



The Corporation of the City of Grand Forks

Regular Meeting

AGENDA

Meeting #: R-2019-12
Date: Monday, June 24, 2019, 7:00 pm
Location: 7217 - 4th Street, City Hall Council Chambers

Pages

1. CALL TO ORDER

2. ANNUAL REPORT

- a. Annual Report 2018
2018 Annual Report, consideration of report and submissions and questions from the public

4 - 59

Recommendation

THAT Council receives the 2018 Annual Report and considers submissions and questions from the public.

3. ADOPTION OF AGENDA

- a. Adopt agenda
June 24, 2019, Regular Meeting agenda

Recommendation

THAT Council adopts the June 24, 2019, Regular Meeting agenda as presented.

4. MINUTES

- a. Adopt minutes - Special to go In-Camera
June 10, 2019, Special to go In-Camera Meeting minutes

60 - 61

Recommendation

THAT Council adopts the June 10, 2019, Special to go In-Camera Meeting minutes as presented.

- b. Adopt minutes - Regular
June 10, 2019, Regular Meeting minutes

62 - 72

Recommendation

THAT Council adopts the June 10, 2019, Regular Meeting minutes as presented.

5. REGISTERED PETITIONS AND DELEGATIONS

- a. West Boundary Community Services Co-op Association
Vicki Gee, Regional Director, RDKB

73 - 78

6. UNFINISHED BUSINESS

7. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL

- a. Reports of Council
Councillors

79 - 81

Recommendation

THAT all reports of Council at the June 24, 2019, Regular Meeting be received.

- b. Discussion on 2nd Street Development

8. REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

- a. Verbal Report - RDKB Representative
Verbal report from Council's representative to the Regional District of Kootenay Boundary

82 - 82

Read the RDKB agendas here: <https://rdkb.civicweb.net/filepro/documents/314>

Recommendation

THAT Mayor Taylor's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.

9. RECOMMENDATIONS FROM STAFF FOR DECISIONS

10. REQUESTS ARISING FROM CORRESPONDENCE

11. INFORMATION ITEMS

- a. Meeting requests with Premier Horgan, Provincial Cabinet Ministers and Minister of Municipal Affairs and Housing
Civic Info. - UBCM

83 - 86

Recommendation

THAT Council directs staff to book appointment(s) with Premier Horgan and _____, _____ and implement briefing notes for discussion with regard to _____, _____, _____ for support and funding requirements addressing the ongoing community needs in the City of Grand Forks.

12. BYLAWS

- a. Bylaw 2045-A2 - 2018-2022 Financial Plan Amendment
Financial Services

87 - 94

Recommendation

THAT Council gives first three readings to the 2018-2022 Financial Plan Amendment Bylaw No. 2045-A2.

- b. Bylaw 2060 - Reserve Fund Establishment 95 - 127
Financial Services

Recommendation

THAT Council gives first three readings to Reserve Fund Establishment Bylaw No. 2060, 2019.

- c. Bylaw 2054 – Smoke- and Vape-Free Places 128 - 138
Corporate Services

Recommendation

THAT Council gives final reading and adoption of Bylaw No. 2054, Smoke- and Vape-Free Places.

- d. Bylaw 2057-A1 - Amendment of Parks Access Bylaw 2057 Schedule “A” 139 - 150
Corporate Services

Recommendation

THAT Council give final reading to the Parks and Public Spaces Access Amendment Bylaw No. 2057-A1.

- e. Bylaw 2039-A4 - Third Reading - Rezoning from R1 Residential to R4 Rural Residential 151 - 159
to accommodate agricultural uses on 7600 Block of 8th Street
Development, Engineering and Planning

Recommendation

THAT Council gives third reading to Zoning Bylaw Amendment No. 2039-A4.

- f. Bylaw 2039-A7 - Proposed Rezoning and Development Variance Permit 2680 - 75th 160 - 173
Avenue
Development, Engineering & Planning

Recommendation

THAT Council approves the variance request for relaxation of the rear yard setback from 6.0m to 2.72 m on proposed Lot 2; AND FURTHER THAT Council gives first and second readings to Zoning Bylaw Amendment 2039-A7.

13. **LATE ITEMS**

14. **QUESTIONS FROM THE PUBLIC AND THE MEDIA**

15. **ADJOURNMENT**



2018 ANNUAL REPORT

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MESSAGE FROM THE MAYOR

The 2018 election brought change around the Council table for the City of Grand Forks, with two members continuing terms from the previous Council, three members with prior Council experience, and two first-timers. There was little time to get settled, as plenty of work was already underway so Council had to hit the ground running.

In any year, plans have to be flexible and adapt to change, but the flooding in May 2018 forced City Council, Staff, and residents to make significant changes to plans for 2018.

Disaster response and recovery became the primary focus for the rest of the year, and although things didn't always seem to happen as quickly as people would like, a huge effort was put forward by Council and Staff in engaging with representatives from Provincial and Federal agencies to secure as much support funding as possible.

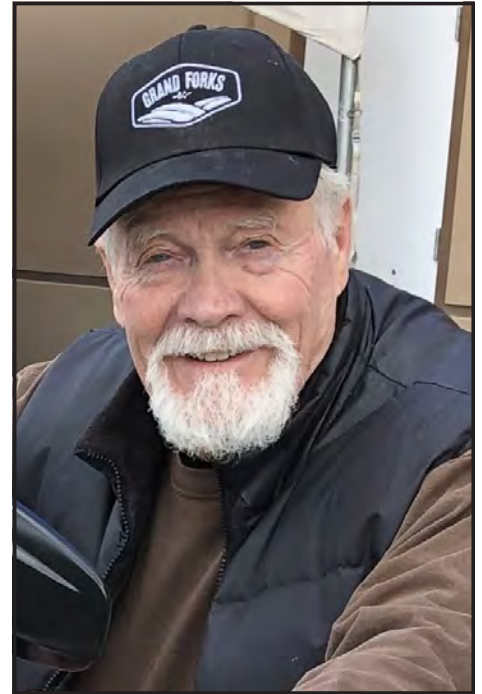
Although some early summer events like the GFI were cancelled in the wake of the flooding, by late summer things were starting to come back to normal and Cannafest went off without a hitch.

Some projects scheduled for 2018 were deferred until 2019 to allow departments to prioritize flood-related projects, but even with these changes some big projects like the 22nd Street upgrades were completed successfully.

This annual report shows the teamwork of the Mayor and Council, Staff, and the Community.

Brian Taylor

Mayor



CITY COUNCIL



From left to right: Councillors Neil Krog, Chris Moslin, Cathy Korolek, Mayor Brian Taylor, Councillors Christine Thompson, Rod Zielinski, Zak Eburne-Stoodley

FROM THE CAO



2018 will be remembered as a milestone in the history of Grand Forks, as every resident was directly or indirectly impacted by the floods.

City departments put together annual work plans to guide projects throughout the year, and the plans for 2018 were shaken up a bit when the riverbanks were crested in May. Managers and staff were immediately re-assigned to jobs in the Emergency Operations Centre and to flood response, and later recovery.

Despite this, other than a few brief periods when utility infrastructure was directly impeded by floodwaters, essential services like power and water remained functioning thanks to the dedicated work of our employees. Many of the projects scheduled for the year were completed despite the additional flood-related work added to the to-do list.

Our team went above and beyond both during the flood and in the weeks and months following, keeping the City running while taking on many new tasks in response to the disaster. Several staff spent their Christmas break in the office finalizing grant applications which had an early January deadline.

Amid flood recovery efforts, another significant project took a prominent spot on our calendars: the 2018 Municipal Election. With a combination of new and returning Council members, we have a governance team dedicated to keeping things moving forward for the community.

The successes achieved in 2018 show that the City of Grand Forks is a strong organization, and one I'm very proud to lead.

















Diane Heinrich,
CAO



SUSTAINABLE SERVICE ASSESSMENT TOOL

In 2017 the City along with Urban Systems began a project to Measure the Performance of the Municipality. The Sustainable Service Assessment Tool (SSAT) was the outcome of this project for which the City and Urban Systems received the ACEC-BC Award of Merit. The SSAT was completed in the spring of 2018 and departmental staff, the Chief Financial Officer, and Council independently scored the Service Delivery, Finance, and Governance sections for each of the 8 services measured.

The overall results for 2018 are below.

		CURRENT PERFORMANCE		PREPAREDNESS FOR THE FUTURE		OVERALL SUSTAINABILITY	TREND
	Water	61%		52%			↓
	Wastewater	52%		54%			↓
	Drainage and Flood Protection	29%		27%			↓
	Parks and Recreation	55%		41%			—
	Civic Facilities	56%		41%			↓
	Transportation	39%		46%			↓
	Fire Protection	63%		48%			↓
	Solid Waste	57%		44%			↑

A more in depth look into the scoring of each service for Service Delivery (completed by the individual departments), Finance (completed by the Chief Financial Officer), and Governance (completed by Council).



Water	Current Performance	Preparedness For The Future
Service Delivery	67%	57%
+ Finance	50%	33%
+ Governance	67%	67%
	61%	52%



Parks & Recreation	Current Performance	Preparedness For The Future
Service Delivery	58%	33%
+ Finance	50%	33%
+ Governance	56%	56%
	55%	41%



Wastewater	Current Performance	Preparedness For The Future
Service Delivery	39%	52%
+ Finance	50%	67%
+ Governance	67%	44%
	52%	54%



Civic Facilities	Current Performance	Preparedness For The Future
Service Delivery	62%	13%
+ Finance	50%	67%
+ Governance	56%	44%
	56%	41%



Drainage and Flood Protection	Current Performance	Preparedness For The Future
Service Delivery	21%	38%
+ Finance	0%	0%
+ Governance	67%	44%
	29%	27%



Transportation	Current Performance	Preparedness For The Future
Service Delivery	33%	38%
+ Finance	50%	67%
+ Governance	33%	33%
	39%	46%



Fire Protection	Current Performance	Preparedness For The Future
Service Delivery	67%	67%
+ Finance	67%	33%
+ Governance	56%	44%
	63%	48%



Solid Waste	Current Performance	Preparedness For The Future
Service Delivery	83%	56%
+ Finance	33%	33%
+ Governance	56%	44%
	57%	44%

BUILDING INSPECTION AND BYLAW SERVICES

Building Inspection

The department is responsible for the full range of tasks associated with the City of Grand Forks Building Bylaw. Issuing building and plumbing permits, and performing the associated inspections, is the primary focus. Additionally, assisting developers and property owners with their construction concepts, and working closely with all other municipal departments to ensure all other city interests are observed, plays a large role. As we saw in 2018, the nature of the tasks can be diverse. A record number of permits were issued primarily due to the May flood event. While the department has clearly defined processes and procedures, sometimes flexibility needs to be demonstrated to problem solve situations which one has never encountered before. Around 100 homes were severally damaged, the occupants displaced, and it was very clear that a housing shortage was on the horizon. Forward thinking initiatives, such as waiving permit fees, taking care of the paperwork and encouraging the affected residences to repair as best they could definitely contributed to the disaster relief efforts. The building department is often looked at as the building police, and to a certain extent that is correct, however the department also works very closely with all residents, in good times and bad, to ensure a built environment which is both healthy and safe, and a legacy.

