THE CORPORATION OF THE CITY OF GRAND FORKS
AGENDA – REGULAR MEETING

Monday, June 19, 2017, 7:00 pm
7217 - 4th Street, City Hall Council Chambers

Pages

1. CALL TO ORDER

2. ADOPTION OF AGENDA

   a. Adopt agenda

      June 19, 2017, Regular Meeting agenda

      RECOMMENDATION
      RESOLVED THAT Council adopts the Regular Meeting agenda as presented.

3. MINUTES

   a. Adopt minutes - Special 5 - 9

      May 29, 2017, Special Meeting minutes

      RECOMMENDATION
      RESOLVED THAT Council adopts the May 29, 2017, Special Meeting minutes as presented.

   b. Adopt minutes - Regular 10 - 17

      May 29, 2017, Regular Meeting minutes

      RECOMMENDATION
      RESOLVED THAT Council adopts the May 29, 2017, Regular Meeting minutes as presented.

4. REGISTERED PETITIONS AND DELEGATIONS

5. UNFINISHED BUSINESS

6. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL

   a. Corporate Officer's Report 18 - 23

      Written reports of Council

      RECOMMENDATION
      RESOLVED THAT all written reports of Council submitted to the June 19, 2017, Regular Meeting be received.

7. REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

a. Corporate Officer's Report 24 - 24

Verbal report from Council's representative to the Regional District of Kootenay Boundary

Read the RDKB agendas here: https://rdkb.civicweb.net/filepro/documents/314

RECOMMENDATION
RESOLVED THAT Mayor Konrad's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.

8. RECOMMENDATIONS FROM STAFF FOR DECISIONS

a. Administrative Department 25 - 31

Council's approval of Fee for Service Contract

RECOMMENDATION
RESOLVED THAT Council approves of the revised 2017 Fee for Service Agreement between the Boundary Country Regional Chamber of Commerce and the City of Grand Forks.

b. Extension to Noise Bylaw No 1963 for Cannafest Event 32 - 35

Deputy Corporate Officer - Cannafest Noise Bylaw Extension

RECOMMENDATION
RESOLVED THAT Council determines to approve the request to extend the Noise Control Bylaw No. 1963 to 1:30 am, from August 10-12, 2017, for the Cannafest event.

c. 7716 Donaldson Development Variance Permit 2017 36 - 43

Manager of Development & Engineering

RECOMMENDATION
RESOLVED THAT Council approve the Development Variance Permit application by allowing an increase in the residential portion from 30% to 50% floor area in a building zoned Neighbourhood Commercial at 7716 Donaldson Drive, legally described as Lot B DL 520 SDYD Plan KAP86374.

d. 6581 - 7th St. Development Variance Permit (DVP) 44 - 49

Manager of Development & Engineering

RECOMMENDATION
RESOLVED THAT Council approves the Development Variance Permit application by allowing a reduction in the front parcel line from 6 metres to 1.83 m for an addition on an existing non-conforming house and a reduction in the exterior side parcel line setback from 4.5 m to 1.5 m for reconstruction of a workshop on the same foundation, for the property at 6581 - 7th St., Lot 1 Block 33 DL 534 S.D.Y.D. Pl 108.

9. REQUESTS ARISING FROM CORRESPONDENCE

10. INFORMATION ITEMS

a. SOII - Cannafest - Special Occasion Liquor Licence 50 - 50

Cannafest - Special Occasion Liquor Licence

RECOMMENDATION
RESOLVED THAT Council approves the issuing of a Special Occasion Liquor Licence to CannaFest Music Festival Ltd. for the CannaFest 2017 event from August 10-12, 2017, between the hours of 2pm to 1:30am each day at the James Donaldson Park, subject to obtaining third party (party alcohol) liability insurance naming the City of Grand Forks as an additional insured on that policy; all event liquor providers to hold a Serving It Right Licence Certificate; and ICBC 'Drinking and Driving' warning posters to be displayed.

b. SOII - Taps & Tapas - Special Occasion Liquor Licence 51 - 51

Taps & Tapas - Special Occasion Liquor Licence

RECOMMENDATION
RESOLVED THAT Council approves the issuing of a Special Occasion Liquor Licence to Grand Forks Art Gallery Society for the Taps and Tapas Event on August 19, 2017, between 7pm-10pm at the Grand Forks Art Gallery grounds, subject to obtaining third party (party alcohol) liability insurance naming the City of Grand Forks as an additional insured on that policy; all Taps and Tapas Event liquor providers to hold a Serving It Right Licence Certificate; and ICBC 'Drinking and Driving' warning posters to be displayed.

c. SOII - Dennis Chappell - Apple Tree Entertainment 52 - 55

Information on services to create a video of Grand Forks 'The Grand Tour of Grand Forks'

RECOMMENDATION
RESOLVED THAT Council receives for information the correspondence from Apple Tree Entertainment regarding creating a video of 'The Grand Tour of Grand Forks'.

d. SOII - Thompson Okanagan Tourism Association 56 - 57

Interior Cascades Route 97 Touring Program

RECOMMENDATION
RESOLVED THAT Council receives for information Interior Cascades Route 97 Touring Program from the Thompson Okanagan Tourism Association.

e. SOII - Canada Day Committee 58 - 59

Invitation to Council to participate in Opening Ceremonies in City Park at 11:00 am

Invitation for the Mayor to Emcee and entertainment Co-Chair for celebration until 3:30 pm with a few words from the Mayor on the theme 'Celebrating 150 Years of Diversity'

Invitation for two Council members to assist with serving the Canada Day cake at 12:30 pm

RECOMMENDATION
RESOLVED THAT Council receives for information and discussion the invitations from the Canada Day Committee regarding the July 1st, 2017, celebrations.

f. SOII - Frank Triveri 60 - 61

Letter regarding the 2nd Street water leak and water meters

RECOMMENDATION
RESOLVED THAT Council receives for information the letter from Frank Triveri regarding the 2nd Street water leak and water meters.

g. SOII - Laura Savinkoff 62 - 62

Email suggestion for further discussion of the Boundary Country Regional Chamber of Commerce

RECOMMENDATION
RESOLVED THAT Council receives for information the email from Laura Savinkoff regarding further discussion of the Boundary Country Regional Chamber of Commerce.

11. BYLAWS

12. LATE ITEMS

13. QUESTIONS FROM THE PUBLIC AND THE MEDIA

14. ADJOURNMENT

THE CORPORATION OF THE CITY OF GRAND FORKS

SPECIAL MEETING OF COUNCIL

Monday, May 29, 2017, 2:00 pm
7217 - 4th Street, City Hall Council Chambers

PRESENT:	Mayor Frank Konrad Councillor Julia Butler Councillor Chris Hammett Councillor Colleen Ross Councillor Christine Thompson Councillor Bev Tripp
ABSENT:	Councillor Neil Krog ("with notice")
ADMINISTRATION:	Diane Heinrich - Chief Administrative Officer - interim / Corporate Officer Daniel Drexler - Deputy Corporate Officer Daphne Popoff - Corporate Administrative Assistant Dale Heriot - Fire Chief
GALLERY	

NOT ADOPTED - Subject to Change

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1. CALL TO ORDER

Mayor Konrad called the Special Meeting to order at 2:00 pm.

2. ADOPTION OF AGENDA

a. Adopt agenda

May 29, 2017, Special Meeting agenda

Discussion ensued to amend the agenda to allow for questions from the media and the public during the Special Meeting.

MOVED BY: THOMPSON

SECONDED BY: TRIPP

RESOLVED THAT Council amends the May 29, 2017, Special Meeting agenda to include Questions from Members of the Public and the Media and that questions be allowed during the discussion.

CARRIED

MOVED BY: ROSS

SECONDED BY: THOMPSON

RESOLVED THAT Council adopts the amended agenda for the May 29, 2017, Special Meeting.

CARRIED

3. REGISTERED PETITIONS AND DELEGATIONS

a. Boundary Country Regional Chamber of Commerce

Discussion on the Chamber's procedures and financing. The BCRCC gave a presentation.

Discussion ensued regarding:

- registered BCRCC bylaws are from 2012, updated bylaws from 2016 were not filed

- timelines of filing of BCRCC bylaws

- past AGMs and elections, participation at AGMs regarding quorum

- AGM election and special meeting outcomes

- option to have another BCRCC AGM to perform an election of officers to resolve all issues.

- potential of moving forward with new board at BCRCC.

- internal communications at the BCRCC

- City representative at BCRCC board

- include wording in Fee for Service Agreement to ensure BCRCC bylaws and policies are followed

- Chamber membership: approximately 120, ~80% in Grand Forks

NOT ADOPTED - Subject to Change

- funding from City in the amount of $20,000, RDKB $7500, Midway - free office, Greenwood $500.

- Cathy Korolek spoke regarding AGM without a quorum and positive energy of the BCRCC board as a whole

- Jim Nathorst, BCRCC Board member spoke regarding differences between bylaws and regarding the current board composition

- Lynn Relph, spoke regarding DBC, election and communication concerns, approached City directly due to concerns with communication with BCRCC, DBC has roughly 140 business members in Grand Forks.

- James Wilson past executive director spoke regarding the business of the City and filing of bylaws previously. He volunteered to help through the transition with the current Executive Director leaving her position at the end of May 2017.

- Laura Savinkoff, spoke regarding the BC Societies Act and bylaw updates

- Ted Invictus suggested a proposal to file documents/paperwork and to confirm within two weeks to Council, once received the BCRCC could continue to operate and support the community

- Joan Thomas, Chair of Community Futures Board - spoke regarding the support for the region that Community Futures and the BCRCC bring

- Cher Wyers, James Hamilton, Shannon Profili spoke regarding support for BCRCC, to continue with current board, and to work together.

Councillor Thompson and Mayor Konrad opposed the motion to re-instate funding as procedures, bylaws and policies were not followed at the BCRCC.

MOVED BY: THOMPSON

SECONDED BY: HAMMETT

RESOLVED THAT Council receives the delegation from the Boundary Country Regional Chamber of Commerce, and the memorandum as provided by Staff, for information and discussion purposes, regarding a decision on the matter of the 2017 Fee For Service agreement.

CARRIED

NOT ADOPTED - Subject to Change

MOVED BY: ROSS

SECONDED BY: BUTLER

RESOLVED THAT Council re-instate funding for the Boundary Country Regional Chamber of Commerce for 2017.

OPPOSED (2): KONRAD, and THOMPSON

CARRIED

MOVED BY: BUTLER

SECONDED BY: TRIPP

RESOLVED THAT Staff update the Fee for Service agreement to include "shall comply and operate within the rules and regulations as defined in their governing legislation of the Board of Trades Act - Part 2, and further to comply and operate within the confines of the Boundary Country Regional Chamber of Commerce's bylaws as approved by the Ministry of Innovation, Science and Economic Development, as the BCRCC's regulatory body."

