schedule

Pete Matheson spoke regarding the learning garden.

Gloria Koch spoke regarding the amount of information presented.

MOVED BY: THOMPSON

SECONDED BY: TRIPP

RESOLVED THAT Council receives the 2016 Annual Report and considers submissions and questions from the public.

CARRIED

3. ADOPTION OF AGENDA

a. Adopt agenda

June 26, 2017, Regular Meeting agenda

The agenda was amended to include a verbal report from the Mayor regarding the City's position on a complaint issue.

MOVED BY: THOMPSON

SECONDED BY: HAMMETT

RESOLVED THAT Council amend the agenda to include a verbal report from the Mayor regarding the City's position on a complaint issue.

Opposed (2): BUTLER, and TRIPP

CARRIED

MOVED BY: THOMPSON

SECONDED BY: HAMMETT

RESOLVED THAT Council adopts the June 26, 2017, Regular Meeting agenda as amended.

Opposed (2): BUTLER, and TRIPP

CARRIED

4. **MINUTES**

5. **REGISTERED PETITIONS AND DELEGATIONS**

a. Get in the Loop - Mobile Marketing Platform

Council's consideration to extend the 'Get in the Loop' initiative for an additional six months from July 1st, 2017 to December 31st, 2017

Mitch Carefoot from Get-in-the-Loop (via Skype call), answered questions from Council regarding the possible extension of the partnership between the City and Get-in-the-Loop. A short video was also presented.

Discussion ensued regarding:

- digital channel advertising
- benefits and deliverables to the City of Grand Forks, mainly events
- weekly reach to membership is estimated by Get-in-the-Loop to be over 250,000 to 300,000 members
- focus is currently on BC and Alberta, not available in the USA
- members are reached through various social media channels
- previous presentations from Get-in-the-Loop in 2016 and business community buy-in and promotions offered compared to current model
- possibility of local merchants participating in program
- possibility of BEDC to take the lead on this project for the region
- value compared to annual costs

MOVED BY: HAMMETT

SECONDED BY: THOMPSON

RESOLVED THAT Council receives the delegation and presentation from 'Get in the Loop';

AND FURTHER THAT Council decides if they wish to direct staff to proceed with the second six month period of collaboration with 'Get

in the Loop' marketing initiative for the City of Grand Forks from July 1st, 2017 to December 31st, 2017, in the amount of \$7,500.

DEFEATED

MOVED BY: BUTLER

SECONDED BY: ROSS

RESOLVED THAT Council receives the delegation and presentation from 'Get in the Loop'; and to refer the item back to staff for further information.

CARRIED

6. UNFINISHED BUSINESS

7. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL

a. Corporate Officer's Report

Written reports of Council

Discussion ensued regarding:

- no reports at this meeting
- submission of Council reports
- communication regarding reports with the Mayor

8. REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

a. Corporate Officer's Report

Verbal report from Council's representative to the Regional District of Kootenay Boundary

Read the RDKB agendas here:

<https://rdkb.civicweb.net/filepro/documents/314>

Mayor Konrad announced that there was no report available for this meeting.

9. RECOMMENDATIONS FROM STAFF FOR DECISIONS

a. Corporate Administrative Department

Emergency Operations Centre (EOC) Activation Wage Reimbursement Policy

MOVED BY: KROG

SECONDED BY: BUTLER

RESOLVED THAT Council approves Policy No. 617, Emergency Operations Centre (EOC) Activation Wage Reimbursement.

CARRIED

- b. Chief Financial Officer

Amended 2015 Statement of Financial Information schedule of remuneration

MOVED BY: THOMPSON

SECONDED BY: TRIPP

RESOLVED THAT Council accepts and approves the amended schedule of remuneration for the 2015 Statement of Financial Information as presented.

CARRIED

- c. Statement of Financial Information

Chief Financial Officer

Discussion ensued regarding remuneration of councillors.

MOVED BY: THOMPSON

SECONDED BY: ROSS

RESOLVED THAT Council receives the 2016 Statement of Financial Information Report;

AND FURTHER THAT Council accepts and approves the statements and schedules included in the 2016 Statement of Financial Information, as presented.

CARRIED

- d. Mineral Claim Renewal

Chief Financial Officer & Deputy Manager of Operations

MOVED BY: BUTLER

SECONDED BY: THOMPSON

RESOLVED THAT Council directs staff to allow the mineral claims to lapse;

AND FURTHER THAT Council directs staff to investigate options for dedicating a park on the lands around the East Zone Reservoir.

Opposed (1): KROG

CARRIED

10. REQUESTS ARISING FROM CORRESPONDENCE

11. INFORMATION ITEMS

- a. Official Community Plan and Zoning Bylaw Changes for Affordable and Sustainable Housing

Manager of Development & Engineering

The Senior Planner answered questions regarding the Official Community Plan Update.

Discussion ensued regarding:

- Theme 2 - Affordable Housing - timeline and urgency
- housekeeping items
- timeline of OCP update project
- footprint of buildings compared to land and differences of total coverage
- typical size of buildings and lots within City limits

MOVED BY: ROSS

SECONDED BY: THOMPSON

RESOLVED THAT Council receives the memorandum regarding the Official Community Plan and Zoning Bylaw Changes for Affordable and Sustainable Housing for information.

CARRIED

- b. SOII - Canadian Red Cross

Volunteer opportunities for community

MOVED BY: BUTLER

SECONDED BY: THOMPSON

RESOLVED THAT Council receives for information from the Canadian Red Cross regarding volunteer opportunities in the community.

CARRIED

- c. SOII - Grand Forks Ultimate Club

Application for Special Occasion Liquor License - July 15 & 16

MOVED BY: THOMPSON

SECONDED BY: BUTLER

RESOLVED THAT Council approves the issuing of a Special Occasion Liquor Licence to the Grand Forks Ultimate Club for July 15, 2017, between the hours of 7pm to midnight at the Seniors Hall in City Park, subject to obtaining third party (party alcohol) liability insurance naming the City of Grand Forks as an additional insured on that policy; all event liquor providers to hold a Serving It Right Licence Certificate; and ICBC 'Drinking and Driving' warning posters to be displayed.

CARRIED

- d. SOII - Stan Halluk

Email correspondence regarding concerns of Council, Regional Chamber of Commerce, and the Downtown Business Association

MOVED BY: KROG

SECONDED BY: HAMMETT

RESOLVED THAT Council receives for information the email correspondence from Stan Halluk regarding concerns of Council,

Regional Chamber of Commerce, and the Downtown Business Association.

CARRIED

12. BYLAWS

13. LATE ITEMS

- a. City's position on a complaint issue

Mayor Konrad to provide a verbal report.

The Mayor provided a short prepared statement:

My office received a letter of complaint from Mr. James Wilson in regards to alleged defamatory statements made by two Councillors at the June 19th, 2017, Regular Meeting of Council.

Because Mr. Wilson has sought legal counsel, there will be no discussion on this matter.

As Mayor and CEO of the Corporation, a letter of response was sent to Mr. Wilson, stating the Corporation's position on the matter.

The letter reads as follows:

Dear Mr. Wilson,

In response to your email sent to myself on Tuesday, June 20th, 2017, please be assured that the City of Grand Forks does not agree with, accept or acknowledge the statements made about you at the June 19, 2017 Council meeting. In this regard, if you have on-going concerns with the statements we suggest you take this up directly with the Councillors who made the statements.

The City would be happy to make a public statement at its next council meeting on Monday, June 26th, 2017, advising that as a corporation it does not accept or agree with the statements made about you.

Please advise if you would like me to make such a statement.

14. QUESTIONS FROM THE PUBLIC AND THE MEDIA

Kate Saylors, Grand Forks Gazette, inquired regarding the CAO position:

- first 90 days completed
- interim contract extended for another 90 days
- possibility to look at a longer contract term over the next few months

Les Johnson, GFTV, inquired regarding:

- Get-in-the-loop possible renewal options
- mineral claims and mineral reserves

15. ADJOURNMENT

The Regular Meeting was adjourned at 8:35 pm.

