



**The Corporation of the City of Grand Forks  
Committee of the Whole Meeting  
AGENDA**

Meeting #: C-2019-5  
Date: Monday, May 6, 2019, 9:00 am  
Location: 7217 - 4th Street, City Hall Council Chambers

**Pages**

**1. CALL TO ORDER**

**2. COMMITTEE OF THE WHOLE AGENDA**

- a. Adopt agenda  
*May 6, 2019, Committee of the Whole*

**Recommendation**

**THAT the Committee of the Whole adopts the May 6, 2019, agenda as presented.**

**3. MINUTES**

- a. Adopt Minutes - Committee of the Whole  
*April 8, 2019, Committee of the Whole Meeting Minutes*

1 - 7

**Recommendation**

**THAT the Committee of the Whole adopts the April 8, 2019, Committee of the Whole Minutes as presented.**

**4. REGISTERED PETITIONS AND DELEGATIONS**

- a. Community Forests  
*Dan Macmaster, RPF, Woodlands Manager for Vaagen Fibre Canada*
- b. Community Courtesy Circle  
*Angela Nichols*
- c. Perley School Re-Wilding Project  
*Sharon Peron / Perley School*

8 - 15

16 - 17

**5. REGIONAL TOPICS FOR DISCUSSION - WITH AREA D**

**6. PRESENTATIONS FROM STAFF**

- a. Monthly Highlight Reports  
*Department Managers*

18 - 23

Recommendation

THAT the Committee of the Whole receives the monthly highlight reports from department managers.

- b. Temporary Use Permit Application - Parking Lot for Cannafest on 2200 Block of 68th Avenue

24 - 28

*Development, Engineering and Planning*

Recommendation

THAT the Committee of the Whole recommends to Council at its Regular Meeting of May 6, 2019, to direct staff to proceed with the statutory requirements for public notice respecting a Temporary Use Permit Application for a Parking Lot located on the 2200 Block of 68th Avenue.

7. REPORTS AND DISCUSSION

8. PROPOSED BYLAWS FOR DISCUSSION

- a. Bylaw 2042-A1 – Elections Amendment

29 - 32

*Corporate Services*

Recommendation

THAT the Committee of the Whole refers the proposed bylaw amendment to the Regular Meeting on May 21, 2019, as presented.

- b. Bylaw 2054 – Smoke- and Vape-Free Places

33 - 42

*Corporate Services*

Recommendation

THAT the Committee of the Whole recommends that Council give the first three readings to Bylaw No. 2054, "Smoke- and Vape-Free Places Bylaw" at the May 21, 2019, Regular Meeting as presented.

9. INFORMATION ITEMS

10. CORRESPONDENCE ITEMS

11. LATE ITEMS

12. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)

13. QUESTION PERIOD FROM THE PUBLIC

14. ADJOURNMENT



**The Corporation of the City of Grand Forks**  
**Committee of the Whole**  
**MINUTES**

**Meeting #:** C-2019-4  
**Date:** Monday, April 8, 2019, 9:00 am  
**Location:** 7217 - 4th Street, City Hall Council Chambers

**Present:** Mayor Brian Taylor  
Councillor Zak Eburne-Stoodley  
Councillor Cathy Korolek  
Councillor Neil Krog  
Councillor Chris Moslin  
Councillor Christine Thompson  
Councillor Rod Zielinski

**Staff:** Diane Heinrich - Chief Administrative Officer  
Daniel Drexler - Corporate Officer  
Kevin McKinnon - Deputy Corporate Officer  
Juliette Rhodes - Chief Financial Officer  
Dolores Sheets - Manager of Development & Engineering Services

**GALLERY**

---

**1. CALL TO ORDER**

Mayor Taylor called the April 8, 2019, Committee of the Whole Meeting to order at 9:02 am.

**2. COMMITTEE OF THE WHOLE AGENDA**

- a. Adopt agenda

*April 8, 2019, Committee of the Whole*

MOVED

**THAT the Committee of the Whole adopts the April 8, 2019, agenda as presented.**

**Carried**

**3. MINUTES**

- a. Adopt Minutes - Committee of the Whole

*March 11, 2019, Committee of the Whole Meeting Minutes*

MOVED

**THAT the Committee of the Whole adopts the March 11, 2019, Committee of the Whole Minutes as presented.**

**Carried**

**4. REGISTERED PETITIONS AND DELEGATIONS**

- a. Business case regarding use of the Public Library basement

*Grand Forks Seniors Society*

Council asked questions regarding current space used and membership size.

MOVED

**THAT the COTW receives for information the presentation from the Grand Forks Seniors Society.**

**Carried**

**5. REGIONAL TOPICS FOR DISCUSSION - WITH AREA D**

**6. PRESENTATIONS FROM STAFF**

- a. Memo - Grand Forks Public Library Structure and Feasibility Study

*Deputy Manager of Operations and Sustainability*

There was discussion around whether the basement has been inspected for occupancy by the Building Inspector and Fire Chief.

Council was advised that the building had not been constructed with fire separation between the floors.

Further discussion referred back to the Seniors Society's presentation and included kitchen requirements and whether groundwater seepage would be an issue.

MOVED

**THAT the Committee of the Whole receives for information the Grand Forks Public Library Structure and Feasibility Study.**

**Carried**

- b. Lewis' Woodpecker Management Plan

*Deputy Manager of Operations and Sustainability*

Discussion included:

- potential areas of town impacted by the management plan
- whether having a management plan would impact flood protection works
- how the federal government suggested having a comprehensive year-on-year plan shows proactive work and makes danger tree removal projects more efficient by not requiring management plans for each individual project.
- what the budget implications of having a management plan would be
  - mitigation and remediation work is already factored as an operational expense on each project, so no additional operational costs are anticipated.

MOVED

**THAT the Committee of the Whole recommends to Council to discuss implementing the Lewis' Woodpecker Management Plan at the April 23, 2019, Regular Meeting.**

**Carried**

## c. Snow Clearing Policy

*Outside Works*

Discussion on the proposed changes to the Snow Clearing Policy included:

- that compliments on snow removal had been received.
- that the City ploughs the Trans-Canada Trail from Rockwool/Industrial Bridge to Darcy Road, and whether that could be extended through to the Nursery Bridge in conjunction with the RDKB as a "transportation corridor".
- the list of priority roads
- whether to include trigger points formally in the policy or to leave that as an operational definition.

From the gallery, Nigel James spoke to the requirement for residents to clear their own sidewalks which is not present in the policy. Staff explained that policies only apply internally, bylaws regulate everyone else, and snow removal is a paragraph of Bylaw 1956.

MOVED

**THAT the Committee of the Whole asks staff to bring forward the revised snow clearing policy for further consideration at the April 22, 2019, Regular Meeting.**

**Carried**

## d. Monthly Highlight Reports

*Department Managers*

Discussion of highlight reports:

- Verbal update with details on South Ruckle bank armouring
- danger tree assessments as part of that project
- timeframe on updates to business licence bylaw
- sewer phasing project
- part of 20 year capital plan
- how Building Inspection has been working with BFR on housing

MOVED

**THAT the Committee of the Whole receives the monthly highlight reports from department managers.**

**Carried**

**7. REPORTS AND DISCUSSION****8. PROPOSED BYLAWS FOR DISCUSSION****a. Bylaw 2058 - 2019 Tax Rates**

*Chief Financial Officer*

There was discussion over the three options presented and how each option impacted industrial, commercial, and residential properties. Staff advised that under option 2 the major industry rate is held to the same total amount as over the past couple of years.