CARRIED

4. UNFINISHED BUSINESS

5. RECOMMENDATIONS FROM STAFF FOR DECISIONS

6. REQUESTS ARISING FROM CORRESPONDENCE

7. BYLAWS

8. LATE ITEMS

9. QUESTIONS FROM THE MEDIA AND THE PUBLIC

10. ADJOURNMENT

The Special Meeting was adjourned at 4:06 pm.

MOVED BY: BUTLER

NOT ADOPTED - Subject to Change

RESOLVED THAT the Special Meeting be adjourned at 4:06 pm.

CARRIED

_____ _____

Mayor Frank Konrad Deputy Corporate Officer - Daniel Drexler

NOT ADOPTED - Subject to Change

THE CORPORATION OF THE CITY OF GRAND FORKS

REGULAR MEETING OF COUNCIL

Monday, May 29, 2017, 7:00 pm
7217 - 4th Street, City Hall Council Chambers

PRESENT:	Mayor Frank Konrad Councillor Julia Butler Councillor Chris Hammett Councillor Colleen Ross Councillor Christine Thompson Councillor Bev Tripp
ABSENT:	Councillor Neil Krog ("with notice")
ADMINISTRATION:	Diane Heinrich - Chief Administrative Officer - interim / Corporate Officer Daniel Drexler - Deputy Corporate Officer David Reid - Manager of Operations Dolores Sheets - Manager of Development & Engineering Services
GALLERY	

NOT ADOPTED - Subject to Change

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1. CALL TO ORDER

Mayor Konrad called the Regular Meeting to order at 7:00 pm.

2. ADOPTION OF AGENDA

a. Adopt agenda

May 29, 2017, Regular Meeting agenda

Three late items were proposed. Two memorandums from Urban Systems for Grant Projects and additional discussion regarding the BCRCC decision from the Special Meeting on May 29, 2017. Only the two memorandums were added as late items.

MOVED BY: THOMPSON

SECONDED BY: TRIPP

RESOLVED THAT Council amend the Agenda to include a) Memorandum from Urban Systems regarding Flood Protection; b) Memorandum from Urban Systems regarding Airport Fire Flows; and c) to include a discussion on the BCRCC.

DEFEATED

MOVED BY: BUTLER

SECONDED BY: TRIPP

RESOLVED THAT Council amend the Agenda to include a) Memorandum from Urban Systems regarding Flood Protection; and b) Memorandum from Urban Systems regarding Airport Fire Flows.

CARRIED

MOVED BY: BUTLER

SECONDED BY: TRIPP

RESOLVED THAT Council adopts the May 29, 2017, Regular Meeting agenda as amended.

CARRIED

3. MINUTES

a. Adopt minutes

May 11, 2017, Special to go In-Camera Meeting minutes

MOVED BY: ROSS

SECONDED BY: THOMPSON

RESOLVED THAT Council adopts the May 11, 2017, Special to go In-Camera Meeting minutes as presented.

CARRIED

b. Adopt minutes

NOT ADOPTED - Subject to Change

May 11, 2017, Special Meeting minutes

Councillor Thompson thanked staff for the way the minutes have been recorded.

MOVED BY: THOMPSON

SECONDED BY: TRIPP

RESOLVED THAT Council adopts the May 11, 2017, Special Meeting minutes as presented.

CARRIED

c. Adopt minutes

May 15, 2017, Committee of the Whole Meeting minutes

Two amendments to the minutes were proposed.

MOVED BY: BUTLER

SECONDED BY: TRIPP

RESOLVED THAT Council amend the May 15, 2017, Committee of the Whole Minutes by a) replacing the word "Chamber" with "DBC" in Section 3.d.; and b) under Section 5.e. to include that "Teresa Taylor spoke regarding discrimination"

DEFEATED

MOVED BY: BUTLER

SECONDED BY: TRIPP

RESOLVED THAT Council amend the May 15, 2017, Committee of the Whole Minutes by replacing the word "Chamber" with "DBC" in Section 3.d.

CARRIED

MOVED BY: THOMPSON

SECONDED BY: ROSS

RESOLVED THAT Council adopts the Committee of the Whole May 15, 2017, Meeting Minutes as amended.

NOT ADOPTED - Subject to Change

CARRIED

d. Adopt minutes

May 15 2017, Regular Meeting minutes

MOVED BY: TRIPP

SECONDED BY: THOMPSON

RESOLVED THAT Council adopts the May 15, 2017, Regular Meeting minutes as presented.

CARRIED

4. REGISTERED PETITIONS AND DELEGATIONS

5. UNFINISHED BUSINESS

6. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL

a. Corporate Officer's Report

Written reports of Council

Discussion ensued regarding parking bylaws and enforcement

MOVED BY: ROSS

SECONDED BY: THOMPSON

RESOLVED THAT all written reports of Council submitted to the May 29, 2017, Regular Meeting be received.

CARRIED

7. REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

a. Corporate Officer's Report

Verbal report from Council's representative to the Regional District of Kootenay Boundary

Read the RDKB agendas
here: https://rdkb.civicweb.net/filepro/documents/314

Mayor Konrad spoke regarding:

NOT ADOPTED - Subject to Change

- Community economic development regional forum, valuing agriculture as an economic driver; co-op farmers markets; nurseries

- RDKB board meeting, BCUOMA used oil recycling depots access in regional area

- No Okanagan Film Commission AGM in Grand Forks

- Jerry Berry development session regarding governance, respectful - no machines during meetings, illegality to access CAO's background, Executive Governance book by George Cuff; managing conflict - disagree but respectful; council conduct

Discussion ensued regarding mosquito control: the RDKB is already working on mosquito control.

MOVED BY: THOMPSON

SECONDED BY: HAMMETT

RESOLVED THAT Mayor Konrad's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.

CARRIED

8. RECOMMENDATIONS FROM STAFF FOR DECISIONS

a. Manager of Development & Engineering

Gas Tax Strategic Priorities Program Grant - Flood protection

Discussion ensued regarding:

- funding - capital planning includes $50,000 for 2017 and $50,000 for 2018 towards the study of this project

- proactive approach for the community's needs

- RFP & procurement processes with Engineering firms

MOVED BY: THOMPSON

SECONDED BY: TRIPP

RESOLVED THAT Council directs staff to prepare and submit an application for the Gas Tax Strategic Priorities Program Grant for

NOT ADOPTED - Subject to Change

100% funding of phase one of a three-phase, multi-year floodplain study and flood protection program for the Grand Forks floodplain.

CARRIED

b. Manager of Development & Engineering

Gas Tax Strategic Priorities Program Grant - Airport Water Service

Discussion ensued regarding:

- economic development for the airport area

- grant criteria for 2017 grant applications

- funding from RDKB towards projects

MOVED BY: BUTLER

SECONDED BY: THOMPSON

RESOLVED THAT Council directs staff to prepare and submit an an application for the Gas Tax Strategic Priorities Program Grant for 100% funding of engineering and installation of replacement and enhancement of water supply mains to the airport.

CARRIED

9. REQUESTS ARISING FROM CORRESPONDENCE

10. INFORMATION ITEMS

a. Chief Financial Officer

Memo regarding the Quarter 1, 2017 Financial Reports

Discussion ensued regarding Expo sign maintenance until Way-finding signage installation.

Thank you to the CFO for the report.

MOVED BY: THOMPSON

SECONDED BY: BUTLER

NOT ADOPTED - Subject to Change

RESOLVED THAT Council receives for information the memorandum from the Chief Financial Officer regarding the Quarter 1, 2017 Financial Reports

CARRIED

11. BYLAWS

12. LATE ITEMS

a. Memorandum from Urban Systems regarding Airport Fire Flows

MOVED BY: ROSS

SECONDED BY: BUTLER

RESOLVED THAT Council receives the memorandum for information.

CARRIED

b. Memorandum from Urban Systems regarding Flood Protection

MOVED BY: ROSS

SECONDED BY: BUTLER

RESOLVED THAT Council receives the memorandum for information.

CARRIED

13. QUESTIONS FROM THE PUBLIC AND THE MEDIA

Kate Saylors, Grand Forks Gazette, inquired about availability of Urban Systems Memorandums. - available on-line and at reception.

14. ADJOURNMENT

The Regular Meeting was adjourned at 7:37 pm

MOVED BY: ROSS

RESOLVED THAT The Regular Meeting be adjourned at 7:37 pm.

CARRIED

NOT ADOPTED - Subject to Change

Mayor Frank Konrad	Deputy Corporate Officer - Daniel Drexler

NOT ADOPTED - Subject to Change

REQUEST FOR DECISION

— REGULAR MEETING —

To:	Mayor and Council
From:	Procedure Bylaw / Chief Administrative Officer
Date:	June 19th, 2017
Subject:	Reports, Questions and Inquiries from the Members of Council
Recommendation:	**RESOLVED THAT ALL WRITTEN REPORTS SUBMITTED BY MEMBERS OF COUNCIL BE RECEIVED.**

BACKGROUND: Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

Benefits or Impacts of the Recommendation:

General: The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.

Strategic Impact: Members of Council may ask questions, seek clarification and report on issues.

Policy/Legislation: The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

Recommendation: RESOLVED THAT ALL WRITTEN REPORTS SUBMITTED BY MEMBERS OF COUNCIL BE RECEIVED.

OPTIONS:

1. RESOLVED THAT ALL WRITTEN REPORTS SUBMITTED BY MEMBERS OF COUNCIL, BE RECEIVED

2. RESOLVED THAT COUNCIL DOES NOT RECEIVE THE REPORTS FROM MEMBERS OF COUNCIL.

Department Head or CAO	Chief Administrative Officer

Beverley Tripp - Councillor's Report for June 19th, 2017.

Memo on Events Breakdown of In-Kind Services

I was pleased to see this report by our Manager of Operations on the May 15th COTW Agenda. Further to my request to have this topic added as an agenda item last Fall, Council requested a report from staff earlier this year. I had said that it would be beneficial to have a report that could provide a more comprehensive financial picture of City-held events, and "determine where the city could further support the volunteer efforts of groups and clubs that generate so much interest in Grand Forks as a summer destination." I felt this was an important function for council to undertake, not only for fiscal responsibility, but also for civic responsibility. The report as presented was basic due to yet-to-be implemented accounting procedures, but it has provided staff and council with a great starting point in determining how events impact the City in areas such as value to the community, size, how much "in-kind" service the City provides to them, etc. Another vital factor the report will reveal is where optimization of resources can provide the best possible event experience for both residents and visitors to Grand Forks alike. With another summer chock-full of volunteer-run events upon us, we will be better equipped to understand the needs, and have a greater awareness of the impact of volunteer work to benefit the City, and the City's in-kind services that help keep these vital events happening.