MOVED BY: HAMMETT

SECONDED BY: ROSS

RESOLVED THAT the Regular Meeting be adjourned at 8:35 pm.

CARRIED

Mayor Frank Konrad

Deputy Corporate Officer - Daniel
Drexler

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Procedure Bylaw / Chief Administrative Officer
Date: July 17th, 2017
Subject: Reports, Questions and Inquiries from the Members of Council
Recommendation: **RESOLVED THAT ALL WRITTEN REPORTS SUBMITTED BY MEMBERS OF COUNCIL BE RECEIVED.**

BACKGROUND: Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

Benefits or Impacts of the Recommendation:

General: The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.

Strategic Impact: Members of Council may ask questions, seek clarification and report on issues.

Policy/Legislation: The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

Recommendation: **RESOLVED THAT ALL WRITTEN REPORTS SUBMITTED BY MEMBERS OF COUNCIL BE RECEIVED.**

- OPTIONS:**
- 1. RESOLVED THAT ALL WRITTEN REPORTS SUBMITTED BY MEMBERS OF COUNCIL, BE RECEIVED**
 - 2. RESOLVED THAT COUNCIL DOES NOT RECEIVE THE REPORTS FROM MEMBERS OF COUNCIL.**

Department Head or CAO	Chief Administrative Officer

REPORT TO COUNCIL

TO: Mayor and Council
FROM: Councillor Christine Thompson
DATE: July 17, 2017
SUBJECT: Report to Council

It was my pleasure, with the assistance of the Mayor's wife and our City's First Lady Barbara Konrad, to serve the Canada Day cupcakes to the many attendees of Canada's 150th celebrations. The parade was the best one I have seen in recent memory; our Mayor's greetings in both of official languages, the entertainment on stage, and the many organizations and vendors present in City Park helped make the celebration a huge success. Thank you to Community Futures (Anna Lactin) and the Parade committee for all their hard work in organizing this event.

Respectfully submitted,

Councillor Christine Thompson

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council

From: Procedure Bylaw / Council

Date: July 17th, 2017

Subject: Report – from the Council's Representative to the Regional District of Kootenay Boundary

Recommendation: **RESOLVED THAT MAYOR KONRAD'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

BACKGROUND: Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

Benefits or Impacts of the Recommendation:

General: The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

Policy/Legislation: The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

Recommendation: **RESOLVED THAT MAYOR KONRAD'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

OPTIONS:

- 1. RESOLVED THAT MAYOR KONRAD'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**
- 2. RECEIVE THE REPORT AND REFER ANY ISSUES FOR FURTHER DISCUSSION OR A REPORT: UNDER THIS OPTION, COUNCIL PROVIDED WITH THE INFORMATION GIVEN VERBALLY BY THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY DIRECTOR REPRESENTING COUNCIL AND REQUESTS FURTHER RESEARCH OR CLARIFICATION OF INFORMATION FROM STAFF ON A REGIONAL DISTRICT ISSUE.**

	
Department Head or CAO	Chief Administrative Officer

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council

From: Manager of Development and Engineering

Date: July 17, 2017

Subject: Application for subdivision in Agricultural Land Reserve on 75th Ave

Recommendation: **RESOLVED THAT Council supports the application for subdivision of Lot 2, District Lot 520, Plan KAP5090 Land District 54, except Plan 5210, 8653, 11971, 12795, 13376, 19535, 21583, 23494 and 38138, and excluding portions outlined red on Plans B7375 and E10098, located north of 75th Avenue at 25th Street, and direct staff to complete the Local Government Report to Agricultural Land Commission.**

BACKGROUND:

On May 15, 2017, staff received an application from the Agricultural Land Commission (ALC) for a proposed subdivision located north of 75th Avenue at 25th Street. The property is in the agricultural land reserve and the ALC must approve the subdivision prior to the applicant obtaining a surveyor to prepare the subdivision plans.

Part of the application process requires the local government to pass a resolution of Council either supporting or not supporting the subdivision by completing the ALC Local Government Report with a certified copy of the resolution.

School District 51 is looking to increase available parking areas for Hutton Elementary School, to relieve traffic congestion on 75th Avenue and improve child safety in drop-off and pick-up situations. The applicant would like to subdivide their property to support this use and transfer the proposed ~0.46 hectare lot to the School District. The lot would then be rezoned to Community Use and consolidated with the Hutton Elementary property.

The applicant's property is zoned R-4A (Rural Residential) and is currently 13 hectares in size and the school property is zoned CU (Community Use) and is currently 2 hectares in size. If the subdivision is approved, the applicant's property would become ~12.54 hectares and the adjacent school property after consolidation would become ~2.46 hectares.

Staff sent Referral Request packages to various agencies and City departments for their comments regarding the City's report to ALC. Following ALC approval of this subdivision the applicant would apply to the City for a subdivision following the normal process except with shortened agency referral review.



Fiscal Accountability



Economic Growth



Community Engagement



Community Liveability





REQUEST FOR DECISION

— REGULAR MEETING —



Date	Process
April 24, 2017	Initial inquiry to department
May 15, 2017	ALC Subdivision package received.
June 19, 2017	Introduction to COTW requesting the Committee's resolution to Council.
July 17, 2017	RMC subdivision recommendation decision.
July 18, 2017	Staff completes ALC Local Government Report and submits to the ALC.

Strategic Impact:

-  There is no cost to the City in that the applicant must pay the required fees for ALC subdivision to the City and in turn, the City will send the ALC portion of the fee once Council has considered the application.
-  n/a
-  Supporting public safety and easing traffic congestion concerns
-  The City would be seen as supporting School District 51 in supplying more off street parking on-site rather than on 75th Avenue, and improving child safety in drop off and pick up situations.

Policy/Legislation: Local Government Act, Zoning Bylaw and the Agricultural Land Reserve Act & Regulations.

Attachments:

- ALC subdivision application package;
- Parcel Reports for the 2 properties in question;
- Excerpts from the City's Zoning Bylaw R-4A & CU zones;
- Excerpts from the ALC Act.

Recommendation: **RESOLVED THAT Council supports the application for subdivision of Lot 2, District Lot 520, Plan KAP5090 Land District 54, except Plan 5210, 8653, 11971, 12795, 13376, 19535, 21583, 23494 and 38138, and excluding portions outlined red on Plans B7375 and E10098, located north of 75th Avenue at 25th Street, and direct staff to complete the Local Government Report to Agricultural Land Commission.**

OPTIONS:

1. Council could choose to support the recommendation.
2. Council could choose to not support the recommendation.
3. Council could choose to refer the report back to staff for more information.



REQUEST FOR DECISION

— REGULAR MEETING —



Fiscal Accountability



Economic Growth



Community Engagement



Community Liveability

REQUEST FOR DECISION

— REGULAR MEETING —



Report Approval Details

Document Title:	Agricultural Land Commission Subdivision Referral July 17 2017.docx
Attachments:	- ALC Report Attachments July 17 2017.pdf
Final Approval Date:	Jul 5, 2017

This report and all of its attachments were approved and signed as outlined below:

Dolores Sheets - Jul 4, 2017 - 4:50 PM

No Signature - Task assigned to Diane Heinrich was completed by assistant Daniel Drexler

Diane Heinrich - Jul 5, 2017 - 11:21 AM



Fiscal Accountability



Economic Growth



Community Engagement



Community Liveability

Provincial Agricultural Land Commission - Applicant Submission

Application ID: 56485

Application Status: Under LG Review

Applicant: ABH Tire LTD

Agent: JEREMY MARTENS

Local Government: City of Grand Forks

Local Government Date of Receipt: 05/15/2017

ALC Date of Receipt: This application has not been submitted to ALC yet.

