



**The Corporation of the City of Grand Forks**  
**Regular Meeting of Council**  
**MINUTES**

**Meeting #:** R-2018-05  
**Date:** Monday, March 12, 2018, 7:00 pm  
**Location:** 7217 - 4th Street, City Hall Council Chambers

**Present:** Mayor Frank Konrad  
Councillor Julia Butler  
Councillor Chris Hammett  
Councillor Neil Krog  
Councillor Colleen Ross (joined the meeting at 7:09 pm)  
Councillor Christine Thompson  
Councillor Beverley Tripp

**Staff:** Diane Heinrich - Chief Administrative Officer / Corporate Officer  
Daniel Drexler - Deputy Corporate Officer  
Dolores Sheets - Manager of Development & Engineering Services  
Cavan Gates - Deputy Manager of Operations & Sustainability  
Graham Watt - Senior Planner

**GALLERY**

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**1. CALL TO ORDER**

Mayor Konrad called the Regular Meeting to order at 7:01 pm.

**2. ADOPTION OF AGENDA**

a. Adopt agenda

March 12, 2018, Regular Meeting agenda

Late Item 12.a. "Solar Now Project" to be added to the agenda.

**Resolution #: R072/18/03/12**

Moved by: Thompson

Seconded by: Krog

**THAT the agenda be amended to include item 12.a. "Solar Now Project".**

**Carried**

**Resolution #: R073/18/03/12**

Moved by: Thompson

Seconded by: Krog

**THAT Council adopts the March 12, 2018, Regular Meeting agenda as amended.**

**Carried**

**3. MINUTES**

a. Adopt minutes - Regular

February 26, 2018, Regular Meeting minutes

**Resolution #: R074/18/03/12**

Moved by: Tripp

Seconded by: Butler

**THAT Council adopts the February 26, 2018, Regular Meeting minutes as presented.**

**Carried**

**4. REGISTERED PETITIONS AND DELEGATIONS**

**5. UNFINISHED BUSINESS**

**6. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL**

a. Written Reports of Council

Corporate Officer's Report

Discussion ensued regarding:

- Councillor Thompson's removal as liaison to the Phoenix Foundation.
- Mayor Konrad recinded the appointment
- past donations to the foundation
- possibility of conflicts

Councillor Ross joined the meeting during the discussion at 7:09 pm.

**Resolution #: R075/18/03/12**

Moved by: Thompson

Seconded by: Krog

**THAT all written reports of Council submitted to the March 12, 2018, Regular Meeting be received.**

**Carried**

**7. REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY**

a. Verbal Report - RDKB Representative

Corporate Officer's Report

Verbal report from Council's representative to the Regional District of Kootenay Boundary

Read the RDKB agendas here:

<https://rdkb.civicweb.net/filepro/documents/314>

Mayor Konrad gave a verbal update regarding a BCDC meeting including:

- discussion on budgeting
- presentation by BCRCC - update on Chamber status and funding
- Community Futures Monthly report
- 486 insider app

**Resolution #: R076/18/03/12**

Moved by: Krog

Seconded by: Tripp

**THAT Mayor Konrad's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.**

**Carried**

**8. RECOMMENDATIONS FROM STAFF FOR DECISIONS**

**a. Freedom of Information Budgeting for 2018**

CAO/Corporate Officer/FOI Head

Discussion ensued regarding:

- FOI requests tend to be frivolous in nature
- items from in-camera are released whenever possible
- time consuming process
- staff's time is taken away from valuable work that needs to be done

**Resolution #: R077/18/03/12**

Moved by: Thompson

Seconded by: Krog

**THAT Council determines to include in the 2018 Financial Plan, an amount of \$20,000 to address expenses due specifically to Freedom of Information requests.**

**Carried**

**9. REQUESTS ARISING FROM CORRESPONDENCE**

**10. INFORMATION ITEMS**

**a. Engineering Consulting Services Contract**

Manager of Development and Engineering

Council to note that staff has the option to provide extensions to the existing contract with Urban System Ltd. on an annual basis.

Discussion ensued regarding:

- possible RFP process in the future
- qualification based selection preferred over price alone
- complex procurement processes for selections for each individual RFP/RFQ
- 7 million dollars worth of projects are undertaken right now, it would not be in the best interest to change engineering firms at this point
- grant writing and grant application support is included at no cost to the City
- fast, expedient and last minute service and support on reports and updates

**Resolution #: R078/18/03/12**

Moved by: Hammett

Seconded by: Thompson

**THAT Council receives the memorandum from the Manager of Development and Engineering with regard to an extension of the Engineering Consulting Services Contract with Urban Systems Ltd. to February 28, 2019.**

**Carried**

b. Boundary Emergency Transitional Housing Society (BETHS)

Letter request for meeting with two person City delegation and two person BC Housing delegation to create plan for 2018-2019.