Bylaw Services

Bylaw Services is a function which is focused towards understanding the reason for City bylaws. Essentially, we investigate complaints from citizens, City departments, Council and other government agencies with respect to alleged infractions of the City's regulatory bylaws and we undertake appropriate action to gain compliance by negotiation, Council or Court. We interpret, report and provide advice on a variety of bylaw matters, develop solutions to difficult issues, work cooperatively in joint problem solving with community agencies and use persuasive diplomacy when recommending, clarifying or negotiating issues. We prefer a proactive approach towards bylaw appreciation and compliance.

It is important to note that most of the communication this department has with residents is not related to bylaw infractions, rather they centre around perceived security concerns or are just simply civil matters. The City does not have bylaws related to drug use and behavior, vandalism or the fear of theft, or the perceived difficulties that the transient population can pose. So, to that end, in late 2018 we took a different approach, that was to retain a private security service. The function was to deal with any security issue that the police were unable to assist with, usually due to the magnitude of the issue.

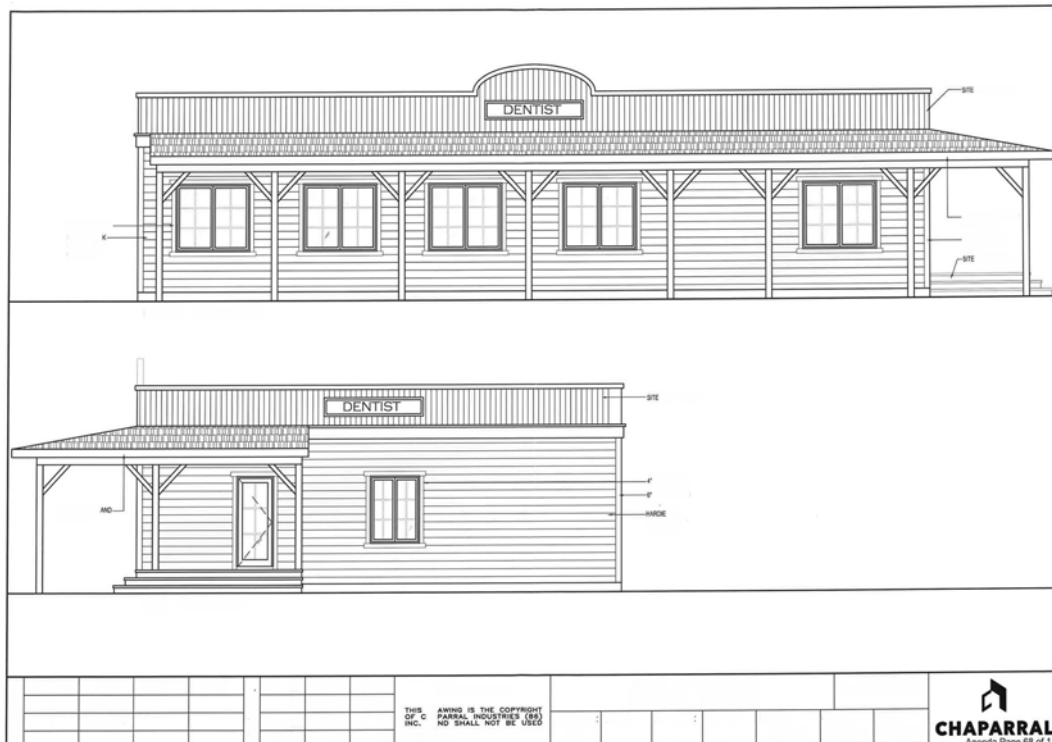
Goals

- Develop new Building Bylaw, based on our insurer's recommendations
- Revisit the permit fee structure
- Continue with enhanced private security services to offset bylaw service demands
- Proactively inform residents of bylaw concerns through the local media and other formats

Stats

210 BUILDING PERMIT APPLICATIONS \$9,339,982 TOTAL CONSTRUCTION VALUE

- 5 Single Family Dwellings (On-site Constructed)
- 3 Single Family Homes (Pre-manufactured)
- 4 New Residential Suites/Apartments
- 33 Residential Renovations/Additions
- 9 Residential Accessory Buildings
- 3 New Commercial Buildings
- 19 Commercial Renovations/Additions
- 0 New Industrial Buildings
- 1 Industrial Renovations/Additions
- 1 New Institutional Buildings
- 2 Institutional Renovations/Additions
- 17 Demolition Permits (15 Flood Related)
-and.....
- 113 Permits issued to repair flood damage.



CORPORATE SERVICES

Chief Administrative Officer – Diane Heinrich

Corporate Officer – Daniel Drexler

Deputy Corporate Officer – Kevin McKinnon

Corporate Administrative Assistant – Daphne Popoff

Corporate Administration's main function is to ensure that the corporation is meeting its legislative obligations. The Corporate primary functions include records management and retention of documents, responsibility for preparation of agendas and minutes of Council, provides administrative support for Mayor and Council, assists the public with Freedom of Information requests, and assists in the development of policies, bylaws and contracts.

The Community Services Department was established in 2013 and is overseen by the Deputy Corporate Officer. The department focuses on agreements with local non-profit organizations and acts as a liaison for events. Corporate Services also oversees all Information Technology activity for the organization.

2018 Highlights

- Records Management program underway
- Election 2018
- City Communications for various events
- Information Technology - Vadim Finance System conversion to Cloud-Based

Goals for 2019

Corporate & Legislative Services

Records management changes – continued – multi-year program
Continued relationship development with the provincial and federal governments
Policy and Bylaw review and updates (ongoing)
Continued Education and Training of departmental staff (Organizational needs)

Community Services

Review of Funding Agreements with community partners
Review of event process, policy and procedures

Communications

Update website and marketing material (incl. Economic Profile)
Maintain social media presence, processes and outreach
Ongoing Communications development training
Communications related to Economic Recovery & SIIP projects

Economic Development

RDF Economic Development Program and Partnerships
Update Bylaws, policies, economic profile to entice Economic Development
Participate in the Regional Economic Development Steering groups
Engage with, and continue to foster relationships with, local non-profit partners
Implement Economic Recovery Initiative per Council Resolution R013/19/01/14



DEVELOPMENT & ENGINEERING DEPARTMENT

The department provides integrated planning and support services to enable environmental, social and economic well-being and sustainability in the community. Our functions include current and long-range planning, building and bylaw services, asset management and infrastructure planning, and environmental protection and enhancement. We also develop and implement plans, policies and programs to advance sustainable planning and to guide development and investment by the private and public sectors. Regulatory roles and customer services related to planning and land development.

2018 Highlights

- Completed Official Community Plan amendments and Zoning Bylaw update – focus on affordable housing and environment
- Continued Wastewater Treatment Plant upgrades project
- Completed Sewer Phasing Plan project
- Initiated floodplain mapping and risk assessment projects
- Continued asset management and GIS software integration project
- Completed Sensitive Ecosystem Inventory
- Completed critical path/survey for cannabis regulations and implemented changes to the Zoning Bylaw
- Substantially completed 22nd Street upgrades
- Substantially completed 72nd Avenue shoulder extension
- Reviewed biosolids land application options
- Staffed Emergency Operations Centre during and after flooding
- Planning and policy support for flood recovery initiatives



Goals for 2019

- Economic Recovery initiatives
- Cannabis related business processes
- Sign Bylaw preparation
- Establish Board of Variance
- West side development plan
- OCP review and update to include active transportation policies & plans, development permit area updates
- Economic development action planning and implementation
- Airport master plan update
- Capital projects as per budget process
- Facilitation of developments



FINANCE DEPARTMENT

The Finance Department has six staff members that include the Chief Financial Officer, an Accountant/Comptroller, a Payments Clerk, a Revenue Clerk, an Accounting Clerk, and an Administrative Assistant.

The May flood event of 2018 had a significant impact on the finance department's activities for the year. As part of the City's contribution towards alleviating the financial burden of the disaster on impacted households, staff focussed resources towards active management of utility accounts, including suspension of billing, issuance of credits, and reactivating accounts as homes were reoccupied later in the year. Staff also provided verification of homeowner grant status to Disaster Financial Assistance to expedite assistance payments to homeowners and facilitated Emergency Operations Centre and insurance claims for reimbursement.

Financial Services

- Legislative and Internal Financial Reporting
- Financial Plan and Budget Preparation
- Financial Policy and Bylaw Development
- Revenue Billing and Collection
- Property Tax Administration
- Cemetery Administration
- Business Licence Administration
- Accounts Payable
- Payroll
- Reception Services

2018 Activities

- Developed Utility Billing Bylaw
- Revised Utility Regulations Bylaws
- Implemented mock billing for residential water accounts
- Analysed water use with respect to sewer rate setting
- Implemented procurement activity reporting

Goals for 2019

- Adopt new Utility Billing Bylaw
- Commence usage based billing for residential water accounts
- Analyze sewer account data and revise rate structure to eliminate charges related to water used for irrigation
- Review internal and external equipment charge-out rates
- Revise Tangible Capital Asset and Purchasing Policies
- Adopt new Permissive Tax Exemption and Investment Policies and Consolidated Reserve Fund Bylaw
- Investigate and implement new database reporting software for use with Vadim iCity
- Continue with review of payroll system setup and processing

Operating expenditures

Operating expenditures included

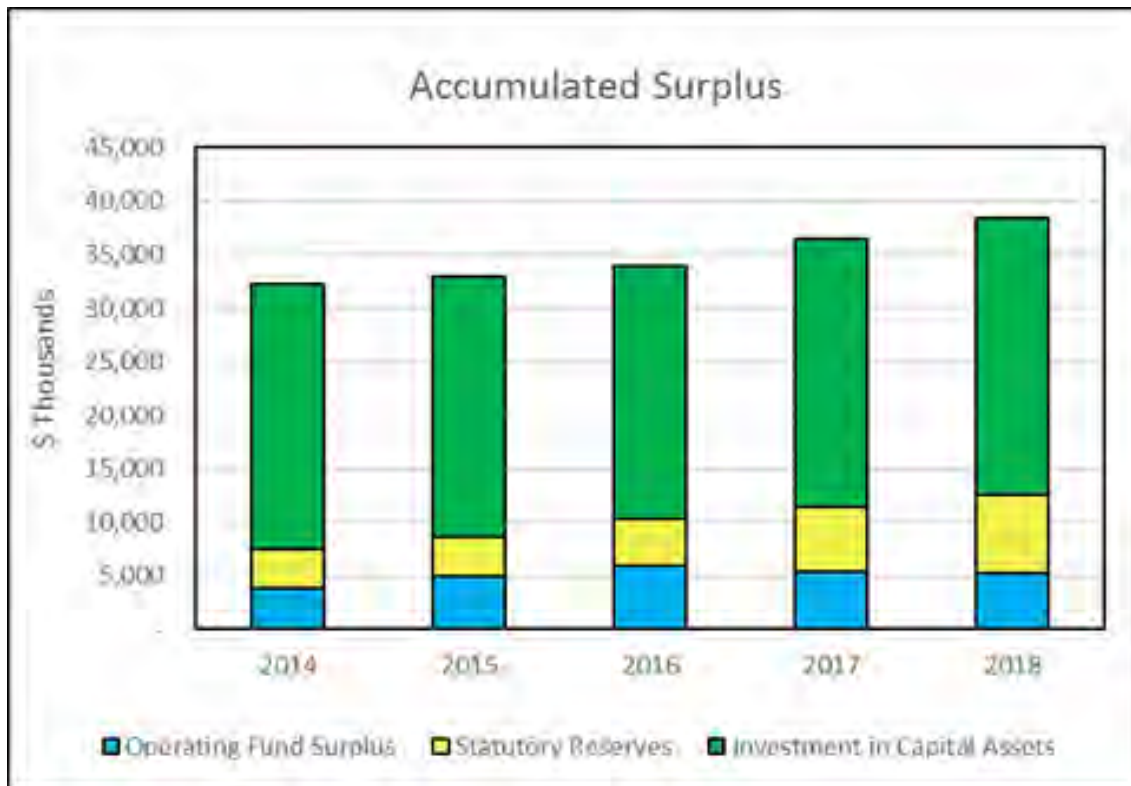
- \$1,137,070 in general government services
- \$881,668 in protective services - fire rescue, victim services , building inspection and bylaw enforcement.
- \$1,308,015 in transportation services – roads and fleet
- \$906,579 in recreation and culture – parks maintenance and contributions to Gallery 2, Boundary Museum, Chamber of Commerce and Boundary District Arts Council
- \$238,414 in public real estate and facilities
- \$245,383 in environmental health services – solid waste management
- \$45,435 in public health services – cemetery
- \$327,647 in planning and development services
- \$5,626,203 operating expenditures for the electrical, water and sewer utilities