Proposal Type: Subdivision

Proposal: We are applying to subdivide in order to give the neighboring school more land due to safety concerns and traffic problems that have arisen from the overcrowded parking lot at John A Hutton Elementary School. The .5 lot will be shifted over to Hutton School.

Agent Information

Agent: JEREMY MARTENS

Mailing Address:

2715 Placer Pl

Grand Forks, BC

V0H 1H2

Canada

Primary Phone: (250) 442-8093

Mobile Phone: (250) 442-8414

Email: btln3739@gmail.com

Parcel Information

Parcel(s) Under Application

1. **Ownership Type:** Fee Simple

Parcel Identifier: 007-247-095

Legal Description: Lot 2, District Lot 520, S.D.Y.D., Plan 5090 except (1) Plan 5210, 8653, 11971, 12795, 13376, 19535, 21583, 23494 and 38138 and (2) Parts outlined in red on Plans B7375 and E10098

Parcel Area: 13 ha

Civic Address: 75th Ave

Date of Purchase: 07/06/2010

Farm Classification: No

Owners

1. **Name:** ABH Tire LTD

Address:

2923 central ave.

grand forks, AB

v0h 1h2

Canada

Phone: (250) 442-8414

Current Use of Parcels Under Application

1. Quantify and describe in detail all agriculture that currently takes place on the parcel(s).

No agriculture currently taking place on parcel

2. Quantify and describe in detail all agricultural improvements made to the parcel(s).

No agricultural improvements made to the parcel

3. Quantify and describe all non-agricultural uses that currently take place on the parcel(s).

No non-agricultural use currently taking place on the parcel

Adjacent Land Uses

North

Land Use Type: Agricultural/Farm

Specify Activity: Growing vegetables

East

Land Use Type: Residential

Specify Activity: single dwelling housing

South

Land Use Type: Civic/Institutional

Specify Activity: John A Hutton Elementary

West

Land Use Type: Residential

Specify Activity: single dwelling housing

Proposal

1. Enter the total number of lots proposed for your property.

0.5 ha

12.5 ha

2. What is the purpose of the proposal?

We are applying to subdivide in order to give the neighboring school more land due to safety concerns and traffic problems that have arisen from the overcrowded parking lot at John A Hutton Elementary School. The .5 lot will be shifted over to Hutton School.

3. Why do you believe this parcel is suitable for subdivision?

Property surrounds John A Hutton Elementary (which is also in the ALR) and it is the only available land to relieve safety concerns. It is within city limits in a residential area.

4. Does the proposal support agriculture in the short or long term? Please explain.

No. It supports the growth and health of our community.

5. Are you applying for subdivision pursuant to the ALC Homesite Severance Policy? If yes, please submit proof of property ownership prior to December 21, 1972 and proof of continued occupancy in the "Upload Attachments" section.

No

6. Describe any economic values you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

None

7. Describe any cultural values you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

None

8. Describe any social values you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

Community safety.

9. Describe any regional and community planning objectives you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

Community safety. School District 51 is looking to expand parking space to relieve traffic congestion on 75th Ave and children's safety in drop off and pick up situations.

Applicant Attachments

- Agent Agreement - JEREMY MARTENS
- Site Photo - DSC_0096-2
- Other correspondence or file information - map
- Other correspondence or file information - site map
- Other correspondence or file information - gazette ad
- Other correspondence or file information - gazette ad2
- Other correspondence or file information - corporate registry
- Other correspondence or file information - corporate registry2
- Other correspondence or file information - proof of service
- Proposal Sketch - 56485
- Site Photo - DSC_0096
- Site Photo - DSC_0015
- Site Photo - DSC_0013
- Certificate of Title - 007-247-095

ALC Attachments

None.

Decisions

None.

AGENT AUTHORIZATION LETTER

I (we) ABH Tire Ltd
Printed/typed name(s) of landowner(s)

hereby appoint Jeremy Martens to
Printed/typed name of agent

make application to the Agricultural Land Commission as agent on my/our behalf with respect to
the following parcel (s): *Insert legal description for each parcel under application*

LOT 2, Plan KAP5090, District Lot 520, Similkameen Division of Yale District

I Jeremy Martens understand that as
Printed/typed name of agent

agent, I am required to ensure that all landowners are provided with information being
submitted to and received from the Agricultural Land Commission.

Signature(s) of landowner(s):


