



The Corporation of the City of Grand Forks
Committee of the Whole Meeting
AGENDA

Meeting #: C-2019-3
Date: Monday, March 11, 2019, 9:00 am
Location: 7217 - 4th Street, City Hall Council Chambers

Pages

1. CALL TO ORDER

2. COMMITTEE OF THE WHOLE AGENDA

- a. Adopt agenda
March 11, 2019, Committee of the Whole

Recommendation

THAT the Committee of the Whole adopts the March 11, 2019, agenda as presented.

3. MINUTES

- a. Adopt Minutes - Committee of the Whole
February 11, 2019, Committee of the Whole Meeting Minutes

1 - 9

Recommendation

THAT the Committee of the Whole adopts the February 11, 2019, Committee of the Whole Minutes as presented.

4. REGISTERED PETITIONS AND DELEGATIONS

- a. BC Wildfire Branch
Overview and information
- b. Gallery 2
Quarterly Report
- c. The Boundary Museum Society
Quarterly Report

10 - 11

12 - 12

13 - 15

5. REGIONAL TOPICS FOR DISCUSSION - WITH AREA D

6. PRESENTATIONS FROM STAFF

- a. Memo 2019 - Council Workshops
Corporate Services

16 - 16

- b. Development permit No. DP 1906 17 - 32
Development, Engineering & Planning

Proposed 10.02m x 1m (32'-10 5/8" x 39") block letter self-illuminated roof signage on the front of the building, a 1.22m (48") diameter self-illuminated roof signage on the side of the building and a 1.82m x 1.85m (71.75" x 72)

Recommendation

THAT the Committee of the Whole considers whether to recommend that Council approves Development Permit No. 1906 for the following signage for the building located at 7320 4th Street and legally described as Lot A, Plan KAP20156, District Lot 108, Similkameen Division of Yale District: 1) A 10.02m x 1m block letter self illuminated roof sign on the front of the building 2) A 1.22m diameter self illuminated roof sign on the side of the building 3) A 1.82m x 1.85m Free-Standing sign.

- c. Library renovations 33 - 34
Deputy Manager of Operations and Sustainability

Recommendation

THAT Committee of the Whole recommends to Council to direct staff to submit an application for a grant funding application for the library renovations through the ICIP – Green Infrastructure: Climate Change Mitigation Sub-Stream CleanBC Communities Fund.

Recommendation

THAT The Committee of the Whole recommends to Council to allocate \$16,000 for preliminary engineering to prepare for the grant applications at the March 11, 2019, Regular Meeting;

Recommendation

THAT Committee of the Whole recommends to Council to support the project and commit to its share (\$250,000) of the project.

- d. Monthly Highlight Reports 35 - 39
Department Managers

Recommendation

THAT the Committee of the Whole receives the monthly highlight reports from department managers.

7. REPORTS AND DISCUSSION

8. PROPOSED BYLAWS FOR DISCUSSION

- a. Open Projects 40 - 53
Corporate Services

- b. Bylaw 2057 - Parks and Public Spaces Access Bylaw 54 - 73
Corporate Services

Recommendation

THAT the Committee of the Whole forwards the proposed bylaws 2057, 1682-R, and 1959-R to the Regular Meeting on March 25 for consideration.

- c. Bylaw 2056 - Events Delegation
Corporate Services

74 - 78

Recommendation

THAT Committee of the Whole forwards the proposed Bylaw 2056 to the Regular Meeting on March 25 for consideration.

- d. Bylaw 1958-A5 - Fees and Charges Amendment - Solid Waste Collection
Chief Financial Officer

79 - 90

Recommendation

THAT the Committee of the Whole recommends to Council to give first three readings of the Fees and Charges Amendment Bylaw No. 1958-A5, 2019, at the March 25, 2019, Regular Meeting.

- e. Bylaw 2055 - Five Year Financial Plan
Chief Financial Officer

91 - 99

Recommendation

THAT the Committee of the Whole recommends to Council to give first three readings of the 2019-2023 Five Year Financial Plan Bylaw No. 2055 at the March 25, 2019, Regular Meeting.

9. **INFORMATION ITEMS**
10. **CORRESPONDENCE ITEMS**
11. **LATE ITEMS**
12. **REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)**
13. **QUESTION PERIOD FROM THE PUBLIC**
14. **ADJOURNMENT**



The Corporation of the City of Grand Forks
Committee of the Whole
MINUTES

Meeting #: C-2019-2
Date: Monday, February 11, 2019, 9:00 am
Location: 7217 - 4th Street, City Hall Council Chambers

Present: Mayor Brian Taylor
Councillor Zak Eburne-Stoodley
Councillor Cathy Korolek
Councillor Neil Krog
Councillor Chris Moslin
Councillor Christine Thompson
Councillor Rod Zielinski

Staff: Diane Heinrich - Chief Administrative Officer
Daniel Drexler - Corporate Officer
Dolores Sheets - Manager of Development & Engineering Services
David Reid - Manager of Operations
Graham Watt - Recovery Manager

GALLERY

1. CALL TO ORDER

Mayor Taylor called the February 11, 2019, Committee of the Whole Meeting to order at 9:01 am.

2. COMMITTEE OF THE WHOLE AGENDA

- a. Adopt agenda

February 11, 2019, Committee of the Whole

Moved by: Korolek

THAT the Committee of the Whole adopts the February 11, 2019, agenda as presented.

Carried

3. MINUTES

- a. Adopt Minutes - Committee of the Whole

January 14, 2019, Committee of the Whole Meeting Minutes

Moved by: Thompson

THAT the Committee of the Whole adopts the January 14, 2019, Committee of the Whole Minutes as presented.

Carried

4. REGISTERED PETITIONS AND DELEGATIONS

- a. Request for support of the Grand Forks Fall Fair

Grand Forks and District Fall Fair Society

Dana O'Donnell gave a brief review regarding the Fall Fair and their request of support including:

- request for continued support of the event similar to previous years at Dick Bartlett Park
- request to allow a semi-permanent barrier to be installed on the property for the Demolition Derby until the property is needed by the City for other purposes
- possibility of the City purchasing fencing panels to be used for events such as the Fall Fair or Party in the Street, approximate cost estimated at \$15,000. The Fall Fair currently pays approximately \$7,500 per year for rentals.

Moved by: Thompson

THAT the Committee of the Whole ask staff to bring back a report and recommendation to the Regular Meeting of Council regarding the inquiries from the Fall Fair Society:

- 1. for the City to purchase metal fencing panels for event fencing**
- 2. to potentially allow the Fall Fair Society to construct semi-permanent barriers for the Demolition Derby on the empty property by Dick Bartlett Park**

Carried

- b. Concerns regarding the BC Housing 2nd Street and Central Housing project

Concerned Citizens within the Community of Grand Forks

Deputy Corporate Officer

Russ Wark and Pamela Kennedy gave a review of the petition and discussion ensued regarding:

- 19th Street development compared to 2nd Street development
- 2nd Street development and potential details of project
- proposed resolutions to Association of Kootenay & Boundary Local Governments (AKBLG) by Councillors Thompson and Moslin
- previous consultation process of BC Housing (BCH) and discussions with City Staff / Council
- perceived lack of local knowledge and information sharing
- concerns about transparency and accountability
- City Council discussions at Union of BC Municipalities (UBCM) with various Ministers and BCH
- potential annual one million dollar operating commitment for 35 years
- concerns regarding potential services limitations for support of the facility
- BCH wants to establish a community committee with representatives from various local stakeholders and organizations
- potential flooding concerns - the petitioners were advised that the development would have to be built to current standards, other buildings that were constructed to current standards did not flood in 2018
- Council has been invited by Minister Robinson to visit other facilities

- potential of long term support for the individuals

Kathleen Saylor, Grand Forks Gazette, inquired regarding:

- what the City could do at this point to stop this development? - She was advised that if it is a development and it fits the zoning, then the City can't do much to stop development or risk potential litigation
- parking variance - she was advised that a developer has the option to pay \$1,000 per parking stall in lieu of providing parking

Les Johnson, GFTV, asked about the type of addiction predominant for seniors in the area - he was advised that the focus seems to be prescription drugs

Marty Menzies, Barry Jarvis, Amber Esovoloff, and Nigel James from the gallery participated in the discussion.

Moved by: Thompson

THAT the Committee of the Whole receive the petition for information purposes.

Carried

5. REGIONAL TOPICS FOR DISCUSSION - WITH AREA D

6. PRESENTATIONS FROM STAFF

a. Memo - Remuneration Review

Corporate Services / Finance

Discussion ensued regarding:

- concerns about the percentages between the Mayors remuneration compared to Councillors remuneration
- possibility to amend bylaws through statutory process
- potential to refer discussion on this item until July 2019 after freshet and budget/tax season

Moved by: Zielinski

THAT the discussion on the topic of Council Remuneration be tabled until July 2019.

Carried

- b. Development Permit No. DP1905 Proposed 52 Unit Multi-Family Development on the 0.925 Hectare (2.29 Acre) Parcel at 6895-19th Street
Development & Engineering Services

Discussion ensued regarding:

- concerns regarding location and proposal
- potential operator selection
- Development Permit - only discussion before Council is form and character of the facility
- similar housing project as Parkview Manor and Gables with operating funding
- concerns regarding zoning bylaw
- proximity of the Transition House to project

Barry Jarvis and Nigel James from the gallery participated in the conversation.

Kathleen Saylor, Grand Forks Gazette, confirmed Council's role to approve Form and Character.

The recommended motion was amended to reflect that all drawings contained in the package are included.

Moved by: Thompson

THAT the Committee of the Whole recommends that Council approves Development Permit No. DP1905 for a 52 Unit Multi-Family Development to be located on 19th Street on the lot legally described as Lot 1, District Lot 380, Similkameen Division Yale District, Plan KAP85777, generally in accordance with the site layout and development drawings contained in Appendix A.

Amended

Moved by: Zielinski

THAT the Committee of the Whole recommends that Council approves Development Permit No. DP1905 for a 52 Unit Multi-Family Development to be located on 19th Street on the lot legally described as Lot 1, District Lot 380, Similkameen Division Yale District, Plan KAP85777, generally in accordance with the site layout and development drawings as presented for consideration at the February 11, 2019 Regular Meeting of Council.

Opposed (1): Krog

Carried

- c. Development Permit No. DP1903 Proposed Non-Medical Cannabis Retail Store Licence at 426 Central Ave.

Development and Engineering Services

Discussion ensued regarding:

- variances and public notification process
- Community use zone - proximity to Gyro Park and Library
- youth center facility - proximity to Walker Development Center
- 50m to the highway - may be amended by the zoning bylaw amendment at the Regular Meeting of February 11, 2019.
- potential of locating the store into the downtown core

Russ Wark and Amber Esovoloff from the gallery participated in the discussion.

Moved by: Thompson

THAT the Committee of the Whole recommends to Council to direct staff to proceed with the statutory requirements for public notice respecting a Non-Medical Cannabis Retail Store Licence application proposed for 426 Central Ave, legally described as Lot 1, District Lot 108, SDYD, Plan KAP46322, PID 017-570-221.

Opposed (1): Zielinski

Carried

- d. Memo - Discussion on Cannabis Businesses

Corporate Services / Development, Planning & Engineering

Discussion ensued with Jim Leslie of the Kootenay Medicine Tree regarding:

- concerns about medical cannabis businesses and transitioning to non-medical cannabis stores
- stringent application process - strictly medical licence currently
- direct referrals from physicians in town to medical cannabis store
- perceived access crisis to cannabis
- Nelson store is close to becoming a non-medical cannabis store
- medical stores are supposed to go to non-medical at the moment, but two court cases could be precedence soon
- potential of Temporary Use Permits
- concerns if no licence is granted by the province
- maintaining access to cannabis for chronic illness users

Moved by: Zielinski

THAT the Committee of the Whole ask staff to provide a report and recommendation at the Regular Meeting of Council on February 25, 2019 regarding the use of Temporary Use Permits to allow medical cannabis businesses to continue operating in the interim.

Carried

e. Monthly Highlight Reports

Department Managers

Discussion ensued regarding:

- power outage last week and process of notification of front counter staff regarding electrical outages
- snow clearing and sanding of roads - the COTW was advised that sanding is based on conditions and locations
- propane leak and evacuations
- potential of a Highway 3 corridor emergency evacuation plan

Moved by: Eburne-Stoodley

THAT the Committee of the Whole receives the monthly highlight reports from department managers.

Carried

7. INFORMATION ITEMS

a. Boundary Drive Development

Dan Harlow from the gallery spoke regarding the proposed Mobile Home Park at the end of Boundary Drive:

- concerned about Boundary Drive development
- differences regarding various types of manufactured homes
- concerned about potential variances to bylaw including fencing and setbacks
- opposed to location due to proximity and potential esthetics and noise
- would like to see 1.8m tight board fence as per bylaw to acts as a barrier for noise

b. International Institute of Municipal Clerks and the LGMA

Letter of congratulations to Corporate Officer

The Committee of the Whole congratulated the Corporate Officer for achieving the CMC designation.

8. REPORTS AND DISCUSSION

a. Councillor Thompson's Report

AKBLG proposed resolution

Brief discussion ensued regarding the proposed motion and the need to reduce the whereas clauses to two only. Final crafting of the motion will follow via the Council email group.

Councillor Thompson's and Councillor Moslin's final motions will be presented at the Regular Meeting of Council on February 25, 2019.

b. Councillor Moslin's Report

AKBLG proposed resolution

Discussion ensued regarding:

- potential pushback via the political forums through the AKBLG and UBCM
- community charter - council to build the community
- potential to include approval and working with community before land is purchased
- potential to include the need to have support services in place before decisions are made

9. **PROPOSED BYLAWS FOR DISCUSSION**

10. **CORRESPONDENCE ITEMS**

11. **LATE ITEMS**

12. **REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)**

13. **QUESTION PERIOD FROM THE PUBLIC**

Nigel James spoke regarding a potential addition to Council Chambers in the form of a portrait of our head of state as well as national flags.

Les Johnson, Dan Harlow, and Nigel James had suggestions for locations that may need some extra sanding and plowing services.

14. **ADJOURNMENT**

The February 11, 2019, Committee of the Whole Meeting was adjourned at 11:29 am.

Moved by: Thompson

THAT the February 11, 2019, Committee of the Whole Meeting be adjourned at 11:29 am.

Carried

Mayor Brian Taylor

Deputy Corporate Officer – Kevin McKinnon

Council Delegations

Background

Council for the City of Grand Forks welcomes public input and encourages individuals and groups to make their views known to Council at an open public meeting.

Council needs to know all sides of an issue, and the possible impacts of any action they make take, prior to making a decision that will affect the community. The following outline has been created to assist you in preparing for your presentation, so that you will understand the kind of information that Council will require, and the expected time frame in which a decision will be forthcoming. Council may not make a decision at this meeting.

Presentation Outline

Presentations may be a maximum of 10 minutes.

Your Worship, Mayor Taylor and Members of Council, I/We are here on behalf of
BC Wildfire Branch

to request that you consider accepting our presentation for information
purposes only.

The reason(s) that I/We are requesting this action are:

to introduce BC Wildfire Branch, and it's services, to the recently
elected Municipal Council.

I/We believe that in approving our request the community will benefit by:

increasing awareness of fire response and emergency preparedness
services offered by BC Wildfire in the Boundary.

Council Delegations (cont.)

I/We believe that by not approving our request the result will be:

N/A

In conclusion, I/we request that Council for the City of Grand Forks adopt a resolution stating: _____

N/A

Name: James Katasonoff

Organization: BC Wildfire Branch

Mailing Address: 403 5980 2nd Street / Grand Forks, BC V0H 1H4
(Including Postal Code)

Telephone Number: 250-442-7082

Email Address: James.Katasonoff@gov.bc.ca

The information provided on this form is collected under the authority of the Community Charter and is a matter of public record, which will form a part of the Agenda for a Regular Meeting of Council. The information collected will be used to process your request to be a delegation before Council. If you have questions about the collection, use, and disclosure of this information contact Corporate Services at the City of Grand Forks.