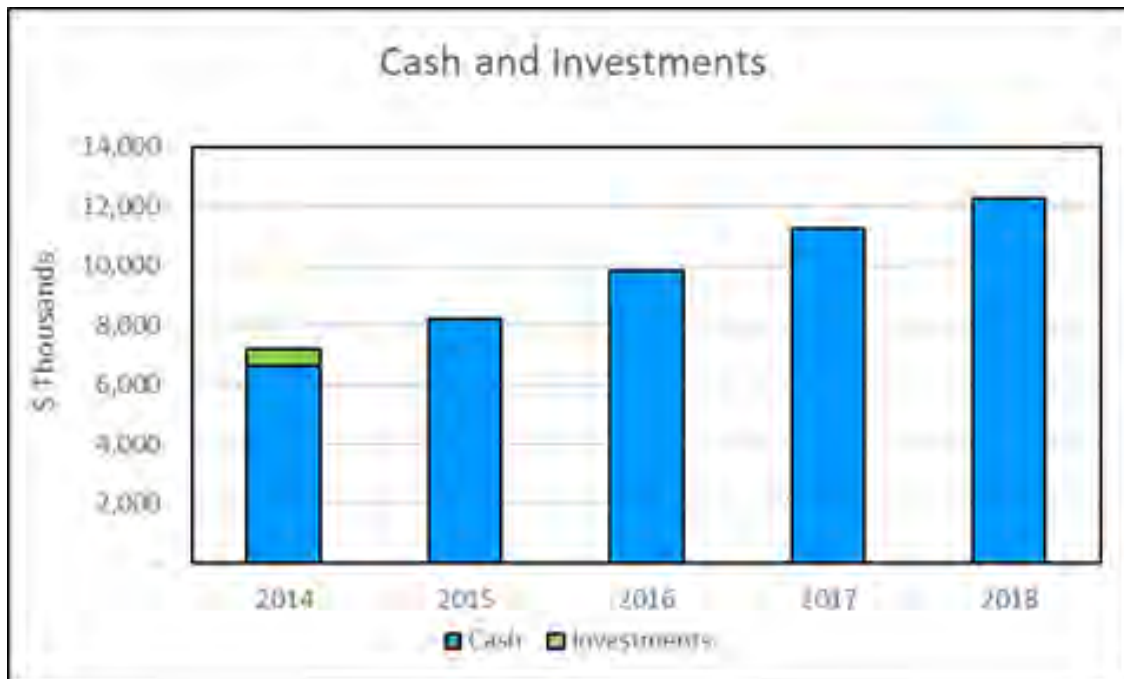
Financial Highlights

Annual surplus for 2018 was \$1,935,379

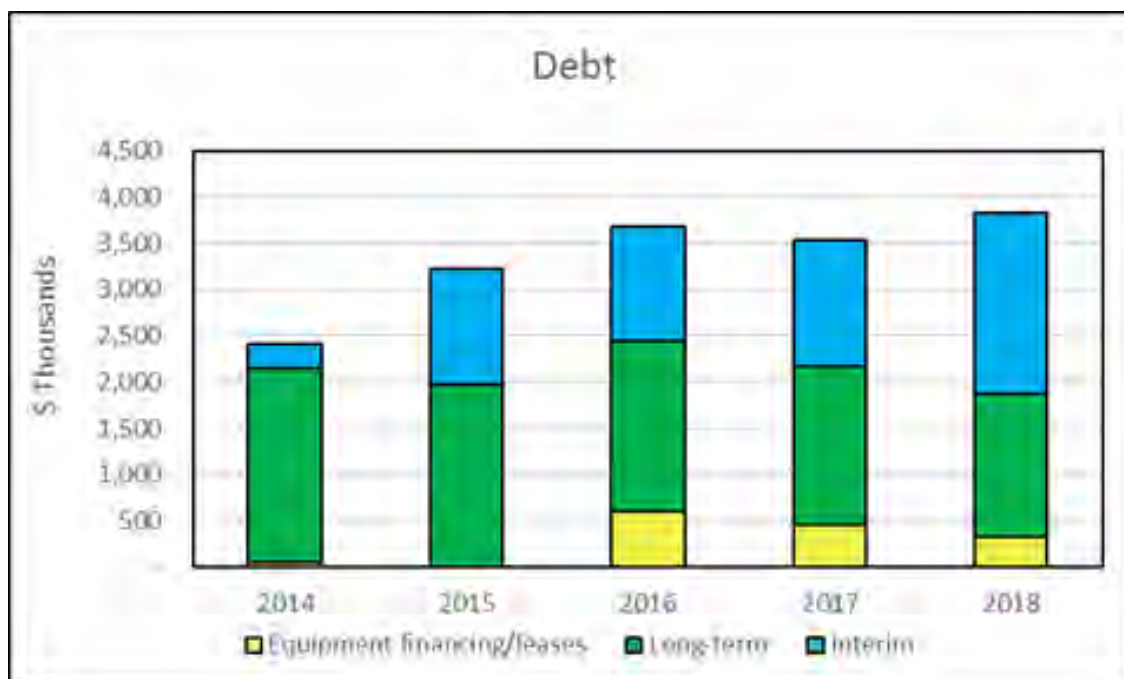
Accumulated surplus increased from \$36,453,982 in 2017 to \$38,389,361 at the end of 2018



Net financial assets increased from \$7,637,726 in 2017 to \$8,421,671 at the end of 2018
Reserve funds increased from \$6,141,950 at the end of 2017 to \$7,360,575 at the end of 2018
Cash increased by \$1,017,722 to \$12,250,656 over the year



Of the total \$2,965,985 capital expenditures for 2018, \$643,739 was funded by debt, \$715,968 through grants, and \$1,606,278 from reserves and operating funds.



EMERGENCY SERVICES / FIRE DEPARTMENT

The Emergency Services department provides fire and emergency protective services to the City of Grand Forks, and the Regional District of Kootenay Boundary (Area “D”) under contract.

The Chief and two Deputy Chiefs supervise a group of over 50 volunteers who provide firefighting, medical and hazardous material response, and road, high-angle rope, confined space, and swift water rescue services.

2018 Highlights

- Completed NFPA 1001 level 2 certification for six firefighters.
- Seven firefighters completed NFPA 1041 Fire Service Instructor Certification.
- Certified two live fire instructors to provide education and safety at fire training ground.
- Certified two Medical First Responder Instructors.
- Completed RFP process and awarded bid for replacement of RDKB fire engine.
- Migrated dispatch services from Trail Regional Fire Service to Kelowna Dispatch.
- Completed planning process and added additional repeater to Rhoderick Dhu mountain top to enhance communication clarity and distance in fire service area.
- Hired a Deputy Fire Chief of Prevention and Life Safety.
- Four recruit firefighters joined the fire department.



Goals for 2019

- Complete NFPA 1001 level 2 certification for five firefighters.
- Complete College of the Rockies evaluator certifications for five firefighters.
- Initiate Fire Officer 1 program for fire department officers.
- 150 Fire Prevention Inspections projected for 2019.
- Numerous Life Safety education programs and presentations to be delivered to the community and schools throughout 2019.
- Develop bylaws and policies to align with the new Fire Safety Act.
- Oversee construction of two bay addition to Carson fire hall.
- Replace fluorescent lighting with LED lighting in fire hall lower level to reduce energy consumption.



OUTSIDE WORKS

The City of Grand Forks Outside Works Department employs 17 unionized employees and two management personnel. Committed to deliver superior and economically feasible levels of service to the residents of Grand Forks, the Public Works crew manages and maintains:

- The Grand Forks Airport,
- 50 km of roads,
- 20 km of sidewalks,
- 43 km of water mains,
- 36 km of sanitary sewer mains,
- 11 km of storm sewer mains,
- 9 public parks,
- 3 km of trails,
- 22 publicly owned buildings, and
- 75 pieces of various equipment including the Fire Department fleet.

The City of Grand Forks is one of five municipalities in the province that operates its own electrical utility committed to delivering fair and equitable rates to the residents of Grand Forks.



2018 Highlights

- Adopted Urban Forest Management policy
- Supported community events
- Upgraded Dick Bartlett Park Diamond 2
- Reviewed and improved BC One Call procedure
- Educated public about water conservation and performed irrigation audits
- Designed water main rehabilitation at the airport
- Replaced one wastewater pump with a higher efficiency design
- Continued the inspection chamber program
- Hired new Power Line Technicians
- Reviewed and updated water fees and charges
- Repaired the campground after the flood
- Improved turf management practices by reviewing aeration and soil amendment programs
- Managed extensive infrastructure repairs after the flood
- Supported the Boundary Flood Recovery

2019 Goals

All departments

- Maintain or improve service levels
- Asset Management

Public Works

- Increase the protection of parks infrastructure
- Plant thirty trees downtown and twenty in the cemetery
- Continue to upgrade Dick Bartlett Park
- Ensure compliance with MIA
- Review airport management and master plan
- Reduce carbon footprint
- Improve irrigation and turf management practices
- Continue to promote airport development
- Finish upgrades to the campground

Water

- Continue to audit the well production against the metered quantity
- Educate residents about water conservation
- Improve water supply to airport and the west end
- Improve energy efficiency of well operations
- Streamline service requests
- Review water supply strategy

Waste Water

- Standardize more pumps to gain efficiency
- Continue inspection chamber program
- Continue repairing system in areas with frequent issues
- Legislated safety training and additional certification training
- Commission waste water treatment plant upgrades and UV treatment facility
- Renew old mains with relining
- Streamline service requests

Electrical

- Complete electrical distribution system condition assessment and master plan
- Install LED street lights
- Start to rebuild the Valley Heights electrical lines
- Replace end of life poles and crossarms
- Standardize poly phase electrical meters