From the gallery, Les Johnson (GFTV) asked whether there was any relief for properties that have higher assessed values under BC Assessment despite flooding. He was advised that the City has no discretion with making changes, and must use BC Assessment provided values for taxation.

The CFO did note that:

- Assessed residential values decreased by \$3 million, and business values by \$1.5 million from 2017 to 2018
- After assessment appeals were completed in January, a further \$2.1 million was removed from residential assessments, and \$750,000 from business assessments.

MOVED

**THAT the Committee of the Whole selects option 2 for the 2019 property tax rates and instructs staff to include that option in 2019 Tax Rates Bylaw No. 2058.**

**Carried**

MOVED

**THAT the Committee of the Whole directs staff to present the 2019 Tax Rates Bylaw No. 2058 for first three readings at the April 23, 2019, Regular Meeting.**

**Carried**

- b. Bylaw 2039-A5 - Proposed Subdivision, Rezoning and Consolidation of approx. 0.5 hectares for parking lot expansion at Hutton School

*Development, Engineering & Planning*

MOVED

**THAT the Committee of the Whole recommends to Council to give first and second readings to Zoning Bylaw Amendment No. 2039-A5 and instructs staff to schedule a public hearing and proceed with the legislative requirements to complete the subdivision/rezoning/consolidation process and refers the matter to the April 8, 2019, Regular Meeting.**

Carried

9. **INFORMATION ITEMS**

10. **CORRESPONDENCE ITEMS**

11. **LATE ITEMS**

12. **REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)**

13. **QUESTION PERIOD FROM THE PUBLIC**

From the gallery, Pamela Kennedy advised that the Citizens for a Better Grand Forks had selected a date for a Community meeting as discussed at the previous regular meeting of Council and that the meeting would be held in the evening of May 1 at Perley school. She advised that an agenda was expected within a week.

She then asked for comment on a rumour of a year-round warming center. The Mayor advised that the Whispers board should answer the question, not Council, as it's their project.



**14. ADJOURNMENT**

MOVED

**THAT the Committee-of-the-Whole Meeting be adjourned at 11:00 am.**

---

Mayor Brian Taylor

---

Dep. Corporate Officer – Kevin McKinnon

DRAFT

## Council Delegations



### Background

Council for the City of Grand Forks welcomes public input and encourages individuals and groups to make their views known to Council at an open public meeting.

Council needs to know all sides of an issue, and the possible impacts of any action they make take, prior to making a decision that will affect the community. The following outline has been devised to assist you in preparing for your presentation, so that you will understand the kind of information that Council will require, and the expected time frame in which a decision will be forthcoming. Council may not make a decision at this meeting.

### Presentation Outline

Presentations may be a maximum of 10 minutes.

Your Worship, Mayor <sup>Taylor</sup>~~Konrad~~, and Members of Council, I <sup>am</sup>~~We~~ are here on behalf of

to request that you consider the suggestion of a "Community Courtesy Circle."

The reason(s) that I <sup>am</sup>~~We~~ are requesting this action <sup>is</sup>~~are~~:

to support our community in finding solutions to difficult challenges, such as homelessness and drug use.

I <sup>the</sup>~~We~~ believe that in approving ~~our~~ request the community will benefit by:

a greater understanding of these particular challenges, an improved relationship between different groups & individuals within our community, and an enhanced support network based on both the organizational front and individual level.

FILE CODE

Angela Nichols -  
DA - Community Courtesy  
Circle

## Council Delegations (cont.)

I/~~We~~ believe that by not approving our request the result will be:

*a continuation of these issues unless otherwise addressed.*

In conclusion, I/~~we~~ request that Council for the City of Grand Forks adopt a resolution stating: \_\_\_\_\_

*That Council will make every effort to reduce bureaucracy when it comes to humanitarian efforts.*

Name: *Angela Nichols*

Organization: *—*

Mailing Address: *[Redacted] Grand Forks BC [Redacted]*  
(Including Postal Code)

Telephone Number: *250-442-[Redacted]*

Email Address: *—*

The information provided on this form is collected under the authority of the Community Charter and is a matter of public record, which will form a part of the Agenda for a Regular Meeting of Council. The information collected will be used to process your request to be a delegation before Council. If you have questions about the collection, use and disclosure of this information contact the "Coordinator" City of Grand Forks.

N:Forms/Delegation Form

## Opening Letter for Community Courtesy Circle

The issues of homelessness and drug abuse in our present situation gifts us an opportunity.

Equality, inclusiveness, and sustainability are spoken of often. Principles frequently overlooked when addressing these two issues.

The Community Courtesy Circle may challenge beliefs. Please allow initial reactions to settle, and consider how this suggestion may work.

It is an endeavour to be a long-lasting solution, an arrangement to address current issues. It consists of many offerings, and can be implemented in whole or in part. Included is information to allow a sense of how these would work. They compliment each other to address large issues. The rationale behind aspects important to its function are also included.

The details are open for discussion & determination. Most courtesies could be done quite simply, if bureaucracy is kept to a minimum.

Much more can be said about homelessness and drug use, complex & complicated issues. A better understanding of what people whom are experiencing these go through, would be beneficial in coming up with a suitable manner to address them.

If your life has not been directly touched by fentanyl, consider yourself blessed, but not immune.

Without exploring this topic, it's important people recognize how hard an opioid addiction (in particular) is to face, and how long a body itself requires for the healing process to take. It is a difficult challenge for them, their families & friends, and everyone working with them. All of these people are affected and need our support.

Furthermore, if anyone is to be freed from any addiction for a length of time, it needs to be of their choosing. We can help by creating an environment suitable for so, and encourage people by making them know their welcome, accepted, and valued in our community--not just with our words, but in our attitude & actions.

Much has been being done by different levels of government, organizations, and individuals in an effort to address both homelessness and drug use. This is excellent, but everyday people need to know how they can help as well.

The approach of the Community Courtesy Circle differs from the conventional direction pursued by increasing regulations to control or restrict others, their actions, or to give further consequence for so. Which often results in a loss of rights, a diminishment of freedoms, and has not been an effective remedy. While the real issues continue—or worsen.

Some may find this idea to be naive. I ask you to gently quell the skepticism and cynicism so prevalent in today's society, and consider its possibilities and the spirit with which it was written.

If others have suggestions, please share them with GF City Council and our community.

We have a chance to do something different, that reflects the heart of who we are, and improve our lifestyle for ourselves and future generations.

Thank you,  
Angela Nichols

## COMMUNITY COURTESY CIRCLE

In an endeavour to address the issues we are facing at this time, I am suggesting the development of a "Community Courtesy Circle". It's an attempt to balance people's need and concerns in the present, while maintaining our well-being and rights & freedoms as much as possible in our community's evolution. It consists of a variety of components. Any parts implemented could continue to be used in some capacity once other shelter or housing is available. Each would have simple guidelines regarding use, while some would also carry reasonable rules and fair disciplinary measures if not followed.