Discussion ensued regarding:

- format of meeting and reporting to Council
- 1 elected official, 1 city staff to represent the City
- Mayor Konrad and Manager of Development and Engineering, Councillor Ross to be alternate
- disconnect between organizations involved at the moment
- different assurances by BC Housing to different organizations

- group to meet to discuss possible ways to move forward

**Resolution #: R079/18/03/12**

Moved by: Ross

Seconded by: Hammett

**THAT Council discusses the meeting request from the Boundary Emergency Transitional Housing Society.**

**Carried**

**Resolution #: R080/18/03/12**

Moved by: Butler

Seconded by: Ross

**THAT Council permit Mr. Taylor to speak and join the discussion on the subject.**

**Carried unanimously**

**Resolution #: R081/18/03/12**

Moved by: Ross

Seconded by: Hammett

**THAT Mayor Konrad and a member of staff represent the City in a delegation to BC Housing and that Councillor Ross be the alternate for Mayor Konrad.**

Opposed (1): Butler

**Carried**

**11. BYLAWS**

- a. Third Reading of OCP Bylaw Amendment and Zoning Bylaw replace and repeal

Development and Engineering Services

Discussion ensued regarding:

- affordable housing options for families, seniors
- creating housing stock in Grand Forks
- City of Nelson survey - large support for laneway house development, increase to maximum size

staff gave a brief presentation to assorted questions:

- history of the proposed changes
- policy goals of the OCP - sustainable, affordable, removing barriers from development possibilities
- case by case analysis for Development Permits
- operations determines service level for snow plowing in lanes
- continued interest in the Grand Forks bylaw progress
- possible laneway lighting requirement

**Resolution #: R082/18/03/12**

Moved by: Krog

Seconded by: Ross

**THAT Council gives third reading to the Official Community Plan Bylaw Amendment 1919-A2.**

**Carried**

**Resolution #: R083/18/03/12**

Moved by: Ross

Seconded by: Thompson

**THAT Council gives third reading to Zoning Bylaw 2039.**

**Carried**

**Resolution #: R084/18/03/12**

Moved by: Thompson

Seconded by: Tripp

**THAT Council gives third reading to Zoning Bylaw Repeal 1606-R1.**

**Carried**

**Resolution #: R085/18/03/12**

Moved by: Thompson

Seconded by: Hammett

**THAT Council directs staff to forward OCP Bylaw 1919-A2 and Zoning Bylaw 2039 to Ministry of Transportation and Infrastructure for approval.**

**Carried**

## **12. LATE ITEMS**

### **a. Solar Now Project**

Discussion ensued regarding:

- Resolution #: **R064/18/02/26** brought back to the table by Mayor Konrad
- solar opportunities - for example Summerland with large multi million dollar installation
- new technologies to increase efficiency, could be installed in a few years and replace the less efficient panels
- Solar panels are cheapest component of the project
- project must be completed in 2018
- location is not finalized and all possible locations are under technical review

**Resolution #: R086/18/03/12**

Moved by: Ross

Seconded by: Hammett



THAT Council approves a 2018 project budget of \$65,000 for the SolarNow project and directs staff to include the project budget in the 2018-2022 Financial Plan bylaw.

Opposed (1): Butler

**Carried**

**13. QUESTIONS FROM THE PUBLIC AND THE MEDIA**

Kate Saylor, Grand Forks Gazette

- funding source - CARIP reserve fund, carbon emission offset funding
- FOI budget and possibility for FOI database - long term possibility to allow for Open Data style database
- complexity of the FOI request

Les Johnson, GFTV

- costs for FOI requests
- possible FOI database
- history of first patented solar technology installation

Nigel James

- FOI costs and staffing needs
- suggestion to not keep all eggs in one basket regarding engineering consultants
- annual costs of utilities and affordability
- Solar panels on South side of Observation Mountain as an option

**14. ADJOURNMENT**

The Regular Meeting was adjourned at 8:48 pm.

**Resolution #: R087/18/03/12**

Moved by: Ross

Seconded by: Krog

**THAT the Regular Meeting be adjourned at 8:48 pm.**

**Carried**

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Mayor Frank Konrad

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Deputy Corporate Officer - Daniel  
Drexler