Public Works Day

In celebration of Public Works Day, on June 8th the Public Works crew opened their doors down at the public works yard to show off their equipment and expertise, and hand out hot dogs and refreshments to visitors. Along with a good turn-out from the general public, several classes from Dr. D. A. Perley and John A. Hutton elementary schools went down to take in all the fun. Children young and old got hands-on experience with many different pieces of equipment. Activities such as climbing up into the new fire truck, using a fire hose to douse spinning signs, operating a crane with a smiley-faced beach ball attached, hopping through the back of an ambulance, operating a backhoe to grab a bucket of sand kept the group of Grade 5 children I chaperoned through the tour totally entertained. The highlight of the event for some, I was told, was the tour of the wastewater treatment plant. I would like to commend the Public Works crew and City staff for an excellent and creative presentation of their departments!

Respectfully submitted,

Beverley Tripp

Councillor's Report

June 19, 2017

Julia Butler

Public Works day this year was another huge success! I really enjoyed touring the different stations with Mr Stewart's grade 5/6 class. Not only did the kids have fun but they learned a lot as well. We got a guided tour of the sewer facility, wrangled a fire hose, learned about mapping and GIS and rode in the bucket truck. Staff did a great job of making this an interactive experience and serving up some tasty snacks as well.

The Rec Commission has almost come to a final decision on the deck resurfacing that will proceed this August. At this time we have been unable to secure a contractor capable of tiling the deck so we possibly will refinish it with the same surface that is already being used. A thicker surface would be used this time to prevent chipping. Final decisions will be made at the beginning of July. I stopped by the pool as well to join the celebration of their 30th year. Pictures on the wall were a testimony to staff that love their job, as many of them have been there since the facility opened.

Respectfully submitted,

Julia Butler

Councillor Report 06.19.17 Chris Hammett

Downtown Business Association

The DBA presented to the COTW on May 15, requesting continued round table discussions with council and recapped the work that the DBA had accomplished during the past year. They didn't intend to discuss the problems with the chamber, but rather, the merits of the Downtown Business Association. The city provides the chamber with fee for service funding in the amount of $20,000 annually and the chamber sets $5,000 aside for the DBA from these funds. Because of the uncertainty of the chamber, especially in light of their 2017 AGM held in March, the DBA had concerns regarding the security of their funding and requested that the city fund the DBA the $5000 directly, bypassing the chamber. I wasn't in attendance for this meeting, but did view the video the next day and I was shocked and disappointed at the direction this meeting took, and the behaviour of 2 councillors, who walked out of the meeting, leaving council with no quorum. They were overheard by a member of the DBA, who was in the gallery, that if the discussion turned to the chamber, they would walk out. This kind of unprofessional behaviour has no place in council chambers and is very disrespectful. When the DBA delegation left the COTW, they felt extremely slighted and came away with no response to their asks.

The BCRCC and the DBA represent the business community and it's unfortunate that in recent months, members of council who have had no previous connection with either group, have politicized both.

Boundary Country Regional Chamber of Commerce

The board of the Downtown Business Association held a follow-up meeting on Tuesday, May 30 to discuss the results of the Special Meeting held on May 29 between the Boundary Regional Chamber of Commerce and City Council to discuss their AGM and the fact that the bylaws were not followed and they didn't have a quorum to conduct the meeting. James Wilson was invited to attend as a result of his willingness to step in as interim executive director until such time that a new one is hired, as he stated at the COTW. The DBA believed that James, as past executive director, would be able to restore the chamber to where it was 2 years ago, prior to his leaving, and reconnect with the business community. The new president of the BCRCC, Dean Engen, appeared at the meeting soon after it was called to order, wanting to

answer any questions the board may have and suggested that they put the past in the past and move forward from this point on. The board expressed concern that too much damage had been done since the AGM, with inaccurate information being relayed to the public regarding the DBA. Dean had given a radio interview with Juice FM stating that the DBA had never provided the chamber with any minutes or communicated with the chamber. Both our past chair and the chamber liaison disputed this since minutes were sent to the chamber's executive director every month and the chamber liaison reported to the board each month. Dean said that he would gladly be re-interviewed and release the correct information and apologize for the miscommunication.
The board also explained that they have been unsuccessfully trying, for the past 3 months to obtain the balance of their Fee for Service Agreement with the chamber for the 2016/17 fiscal year and that after their AGM, the chamber froze their funding. This is critical, especially at this time when they're in the middle of their Heritage Sign project. This has put the DBA in a limbo situation because they were counting on this funding to pay for the walking tour brochures and assist with the horizontal signage. Dean promised that he would get to the bottom of this and would have a balance for the board by the end of the week and guaranteed that the funding would be forthcoming, with a cheque to be delivered by him personally.

As of the writing of this report, there has been no official communication from the chamber, although, the minutes from their most recent board meeting on June 8th indicate that the board voted to end their fee for service agreement with the DBA retroactively, effective May 31 and revert the remaining funds back to the chamber. It should be noted that the Fee For Service Agreement between the DBA and the BCRCC is dated August, 2016. The board also voted at this meeting to sever their relationship with the DBA and not engage in another Fee for Service Agreement for the next fiscal year. The funds earmarked for CANADA DAY projects, which the DBA and the Canada Day committee applied for and which were approved during their May meeting is still in question.

Grand Forks International

The board and volunteers are heading into the home stretch with preparations for this year's tournament. Volunteers are still needed and can go to the GFI website or FB page for contact information. They can also contact me and I'll pass on the information.

Along with the great prizes donated for the 25 Bingo games, and the 50/50 cash draws, there will also be 4 additional draws on Canada Day for $150 each to celebrate Canada's 150 Birthday.

City crews have done a great job of sprucing up JD Park and the fresh coat of paint on the bleachers looks great.

I have been involved with the GFI since 2004, but after sitting on the board this year and seeing firsthand what it takes to put on an event of this magnitude, I'm in awe of the past and present committee members, team leads, and volunteers who dedicate/d so much time to make it one of the most successful tournaments in North America. This event truly makes Grand Forks proud.

Public Works Day

There were many children attending the Public Works Day again this year; learning how the machinery works and what our works crews do for their city. It was especially great to see the hands on displays that tested their abilities. This is a great event and a wonderful opportunity for the community to get an inside look at what it takes to keep our city operating.

REQUEST FOR DECISION

— REGULAR MEETING —

To:	Mayor and Council
From:	Procedure Bylaw / Council
Date:	June 19th, 2017
Subject:	Report – from the Council's Representative to the Regional District of Kootenay Boundary
Recommendation:	**RESOLVED THAT MAYOR KONRAD'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

BACKGROUND: Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

Benefits or Impacts of the Recommendation:

General: The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

Policy/Legislation: The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

Recommendation: RESOLVED THAT MAYOR KONRAD'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.

OPTIONS:

1. RESOLVED THAT MAYOR KONRAD'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.

2. RECEIVE THE REPORT AND REFER ANY ISSUES FOR FURTHER DISCUSSION OR A REPORT: UNDER THIS OPTION, COUNCIL PROVIDED WITH THE INFORMATION GIVEN VERBALLY BY THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY DIRECTOR REPRESENTING COUNCIL AND REQUESTS FURTHER RESEARCH OR CLARIFICATION OF INFORMATION FROM STAFF ON A REGIONAL DISTRICT ISSUE.

Department Head or CAO	Chief Administrative Officer

REQUEST FOR DECISION

— REGULAR MEETING —

To:	Mayor and Council
From:	Administrative Department
Date:	June 19th, 2017
Subject:	Council's approval of Fee for Service Contract
Recommendation:	**RESOLVED THAT Council approves of the revised 2017 Fee for Service Agreement between the Boundary Country Regional Chamber of Commerce and the City of Grand Forks.**

BACKGROUND: At a Special Meeting of Council on May 29th, 2017, Council determined to re-instate the funding for the Boundary Country Regional Chamber of Commerce for 2017, and further to make a revision to the contract language prior to expediting. Attached to this report is the revision of this contract with the addition of a few small housekeeping items and date changes (highlighted) for Council's consideration.

Benefits or Impacts of the Recommendation:

General:	Expedition of funding, fee for service, as per the 2017 Financial Plan
Strategic Impact:	Economic Development initiatives
Financial:	$20,000 – 2017 Fee for Service
Policy/Legislation:	Council has the authority to determine funding by the means of fee for service agreements with organizations
Attachments:	Proposed Fee for Service Contract

Recommendation: **RESOLVED THAT Council approves of the revised 2017 Fee for Service Agreement between the Boundary Country Regional Chamber of Commerce and the City of Grand Forks.**

OPTIONS:

1. RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT.

2. RESOLVED THAT COUNCIL DOES NOT ACCEPT THE STAFF REPORT.

3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.

REQUEST FOR DECISION

— REGULAR MEETING —

Department Head or CAO	Chief Administrative Officer

BOUNDARY COUNTRY REGIONAL CHAMBER OF COMMERCE
FEE FOR SERVICE FUNDING AGREEMENT

THIS AGREEMENT made the _____day of _____ 2017.

BETWEEN: **THE CORPORATION OF THE CITY OF GRAND FORKS**
7217-4TH Street
Box 220
Grand Forks, BC
VOH 1HO
(Hereinafter called "the City")

OF THE FIRST PART

AND **BOUNDARY COUNTRY REGIONAL CHAMBER OF COMMERCE**
PO Box 2949, 135 Market Avenue
Grand Forks, BC V0H 1H0

(Hereinafter called "the Service Provider")

OF THE SECOND PART

WHEREAS the BOUNDARY COUNTRY REGIONAL CHAMBER OF COMMERCE agrees to provide services for the organizations' funding to the City by:

(a) Maintain a business listing of all licensed businesses that links to City website
(b) Provide social media presence at City request – ie e-blasts and
(c) Information sharing when requested
(d) Assist the City in maintaining a complete listing of businesses working within the City
(e) Inform unlicensed businesses of the City Business License requirements
(f) Report quarterly as a presentation to City Council at a Regular Council Meeting (March, June, September and December)

NOW THEREFORE THIS AGREEMENT WITNESSETH that the Parties hereto in consideration of the promises and mutual covenants hereinafter contained, do mutually agree as follows:

Definitions:

(a) **Annual Financial Plan:** Financial Plan of the City prepared in accordance with the Community Charter.
(b) **Quarterly Report:** Summary of activities of the Boundary Country Regional Chamber of Commerce, where members of the board present to the City as a Delegation at a Regular Council Meeting, on a quarterly basis in alignment with the City's fiscal year of January – December.
(c) **Approved Annual Budget**: Amount of funding allocated in the Fiscal Year and taxed for the Boundary Country Regional Chamber of Commerce Fee for Service.
(d) **Approved Funding**: Amount of funding planned in the Annual Financial Plan subject to approval on an annual basis in the Approved Annual Budget.
(e) **Council:** City of Grand Forks City Council
(f) **Fiscal Year (City):** January to December in any year for which the funding for the Boundary Regional Chamber of Commerce is approved and allocated by Council.
(g) **Boundary Country Regional Chamber of Commerce Service:** _____

_____

_____

1. **Term of Operating Agreement**
The Operating Agreement takes effect on the 1st day of January, 2017 and terminates on the 31st day of December, 2017, unless the Parties enter into a renewal option for a further Term provided a written notice has been provided by either Party on or before September 1st, 2017. The renewal option is at the discretion of the City.