2018 Carry Forward Projects

Silver Kettle Sidewalk
Public Works Fuel Tanks
Public Works - 22nd Street
Wayfaring Signs
Airport AWOS Upgrade
Expo Sign changes
Library HRV
Flood Plain Mapping & Risk Assessment
City Park Campground Upgrade
Data Collection Equipment
LED Street Lighting
Public Works Upgrades
Facilities Review
Annual Facility upgrades and replacement plan
Renewable energy program
Central Ave Sidewalk Replacement
7th Street Storm Sewer
SolarNow Solar Panel Installation
City Hall HVAC
Flood Plain Risk Management & Protection
Dike Reconstruction
Annual Low Impact Storm water Program
Annual Emergency Facility Fund
Fleet replacement
Electric Mower
Service Truck Replacement
Electrical Engineering
Annual Electrical System Upgrade Programs
Fuse Coordination Study and implementation
Electrical Master Plan
5th Street Watermain Replacement
West Side Fire Protection
Water Supply & Conservation
Granby Water Crossing / Yale Bridge water main
Interfor Property Isolation
Well 5 VFD
Shared Property (strata, trailers) Water Meters
Water service upgrade - City Park, 7th St., etc...
136 Sagamore/Airport Water Line Extension
Airport Water Main Looping
Water Main Airport
Sewer Main Relining
Granby River Force Main Crossing
MWR Discharge Requirements
Wastewater Treatment Plant UV
3rd Street Sewer Main Repair
Wastewater Treatment Plant Upgrades
Bio-Solids Land Application Plan



PROJECTS

2019 New Projects

- Library Roof Repairs
- Library Feasibility Study
- Facility Security Systems
- Printers and IT Equipment
- Construction Fencing
- Downtown Sidewalk Drops
- Storm Water Management Plan
- Bridge Repairs
- Command Vehicle 2 Replacement
- Recloser for FDR 5
- Electrical System Upgrades
- Valley Heights - Transformers
- Pole Changes - FDR 3 & 5
- Three Phase Meter Change
- Galvanized Main Replacement
- Inflow & Infiltration Study
- Industrial Lift Station Rebuild
- Inspection Chamber Installations
- City Park Pump Replacement
- Flood Alert Sewer Monitoring
- Emergency Repair Funds
- Emergency Gaps Funding
- SIIP Capital and Planning
- National Disaster Mitigation Plan
- Disaster Mitigation & Adaptation



PROPERTY TAX

In accordance with Division 7 of Part 7 of the Community Charter, permissive property tax exemptions by Council in 2018.

Athletic, Charitable or Philanthropic Organizations

Legal Description	Civic Address	Organization	Value of Permissive Exemption
Lot 1, Plan KAP54909, DL 380, S.D.Y.D.	7230 21st Street	Grand Forks Curling Club	\$11,752
Lot 5, Block 10, Plan KAP23, DL 108, S.D.Y.D.	366 Market Avenue	Grand Forks Masonic Building Society	\$494
Lot A, Plan KAP38294, DL 108, S.D.Y.D.	978 72nd Avenue	Sunshine Valley Child Care Society	\$2,064
Lot 8, Block 25, Plan KAP23, DL 108, S.D.Y.D.	686 72nd Avenue	Grand Forks Slavonic Senior Citizens Society	\$688
Parcel A, Plan KAP6691, DL 108, S.D.Y.D.	7239 2nd Street	Grand Forks Auxiliary to the Boundary Hospital Society	\$2,416
Lots 23, 24, 25, 26, Block 29, Plan KAP121, DL 108, S.D.Y.D.	7353 6th Street	Royal Canadian Legion Branch 59	\$3,480
Lots 10 & 17, Block 18, Plan KAP86, DL 108, S.D.Y.D.	565 71st Avenue	Grand Forks Senior Citizens Centre	\$4,097
Parcel B, Block 45, Plan KAP72, DL 108, S.D.Y.D.	876 72nd Avenue	Phoenix Manor Society	\$3,269
Lot A, Plan KAP29781, DL 108, S.D.Y.D.	7130 9th Street	Grand Forks & District Housing Society	\$1,271
Lot 1, Plan KAP59893, DL 520, S.D.Y.D.	8120 Donaldson Drive	Kootenay Boundary Animal Control	\$3,698

K EXEMPTIONS

the following properties in the City of Grand Forks were provided

Hospital and Public Worship Organizations

Legal Description	Civic Address	Organization	Value of Permissive Exemption
Parcel D, Block 24, Plan KAP23, DL 108, S.D.Y.D.	7252 7th Street	Synod of the Diocese of Kootenay	\$271
Lot 1, Plan KAP45199, DL 108, S.D.Y.D.	7525 4th Street	Grand Forks Christian Centre Society	\$40
Lots 1 & 2, Block 36, Plan KAP72, DL 108, S.D.Y.D.	920 Central Avenue	Trustees of the Congregation of United Church of Canada	\$178
Lots 30, 31, 32, Block 36, Plan KAP72, DL 108, S.D.Y.D.	7249 9th Street	Roman Catholic Bishop of Nelson	\$218
Parcel A, Block 16, Plan KAP35, DL 380, S.D.Y.D.	7328 19th Street	Christ Lutheran Church of Grand Forks	\$102
Lot G, Plan KAP56079, DL 380, S.D.Y.D.	7048 Donaldson Drive	BC Conference of Mennonite Brethren Churches	\$121
Lot 2, Plan KAP53800, DL 520, S.D.Y.D.	7680 Donaldson Drive	Jehovah's Witnesses Church	\$114
Lot 1, Plan KAP8653, DL520, S.D.Y.D.	2826 75th Avenue	Pentecostal Assemblies of Canada	\$86
Lot 1, Plan KAP27903, DL 585, S.D.Y.D.	7850 2nd Street	Grand Forks Baptist Church	\$626

Declaration of disqualified council members

There were no disqualified Council members in 2018

Financial Statements of

THE CORPORATION OF THE CITY OF GRAND FORKS

For the Year Ended December 31, 2018

THE CORPORATION OF THE CITY OF GRAND FORKS
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For the Year Ended December 31, 2018

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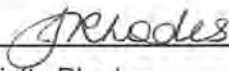
THE CORPORATION OF THE CITY OF GRAND FORKS

Management Report

Management is responsible for the preparation of the accompanying financial statements. The financial statements have been prepared in accordance with the accounting principles disclosed in note 2 to the financial statements, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the notes to the financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management has established and maintained a system of internal accounting controls which are designed to provide reasonable assurance that assets are safeguarded, transactions are authorized and recorded properly, and reliable financial information is produced.

The independent external auditors, KH Burch Kientz Inc., have conducted an independent examination in accordance with Canadian auditing standards and expressed their opinion in the accompanying report.



Juliette Rhodes
Chief Financial Officer



KH BURCH KIENTZ INC.

Chartered Professional Accountants

J.R. (Jim) Burch, FCPA, FCGA
Sylvia Burch, CPA, CGA
K. Sarah Kientz, BBA(App), CPA, CGA

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INDEPENDENT AUDITORS' REPORT

To the Mayor and Council of The Corporation of the City of Grand Forks

Report on the Financial Statements

Opinion

We have audited the financial statements of The Corporation of the City of Grand Forks (the City), which comprise the statement of financial position as at December 31, 2018, and the statements of operations and accumulated surplus, changes in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the City as at December 31, 2018, and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the City in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

Management is responsible for the other information. The other information comprises the information, other than the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibilities of Management and Those Charged with Governance for the Financial Statement

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the City's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the City or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the City's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the City's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the City to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

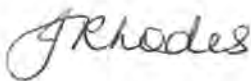
We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Grand Forks, British Columbia
May 10, 2019

KH Burch Kientz Inc.
CHARTERED PROFESSIONAL ACCOUNTANTS

THE CORPORATION OF THE CITY OF GRAND FORKS
Statement of Financial Position

As at December 31	2018	2017
Financial Assets		
Cash (note 3)	\$ 12,250,656	\$ 11,232,934
Accounts receivable (note 5)	3,914,251	2,581,974
Municipal Finance Authority deposit (note 6)	31,950	31,269
Inventories for resale	41,321	16,127
Land held for resale	211,036	211,036
Lease receivable (note 7)	70,175	92,858
	16,519,389	14,166,198
Liabilities		
Accounts payable and accrued liabilities (note 8)	2,712,519	1,682,291
Employee future benefits (note 9)	329,159	320,381
Deferred revenues (note 10)	686,018	468,036
Temporary loan (note 11)	1,944,280	1,372,794
Development cost charges (note 12)	552,362	526,437
Long-term debt (note 13)	1,873,380	2,158,533
	8,097,718	6,528,472
Net financial assets	8,421,671	7,637,726
Non-financial assets		
Prepaid expenses	264,586	193,428
Inventory of parts and supplies	131,295	112,164
Tangible capital assets (note 14)	29,571,809	28,510,664
	29,967,690	28,816,256
Accumulated surplus (note 15)	\$ 38,389,361	\$ 36,453,982



Juliette Rhodes, CPA, CGA
 Chief Financial Officer



Brian Taylor
 Mayor, City of Grand Forks

The accompanying notes are an integral part of these financial statements.

CORPORATION OF THE CITY OF GRAND FORKS
Statement of Operations and Accumulated Surplus

<i>For the year ended December 31</i>	2018 Budget	2018 Actual	2017 Actual
Revenue			
Property taxation (note 16)	\$ 4,082,792	\$ 4,083,308	\$ 3,974,380
Sales of services (note 17)	7,528,719	7,965,414	7,524,444
Other revenues (note 18)	671,671	1,565,493	428,981
Government transfers (note 19)	5,967,142	2,418,618	2,477,260
Contributions from others	34,000	22,707	159,700
Interest income	171,000	222,628	149,373
Investment income on sinking fund	-	35,676	29,978
Gain on disposal of tangible capital assets	-	59,315	7,200
	18,455,324	16,373,159	14,751,316
Expenses			
General government	1,296,871	1,137,070	1,138,176
Protective services	926,782	881,668	845,992
Disaster response and recovery	-	1,862,326	100,078
Environmental health services	236,145	245,383	218,292
Public health and welfare	84,823	45,435	79,663
Planning and development	445,400	327,647	388,270
Transportation services	1,256,315	1,308,015	1,017,610
Recreation and cultural services	1,075,235	906,579	829,352
Public real estate	315,705	238,414	257,406
Electrical services	4,132,082	4,259,503	4,085,016
Water services	822,067	663,709	720,476
Wastewater services	700,468	702,991	717,674
Debt interest	132,727	134,259	122,894
Amortization	1,867,611	1,724,781	1,775,155
	13,292,231	14,437,780	12,296,054
Annual Surplus	5,163,093	1,935,379	2,455,262
Accumulated surplus, beginning of year	36,453,982	36,453,982	33,998,720
Accumulated surplus, end of year	\$ 41,617,075	\$ 38,389,361	\$ 36,453,982

The accompanying notes are an integral part of these financial statements.

CORPORATION OF THE CITY OF GRAND FORKS
Statement of Changes in Net Financial Assets

<i>For the year ended December 31</i>	2018 Budget	2018 Actual	2017 Actual
Annual Surplus	\$ 5,163,093	\$ 1,935,379	\$ 2,455,262
Acquisition of tangible capital assets	(11,197,382)	(2,965,985)	(2,982,952)
Amortization of tangible capital assets	1,867,611	1,724,781	1,775,155
Gain on sale of assets	-	(59,315)	(7,200)
Proceeds from sale of assets	-	239,374	10,700
Net change in prepaid expenses and supplies inventory	-	(90,289)	73,063
Increase in Net Financial Assets	(4,166,678)	783,945	1,324,028
Net Financial Assets, beginning of year	7,637,726	7,637,726	6,313,698
Net Financial Assets, end of year	\$ 3,471,048	\$ 8,421,671	\$ 7,637,726

The accompanying notes are an integral part of these financial statements.