"Courtesy Camp" -- We begin with having a number of tents supplied as a courtesy offering for homeless people to utilize on a night-to-night basis.

Having them provided & set up in a single, central location within City Park (unless flooding or when another shelter is available) makes them easily accessible and easier to manage. It ensures a tasteful appearance and eliminates the burden of the otherwise necessary constructing & dismantling each evening and morning. Most tents would be individual one-man tents, with a couple family sized available. The night-to-night basis, will allow for safety checks & cleaning to be done, and would make the tents easily movable for yard maintenance. Access from 10 pm - 8 am includes the check in/check out procedures for people utilizing this service, hereafter referred to as "tenters" within this document for the sake of clarity.

Noise levels and disturbances to other campers and neighbours may be kept to a minimum by simple rules beginning with the check-in hour being 10 pm - 11 pm (may need to be 1 hr. before sundown). After which (11 pm), tenters would be asked to occupy their tent through the night, except for necessary bathroom trips. The morning check-out time, 7 am - 8 am, would apply unless special circumstances such as working an early shift for example. These sorts of circumstances would need to be discussed prior and care taken to maintain the quiet atmosphere. Any vehicles used for these, such as tenters' vehicles leaving, or having their rides pick them up should be done a fair distance from the park area unless after 6 am. If a tenter leaves the park's property between the specified times (unless previously arranged or for perhaps a designated smoking area), they will be denied access for the remainder of that night.

No smoking, drinking of alcohol, or drug use is permitted anywhere on the property. Violations would result in a revocation of access of the service for a specified amount of time. The exception would be medically necessary substances. In this case, the tenter would need to disclose this information prior to tenting and be discreet. In the event of consumption or intake prior to arrival, access would be based on the "keeper's" discretion. Other matters could also result in a loss of access to tenting, and perhaps other courtesies, for a designated amount of time reflective of the severity of the incidences.

"Courtesy Keepers" -- These are people whose role is to assist the tenters primarily. The current campsite manager is to mainly serve those in the campground and tourists.

A single "courtesy keeper" is to be available throughout the daytime along with the campsite attendant. While having two "keepers" on a night shift allows for a greater level of safety for the campground customers, tenters, and the keepers themselves. They'll have a whistle or noise-maker, bear spray, flashlights, walkie-talkies, and be carrying cell phones in case of emergency. They'd also have consistent & open communication with the RCMP. In addition, they should be familiar with administering Naloxone if the need arises.

Shifts could overlap allowing for a smoother & shorter check in/check out time. Together, in coordination with the campsite manager, they'll cover each other on breaks, aid in watching over the park, promote our community, and assist visitors with its courtesy offerings.

Further items of discussion could include shower availability or access (if not on-site, then perhaps aquatic centre about 7:30 am) provision of cots/air-matresses and bedding, and their then needed maintenance. There is no set kitchen area, available coolers, or provision of meals listed either, nor any laundry available for individual's use.

Common areas for everyone within the park could also be easily created by providing two awning-covered areas for shelter from the sun & rain; two picnic tables or folding tables for one, and 24 folding/stacking chairs with possibly a gas/propane fireplace for cooler times for the other.

“Courtesy Lockers” -- The purpose of these would be to safeguard homeless peoples' belongings for a limited time. A simple storage locker on-site, with a couple sets of free-standing lockers (or lockable, individual storage areas) set inside would probably suffice. It may also be used to hold any other stored “courtesy items”.

“Courtesy Parking” -- This would be an exemption for homeless peoples' vehicles from the applicable by-law. As well, in an effort to keep noise levels down throughout the night, vehicles should remain parked until 6 am.

“Courtesy Bicycles” -- Supply a variety of bicycles & helmets for use by visitors to the park. May be used to utilize the BMX track, the trails, sightseeing & puttering about the town for leisure. Tenters would also be able to utilize them for appointments and access to other services. To be used on a sign-out basis; GPS locator; equipped with a lock; and several bike stands throughout the area.

“Courtesy Conveyor” -- A van/minibus to use with the purpose of a shuttle for people to have easier access to showers; for carrying bedding to laundry; and perhaps as transportation for particular events, performances, or to shuttle volunteers for community gardens, gleaned fields & orchards, etcetera.

“Courtesy Capabilities” -- We utilize the park as our temporary community centre with “Courtesy Capabilities”. These would be open to everyone. This would include free (with donations welcomed) performances, sports, arts, culture & entertainment events implemented by individuals, businesses, and organizations. Taking part in this feature would also promote awareness of businesses and services with very little cost. Some offerings already available that are usually held indoors could be done in the park. We could also have a volleyball or badminton net set up along with the related equipment, frisbees, croquette, bocci, lawn bowling, etcetera. Classic board games as chess, checkers, and backgammon etc. could be available as well. We can also make an effort to visit the park and take in its beauty, read a book, do a crossword, sketch, play an instrument, or simply chat with another.

“Courtesy Communication & Calendar Board” -- Everyone would be welcome to use this board to post if they're looking for volunteers or needing assistance with anything. Those wishing to lend a hand can easily find where they could contribute some of their time and skills, or make a posting themselves offering the skills and talents they're willing to share.

This could also have a calendar area where anyone planning to hold a “capability” would post as well. These could be many things, for example: yoga, tai chi, runners group; sand-art, storytelling, or a

campfire sing-a-long; healing, prayer, or meditation circle.

If a “tenter” is interested in volunteering with this area, it could be arranged they assist with the upkeep of the calendar board, distribute flyers and communications, and assist those hosting a capability with equipment etcetera.

This proposal doesn't have to encompass all of the above listed features for it to be of benefit. It's success however is dependant on a few things.

First, is a willingness from everyone involved to consider matters pertaining to other groups, and fairness while deciding particulars. The terms of the courtesy camp will need to be attractive enough that homeless people will choose to utilize it. It also needs to be done in a way that doesn't infringe or intrude on other park users and the neighbouring area. Care also needs to be taken when placing items within the park for aesthetics, and to allow different groups and individuals some level of privacy. The idea is to maintain the beauty of our parks & trails, and further enhance and expand many of the activities & events that take place in our community.

Second, is the opening of a harm reduction centre and safe injection site. I suggest it be located in the same area of town as the existing health clinics.

The purpose of these is not to encourage drug use, but to have a safer environment for existing usage. Harm reduction educates and assists people in ways to be safer in what they do.

In regards to drug use, it's not limited to some of the homeless people on the street, nor young people. Many times they're employed, sometimes considered to be professionals within their respected fields. For some it may not be an everyday use, but an occasional usage.

I would suggest on-site analysis be available, where people can have a drug checked prior to use without legal repercussions to the individual accessing the service. Often times drugs may contain other substances not sought by the individual, such as high amounts of meth or the presence of fentanyl. Drugs such as MDMA/Ecstasy and cocaine can easily contain varying levels, sometimes very high percentages of meth. Fentanyl may be found in a wide range of drugs including the before mentioned items. As well as: marijuana, heroin, crack, and other synthetic drugs like “bath salts” and LSD as other examples. Worse drugs are almost certainly on their way, one being warned about is Carfentanil.