2. **Service Mandate**
The Society shall set a standard of service that takes into consideration Approved Funding, donations and grants towards this Service.

3. **Service Requirements:**
In operating the Boundary Country Regional Chamber of Commerce Service, the Service Provider:

(a) Must maintain all supporting details and records of Revenues and Expenditures relating all funds transferred from the City.
(b) Must use funds provided by the City solely for the purposes as per Definitions in 'g' above, i.e., **Boundary Country Regional Chamber of Commerce Service** (if there are specifications, as determined by Council)
(c) Must carry forward into the next Fiscal Year any surplus arising from the operation of the Boundary Country Regional Chamber of Commerce.
(d) Must comply and operate within the rules and regulations issued by Work

Safe BC governing workers and volunteers on the Building and Premises.

(f) Must pay employees on regular basis and as a minimum be in compliance with the Employment Standards Act;

(g) Must comply and operate within the rules and regulations as defined in the service provider's governing legislation of the Board of Trades Act – Part 2, and further to comply and operate within the confines of the Boundary Country Regional Chamber of Commerce's bylaws as approved by the Ministry of Innovation, Science and Economic Development, as the BCRCC's regulatory body.

4. **Timely Release of Funds**
The transfer of approved annual funding from the City will occur as follows: on or before June 30, 2017 in the amount of $20,000. The Boundary Country Regional Chamber of Commerce to provide an invoice four weeks prior to funding date.

5. **Staffing and Hours of Operation**
The Society is responsible for staffing and maintaining the Service in accordance with the Approved Annual Budget. The Service Provider is responsible for the Employees and complying with the payment of wages, benefits, safety at the worksite and remitting deductions. Failure to pay employees and deductions will result in a breach of this agreement.

6. **Termination of Funding:**
The City may terminate the funding to the Service Provider:
(a) Non-compliance with any provisions of this Funding Agreement
(b) Failure to provide accountability on the funds received from the City
(c) Failure to provide Quarterly Reports to the City.
(d) Failure to meet with the City when requested to do so.

7. **Record Keeping and Statistical Information**
The Service Provider shall maintain accurate records of receipts and disbursements of funds allocated by the City. These shall be presented by the members of the board, to the City at a Regular Council Meeting on a quarterly basis (March, June, September and December) in alignment with the City's fiscal period, and further shall be included in a summary format in the Boundary Country Regional Chamber of Commerce in the Annual Report.

8. **Funding Allocation for Fee for Service:**
During the term of this agreement, the City agrees to allocate the annual amount of $20,000 (twenty thousand dollars). Once the City's financial Plan has been approved, the City shall transfer funds in accordance with Clause 4.

9. **Annual Funding Submission:**
The Service Provider shall submit on an annual basis and no later than

September 1st, 2017, a request for funding outlining details of staffing request, hours of operation, employee wages and benefits, The City shall review the submission and confirm the allocation for the next Fiscal Year through the next Fiscal Year budgeting process. The allocated funding may be reduced from the previous Fiscal Year if there are unallocated funds and surpluses.

10. **Work Safe BC**

The Service Provider must comply with Rules and Regulations governing work place and any violations issued by Work Safe BC must be complied with and rectified and fines issued must be paid by the Service Provider and not from the funds allocated from the City.

11. **Notice**

Any notice required to be given by this Agreement will be validly given if delivered by hand or addressed by mail and will be deemed to have been received by the other Party two (2) days after posting in Grand Forks Post Office in British Columbia or on the date of hand delivery. Any notice so given shall be addressed;

if to the City: The Corporate Officer, The Corporation of the City of Grand Forks, 7217-4th Street, Box 220 Grand Forks, B.C. V0H 1H0;

and if to the Service Provider: Boundary Country Regional Chamber of Commerce, PO Box 2949, 1647 Central Avenue, Grand Forks, B.C. V0H 1H0.

13. **Freedom of Information**

Personal information is collected by the City of Grand Forks pursuant to the Local Government Act, the Community Charter and other Acts and Statutes and City By-Laws for the purpose of administering City operations. Information on this Agreement may routinely be made available to the public under Freedom of Information Legislation. The Service Provider must make available to the City information requested under the Freedom of Information Act relating to the operation of the Boundary Country Regional Chamber of Commerce. The record keeping and minutes must be kept in compliance with the Local Government Act, Community Charter and the Freedom of Information Act.

14. **Settlement of Disputes**

Any dispute arising between the Service Provider and the City shall be discussed and settled between the Service Provider's Representative and the Chief Administrative Officer. The Service Provider may advance the dispute to City Council whose decision shall be final and binding.

IN WITNESS WHEREOF the Parties have hereunto set their respective hands and Seals the day and the year first above written.

SIGNED SEALED AND DELIVERED BY THE CORPORATION OF THE CITY OF GRAND FORKS in the presence of:

_____
Authorized City Signatory

_____
Authorized City Signatory

_____
Witness Signature

_____
Name of Witness

SIGNED, SEALED AND DELIVERED BY Boundary Country Regional Chamber of Commerce in the presence of:

_____
Authorized Signatory

_____
Authorized Signatory

_____
Witness Signature

_____
Name of Witness

REQUEST FOR DECISION
— REGULAR MEETING —

To: Mayor and Council

From: Deputy Corporate Officer

Date: June 19, 2017

Subject: Extension to Noise Bylaw No 1963 for Cannafest Event

Recommendation: **RESOLVED THAT COUNCIL DETERMINES TO APPROVE THE REQUEST TO EXTEND THE NOISE CONTROL BYLAW NO. 1963 TO 1:30AM, FROM AUGUST 10TH to AUGUST 12TH 2017, FOR THE CANNAFEST EVENT.**

BACKGROUND: The third Cannafest event will take place from August 10th to August 12th, 2017 and will require a noise extension during the event at James Donaldson Park.

In 2015, a noise extension was requested and approved by Council. The City received one noise complaint that year.

In 2016, a noise extension was requested until 12:30am and approved by Council. The City received no official complaint that year.

The City's Noise Control Bylaw No. 1963, Section 4.4 (b), states "any amplified music or speech which is audible outside the property where it originates or is reproduced", should be kept between the hours of 7:00am and 11:00pm. Therefore the Cannafest organizer is requesting that Council under Section 5 (h), of Bylaw 1963, grant an exemption for the Cannafest Event from August 10th to August 12th, 2017, to the Noise Control Bylaw NO. 1963. And further, extend the noise restrictions from 11 pm to 1:30am on those days.

The Park has a capacity of 5,000 for an event such as Cannafest. Cannafest will be hosting approximately 3500-4500 people in the park.

Benefits or Impacts of the Recommendation:

General: Support a community event

Policy/Legislation: Bylaw No 1963 – Noise Control

Strategic Impact: N/A

- Additional revenue for the community as a whole
- Attraction to the community is increased

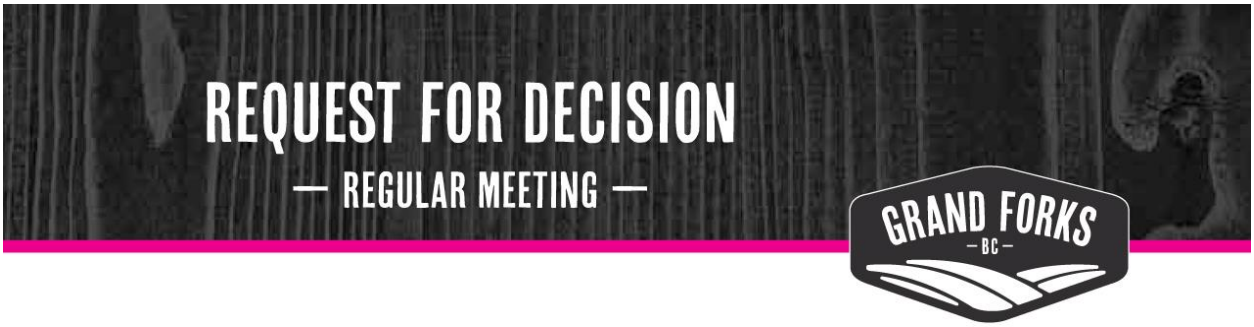
- Partnership with Cannafest
- Major event for community

Attachments: Cannafest Event Request Form

Recommendation: **RESOLVED THAT COUNCIL DETERMINES TO APPROVE THE REQUEST TO EXTEND THE NOISE CONTROL BYLAW NO. 1963 TO 1:30AM, FROM AUGUST 10TH to AUGUST 12TH 2017, FOR THE CANNAFEST EVENT.**

OPTIONS:

1. Council could choose to support the recommendation.
2. Council could choose to select an alternate extension time for the event.
3. Council could choose to refer the report back to staff for more information.



Report Approval Details

Document Title:	RFD - Cannafest Noise Control Bylaw 2017.docx
Attachments:	- Cannafest - Event Request - Noise Control extension.pdf
Final Approval Date:	Jun 2, 2017

This report and all of its attachments were approved and signed as outlined below:

Diane Heinrich - Jun 2, 2017 - 12:04 PM

EVENT REQUEST FORM

Date of Request: 4/11/17

Name of the Event: CannaFest 2017
Type of Event: Music Festival
Date and time Start Aug 9 (setup) End Aug 13 (tear down)
Requested Location: James Donaldson Park / Dick Bartlett park for camping

Name of your contact people: (Main Coordinator & Area of Responsibility)

1. Name: Chuck Varabioff Phone # (778) 789-7897 Email: chuck@cannafest.ca
2. Name: _____ Phone # _____ Email: _____
3. Name: _____ Phone # _____ Email: _____
4. Name: _____ Phone # _____ Email: _____

❖

2 WEEKS MINIMUM NOTICE

Items and/or services requested to be provided by the City of Grand Forks. Please ensure that **ALL** items requested **ARE RETURNED** to the same place as delivery. If alternative return arrangements need to be made, please ensure that the contact persons have given prior approval.

If your event involves a Road Closure, do you require instruction on how to use road cones, barricades and traffic control vests? No _____. **If instruction is required, please contact Sarah Winton at 250-442-8266 at least two weeks in advance prior to your event.**

ITEMS	QUANTITY	RETURNED	SERVICES			
Bleachers	0		Electrical Services	Yes	Electrical Trailer	Yes
Barricades	6		Washroom Services	Yes	Grass Cutting	Yes
Picnic Tables	20					
Garbage Cans	25		Irrigation OFF	Date	Time	
Traffic Control Vests	0			Aug 2 2017	9am	
Traffic Cones	25					

OTHER COMMENTS OR REQUIREMENTS NOT LISTED ABOVE

We would like 72 Ave from 19 St to the end of Dick Bartlett Park closed to traffic from Aug 9th 9am till Aug 14th 7am please
We would like to extend the noise bylaw till 1:30am Aug 10-12

Deliver or email this completed form to City Hall

Submit by email

Contact Person for the City of Grand Forks:
Corporate Services / Public Works
City of Grand Forks 250-442-8266
Requests will be handled on a first come first serve basis.