N:\Forms\Delegation-Form-2018-Fillable.pdf

Print Form

Gallery 2 - Grand Forks Art Gallery Revenues and Expenses to January 31, 2019

Revenues					Expenses				
	2018 Budget	Actual YTD	Budget YTD	Variance		2018 Budget	Actual YTD	Budget YTD	Variance
Earned Revenue					Operations				
Memberships	\$4,000	\$2,939	\$3,333	(\$395)	Wages and Benefits	\$183,600	\$153,960	\$153,000	\$960
Giftshop & Gallery Sales	\$33,000	36,749.56	\$27,500	\$9,250	Seasonal Wages	\$33,000	\$21,052	\$33,000	(\$11,948)
Art Rental & Sales	\$14,000	\$6,761	\$11,667	(\$4,905)	Facility Operations	\$44,400	\$44,566	\$37,000	\$7,566
Facility Rentals	\$3,000	\$11,617	\$2,500	\$9,117	Contracts & Administration	\$25,100	\$23,938	\$20,917	\$3,021
Investment Income					Programming & Events				
Endowment	\$500	\$935	\$417	\$518	Exhibitions & Public Programs	\$29,500	\$30,746	\$29,500.00	\$1,246
Private Sector Revenue					Collateral & Promotional Material	\$5,500	\$5,036	\$4,583.33	\$453
Donations & Sponsorships	\$11,500	\$10,968	\$9,583	\$1,385	Fundraising Event Costs	\$8,000	\$9,262	\$8,000.00	\$1,262
Fundraising Events	\$40,000	\$32,115	\$40,000	(\$7,885)	Gift Shop & Gallery Sales Inventory	\$17,700	\$18,950	\$14,750	\$4,200
Federal Revenue					Art Rental & Sales Commission	\$5,000	\$2,476	\$4,166.67	(\$1,690)
Summer employment grants	26,000.00	\$20,302	\$26,000	(\$5,698)					
Provincial Revenue					Total Expenses	\$351,800	\$309,987	\$304,917	\$5,070
Destination BC	\$10,000	\$8,334	\$8,333						
BC Gaming Grant	\$32,000	\$27,980	\$26,667	\$1,313	Total Net Revenue		(\$1,729)	(\$4,358)	\$2,629
BC Arts Council	\$18,000	\$15,000	\$15,000						
Municipal Revenue									
City of Grand Forks	\$144,800	\$120,667	\$120,667						
Regional District	\$5,000	\$9,167	\$4,167	\$5,000					
Phoenix Foundation	\$10,000	\$4,725	\$4,725						
Total Revenue	\$351,800	\$308,258	\$300,558	\$7,699					

Note: BC Gaming variance includes expenditures from exterior lighting capital grant

DELEGATION



Online Delegation Form

YOUR WORSHIP, MAYOR TAYLOR, AND MEMBERS OF COUNCIL, I/WE ARE HERE THIS EVENING ON BEHALF OF:

The Boundary Museum Society

TO REQUEST THAT YOU CONSIDER:

Receive the Boundary Museum Society's Quarterly Report for information.

THE REASONS THAT I/WE ARE REQUESTING THIS ACTION ARE:

In compliance with the 2018 Fee for Service Agreement dated May 15, 2018 between the Boundary Museum Society and the Corporation of the City of Grand Forks summarizing the activities.

I/WE BELIEVE THAT IN APPROVING OUR REQUEST THE COMMUNITY WILL BENEFIT BY:

Transparency with respect to the disposition of tax payers annual funding allocated by the Corporation of the City of Grand Forks for the Boundary Museum Society operations at 6145 Reservoir Road and the Archival Service located at 7217 - 4th Street in the lower level in City Hall.

I/WE BELIEVE THAT BY NOT APPROVING OUR REQUEST THE RESULT WILL BE:

Not applicable

IN CONCLUSION, I/WE REQUEST THAT COUNCIL FOR THE CITY OF GRAND FORKS ADOPT A RESOLUTION STATING:

Recommendation that the Council accept the Boundary Museum Society quarterly report as presented at the Committee of the Whole (COTW) meeting on March 11, 2019.

NAME

Lee Derhousoff - President

ORGANIZATION

Boundary Museum & Interpretive Centre (Boundary Museum Society)

MAILING ADDRESS

6145 Reservoir Road
Grand Forks,, British Columbia V0H 1H5
Canada

TELEPHONE NUMBER

250-442-3737

EMAIL ADDRESS

boundarymuse@shaw.ca

FILE CODE
D2 - Boundary Museum Society - March 11th

BOUNDARY MUSEUM SOCIETY
Income Statement 01/01/2019 to 01/31/2019

REVENUE

REVENUE

Borscht	0.00	
Flour Sales	0.00	
Canada Helps	48.00	
Kitchen Appliances	0.00	
Gift Shop Sales	90.00	
Educational Programing	150.00	
Events Revenue/Fundraisers	0.00	
Admissions	25.00	
Donations	100.00	
Memberships	40.00	
Plaques in Memory	0.00	
Archival/Photo Reproduction Sales	0.00	
Reconstruction Log Building/Bob's T	0.00	
Total Revenue		453.00
Interest Revenue		0.00
CMA/YCW wages paid back		0.00
Govnt of Canada		0.00
RDKB - Operating Funding		0.00
Phoenix Foundation		0.00
Canadian Railway		0.00
City of GF - Operating Funding		0.00
Rental (Venue)		200.00
Service Canada/Summer Student		0.00
USCC Ladies/Buggies/WoodWorkers		300.00
Projector Sale/Misc items		0.00
TOTAL REVENUE		953.00
TOTAL REVENUE		953.00

EXPENSE

ADMINISTRATION

Exhibit Expense	0.00
Acquisitions of artifacts/archives	0.00
Events Expense	122.94
Advertising & Promotions	106.41
Accounting/Bookkeeping/Professional	0.00
School/Education Expenses	0.00
Bank & Interest Expense	15.50

Garbage Removal	1.25
Yard & Grounds Upkeep & Expense	24.60
Office Expense - Museum	20.00
Freight Charges	0.00
PST Paid on Purchases	0.00
GST CRA 50%	0.00
Insurance	3,514.00
Kitchen Supplies	0.00
Book Purchases	0.00
Photo Reproduction Expense	0.00
Web Site Expense	89.99
Permits	0.00
Telephone	77.90
Internet Expense	122.03
E Levy	0.00
Honourarium & Gifts	0.00
Utilities	1,020.76
Wages	6,570.92
EI Expense	147.06
CPP Expense	272.72
WorkSafe Expense	33.72
Meals & Entertainment	0.00
Log Cabin Expense	0.00
(Project Acct)	410.93
Repair, Cleaning & Maintenance	29.13
Restoration Expense/Wood Workers	0.00
Small tools, furniture non-exhibit	0.00
Security Expense	20.65
TOTAL ADMINISTRATION	<u>12,600.51</u>
 TOTAL EXPENSE	 <u>12,600.51</u>
 NET INCOME	 <u><u>-11,647.51</u></u>

Generated On: 02/06/2019

Memo



To: Committee of the Whole
From: **Corporate Services**
Date: 2019-03-11
Subject: Scheduling of Council Workshops

Background

Council has identified several areas in which they would like to have a workshop with staff on.

The following potential workshops have been brought up in discussions with Council over the past few months and staff is requesting feedback regarding the potential priority and associated timelines for each of those workshops.

1. Planning & Development – focusing on development permits (DP), development variance permits (DVP), zoning
2. Engineering Workshop (with Urban Systems) – to discuss land use planning and tax incentive zones
3. Strategic Planning – to discuss the update of the current strategic plan and outline priorities from Council
4. GIS & Mapping Technology – technology use for mapping
5. Procedure Bylaw – to discuss items in the Procedure Bylaw that Council would like to amend to enhance procedures during and around Council meetings
6. Sustainable Service Assessment Tool (SSAT) – A tool to rate our services and progress
7. Preparedness – Emergency preparedness (not possible until draft report is available)
8. Information Technology and Security - security updates, email protection best practices, protection of data assets

Benefits or Impacts

General

Determination of a list of workshops with priorities from Council

Policy/Legislation

Procedure Bylaw No. 1946

Request for Decision



To: Committee of the Whole

From: **Development, Engineering & Planning**

Date: March 11, 2019

Subject: Development permit No. DP1906 Proposed 10.02m x 1m (32'-10 5/8" x 39") block letter self-illuminated roof signage on the front of the building, a 1.22m (48") diameter self-illuminated roof sign on the side of the building and a 1.82m x 1.85m (71.75" x 72).

Recommendation: **THAT the Committee of the Whole considers whether to recommend that Council approves Development Permit No. 1906 for the following signage for the building located at 7320 4th Street and legally described as Lot A, Plan KAP20156, District Lot 108, Similkameen Division of Yale District:**

- 1) A 10.02m x 1m block letter self illuminated roof sign on the front of the building**
- 2) A 1.22m diameter self illuminated roof sign on the side of the building**
- 3) A 1.82m x 1.85m Free-Standing sign.**

Background

The existing tenant, "The Bargain Shop," has vacated this premise and is being replaced by a new tenant, "Dollarama."

The applicant has applied for a Development Permit to replace the existing Bargain Shop branded roof signage with Dollarama branded roof signage.

The existing front facing roof signage is illuminated by a pendant light bar. The existing roof signage on the side facing roof is not illuminated. Neither the existing nor the proposed Free-Standing signage appears to be illuminated.

The new Dollarama proposed roof signs for both the front and the side of the building are self-illuminated, meaning that the lighting is integral to the signage.

Ownership:

Owner:
BOUNDARY PARK SHOPPING
CENTRE LTD
703 Ebert Avenue
Coquitlam, BC, V3J 7P8
V4H 4V8

Agent:
Not Applicable

Zoning and Policy Context

The property is 2.004 acres (0.811 hectare) in size.

The property is zoned Core Commercial (CC) in Schedule A of the Zoning bylaw. As shown in Table 1 below the property is designated Commercial Core in Schedule B of the Official Community Plan (OCP). The property is in the Historic Downtown Development Permit Area (HD) as shown on Schedule C of the OCP.

Table 1 Property Zoning & OCP Summary			
	Current Zoning	OCP Designation Sch. B	OCP Development Permit Area Sch. C
7320 4 th Street	CC	CC – Commercial Core	HD – Historic Downtown Development Permit Area

Other than the change in the signage for the building and repainting of the building, no external changes are proposed for the building.

Much of the heritage resources that exist in Grand Forks are located in the Historic Downtown area. Council would like to ensure that the heritage resources in the City of Grand Forks are protected, preserved and promoted.

In the Historic Downtown (HD) Development Permit Area (DPA) a commercial development permit is required when replacing an existing sign or canopy where the size and design of the replacement sign or canopy are generally not consistent with the sign or canopy being replaced. Although the location of the signs is generally the same, there are significant differences in the method of illumination of the signs, the type of signs and the size of the signs.

Table 2 below highlights the design guidelines for signs in the HD DPA.

The applicant's rationale in support of the new signage is attached as Appendix A.

There are several buildings in the vicinity of the historic downtown that have lighting similar to that proposed by the applicant. These signs, in general, do not follow the DPA guidelines nor do they follow the general theme in the Hobson report. The presence of these signs does not necessarily give rise to ignoring the intent of the DPA guidelines.

Table 2 - Guidelines for Development Historic Downtown Development Permit Area (“DPA”)	
Development Permit Area Guideline	Comments
1. Historic signs should be maintained if found to be a character defining element of the place;	The existing sign, which does not project from the roof face and is illuminated by a pendant light bar, is more consistent with a historic downtown character as generally described in the 1986 Hobson Report.
2. Lighting should be permanent and should respect the heritage values and character defining elements of the building.	Although not shown in the proposed design heritage style lighting fixtures are available.
3. Lighting that highlights the architecture of the building is encouraged, but that avoids light pollution in the sky.	The existing light avoids light pollution in the sky while the proposed lighting does not. See appendix D

Benefits or Impacts

General

The development is one of the larger retail spaces in the historic downtown. The redevelopment of the space offers an opportunity to continue to expand on the heritage character of the downtown core as evidenced by the new signage and lighting on the Art Gallery.

Strategic Impact



Community Engagement

- The public will have an opportunity to comment on the Development Permit.

Policy/Legislation

Zoning Bylaw, Official Community Plan, Dobson Report.

Attachments

Appendix A

Page 1: Applicant's Letter in support of the Development Permit Application.

Appendix B

Page 1-3: Development Permit Application

Appendix C

Page 1-5: Dominion Sign Package

Recommendation

THAT the Committee of the Whole considers whether to recommend that Council approves Development Permit No. 1906 for the following signage for the building located at 7320 4th Street and legally described as Lot A, Plan KAP20156, District Lot 108, Similkameen Division of Yale District:

- 1) A 10.02m x 1m block letter self illuminated roof sign on the front of the building**
- 2) A 1.22m diameter self illuminated roof sign on the side of the building**
- 3) A 1.82m x 1.85m Free-Standing sign.**

Options

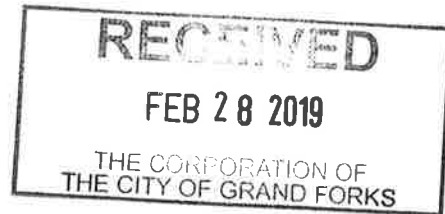
1. THAT Committee of the Whole accepts the report.
2. THAT Committee of the Whole does not accept the report.
3. THAT Committee of the Whole refers the matter back to staff for further information.

APPENDIX A

Boundary Park Shopping Centre Ltd.

February 28, 2019

City of Grand Forks
7217 4th Street
Grand Forks, BC
VOH 1H0



Attention: Mr. Leford Lafayette

Dear Leford,

Re: **Boundary Park Shopping Centre**
Application for Development Permit, Tenant Signage

Further to our conversations and application for the above, we would appreciate this letter being included in support of our application to permit the requisite signage for a new retailer we're pleased to welcome to the shopping centre and downtown Grand Forks. Specifically, individual and illuminated signage is being requested for the bulkhead above the recently vacated premises at the shopping centre, which will enable Dollarama, one of Canada's largest and fastest growing retailers, to successfully locate in the space.

We believe we share a common interest with the City of Grand Forks - to attract and retain first class retail and other businesses to the downtown core so as to promote its position as the preeminent node in the trade area. Making reasonable accommodations to national retailers to advance this goal is warranted and is consistent with the signage permissions provided to similar scale organizations in the vicinity, including the Grand Forks Credit Union, Home Hardware, CIBC, amongst others. The signage requested for Dollarama in this instance is prototypical to its business model, provides illumination to its brand, and conveys a commitment to the market in promoting its business.

While our views may differ somewhat on the specific heritage value of the shopping centre, we do note it was constructed in the 1960's and do not believe the signage requested offends the intent of what the City is trying to achieve in preserving and enhancing the character of the downtown. Urban areas have light, and we believe the illuminated signage before you for consideration will advance our common goals.

For the aforementioned reasons, we request the application be approved. Should yourself or Council wish to discuss, please let me know and I will certainly make myself available at your convenience. Thank you for your consideration.

Yours truly,



R. B. Sinclair

THE CORPORATION OF THE CITY OF GRAND FORKS

7217 - 4TH STREET, BOX 220 · GRAND FORKS, BC V0H 1H0 · FAX 250-442-8000 · TELEPHONE 250-442-8266



Settle down.

DEVELOPMENT PERMIT APPLICATION

APPLICATION FEE

\$200.00

File No. 09-4100-20- DP19056Receipt No. 0000219176

Application Type

- | | |
|---|--|
| <input type="checkbox"/> Multiple-Housing Development Permit Area | <input type="checkbox"/> Environmentally Sensitive Area |
| <input type="checkbox"/> Hillside Development | <input type="checkbox"/> Light Industrial |
| <input type="checkbox"/> Commercial Development | <input type="checkbox"/> Heritage Corridor |
| <input checked="" type="checkbox"/> Historic Downtown | <input type="checkbox"/> Donaldson Drive Transition District |
| <input type="checkbox"/> Garden Suite | <input type="checkbox"/> Tiny House on Wheels |

Applicant Information

Registered Owner(s): Boundary Park Shopping centre Ltd.
703

Please note: If the applicant is other than the registered owner(s), an Agent's Authorization form is required.