The safe injection site allows for proper disposal of needles and a quick response in the event of an overdose. These places are based on prevention, and provide people with supportive relationships and information on resources available for them (such as treatment options) when they feel they are ready to pursue them. Addicts can recover. People whom receive kindness often wish to give-back at some point in time as well.

The third area necessary for this idea's success, is a reliance on funding and donated items, time, and skills. Some of the courtesies may require a monetary implementation, perhaps by way of grants, sponsors, organizations, businesses, or individuals. If paid positions are required, I would imagine we'd hire locally. Much could be done through donations of items from business owners and community members. If items or materials are needed to be purchased, we could buy them from our local businesses. Many contributions could be made with everyday people's time, talent, and skills. One does not need to hold a licence, certificate, or degree to be able to make a difference, just the desire.



We can all share in some way by doing what we can, and support each other more so by participating in the “capabilities” held at the park. It is an essential aspect to the “courtesy circle's” function, and could benefit everyone on an individual and collective level.

Our community is filled with amazing, creative, caring, resourceful, generous, intelligent and innovative people. There has been wonderful endeavours made by organizations and individuals in this town already, offering incredible services with amazing staff and/or volunteers. People exhibit kindness and helpfulness in small gestures or acts everyday, making it a nicer place to be.

This Community Courtesy Circle is an investment in inclusivity of all people in our community. By doing so, we create a space and atmosphere where people are meeting their basic needs, feel safe, and unencumbered enough to begin to address other issues.

By being supportive we enable people to heal their bodies and more; empower them to determine their goals, their path; and encourage them to follow their purpose and live meaningful lives. It should also be said, that this doesn't apply solely to homeless people, or those with addictions, but this sort of approach, also heals & enhances all of our lives and future generations.

By us each doing something simple, together we can do something grand in our simple, little Grand Forks.

Thank you. Love be with you & all,  
Angela Nichols

## **Council Delegations**

### **Background**

Council for the City of Grand Forks welcomes public input and encourages individuals and groups to make their views known to the Council at an open public meeting.

Council needs to know all sides of an issue, and the possible impacts of any action they may take, prior to making a decision that will affect the community. The following outline has been devised to assist you in preparing for your presentation, so that you will understand the kind of information that Council will require, and the expected time frame in which a decision will be forthcoming. Council may not make a decision at this meeting.

### **Presentation Outline**

*Presentations may be a maximum of 10 minutes.*

**Your worship, Mayor Taylor, and Members of Council, I/we are here on behalf of:**

Dr. D.A. Perley Elementary School's "Re-Wilding Project"

**to request that you consider:**

installing and maintaining a Water-line and Frost-free Hydrant

**The reason(s) that I/we are requesting this action are:**

Enhancing Outdoor exploration through Water Play and Science, throughout the year, during winter as well as mild seasons.

Water/ mud play facilitates tactile exploration and brain development, It is also beneficial to health and microbes increase resilience and immunity.

Develop fine and gross motor skills for all ages

Hand and eye co-ordination from pouring, squirting, scrubbing, stirring and squeezing

Co-operative play and sharing, turn taking skills- problem solving, judgement and reasoning skills

Creativity- Art with Water- ice sculptures,...

Measuring skills- volume, water displacement

Water Science- water cycle, water table, absorption, evaporation, freezing, melting,...

## **Council Delegations (cont'd)**

Water and plants- gardening

Water and insects

### **I/we believe that in approving our request, the community will benefit by:**

encouraging the development of strong, healthy environmentally aware children. These children will have an influence on their families and therefore on the entire community.

Getting children outside for their learning will help awaken all the senses and encourage full mind, body, and spirit development!

### **I/we believe that by not approving our request, the result will be:**

It is unlikely that we will be able to include a water feature in our "Project" without the support of the City. The children all drew a water feature into their dream plans of a "Re-Wilding" space. This was not in my original plans as I didn't think it would be possible. When we looked at the many drawings and requests for a pond, I started to explore the idea and asking City workers whether this would be a possible task. Cavan Gates emailed via Dolores Sheets that our request would not be difficult. (The water main is on the north side of 73rd Ave so it could be tapped along the south edge of the field. This would require replacing a sidewalk panel and possibly some asphalt). It would be very disappointing for all of our students if we had to remove this wonderful feature.

### **In conclusion, I/we request that the Council for the City of Grand Forks adopt a resolution stating:**

The City of Grand Forks will install and maintain a waterline and frost-free hydrant for the "Re-wilding Project". They will also waive any water use charges, for the benefit of the children of Perley Elementary School and surrounding Day-cares.

**Name:** Sharon L. Peron, director

**Organization:** "Perley Re-Wilding Project"

**Mailing address:** [REDACTED], Grand Forks, B.C., V0H 1H0

**Telephone number:** [REDACTED]

**Email address:** s [REDACTED]

# Monthly Highlight Report



To: Committee of the Whole  
From: **Management Team**  
Date: May 6, 2019  
Subject: Monthly Highlight Report  
Recommendation: **THAT COUNCIL receives the monthly highlight report for information.**

---

## Fire Department

### General

Calls this month: 21  
Year to date calls: 129

- Firefighters participated in Emergency Preparedness Week. Hotdogs were barbequed for the public; Ladder-354 was on site for display/aerial demonstrations and crew assisted with the Tiger Dams and Hesco bins.
- 12 fire inspections were completed in April along with grease fire safety and emergency preparation public education at the Glanville Centre
- Lower call volume for April with one notable call being a grass fire on Canning Rd at the beginning of the month.
- Six firefighters attended the first ever joint wildfire training weekend in Castlegar. This weekend was hosted by BC Wildfire Service and was made available to all fire departments in Zone 4.
- April's training concentrated on a review of the structural protection trailer and the practical components for the revised wildland structural protection course. Crews also completed a confined space rescue scenario using municipal infrastructure as the training site.
- Recruit firefighters finished the last of four theory chapters and are preparing for their next College of the Rockies written exam on May 15<sup>th</sup>. They are also concluding skills training for their next practical evaluation

## Outside Works

### General

- Crews trained in tiger dam installation, Emergency Operations Centre staffing and excavation safety
- Ordered construction fencing for excavation safety
- Ordered bike rack for DBA parking stall project
- Prepared City Park stage for solar panel and shelter installation
- New campground booking website now allows for online payment
- Fuel tank area soil removed and cleared by Environmental Engineer to backfill
- Sewer main relining completed on 3<sup>rd</sup> street between 75<sup>th</sup> and Market Ave, Sunshine Way and alley north of Central between 8<sup>th</sup> and 9<sup>th</sup>.
- Supported Boundary Flood Recovery communications and critical infrastructure
  - Five website updates, weekly email newsletter, community meeting, print advertising, responded to media enquiries
  - Led the South Ruckle project
- Posted and hired an Operator 4 to fill the position opened by retirement
- Posted and interviewed for an Operator 3 position opened by retirement
- Hired four summer students to start in May

