

**THE CORPORATION OF THE CITY OF GRAND FORKS**  
**REGULAR MEETING OF COUNCIL**

**Monday, June 26, 2017, 7:00 pm**  
**7217 - 4th Street, City Hall Council Chambers**

PRESENT: Mayor Frank Konrad  
Councillor Julia Butler  
Councillor Chris Hammett  
Councillor Neil Krog  
Councillor Colleen Ross (via Telephone)  
Councillor Christine Thompson  
Councillor Bev Tripp

ADMINISTRATION: Diane Heinrich - Chief Administrative Officer - interim /  
Corporate Officer  
Daniel Drexler - Deputy Corporate Officer  
Juliette Rhodes - Chief Financial Officer  
Cavan Gates - Deputy Manager of Operations & Sustainability  
Graham Watt - Senior Planner

GALLERY

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**1. CALL TO ORDER**

Mayor Konrad called the Regular Meeting to order at 7:00 pm.

**2. ANNUAL REPORT**

a. Corporate Officer's Report - Annual Report 2016

2016 Annual Report, consideration of report and submissions and questions from the public

The Deputy Manager of Operations reviewed the Annual Report with Council and the public.

Discussion ensued regarding:

- learning garden and volunteer availability

- Official Community Plan update (renaming the Sustainable Community Plan)
- community garden
- capital projects schedule

Pete Matheson spoke regarding the learning garden.

Gloria Koch spoke regarding the amount of information presented.

MOVED BY: THOMPSON

SECONDED BY: TRIPP

**RESOLVED THAT Council receives the 2016 Annual Report and considers submissions and questions from the public.**

CARRIED

**3. ADOPTION OF AGENDA**

a. Adopt agenda

June 26, 2017, Regular Meeting agenda

The agenda was amended to include a verbal report from the Mayor regarding the City's position on a complaint issue.

MOVED BY: THOMPSON

SECONDED BY: HAMMETT

**RESOLVED THAT Council amend the agenda to include a verbal report from the Mayor regarding the City's position on a complaint issue.**

Opposed (2): BUTLER, and TRIPP

CARRIED

MOVED BY: THOMPSON

SECONDED BY: HAMMETT

**RESOLVED THAT Council adopts the June 26, 2017, Regular Meeting agenda as amended.**

Opposed (2): BUTLER, and TRIPP

CARRIED

4. **MINUTES**

5. **REGISTERED PETITIONS AND DELEGATIONS**

a. Get in the Loop - Mobile Marketing Platform

Council's consideration to extend the 'Get in the Loop' initiative for an additional six months from July 1st, 2017 to December 31st, 2017

Mitch Carefoot from Get-in-the-Loop (via Skype call), answered questions from Council regarding the possible extension of the partnership between the City and Get-in-the-Loop. A short video was also presented.

Discussion ensued regarding:

- digital channel advertising
- benefits and deliverables to the City of Grand Forks, mainly events
- weekly reach to membership is estimated by Get-in-the-Loop to be over 250,000 to 300,000 members
- focus is currently on BC and Alberta, not available in the USA
- members are reached through various social media channels
- previous presentations from Get-in-the-Loop in 2016 and business community buy-in and promotions offered compared to current model
- possibility of local merchants participating in program
- possibility of BEDC to take the lead on this project for the region
- value compared to annual costs

MOVED BY: HAMMETT

SECONDED BY: THOMPSON

**RESOLVED THAT Council receives the delegation and presentation from 'Get in the Loop';**

**AND FURTHER THAT Council decides if they wish to direct staff to proceed with the second six month period of collaboration with 'Get**

**in the Loop' marketing initiative for the City of Grand Forks from July 1st, 2017 to December 31st, 2017, in the amount of \$7,500.**

DEFEATED

MOVED BY: BUTLER

SECONDED BY: ROSS

**RESOLVED THAT Council receives the delegation and presentation from 'Get in the Loop'; and to refer the item back to staff for further information.**

CARRIED

**6. UNFINISHED BUSINESS**

**7. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL**

a. Corporate Officer's Report

Written reports of Council

Discussion ensued regarding:

- no reports at this meeting
- submission of Council reports
- communication regarding reports with the Mayor

**8. REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY**

a. Corporate Officer's Report

Verbal report from Council's representative to the Regional District of Kootenay Boundary

Read the RDKB agendas here:

<https://rdkb.civicweb.net/filepro/documents/314>

Mayor Konrad announced that there was no report available for this meeting.

**9. RECOMMENDATIONS FROM STAFF FOR DECISIONS**

a. Corporate Administrative Department

Emergency Operations Centre (EOC) Activation Wage Reimbursement Policy

MOVED BY: KROG

SECONDED BY: BUTLER

**RESOLVED THAT Council approves Policy No. 617, Emergency Operations Centre (EOC) Activation Wage Reimbursement.**

CARRIED

b. Chief Financial Officer

Amended 2015 Statement of Financial Information schedule of remuneration

MOVED BY: THOMPSON

SECONDED BY: TRIPP

**RESOLVED THAT Council accepts and approves the amended schedule of remuneration for the 2015 Statement of Financial Information as presented.**

CARRIED

c. Statement of Financial Information

Chief Financial Officer

Discussion ensued regarding remuneration of councillors.