CORPORATION OF THE CITY OF GRAND FORKS
Statement of Cash Flow

For the year ended December 31

2018

2017

Operating transactions

Annual surplus	\$	1,935,379	\$	2,455,262
Adjustment for non-cash items				
Amortization		1,724,781		1,775,155
Gain on disposal of tangible capital assets		(59,315)		(7,200)
(Increase) decrease in prepaid expenses		(71,158)		35,362
(Increase) decrease in supplies inventory		(19,131)		37,701
 (Increase) decrease in assets				
Accounts receivable		(1,332,277)		(282,404)
Lease receivable		22,683		21,674
MFA deposits		(681)		(598)
Inventories for resale		(25,194)		24,309
 Increase (decrease) in liabilities				
Accounts payable and accrued liabilities		1,030,227		364,652
Deferred revenue		217,982		134,692
Employee future benefits		8,778		(18,123)
Deferred development cost charges		25,925		11,037
		3,457,999		4,551,519

Capital transactions

Acquisition of tangible capital assets	(2,965,985)	(2,982,952)
Proceeds on disposal of tangible capital assets	239,374	10,700
	(2,726,611)	(2,972,252)

Financing transactions

Proceeds from borrowing	643,739	188,534
Repayment of short-term debt	(72,253)	(62,329)
Repayment of long-term debt	(251,111)	(251,630)
Actuarial adjustments on long term debt	(34,041)	(28,408)
	286,334	(153,833)

Net increase in cash	1,017,722	1,425,434
Cash, beginning of year	11,232,934	9,807,500
Cash, end of year	\$ 12,250,656	\$ 11,232,934

The accompanying notes are an integral part of these financial statements

THE CORPORATION OF THE CITY OF GRAND FORKS

Notes to the Financial Statements

For the year ended December 31, 2018

The notes to the financial statements are an integral part of these statements. They explain the significant accounting and reporting policies and the principles that form the basis of these financial statements, as well as providing supplementary information and explanations which cannot be conveniently integrated into the statements.

1. Nature of Entity

The Corporation of the City of Grand Forks ("the City") was incorporated in 1897 under the Municipal Act (now a combination of the Community Charter and the Local Government Act), a statute of the Province of British Columbia. Its principal activities include the provision of local government services to the residents of the incorporated area. These services include protective, community planning, transportation, recreational, solid waste collection, water, wastewater and electrical services.

2. Significant Accounting Policies

Basis of Presentation

The financial statements are the responsibility of and are prepared by management in accordance with Canadian Public Sector Accounting Standards and prescribed by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada.

The City's operations and resources are segregated into various funds for accounting and financial reporting purposes, with each fund treated as a separate entity with responsibility for the assets allocated to it. Inter-fund transactions and balances have been eliminated in the preparation of these financial statements.

The City's funds are classified as follows:

i) Operating Funds

These funds include the general, electrical, water, and wastewater operations of the City, and are used to record the operating costs associated with providing those services.

ii) Capital Funds

The capital funds record the acquisition costs of various capital assets and financing related to these assets. They include the general, electrical, water, and wastewater capital funds.

iii) Reserve Funds

Under the Community Charter, City Council may, by bylaw, establish reserve funds for specific purposes. Money in a reserve fund and the interest earned thereon must be used only for the purpose for which the fund was established. If the amount in a reserve fund exceeds the amount required, City Council may, by bylaw, transfer all or part of the balance to another reserve.

iv) Trust Funds

These funds hold cash assets that must be used for specific purposes and/or beneficiaries according to agreements or legislated requirements. The City administers trust funds for its Employee Assistance Program, Slag Remediation, and Cemetery Care Fund. In accordance with public sector accounting standards, trust funds administered by the City are not included in the City's financial statements, other than as disclosed in Note 21.

Budget Figures

The budget figures are from the 5-Year Financial Plan Bylaw, No. 2045 which was adopted on April 9, 2018. Subsequent budget amendments adopted by Council have not been included in these financial statements.

THE CORPORATION OF THE CITY OF GRAND FORKS

Notes to the Financial Statements

For the year ended December 31, 2018

Revenue Recognition

Taxation revenues are recorded upon issuance of the annual property tax notices in May. Revenues from the sale of services and user fees are recognized when the service or product is provided by the City. Franchise and other revenues are recorded as they are earned and measurable. Amounts that have been received in advance of services being rendered are recorded as deferred revenue until the City fulfills its obligations related to the provision of those services.

Transfers from other governments are recognized as revenue in the period that the transfer is authorized, eligibility criteria have been met, and a reasonable estimate of the amount can be made. If transfer agreements contain stipulations that would give rise to obligations which meet the definition of a liability, revenue is deferred and recognized as the stipulations are met.

Insurance proceeds are recognized when the amount of recovery is determinable and there is a high degree of certainty with respect to the receipt of funds.

Investment income is recorded on the accrual basis and recognized when earned.

Deferred Revenue

Funds received for specific purposes which are externally restricted by legislation, regulation or agreement and are not available for general municipal purposes are accounted for as deferred revenue. The associated revenue is recognized in the year in which it is used for the specified purpose.

Expenses

Expenses are generally recognized as they are incurred based upon receipt of the goods and services and/or a legal obligation to pay is established.

Financial Instruments

The City's financial instruments consist of cash, deposits, accounts receivable, accounts payable and accrued liabilities, and short and long-term debt.

Inventories for Resale

Inventories for resale consist of aviation fuel which is held at the lower of historical and replacement cost, using a weighted average basis.

Land Held For Resale

Land held for resale is recorded at cost, including transaction fees directly attributable to the acquisition and improvements to prepare the land for sale. Donated land for resale has been recorded at a nominal value where its historical value is unknown.

Lease Receivable

Leases receivable are initially recorded at cost. Valuation allowances are made when collection is in doubt. Interest revenue in relation to the lease is recorded at the time it is received.

Liability for Contaminated Sites

Contaminated sites are a result of contamination being introduced into air, water or sediment of a chemical, organic or radioactive material or live organism that exceeds the maximum acceptable concentrations under an environmental standard. A liability for remediation of contaminated sites is recognized when all of the following criteria are met:

THE CORPORATION OF THE CITY OF GRAND FORKS

Notes to the Financial Statements

For the year ended December 31, 2018

- i. an environmental standard exists;
- ii. contamination exceeds the environmental standard;
- iii. the City is directly responsible or accepts responsibility, and a reasonable estimate of the amount can be made.

The liability includes costs directly attributable to remediation activities including post remediation operations, maintenance and monitoring.

Inventory of Parts and Supplies

Inventories held for consumption include materials and repair parts held for use by the electrical utility, fuel for consumption and other items used in operations, and are valued at the lower of cost or net realizable value.

Tangible Capital Assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to the acquisition, construction, development or betterment of the asset, but excluding interest. The cost of tangible capital assets is amortized on a straight-line basis over the estimated useful life of the asset as follows:

General Capital Fund	Estimated Useful Life
Land	Not amortized
Land Improvements	20 - 50 years
Buildings	40 - 50 years
Engineering Structures	10 - 50 years
Machinery & Equipment	3 - 25 years
Vehicles	8 - 40 years
 Electrical System Capital Fund	
Electrical infrastructure	5 - 40 years
 Water System Capital Fund	
Water infrastructure	10 - 50 years
 Wastewater System Capital Fund	
Wastewater infrastructure	10 - 50 years

Donated tangible capital assets are recorded at their fair value at the date of receipt.

Work in progress, which represents capital projects under construction but not yet completed, is not amortized until construction is complete and the asset is available for productive use.

Tangible capital assets that are demolished or destroyed are written off.

Long-Term Debt

Outstanding long-term debt is reported net of applicable sinking fund balances.

Debt Charges

Interest on debt is charged to current operations. Interest charges are accrued for the period from the date of the latest interest payment to the end of the year.

THE CORPORATION OF THE CITY OF GRAND FORKS

Notes to the Financial Statements

For the year ended December 31, 2018

Use of Estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and the reported amounts of revenues and expenses during the financial reporting period. Significant areas requiring the use of estimates include the determination of accrued payroll liabilities and employee future benefits, tangible capital asset useful lives and amortization expense, amounts receivable from insurance, and provisions for contingencies. Actual results could differ from management's best estimates as additional information becomes available in the future.

3. Cash

Cash is comprised of unrestricted cash for operations and restricted cash for reserve funds and deferred development cost charges which are held in segregated accounts.

	2018	2017
Restricted cash		
Statutory Reserves	\$ 6,295,814	\$ 6,637,989
Restricted Revenues (see Note 12)	<u>552,362</u>	<u>526,437</u>
	6,848,176	7,164,426
Unrestricted cash	<u>5,402,480</u>	<u>4,068,508</u>
Total cash	<u>\$ 12,250,656</u>	<u>\$ 11,232,934</u>

4. Operating Line of Credit

The City has an operating line of credit with Grand Forks Credit Union for an authorized amount of \$2,000,000, bearing interest at the base lending rate less 0.5%. At December 31, 2018, the balance outstanding on the operating line of credit was nil (2017 - nil).

5. Accounts Receivable

Accounts receivable are recorded net of allowances and comprise the following:

	2018	2017
Property taxes	\$ 736,149	\$ 844,956
Utility accounts receivable	1,538,534	1,373,347
Due from other governments	933,439	308,356
Trade and other receivables	<u>706,129</u>	<u>55,315</u>
	<u>\$ 3,914,251</u>	<u>\$ 2,581,974</u>

6. Municipal Finance Authority Debt Reserve Fund

The Municipal Finance Authority (MFA) provides capital funding for regional districts and their member municipalities through the issuance of debenture debt. The Debt Reserve Fund established by the Municipal Finance Authority is security held in trust to meet its obligations to debenture holders.

THE CORPORATION OF THE CITY OF GRAND FORKS

Notes to the Financial Statements

For the year ended December 31, 2018

Municipalities sharing in the proceeds of a debt issue are required to contribute certain amounts to the debt reserve fund in the form of cash withheld from the loan proceeds and a non-interest bearing demand note. Monies paid into the Debt Reserve Fund are obligations of the Municipal Finance Authority and are refunded, with interest, upon maturity of the debt.

Only the cash portion of MFA deposits is included as a financial asset. The demand notes are contingent in nature and not reflected in the financial statements.

The details of the cash deposits and demand notes at year end are as follows:

	Demand Notes	Cash Deposits	2018	2017
General Fund	\$ 28,501	\$ 7,458	\$ 35,959	\$ 35,800
Wastewater Fund	52,184	24,492	76,676	76,154
	<u>\$ 80,685</u>	<u>\$ 31,950</u>	<u>\$ 112,635</u>	<u>\$ 111,954</u>

7. Lease Receivable

The City has entered into a long-term capital lease agreement with the Regional District of Kootenay Boundary for the lease of a building and lands. The term of the agreement is 12 years commencing August 1, 2010, with annual payments of \$27,000 including interest at 4.65%. Interest of \$4,318 (2017 - \$5,326) was received during the year.

8. Accounts Payable and Accrued Liabilities

Accounts payable and accrued liabilities comprise the following:

	2018	2017
Wages and benefits	\$ 516,561	\$ 441,220
Trade payables	2,030,923	1,059,342
Other taxing authorities	154,089	169,149
Accrued interest	<u>10,946</u>	<u>12,580</u>
	<u>\$ 2,712,519</u>	<u>\$1,682,291</u>

9. Employee Future Benefits

The City provides sick leave and certain other benefits to its unionized employees upon retirement. The liabilities and expenses for post-employment sick leave benefits are recognized in the financial statements in the period in which they are earned, and as at the end of 2018 are fully accrued to the level of the employees' current accumulated entitlement. These amounts will require funding in future accounting periods as cash payments are made to employees retiring from service.