In a case where your event involves a road closure the coordinating person must contact all of the **EMERGENCY SERVICES** listed below and provide them with all of the **EVENT INFORMATION**.

Police	250-442-8288
Fire	250-442-8266
Ambulance	250-442-2022

Date Received _____
Date Approved _____
Approved By _____

REQUEST FOR DECISION
— REGULAR MEETING —

To:	Mayor and Council
From:	Manager of Development and Engineering Services
Date:	June 19, 2017
Subject:	7716 Donaldson Development Variance Permit
Recommendation:	RESOLVED THAT Council approve the Development Variance Permit application by allowing an increase in the residential portion from 30% to 50% floor area in a building zoned Neighbourhood Commercial at 7716 Donaldson Drive, legally described as Lot B DL 520 SDYD Plan KAP86374.

BACKGROUND:

- The owners of 7716 Donaldson Drive, legally described as Lot B DL 520 SDYD Plan KAP86374, wish to **increase the residential portion of the building** from the 30% maximum in the Neighbourhood Commercial (SD, Zoning Bylaw 1606) to 50% to accommodate additional suites.
- The building has approximately 653 m^2 (7031 sf) of interior space on three stories. About 195 m^2 (2100 sf) is currently designated for residential purposes and the owners propose to increase the dwelling area for an additional suite to 326.55 m2 / 3515 sf, enabling two suites on the main floor, two suites upstairs, and accessory use for the owner's suite (storage, office, guest room) in the basement. Future commercial space would include the front portion of the main floor as well as accessory use of a portion of the basement.
- **Offstreet parking** requirements in the Zoning Bylaw for the proposed use would be two spaces for the main dwelling unit and one space per suite, for a total of five parking spaces. Parking requirements for the future commercial use will depend on the configuration and specific class of building/use. For example, convenience stores require one space for every 45 m^2 of retail floor space plus one space for each employee per shift. The 0.281 hectare (0.696 acre) parcel has sufficient space on the south, north and east of the building for all parking spaces potentially required (see map)
- The property is located in the Donaldson Drive Transition District Development Permit Area (DPA) in the Sustainable Community Plan (SCP). The proposed use does not affect the outward character of the building or lot so it **does not require a Development Permit**.
- At this time a site profile does not need to be submitted because, under section 4(7) of the Contaminated Sites Regulation of the Environmental Management Act, "An applicant for a development permit or a development variance permit is exempt from the duty to provide a site profile under section 40 (1) (b) (ii) of the Act if the activity which the permit allows does not involve any disturbance or excavation of soil."

Benefits or Impacts of the Recommendation:

Strategic Impact:

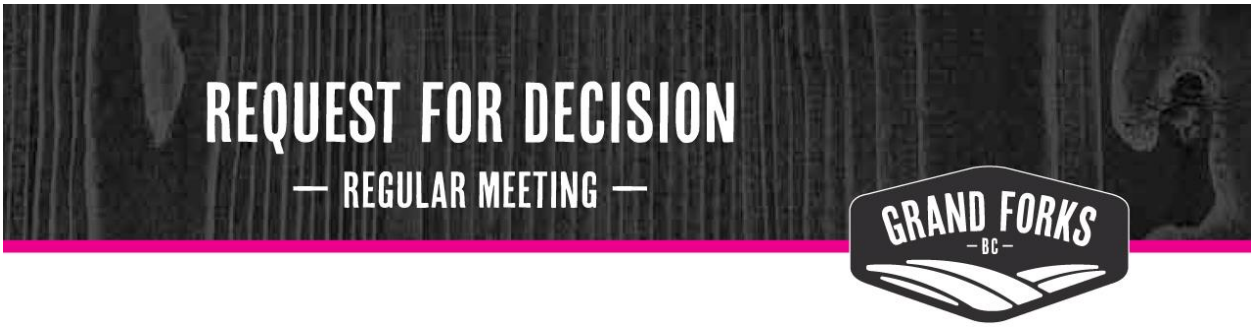
- Supports development and utilization of unused commercial space for rental suite purposes
- DVP process provides for engagement with affected parties and stakeholders
- Increases number of rental suites available in the City, while still accommodating commercial use as zoned.

Policy/Legislation: Grand Forks Zoning Bylaw No. 1606

Attachments: Parcel Report; Site Plan showing proposed development overlaid on orthophotograph; Google Street View; excerpt from Zoning Bylaw – NC

Recommendation: RESOLVED THAT Council approve the Development Variance Permit application by allowing an increase in the residential portion from 30% to 50% floor area in a building zoned Neighbourhood Commercial at 7716 Donaldson Drive, legally described as Lot B DL 520 SDYD Plan KAP86374.

OPTIONS:
1. Council could choose to support the recommendation.
2. Council could choose to not support the recommendation.
3. Council could choose to refer the report back to staff for more information.



Report Approval Details

Document Title:	7716 Donaldson DVP Decision.docx
Attachments:	- 7716 Donaldson DVP Attachments.pdf
Final Approval Date:	Jun 7, 2017

This report and all of its attachments were approved and signed as outlined below:

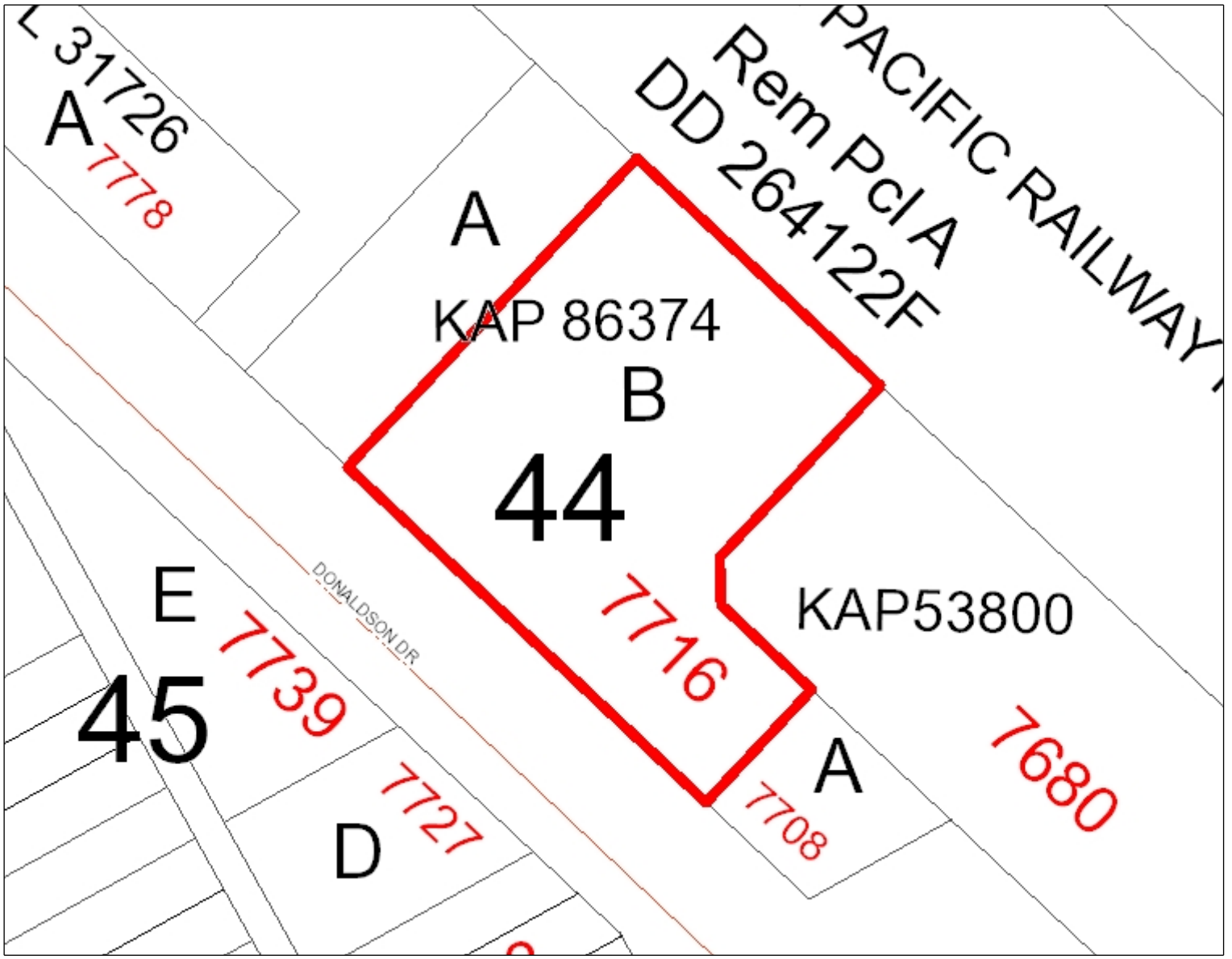
Dolores Sheets - Jun 6, 2017 - 3:28 PM

Diane Heinrich - Jun 7, 2017 - 9:44 AM

Regional District of Kootenay Boundary
Interactive Mapping System

Parcel Report

Friday, May 5, 2017



Scale 1: 796

Legal Information

Plan:	KAP86374	Section:		Jurs:	210	Lot Area:	0.696
Block:		Township:		Roll:	1088045	Area Unit:	acr
Lot:	B	Land District:	54	PID:	027-463-427	Width (ft):	0
District Lot:	520	Electoral Area:				Depth (ft):	0
Street:	7716 DONALDSON DR						
Description:							

This report and map is for general information only. The RDKB does not guarantee its accuracy or correctness. All information should be verified.

GRAND FORKS
BC
Settle down.

DONALDSON DR

Parking for owner / upstairs suites

Donaldson Drive

7739 DONALDSON DR

7716 DONALDSON DR

Potential parking area for future commercial use

Future parking area for main floor suites

7680 DONALDSON DR

7740 21ST ST

7708 DONALDSON DR

7727 DONALDSON DR

N

The City of Grand Forks makes every effort to ensure this map is free of errors but cannot guarantee accuracy or fitness for any purpose, and does not provide warranty of any kind. The City accespts no liability for any expenses, losses, damages and costs relating to use of this map or data. Data must not be used for direct marketing or be used in breach of the privacy laws.

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0 5 10 15 20 m

SECTION 40 NC (Neighbourhood Commercial) Zone

Permitted Uses

1. The following uses and no others are permitted in a NC zone:

(a) convenience stores;
(b) restaurants and liquor licensed premises;
(c) personal service establishments;
(d) dwelling units in conjunction with the commercial operation.

Bylaw 1679

(e) *post office

Permitted accessory uses and buildings on any parcel includes the following:

(f) any accessory building or structure for the above noted uses.

Regulations

2. On a parcel of land located within an NC zone:

Minimum Parcel Size for Subdivision purposes

(a) There is no minimum parcel size and the parcel must be connected to a community sewage and water system;

Number and type of Dwelling Units allowed

(b) Apartment units contained within the above-mentioned commercial activities are permitted. Not more than 30% of the principal building shall be used for apartments.