Signature

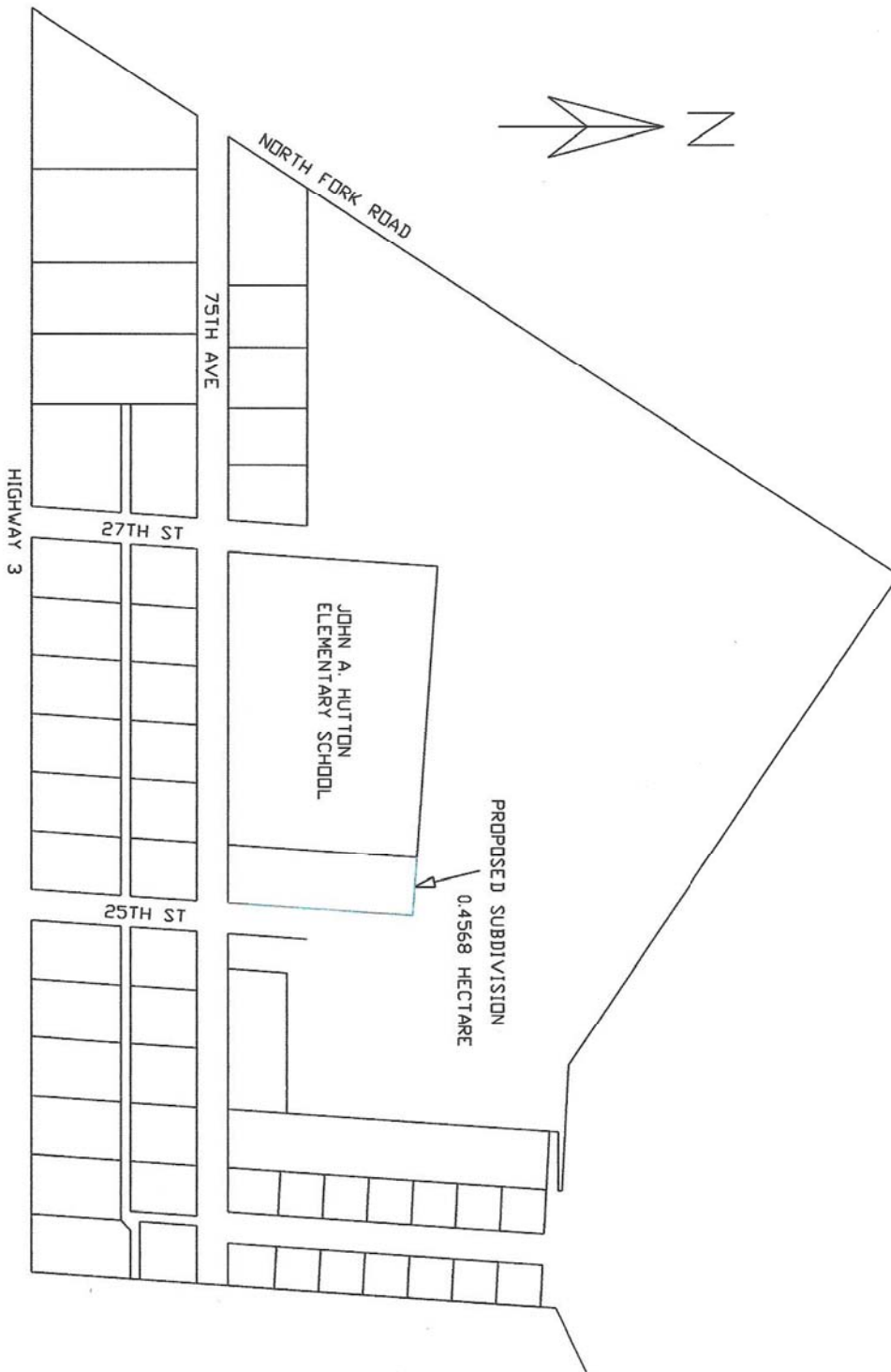
Lance Martens
Printed Name

May 15/17
Date


Signature

Jeremy Martens
Printed Name

May 15/17
Date



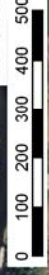




Legend

- cadastral_Nov_2016
- CityBoundary

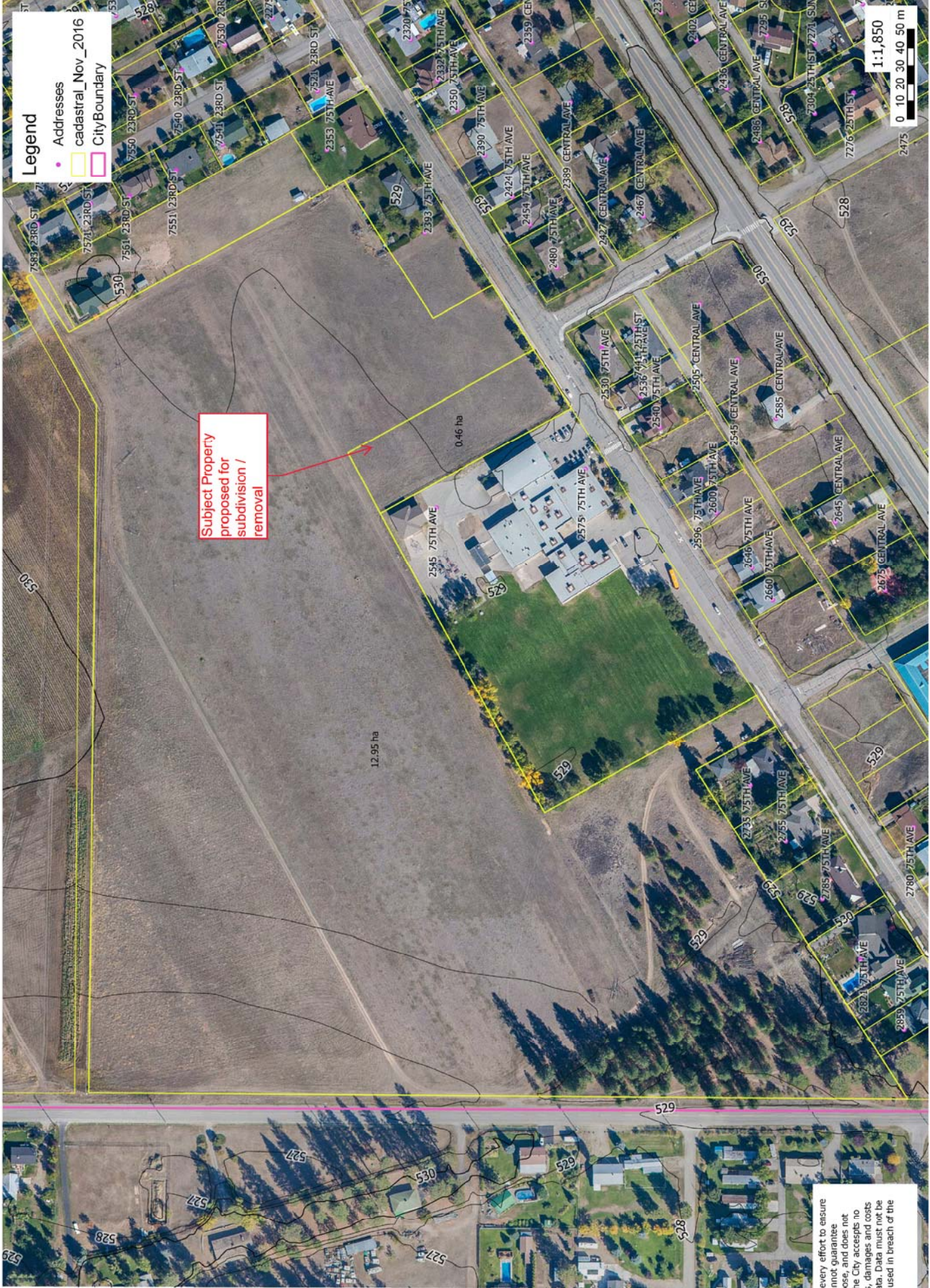
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Subject Property



The City of Grand Forks makes every effort to ensure this map is free of errors but cannot guarantee accuracy for any purpose, and does not provide warranty of any kind. The City accepts no liability for any expenses, losses, damages and costs relating to use of this map or data. Data must not be used for direct marketing or be used in breach of the privacy policy.



Merchandise for Sale**Misc. Wanted**

\$\$\$ All coin & Paper money collections wanted. BIG & small. U.S. Foreign & Canada. Todd 1-250-864-3521

BUYING Coin Collections. Olympic Coins, Gold & Silver etc. Call Chad: 1-250-499-0251

House cleaner wanted for three hours every 2 weeks. Call 250-447-9390.

We buy gold & silver! Rings, chains, bracelets, etc. Cash paid by value (weight and karat). Even broken jewelry and scrap gold. Picture ID required. Grand Forks Pawnshop, 7354 2nd Street. 250-442-5552.

Real Estate**Houses For Sale**

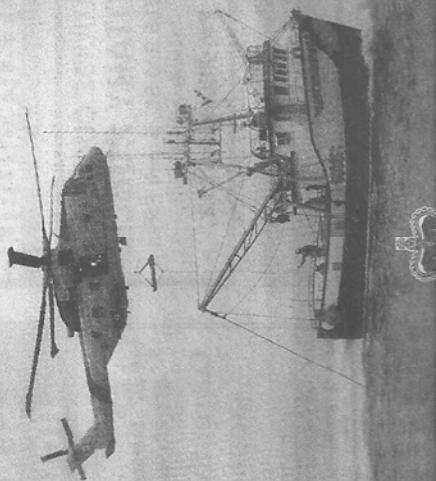
Grand Forks: 1726-72nd Ave. Apt/Condo for Rent
Grand Forks: 2 bdrm Black Knight apt., NP, NS, RR. 250-444-7599 / 250-443-1599

Legal Notices

NOTICE OF EXCLUSION APPLICATION
Regarding Land in the
Agricultural Land Reserve

ABH Tire Ltd of 2923 Central Ave, Grand Forks, BC V0H 1H2 intends on making an application pursuant to Section 30(1) of the *Agricultural Land Commission Act* to exclude .5 ha from the *Agricultural Land Reserve* the following property which is legally described as, LOT 2, Plan KAP5090, District Lot 520 Similkameen Division of Yale District and located at 2393 75th Ave. Any person wishing to express an interest in the application may do so by forwarding their comments in writing to, City of Grand Forks, Box 220, Grand Forks, BC V0H 1H0 Attn: Development and Engineering by May 24, 2017.

Volunteers Saving Lives on the Water



BOUNDARY BUSINESS DIRECTORY

ACCOUNTANTS

**KEMP HARVEY BURCH
KIENTZ INC.**

Chartered Professional Accountants
619 Central Ave., Grand Forks, B.C.
Ph: 250-442-2121

BOOKKEEPING

**Christine Brooks
Bookkeeping**

Bookkeeping and E-file
Income Tax Service Agent
Phone 250-442-6781

Then you'll love sudoku. This mind-bending puzzle will have you hooked from the moment you square off, so sharpen your pencil and put your sudoku savvy to the test!

This week's solution on page 6.