Expenses for management sick time are not accrued, but recognized at the time they are paid.

10. Deferred Revenues

The City records deferred revenue for funds received in advance of services being rendered. These amounts are shown as liabilities until the services are rendered or related costs are incurred.

THE CORPORATION OF THE CITY OF GRAND FORKS

Notes to the Financial Statements

For the year ended December 31, 2018

Deferred Revenues

	Balance, Beginning of Year	Contributions Received/ Returned	Revenue Earned	Balance, End of Year
Prepaid taxes	276,213	310,080	(276,213)	310,080
Prepaid utilities	45,427	52,334	(45,427)	52,334
Library maintenance contract	31,558	13,000	(8,667)	35,891
Grants	35,728	822,825	(575,180)	283,373
Deposits and other	79,110	(54,940)	(19,830)	4,340
	468,036	1,143,299	(925,317)	686,018

11. Temporary Loan

In 2012, the City completed the approval process for two long-term loans of up to \$1,300,000 and \$4,200,000 with the Municipal Finance Authority for the capital funding of emergency water supply for fire flow protection and renewal of road, water, and wastewater infrastructure.

The City passed temporary borrowing bylaws for these loans, authorizing interim financing with the Municipal Financing Authority up to the total amount of the loans. These interim loans are demand, non-revolving loans, bearing daily interest at a floating rate which is currently at approximately 2.48% per annum. As security, the City has issued promissory notes which require the repayment of principal by September 30, 2019, should the interim loans not be converted to long-term debt prior to that date.

	Authorized Amount	Balance, Beginning of Year	Principal Repayment	Additional Drawdown	Balance End of Year	Interest Payments 2018	Interest Payments 2017
Bylaw 1950	\$ 1,300,000	352,183	(18,536)	70,390	404,037	7,740	5,726
Bylaw 1998	\$ 4,200,000	1,020,611	(53,717)	573,349	1,540,243	22,459	13,627
	\$ 5,500,000	1,372,794	(72,253)	643,739	1,944,280	30,199	19,353

12. Deferred Development Cost Charges (DCCs)

Pursuant to the provisions of the Local Government Act, development cost charges are held in separate reserve funds for the purpose for which the charges have been imposed. When the related costs are incurred, the DCCs are recognized as revenue. Due to the restrictive nature of these funds, they are shown as liabilities.

	2018	2017
Balance, beginning of year	\$ 526,437	\$ 515,399
Contributions from developers	15,708	4,812
Interest on investments	10,217	6,226
Balance, end of year	\$ 552,362	\$ 526,437

THE CORPORATION OF THE CITY OF GRAND FORKS
Notes to the Financial Statements

For the year ended December 31, 2018

The balance of deferred development cost charges comprises the following:

	2018	2017
Water development cost charges	\$ 198,952	\$ 187,277
Wastewater development cost charges	350,896	336,693
Parkland development cost charges	<u>2,514</u>	<u>2,467</u>
	<u>\$ 552,362</u>	<u>\$526,437</u>

13. Long-Term Debt

The City has financed certain capital expenditures by means of long-term debenture debt obtained from the Municipal Finance Authority through the Regional District of Kootenay Boundary. These loans range in term from ten to twenty years, with maturity dates from 2019 to 2033. The terms of the loan agreement require the City to provide security in the form of demand notes payable to the MFA and to deposit cash representing 1% of the gross proceeds into a debt reserve fund (see note 6).

The City has also funded the purchase of assets through the MFA's equipment financing program, which takes the place of the former MFA leasing program. This debt consists of a five-year loan payable in monthly installments at a variable interest rate based on the monthly Canadian Dealer Offered Rate. The City has signed a promissory note payable to the MFA as security for this loan.

	Current Interest Rate	Term	Maturity	Balance, Beginning of Year	Payments of Principal	Actuarial Adjustment	Balance, End of Year	2018 Interest
General capital fund								
Roads								
Bylaw 1863; MFA Issue #106	4.13%	10 yrs	2019	\$ 116,269	\$ 41,646	\$ 15,349	\$ 59,274	\$ 20,650
Roads - NW 79th								
Bylaw 1887; MFA Issue #112	3.73%	15 yrs	2025	42,389	3,496	\$ 1,105	37,788	\$ 2,611
Sewer capital Fund								
Ruckle Lift Station								
Bylaw 1498; MFA Issue #70	2.30%	20 yrs	2019	28,759	6,495	\$ 7,566	14,698	\$ 4,115
City Park Lift Station								
Bylaw 1873; MFA Issue #126	3.85%	20 yrs	2033	1,506,377	59,000	\$ 10,022	1,437,355	\$ 67,641
Long term loan financing				<u>\$ 1,693,794</u>	<u>\$ 110,637</u>	<u>\$ 34,042</u>	<u>\$ 1,549,115</u>	<u>\$ 95,017</u>
Equipment financing								
2015 Cobra Ladder Truck								
MFA Loan #0001-0	2.48%	5 yrs	2021	\$ 464,739	\$ 140,474	\$ -	\$ 324,265	\$ 9,043
Total Long Term Debt				<u>\$ 2,158,533</u>	<u>\$ 251,111</u>	<u>\$ 34,042</u>	<u>\$ 1,873,380</u>	<u>\$ 104,060</u>

THE CORPORATION OF THE CITY OF GRAND FORKS
Notes to the Financial Statements

For the year ended December 31, 2018

The estimated requirements for future repayments of principal on existing debt for the next five years are as follows:

	2019	2020	2021	2022	2022
General Fund	\$ 45,141	\$ 3,496	\$ 3,496	\$ 3,496	\$ 3,496
Sewer Fund	65,496	59,000	59,000	59,000	59,000
Equipment Financing	143,000	146,675	34,591	-	-
	<u>\$ 253,637</u>	<u>\$ 209,171</u>	<u>\$ 97,087</u>	<u>\$ 62,496</u>	<u>\$ 62,496</u>

14. Tangible Capital Assets

Tangible capital assets consist of the following:

	Net Book Value 2018	Net Book Value 2017
General Capital Fund		
Land	\$ 1,643,339	\$ 1,672,841
Land improvements	387,590	398,234
Buildings	2,680,522	2,908,463
Machinery and equipment	618,420	766,416
Engineering structures	8,378,989	8,221,448
Storm structures	14,280	15,172
Protective services vehicles	1,137,117	1,221,730
Public works vehicles	1,097,795	792,399
Assets under construction	462,706	552,886
	<u>16,420,758</u>	<u>16,549,589</u>
Water Utility		
Plant and equipment	4,701,436	4,152,066
Assets under construction	90,528	733,418
	<u>4,791,964</u>	<u>4,885,484</u>
Electrical Utility		
Plant and equipment	1,987,284	996,179
Assets under construction	167,509	651,375
	<u>2,154,793</u>	<u>1,647,554</u>
Wastewater Utility		
Plant and equipment	4,156,086	3,903,849
Assets under construction	2,048,208	1,524,188
	<u>6,204,294</u>	<u>5,428,037</u>
Total Tangible Capital Assets	<u>\$ 29,571,809</u>	<u>\$ 28,510,664</u>

THE CORPORATION OF THE CITY OF GRAND FORKS
Notes to the Financial Statements

For the year ended December 31, 2018

15. Accumulated surplus comprises the following:

	2018	2017
Operating Fund	\$ 5,261,329	\$ 5,296,365
Statutory Reserves		
Capital	3,974,336	4,221,839
Community works gas tax	736,243	606,204
Slag sales	718,584	529,716
Equipment replacement	60,153	326,439
Land sales	469,740	250,698
Water capital	269,536	97,645
Electrical capital	1,050,990	50,011
Climate action	30,159	38,959
Wastewater capital	46,562	16,248
Cash in lieu of parking	4,272	4,191
	\$ 7,360,575	\$ 6,141,950
Non-Statutory Reserves		
Election reserve	-	25,000
Fire department - EOC reserve	13,308	11,330
	\$ 13,308	\$ 36,330
Investment in Non-Financial Assets		
Investment in capital assets	25,754,149	24,979,337
	\$ 38,389,361	\$ 36,453,982

16. Property Tax Revenues

Municipal taxation revenues comprise the following:

	2018	2017
Property taxes	\$ 3,805,740	\$ 3,693,713
Parcel and frontage taxes	161,047	161,484
1% utilities tax	99,895	102,534
Grants and payments in lieu of taxes	16,626	16,649
	\$ 4,083,308	\$ 3,974,380

THE CORPORATION OF THE CITY OF GRAND FORKS
Notes to the Financial Statements

For the year ended December 31, 2018

17. Sale of Services

	2018	2017
Electrical utility user fees	\$ 5,606,109	\$5,141,344
Water utility user fees	942,198	910,387
Wastewater utility user fees	897,740	887,342
Slag sales	199,426	215,208
Solid waste collection	230,116	233,845
Cemetery	23,461	36,196
Airport (net of cost of fuel sold)	41,167	28,778
Campground fees	6,717	59,107
Sundry and other	18,480	12,237
	<u>\$ 7,965,414</u>	<u>\$ 7,524,444</u>

18. Other Revenues

	2018	2017
Insurance recoveries	\$ 1,129,289	\$ -
Penalties and interest	104,165	111,765
Leases and rentals	104,907	105,919
Licences and permits	69,799	58,488
Donations and grants	57,165	58,464
Franchise fees	63,958	54,049
Other recoveries	14,483	29,847
Other revenues	21,727	10,449
	<u>\$ 1,565,493</u>	<u>\$ 428,981</u>

19. Government Transfers

In 2018 the City received and recorded the following transfers from other governments:

	2018	2017
Operating transfers		
Federal	\$ -	\$ 100,000
Provincial	1,202,301	707,615
Regional	282,875	226,179
	<u>\$ 1,485,176</u>	<u>\$ 1,033,794</u>
Capital transfers		
Federal	\$ 284,278	\$ 222,942
Provincial	649,164	1,220,524
	<u>\$ 933,442</u>	<u>\$ 1,443,466</u>
Total government transfers	<u>\$ 2,418,618</u>	<u>\$ 2,477,260</u>

THE CORPORATION OF THE CITY OF GRAND FORKS

Notes to the Financial Statements

For the year ended December 31, 2018

20. Reconciliation to Budget

The following reconciles the balanced statutory budget adopted by Council on April 9, 2018 with the budgeted surplus reported on the statement of operations and accumulated surplus:

Budget surplus as per the statement of operations and accumulated surplus	\$ 5,163,093
Add: Budgeted amortization expense	1,867,611
Budgeted transfer from reserves	3,005,929
Debt proceeds	1,484,854
Subtract: Debt principal repayments	(324,105)
Tangible capital asset expenditures	(11,197,382)
Surplus as per Financial Plan Bylaw No. 2045	<u>\$ -</u>

21. Trust Funds

Funds held in trust and administered by the City, which are not included in these consolidated financial statements, include the following:

	2018	2017
Fund Balance		
Cemetery Care Fund	\$ 167,472	\$ 160,722
Employee Assistance Program	8,879	8,115
Slag Remediation Trust	<u>20,569</u>	<u>20,185</u>
	<u>\$ 196,920</u>	<u>\$ 189,022</u>

22. Liability for Contaminated Sites

Management has prepared an inventory of sites that are no longer in productive use. These sites have been evaluated by management to be at low risk of contamination exceeding applicable environmental standards which would require remediation. Therefore, no liability has been recognized and included in these financial statements.