Owner's Mailing Address:

703 E Burt Ave
COQUITLAM BC V3J 7P8

E-mail Address: RSINCLAIR Telephone: 604 872 1660
@URBANEX.NET

Property Information

Legal Description: Lot A, PLAN KAP20156
DL 108, SDYD

P.I.D.: 005439086

Civic Address of Property: 7320 4th Street

Current Zoning: CC

Current OCP Designation: Commercial

Development Proposal

Summary of Proposal:

Application for Individual cut
Illuminated signage to conform
with locations across Canada.

Provides continuity of signage
to maximize marketing punch

Submission Requirements:

Please submit the following information with this application:

- 1) A legible site plan, drawn to scale, showing the following:
 - a) The boundaries and dimensions of the subject property;
 - b) The location, setbacks and dimensions of the proposed and existing buildings;
 - c) The location of off-street parking; and,
 - d) The location of roads, lanes, pedestrian access routes, screening, landscaping and fencing.
- 2) Photos or elevation plans showing height, exterior finishing and colour, windows and doors, roof pitch and other design elements.
- 3) Certificate of Title.
- 4) Site Profile Form.
- 5) All form and character Development Permits require the following:
 - a) Building Elevations.
 - b) Landscape Plan.
 - c) Colour Renderings.
 - d) Design Rationale.
 - e) Variance Rationale.
 - f) Building Materials / Sample Board.

6) All Hillside Development Permits may require the following (confirm with City staff):

- a) Slope Analysis.
- b) Geotechnical Report.
- c) Environmental Assessment.
- d) Tree Management Plan.
- e) Rain Water (Storm Water) Management Plan.

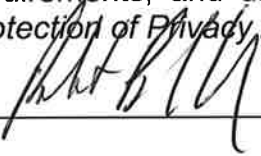
7) All Environmental Development Permits require the following (confirm with City staff):

- a) Riparian Area Assessment (For watercourse setback variances).
- b) Environmental Assessment (For all other variances).

Please note that upon City Council's approval of this development permit application, you must apply for and obtain a building permit before starting construction.

Applicant Acknowledgement

I, the undersigned, make this application to the City of Grand Forks, have fulfilled the application requirements, and understand that this application is subject to the *Freedom of Information and Protection of Privacy Act* of BC.



Applicant's signature

Jan 31 2019
Date

Thank you for providing information about your proposal.

If you have any questions, please contact City staff at (250) 442-8266 or planning@grandforks.ca.



Parcel Report

Thursday, January 31, 2019



Scale 1: 2,257

Legal Information

Plan: KAP20156	Section:	Jurs: 210	Lot Area: 2.004
Block:	Township:	Roll: 119000	Area Unit: acr
Lot: A	Land District: 54	PID: 005439086	Width (ft):
District Lot: 108	Electoral Area: City of Grand Forks		Depth (ft):
Street: 7320 4TH ST			
Description: Lot A, Plan KAP20156, District Lot 108, Similkameen Div of Yale Land District			

DOLLARAMA

SIGNS LOCATION A 4TH STREET B MARKET AVENUE (FACING PARKING)



SIGNS LOCATION



EXISTING

FILES NO.	
CUSTOMER	DOLLARAMA
ADDRESS	7320 4TH STREET GRAND FORKS, BC V0H 1H0
DATE	13/08/2018
REVISIONS	R2/ 240• 19-12-2018 General/ New Proposal R3/ 40• 19-12-2018 General/ New Proposal R4/ 60• 31-01-2019 General
CUMULATED DRAWING TIME	450•
REPRESENTATIVE	NATHALIE MASSE
DESIGNER	NICOLE TREMBLAY
APPROBATION	
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DRAWING	DD4-1942-R4
PAGE:	1/4
DOMINION SIGNS	FEAST YOUR EYE
1-800-433-2242 • WWW.DOMINIONSIGNS.COM	

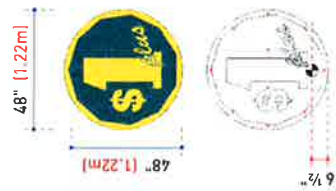
1X ILLUMINATED CHANNEL LETTERS A 4TH STREET



SIGN ELEVATION
Scale: 1/4" = 1'-0"

AREA		SIGN WEIGHT : 170 LBS
S.F.	S.M.	
106.88	9.93	

1X ILLUMINATED CHANNEL LOGO B MARKET AVENUE (FACING PARKING)



SIGN ELEVATION
Scale: 1/4" = 1'-0"

AREA		SIGN WEIGHT : 45 LBS
S.F.	S.M.	
25	2.32	

LEGEND:

- ALUMINIUM LETTERS & LOGO PAINTED
- 1" FOR LETTERS / 2" FOR LOGO BLACK SYLVATRIM
- 3/16" THK. YELLOW ACRYLIC DIFFUSER FACES WITH VINYL ON SURFACE FOR THE LOGO
- WHITE LED
- 120 VOLTS / 20 AMP. POWER SUPPLY
- 2-14 BX CABLE / 10'-0" LONG REQUIRED PER LETTERS AND FOR THE LOGO
- SELF-TAP TEK SCREW OR AS PER SITE CONDITIONS 6 MIN. FOR LETTERS / 8 MIN. FOR LOGO
- EXISTING CORRUGATED METAL WALL & PLYWOOD BACKING BEHIND SIGNS
- TWO (2) ACCESS DOOR REQUIRED UNDER BULKHEAD (BY OTHERS)

COLORS:

- YELLOW PLASTIC DIFFUSER
- PLASKOLITE OPTIC #2037
- GREEN BM RAINFOREST FOLIAGE #2040-10
- GREEN "3M" VINYL #3430-76

FILES/NO

CUSTOMER
DOLLARAMA

ADDRESS
7320 4th STREET
GRAND FORKS, BC
V0H 1H0

DATE
13/08/2018

REVISIONS

NO	DATE	DESCRIPTION
R21	24-08-19-12-2018	General/ New Proposal
R31	40-08-19-12-2018	General/ New Proposal
R41	60-08-31-01-2019	General

SIMULATED DRAWING TIME
450*

REPRESENTATIVE
NATHALIE MASSE

DESIGNER
NICOLE TREMBLAY

APPROVAL

NOTE

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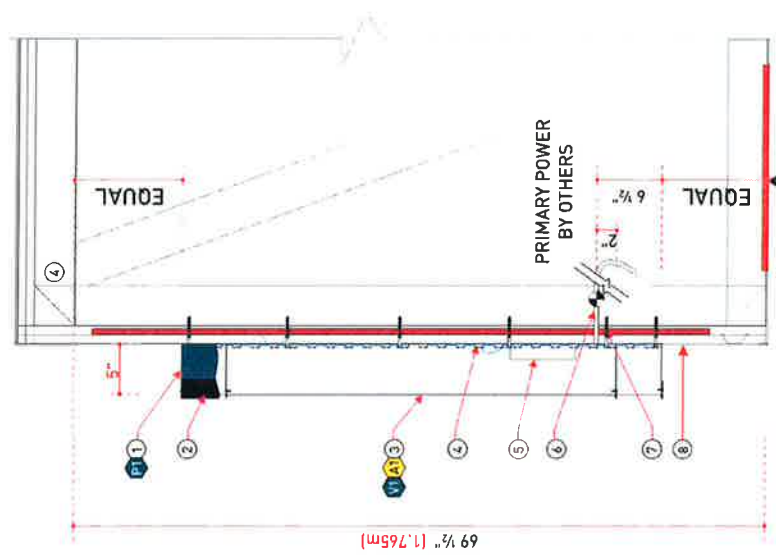
DRAWING 004-1962-R4

PAGE 2/4

DOMINION SIGNS
FAST YOUR EYES
Tel: 1 800 462-2843 • www.dominionsigns.ca

ACCESS HATCHES REQUIRED UNDER THE BULKHEAD BY OTHERS
IMPORTANT

CROSS SECTION / TYPE A B
Scale: 1" = 1'-0"



REPLACEMENT FACES FOR EXISTING PYLON

PYLON 1 / CROWSNEST HWY & 4TH AVE.

93 1/4" FACE



2X

LEGEND:

- 3/16" THK. WHITE PIGMENTED POLYCARBONATE FACES WITH VINYL'S APPLIED ON SURFACE
EXISTING DIVIDERS AND RETAINERS (2" FACE), REMAIN THE SAME
- 3/16" THK. HANGING STRIPES ON THE BACK & BOTTOM REQUIRED
- "DOLLARAMA" SECTION TO BE RELAMP (FLUORESCENT LAMPS REQUIRED)

COLORS:

- GREEN VINYL "3M" #3630-76
- YELLOW VINYL "3M" #3630-15



FACES LOCATION

EXISTING

FILES NO.	
CUSTOMER	DOLLARAMA
ADDRESS	7320 4th STREET GRAND FORKS, BC V0H 1H0
DATE	13/08/2018
REVISIONS	R2) 240• 19-12-2018 General/ New Proposal R3) 40• 19-12-2018 General/ New Proposal R4) 60• 31-01-2019 General
CUMULATED DRAWING TIME	450•
REPRESENTATIVE	NATHALIE MASSE
DRAWN BY	NICOLE TREMBLAY
APPROVED BY	
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DRAWING	004; 1962-R4
PAGE:	3/4
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APPENDIX C 5/5

REPLACEMENT FACES FOR EXISTING PYLON

PYLON 2 / 4TH AVE. & MARKET AVE. CORNER

71 3/4" FACE



72 3/4" FACE

6 1/2"

42"

SIGN ELEVATION D
Scale: 3/4" = 1'-0"

LEGEND:

① 3/16" THK. WHITE PIGMENTED POLYCARBONATE FACES WITH VINYL APPLIED ON SURFACE

- EXISTING DIVIDERS AND RETAINERS EX-12 11" FACEL TO BE REPAINTED P1
- 3/16" THK. HANGING STRIPES ON THE BACK & BOTTOM REQUIRED
- "DOLLARAMA" SECTION TO BE RELAMP (FLUORESCENT LAMPS REQUIRED)

COLORS:

P1 PAINTED BLACK

1 GREEN VINYL "3M" #3630-76

12 YELLOW VINYL "3M" #3630-15



FACES LOCATION

EXISTING

FILES NO.	
CUSTOMER	DOLLARAMA
ADDRESS	7320 4TH STREET GRAND FORKS, BC V0H 1H0
DATE	13/08/2018
REVISIONS	R2/ 240• 19-12-2018 General/ New Proposal R3/ 40• 19-12-2018 General/ New Proposal R4/ 60• 31-01-2019 General
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PAGE	4/4
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Request for Decision



To: Committee of the Whole

From: **Deputy Manager of Operations and Sustainability**

Date: March 11, 2019

Subject: Library renovations

Recommendation: **THAT The Committee of the Whole recommends to Council to direct staff to submit an application for a grant funding application for the library renovations through the ICIP – Green Infrastructure: Climate Change Mitigation Sub-Stream CleanBC Communities Fund;**

THAT The Committee of the Whole recommends to Council to allocate \$16,000 for preliminary engineering to prepare for the grant applications at the March 11, 2019, Regular Meeting;

THAT The Committee of the Whole recommends to Council to support the project and commit to its share (\$250,000) of the project.

Background

Council requested that staff bring back information on potential library renovations to be done in conjunction with the roof repairs and the insurance claim. Preliminary engineering on the feasibility of the various options, including installation of an elevator for accessibility to the basement and the addition of a second floor for meeting and office space, is estimated at approximately \$16,000 including work by a Surveyor.

A grant program is available for projects that increase the energy efficiency of public buildings such as community buildings, recreation centres, libraries, museums, and art galleries. Natural Resources Canada identifies some options for deep energy retrofits including:

- Replacing the roof
- Adding or rearranging windows for increased daylight
- Replacing the heating, ventilation and air-conditioning system with a renewable technology like a ground-source heat pump
- Adding insulation
- Upgrading lighting systems

Staff would like to pursue the grant application to multiply the potential energy efficiency benefits of the proposed library capital project. A preliminary design, cost estimate, and feasibility study need to be prepared by the end of March for the grant application. The current proposed roof replacement capital project has a budget of \$250,000. The grant

could multiply that project funding to over \$800,000 if the project objectives remain in alignment with the grant program energy efficiency outcomes. Staff are seeking direction from Council about whether to proceed with the grant application process.

Benefits or Impacts

General

The grant could leverage the City's capital projects funding to achieve more.

Attachments

Recommendation

THAT The Committee of the Whole recommends to Council to direct staff to submit an application for a grant funding application for the library renovations through the ICIP – Green Infrastructure: Climate Change Mitigation Sub-Stream CleanBC Communities Fund;

THAT The Committee of the Whole recommends to Council to allocate \$16,000 for preliminary engineering to prepare for the grant applications at the March 11, 2019, Regular Meeting;

THAT The Committee of the Whole recommends to Council to support the project and commit to its share (\$250,000) of the project.

Options

1. THAT Committee of the Whole accepts the report.
2. THAT Committee of the Whole does not accept the report.
3. THAT Committee of the Whole refers the matter back to staff for further information.

Monthly Highlight Report



To: Committee of the Whole
From: **Management Team**
Date: March 11, 2019
Subject: Monthly Highlight Report
Recommendation: **THAT COUNCIL receives the monthly highlight report for information.**

Fire Department

General

Calls this month: 27
Year to date calls: 65

- Volunteer firefighters received high praise by BC Ambulance staff for their CPR skills when assisting at a recent cardiac arrest call.
- Participated in Family Day providing fire truck rides, kids obstacle course and barbequing hotdogs.
- Public fire/safety education was conducted at Silver Kettle Village and a tour of the firehall tour for the Girl Guides
- 20 fire inspections were completed which included all restaurants/cafes in the city
- Notable fire calls this month were a rollover motor vehicle incident that involved a commercial truck
- February's training concentrated on evidence preservation at motor vehicle incidents and live scenarios at the fire training grounds for Rapid Intervention Teams (RIT)
- Recruit firefighters completed the first College of the Rockies written exam in their NFPA 1001 Level 2 training program. Practical evaluations for the applicable chapter skills will be finished by the end of the February.

Boundary Flood Recovery

Environmental

Continued to work with the province to obtain the necessary permits to start the restoration work on McRae Creek.

Wellness

Case workers continue to work with flood affected community members.

Critical Infrastructure

Received permitting approvals and started construction of the South Ruckle Bank Armouring project.

Economic

Organized an information session with the east side business owners and Council. Continued to develop feedback on business and agricultural sector support to give to the province.

Communications

Organized one general community meeting and issued three program updates.

Outside Works

Safety focus for March

Violence in the workplace and workplace conduct.

General

- Posted and interviewed for the temporary Administrative Assistant position.
- Filled the temporary Events Coordinator (same as last year) position internally.
- Issued the Line Painting Request for Proposal.
- Continued to support recovery communications and critical infrastructure.
- Continued to work on the City's DFA and insurance projects.
- Submitted the final report for the airport AWOS grant.
- Discussed an intersection sign and line review with ICBC.
- Reviewed the draft Lewis' Woodpecker Management Plan.

Electrical

- Responded to two unplanned power outages.
- Removed winter decorations from Central Ave and downtown.
- Trimmed danger trees near the community garden.
- Relocated a power pole downtown to facilitate truck deliveries.

Public Works

- Winter snow clearing all month with one major snowfall.
- Finished the new upstairs meeting room at the public works building.
- Family day event was a big success.
- Several medivacs assisted.

Water and Sewer

- Rebuilt two well chlorinators as a part of regular maintenance.

- Flushed some sewer mains.
- Prepared to replace flood damaged water meter registers.
- Cleared snow from fire hydrants and water and sewer buildings.

Development and Engineering

General

- Responded to approximately 65 front counter and telephone inquiries and attended about 7 in-person/teleconference meetings with developers.
- Planning and policy support for flood recovery initiatives.
- Planning for economic recovery initiatives.
- Implemented records management and project/task management & tracking

Capital Projects

- Continued capital projects review and implementation planning.

Current Planning

- Completed implementation of three Development Permits and a Heritage Alteration Permit
- Reviewed and coordinated processes and reports for three development permit applications.
- Prepared and processed a zoning bylaw amendment.
- Prepared, processed and implemented zoning bylaw amendment.
- Completed consolidation (for convenience) of the Zoning Bylaw.
- Ongoing pre-application coordination for BC Housing initiatives.