### Electrical

- Trimmed trees around power lines and on boulevards
- Planned three phase line extension between 68<sup>th</sup> and 70<sup>th</sup> Ave
- Replaced one pole and installed one new underground service
- Continued electrical system condition assessment and mapping
- Continued LED street light conversion with walkway lights
- 0 - Planned outages in April
- 3 – Unplanned outages in April (1- Supply outage)

### Public Works

- Set up pickle ball and tennis courts at Barbra Ann Park
- Prepared campground for opening May 1
- Planted 55 planters for deployment by the end of May
- Seasonal inspection and turn on of irrigation systems
- Spring sweeping sidewalks and roads almost completed
- Supported three events - Easter at City Park, DBA cleanup and Flood preparedness week
- Spring turf clean up all parks and green spaces
- Assisted four funerals
- 1 Medivacs supported, 2 scheduled but rerouted

### Water and Sewer

- Removed the old sani-station and replaced sewer line in the campground
- Started water distribution line flushing
- Seasonal preparation of well chlorination
- 6 – Sanitary sewer issues resolved

## Development and Engineering

### General

- Responded to approximately 85 front counter and telephone inquiries and attended about 8 in-person/teleconference meetings with developers/agents.
- Planning and policy support for flood recovery initiatives.
- Planning for economic recovery initiatives.
- Continued implementation of records management and project/task management & tracking.
- Commenced updates and documentation for planning and development processes and procedures.
- 19<sup>th</sup> Street affordable housing project is underway with units arriving at a staging area at the west end of the city.
- The modular units for dentist office at the corner of 68<sup>th</sup> Avenue and 19<sup>th</sup> Street are up and finishing works are in progress.

### Capital Projects

- Continued capital projects review and implementation planning.
- Continued work on the WWTF and UV projects.

### Current Planning

- Processed and completed initial reporting for a temporary use permit.
- Prepared and processed reports for a rezoning bylaw amendment / subdivision / consolidation and legislative requirements including the required public hearing.

### Long Range/Policy Planning

- Continued research and review of existing and options for new environmental policy/regulation (to implement the Sensitive Ecosystem Inventory and update the OCP with new environmental management tools).
- Attended affordable housing workshop focused on enabling rural communities with the tools to assess housing needs and apply for funding opportunities to assist affordable housing projects.

### Business Licenses

- Continued review of business license bylaw (to update and incorporate special requirements for cannabis store referrals and licensing, sidewalk patios and mobile food vendors, etc.).
- Processed 8 business licence applications.
- Completed initial process review of one cannabis retail licence application and completed preparations for public feedback session.
- Completed and submitted reports to the Liquor and Cannabis Regulations Branch for three non-medical retail cannabis licence applications.

## Building Inspection and Bylaw Enforcement

### General

- Construction well underway for B.C. Housing project off 19<sup>th</sup>. Street. Modular units expected to be hoisted in place mid-May
- Bylaw issues on the rise
- Security and RCMP assist with several non-bylaw related concerns

### Bylaw Services

- Multiple unsightly property complaints, resolutions in progress
- 2 vehicle idling complaints, 1 resolved
- 1 parking complaint resolved
- 3 noise complaints, 2 resolved

### Building Inspection

Building Permit applications this month: 10

Year to date Building Permit applications: 38

Year to date construction value: \$16,327,339 (2018 year end = \$9,339,982)

- 1 permit for flood damage demolition (white house, corner of Riverside and 72<sup>nd</sup>.)
- 1 permit for commercial flood damage repair (McEwen Law Building)
- 4 permits for residential renovations, 2 for commercial renovations, 1 institutional addition and 1 industrial addition

## Corporate Services

### General

- Prepared and facilitated Council Meetings (1 COTW, 2 Regular, 3 In-Camera)
- Prepared weekly summaries/updates (1 summary, 4 updates)
- Corporate Tasks completed: 9
- Human Resources Duties
- Fee-for-service agreements
- Preparatory work on 2018 Annual Report
- Coordinate Council visit to John Howard Society buildings in Kelowna
- CAO and CO attended LGMA Kootenay/Boundary/Rocky Mtn chapter meeting
- CO attended LGMA/MATI Communications course w/Mgr. of Dev/Eng/Planning
- AKBLG prep for Council
- CRTC License Renewals
- Bylaw Updates
  - Fourth readings
    - Event Delegation Bylaw
    - Parks Access Bylaw
  - Prepare for Introduction
    - Smoke- and Vape-Free Places Bylaw
    - Election Bylaw Amendment
    - Municipal Ticketing Information Bylaw Amendments
- Communications

## Information Technology

- Upgrades underway for office PCs
- RFQ closed for upgrades to Security Alarm Panels
- Website analytics upgraded
- IT Tasks completed : 6

## Flood Recovery

- Strategic Planning with recovery team, leadership group and Council has confirmed the direction for Boundary Flood Recovery to transition from leading Flood Recovery to supporting mitigation efforts regionally and within the City. With funding for Team Lead positions being complete over the next three months Flood Recovery will be documenting lessons learned and developing recommendations for ongoing recovery and mitigation activities for continuation by local government partners and other stakeholders.
- BFR held a community meeting on Tuesday April 30<sup>th</sup> at the River Valley Community Church. Topics included strategic planning, evolving funding plan for east Downtown flood mitigation, and housing project updates.
- Mennonite Disaster Service will be starting work early May on at least 8-10 major home repairs and rebuilds. Support will be needed for volunteers and building materials – more information at <https://mds.mennonite.net/grand-forks-bc/>.
- 
- Workshops and events were held during Preparedness Week April 8-13
  - o Tiger dam and sandbagging demonstration
  - o Section 11 “in-stream works” application support workshop
  - o Planning your banking for a flood session and business continuity
  - o Discussion on landscape techniques to reduce flood and erosion issues
  - o Saturday morning pancake breakfast by the Elks and information booths by local service providers
  - o Address by Parliamentary Secretary Rice, Mayor Taylor, and Chair Russell
  - o Thank you to everyone who volunteered or participated
- South Ruckle Erosion Protection – the project is substantially complete with a few finishing touches pending. The maintenance area crosses private property and is not a public pathway.
- The federal government did not approve the City of Grand Forks’ application to the National Disaster Mitigation Program (NDMP) grant application for flood protection downtown. The flood recovery team continues to be dedicated to pursuing opportunities to create a more flood-resilient community, including flood protection and storm water management. The team is hopeful to hear positive news on other large project proposals in the near future.