Height

(c) No principal building or structure shall exceed 12 metres (40 ft) in height. No accessory building or structure shall exceed 4.8 metres (16 ft) in height;

Setbacks

Bylaw 1679

(d) *Except as otherwise specifically permitted in this bylaw, no building, structure or illuminated sign shall be located within 4.6 meters (15 ft) of a lot in a Residential zone.

SECTION 40 **NC (Neighbourhood Commercial) Zone** cont'd

Accessory Buildings

(e) No accessory building shall have a total floor area greater than 25% of the principal structure;

(f) No accessory building shall be located closer than 1.5 metres (5 ft) to a rear parcel line.

Lot Area Coverage

(g) The maximum permitted lot area coverage shall be as follows:

Principal building with all accessory buildings and structures 60%

Additional Requirements

(h) deleted by Bylaw 1679

(i) If a fence is erected it shall not exceed a height of 2.4 metres (8 ft);

(j) See Sections 13 to 30A of this Bylaw.

REQUEST FOR DECISION
— REGULAR MEETING —

To:	Mayor and Council
From:	Manager of Development and Engineering
Date:	June 19, 2017
Subject:	6581 7th St Development Variance Permit (DVP)
Recommendation:	Council approves the Development Variance Permit application by allowing a reduction in the front parcel line from 6 metres to 1.83 m for an addition on an existing non-conforming house and a reduction in the exterior side parcel line setback from 4.5 m to 1.5 m for reconstruction of a workshop on the same foundation, for the property at 6581 7th St, Lot 1 Block 33 DL 534 S.D.Y.D. Pl 108.

BACKGROUND:

- The owner of 6581 7th St in South Ruckle, legally described as Lot 1 Block 33 DL 534 SDYD Pl 108, is seeking a variance to the front parcel line yard setback from 6 metres to 1.83 m for an addition on an existing non-conforming house, and a variance to the north exterior side parcel line setback from 4.5 metres to 1.5 m for reconstruction of the workshop on the existing foundation.
- This variance will be registered on title and could affect potential future road or road right of way infrastructure development on 7th St or 66 Ave.
- The owner is also planning to move the shipping container currently on 66 Ave onto the property, and construct a fence along the north and east property line.
- The property is located at the corner of the unpaved section of 7th St and undeveloped portion of 66th Ave, immediately south of the Grand Forks Railway right of way beside Interfor. Some people drive across the corner of the property due to the narrowness of the corner of 7th and 66th, which the owner would like to prevent.
- The property is within the 200 year floodplain, with an elevation of 513.9 m by the house, which is 1.1 m below the 200 year flood elevation of 515 m. The foundation will need to be built up so the underside of the floor system is above this elevation.

Benefits or Impacts of the Recommendation:

Strategic Impact:

- DVP fees recover costs of facilitating permits
- na
- DVP process provides for engagement with affected parties and stakeholders
- Improves quality of housing stock

REQUEST FOR DECISION

— REGULAR MEETING —

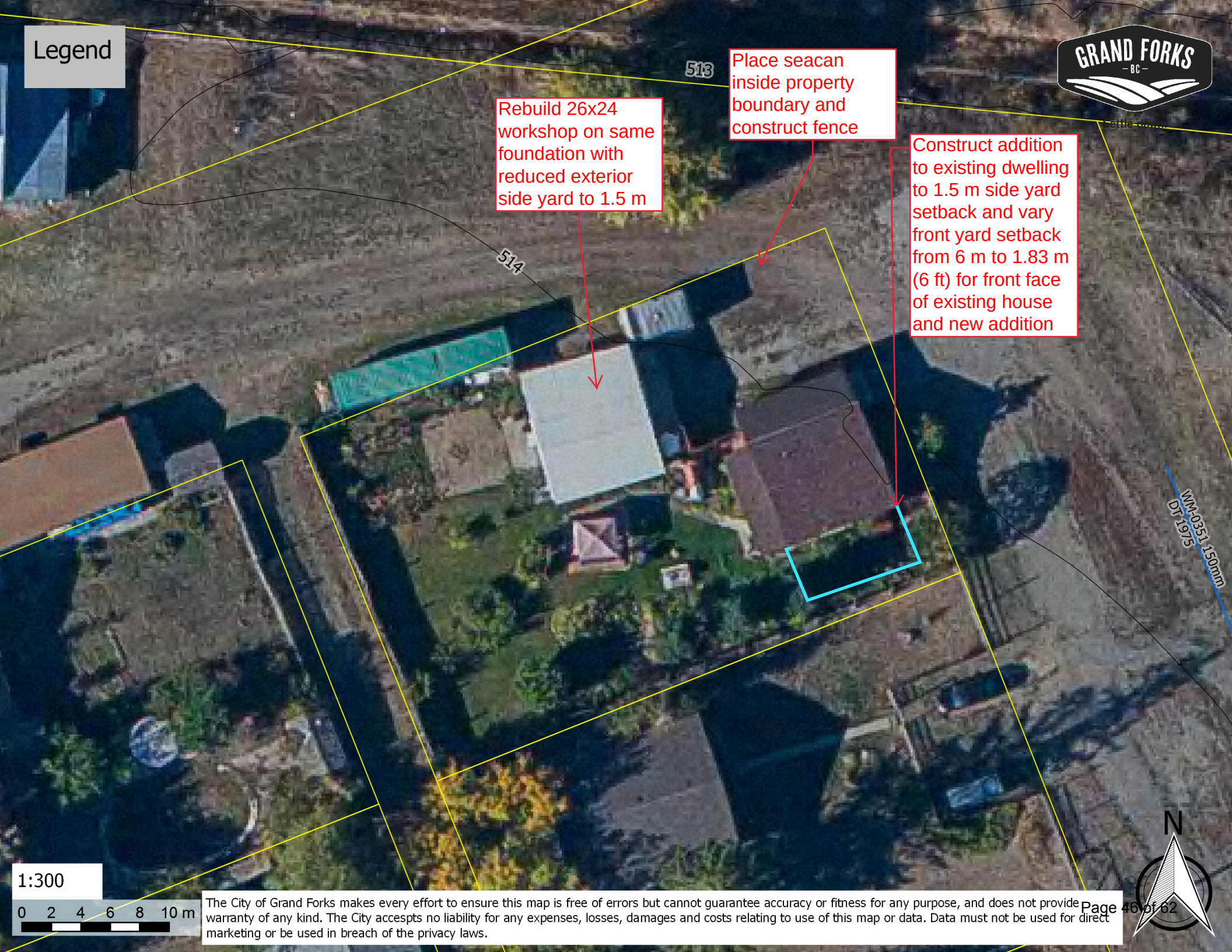
Report Approval Details

Document Title:	6581 7th St DVP.docx
Attachments:	- 6581 7th St DVP Attachments.pdf
Final Approval Date:	Jun 7, 2017

This report and all of its attachments were approved and signed as outlined below:

Dolores Sheets - Jun 6, 2017 - 3:26 PM

Diane Heinrich - Jun 7, 2017 - 9:42 AM



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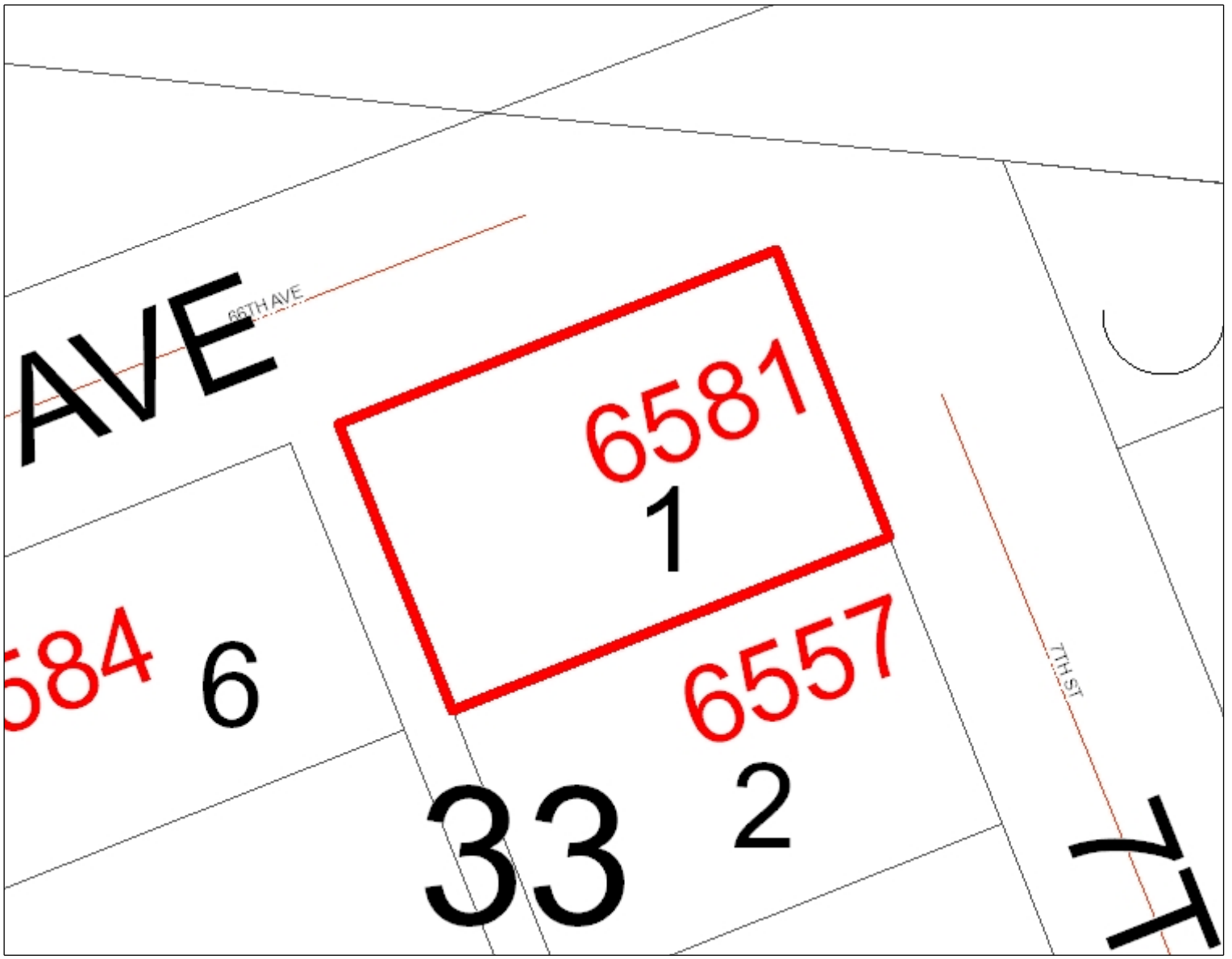
Regional District of Kootenay Boundary
Interactive Mapping System

Parcel Report

Monday, May 8, 2017



Scale 1: 498

Legal Information

Plan:	KAP108	Section:		Jurs:	210	Lot Area:	0.237
Block:	33	Township:		Roll:	1541000	Area Unit:	acr
Lot:	1	Land District:	54	PID:	012-635-791	Width (ft):	0
District Lot:	534	Electoral Area:				Depth (ft):	0
Street:	6581 7TH ST						
Description:							

This report and map is for general information only. The RDKB does not guarantee its accuracy or correctness. All information should be verified.