MOVED BY: THOMPSON

SECONDED BY: ROSS

**RESOLVED THAT Council receives the 2016 Statement of Financial Information Report;**

**AND FURTHER THAT Council accepts and approves the statements and schedules included in the 2016 Statement of Financial Information, as presented.**

CARRIED

d. Mineral Claim Renewal

Chief Financial Officer & Deputy Manager of Operations

MOVED BY: BUTLER

SECONDED BY: THOMPSON

**RESOLVED THAT Council directs staff to allow the mineral claims to lapse;**

**AND FURTHER THAT Council directs staff to investigate options for dedicating a park on the lands around the East Zone Reservoir.**

Opposed (1): KROG

CARRIED

**10. REQUESTS ARISING FROM CORRESPONDENCE**

**11. INFORMATION ITEMS**

- a. Official Community Plan and Zoning Bylaw Changes for Affordable and Sustainable Housing

Manager of Development & Engineering

The Senior Planner answered questions regarding the Official Community Plan Update.

Discussion ensued regarding:

- Theme 2 - Affordable Housing - timeline and urgency
- housekeeping items
- timeline of OCP update project
- footprint of buildings compared to land and differences of total coverage
- typical size of buildings and lots within City limits

MOVED BY: ROSS

SECONDED BY: THOMPSON

**RESOLVED THAT Council receives the memorandum regarding the Official Community Plan and Zoning Bylaw Changes for Affordable and Sustainable Housing for information.**

CARRIED

- b. SOII - Canadian Red Cross

Volunteer opportunities for community

MOVED BY: BUTLER

SECONDED BY: THOMPSON

**RESOLVED THAT Council receives for information from the Canadian Red Cross regarding volunteer opportunities in the community.**

CARRIED

- c. SOII - Grand Forks Ultimate Club

Application for Special Occasion Liquor License - July 15 & 16

MOVED BY: THOMPSON

SECONDED BY: BUTLER

**RESOLVED THAT Council approves the issuing of a Special Occasion Liquor Licence to the Grand Forks Ultimate Club for July 15, 2017, between the hours of 7pm to midnight at the Seniors Hall in City Park, subject to obtaining third party (party alcohol) liability insurance naming the City of Grand Forks as an additional insured on that policy; all event liquor providers to hold a Serving It Right Licence Certificate; and ICBC 'Drinking and Driving' warning posters to be displayed.**

CARRIED

- d. SOII - Stan Halluk

Email correspondence regarding concerns of Council, Regional Chamber of Commerce, and the Downtown Business Association

MOVED BY: KROG

SECONDED BY: HAMMETT

**RESOLVED THAT Council receives for information the email correspondence from Stan Halluk regarding concerns of Council,**

**Regional Chamber of Commerce, and the Downtown Business Association.**

CARRIED

**12. BYLAWS**

**13. LATE ITEMS**

- a. City's position on a complaint issue

Mayor Konrad to provide a verbal report.

The Mayor provided a short prepared statement:

My office received a letter of complaint from Mr. James Wilson in regards to alleged defamatory statements made by two Councillors at the June 19th, 2017, Regular Meeting of Council.

Because Mr. Wilson has sought legal counsel, there will be no discussion on this matter.

As Mayor and CEO of the Corporation, a letter of response was sent to Mr. Wilson, stating the Corporation's position on the matter.

The letter reads as follows:

Dear Mr. Wilson,

In response to your email sent to myself on Tuesday, June 20<sup>th</sup>, 2017, please be assured that the City of Grand Forks does not agree with, accept or acknowledge the statements made about you at the June 19, 2017 Council meeting. In this regard, if you have on-going concerns with the statements we suggest you take this up directly with the Councillors who made the statements.

The City would be happy to make a public statement at its next council meeting on Monday, June 26<sup>th</sup>, 2017, advising that as a corporation it does not accept or agree with the statements made about you.

Please advise if you would like me to make such a statement.

**14. QUESTIONS FROM THE PUBLIC AND THE MEDIA**

Kate Saylors, Grand Forks Gazette, inquired regarding the CAO position:



- first 90 days completed
- interim contract extended for another 90 days
- possibility to look at a longer contract term over the next few months

Les Johnson, GFTV, inquired regarding:

- Get-in-the-loop possible renewal options
- mineral claims and mineral reserves

**15. ADJOURNMENT**

The Regular Meeting was adjourned at 8:35 pm.

MOVED BY: HAMMETT

SECONDED BY: ROSS

RESOLVED THAT the Regular Meeting be adjourned at 8:35 pm.

CARRIED

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Mayor Frank Konrad

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Deputy Corporate Officer - Daniel  
Drexler