4					6				
7	2					4	9		1
					5				
1					9	2			
8		7						2	
2	6						9		

Level: Intermediate

Here's How It Works:

Sudoku puzzles are formatted as a 9x9 grid, broken down into nine 3x3 boxes. To solve a sudoku, the numbers 1 through 9 must fill each row, column and box. Each number can appear only once in each row, column and box. You can figure out the order in which the numbers will appear by using the numeric clues already provided in the boxes. The more numbers you name, the easier it gets to solve the puzzle!

*How they
SAY that in...*

ENGLISH: Salt

SPANISH: Sal

ITALIAN: Sale

FRENCH: Sel

GERMAN: Salz



EXCLUSION PROOF OF SERVING NOTICE

AS REQUIRED BY SECTION 16 OF THE AGRICULTURAL LAND RESERVE USE, SUBDIVISION AND PROCEDURE REGULATION

I, Jeremy Martens (full name of declarant)
of 2923 Central Ave, Grand Forks BC, V0H 1H2 (mailing address)

do solemnly declare that a copy of the notice of application and a copy of the signed application as required by Section 16 of the Agricultural Land Reserve Procedure Regulation for land legally described as

LOT 2, Plan KAP5090, District Lot 520, Similkameen Div of Yale Land District

was served to the following owners of land:

NAME AND ADDRESS	LEGAL DESCRIPTION OF LAND	DATE OF SERVICE	HOW SERVED (Registered mail or delivered)
SUKHVIR SINGH- 1904 Barcelo Rd, Cawston BC, V0X 1C2	Plan KAP1339, District Lot 520, Similkameen Div of Yale Land District	May 3, 2017	registered mail
RAJINDER K. BOORA - 3059 Hwy 3, Keremeos BC, V0X 1N1	Plan KAP1339, District Lot 520, Similkameen Div of Yale Land District	May 3, 2017	registered mail
ERRON WAYNE NICOLSON - 2393 75th Ave, Grand Forks, BC V0H 1H2	Lot 1, Plan KAP38138, District Lot 520, Similkameen Div of Yale Land District	May 3, 2017	registered mail
School District No.51 (Boundary) - 1021 Central Ave Box 640, Grand Forks BC, V0H 1H0	Lot A, Plan KAP13376, District Lot 520, Similkameen Div of Yale Land District	May 3, 2017	delivered

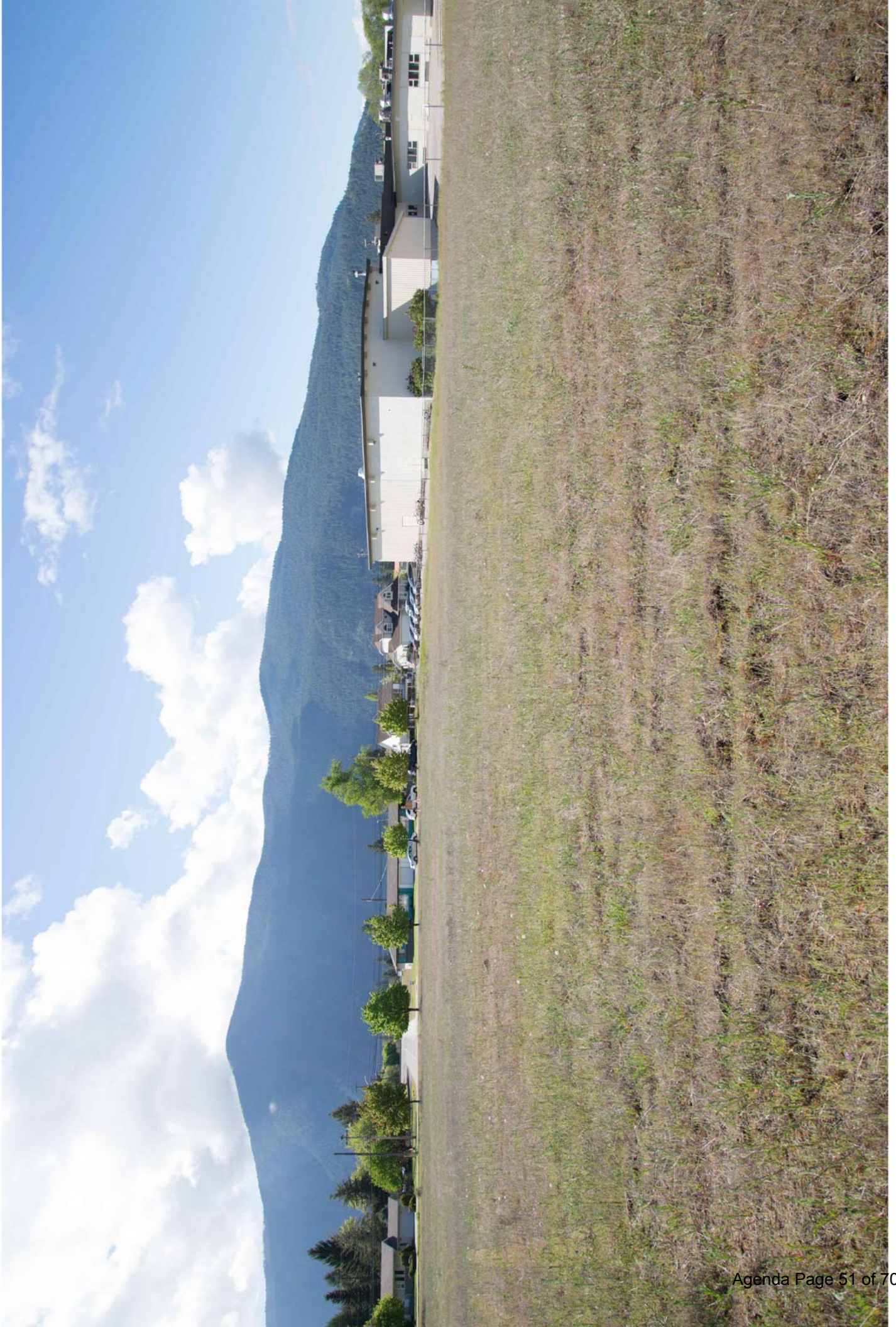
And I make this solemn declaration believing it to be true and correct to the best of my knowledge.

Jeremy Martens (Signature of declarant) May 15/2017 (Date)

IMPORTANT - AN APPLICATION FILED UNDER SECTION 30 OF THE AGRICULTURAL LAND COMMISSION ACT MUST INCLUDE A COPY OF THIS STATEMENT COMPLETED IN FULL, AND SIGNED AND DATED BY THE PERSON WHO SERVED THE NOTICE. Please complete as many copies of this page as necessary.