PART VI ZONES

SECTION 33 R-1 (Residential – Single & Two Family) Zone

Permitted Uses

1. The following uses and no others are permitted in an R-1 zone:

    (a) dwelling units;
    (b) religious centres;
    (c) day care centres;
    (d) bed and breakfast accommodations;
    (e) home occupations.

    Permitted accessory uses and buildings on any parcel includes the following:

    (f) any accessory buildings or structures to any of the above uses.

Regulations

2. On a parcel of land located in an R-1 zone:

    Minimum Parcel Size for Subdivision purposes

    (a) The minimum parcel size is 10,120 square metres (108,913 sq.ft. or 2.5 acres) where there is no community sewage or water system;

BYLAW 1800

    (b) The minimum parcel size is ***1,393.5 square metres (15,000sq ft)*** when the parcel is either connected to a community sewage or water system, but not both;

    (c) The minimum parcel size is 697 square metres (7,500 sq.ft.) when the parcel is connected to both a community sewage and water system.

    Number and type of Dwelling Units allowed

    (d) One of the following types of dwelling units is allowed on a parcel of land in an R-1 zone;

        (i) One single-family dwelling; or
        (ii) One two-family dwelling.

    Height

    (e) No principal building or structure shall exceed 9.75 metres (32 ft) in height. No accessory building or structure shall exceed 4.8 metres (16 ft) in height.

SECTION 33 **R-1 (Residential – Single & Two Family) Zone** cont'd

Setbacks

(f) Except as otherwise specifically permitted in this bylaw, no building or structure shall be located within:

(i) 6 metres (20 ft) of a front parcel line;
(ii) 1.5 metres (5 ft) of an interior side parcel line;
(iii) 4.6 metres (15 ft) of an exterior side parcel line; or
(iv) 6 metres (20 ft) of a rear parcel line.

Accessory Buildings

(g) The total of all the accessory buildings shall have a floor area not greater than 50% of the principal structure;

(h) No accessory building shall be located closer than 1.5 metres (5 ft) to a rear parcel line and not closer to the front parcel line than the facing wall of the principal building, to which it is accessory.

Lot Area Coverage

(i) The maximum permitted lot area coverage shall be as follows:

Principal building with all accessory buildings and structures 50%

Additional requirements

(j) *deleted by Bylaw 1888

(k) *deleted by Bylaw 1679

(l) The minimum size for a single-family dwelling shall be 75 square metres (800 sq.ft.);

(m) See Sections 13 to 30A of this Bylaw.

The Corporation of the City of Grand Forks

Request for support for Special Occasion Liquor Licence

Name of Event:	CannaFest 2017
Name of Organization:	CannaFest Music Festival Ltd
Name of Applicant:	Chuck Varabioff
Official Position:	Owner
Mailing Address:	2916 Commercial Dr Vancouver
Email Address:	chuck@cannafest.ca
Telephone Number:	(778) 789-7897
Approximate Number of Attendees:	8-10,000
Location of Event:	James Donaldson Park
Date (s) of Event:	Aug 10-2
Time (s) of Event:	2:00 - 1:30am
Date (s) of Liquor Sales:	Aug 10-12
Time (s) of Liquor Sales:	2:00 - 1:30am

Applicant Signature: C. Varabioff

The Corporation of the City of Grand Forks

APPLICATION FOR SPECIAL OCCASION LIQUOR LICENSE

Name of Organization: GRAND FORKS ART GALLERY SOCIETY

Name of Applicant: TERRY WOODRUFF

Official Position: EXECUTIVE DIRECTOR

Mailing Address: PO BOX 2140, GRAND FORKS, BC.

Email Address: director@g2gf.ca

Telephone Number: 250. 442. 2211

Approximate Number of Attendees: 150

Location of Event: GRAND FORKS ART GALLERY GROUNDS. 524 CENTRAL AVENUE, GRAND FORKS BC

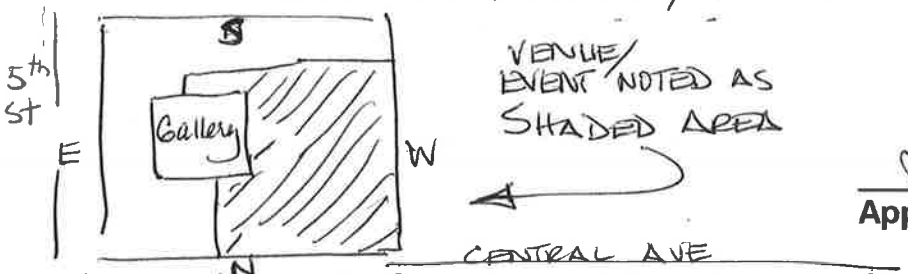
Dates & Times of Event: AUGUST 19/17 7pm to 10 pm.

Dates & Time of Liquor Sales: AUGUST 19/17 7pm to 10pm.

Name of Serve-It-Right Holders: TERRY WOODRUFF, DANSHA HUNT, HEATHER CANNELL, TED INVICTUS

Designated Area of Liquor Sales:

WEST LAWN, ENCLOSED AREA, GRAND FORKS ART GALLERY AT 524 CENTRAL AVENUE, GRAND FORKS, BC.



Applicant Signature

In accordance with Council's resolution of support for the ICBC Game Plan Policy, any person applying for a Special Occasion Permit is required to display some type of designated driver message in a prominent location at the event for which the permit is being issued. (September 2, 1997)

RECEIVED
MAY 23 2017
THE CORPORATION OF
THE CITY OF GRAND FORKS

Attention: Mayor Frank Konrad

Dear Mayor Konrad,

My name is Dennis Chappell, and I represent a company called Apple Tree Entertainment. My title is Creative Director, and I would like to offer my services, to create a video that will draw in more people to the Grand Forks area.

Outline of Project

What is the project about?

The project is about Grand Forks having a timeless video of it's very own randomly looping stock footage of all the beauty and lifestyle choices Grand Forks has to offer.

What will this accomplish?

By using an online data base such as youtube and social media platforms, the project will give Grand Forks a chance to increase its ratings in tourism and economic growth, drawing more people to come live and play in the Grand Forks area. It would also be an attractive feature to have located inside any Grand Forks business facility, tourism centre, hotel lobby, or nearby airport to entertain and inspire guests as they wait.

What projections will be targeted at?

Employment opportunities, city destinations, leisure activities, nature & wildlife, events, culture, camping and other close by destinations.

Here is an example of one made for The City Williams Lake B.C.
https://www.youtube.com/watch?v=9iTy8EELmrY&t=0s

Deliverables

How many completed videos will you get?

There will be one completed video looping footage of the Grand Forks area. However, the video could be adapted for various markets in the area. such as; Employment, Tourism, Culture, Education, Healthcare and on the Grand Forks community website.

What will the total length of the video be?

The video will be around 5 minutes in length.

How will you be delivering this video?

The video can be delivered in three formats; Flash Drive, DVD, or E-mail. though, E-mail has become more of the standard way of delivering video files.

FILE CODE
WE3 & Q1 - Dennis Chappell re The Grand Tour of GF

Experience

What is my experience in making videos?

I am a versitile and professional filmmaker that has made promotional videos for business owners, non-profit orginizations and real estate agents. My main focus has been to produce videos that appeal to a wide audience and generate growth within their organization. A past clients feedback below;

Head Office & Central Reservations Office
7973 River Road, Delta, BC, V4G 1B4 • Tel: 001.604.946.3696 • Fax: 001.604.946.3680
info@AmbassadorRV.com • www.AmbassadorRV.com

April 12, 2015

To Whom It May Concern:

It is my pleasure to recommend to you Mr. Dennis Chappell who has been appointed by Ambassador RV Services Ltd. since June 2014 for various freelance projects.

One day, Dennis Chappell walked into our office, offering his video/photography services. Tactful, proper attire, well-mannered + eloquent, he quickly won over the charm of the office.

His business proposal was thorough, delivered promptly and in a professional matter. His project fees are of fair market value.

In my many years of running a business, I have seldom come across a more discreet + charming young professional who has proven what his passion + work ethics are all about. Dennis is a very detail-oriented, defined, punctual, responsible + reliable individual.

Since our business is growing and changing all the time, we will always entrust Dennis with any future photography/video projects we might have.

If you wish to discuss more attributes in detail, please feel free to contact me at any time.

Sincerely,

Jutta Wegener
Director/General Manager
Ambassador RV Services Ltd.

You may browse more of my work by visiting the link below:
www.appletreeentertainment.com

What is my history?

I was born and raised in Williams Lake. I attended Poplar Glade Elementary and graduated from Williams Lake Secondary School in 2008. I have experienced a lot of film programs and activites available in Williams Lake, Kelowna, and Vancouver. I moved to Vancouver to attend film school in 2011, afterwords felt confident to fulfill my dream as a creative director and pursue my passion of filmmaking, exploring, and growing a creative community.

What clients have I worked for?

City of Williams Lake
Name: Kim Dressler
Address: 450 Mart Street, Williams Lake, B.C., V2G 1N3
Phone: +1 (250) 392-2311
E-mail: kdressler@williamslake.ca

Community Futures Cariboo Chilcotin
Name: Jason Ryll
Address: 266 Oliver Street, Williams Lake, B.C. V2G 1M1
Phone: +1 (250) 267-7955
E-mail: jason@cfdccariboo.com

Ambassador RV Services Ltd.
Name: Jutta Wegner
Address: 7973 River Road, Delta, B.C. V4G 1B4
Phone: +1 (604) 946-3696
E-mail: info@AmbassadorRV.com

Coastal Olive Oils Co.
Name: Andrea O'Leary
Address: 1236 56 Street, Delta, BC V4L 2A4
Phone: +1 (604) 940-3331
E-mail: info@coastaloliveoils.ca

Mounted Police Professional Association of Canada (M.P.P.A.C.)
Name: Rae Banwarie
Address: PO Box 76004, Langley, BC V1M 4B7
Phone: +1 (778) 245-8595
E-mail: trinitaly@telus.net

Whistler Wood Fired Pizza Company
Name: Korey Klein
Address: 8222 Mountain View Drive, Whistler, BC V0N 1B8
Phone: +1 (604) 902-4949
E-mail: info@koreyklein.ca

Financials:

To be negotiated on work required.

Creative Directors Contact Information:

Name: Dennis Chappell
Address: 7251 196 Street, Surrey B.C. V4N 3E8
Phone: +1 (604) 355-2385
E-mail: appletreeentertainment1@gmail.com
Website: www.appletreeentertainment.com

Images not displaying properly? Add marketing@totabc.com to your address book now or view the online version here.