## Financial Services

### General

- Fees & Charges Amendment Bylaw No 1958-A5 (solid waste) adopted April 8th
- 2019-2023 Five Year Financial Plan Bylaw No. 2055 adopted April 8th
- 2019 Tax Rates Bylaw No. 2058 first three readings April 23th
- Completed draft 2018 Financial Statements for auditors
- Prepared first quarter 2019 financial reports



- Data collection and review for the 2018 Statement of Financial Information
- Attended Council flood plain mapping workshop
- April billing cycle is first for consumption based residential water charges
- Provided assistance with implementation of online campground reservation system
- Completed test run for property tax calculation
- Ongoing account reactivation and billing adjustments for flood impacted customers
- Responded to requests from the public regarding utility billing, property taxes, and equal payment plan participation

## Procurement

### RFPs and RFQs Issued

- Security Contractor (Expression of Interest)

### RFPs and RFQs Awarded

- Events Manager

### Purchase Orders Issued

Total value	\$164,097
• Less than \$5,000	26
• \$5,000 to \$25,000	3
• \$25,000 to \$75,000	-
• Greater than \$75,000	1

Total amount of invoices \$873,418

1 direct awards < \$25,000: Sign & Pavement Marking Review

0 direct awards \$25,000-\$75,000:

0 direct awards > \$75,000

---

## Recommendation

THAT the Committee of the Whole receives the monthly highlight report for information.

# Request for Decision



To: Committee of the Whole

From: **Development, Engineering and Planning**

Date: May 6, 2019

Subject: Temporary Use Permit Application - Parking Lot for Cannafest on the 2200 Block of 68th Avenue (FILE: TUP1901)

Recommendation: **THAT Committee of the Whole recommends to Council at its Regular Meeting of May 6, 2019, to direct staff to proceed with the statutory requirements for public notice respecting a Temporary Use Permit Application for a Parking Lot located on the 2200 Block of 68th Avenue.**

---

## Background

The City has received a temporary use permit application from the owner of Cannafest to temporarily establish a parking lot on a vacant site adjacent to Brycen Place (Parcel Z). The parking area will accommodate organized day parking for the 3 day Cannafest Music Festival held in August. The temporary use permit, if approved, would be valid for a period of three years (renewable upon application for an additional three years).

Further details about this proposal are:

- The property is 2.7 hectares (6.7 acres) in size and is zoned R1 – Single and Two-family Residential (which does not permit parking lots as a single use on a lot);
- The property will be fenced along 70<sup>th</sup> and 68<sup>th</sup> Avenues during the Cannafest event;
- There will be no overnight parking permitted;
- Parking operations will be managed by on-site security/patrol and patrons will walk north to the event site or take a shuttle;
- A temporary use permit was issued in 2018 to accommodate RV camping immediately west of this site (the site has been fenced and irrigated); and
- A fire protection and suppression plan will be in effect while the site is used for parking.

Further applicant and site information is attached as Appendix A.

If Council approves this application to move forward, the permit application would be advertised in the Gazette and the immediate neighbours would be notified of the application. A draft permit would then be prepared and any comments received from the community would be transmitted for Councils consideration at an upcoming Council meeting.

---

## Benefits or Impacts

### General

As a temporary use, the lot can be redeveloped at anytime for it's intended use as low density residential.

### Strategic Impact



#### Community Engagement

- The public and immediate neighbourhood will be invited to review and comment on this proposal thereby encouraging community participation on land use issues in the City.



#### Community Livability

- The property will be used as a parking lot for about 3 days a year. An operations plan will ensure orderly and secure parking options for festival patrons.



#### Economic Growth

- The parking area will foster and support this major community event which brings economic benefits to the entire community.



#### Fiscal Responsibility

- No City financial or staff resources will be used in the operation of this parking area.

### Policy/Legislation

The Local Government Act and the Official Community Plan.

## Attachments

Appendix A: Applicant and Site Information

---

## Recommendation

**THAT Committee of the Whole recommends to Council at its Regular Meeting of May 6, 2019, to direct staff to proceed with the statutory requirements for public notice respecting a Temporary Use Permit Application for a Parking Lot located on the 2200 Block of 68th Avenue.**

## Options

1. THAT the Committee of the Whole accepts the report.

2. THAT the Committee of the Whole does not accept the report.
3. THAT the Committee of the Whole refers the matter back to staff for further information.

---

---

**Applicant and Site Information**  
**Temporary Use Permit Application No. TUP1901**  
**Proposed Temporary Day Use Parking Lot – 2200 Block of 68<sup>th</sup> Avenue**

**Civic Address:** 2200 Block of 68<sup>th</sup> Avenue.

**Legal Description:** Parcel Z; Plan KAP35 District Lot 380 Land District 54; PID 008-286-701.

**Applicant/Owner:** 1185487 BC Ltd.

**Proposal:** To establish a temporary day parking area for Cannafest patrons.

**Existing Land Use:** Vacant uncultivated field.

**Adjacent Land Uses:** North – vacant, City-owned property; South – single family residential and an apartment building; East – residential zoned R1 (Brycen Place); West – vacant uncultivated field (irrigated, used for RV camping during Cannafest).

**Current Zoning:** R1 (Residential – Single and Two-Family) Zone.



**OCP Land Use Designation: Low Density Residential (LR).**

**Development Permit Area: N/A**

**Servicing: N/A. No infrastructure required.**





# Request for Decision



To: Committee of the Whole  
From: **Corporate Services**  
Date: May 6, 2019  
Subject: Bylaw 2042-A1 – Elections Amendment  
Recommendation: **THAT the Committee of the Whole refers the proposed bylaw amendment to the Regular Meeting on May 21, 2019, as presented.**

---

## Background

Following the 2018 General Municipal Election, Corporate Services had discussions about replacing the locally maintained voter registry ("poll book") with the Provincially-maintained voters list.

The benefit of doing so is that the Provincial list is continually updated, and a current copy may be requested in the weeks prior to a local election. The Provincial list is updated when residents move or pass away.

The local book has names added as new registrations are collected, but names are rarely, if ever, removed, and the total number of registered voters could include names that should have been removed years before.

The proposed amendment changes the requirement from maintaining a local poll book to utilizing the Provincial list.

The second change is to reduce the number of advance polls from two to one. During the 2018 election, only the City of Grand Forks operated two advance polls; the Regional District and School District had just one, which caused some confusion among early voters. The first advance poll saw an average of just over 25 voters per hour over the mandated 12 hour period (330 total ballots), with 15 election staff filling the required positions.

Provincial legislation allows for municipalities with less than 5,000 population to provide one advanced polling opportunity instead of two (section 107(2)).

---

## Benefits or Impacts

### General

Off-loads maintenance of local poll books by utilizing resources from Elections BC.



## Strategic Impact



### Fiscal Responsibility

- Reduce election costs by eliminating second advance poll.

## Policy/Legislation

Local Government Act, Section 107(2).

## Attachments

Bylaw 2042-A1 – General Local Government Election Amendment Bylaw

---

## Recommendation

**THAT the Committee of the Whole refers the proposed bylaw amendment to the Regular Meeting on May 21, 2019, as presented.**

## Options

1. THAT Committee of the Whole refer the proposed bylaw amendment to the Regular Meeting as presented.
2. THAT Committee of the Whole refer the proposed bylaw amendment to the Regular Meeting with changes.
3. THAT Committee of the Whole refers the matter back to staff for further information.