23. Contingent Liabilities

Regional District of Kootenay Boundary

Under the provisions of the *Local Government Act*, Regional District debt is a direct, joint and several liability of the Regional District and each member municipality including the City. The loan agreements with the Municipal Finance Authority provide that if at any time the scheduled payments provided for in the agreements are not sufficient to meet the Authority's obligation with respect to such borrowing, the resulting deficiency becomes the liability of the member municipalities.

Legal Actions

The City is currently engaged in certain legal actions, the outcome of which is not determinable at this time. Accordingly, no provision has been made in the accounts for these actions. The amount of loss, if any, arising from these actions will be recorded in the accounts in the period in which the loss is realized.

THE CORPORATION OF THE CITY OF GRAND FORKS

Notes to the Financial Statements

For the year ended December 31, 2018

Pension Liability

The City and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2017, the plan has about 197,000 active members and approximately 95,000 retired members. Active members include approximately 39,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent valuation for the Municipal Pension Plan as at December 31, 2015, indicated a \$2,224 million funding surplus for basic pension benefits on a going concern basis. As a result of the 2015 basic account actuarial valuation surplus and pursuant to the joint trustee agreement, \$1,927 million was transferred to the rate stabilization account and \$297 million of the surplus ensured the required contribution rates remained unchanged.

The City paid \$294,123 (2017 - \$280,464) for employer contributions to the plan in fiscal 2018.

The next valuation will be as at December 31, 2018, with results available in 2019.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

24. Commitments

The City has entered into an agreement with School District No. 51 for the latter to provide technical and operational support for the City's computer and telephone network systems. Under the terms of the agreement, the City has agreed to pay \$65,000 in 2019, and a further \$45,000 per year from 2020 to 2023 for these services.

25. Contingent Assets

The Local Government Act provides the City with the authority to recover outstanding property taxes through a public auction of properties which have three years of unpaid taxes. Properties which do not sell at auction will be transferred to the municipality if not redeemed within one year of the annual tax sale date. In September 2018, the City was declared the purchaser of a property with an assessed land value of \$44,800, which will transfer to the City if redemption is not made prior to October 2019.

The City is in the process of negotiating property rental agreements with two parties which it anticipates will be completed in early 2019. Under these agreements, annual revenues would be in the range of \$60,000 to \$79,000 for each of the next five years.

THE CORPORATION OF THE CITY OF GRAND FORKS

Notes to the Financial Statements

For the year ended December 31, 2018

26. Contractual Rights

The City has entered into property lease and utility franchise and pole agreements in terms ranging from two to twenty years. The City has contractual rights to receive the following estimated payments with respect to these agreements for the next five years:

2019	\$ 124,608
2020	124,428
2021	110,477
2022	110,477
2023	<u>106,427</u>
Total	\$576,417

On November 1, 2006, the City entered into a twenty-five year agreement to provide fire protection services for the Grand Forks Rural Fire Protection District. Under the terms of the agreement, the Fire Protection District will contribute towards a share of the City's operating costs for the municipal fire department. \$240,648 of revenue was recorded in 2018 for the portion of municipal operating costs shared with the district.

The City has entered into funding agreements with the Federal and Provincial governments with respect to various City infrastructure projects. To date, grant revenue of \$1,699.856 has been recognized based on eligible expenditures, leaving \$2,228,310 of revenue to be realized as the remaining expenditures are incurred over the next two years, as follows:

New Building Canada Fund	\$ 258,196
Clean Water and Wastewater Fund	1,745,692
Strategic Priorities Fund	172,628
Community Emergency Preparedness Fund	51,794

The City is also expected to receive approximately \$1,287,000 of grant funding from 2019 to 2023 under the Community Works stream of the Federal Gas Tax Fund Agreement.

27. Future Accounting Changes

PS 3400 - Revenues

This new Section establishes standards on how to account for and report on revenue, specifically with respect to differentiation between revenue arising from transactions that include performance obligations (exchange transactions) and those that do not have performance obligations (unilateral transactions). A performance obligation is an enforceable promise to provide specific goods or services to a specific payor, and can take many forms. This Section applies to fiscal years beginning on or after April 1, 2022, with earlier adoption permitted.

PS 3430 - Restructuring Transactions

This new section defines a restructuring transaction and establishes standards for recognizing and measuring assets and liabilities transferred in a restructuring transaction. A restructuring transaction is defined as a transfer of an integrated set of assets and/or liabilities, together with related program or operating responsibilities without consideration based primarily on the fair value of the assets and liabilities being transferred. This Section applies to restructuring transactions occurring in fiscal years beginning on or after April 1, 2018. Earlier adoption is permitted.

THE CORPORATION OF THE CITY OF GRAND FORKS

Notes to the Financial Statements

For the year ended December 31, 2018

PS 2601 - Foreign Currency Translation

This section applies to transactions which are denominated in a currency other than its reporting currency, including those which arise when a government borrows or lends funds for which the amounts payable or receivable are denominated in a foreign currency, or when it becomes party to a contract involving foreign currencies. This section revised and replaces the existing section PS 2600 *Foreign Currency Translation* and applies to fiscal years beginning on or after April 1, 2019, with early adoption permitted.

PS 3450 - Financial Instruments

This section establishes standards for recognizing and measuring all types of financial instruments, including derivatives. Financial instruments include primary instruments, such as receivables, payables and equity instruments, as well as derivatives such as financial options, futures and forwards, interest rate swaps and currency swaps. This section applies to fiscal years beginning on or after April 1, 2019, with early adoption permitted.

PS 3041 - Portfolio Investments

This section establishes standards on accounting and reporting for portfolio investments, Portfolio investments are investments in organizations which do not form part of the government reporting entity, such as equity or debt instruments issued by the investee. This section revises and replaces section PS 3040 *Portfolio Investments* and section PS 3030 *Temporary Investments* and applies to fiscal years beginning on or after April 1, 2019, with early adoption permitted.

PS 1201 - Financial Statement Presentation

This section introduces a new statement of remeasurement gains and losses to report the accumulated and annual impact of:

- unrealized gains and losses for financial instruments in the fair value category unless subject to external restrictions and unrealized foreign currency gains and losses
- amounts reclassified to the statement of operations upon derecognition or settlement
- other comprehensive income from GBEs and GBPs consolidated using the modified equity method.

This new section revises and replaces the existing PS 1200 *Financial Statement Presentation*, and must be adopted at the same time as PS 2601, PS 3041, and PS 3450.

28. Impact of the Boundary Region Floods

On May 10/11, 2018 a major flood event occurred in the Kootenay Boundary Regional District, impacting more than two hundred and fifty properties within the municipal boundaries, and causing considerable damage to several City owned properties and municipal infrastructure.

The City incurred \$558,753 of flood emergency preparedness and response expenses, with \$461,207 of related revenue recoverable from Emergency Management BC. \$91,424 of this amount was received prior to December 31, 2018, with the remaining \$369,783 included in accounts receivable at year end.

During the year, the City completed a substantial amount of building and infrastructure repairs, most of which will be reimbursed by the City's insurance provider and the Government of British Columbia's Disaster Financial Assistance Program. \$1,199,558 of repair and remediation expenses were incurred to December 31, 2018, with \$1,183,855 of associated revenue recognized during the same period. The City received \$548,856 in insurance proceeds during the year.

THE CORPORATION OF THE CITY OF GRAND FORKS

Notes to the Financial Statements

For the year ended December 31, 2018

As a result of the flood, the City wrote off \$19,988 in capital assets and incurred a loss of \$125,719 in municipal utility and campground revenues. \$42,868 of this revenue amount is recoverable through insurance proceeds and therefore has been included in accounts receivable.

In July 2018, the City submitted an Expression of Interest to Infrastructure Canada for grant funding through the Disaster Mitigation and Adaptation Fund to finance flood protection and natural infrastructure projects in the flood impacted areas. Subsequent to year end, the City tendered a full application under this program for \$49.9 million in projects to be undertaken over the five year period from April 2019 to March 2024. As part of the application process, expenses of \$104,016 were incurred in 2018, to be funded by Emergency Management BC. The equivalent amount of revenue and accounts receivable have been included in the 2018 financial results.

29. Segmented Information

The City's operations and activities are organized into various funds and departments for management reporting. The costs related to the provision of services within a particular department or fund are disclosed in the segmented information presented below.

The General Fund includes services provided by the City such as general government services, protective services, development services, recreation and culture, transportation services and public works, and environmental health and public health services. The utility operations are comprised of the water, electrical and wastewater utilities, each accounting for its own operations and programs within their own funds.

Revenues within the General Fund have been allocated to the various activities where they are directly attributable to that department. Taxation and other revenues which are not directly related to a particular activity are reported under General Government Services and have not been apportioned to the other departments within the General Fund.

General Government Services

General government operations are primarily funded by property taxation. The expenses within the department include those for legislative, general administration, finance, and communications.

Protective Services

Protective services are comprised of fire protection services, building inspection, bylaw enforcement, and victim services. Grand Forks Fire/Rescue provides fire and emergency services to both the City and rural area through a contract for services with the Regional District of Kootenay Boundary.

Environmental and Public Health Services

Environmental Health services include solid and yard waste collection services contracted through agreement between the City and the Regional District Of Kootenay Boundary.

Public Health services relate to operation and maintenance of the cemetery.

THE CORPORATION OF THE CITY OF GRAND FORKS

Notes to the Financial Statements

For the year ended December 31, 2018

Planning and Development Services

The Planning and Development services department provides engineering services support to facilities, parks, roads, water, wastewater and electrical for infrastructure projects, as well as planning support for subdivisions and development, ensuring compliance with zoning and land use provisions of the community plan.

Transportation Services and Public Works

The transportation and Public Works segment includes costs for the maintenance of city streets and sidewalks, snow removal services, airport operations, maintenance and operation of the vehicle fleet, and general administrative costs for Public Works.

Recreation and Cultural Services

This segment includes costs related to the maintenance and repair of publicly owned buildings, in addition to costs for operation of parks and the City campground, and for community events support and fee for service agreements.

Electrical Utility

This segment includes all of the operating activities related to the provision of electrical services to the majority of properties within the City boundaries. Electricity is purchased from the FortisBC Inc. electrical utility for resale to the City's customers, while services are provided by the City's own electrical crews.

Water Utility

This segment includes all of the operating activities related to the treatment and distribution of water throughout the City.

Wastewater Utility

This segment includes all of the operating activities related to the collection and treatment of wastewater throughout the City.

30. Comparative Figures

Certain of the comparative figures have been restated to conform to the current year's presentation.