Thompson Okanagan Tourism Association totabc.org

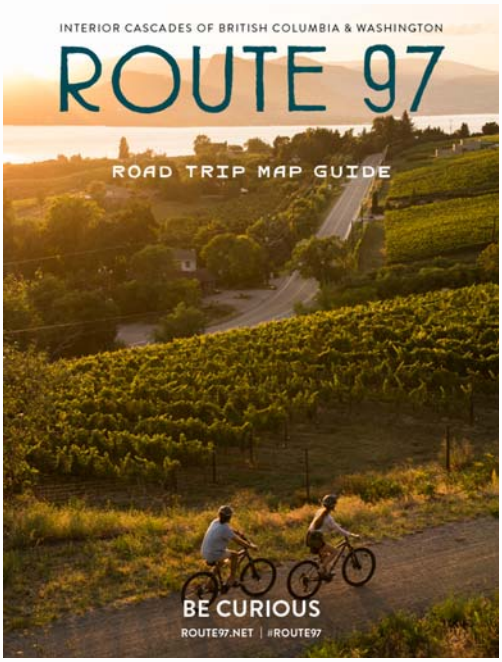
Be Curious route97.net

NCWEDD

Interior Cascades Route 97 Touring Program

Road Trip Map Guide and Website Update

The 2017 Road Trip Map Guide is now in circulation.



The TOTA team have been on the road distributing guides throughout North Central Washington and the Thompson Okanagan. Distribution continues throughout the Province at Visitor Centres.

CanaDream RV travellers will now have the guides to plot their road trip!

Consumer show distribution includes the BC Camping and RV circuit.

Website Refresh

The Route 97 website has been refreshed – have a look. The site is now aligned with Destination BC branding.

Program Information

For more information on the Route 97Touring Program visit us online at http://totabc.org/programs/route-97/

How to engage with the Program

We encourage all stakeholders to engage in the Route 97 Touring Program. Here's how…

- Hyperlink to Route 97 from the footer of your website. Download the Route97 logo file and link to http://route97.net/
- Use #Route97 on your social media posts
- Share your favourite pages from the website or social media channels through your social platforms
- Post key events from your community, business or organization for FREE at http://route97.net/events/
- Provide feedback on the website — we will be developing new sections over the next year. For more information contact info@route97.net
- Distribute the Route 97 Map Guides (available at all visitor centres)
- Share your imagery for use on the website, social media, blog, etc. by contacting info@route97.net
- Register your winter experience and get a free link on Route97.net
- Have your own web page on Route97.net

Facebook Handle: DiscoverRoute97
Twitter Handle: @DiscoverRoute97
Instagram Handle: discoverroute97

About the Route 97 Touring Program

Discover Route 97 — Be Curious…
The Route 97 Touring program, Discover Route 97 is a joint partnership between the Thompson Okanagan Tourism Association (TOTA) and the North Central Washington Economic Development District (NCWEDD). This partnership has the full and active support of elected officials from three counties and their cities in Washington State (Okanogan, Chelan, and Douglas), the elected officials from the three Regional Districts and their communities in British Columbia (RDOS, CORD, NORD), the Colville confederated Tribes and the Okanagan Nations Alliance. Part of our mission is to promote this unique region, with particular emphasis on the Interior Cascadessection of the Highway 97 corridor and all its tributaries, for the benefit of all its varied communities.

Sincerely,

Simone Carlysle-Smith
Director Global & Regional Marketing
Thompson Okanagan Tourism

Visit our website | Visit us on Facebook | forward to a friend

Thompson Okanagan Tourism Association (TOTA)
2280-D Leckie Road | Kelowna, BC V1X 6G6 | Canada
Tel: 250.860.5999

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unsubscribe from future mailings | sign up for our newsletter

P.O. Box 2949
Grand Forks, BC
V0H 1H0

RECEIVED
MAY 26 2017
THE CORPORATION OF
THE CITY OF GRAND FORKS

Canada Day Committee

May 25, 2017

Mayor Konrad & Councilors
Corporation of the City of Grand Forks
Box 220
Grand Forks, BC V0H 1H0

Dear Mayor Konrad and Council,

Re: Grand Forks Canada Day Celebration

On behalf of the Canada Day Committee, I am writing to invite you to participate in the Opening Ceremonies for the Grand Forks Canada Day Celebrations to be held in City Park on July 1, 2017. The ceremonies will start at 11:00 a.m. in City Park. The Parade will begin at 10:00 am starting from Dick Bartlett Park parking lot. It will end at Selkirk College parking lot and The Colour Party Procession will join in on 5th Street and turn right on 4th Street to City Park stage area for Opening Ceremonies at 11:00 am.

Mayor Konrad is invited to be the Emcee and entertainment Co-Chair for the celebrations that will run until 3:30 pm. We hope that Mayor Konrad can fashion a few words to our guests along the lines of the theme; "Celebrating 150 Years of Diversity"

We invite two Council Members to assist with serving the Canada Day cake at 12:30 pm.

Thank you for the assistance the City has provided in previous years and we look forward to your participation in this exciting event again this year. Please confirm your attendance by contacting Anna Lactin from Community Futures Boundary at 250-442-2722 or email anna@boundarycf.com as soon as possible and if you have any questions or concerns.

Yours Truly,

Anna Lactin
Chair, Canada Day Committee

FILE CODE
WE3 C1 & E3 - Canada Day Invite to Mayor & Council for Opening Ceremonies & Cake Serving

CANADA 150

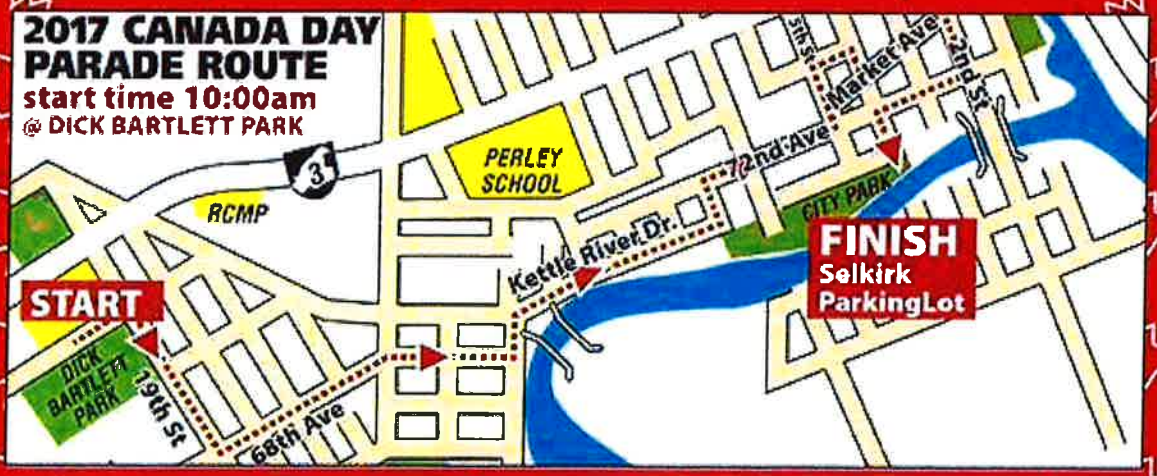
PARADE

Saturday JULY 1st 2017 - START: 10:00am

Celebrating 150 Years of Diversity

A FREE, FUN, FAMILY EVENT
where there will be plenty of food, music, & fun

TO REGISTER OR VOLUNTEER:
email: gfparades@gmail.com - fax: 250-442-2975
or drop off entry form at Yaletown Acupuncture



Join us on facebook at Grand Forks BC Parades

or call 250-442-9662

From: Fortunato Triveri <fratri@telus.net> May 31, 2017 1:25:27 PM

Subject: Water Leak

To: **Info City of Grand Forks**

RECEIVED
JUN 1 2017
THE CORPORATION OF
THE CITY OF GRAND FORKS

Attachments: City - Water Leak.docx / Uploaded File (131K)

To Whom It May Concern:

I request that the attached letter be forwarded to all member of City Council. Also, for the record, I request that the letter will be included in the forthcoming Council meeting agenda and my concerns addressed. Your attention to this matter is greatly appreciated.

Frank Triveri - Citizen & Taxpayer

FILE CODE
Triveri, Frank
WEB-C10-re Water Leak
(Water000) on 2nd St.

2735-75th Avenue,
Grand Forks, BC
V0H 1H2

RECEIVED
JUN 1 2017
THE CORPORATION OF
THE CITY OF GRAND FORKS

May 31, 2017

Dear Mayor Konard and Council:

I was driving into town in the early part of May and I noticed an accumulation of water at the intersection of 2nd Street and Central Avenue. At first I believed that the water was seepage from the rising river that had pushed up through the pavement in that location (something that I had never seen before). Upon further investigation, I noticed that the water was bubbling up from a water main shut off situated at that location. Certain that someone would report it to the city or that city crew would notice the water leak, I took no action in regard to that matter. On Tuesday, May 30, I returned from an out of town trip and was dismayed that water was still pouring out on the road at that location. It is now a month since I first noticed the water and obviously it has been pouring out twenty-four seven for that period of time. I did go to the City website and indeed City Council is aware of the problem and I am sympathetic with the delay in repairs. There is no doubt that the problems created by the near record high water levels are daunting for City crews to deal with.

However, when I was involved in the water meter debate, I expressed doubt that the City's numbers on water usage were reliable. I questioned the City's assertion that high water consumption was due to citizen negligence or careless use of the resource. This recent observation reinforces my doubts and affirms my belief that there is significant loss of water through leakage prior to it reaching the consumer. If the City is truly interested in water conservation, I suggest that you attend to the obvious leaks as soon as possible and make some effort to detect those that are not so obvious.

Furthermore, I see from media reports that a debate is beginning on setting water meter rates. I would like to remind Mayor and Council that the citizens of Grand Forks were promised a year of mock billing prior to the setting of rates and that a committee would be formed to determine parameters upon which the rates would be based. Obviously since the mentioned committee was dissolved this is not happening. I would urge Council to reconsider and reestablish the committee. I for one would welcome the opportunity to sit on such committee. At the very least, I would welcome an open "town hall" meeting whereby citizens would be given the opportunity to provide input in regard to the new rate structure prior to its imposition.

Respectfully your,

Frank Triveri (Taxpayer)

From: Laura Savinkoff 2017-06-07 7:59:49 ...

Subject: New Contact Form submission from Laura Savinkoff

To: **Info City of Grand Forks**

RECEIVED
JUN · 8 2017
THE CORPORATION OF
THE CITY OF GRAND FORKS

Your Name

Laura Savinkoff

Your Email

Your Phone #

Subject

Boundary Chamber of Commetce

Your Message

I think this topic needs to be further discussed because the fact remains that the basic society rules were not followed by the organization.

FILE CODE
Savinkoff, Laura
WE3 C10 – re Chamber Further (Community) Discussion