**THE CORPORATION OF THE CITY OF GRAND FORKS**  
**GENERAL LOCAL GOVERNMENT ELECTION**  
**BYLAW NO. 2042-A1**

**A BYLAW TO PROVIDE PROCEDURES FOR THE CONDUCT OF  
GENERAL LOCAL GOVERNMENT ELECTIONS AND OTHER VOTING.**

---

The Municipal Council for the Corporation of the City of Grand Forks, in open meeting lawfully assembled, **ENACTS** as follows:

**Citation**

1. This bylaw may be cited as the “**General Local Government Election Amendment Bylaw No. 2042-A1**”

**Definitions**

2. In this bylaw, unless the context otherwise requires:

- 2.1 “**General Local Government Election Bylaw**” means the General Local Government Election Bylaw No. 2042, as amended or replaced from time-to-time;

**Register of Resident Electors**

3. Section 2.1 of the *General Local Government Election Bylaw* shall be replaced with:  
“As authorized under Section 76 of the *Local Government Act*, the City of Grand Forks shall use the most current available Provincial list of voters prepared under the *Election Act* as the register of resident electors.”

**Required Advanced Voting Opportunities**

4. Section 4.1 of the *General Local Government Election Bylaw* shall be replaced with:  
“As authorized under Section 107 (2) of the *Local Government Act*, the City of Grand Forks shall conduct an advance voting opportunity as required by Section 107 (1)(a) on the 10<sup>th</sup> day before general voting day, but shall be exempted from conducting a second advance voting opportunity on another day as long as the population of the City remains less than 5,000.”

**General**

5. Any enactment referred to herein is a reference to an enactment of British Columbia and regulations thereto, as amended, revised, consolidated or replaced from time to time.

General Local Government Election Amendment Bylaw No. 2042-A1

6. If any section, paragraph or phrase of this bylaw is for any reason held to be invalid by a decision of a Court of competent jurisdiction, the invalid portion shall be severed and such decision will not affect the validity of the remaining portions of this bylaw.

Read a first, second, and third time by the Municipal Council this 25<sup>th</sup> day of March, 2019.

Adopted this \_\_\_\_ day of \_\_\_\_, 2019.

\_\_\_\_\_  
Mayor – Brian Taylor

\_\_\_\_\_  
Corporate Officer – Daniel Drexler

**CERTIFICATE**

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 2042-A1, cited as the “General Local Government Election Amendment Bylaw No. 2042-A1”, as passed by the Municipal Council on the \_\_ day of \_\_, 2019.

\_\_\_\_\_  
Corporate Officer of the Municipal Council of the  
City of Grand Forks

# Request for Decision



To: Committee of the Whole  
From: **Corporate Services**  
Date: May 6, 2019  
Subject: Bylaw 2054 – Smoke- and Vape-Free Places  
Recommendation: **THAT the Committee of the Whole recommends that Council give the first three readings to Bylaw No. 2054, “Smoke- and Vape-Free Places Bylaw” at the May 21, 2019, Regular Meeting as presented.**

---

## Background

The Community Charter gives municipalities the authority to establish certain prohibitions in public places for the health and well-being of its citizens.

The BC Provincial Government enacted section 2.3 of the *Tobacco Control Act* in March of 2008, prohibiting smoking within public and work places, covering indoor areas and outdoor work areas. As the percentage of smokers decreases, in British Columbia a country-wide low of 10.2% of the population as of 2015, there is increased demand for smoke-free areas outdoors as well as indoors.

The Federal Government’s Bill 45 (the “Cannabis Act”) came into effect on October 17, 2018, legalizing recreational use of cannabis nationwide.

Bylaw 2054 is the City’s proposed Smoke- And Vape-Free Places Bylaw. This bylaw designates outdoor public spaces including parks, playgrounds, public sidewalks, and the main core of downtown (Market Avenue) as no smoking areas for tobacco, cannabis, and other products, limiting the use of these products to areas minimizing exposure to second-hand smoke to other residents. Many of these restrictions are consistent with existing Provincial legislation.

---

## Benefits or Impacts

**General:** This bylaw addresses the health and well-being of the citizens of Grand Forks.

**Strategic Impact:** The bylaw addresses feedback from residents impacting Community Liveability.

**Financial:** This bylaw has low financial impact; there would be some costs for procurement and installation of signage as specified in the bylaw.

**Policy/Legislation:** This bylaw enhances smoking area limitations defined by the *Tobacco Control Act*, and sets other limitations in place in advance of the forthcoming *Cannabis Act* implementation.

## Attachments

Bylaw 2054 – Smoke- and Vape-Free Places

---

## Recommendation

**THAT the Committee of the Whole recommends that Council give the first three readings to Bylaw No. 2054, “Smoke- And Vape-Free Places Bylaw” at the May 21, 2019, Regular Meeting as presented.**

## Options

1. THAT Committee of the Whole forward the bylaw to the May 21 Regular Meeting as presented.
2. THAT Committee of the Whole forward the bylaw to the May 21 Regular Meeting with amendments.
3. THAT Committee of the Whole refers the matter back to staff for further information.

# THE CORPORATION OF THE CITY OF GRAND FORKS

## BYLAW NO. 2054

### A Bylaw to Designate Smoke- and Vape-free Places in the City of Grand Forks

---

The Council for the Corporation of the City of Grand Forks, in open meeting assembled,  
**ENACTS** as follows:

#### Citation

1. This bylaw may be cited as the “**Smoke- and Vape-free Places Bylaw 2054.**”

#### Definitions

2. In this bylaw, unless the context requires otherwise:
  - 2.1 “**Bylaw Enforcement Officer**” means the person duly appointed by Council as such, and shall include any peace officer.
  - 2.2 “**Cannabis**” means cannabis as defined in the *Cannabis Act* (Bill C-45, an Act respecting cannabis and to amend the *Controlled Drugs and Substances Act*, the *Criminal Code* and other Acts).
  - 2.3 “**City**” means the City of Grand Forks.
  - 2.4 “**Community Facility**” means a building, lands or recreation facility including but not limited to recreation centers, arenas, picnic shelters and other recreation facilities located in a Park or on any other land which the City owns or controls by means of a lease, licence or other legal instrument that is intended for athletic, social, cultural, recreational, or other use by members or visitors to the community.
  - 2.5 “**Entranceway**” includes but is not limited to doorways, verandahs, stairways, air intake systems and windows.
  - 2.6 “**Municipal Ticket Information Bylaw**” means the *City of Grand Forks Municipal Ticket Information Bylaw* No. 1957 as amended or replaced from time to time;

- 2.7 **“Outdoor Public Event”** means any event where the public is invited to gather on any outdoor area of City owned, controlled or operated property, including any park, public square or street, including, but not limited to:
- 2.7.1 a market, contest, festival, celebration, fair, exhibition or concert;
  - 2.7.2 an outdoor public event on any City owned, controlled or operated property that is leased to a third party; or
  - 2.7.3 any event for which a City rental or use permit is required
- 2.8 **“Outdoor Public Space”** means any outdoor area owned, controlled, or operated by the City that is open to the public or to which the public is customarily admitted or invited, including but not limited to:
- 2.8.1 Park,
  - 2.8.2 sports venue, stadium, or sports facility,
  - 2.8.3 outdoor recreational facility,
  - 2.8.4 utility easement,
  - 2.8.5 cemetery,
  - 2.8.6 public streets, when used as part of an outdoor public event.
- 2.9 **“Park”** means any real property owned or subject to a right of occupation by the City for the purposes of pleasure, recreation, or community uses of the public, including all dedicated public parks, Municipal Hall grounds, or other lands used for public parks, or any playground, sports court or field, public square, beach, boulevard or cemetery within the corporate limits of the City of Grand Forks;
- 2.10 **“Prescribed Distance”** means the distance specified in B.C. Reg. 232/2007 (*Tobacco and Vapour Products Control Regulation*), including all amendments and replacements thereto, as the distance from a doorway, window, or air intake in which a person must not Smoke, **or** 6 metres, whichever is greater.
- 2.11 **“Public Premise”** means all or any part of a building, structure or other enclosed area to which members of the public have access as of right or by express or implied invitation.
- 2.12 **“Public Vehicle”** means a bus, taxi or other vehicle that is used to transport members of the public for a fee.
- 2.13 **“Responsible Person”** means a person who owns, controls, manages, or supervises a business, building, premises, common area, customer service area, place of public assembly, or a vehicle for hire, and without limitation, includes an operator and the driver of a vehicle for hire.