Long Range/Policy Planning

- Continued research and review of existing and options for new environmental policy/regulation (to implement the Sensitive Ecosystem Inventory and update the OCP with new environmental management tools).

Business Licenses

- Continued review of business license bylaw (to update and incorporate special requirements for cannabis store referrals and licensing, sidewalk patios and mobile food vendors, etc.).
- Processed 9 business licence applications including three cannabis retail licence applications.

Building Inspection and Bylaw Enforcement

General

- Building permit applications received for new dental clinic, B.C. Housing 19th. Street 52-unit development and library washroom renovations.
- Permits issued for 3 new single-family units this reporting period.
- Permits issued for 3 commercial flood damage repairs (\$330,000 const. value).

Bylaw Services

- 1 noise complaint, otherwise a very quiet month.

Building Inspection

- Building Permit applications this month: 14
- Year to date Building Permit applications: 21
- Year to date construction value: \$7,051,198 (2018 year end = \$9,339,982).
- This reporting period there was 1 permit issued for residential flood damage repair and 1 issued for residential demolition due to flood damage.

Corporate Services

General

- Prepared and facilitated Council Meetings (1 COTW, 2 Regular, 2 In-Camera, 1 Public Hearing)
- Prepared weekly summaries/updates (3 summaries, 4 updates)
- Corporate Tasks completed: 11
- Human Resources Duties
- With Financial Services, facilitated three Budget workshops
- Prepared and issued RFP for Marketing Strategy Coordinator and EOI for Events Manager (through Rural Dividend Fund)
- Bylaw updates

Information Technology

- Participated in Webinar with the Provincial Office of the Chief Information Officer regarding IT security practices.
- Ongoing technology support for Recovery Team
- IT Tasks completed: 4

Financial Services

General

- Conducted Public Budget Workshops on February 4th, 11th and 19th
- Fees & Charges Amendment Bylaw No. 1958-A4 (water rates) adopted February 11th
- Fees & Charges Amendment Bylaw No 1958-A5 (solid waste) to COTW March 11th
- 2019-2023 Five Year Financial Plan Bylaw No. 2055 to COTW March 11th
- Attended Labour Management Meeting
- Finalized year end and assembled documentation for on-site audit March 4-8th
- Finalizing and reviewing documentation for flood insurance claim
- Ongoing account reactivation and billing adjustments for flood impacted customers
- Responded to requests from the public regarding property damage claims, utility billing and property tax issues

Procurement

RFPs and RFQs Issued

- Traffic Line Painting
- Marketing Strategy Coordinator
- Events Manager (Expression of Interest)

RFPs and RFQs Awarded

- Environmental Assessment - Public Works Fuel Tanks
- Drilling for soil testing - Public Works Fuel Tanks

Purchase Orders Issued

Total value	\$1,108,422
• Less than \$5,000	12
• \$5,000 to \$25,000	9
• \$25,000 to \$75,000	2
• Greater than \$75,000	2

Total amount of invoices \$478,220

5 direct awards < \$25,000: administration consulting services; computer purchases; floodplain mapping; flood alert monitoring equipment; Cisco licensing; Escribe Meeting Manager support

2 direct awards \$25,000-\$75,000: S Ruckle environmental monitoring; S Ruckle archaeological monitoring;

1 direct awards > \$75,000 S Ruckle rip rap placement

Recommendation

THAT the Committee of the Whole receives the monthly highlight report for information.

Memo



To: Committee of the Whole
From: **Corporate Services**
Date: 2019-03-11
Subject: Unfinished Bylaws

Background

There are a number of bylaws that were started by Corporate Services under the previous Council which were left incomplete during the lead-up to the 2018 election.



In 2018, Council requested staff to develop a bylaw for the regulation of Second-Hand Dealers and Pawnshops (proposed Bylaw 2044), and another to determine Smoke- and Vape-Free Places within the City (proposed Bylaw 2054).

- Smoke- and Vape-free Places
 - Largely based on Provincial legislation, the local bylaw allows enforcement by Bylaw Officer rather than requiring RCMP attention.
- Second-hand Dealers and Pawnbrokers
 - Based on bylaws from Kelowna, Nanaimo, and Port Coquitlam, this bylaw establishes certain requirements for maintaining documentation of second-hand items sold or pawned.

At this time, staff would like some guidance from Council as to whether these bylaws should be brought back to Council for further discussion or tabled until Council develops an appetite to give consideration to either of these issues.

Benefits or Impacts

Strategic Impact

-  The proposed bylaws were initiated by Council based on public feedback.
-  The proposed bylaws impact community liveability

Policy/Legislation

The proposed bylaws are based on higher-level legislation but provide a means for local enforcement.

Attachments

DRAFT – Bylaw 2044 Second-Hand Dealers and Pawnbrokers
DRAFT – Bylaw 2054 Smoke- and Vape-Free Places

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 2044

A Bylaw to regulate secondhand dealers and pawnbrokers.

In accordance with the Community Charter Section 59 (1)(b), Council may, by bylaw, regulate the business activity of purchasing, taking in barter, or receiving used or secondhand goods;

The Council for the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS** as follows:

1. Citation

- 1.1 This bylaw may be cited as the **“Secondhand Dealers and Pawnbrokers Bylaw No. 2044.”**

2. Definitions

- 2.1 In this bylaw, unless the context requires otherwise:

2.1.1 **“Bylaw Enforcement Officer”** means a person appointed as Bylaw Enforcement Officer of the City; or a *Police Officer* or the *Chief of Police*.

2.1.2 **“Chief of Police”** means the Officer in Charge of the Grand Forks Royal Canadian Mounted Police Detachment or designate.

2.1.3 **“dealer”** includes a *secondhand dealer* and a *pawnbroker*.

2.1.4 **“junk”** means used or old property including scrap rubber, rubber tires, metal, bottles, glass, broken glass, paper, sacks, wire, ropes, rags, machinery, waste or scrap metal, or other property commonly found in a junk shop.

2.1.5 **“junk dealer”** means a *secondhand dealer* who carries on the business of dealing in *junk*, who operates a junk dealer’s premises or who purchases or sells *junk*.

2.1.6 **“large household furnishings / appliances”** means sofas, tables, beds, dressers, washers, dryers, fridges, stoves, dishwashers or similar large household furnishings or appliances, but does not include microwave ovens.

- 2.1.7 “**pawn**” means the deposit of property as a pledge or collateral security for a debt.
- 2.1.8 “**pawnbroker**” means a person who carries on the business of taking property in pawn, or who operates a pawnbroker’s premises.
- 2.1.9 “**pawner**” means a person, firm, or corporation who pawns property to a *pawnbroker*, but not a *seller*.
- 2.1.10 “**picture identification**” means one or more of the following that includes a photograph of the bearer:
- (a) valid driver’s license issued by a Canadian province or territory, or any state within the United States of America;
 - (b) valid provincial identity card;
 - (c) valid passport issued by a legitimate government;
 - (d) Certificate of Indian Status issued by the Government of Canada;
 - (e) valid Certificate of Canadian Citizenship issued by the Government of Canada;
 - (f) valid Conditional Release Card issued by Correctional Services Canada.
- 2.1.11 “**Police Officer**” means a member of the Royal Canadian Mounted Police.
- 2.1.12 “**premises**” means any shop, store, or other place where a *secondhand dealer* or *pawnbroker* carries on the business of secondhand dealing or pawnbrokering.
- 2.1.13 “**property**” means goods, chattels, wares, merchandise, articles, or things, including motor vehicles and trailers as defined by the *Motor Vehicle Act*.
- 2.1.14 “**purchase**” means to buy, barter, deal in, take in exchange, take in part payment, acquire, acquire on consignment, or receive, but does not include pawning.
- 2.1.15 “**register**” means the Secondhand Dealers Goods Information Register referred to in this Bylaw and where this Bylaw stipulates that a *secondhand dealer* or *pawnbroker* has an obligation in connection with a register, the reference is to that register which the *secondhand dealer* or *pawnbroker* is obliged, under this bylaw, to establish and maintain;
- 2.1.16 “**retailer**” means any person who carries on the business of selling goods or commodities directly to the public.

2.1.17 “**retail packaging**” includes boxes, plastic wrapping or display casing in which individual goods are commonly displayed for sale by retailers and in respect of articles of clothing means the sales or inventory tag attached to the articles by the retailer with the bar cod, store keeping unit or the retailer’s similar identifying characteristics.

2.1.18 “**sales receipt**” means the receipt or proof of purchase issued by the retailer to the purchaser at the time of purchase of retail goods which includes the price, date of sale, name and location of the retailer and description of the goods.

2.1.19 “**secondhand dealer**” means a person who carries on the business of retailing or wholesaling used or secondhand property, or who operates a secondhand dealer’s premises, except for a person who carries on the business of retailing or wholesaling used property limited to:

- (a) used clothing, furniture, costume jewelry, knickknacks, footwear, and houseware items such as dishes, pots, pans, cooking utensils, and cutlery; or
- (b) used clothing, furniture, costume jewelry, footwear, and houseware items such as dishes, pots, pans, cooking utensils, and cutlery, obtained only from or through a “registered charity” defined under the Income Tax Act (Canada) or by donation; or
- (c) used books, papers, magazines, vinyl records, or long-playing records (LP’s);

2.1.20 “**seller**” means a person, firm, or corporation who sells or otherwise disposes of property to a secondhand dealer but does not include a *pawner*.

3. **Secondhand Dealers and Pawnbrokers - Register**

3.1 Each dealer must establish and maintain a *register*, to be called the “Secondhand Dealer’s Goods Information Register”, of all *property*, other than *junk* and recyclable beverage containers, purchased by the dealer or taken in *pawn* by the *pawnbroker*.

3.2 Each dealer, immediately after the *purchase* or taking in *pawn* of any *property*, must set out in the *register* in the English language a record of the *purchase* or *pawn*, in chronological order by date of purchase. The record must include:

- (a) the full name and residence or street address of the *seller* from whom the *secondhand dealer*, or any employee of the *secondhand dealer*,

purchased the *property*, or of the *pawner* from whom the *pawnbroker*, or any employee of the *pawnbroker*, took the *property* in *pawn*;

- (b) confirmation of the identity of the *seller* or *pawner* by way of *picture identification*, including a complete description of the *picture identification* and the name of the authority who issued it;
- (c) a complete description of the *property* including the make, model and accurate serial number;
- (d) the type of *purchase* as described in the definition of “*purchase*”, or the type of acquisition, being a *pawn*;
- (e) the price paid for the *property*, or the amount paid for the *property* in *pawn*;
- (f) the precise date and hour of purchasing the *property* or taking the *property* in *pawn*;
- (g) identifiable or distinguishing marks on the *property*; and
- (h) where the *pawnbroker* or *secondhand dealer* has taken in *pawn* or purchased a new item or an item in its retail packaging, an indication that the item was new or in its retail packaging.

3.3 Each *dealer* must:

- (a) maintain the *register* in a form of Schedule “A” of this bylaw, written in ink in the English language, be legible, or typewritten. approved by the *Chief of Police*;
- (b) record all information in the *register*;
- (c) submit a full copy of the *register* for the last week by 3 pm on every Friday, or the previous day if the Friday falls on a statutory holiday, either to:
 - i. a *Bylaw Enforcement Officer* as a hard copy; or
 - ii. the *Chief of Police* electronically or via facsimile.
- (d) keep on its *premises*, the register, or any portion of the *register*, that contains an entry that is less than 12 months old;
- (e) keep within the Province of British Columbia, the *register* for seven years after the date of the last entry;
- (f) if the *dealer* sells, leases, or otherwise disposes of the *dealer’s* business to any person, transfer possession of the whole *register* to such person.

- (g) when requested by a *Bylaw Enforcement Officer*, during reasonable business hours on business days, make the *register* available for inspection;
- 3.4 The handwritten *register* may be replaced by an electronic form approved by and transmitted to the *Chief of Police* electronically.
- 3.5 Each *dealer* must not amend, obliterate, or erase any entry in the *register*, either wholly or partially or electronically or manually.
- 4. **Secondhand Dealers and Pawnbrokers - Property**
- 4.1 Each *dealer* must not:
 - (a) carry on the business of buying or selling secondhand *property* or the taking in *pawn* of any *property* except at the *premises* designated in the *dealer's* licence;
 - (b) purchase or take in *pawn* any *property* from any person between 8 p.m. of one calendar day and 8 a.m. of the next calendar day;
 - (c) purchase or take in *pawn* any *property* whose serial number or other identifiable marking has been wholly or partially tampered with or removed.
 - (d) purchase or take in *pawn* any *property* from a person under the age of 19 years;
- 4.2 Each *dealer*, on demand by the *Chief of Police* or any *Police Officer*, during business hours on business days, must permit the *Chief of Police*, any *Police Officer*, or any person designated by the *Chief of Police* or by a *Police Officer* to inspect:
 - (a) any *property* in the *dealer's premises*;
 - (b) the *dealer's* premises.
- 4.3 Each *dealer* must paint and maintain the *dealer's* name and address plainly and visibly in English lettering on the front of the *dealer's premises* and on both sides of any vehicle or vessel used in carrying on the *dealer's* business.
- 4.4 Each *dealer*, with respect to each item of *property* that is purchased or taken in *pawn*, must:

- (a) clearly and individually tag each item to indicate date of purchase or *pawn*, and whether the *dealer* purchased the item or took it in *pawn*; and
 - (b) maintain the tag on the *property* until disposed of.
- 4.5 Each *dealer*, with respect to each item of *property* that is purchased or taken in *pawn*, must:
 - (a) not alter, sell, exchange, or otherwise dispose of the item of *property*; and
 - (b) not suffer or permit any other person to alter, sell, exchange, or otherwise dispose of the item of *property*for a period of 30 calendar days from the date the item is purchased or taken in *pawn*.
- 4.6 Notwithstanding section 4.5, a *dealer* may return an item of *property* to its original *seller* or *pawner* at any time.
- 4.7 If a *dealer*, before expiry of the applicable time period under sub-section 4.5, wishes to sell or dispose of any *property*, the *dealer* may deliver a written request to the *Chief of Police* who may waive in writing the *dealer's* obligation to comply with the applicable time period on such conditions as the *Chief of Police* considers advisable.
- 4.8 A *secondhand dealer* who also holds a license as a *pawnbroker* must clearly and physically separate all *property* purchased as a *secondhand dealer* from *property* taken in *pawn* and must clearly and individually tag each item of *property* per section 4.4.
- 4.9 A *dealer* who retails or wholesales any new *property* in the same *premises* where the retailing or wholesaling of used or secondhand *property* occurs must obtain a business license under the City of Grand Forks Business License Bylaw No. 1384, as amended or replaced from time to time, for both types of businesses.
- 4.10 A *dealer* must not *purchase* or take in *pawn*, hold, or sell, any item of *property* in or with retail packaging unless the *seller* or *pawner* provides the *dealer* with a sales receipt and the *dealer* must retain the sales receipt for a period of one year beyond the date that the *property* is disposed of.

5. **General**

- 5.1 Any enactment referred to herein is a reference to an enactment of the Province of British Columbia and regulations thereto, as amended, revised, consolidated or replaced from time to time.

5.2 If any part, section, sentence, clause, phrase or word of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the decision that it is invalid shall not affect the validity of the remainder which shall continue in full force and effect and be construed as if the Bylaw had been adopted without the invalid portion.

5.3 This Bylaw includes:

(a) Schedule "A": Secondhand Dealers Goods Information Register

6. Offence

6.1 Any person who refuses to allow any Police Officer or Bylaw Enforcement Officer to inspect such place, premises or thing associated with the carrying on of a business regulated by this Bylaw shall be guilty of an infraction of this Bylaw.

6.2. Any person who violates any provision of this Bylaw, or who allows or permits any act or thing to be done in violation of any provision of this Bylaw, or who neglects to or refrains from doing anything required to be done by any provision of this Bylaw, is guilty of an offence against this Bylaw and each day that a violation continues to exist is deemed to be a separate offence against the Bylaw.

7. Penalty

7.1 Any person who commits an offence contrary to the provisions of this Bylaw is liable to be ticketed under Municipal Ticketing Information Bylaw 1957.