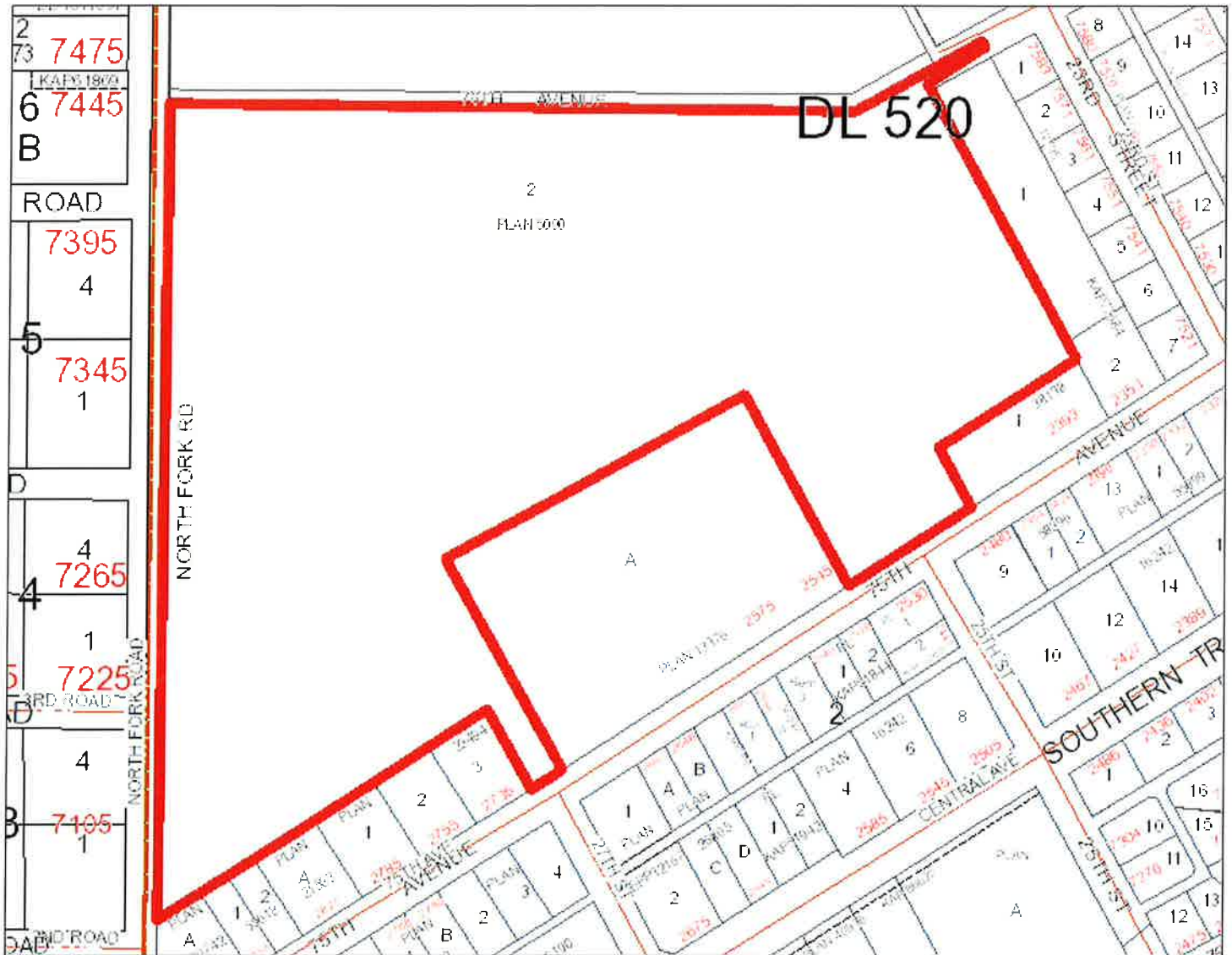






Parcel Report

Thursday, June 8, 2017



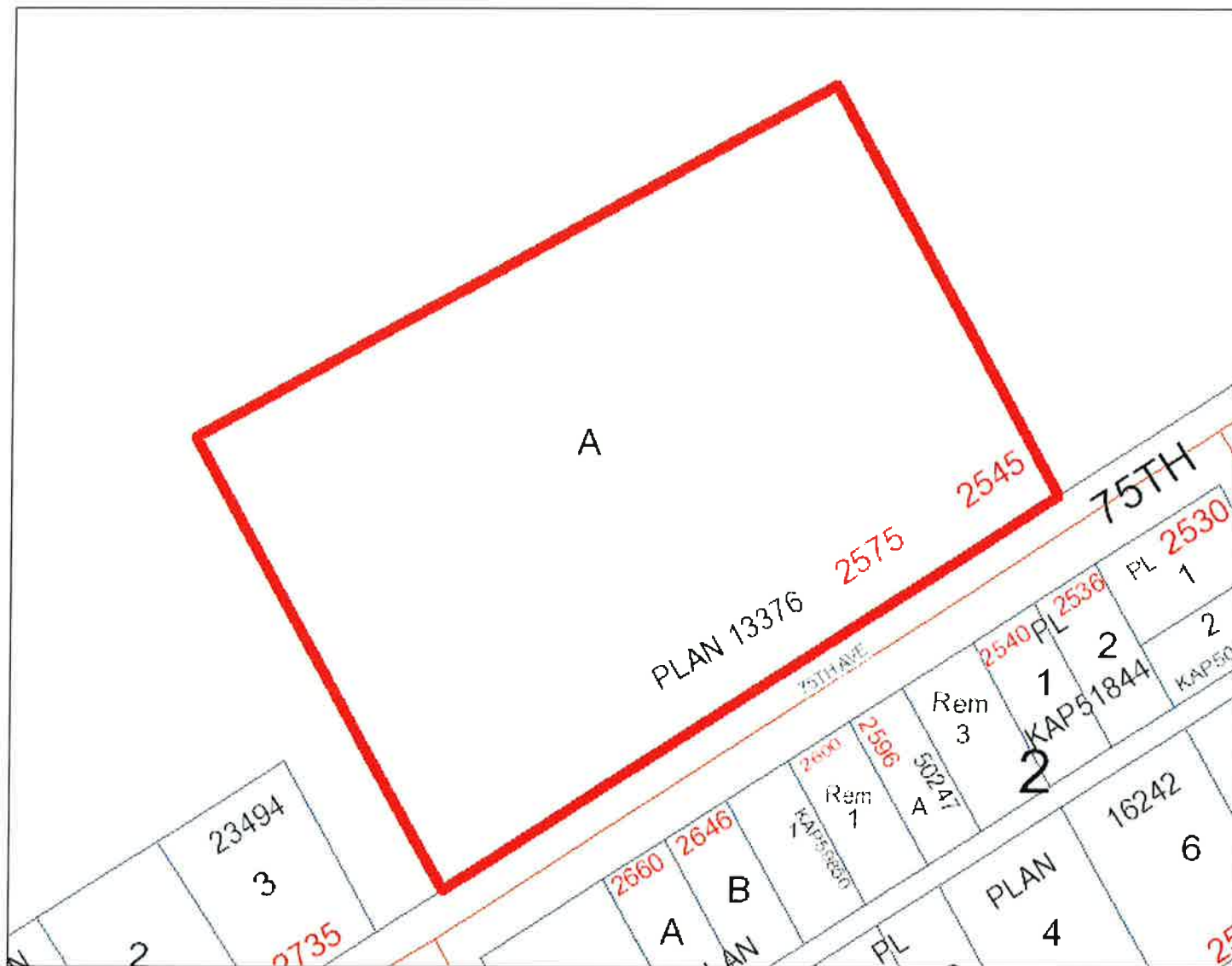
Scale 1: 3,409

Legal Information

Plan: KAP5090	Section:	Jurs: 210	Lot Area: 33.061
Block:	Township:	Roll: 1000000	Area Unit: acr
Lot: 2	Land District: 54	PID: 007-247-095	Width (ft): 0
District Lot: 520	Electoral Area:		Depth (ft): 0
Street: 2393 75TH AVE			
Description: Except Plan 5210 8653 11971 12795 13376 19535 21583 23494 38138 AND EXC PARTS RED ON PLANS B7375 & E10098.			

Parcel Report

Thursday, June 8, 2017



Scale 1: 1,603

Legal Information

Plan: KAP13376
Block:
Lot: A
District Lot: 520
Street: 2545 75TH AVE
Description: SCHOOL LAND.

Section:
Township:
Land District: 54
Electoral Area:

Jurs: 210
Roll: 1040000
PID: 009-241-051

Lot Area: 6.04
Area Unit: acr
Width (ft): 0
Depth (ft): 0

SECTION 38

R-4A (Rural Residential) Zone

Permitted Uses

1. The following uses and no others are permitted in an R-4A zone:

- (a) dwelling units;
- (b) farm operations (crops);
- (c) bed and breakfast accommodations;
- (d) kennels;
- (e) home occupations;
- (f) home industries.

Permitted accessory uses and buildings on any parcel include the following:

- (g) any accessory buildings or structures for any of the above uses.