2.14 **“School Property”** means property that is owned or leased by, or operated under the authority of, a board established under the School Act or the Independent School Act, and used for delivering educational programs or other learning programs, and includes real property and improvements.

2.15 **“Smoke” or “Smoking”** means to inhale, exhale, burn or carry a(n):

2.15.1 lighted cigarette, cigar, pipe, hookah pipe, other lighted or heated smoking equipment that burns tobacco, Cannabis or any other weed or substance, but does not include the carrying of lighted incense or other lighted smoking equipment used solely for ceremonial or religious purposes, or

2.15.2 activated electronic cigarette.

2.15 **“Trail”** means any pathway or trail and all improvements, including all public sections of the Trans-Canada Trail, within the corporate limits of the City of Grand Forks but does not include the travelled portion of a Highway;

### **Smoking Regulation**

3. No Person may Smoke:

3.1 In a Public Premise or a Public Vehicle,

3.2 In, on, or within the Prescribed Distance of a:

3.2.1 Community Facility,

3.2.2 Outdoor Public Space,

3.2.3 Park,

3.2.4 Trail,

3.2.5 Picnic area,

3.2.6 School Property,

3.2.7 playground or playing field,

3.2.8 skateboard or bike park,

3.2.9 public tennis court or swimming pool lot,

3.2.10 community garden,

3.3 within the Core Commercial (CC) zoned area of Market Avenue between Riverside Drive and 5<sup>th</sup> Street (excluding alleys and private parking lots),

3.4 on public sidewalks,

3.5 on a City street when used as part of an Outdoor Public Event,

3.6 inside or within the Prescribed Distance of any public building or space in which the City owns or holds an interest,

3.7 inside a motor vehicle or equipment owned, leased, or used by the City.

4. This Bylaw does not apply to:
- 4.1 a designated smoking area established for the purpose of an Outdoor Public Event with the area being determined by and with the agreement of both the City and the event organizer,
  - 4.2 Aboriginal cultural activity,
  - 4.3 carrying of lighted incense or other lighted smoking equipment used solely for ceremonial or religious purposes.

### **Signs**

5. A No Smoking sign shall:
- 5.1 Carry the text “No Smoking or Vaping”, or “Smoking and Vaping is Prohibited”, and/or
  - 5.2 A graphic symbol consistent with ISO 7010 (P002) or ANSI Z535 (P002),



- and shall
- 5.3 include in the text at the bottom of each sign the words:  
“Grand Forks Smoke- and Vape-Free Places Bylaw No. 2054”
  - 5.4 with respect to size of lettering of either “No Smoking or Vaping” or “Smoking and Vaping is Prohibited”, shall be not less than the following height based upon the maximum viewing distance in direct line of sight for:
    - 5.4.1 3.0 metres or less, letter height of 1 centimetre;
    - 5.4.2 6.0 metres or less, letter height of 3 centimetres;
    - 5.4.3 12 metres or less, letter height of 7.5 centimetres;
    - 5.4.4 More than 12 metres, letter height of not less than 7.5 centimetres.
6. A Responsible Person shall post and maintain a sign in a conspicuous position at all times at the:
- 6.1 main entrance to a Public Building,
  - 6.2 main entrance to a Park,
  - 6.3 main entrance to a Public Municipal Open Space,
  - 6.4 main entrance to a School Yard,
  - 6.5 main entrance at a Place of Assembly,
  - 6.6 main entrance to a Cemetery.



7. The international symbols described in section 5.2, while depicting a cigarette, shall mean that any form of Smoking, as defined in this bylaw, is prohibited in relation to that area.
8. A Person shall not remove, alter, conceal, deface or destroy any sign posted in accordance with this Bylaw.

### **Offences and Penalties**

9. A Person who violates a provision of this Bylaw will be liable for penalties and late payment amounts established in the City's Municipal Ticket Information Bylaw.
10. A Person who contravenes, violates, or fails to comply with any provision of this Bylaw is deemed to have committed an offence under this Bylaw, and each day such offence continues or is permitted to continue shall constitute a separate offence.
11. A Person who commits an offence under this Bylaw shall be liable on summary conviction to a fine not exceeding \$2,000 for each offence.
12. If a Bylaw Enforcement Officer has determined that a Person has violated a provision of this Bylaw, that Person must, when requested by the Bylaw Enforcement Officer, provide their name and address to the Officer.
13. Bylaw Enforcement Officers are designated to enforce this Bylaw by means of the Bylaw Notice under the Community Charter.
14. No Person shall interfere with, delay, obstruct, or impede the Bylaw Enforcement Officer, designate, or other person lawfully authorized to enforce this Bylaw in the performance of duties.
15. The Bylaw Enforcement Officer has the right to enter at all reasonable hours any land or building to which this Bylaw applies in order to ascertain whether the provisions of this Bylaw are being complied with.

**General**

16. Any enactment referred to herein is a reference to an enactment of British Columbia and regulations thereto, as amended, revised, consolidated or replaced from time to time.
17. If any part, section, sentence, clause, phrase or word of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the decision that it is invalid shall not affect the validity of the remainder which shall continue in full force and effect and be construed as if the Bylaw had been adopted without the invalid portion.

Read a first, second, and third time on the \_\_\_\_ day of \_\_\_\_, 2019.

Adopted this \_\_\_\_ day of \_\_\_\_, 2019.

\_\_\_\_\_  
Mayor – Brian Taylor

\_\_\_\_\_  
Corporate Officer – Daniel Drexler

## APPENDIX “A”

### Sample No Smoking Sign

# NO SMOKING OR VAPING



Grand Forks Smoke- and Vape-Free  
Places Bylaw No. 2054

**SCHEDULE 13**

Bylaw No. 2054 "Grand Forks Smoke- and Vape-Free Places Bylaw"

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
Smoking in a prohibited area	3	\$ 50.00
Remove, alter, conceal, deface or destroy any sign posted in accordance with this Bylaw	8	\$ 50.00
Failure to provide identification to Bylaw Officer	12	\$100.00
Interfere with, delay, obstruct, or impede the Bylaw Enforcement Officer in the performance of duties.	14	\$100.00