7.2 Each day an offence continues shall be deemed a new offence under this bylaw.

7.2 Pursuant to the authority granted by the Community Charter, the Council may, after a hearing and for reasonable cause, cancel, suspend or refuse to issue a business licence to a business regulated by this Bylaw.

Read a first, second, and third time by the Municipal Council this ____ day of _____, 2018.

Finally Adopted this _____ day of _____, 2018.

Mayor, Frank Konrad

Corporate Officer, Daniel Drexler

CERTIFICATE

I hereby certify the foregoing to be a true copy of the Secondhand Dealers and Pawnbrokers Bylaw No. 2044”, as adopted by the Municipal Council of the City of Grand Forks on the ____ day of _____, 2018.

Corporate Officer of the Corporation of the
City of Grand Forks

Schedule "A"

Second Hand & Pawnbroker Dealers' Report

To: OIC RCMP Detachment, 1608 Central Ave, Grand Forks, BC

I hereby certify that the following is a correct copy of the entries in my book of all articles received during the twenty-four hours immediately preceding the hour of date of this certificate.

Business Name: _____

Report of:

Signature: _____

Date		Identity No.		Time Received		Description of article (one item per entry)		Person selling or pawning article			Signature:		
				Time Received		Type of Article		Surname (Print)		Given Name		Signature	
				AM PM		Make		Address				Date Returned	
				Amount Paid		Serial Number							
						Colour							
				Pawn <input type="checkbox"/>		Model or other information		Police remarks and other information				or Date Sold	
				Purchase <input type="checkbox"/>									
								ID Type					
								Vehicle description					
						Description of article (one item per entry)		Person selling or pawning article					
				Time Received		Type of Article		Surname (Print)		Given Name		Signature	
				AM PM		Make		Address				Date Returned	
				Amount Paid		Serial Number							
						Colour							
				Pawn <input type="checkbox"/>		Model or other information		Police remarks and other information				or Date Sold	
				Purchase <input type="checkbox"/>									
								ID Type					
								Vehicle description					

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 2054

A Bylaw to Designate Smoke- and Vape-free Outdoor Places in the City of Grand Forks

In accordance with the *Community Charter*, Council may, by bylaw, establish certain prohibitions in public places for the health and well-being of its citizens. Second-hand smoke is a health risk and nuisance for many inhabitants of and visitors to the City of Grand Forks.

The Council for the Corporation of the City of Grand Forks, in open assembled, **ENACTS** as follows:

1. Citation

1.1 This bylaw may be cited as the “**Smoke- and Vape-free Outdoor Places Bylaw 2054.**”

2. Definitions

2.1 In this bylaw, unless the context requires otherwise:

“**Bylaw Enforcement Officer**” means the persons duly appointed by Council as such, and shall include any *peace officer*.

“**Cannabis**” means cannabis as defined in the *Cannabis Act* (Bill C-45, an *Act respecting cannabis and to amend the Controlled Drugs and Substances Act, the Criminal Code and other Acts*.

“**City**” means the City of Grand Forks.

“**Community Facility**” means a building, lands or recreation facility including but not limited to recreation centers, arenas, picnic shelters and other recreation facilities located in a Park or on any other land which the City owns or controls by means of a lease, licence or other legal instrument that is intended for athletic, social, cultural or recreational use by members or visitors to the community.

“**Entranceway**” includes but is not limited to doorways, verandahs, stairways, air intake systems and windows.

“**Minor**” means a natural person under the age of majority.

“**Municipal Ticketing Information Bylaw**” means the City of Grand Forks’ current Municipal Ticketing Information Bylaw, including all amendments and replacements thereto.

“Outdoor Public Event” means any event where the public is invited to gather on any outdoor area of City owned, controlled or operated property, including any park, public square or street, including, but not limited to:

- a) a market, contest, festival, celebration, fair, exhibition or concert;
- b) an outdoor public event on any City owned, controlled or operated property that is leased to a third party; or
- c) any event for which a City rental or use permit is required

“Outdoor Public Space” means any outdoor area owned, controlled, or operated by the City that is open to the public or to which the public is customarily admitted or invited, and includes any:

- a) park,
- b) sports venue, stadium, or sports facility,
- c) outdoor recreational facility,
- d) utility easement,
- e) cemetery,
- f) public streets, when used as part of an outdoor public event.

“Park” means any real property or property subject to a right of occupation by the City of Grand Forks for the purpose of pleasure, recreation or community uses by the public, including parks, playgrounds, splashpads, sport courts, natural and landscaped areas, sports fields, trails, walkways and other public places and all improvements and may include beaches, and other public places adjacent to lakes or streams including foreshore or land covered by water.

“Person” includes a natural person of the age of majority, a company, corporation, partnership, firm, association, society, or party and the personal or other legal representatives of a Person to whom the context can apply according to the law.

“Public Premise” means all or any part of a building, structure or other enclosed area to which members of the public have access as of right or by express or implied invitation.

“Public Vehicle” means a bus, taxi or other vehicle that is used to transport members of the public for a fee.

“School Property” means property that is owned or leased by, or operated under the authority of, a board established under the *School Act* or the *Independent School Act*, and used for the purposes of delivering educational programs or other learning programs, and includes real property and improvements.

“Smoke” or **“Smoking”** means to inhale, exhale, burn or carry a lighted cigarette, electronic cigarette, cigar, pipe, hookah pipe or other lighted or heated smoking equipment that burns tobacco, Cannabis or any other weed or substance but does not include the carrying of lighted incense or other lighted smoking equipment used solely for ceremonial or religious purposes.

3. Smoking Regulation

Prohibitions

3.1 No Person or Minor may Smoke:

- a) In a *Public Premise* or a *Public Vehicle*,
- b) In, on, or within 6 metres of a:
 - i. *Community Facility*,
 - ii. *Outdoor Public Space*,
 - iii. *Park*,
 - iv. Picnic area,
 - v. *School Property*,
 - vi. playground or playing field,
 - vii. skateboard or bike park,
 - viii. public tennis court or swimming pool lot,
 - ix. community garden,
- c) within the Core Commercial (CC) zoned area of Market Avenue between Riverside Drive and 5th Street (excluding alleys and private parking lots),
- d) on public sidewalks,
- e) on a City street when used as part of an *Outdoor Public Event*,
- f) inside or within 6 metres of any public building or space in which the City owns or holds an interest,
- g) inside a motor vehicle or equipment owned, leased, or used by the City.

Exemptions to Prohibitions Specified

3.2 This Bylaw does not apply to:

- a) a designated smoking area established for the purpose of an *Outdoor Public Event* with the area being determined by and with the agreement of both the City and the event organizer,
- b) Aboriginal cultural activity,
- c) carrying of lighted incense or other lighted smoking equipment used solely for ceremonial or religious purposes.

4. Offences and Penalties

Bylaw Contravention

- 4.1 A violation of a provision of this Bylaw will result in liability for penalties and late payment amounts established in the City's *Municipal Ticketing Information Bylaw*.
- 4.2 A *Person* who contravenes, violates, or fails to comply with any provision of this Bylaw is deemed to have committed an offence under this Bylaw, and is liable on summary conviction to a fine not exceeding \$2,000 for each offence.
- 4.3 Each violation of this Bylaw constitutes a separate offence.

- 4.4 If a *Bylaw Enforcement Officer* has determined that a *Person* has violated a provision of this Bylaw, that *Person* must, when requested by the *Bylaw Enforcement Officer*, provide their name and address to the Officer.

Enforcement

- 4.5 *Bylaw Enforcement Officers* are designated to enforce this Bylaw by means of the Bylaw Notice under the *Community Charter*.
- 4.6 No *Person* shall interfere with, delay, obstruct, or impede the *Bylaw Enforcement Officer*, designate, or other *Person* lawfully authorized to enforce this Bylaw in the performance of duties.
- 4.7 The *Bylaw Enforcement Officer* has the right to enter at all reasonable hours any land or building to which this Bylaw applies in order to ascertain whether the provisions of this Bylaw are being complied with.

5. General Provisions

Severability

- 5.1 If any part, section, sub-section, clause, or sub-clause of this Bylaw is, for any reason, held to be invalid by the decision of a court of competent jurisdiction, such decision does not affect the validity of the remaining portions of this Bylaw.

Read a first, second, and third time on the ____ day of ____, 2018.

Adopted this ____ day of ____, 2018.

Mayor

Corporate Officer

Request for Decision



To: Committee of the Whole
From: **Deputy Corporate Officer**
Date: March 11, 2019
Subject: Parks and Public Spaces Access Bylaw
Recommendation: **THAT the Committee of the Whole forwards the proposed bylaws 2057, 1682-R, and 1959-R to the Regular Meeting on March 25 for consideration.**

Background

As part of the preparation for Bylaw 2056, the existing Park Access Bylaw needed some small adjustments.

Prior amendments have been consolidated, certain archaic language and formatting has been cleaned up, and exemptions for Emergency Services and City employees in the course of their duties are more clearly spelled out in the new revision.

Bylaw 1682 (Off-Highways Vehicle Regulation) was made redundant with the addition of a few words to the Park Access Bylaw, and was therefore merged into the new Park and Public Spaces Access Bylaw, and subsequently linked to the Municipal Ticket Information Bylaw as well.

The attached bylaw 2057 replaces the existing Park Access Bylaw No. 1959, and the attached bylaw 2058 repeals the Park Access Bylaw No. 1959 and amendments, and the attached bylaw 2059 repeals the Off-Highways Vehicle Regulation Bylaw No. 1682.

Benefits or Impacts

General

Strategic Impact

Policy/Legislation

Removes archaic language in the preceding Bylaw, merges bylaws reducing the number of active but redundant bylaws being maintained, and brings more bylaws under the Municipal Ticket Information bylaw.

Attachments

Bylaw 2057 – Parks and Public Spaces Access Bylaw, 2019

Bylaw 1959-R – Park Access Repeal Bylaw

Bylaw 1682-R – Off-Highways Vehicle Regulation Repeal Bylaw

Recommendation

THAT the Committee of the Whole forward the proposed bylaws 2057, 1682-R, and 1959-R to the Regular Meeting on March 25 for consideration.

Options

1. THAT the Committee of the Whole forward the proposed bylaw to the Regular Meeting on March 25 for consideration.
2. THAT the Committee of the Whole refers the matter back to staff for further information.

THE CORPORATION OF THE CITY OF GRAND FORKS
PARK AND PUBLIC SPACES ACCESS BYLAW NO. 2057
A BYLAW TO REGULATE THE USE OF PARKS, TRAILS,
BEACHES AND BOULEVARDS

The Municipal Council of the Corporation of the City of Grand Forks, in open meeting lawfully assembled, **ENACTS** as follows:

CITATION

1. This bylaw may be cited as "**Park and Public Spaces Access Bylaw No. 2057**".

DEFINITIONS

2. In this bylaw, unless the context otherwise requires:
 - 2.1 "**Bylaw Enforcement Officer**" means every person(s) designated by Council as a Bylaw Enforcement Officer for the City or otherwise authorized under the Offence Act, and every Peace Officer;
 - 2.2 "**City**" means the Corporation of the City of Grand Forks;
 - 2.3 "**Council**" means the Council of the City of Grand Forks;
 - 2.4 "**Fire and Life Safety Bylaw**" means the Grand Forks Fire and Life Safety Bylaw No. 1965 as amended or replaced from time to time;
 - 2.5 "**Firearm**" means a barrelled weapon of any description from which any shot, bullet or other missile can be discharged. It includes any prohibited weapon, whether a lethal weapon or not.
 - 2.6 "**Highway**" includes a street, road, lane, bridge, viaduct and any other way open for the use of the public but does not include a private right-of-way on private property;
 - 2.7 "**Motorized Vehicle**" means any type of vehicle capable of propulsion by an internal combustion or electric motor, but excluding wheelchairs and scooters used as a mobility aid for the disabled.

- 2.8 **“Municipal Ticket Information Bylaw”** means the Grand Forks Municipal Ticket Information Bylaw No. 1957 as amended or replaced from time to time;
- 2.9 **“Municipality”** means the area within the City boundaries of the City;
- 2.10 **“Park”** means any real property owned or subject to a right of occupation by the City for the purposes of pleasure, recreation, or community uses of the public, including all dedicated public parks, Municipal Hall grounds, or other lands used for public parks, or any playground, public square, pathway, trail, including all sections of the Trans-Canada Trail, beach or boulevard within the corporate limits of the City of Grand Forks but does not include the travelled portion of a Highway;
- 2.11 **“Peace Officer”** shall have the same meaning as in the Interpretation Act;
- 2.12 **“Person(s)”** includes any company, corporation, owner, partnership, firm, association, society or party;
- 2.13 **“Property”** means land, with or without improvements, so affixed to the land as to make them in fact and in law, a part of it;
- 2.14 **“Public Space”** means any real property or portions of real property owned or leased by the City to which the public is ordinarily invited or permitted to be in or on, and includes, but is not necessarily limited to, the grounds of public facilities or buildings, the Kettle and Granby Rivers’ foreshore, and public parking lots;
- 2.15 **“Vehicle”** means all conveyances for the carriage or transport of persons, passengers, goods, or materials whether self-propelled or drawn or pulled by animals or any mechanical, muscular device, or other motive power whatsoever, and shall include but not limited to Motorized Vehicles, trailers, skateboards, long-boards, bicycles, and tricycles.

REGULATIONS

3. A person shall not enter or be upon or within any Park between the hours of 11:00 p.m. and 6:00 a.m.
4. **Temporary shelters:**
- 4.1 A person shall not place, secure, erect, use or maintain a temporary shelter on any Public Space or Park within the City between 9:00 am and 7:00 pm.

- 4.2 Temporary shelter found to be placed, secured, erected, used or maintained between the hours of 9:00 am and 7:00 pm on any Public Space or Park within the City shall be unlawful and subject to enforcement and removal, including any possessions, wastes and other incidental materials.
- 4.3 Notwithstanding Section 4 (a), a person shall not place, secure, erect, use or maintain a temporary shelter at any time in, on, under or within: playgrounds, spray parks; skateboard parks, tennis courts or other sports courts; sports fields, stadiums or dugouts; stages or bleachers; washroom facilities, picnic shelters, or gazebos; cemeteries; or bridges within the City.
- 4.4 Temporary shelters found in any areas described in 4 (c) shall be removed immediately.
- 5. A person shall not carry or discharge any Firearms, bow, crossbow, sling-shot, boomerang or other weapon of any description within a Park, school ground or other Public Space under the jurisdiction of the City of Grand Forks.
- 6. A person shall not take away any gravel, sand, or earth from any part of any Park.
- 7. A person shall not throw, deposit, drop, leave or dump any garbage, glass, bottles, cans, litter, ashes, cigarette or cigar butts, refuse, trash, rubbish, or other materials, in any Park, Public Space, or waters adjacent thereto.
- 8. A person shall not light any fire on or within any Park or Public Space within the Municipality, except in a fireplace or area provided for that purpose and only as permitted by the current Fire and Life Safety Bylaw.
- 9. A person shall not be on the roof of any building in any Park or Public Space unless that person is an employee or agent of the City of Grand Forks carrying out his or her regular duties.
- 10. A person shall not be in any building, swimming pool, tennis court, or other enclosure or structure in any Park except during the hours the said building, swimming pool, tennis court, or other structure is authorized to be used or to be open by the Council.

11. A person shall not break, injure or damage the locks, gates, bolts, fences, seats, benches, buildings, structures, or other property placed in Public Spaces, on boulevards, or in Parks.
12. A person shall not wilfully destroy, mutilate, efface, deface, or remove any sign posted within a Park under this or any other bylaw.
13. A person shall not climb, debark, break, peel, cut, deface, remove, injure, root up, dig or otherwise destroy or damage any tree, box, stake, or guard placed around any tree for the protection of the same, shrubs, flowers, roots, sod or grass planted and/or growing on boulevards, or in Parks or Public Spaces.
14. A person shall not play or practice the game of golf or similar games played with golf clubs and balls in any park, except in areas of a Park that have been designated for the playing and practicing of golf or similar games by the Council.
15. A person shall not cause, allow, or permit pets or other animals to be on any beach, Park, or Public Space within the Municipality, except pets on leashes.
16. A person shall not ride or drive any horse, in, upon, or through any Park.
17. An owner or keeper shall not drive or permit livestock to go at large or to feed upon the Parks or Public Spaces and any livestock found at large therein shall be impounded.
18. A person shall not ride or drive any Vehicle or other mode of conveyance, except for conveyances for the handicapped, children's carriages and strollers, outside of designated access roads, lanes or parking lots.
 - 18.1 Self-propelled vehicles limited to bicycles, trailers pulled by bicycles, roller blades and skateboards shall be permitted provided they are used on designated pathways or roads, are operated in a safe manner, and within any posted speed limits.
19. A person shall not possess or consume alcohol in a Park or Public Space except for special events where Council has approved a liquor license permit.