Regulations

2. On a parcel of land located in a R-4A zone:

Minimum Parcel Size for Subdivision purposes

- (a) The minimum parcel size is 10,120 square metres (108,913 sq. ft.. or 2.5 acres) where there is no community sewage or water system;
- (b) The minimum parcel size is 2,024 square metres **1,393.5 square meters (15,000sq ft)** when the parcel is connected to either a community sewage or water system, but not both; BYLAW 1800
- (c) The minimum parcel size is 1,400 square metres (15,000 sq. ft.) when the parcel or parcels are connected to a community sewage and water system.

Number and type of Dwelling Units allowed

- (d) One of the following types of dwelling units is allowed on a parcel of land in an R-4A zone:
 - (i) One single family detached dwelling or;
 - (ii) One two-family dwelling unit.

Height

- (e) No building or structure shall exceed 10 metres (33 ft) in height. This height restriction does not apply to any farm buildings or structures.

SECTION 50

CU (Community Use) Zone

Permitted Uses

1. The following uses and no others are permitted in a CU zone:

- (a) libraries;
- (b) museums;
- (c) cemeteries;
- (d) *deleted by Bylaw 1679***
- (e) hospital, including medical clinic, dental clinic, ambulance station, rest home or private hospitals;
- (f) post office;
- (g) *deleted by Bylaw 1679***
- (h) community centres/recreation facilities or community halls;
- (i) open space passive recreational areas;
- (j) municipal, local government or educational buildings, *day care***
- centers;***
- (k) senior citizen complexes, senior activity centres and congregate care facilities;
- (l) any building or structure operating under a Private-Council partnership agreement.

Bylaw 1679

Permitted accessory uses and buildings on any parcel includes the following:

- (m) accessory buildings for any of the above.

Regulations

2. On a parcel located in a CU zone:

Minimum Parcel Size for Subdivision purposes

- (a) There is no minimum parcel size and the parcel shall be connected to a community sewage and water system.

Height

- (b) No building or structure shall exceed 10 metres (40 ft) in height, except fire halls;

Setbacks

- (c) *Except as otherwise specifically permitted in this bylaw, no building or structure shall be located within:***

Bylaw 1679

- (i) 6 metres (20 ft) of a front parcel line;**
- (ii) 1.5 metres (5 ft) of an interior side parcel line;**

Subdivision of agricultural land reserve

- 21** (1) A person must not subdivide agricultural land unless permitted under this Act.
- (2) An owner of agricultural land may apply to the commission to subdivide agricultural land.

Covenants

- 22** (1) The commission may enter into a covenant under the *Land Title Act* with an owner of agricultural land.
- (2) A covenant that restricts or prohibits the use of agricultural land for farm purposes has no effect until approved by the commission.

Exceptions

- 23** (1) Restrictions on the use of agricultural land do not apply to land that, on December 21, 1972, was, by separate certificate of title issued under the *Land Registry Act*, R.S.B.C. 1960, c. 208, less than 2 acres in area.
- (2) The restrictions on the use of agricultural land do not apply to land lawfully used for a non-farm use, established and carried on continuously for at least 6 months immediately before December 21, 1972, unless and until
- (a) the use is changed, other than to farm use, without the permission of the commission,
 - (b) an enactment made after December 21, 1972, prohibits the use, or
 - (c) permission for the use granted under an enactment is withdrawn or expires.
- (3) For greater certainty, the exception in subsection (2) applies only to the land that was actually being used for a non-farm use and not to the entire parcel on which that use was being carried on.

Preservation of rights

- 24** Despite sections 2 and 3, if Crown land continued as an agricultural land reserve under this Act has been leased by the government, or sold by agreement for sale by the government and not transferred to the purchaser before December 21, 1972, and on that date was being used for a non-farm use, and not in contravention of the terms of the lease or agreement, that use may continue until termination of the lease or issue of title to the purchaser under the agreement for sale.

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Deputy Manager of Operations and Sustainability
Date: July 17, 2017
Subject: Policy 114 name change
Recommendation: **RESOLVED THAT Council change the name of “Policy 114 - Temporary Commercial Use on Public Property” to “Policy 1208 - Temporary Commercial Use on Public Property”**

Background

At the June 19, 2017 Committee of the Whole, Council requested that all of the policies related to use of facilities, venues, or other City properties be located in the same section of the policy manual. Policies 1201, 1203, and the proposed Policy 1207 are in Section 12 – Public Works. Renaming Policy 114 to Policy 1208 will bring it into the same section.

Benefits or Impacts of the Recommendation:


General: N/A

Policy/Legislation: Policy 114 will be renamed.

Strategic Impact:

 N/A

 N/A

 Having the policies relevant to using parks or facilities in the same section will make it easier for community groups to get the information they need.

 N/A

Attachments: Policy 1208 - Temporary Commercial Use on Public Property



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REQUEST FOR DECISION

— REGULAR MEETING —



Recommendation: RESOLVED THAT Council change the name of “Policy 114 - Temporary Commercial Use on Public Property” to “Policy 1208 - Temporary Commercial Use on Public Property”

-
- OPTIONS:**
1. Council could choose to support the recommendation.
 2. Council could choose to not support the recommendation.
 3. Council could choose to refer the report back to staff for more information.
-



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REQUEST FOR DECISION

— REGULAR MEETING —



Report Approval Details

Document Title:	RFD 2017 - Change policy 114 to policy 1208.docx
Attachments:	
Final Approval Date:	Jun 20, 2017

This report and all of its attachments were approved and signed as outlined below:

Daniel Drexler - Jun 19, 2017 - 2:50 PM

Diane Heinrich - Jun 20, 2017 - 11:20 AM



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REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Deputy Manager of Operations and Sustainability
Date: July 17, 2017
Subject: Policy 1207 – Use of City Property or Facilities
Recommendation: **RESOLVED THAT Council adopts "Policy 1207 – Use of City Property or Facilities".**

BACKGROUND:





The City often receives event requests for the use of municipal properties for community events like the Fall Fair or the farmers market. There is little existing policy guidance on what information to request from activity coordinators or what kind of safety standards need to be in place. The new policy creates a framework around which to work with activity coordinators to ensure safe events that reflect the City's intention for the use of its property and facilities.

Council reviewed the proposed policy at the June 19, 2017 Committee of the Whole and made recommendations to include some similar language to that in Policy 1203. Those changes have been incorporated into the attached draft policy.

Benefits or Impacts of the Recommendation

General: Provides increased policy guidance on the use of City property or facilities for events and community functions.

Strategic Impact:

-  Events cost the City tens of thousands of dollars per year. This policy allows for an additional accounting of benefits to the City for large events.
-  Events can have a positive economic impact on the City in general especially the larger events that draw visitors.
-  Creating a policy will make the City's expectations more transparent to the public.
-  N/A

Policy/Legislation: NEW Policy 1207 – Use of City Property or Facilities

Attachments: Policy 1207 – Use of City Property or Facilities



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REQUEST FOR DECISION

— REGULAR MEETING —



Recommendation: RESOLVED THAT Council adopts "Policy 1207 – Use of City Property or Facilities".

- OPTIONS:**
1. Council could choose to support the recommendation.
 2. Council could choose to not support the recommendation.
 3. Council could choose to refer the report back to staff for more information.
-



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REQUEST FOR DECISION

— REGULAR MEETING —



Report Approval Details

Document Title:	RFD 2017 - Policy 1207 Regular.docx
Attachments:	- Policy 1207 - Use of City Property or Facilities June 19.pdf
Final Approval Date:	Jul 7, 2017

This report and all of its attachments were approved and signed as outlined below:

No Signature - Task assigned to David Reid was completed by assistant Cavan Gates

David Reid - Jul 7, 2017 - 10:50 AM

No Signature - Task assigned to Diane Heinrich was completed by assistant Daniel Drexler

Diane Heinrich - Jul 7, 2017 - 10:53 AM



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CITY OF GRAND FORKS

POLICY TITLE:	Use of City Property or Facilities	POLICY NO:	1207
EFFECTIVE DATE:	July 17, 2017	SUPERSEDES:	
APPROVAL:	Council	PAGE:	1 of 7

Purpose

To establish guidelines for the use of City property or facilities.