OFFENSE AND PENALTY

20. A person who contravenes any of the provisions of this Bylaw shall be subject to a fine as described in Schedule 5 of the Municipal Ticketing and Information Bylaw, which may be amended or replaced from time to time. A copy of Schedule 5 is attached to this bylaw for convenience.
- 20.1 Where a Bylaw Enforcement Officer or any other officer of the City has reasonable grounds to believe that a person, while in a park or public space, is in contravention of any provision of this bylaw, the Bylaw Enforcement Officer may:
- 20.1.1 Direct the person to comply with the bylaw; or
- 20.1.2 Direct the person to leave the Park or Public Space.
- 20.2 A person who is directed to leave the Park or Public Space shall immediately leave the Park or Public Space and refrain from re-entering for a period of 24 hours or until 7pm the following day whichever is longer.”

EXCEPTIONS

21. This bylaw shall not apply to officers or employees of the City of Grand Forks or any Emergency Services while exercising their duties.
22. Community Associations/Groups or members of the public may approach the Council of the City of Grand Forks for relaxation of the rules and regulations as listed in this bylaw for a specific special event.
23. The Chief Administrative Officer may at any time permit exceptions to any provision of this bylaw.

SEVERABILITY

24. If any portion of this bylaw is for any reason held to be invalid by a Court of competent jurisdiction, the invalid portion shall be severed with affecting the remainder of the bylaw.

REPEAL

25. The “City of Grand Forks Parks Access Repeal Bylaw No. 1959-R” shall repeal:
- 25.1 The “City of Grand Forks Parks Access Bylaw No. 1959”
 - 25.2 The “City of Grand Forks Parks Access Amendment Bylaw No. 1959-A1”
26. The “Off-Highways Vehicles Regulation Repeal Bylaw No. 1682-R” shall repeal:
- 26.1 The “Off-Highways Vehicles Regulation Bylaw No. 1682”

EFFECTIVE DATE

26. This bylaw shall come into full force and effect upon its adoption.

Read a first, second, and third time by the Municipal Council this _ day of _____, 2019.

Finally adopted on this ____ day of _____, 2019.

Mayor -Brian Taylor

Corporate Officer-Daniel Drexler

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 2057, cited as the “City of Grand Forks Park Access Bylaw 2057”, as passed by the Municipal Council on the __ day of __, 2019.

Corporate Officer of the Municipal Council of the
City of Grand Forks

SCHEDULE 5

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
- In Park between 11:00 p.m. and 6:00 a.m.	3	\$ 50.00
- Camping in Park or Public Area / Temporary shelters	4	\$ 50.00
- Use of firearms/bow/cross-bow/sling-shot/boomerang/ weapon in park	5	\$ 100.00
- Unauthorized removal of gravel/sand/soil	6	\$ 100.00
- Littering	7	\$ 50.00
- Unauthorized fire on beach or in Public Space	8	\$ 50.00
- Vandalism	11	\$ 100.00
- Vandalism of sign	12	\$ 100.00
- Vandalism of tree	13	\$ 100.00
- Unauthorized playing golf in park	14	\$ 100.00
- Animal on beach, Park, or Public Space	15	\$ 50.00
- Vehicle in Park or Public Space	18	\$100.00
-Possession or consumption of alcohol in a Park or Public Area	19	\$ 50.00

THE CORPORATION OF THE CITY OF GRAND FORKS

PARK ACCESS REPEAL BYLAW NO. 1959-R

A BYLAW TO REPEAL BYLAW 1959, AND ALL AMENDMENTS THERETO

The Municipal Council of the Corporation of the City of Grand Forks in open meeting assembled, **ENACTS** as follows:

CITATION

1. This bylaw may be cited as the “**The City of Grand Forks Park Access Repeal Bylaw No. 1959-R**”.

REPEAL

2. That Bylaw No. 1959 cited, for all purposes, as the “City of Grand Forks Park Access Bylaw No. 1959, 2013” and any amendments thereto, be hereby repealed.

Read a first, second, and third time by the Municipal Council this _ day of ____, 2019.

Finally adopted on this ____ day of ____, 2019.

Mayor -Brian Taylor

Corporate Officer-Daniel Drexler

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1959-R, cited as the “City of Grand Forks Park Access Repeal Bylaw 1959-R”, as adopted by the Municipal Council on the __ day of __, 2019.

Corporate Officer of the Municipal Council of the
City of Grand Forks

THE CORPORATION OF THE CITY OF GRAND FORKS

OFF-HIGHWAYS VEHICLES REGULATION REPEAL BYLAW NO. 1682-R

A BYLAW TO REPEAL BYLAW 1682 AND ALL AMENDMENTS THERETO

The Municipal Council of the Corporation of the City of Grand Forks in open meeting assembled, **ENACTS** as follows:

CITATION

1. This bylaw may be cited as the “**Off-Highways Vehicles Regulation Repeal Bylaw No. 1682-R**”.

REPEAL

2. That Bylaw No. 1682 cited, for all purposes, as the “Off-Highways Vehicles Bylaw No. 1682, 2001” and any amendments thereto, be hereby repealed.

Read a first, second, and third time by the Municipal Council this _ day of ____, 2019.

Finally adopted on this ____ day of ____, 2019.

Mayor -Brian Taylor

Corporate Officer-Daniel Drexler

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1682-R, cited as the “Off-Highways Vehicles Regulation Repeal Bylaw 1682-R”, as passed by the Municipal Council on the __ day of __, 2019.

Corporate Officer of the Municipal Council of the
City of Grand Forks

THE CORPORATION OF THE CITY OF GRAND FORKS

PARK ACCESS BYLAW NO. 1959

**THE PARK ACCESS BYLAW OF THE CORPORATION OF THE CITY OF
GRAND FORKS TO REGULATE THE USE OF PARKS, TRAILS,
BEACHES AND BOULEVARDS**

WHEREAS the Municipal Council of the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS** as follows:

1. This bylaw may be cited as "**The City of Grand Forks Parks Access Bylaw No. 1959, 2013**".
2. In this bylaw, unless the context otherwise requires:

Definitions

- (a) **"Bylaw Enforcement Officer"** means every person(s) designated by Council as a Bylaw Enforcement Officer for the City or otherwise authorized under the Offence Act, and every Peace Officer;
- (b) **"City"** means the Corporation of the City of Grand Forks;
- (c) **"Council"** means the Council of the City of Grand Forks;
- (d) **"Highway"** includes a street, road, lane, bridge, viaduct and any other way open for the use of the public but does not include a private right-of-way on private property;
- (e) **"Municipality"** means the area within the City boundaries of the City;
- (f) **"Park"** includes all dedicated Public Parks, Municipal Hall grounds, or other lands used for Public Parks, or any public trail, beach or boulevard within the corporate limits of the City of Grand Forks
- (g) **"Peace Officer"** shall have the same meaning as in the Interpretation Act and shall also include the person or persons who are appointed to enforce and administer this bylaw;

- (h) **“Person(s)”** includes any company, corporation, owner, partnership, firm, association, society or party;
 - (i) **“Property”** means land, with or without improvements, so affixed to the land as to make them in fact and in law, a part of it;
 - (j) **“Public Place”** means streets, highways, parks, public squares, beaches, foreshore and all other land and building that not private premises.
3. No person shall enter or be upon or within any park between the hours of 11:00 p.m. and 6:00 a.m., provided, however, that nothing in this section shall prevent any officers or employees of City of Grand Forks from entering or being upon or within any park in the exercise of their duties.
 4. No person shall set up or occupy any camper, trailer, or other form of temporary shelter, on or within any park.
 5. No person shall use any bow and arrow, sling-shot, boomerang or other weapon within a park, school ground or other public ground under the jurisdiction of the City of Grand Forks.
 6. No person shall take away any gravel, sand, or earth from any part of any park.
 7. No person shall throw, dump, deposit or leave any glass, bottles, cans, litter, or other materials whether likely to injure any person, animal, vehicle or not, in any park, or water adjacent to such parks.
 8. No person shall light up any fire on any public beach or park within the corporate limits of the City of Grand Forks, except in a fireplace or area provided for that purpose.
 9. No person shall be on the roof of any building in any park unless that person is an employee or agent of the City of Grand Forks carrying out his or her regular duties.
 10. No person shall be in any building, swimming pool, tennis court, or other enclosure or structure in any park except during the hours the said building, swimming pool, tennis court, or other structure is authorized to be used or to be open by the Council. This section does not apply to any employee or agent of the City of Grand Forks carrying out his or her regular duties.

11. No person shall break, injure or damage the locks, gates, bolts, fences, seats, benches, buildings, structures, or other property placed in the public squares, on boulevards, or in parks or grounds.
12. No person shall wilfully destroy, mutilate, efface, deface, or remove any sign posted within a park under this or any other bylaw.
13. No person shall climb, bark, break, peel, cut, deface, remove, injure, root up or otherwise destroy or damage the trees shrubs, flowers, roots, or grass planted and/or growing on boulevards, or in parks or grounds.
14. No person shall play or practice the game of golf or similar games played with golf clubs and balls in any park, except in areas of a public park that have been designated for the playing and practicing of golf or similar games by the Council.
15. No person shall cause, allow, or permit pets or other animals to be on any beach or park within the corporate limits of the City of Grand Forks, except pets on leashes.
16. No person shall ride or drive any horse, in, upon, or through the public squares, parks, or grounds, where specifically prohibited to do so.
17. No owner or keeper of any horse, cattle or swine shall suffer the same to go at large or to feed upon the public squares or parks and any horse, cattle, or swine found at large therein shall be impounded.
18. No person shall ride, drive or lead any animal, or any carriage, wagon, bicycle, motorcycle, scooter, automobile, sleigh, snowmobile or other vehicle or conveyance in or upon any of the public squares, parks or boulevards within the boundaries of the City of Grand Forks, except in areas specifically provided for such purpose; provided, however, that nothing in this section contained shall prevent any bicyclist, having first dismounted from his bicycle, from taking the same upon the turf or sward, or upon or along any sidewalk, pathway or footpath in any park. This section does not apply to any employee or agent of the Municipality carrying out his or her regular duties.
19. No person shall break, injure, dig or destroy any trees lawfully planted, or the sod grass of any boulevard, or any box, stake or guard which is placed around any tree for the protection of the same.

20. No person shall possess or consume alcohol in a public park or municipal space with the exception of special events which include an approved liquor license permit.
21. Community Associations/Groups or members of the public may approach the Council of the City of Grand Forks for relaxation of the rules and regulations as listed in this bylaw for a special event. This relaxation is for the specific event only and, should such event re-occur, permission by Council must be requested again.
22. Schedule "5" forms part of the Municipal Ticketing Information Bylaw No. 1957.
23. The City of Grand Forks Parks Access Bylaw No. 1065 and all amendments thereto, are hereby repealed.

READ A FIRST TIME this 24th day of June, 2013.

READ A SECOND TIME this 24th day of June, 2013.

READ A THIRD TIME this 24th day of June, 2013.

FINALLY ADOPTED this 22nd day of July, 2013.

Mayor -Brian Taylor

Corporate Officer-Diane Heinrich

CERFIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1959, cited as the "City of Grand Forks Park Access Bylaw 1959, 2013", as passed by the Municipal Council on the 22nd day of July, 2013.

Corporate Officer of the Municipal Council of the
City of Grand Forks

SCHEDULE 5

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
- In park between 11:00 p.m. and 6:00 a.m.	3	\$ 50.00
- Camping in park	4	\$ 50.00
- Use of bow and arrow/sling-shot/boomerang/ weapon in park	5	\$ 100.00
- Unauthorized removal of gravel/sand/soil	6	\$ 100.00
- Littering	7	\$ 50.00
- Unauthorized fire on beach	8	\$ 50.00
- Vandalism	11	\$ 100.00
- Vandalism of sign	12	\$ 100.00
- Vandalism of tree	13	\$ 100.00
- Unauthorized playing golf in park	14	\$ 100.00
- Animal on beach	15	\$ 50.00
- Vehicle in park	18	\$ 50.00
-Possession or consumption of alcohol in a park or public area	20	\$ 50.00

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1959-A1

A BYLAW TO AMEND THE CITY OF GRAND FORKS Parks Access Bylaw No. 1959, 2013

=====

The Council of the Corporation of the City of Grand Forks **ENACTS** as follows:

1. This bylaw may be cited for all purposes as the **“City of Grand Forks Parks Access Amendment Bylaw No. 1959-A1, 2017”;**.
2. Amend Bylaw No. 1959 as follows:

Delete Section 4 and **replace** it with the following:

- “4. No person shall place, secure, erect, use or maintain a temporary shelter on any public place or park within the City:
- (a) between 9:00 am and 7:00 pm.
 - (b) Temporary shelter found to be placed, secured, erected, used or maintained between the hours of 9:00 am and 7:00 pm on any public place or park within the City shall be unlawful and subject to enforcement and removal, including any possessions, wastes and other incidental materials.
 - (c) Notwithstanding Section 4 (a), no person shall place, secure, erect, use or maintain a temporary shelter at any time in, on, under or within: playgrounds, spray parks; skateboard parks, tennis courts or other sports courts; sports fields, stadiums or dugouts; stages or bleachers; washroom facilities, picnic shelters, or gazebos; cemeteries; or bridges within the City.
 - (d) Temporary shelters found in any areas described in 4 (c) will be removed immediately.”

Delete Section 13 and **replace** it with the following:

“No person shall climb, debark, break, peel, cut, deface, remove, injure, root up, dig or otherwise destroy or damage any tree, box, stake, or guard placed around any tree for the protection of the same, shrubs, flowers, roots, sod or grass planted and/or growing on boulevards, or in parks or grounds.”

Delete Section 19.

Insert section 22.1 as follows:

“22.1 Where a Bylaw Enforcement Officer any other officer of the City has reasonable grounds to believe that a person, while in a park or public space, is in contravention of any provision of this bylaw the Bylaw Enforcement Officer may:

- (a) Direct the person to comply with the bylaw; or
- (b) Direct the person to leave the park or public place.
 - i. A person who is directed to leave the Park or Recreation Facility must immediately leave the park or public place and refrain from re-entering for a period of 24 hours or until 7pm the following day whichever is longer.”

3. This bylaw shall come into force and effect upon adoption.

INTRODUCED this 5th day of September, 2017.

Read a **FIRST** time 16th day of October, 2017.

Read a **SECOND** time 16th day of October, 2017.

Read a **THIRD** time 16th day of October, 2017.

FINALLY ADOPTED this day of , 2017.

Mayor Frank Konrad

Corporate Officer Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true copy of Bylaw No. 1959-A1 as passed by the
Municipal Council of the City of Grand Forks
on _____, 2017.

Corporate Officer of the Municipal Council of the
City of Grand Forks

THE CORPORATION OF THE CITY OF GRAND FORKS

RECREATIONAL AND OFF HIGHWAY VEHICLE REGULATION BYLAW NO. 1682

A BYLAW TO PROVIDE FOR THE REGULATION OF THE USE OF MOTORIZED RECREATIONAL AND OFF-HIGHWAY VEHICLES WITHIN THE CITY OF GRAND FORKS

WHEREAS the Local Government Act allows Council, by bylaw, to regulate all highways and public places within the City of Grand Forks; and

WHEREAS the operation of motorized recreational and off-highway vehicles on certain lands within the City of Grand Forks is creating a hazard to both the vehicle operators and other users of the lands; and

WHEREAS the noise generated by motorized recreational and off-highway vehicles is causing a nuisance to the citizens of the City of Grand Forks;

NOW THEREFORE the Municipal Council of the City of Grand Forks, in open meeting assembled, **ENACTS** as follows:

Citation

1. This bylaw may be cited, for all purposes, as the “**Off-Highways Vehicles Bylaw No. 1682, 2001.**”

Definition

2. In this bylaw, unless the context requires otherwise:
 - (a) “**City**” means the Corporation of the City of Grand Forks.
 - (b) “**Motorized vehicle**” means any type of vehicle capable of propulsion by a gas or electric motor, including a diesel motor, but excluding wheelchairs and scooters used as a mobility aid for the disabled.

3. No person shall operate or authorize or permit any other person to operate any **motorized vehicle**:
 - (a) On all sections of the TransCanada Trail within the City of Grand Forks, including that portion of the trail that constitutes the former Canadian Pacific Railway rail grade;
 - (b) In any parks owned and/or maintained on behalf of the City.
4. Any person who violates any provision of this bylaw shall be guilty of an infraction of this bylaw and liable to a fine or penalty not exceeding \$500.00 (Five hundred dollars) for each offence and in default of payment thereof forthwith or within such a time as the presiding Magistrate or Justice of the Peace shall direct, the fine imposed shall be recoverable under the provisions of the Offence Act R.S.B.C. 1996, Chapter 338 and all amendments thereto.

Severability

5. If any portion of this bylaw is held to be invalid by a Court of competent jurisdiction, such invalidity shall not affect the remaining portions of the bylaw.

READ a first time this 1st day of October, 2001.

READ a second time this 1st day of October, 2001.

READ a third time this 5th day of November, 2001.

RECONSIDERED, finally passed and adopted this 19th day of November, 2001.

MAYOR

CLERK

C E R T I F I C A T E

I hereby certify the foregoing to be a true copy of the Grand Forks Off-Highways Vehicles Bylaw No. 1682, 2001, as passed by the Municipal Council of the City of Grand Forks on the 19th day of November, 2001.

Clerk of the Municipal Council of the
City of Grand Forks

Request for Decision



To: Committee of the Whole
From: **Deputy Corporate Officer**
Date: March 11, 2019
Subject: Events Delegation Bylaw
Recommendation: **THAT Committee of the Whole forwards the proposed Bylaw 2056 to the Regular Meeting on March 25 for consideration.**

Background

Council currently reviews all applications for events within the City requiring permission to sell alcohol ("beer gardens") or operate outside of the guidelines of the noise control bylaw. Staff already provide approval for other event-related requests including road closures and use of facilities.

In the proposed Events Delegation Bylaw, approval for small, single-day events is delegated to Staff for approval. This has the benefit that requests for such approval do not need to be received 30 days prior to the event, otherwise required to ensure it makes the agenda for the preceding Council meeting, and Council does not have to spend time considering routine approvals.

Approval for large-scale events (ie: Cannafest, Grand Forks International) which span multiple-days and/or would expect to draw crowds in excess of 500 persons would not be delegated and would still be required to receive approval from Council.

Benefits or Impacts

General

Delegates approval of routine event requests to staff.

Policy/Legislation

Noise Control Bylaw No. 1681

Park and Public Space Access Bylaw No. 2057

Attachments

Bylaw 2056 – Event Delegation Bylaw

Recommendation

THAT Committee of the Whole forward the proposed Bylaw 2056 to the Regular Meeting on March 25 for consideration.

Options

1. THAT Committee of the Whole forward the proposed bylaw to the Regular Meeting on March 25 for consideration.
2. THAT Committee of the Whole refers the matter back to staff for further information.

THE CORPORATION OF THE CITY OF GRAND FORKS

EVENTS DELEGATION BYLAW NO. 2056

A BYLAW TO DELEGATE DEFINED AUTHORITIES TO OFFICERS OF THE CITY

The Municipal Council for the Corporation of the City of Grand Forks, in open meeting lawfully assembled, **ENACTS** as follows:

CITATION

1. This bylaw may be cited as the “**Events Delegation Bylaw No. 2056**”

DEFINITIONS

2. In this bylaw, unless the context otherwise requires:
 - 2.1 “**Corporate Officer**” means the Corporate Officer for the City of Grand Forks or designate;
 - 2.2 “**Council Procedure Bylaw**” means the Grand Forks Council Procedure Bylaw No. 1946, as amended or replaced from time to time;
 - 2.3 “**Events Coordinator**” means the Events Coordinator for the City of Grand Forks or designate;
 - 2.4 “**Noise Control Bylaw**” means the Grand Forks Noise Control Bylaw No. 1681, as amended or replaced from time to time;
 - 2.5 “**Parks and Public Spaces Access Bylaw**” means the Grand Forks Parks and Public Spaces Access Bylaw No. 2057, as amended or replaced from time to time.

DELEGATION OF POWERS AND DUTIES

3. Council delegates to the Events Coordinator and Corporate Officer, the power and duty of Council to approve variances to the *Noise Control Bylaw* and *Parks and Public Spaces Access Bylaw* in conjunction with single-day events within the City expected to draw crowds of less than 500 persons.
4. Events spanning multiple days or expected to draw crowds of greater than 500 persons shall be required to apply to Council for permits or variances.

POLICY AND PROCEDURE

5. The delegates will follow the City’s current Event Request policy and procedure.

RECONSIDERATION BY COUNCIL

6. All of the following apply to any decision by the delegates;
 - 6.1 any event organizer that is subject to a decision by the delegates, and who is dissatisfied with the decision is entitled to have the decision reconsidered by Council in accordance with this section;
 - 6.2 an organizer who wishes to have a decision reconsidered by Council, must apply for the reconsideration by delivering to the Corporate Officer, within 30 days after the decision is communicated in writing to the organizer, a reconsideration application in writing which must set out all of the following:
 - 6.2.1 the name of the delegates who made the decision, the date of the decision and the nature of the decision;
 - 6.2.2 reasons why the organizer wishes the decision to be reconsidered by Council;
 - 6.2.3 the decision the organizer requests be made by Council, with brief reasons in support of the requested decision; and
 - 6.2.4 a copy of any materials considered by the organizer to be relevant to the reconsideration by Council.
 - 6.3 a reconsideration application must be considered by Council at the next available Regular meeting of Council after the date on which the reconsideration application is delivered to the Corporate Officer, subject to notice requirements as specified in the *Council Procedure Bylaw*.
 - 6.4 in reconsidering a decision, the Council must consider the material that was considered by the delegates in making the decision;
 - 6.5 at a reconsideration of a decision, the organizer and any other person who is interested in the decision are entitled to be heard by Council; and
 - 6.6 after having reconsidered a decision, Council may either confirm the decision or may set aside the decision and substitute the decision of Council.

GENERAL

7. Any enactment referred to herein is a reference to an enactment of British Columbia and regulations thereto, as amended, revised, consolidated or replaced from time to time.

SEVERABILITY

8. If any part, section, sentence, clause, phrase or word of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the decision that it is invalid shall not affect the validity of the remainder which shall continue in full force and effect and be construed as if the Bylaw had been adopted without the invalid portion.

Read a first, second, and third time by the Municipal Council this ____ day of ____, 2019.

Adopted this ____ day of ____, 2019.

Mayor – Brian Taylor

Corporate Officer – Daniel Drexler

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 2056, cited as the “City of Grand Forks Events Delegation Bylaw 2056”, as passed by the Municipal Council on the ____ day of ____, 2019.

Corporate Officer of the Municipal Council of the
City of Grand Forks

Request for Decision



To: Committee of the Whole
From: Chief Financial Officer
Date: March 11, 2019
Subject: Fees and Charges Amendment - Solid Waste Collection
Recommendation: **That the Committee of the Whole recommends to Council to give first three readings of the Fees and Charges Amendment Bylaw No. 1958-A5, 2019 at the March 25, 2019 Regular Meeting.**

Background

Solid waste collection services for the City are provided through a contract with the Regional District of Kootenay Boundary at a set price per household which is adjusted annually on July 1 by the percentage change in the CPI BC Transportation Index. In mid-2018, the contract price increased by 5% and is anticipated to increase similarly in July 2019.

In addition to the service contract, the City is also required to pay landfill charges based on the tonnage of solid waste delivered to the landfill. Because the frequency of pickups changed last year from bi-weekly to weekly, the City experienced a significant increase in the volume of material going to the landfill, and thus an increase in the cost associated with waste disposal.

Solid Waste Collection fees were last adjusted in early 2017 and, due to the aforementioned cost increases, will need to be adjusted again to achieve sufficient revenue to cover the cost of providing this service.

Staff has calculated that the monthly collection charge will need to increase from \$11.50 to \$13.50 in order to meet its revenue requirements for 2019. The proposed increase was included in the Five Year Financial Plan revenue calculations and is the subject of the Fees and Charges Bylaw amendment present here.

Benefits or Impacts

General

Revision of fees and charges is necessary to ensure that the City generates sufficient revenues to meet capital and operating financial requirements.

Strategic Impact



Community Livability

- This increase in solid waste collection fees and charges is necessary to maintain the level of service currently being provided to residents.



Fiscal Responsibility

- 2019 revenue for this service was budgeted at \$262,660, and expenses at \$259,160. Actual expenses for 2018 were \$245,383.

Policy/Legislation

Attachments

Draft Fees and Charges Amendment Bylaw 1958-A5
Fees and Charges Amendment Bylaw No. 1958-A2, 2017 (with current effective rates)

Recommendation

That the Committee of the Whole recommends to Council to give first three readings of the Fees and Charges Amendment Bylaw No. 1958-A5, 2019 at the March 25, 2019 Regular Meeting.

Options

1. THAT Committee of the Whole accepts the recommendation.
2. THAT Committee of the Whole does not accept the recommendation.
3. THAT Committee of the Whole refers the matter back to staff for further information.

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1958-A5

A BYLAW TO AMEND THE CITY OF GRAND FORKS FEES AND CHARGES BYLAW NO. 1958

The Council of the Corporation of the City of Grand Forks, enacts as follows:

1. This bylaw may be cited as the “City of Grand Forks Fees and Charges Amendment Bylaw No. 1958-A5, 2019”.
2. That “Fees and Charges Bylaw No. 1958, 2014” be amended as follows:
Replace “Schedule H – Residential Garbage Collection Fees and Charges” with the attached “Schedule H – Residential Solid Waste Collection Fees and Charges” in Appendix 1 of this bylaw.
3. The effective date of this amending bylaw shall be May 1, 2019.

Read a first, second and third time this 25th day of March, 2019.

Finally adopted this 8th day of April, 2019.

Mayor Brian Taylor

Corporate Officer Daniel Drexler

CERTIFICATE

I hereby certify the foregoing to be a true copy of Bylaw No. 1958-A5, as passed by the Municipal Council of the City of Grand Forks on this 8th day of April, 2019.

Corporate Officer of the Municipal Council
of the City of Grand Forks

APPENDIX 1

Updated Schedule

SCHEDULE “H”
RESIDENTIAL SOLID WASTE COLLECTION
FEES AND CHARGES

1. *Residential Solid Waste Collection Service*

Monthly Charge per Residential Unit	\$13.50
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2. **"Tag-A-Bag" tags**

For bags of solid waste in excess of the limit (per tag)	\$3.00
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THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1958-A2

A BYLAW TO AMEND THE CITY OF GRAND FORKS FEES AND CHARGES BYLAW NO. 1958

WHEREAS the Community Charter empowers Council to acquire, accept and hold any property in the Municipality for pleasure, recreation or Community uses of the public and to make regulations governing the management, maintenance, improvement, operation, control and use of such property;

AND WHEREAS Council deems it necessary and expedient to amend fees & charges;

NOW THEREFORE the Council of the Corporation of the City of Grand Forks, in open meeting assembled, **HEREBY ENACTS** as follows:

1. This bylaw may be cited as the “**City of Grand Forks Fees and Charges Amendment Bylaw No. 1958-A2, 2017**”.
2. That Bylaw No. 1958, cited as “Fees and Charges Bylaw No. 1958, 2014” be amended by:
 - a. Adding under Section 3.1 “Schedule G – Electrical Utility Fees and Charges” and adding “Schedule G” to the Bylaw
 - b. Adding under Section 3.1 “Schedule H – Garbage Collection Fees and Charges” and adding “Schedule H” to the Bylaw
 - c. replacing “Schedule F – Campground Fees and Charges” with a new “Schedule F”.
3. All new and updated schedules are identified as “Appendix 1” and attached to this bylaw.
4. This bylaw shall come into force and effect on its adoption, with all consumption billed for periods ended on or after April 10, 2017.


INTRODUCED this 13th day of March, 2017.


READ A FIRST time this 27th day of March, 2017.

READ A SECOND time this 27th day of March, 2017.

READ A THIRD time this 27th day of March, 2017.

FINALLY ADOPTED this 10th day of April, 2017.



Mayor Frank Konrad

Corporate Officer – Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true copy of Bylaw No. 1958-A2, as passed by the
Municipal Council of the City of Grand Forks on this 10th day of April, 2017.

Corporate Officer of the Municipal Council
of the City of Grand Forks

Date Signed

APPENDIX 1

Updated Schedules

SCHEDULE "F"
CAMPGROUND FEES AND CHARGES

	<u>2017</u>
Tenting	\$20.00
RV Parking – No Hook-ups	\$26.00
RV Parking – Water, Sewer & 50 AMP service	\$36.00
Cancellation - Prior to 48 hours	one night camping rate as per the site reserved and the type of camping requested
Cancellation - Within 48 hours	two night camping rate as per the site reserved and the type of camping requested
<ul style="list-style-type: none"> · Rates are "peak" season and are subject to change as deemed necessary by the Chief Administrative Officer · All rates include applicable taxes 	

SCHEDULE "G"
ELECTRICAL UTILITY
FEES AND CHARGES

	<u>Fees / Charges</u>	
Residential Service		
Basic minimum service charge	\$19.14	/month, plus
Electrical rate based on the actual consumption	\$0.12029	per KWH
Commercial/Industrial/Institutional Service		
Basic minimum service charge	\$20.71	/month, plus
Electrical rate per consumption for the first 200,000 KWH or less in a two-month billing period	\$0.12873	per KWH
Electrical rate per consumption for all usage above 200,000 KWH in a two-month billing period	\$0.09553	per KWH
Seasonal Loads (minimum period of service is three months)		
Basic minimum service charge	\$19.82	/month, plus
Electrical rate based on the actual consumption	\$0.12873	per KWH
Unmetered Service	Rate based on estimated consumption by written agreement	
Service Charges		
Existing Service Connection and Reconnection Charges	\$51.50	flat rate
New Service Installations or Upgrading of Existing Service:		
Basic Single Phase Overhead Connection		
200 amp service	\$721.00	flat rate
400 amp service	\$1,751.00	flat rate
Basic Single Phase Underground Connection (includes dip service)		
200 amp service	\$1,266.90	flat rate
400 amp service	\$2,296.90	flat rate
All other services greater than 400 amps	At Cost	At Cost
Three Phase - Overhead/Underground	At Cost	At Cost
Temporary Construction Service		
Temporary service - 100 amps or less	\$257.50	flat rate
Meter Checking		
Meter removal charge and “in-house” inspection		

Canada Department of Consumer and Corporate Affairs
or a certified meter inspection facility, should it become
necessary, shall be paid as determined by that Agency
along with a \$75.00 administration charge

Digital Non-Radio Meter (if applicable)

Setup Charge	\$167.84	flat rate
Manual Read Charge	\$15.43	flat rate

SCHEDULE "H"
RESIDENTIAL GARBAGE COLLECTION
FEES AND CHARGES

	<u>Fee/Charge</u>
Residential Garbage Collection Service	\$11.50 per month Per residential dwelling
"Tag-A-Bag" tags for bags of garbage in excess Of the limit	1 tag for \$3.00

Request for Decision



To: Committee of the Whole
From: Chief Financial Officer
Date: March 11, 2019
Subject: Five Year Financial Plan Bylaw No. 2055
Recommendation: **THAT the Committee of the Whole recommends to Council to give first three readings of the 2019-2023 Five Year Financial Plan Bylaw No. 2055 at the March 25, 2019 Regular Meeting.**

Background

Sections 165 and 166 of the Community Charter require a municipality to adopt a five-year financial plan annually, before the annual property tax bylaw is adopted, and to include public consultation as part of the financial planning process. The Financial Plan Bylaw introduced here will need to be adopted on April 8, 2019 in order to meet the regulatory deadline of May 15, 2019 for the adoption of the annual tax rates bylaw.