Definitions

Event Organizers means the non-City organizer of the activity or event.

Policy Statements

1. Limitations

The City will endeavour to meet all requests to use its property or facilities so long as it does not represent an unreasonable burden on its resources. The City reserves the right to refuse use of its property for events where there is potential for damage, crowd control issues, liquor abuse, inadequate planning, or if any provision of this policy is not met.

2. Public good

Requests that would require a significant amount of City resources may require a statement of anticipated benefit to the City or its residents, or may be sent to Council for decision.

3. Sufficient notice

Event Organizers will fill out an Event Request Form, available at City Hall, at least one month prior to the event.

4. Food and drink

Event Organizers will follow the Interior Health Authority regulations for permits and food safety.

5. Alcohol

Event Organizers will hold a liquor license and Serving It Right certification.

6. Amplified sound and noise

Event Organizers will comply with the noise bylaw or have an exemption passed by Council.

7. Fires

Event Organizers must follow fire safety protocols acceptable to the fire department.

8. Hazardous materials

All hazardous materials stored or used in an activity or event will follow safety protocols and have emergency plans in place.

9. Waste management

Event Organizers will ensure there are sufficient garbage and recycling bins and that the site is left clean.

10. Electrical services

The City will provide electrical connections at its discretion, where available, and upon request.

11. Road closures

Road closures are at the discretion of the City. The authorization of road closures will take into account the potential impact on emergency access, businesses and residents.

12. Tents, stages, and temporary structures

Temporary structures will be set up safely and in a way that allows emergency access, and must be removed by the event organizer.

13. Liability and Insurance

The City will not be responsible for personal injury or damage, for loss, damage or theft of clothing, materials and/or equipment on the premises. The Event Organizer shall indemnify and save harmless the City and its staff, and will hold adequate insurance that names the City as additional insured.

14. Parking

Activities or events will not block access to private property or public services, or unduly encroach on residential parking. It is the responsibility of the Event Organizer to notify residents if they anticipate an impact.

15. Attendance

Events expecting more than 150 people attending will have a risk management plan.

16. Smoking

Event Organizers must follow provincial smoking regulations, identify a designated smoking area, and provide butt disposal. Smoking is prohibited indoors or around children.

17. Washrooms

Events with public assembly in enclosed areas will meet BC Building Code requirements for the number of washrooms provided. Event Organizers will ensure washrooms are kept in sanitary condition.

18. Commercial Use on Public Property

See Policy 1208: Temporary Commercial Use on Public Property.

19. Playing fields

The City will ensure playing fields are kept in good condition and will accommodate reasonable requests for special maintenance related to the event.

20. City Equipment

The City will lend bleachers, barricades, picnic tables, garbage cans, Hi-Viz vests, and traffic cones as available and upon request.

21. City Facilities

City facilities are available for use subject to the terms of a Facility Use Agreement.

22. Private Equipment Stored on City Property

Private equipment may only be stored on City property by special arrangement. The City is **not** responsible for managing or safeguarding private equipment stored on City property.

23. Damage

The City may require a damage deposit in a Facility Use Agreement.

Event Organizers shall ensure that no person will:

- damage or destroy any sign, building, or property;
- deposit rubbish, garbage, or refuse of any kind except in receptacles provided for that purpose.

24. Security

The City may require the Event Organizer to provide security for large events.

Schedule A: Procedure

Item	Description	Staff responsible or designate
Food and Drink	Obtain copies of the permits or a description of why they are exempt.	Deputy Corporate Officer
Alcohol	Create an RFD for the requested liquor license. Obtain a copy of liquor license if issued. <u>Supporting document:</u> RFD for liquor license request.	Deputy Corporate Officer
Amplified Sound System	Create an RFD for a requested exemption to the noise bylaw. <u>Supporting document:</u> RFD for noise bylaw exemption.	Deputy Corporate Officer
Fires	Coordinate the activity specifications with the requirements of the fire department.	Fire Chief
Hazardous Materials	Obtain a copy of the safety protocols and emergency plan for any hazardous materials.	Deputy Corporate Officer
Waste Management	Ask what type and how much waste will be generated. Offer City equipment as appropriate and make sure the Event Organizer has a plan for managing waste. <u>Supporting document:</u> Event request form	Deputy Corporate Officer
Electrical Services	Have the Event Organizer fill in an Electrical Service Request form and coordinate it with Public Works. <u>Supporting document:</u> Electrical Service Request form	Power Distribution Coordinator and Deputy Corporate Officer

Item	Description	Staff responsible or designate
Road Closures	<p>Have the Event Organizer fill in the "Road Closure Notification" form. Check that all properties that use the affected road are included on the form. Make sure the Event Organizer has the capacity and equipment to safely close the road and put up appropriate signage, and that they notify emergency services.</p> <p><u>Supporting document:</u> Road Closure Notification form</p>	Manager of Operations and Deputy Corporate Officer
Tents, stages, and temporary structures	<p>If many structures are planned, obtain a site plan. Check with Public Works for buried utilities if the structures are heavy or if any stakes etc. are being driven into the ground. Run any site plans past the building inspector and fire department to check for additional requirements.</p> <p><u>Supporting document:</u> Site plan template</p>	Deputy Corporate Officer
Insurance	<p>Check the MIA risk matrix for the appropriate level of insurance.</p> <p><u>Supporting document:</u> MIA risk matrix</p>	Chief Financial Officer and Deputy Corporate Officer
Parking	<p>Obtain a parking plan for large events.</p> <p><u>Supporting document:</u> Parking plan template</p>	Manager of Operations and Deputy Corporate Officer
Attendance	<p>If the event expects more than 150 attendees, then obtain a risk management plan.</p> <p><u>Supporting document:</u> Risk management plan template</p>	Fire Chief and Deputy Corporate Officer

Item	Description	Staff responsible or designate
Smoking	Ask Event Organizer if they will have a designated smoking area. If so, have them mark it on a site plan. <u>Supporting document:</u> Site plan template	Deputy Corporate Officer
Number of Toilets	Check the number of existing facilities against the anticipated number of attendees. If more toilets are required, inform the Event Organizer of how many portable toilets they will need. <u>Supporting document:</u> BC Building Code	Manager of Development and Engineering, and Deputy Corporate Officer
Washrooms	Ensure there are enough City staff on during the event to do extra cleaning, or for larger events, obtain the event plan for janitorial services.	Deputy Corporate Officer
Vending / Commercial Use of Public Property	Follow Policy No. 114	Deputy Corporate Officer
Playing Fields	Ensure there are enough City staff resources and accommodate all reasonable requests for special maintenance. <u>Supporting document:</u> Event request form	Public Works Coordinator and Deputy Corporate Officer
City Equipment	If available and appropriate, lend City equipment to the Event Organizer. <u>Supporting document:</u> Event request form	Public Works Coordinator and Deputy Corporate Officer
City Facilities	Fill out a facility use agreement and go over it with the Event Organizer. <u>Supporting document:</u> Facility Use Agreement.	Manager of Operations and Deputy Corporate Officer

UBCM – Union of BC Municipalities



2017 Convention Registration:

Registration is now open for the 2017 UBCM Convention to be held September 25-29 at the Vancouver Convention Centre.

Early bird pricing is available until **August 11**.

Register early to get the best rate!

Registration closes **September 15** at **4:30 pm**.

There will be on-site registration as space permits.

FILE CODE

UBCM 2017
WE2 & U3 - Convention Registration
Info