Four public budget workshops were conducted on January 28th and February 4th, 11th, and 19th, with presentations by staff on the capital and operating budgets for 2019. A draft 2019-2023 financial plan was presented at the February 19th workshop for review and discussion.

The financial plan bylaw presented here includes the following changes from the draft financial plan presented at the February 19th workshop:

- an increase of \$14,539 in parks, recreation and cultural services for the fee for service increases requested by the Boundary Museum, Gallery2 and Search and Rescue.
- a reduction of \$50,000 in zoning and planning expenses for the airport master plan.
- a reduction of \$4,380 in franchise revenue for 2019, which was previously estimated, but is now a known amount.
- inclusion of the Disaster Mitigation and Adaptation Fund grant in each year of the financial plan. These amounts have been included as grant revenues and capital expenditures.
- revisions to amortization expense for 2019-2023. As amortization is a non-cash expense, there is no impact on the total cash from operations amount as a result of this change.
- allocation of the \$300,000 contribution from operations toward the sustainable infrastructure investment plan as a reduction in expenses for the various departments.

As discussed at the budget workshops, this financial plan includes no increase in property tax revenues from 2018 actuals.

The proposed bylaw will be presented for first three readings at the March 25th Regular Meeting of Council.

Benefits or Impacts

General

Adoption of a five-year financial plan is an annual requirement of the Community Charter. The 2019-2023 Financial Plan sets out the proposed funding sources, expenditures, and transfers to and from reserve funds for the current and additional four fiscal years.

The Financial Plan has been developed by applying the objectives and policies of Asset Management Financial Policy 808 towards achieving a goal of financial sustainability.

Strategic Impact



Fiscal Responsibility

Preparation of an annual budget and financial plan allows the City to ensure that adequate provision is made to meet its short and long-term operational and capital financial needs.

Policy/Legislation

Community Charter Section 165

Attachments

Draft Five Year Financial Plan Bylaw No. 2055

Recommendation

THAT the Committee of the Whole recommends to Council to give first three readings of the 2019-2023 Five Year Financial Plan Bylaw No. 2055 at the March 25, 2019 Regular Meeting.

Options

1. THAT the Committee of the Whole accepts the recommendation
2. THAT the Committee of the Whole does not accept the recommendation.
3. THAT the the Committee of the Whole refers the matter back to staff for further information.

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 2055

A Bylaw to Establish the Five Year Financial Plan For the Years 2019 - 2023

The Council for the Corporation of the City of Grand Forks, in open meeting assembled, enacts as follows:

1. This bylaw may be cited, for all purposes, as the “Five Year Financial Plan Bylaw, 2019-2023, No. 2055”.
2. Schedule “A” attached hereto and forming part of this bylaw is hereby adopted as the Statement of Objectives and Policies for the Five Year Financial Plan for the years 2019 to 2023.
3. Schedules “B” and “C” attached hereto and forming part of this bylaw are hereby adopted as the Financial Plan schedules of proposed funding sources, expenditures, and transfers between funds for the years 2019 to 2023.

Read a first, second and third time by the Municipal Council this 25th day of March, 2019.

Finally adopted on this 8th day of April, 2019.

Mayor Brian Taylor

Corporate Officer Daniel Drexler

C E R T I F I C A T E

I hereby certify the foregoing to be a true and correct copy of the “Five Year Financial Plan Bylaw, 2019-2023, No. 2055”, as adopted by the Municipal Council of the City of Grand Forks on this 8th day of April, 2019.

Corporate Officer of the Municipal Council of the
City of Grand Forks

**CORPORATION OF THE CITY OF GRAND FORKS
5 Year Financial Plan Bylaw 2055
Schedule “A” Statement of Objectives and Policies**

In accordance with Section 165 (3.1) of the Community Charter, The City of Grand Forks is required to include in the Five Year Financial Plan, objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the Community Charter;
2. The distribution of property taxes among the property classes, and
3. The use of permissive tax exemptions.

Funding Sources

Objective:

- For operations, to maintain annual increases to a level that approximates the annual increase in inflation unless a specific program or project is identified that requires tax revenue funding.
- For capital and fiscal, to review and address annually the long term needs for capital infrastructure.

Policies

- After an initial correction period, ensure that property tax increases remain as stable as possible over time and within 2 percent above inflation.
- Increase utility rates consistently over time, between 3 and 4 percent, to fund the asset management capital reserves.
- Evaluate and set user fees and charges fairly for the services received.
- Set taxes, fees and charges to achieve full cost recovery, where appropriate, for operating costs.
- Periodically review fees and charges to ensure that they account for inflation and changes in the level of service provided.
- Encourage the use of alternate revenue resources instead of property taxes.

Revenue Source	Amount	% of Total Revenue
Property Value Taxes	\$ 3,928,690	9.4%
Parcel Taxes	161,041	0.4%
Fees and Charges	7,804,998	18.7%
Other Sources	22,726,753	54.7%
Proceeds from Borrowing	891,116	2.1%
Reserve Funding	6,114,537	14.7%
TOTAL	\$ 41,627,135	100.0%

Distribution of Property Taxes

Objective:

- To ensure property taxes and rates are sufficient to meet the City’s short and long-term needs.
- To ensure equity among the property classes by reviewing the ratios of property class allocations annually.

Policies:

- Conduct periodic reviews of taxes paid by individual classes.
- Consider tax shifts or redistributions only where a full comprehensive analysis and impact is undertaken.
- Where a tax shift is required, consider a gradual phase-in to allow the properties in the class to adjust their budgets accordingly.
- In establishing property tax rates, take into consideration:
 - The amount of property taxes levied as compared to other municipalities.
 - The property class conversion ratio as compared to other municipalities.
 - The tax share borne by each property class.
 - The tax ratios of each property classification.

The 2019 distribution of property taxes rates among the different classes has not yet been determined. The following distribution is based on rate multiples consistent with prior years:

Property Class	Rate Multiple	% of Property Value Tax
01 Residential	1.00	56.86%
02 Utilities	8.62	1.42%
03 Supportive Housing	1.00	0.00%
04 Major Industry	9.11	21.08%
05 Light Industry	2.93	1.33%
06 Business	2.39	19.27%
07 Managed Forest	3.00	0.00%
08 Recreation/Non Profit	0.80	0.03%
09 Farm	1.08	0.01%
TOTAL		100.00%

Permissive Tax Exemptions**Objective**

- Optimize the provision of charitable and not for profit services for the benefit of Grand Forks residents.
- Provide property tax exemptions as permitted under the Community Charter in a consistent and fair manner.
- Restrict the provision of exemption to those providing an extension to City services and minimize the impact on City revenues.
- Consider the development of a revitalization tax exemption program as a means of encouraging commercial investment and increasing the availability of housing in the community.

Policies

- Grand Forks residents must be primary beneficiaries of the organization's services and the services provided must be accessible to all members of the public.
- In guiding and approving permissive tax exemptions, Council will take into consideration:
 - Not-for-profit occupiers of City property for the duration of their occupancy.
 - Land and improvements surrounding a statutorily exempt building for public worship.

CORPORATION OF THE CITY OF GRAND FORKS
Five Year Financial Plan Bylaw No. 2055
Schedule "B" Five Year Financial Plan 2019-2023

	2019	2020	2021	2022	2023
	Budget	Budget	Budget	Budget	Budget
Revenues					
Property Taxes	\$ 3,805,740	\$ 3,919,912	\$ 4,037,509	\$ 4,158,634	\$ 4,283,393
Parcel and Frontage Taxes	161,041	161,226	5,826	5,826	-
Grants in Lieu of Taxes	16,627	17,126	17,640	18,169	18,714
Percentage of Revenue Tax	106,323	106,323	106,323	106,323	106,323
Sales of Services and User Fees	7,804,998	8,032,202	8,260,885	8,496,431	8,737,015
Grants	21,867,510	12,676,856	8,454,421	9,562,049	7,637,348
Other Revenues	859,243	410,243	367,743	367,743	367,743
Total Revenues	34,621,482	25,323,888	21,250,347	22,715,175	21,150,536
Expenses					
Purchases for resale	3,419,715	3,488,109	3,557,871	3,629,028	3,701,608
General Government	1,409,487	1,294,217	1,319,441	1,345,169	1,431,412
Protective Services	921,416	894,560	912,251	930,296	948,702
Flood Response & Recovery	128,500	65,535	-	-	-
Transportation Services	2,628,684	1,350,157	1,377,160	1,404,704	1,432,798
Environmental & Health Services	259,160	264,343	269,630	275,023	280,523
Public Health Services	73,230	74,695	76,189	77,713	79,267
Planning and Development	726,900	697,968	507,217	517,161	527,304
Parks, Recreation and Cultural Services	1,238,689	1,380,914	1,381,612	1,408,844	1,436,621
Water Services	779,430	825,619	842,131	858,974	876,153
Electrical Services	664,700	728,994	743,574	758,445	773,614
Wastewater Services	701,960	726,199	740,723	755,537	770,648
Amortization	1,975,420	2,250,511	2,272,720	2,283,379	2,309,455
Debt Interest	162,491	156,956	154,093	153,971	153,971
Total Expenses	15,089,782	14,198,777	14,154,612	14,398,244	14,722,076
Surplus (Deficit) for the year	\$ 19,531,700	\$ 11,125,111	\$ 7,095,735	\$ 8,316,931	\$ 6,428,460
Adjusted for non-cash items					
Amortization	1,975,420	2,250,511	2,272,720	2,283,379	2,309,455
Total Cash from Operations	\$ 21,507,120	\$ 13,375,622	\$ 9,368,455	\$ 10,600,310	\$ 8,737,915
Adjusted for Cash Items					
Proceeds from Borrowing	891,116	-	-	-	-
Capital Expenditures	(26,951,471)	(14,001,374)	(9,298,852)	(10,991,253)	(8,551,183)
Inventory Expenditures	(50,000)				
Debt Principal Repayments	(352,847)	(310,848)	(199,299)	(164,316)	(164,316)
Transfer from Reserves	6,114,537	2,559,000	1,914,000	2,514,000	2,014,000
Transfer to Capital Reserves	(1,100,000)	(1,600,000)	(1,700,000)	(1,900,000)	(2,000,000)
Transfer to/from Operating Reserves	(4,096)	(15,000)	(15,000)	(15,000)	(15,000)
Transfer to Surplus	(54,359)	(7,400)	(69,304)	(43,741)	(21,416)
	\$ (21,507,120)	\$ (13,375,622)	\$ (9,368,455)	\$ (10,600,310)	\$ (8,737,915)
Financial Plan Balance	\$ -	\$ -	\$ -	\$ -	\$ -

CORPORATION OF THE CITY OF GRAND FORKS
5 Year Financial Plan Bylaw No. 2055
Schedule "C" - Five Year Financial Plan 2019-2023

CAPITAL EXPENDITURES - 2019			FUNDED FROM				
Description	Fund	Amount	Land Sales		Debt	Grants	Other
			Reserves	Reserve			
2018 Carry Forward Projects							
Silver Kettle Sidewalk	General	26,454	26,454				
Public Works Fuel Tanks	General	92,754	92,754				
Public Works - 22nd Street	General	32,721	-		32,721		
Wayfaring Signs	General	53,750	53,750				
Airport AWOS Upgrade	General	8,377	2,095			6,282	
Expo Sign changes	General	23,000	23,000				
Library HRV	General	12,000	-				12,000
Flood Plain Mapping & Risk Assessment	General	90,160	38,366			51,794	
City Park Campground Upgrade	General	70,000	70,000				
Data Collection Equipment	General	24,661	24,661				
LED Street Lighting	General	139,700	139,700				
Public Works Upgrades	General	6,409	6,409				
Facilities Review	General	10,000	10,000				
Annual Facility upgrades and replacement plan	General	15,000	15,000				
Renewable energy program	General	25,000	25,000				
Central Ave Sidewalk Replacement	General	11,550	11,550				
7th Street Storm Sewer	General	10,000	10,000				
SolarNow Solar Panel Installation	General	38,500	22,232			16,268	
City Hall HVAC	General	7,500	7,500				
Flood Plain Risk Management & Protection	General	172,628	-			172,628	
Dike Reconstruction	General	2,406,000	682,000			1,724,000	
Annual Low Impact Storm water Program	General	25,000	25,000				
Annual Emergency Facility Fund	General	30,000	30,000				
Fleet replacement	Fleet	285,900	285,900				
Electric Mower	Fleet	20,000	20,000				
Service Truck Replacement	Fleet	15,300	15,300				
Electrical Engineering	Electrical	30,367	30,367				
Annual Electrical System Upgrade Programs	Electrical	100,000	100,000				
Fuse Coordination Study and implementation	Electrical	15,000	15,000				
Electrical Master Plan	Electrical	35,000	35,000				
5th Street Watermain Replacement	Water	25,600	25,600				
West Side Fire Protection	Water	858,395	-		858,395		
Water Supply & Conservation	Water	10,000	10,000				
Granby Water Crossing / Yale Bridge water main	Water	10,000	10,000				
Interfor Property Isolation	Water	150,000	150,000				
Well 5 VFD	Water	40,000	40,000				
Shared Property (strata, trailers) Water Meters	Water	28,130	28,130				
Water service upgrade - City Park, 7th St., etc...	Water	120,903	120,903				
136 Sagamore/Airport Water Line Extension	Water	25,000	25,000				
Airport Water Main Looping	Water	60,459	60,459				
Water Main Airport	Water	128,000	-			128,000	
Sewer Main Relining	Sewer	58,785	58,785				
Granby River Force Main Crossing	Sewer	7,160	7,160				
MWR Discharge Requirements	Sewer	100,000	100,000				
Wastewater Treatment Plant UV	Sewer	427,295	-	142,432		284,863	
3rd Street Sewer Main Repair	Sewer	35,300	35,300				
Wastewater Treatment Plant Upgrades	Sewer	2,557,242	434,730			2,122,512	
Bio-Solids Land Application Plan	Sewer	25,000	25,000				
Subtotal 2018 Carry Forward Projects		8,500,000	2,948,105	142,432	891,116	4,506,347	12,000

CORPORATION OF THE CITY OF GRAND FORKS
5 Year Financial Plan Bylaw No. 2055
Schedule "C" - Five Year Financial Plan 2019-2023

CAPITAL EXPENDITURES - 2019			FUNDED FROM				
			Land Sales		Debt	Grants	Other
Description	Fund	Amount	Reserves	Reserve			
2019 New Projects							
Library Roof Repairs	General	250,000	250,000				
Facility Security Systems	General	50,000	50,000				
Printers and IT Equipment	General	70,000	70,000				
Construction Fencing	General	15,000	15,000				
Downtown Sidewalk Drops	General	15,000	15,000				
Storm Water Management Plan	General	60,000	60,000				
Bridge Repairs	General	50,000	50,000				
Command Vehicle 2 Replacement	Fleet	80,000	80,000				
Recloser for FDR 5	Electrical	30,000	30,000				
Electrical System Upgrades	Electrical	50,000	50,000				
Valley Heights - Transformers	Electrical	60,000	60,000				
Pole Changes - FDR 3 & 5	Electrical	20,000	20,000				
Three Phase Meter Change	Electrical	40,000	40,000				
Galvanized Main Replacement	Water	50,000	50,000				
Inflow & Infiltration Study	Sewer	50,000	50,000				
Industrial Lift Station Rebuild	Sewer	300,000	300,000				
Inspection Chamber Installations	Sewer	10,000	10,000				
City Park Pump Replacement	Sewer	90,000	90,000				
Flood Alert Sewer Monitoring	Sewer	24,000	24,000				
Emergency Repair Funds	Sewer	160,000	160,000				
Emergency Gaps Funding	General	250,000	250,000				
SIIP Capital and Planning	General	1,100,000	800,000				300,000
National Disaster Mitigation Plan	General	300,000	300,000				
Disaster Mitigation & Adaptation	General	15,327,471	200,000			15,127,471	
Subtotal 2019 New Projects		18,451,471	3,024,000	-	-	15,127,471	300,000
TOTAL CAPITAL EXPENDITURES		26,951,471	5,972,105	142,432	891,116	19,633,818	312,000