CORPORATION OF THE CITY OF GRAND FORKS
Schedule of Segmented Information

December 31, 2018

	General Fund										
	General Government Services	Protective Services	Environment and Public Health	Development Services	Public Works & Transportation Services	Recreation Culture & Public Real Estate	Electrical Utility	Water Utility	Wastewater Utility	2018 Total	2017 Total
Revenue											
Taxation	4,077,268								6,040	4,083,308	3,974,380
Sale of services	209,540		253,577		41,167	15,083	5,606,109	942,198	897,740	7,965,414	7,524,444
Other revenues	237,907		1,205			1,290,860	26,110	4,667	4,744	1,565,493	782,919
Government transfers	849,813	863,354			97,434				608,017	2,418,618	2,123,322
Contributions from others						22,707				22,707	159,700
Interest income	222,106								522	222,628	149,373
Investment income	16,991								18,685	35,676	29,978
Gain on disposal of assets					(145,682)	224,986	(10,388)		(9,601)	59,315	7,200
	5,613,625	863,354	254,782	-	(7,081)	1,553,636	5,621,831	946,865	1,526,147	16,373,159	14,751,316
Expenses											
Wages & benefits	1,121,985	780,317	32,644	241,100	936,791	406,506	331,371	218,050	238,108	4,306,872	3,877,281
General Services	135,823	70,067	43,678	18,836	41,024	103,311	28,362	13,538	6,910	461,549	397,173
Professional and Contract Services	173,369	311,784	202,130	34,521	234,920	1,253,894	67,616	42,084	48,104	2,368,422	1,186,589
Materials & Supplies	171,068	140,966	1,112	10,764	331,821	126,204	101,648	56,933	42,850	983,366	816,520
Telephone & Utilities	20,299	33,882	29	1,234	40,943	31,400	4,177	3,678	77,299	212,941	233,612
Insurance	11,443	14,074	67		70,086	30,925	6,509	11,474	12,354	156,932	129,912
Allocations	(496,917)	89,331	11,158	21,192	(347,570)	145,971	(18,483)	317,952	277,366	-	-
Purchased for resale							3,738,303			3,738,303	3,438,061
Grants & fee for service						350,355				350,355	318,857
Interest					47,603			11,226	75,430	134,259	122,894
Amortization		84,613			900,749	164,890	54,964	344,000	175,565	1,724,781	1,775,155
	1,137,070	1,525,034	290,818	327,647	2,256,367	2,613,456	4,314,467	1,018,935	953,986	14,437,780	12,296,054
Net surplus (deficit)	4,476,555	(661,680)	(36,036)	(327,647)	(2,263,448)	(1,059,820)	1,307,364	(72,070)	572,161	1,935,379	2,455,262

THE CORPORATION OF THE CITY OF GRAND FORKS
Schedule of Tangible Capital Assets

December 31, 2018

	Cost				Accumulated Amortization				Net Book Value 2018	Net Book Value 2017
	Opening Balance	Additions	Transfers/ Disposals	Closing Balance	Opening Balance	Amortization Expense	Disposals	Closing Balance		
General Capital Fund										
Land	\$ 1,672,841	\$ -	\$ (29,502)	\$ 1,643,339	\$ -	\$ -	\$ -	\$ -	\$ 1,643,339	\$ 1,672,841
Land improvements	422,513	9,789	-	432,302	24,279	20,433	-	44,712	387,590	398,234
Buildings	6,003,737	19,486	(119,281)	5,903,942	3,095,274	144,538	(16,392)	3,223,420	2,680,522	2,908,463
Machinery and equipment	2,400,060	13,899	(73,321)	2,340,638	1,633,644	140,815	(52,241)	1,722,218	618,420	766,416
Engineering structures	20,310,454	778,020	-	21,088,474	12,089,006	620,479	-	12,709,485	8,378,989	8,221,448
Storm structures	17,850	-	-	17,850	2,678	892	-	3,570	14,280	15,172
Protective services vehicles	1,838,560	-	-	1,838,560	616,830	84,613	-	701,443	1,137,117	1,221,730
Public works vehicles	3,301,461	450,477	\$ (138,289)	3,613,649	2,509,062	138,481	(131,689)	2,515,854	1,097,795	792,399
Assets under construction	552,886	(90,180)		462,706					462,706	552,886
	<u>36,520,362</u>	<u>1,181,491</u>	<u>(360,393)</u>	<u>37,341,460</u>	<u>19,970,773</u>	<u>1,150,251</u>	<u>(200,322)</u>	<u>20,920,702</u>	<u>16,420,758</u>	<u>16,549,589</u>
Water Utility										
Plant and equipment	9,181,651	893,370	-	10,075,021	5,029,585	344,000	-	5,373,585	4,701,436	4,152,066
Assets under construction	733,418	(642,890)		90,528					90,528	733,418
	<u>9,915,069</u>	<u>250,480</u>	<u>-</u>	<u>10,165,549</u>	<u>5,029,585</u>	<u>344,000</u>	<u>-</u>	<u>5,373,585</u>	<u>4,791,964</u>	<u>4,885,484</u>
Electrical Utility										
Plant and equipment	2,723,840	1,056,457	(20,214)	3,760,083	1,727,661	54,964	(9,826)	1,772,799	1,987,284	996,179
Assets under construction	651,375	(483,866)		167,509					167,509	651,375
	<u>3,375,215</u>	<u>572,591</u>	<u>(20,214)</u>	<u>3,927,592</u>	<u>1,727,661</u>	<u>54,964</u>	<u>(9,826)</u>	<u>1,772,799</u>	<u>2,154,793</u>	<u>1,647,554</u>
Wastewater Utility										
Plant and equipment	8,006,141	437,403	(9,931)	8,433,613	4,102,292	175,566	(331)	4,277,527	4,156,086	3,903,849
Assets under construction	1,524,188	524,020		2,048,208					2,048,208	1,524,188
	<u>9,530,329</u>	<u>961,423</u>	<u>(9,931)</u>	<u>10,481,821</u>	<u>4,102,292</u>	<u>175,566</u>	<u>(331)</u>	<u>4,277,527</u>	<u>6,204,294</u>	<u>5,428,037</u>
	<u>\$ 59,340,975</u>	<u>\$ 2,965,985</u>	<u>\$ (390,538)</u>	<u>\$ 61,916,422</u>	<u>\$ 30,830,311</u>	<u>\$ 1,724,781</u>	<u>\$ (210,479)</u>	<u>\$ 32,344,613</u>	<u>\$ 29,571,809</u>	<u>\$ 28,510,664</u>





**The Corporation of the City of Grand Forks
Special to go In-Camera Meeting of Council
MINUTES**

Meeting #: SP-2019-10
Date: Monday, June 10, 2019, 11:00 am
Location: 7217 - 4th Street, City Hall Council Chambers

Present: Mayor Brian Taylor
Councillor Zak Eburne-Stoodley
Councillor Cathy Korolek
Councillor Chris Moslin
Councillor Rod Zielinski

Absent: Councillor Neil Krog
Councillor Christine Thompson

Staff: Diane Heinrich - Chief Administrative Officer
Daniel Drexler - Corporate Officer

GALLERY

1. CALL TO ORDER

Mayor Taylor called the June 10, 2019, Special to Go In-Camera Meeting to order at 1:13 pm.

2. IN-CAMERA RESOLUTION

a. Adopt Resolution as per Section 90

MOVED / SECONDED

THAT Council convene an In-Camera Meeting as outlined under Section 90 of the Community Charter to discuss matters in a closed meeting which are subject to Section 90 (2)

(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;

BE IT FURTHER RESOLVED THAT persons, other than members, officers, or other persons to whom Council may deem necessary to conduct City business, will be excluded from the In-Camera Meeting.

Carried

3. LATE ITEMS

4. ADJOURNMENT

The June 10, 2019, Special to go In-Camera Meeting was adjourned at 1:14 pm.

MOVED / SECONDED

THAT the June 10, 2019, Special to go In-Camera Meeting be adjourned at 1:14 pm.

Carried

Mayor Brian Taylor

Corporate Officer - Daniel Drexler



The Corporation of the City of Grand Forks
Regular Meeting of Council
MINUTES

Meeting #: R-2019-11
Date: Monday, June 10, 2019, 7:00 pm
Location: 7217 - 4th Street, City Hall Council Chambers

Present: Mayor Brian Taylor
Councillor Zak Eburne-Stoodley
Councillor Cathy Korolek
Councillor Neil Krog (*via Skype till 7:43 pm*)
Councillor Chris Moslin
Councillor Christine Thompson (*via telephone till 7:40 pm*)
Councillor Rod Zielinski

Staff: Diane Heinrich - Chief Administrative Officer
Daniel Drexler - Corporate Officer
Kevin McKinnon - Deputy Corporate Officer
Daphne Popoff - Corporate Administrative Assistant
Dolores Sheets - Manager of Development & Engineering Services
David Reid - Manager of Operations

GALLERY

1. CALL TO ORDER

Mayor Taylor called the June 10, 2019, Regular Meeting to order at 7:00 pm.

2. ADOPTION OF AGENDA

- a. Adopt agenda

June 10, 2019, Regular Meeting agenda

Resolution #: R190/19/06/10 MOVED/SECONDED

THAT Council adopts the June 10, 2019, Regular Meeting agenda as presented.

Amended

Amendment:

Resolution #: R191/19/06/10 MOVED/SECONDED

THAT Council adopts the June 10, 2019, Regular Meeting agenda as amended by moving 11 e. to become 4 a., adding the amendment of the Parks Access Bylaw 2057 Schedule 'A' and to request a formal meeting with BC Housing and Whispers of Hope outlining their intentions as Late Items.

Carried

3. MINUTES

- a. Adopt minutes - Public Hearing and Public Feedback

May 6, 2019, Public Hearing and Public Feedback Meeting minutes

Resolution #: R192/19/06/10 MOVED/SECONDED

THAT Council adopts the May 6, 2019, Public Hearing and Public Feedback Meeting minutes as presented.

Carried

- b. Adopt minutes - Regular

May 21, 2019, Regular Meeting minutes

Resolution #: R193/19/06/10 MOVED/SECONDED

THAT Council adopts the May 21, 2019, Regular Meeting minutes as presented.

Carried

- c. Adopt minutes - Public Hearing

June 5, 2019, Public Hearing Meeting minutes

Resolution #: R194/19/06/10 MOVED/SECONDED

THAT Council adopts the June 5, 2019, Public Hearing Meeting minutes as presented.

Carried

4. REGISTERED PETITIONS AND DELEGATIONS

- a. Bylaw 2039-A6 - Third Reading, Rezoning from R1 – Residential to CD – 2 Comprehensive Development – City Owned Lots A, B, C and D on 70th Avenue

Development, Engineering and Planning

Councillor Eburne-Stoodley recused himself at 7:04 pm because of his residence being in close proximity.

- Councillor Korolek shared her thoughts regarding 'not in my back yard', resources in area are limited, and speaking to neighbours, and will not be supporting the zoning change

- Councillor Moslin shared his thoughts and will not be supporting the zoning change after the Public Hearing, and stated that we have to both push back and engage with BC Housing

- Councillor Thompson shared her thoughts regarding previous Council being caught off guard by a letter from BC Housing and tried to encourage other locations, petition, and will not be supporting the zoning change

- Councillor Zielinski made a motion to amend Bylaw 2039-A6 to add 'with exclusion of supportive housing'. Motion was withdrawn due to no seconder to the motion.

Resolution #: R195/19/06/10 MOVED/SECONDED

THAT Council opens for discussion Bylaw 2039-A6.

Opposed (1): Zielinski

Carried

Resolution #: R196/19/06/10 MOVED/SECONDED

THAT Council not proceed to third reading of Bylaw Amendment 2039-A6.

Carried

Mayor Taylor called a recess of the June 10 Regular Meeting at 7:39 pm.

Councillor Thompson left the June 10 Regular Meeting at 7:40 pm.

Councillor Eburne-Stoodley returned to the June 10 Regular Meeting at 7:42 pm.

Councillor Krog left the June 10 Regular Meeting at 7:43 pm.

Mayor Taylor reconvened the June 10 Regular Meeting at 7:44 pm.

b. Various Residents

Concerns regarding traffic on 75th Avenue between 1st and 7th Streets

Discussion:

- traffic regulations and safety audit being performed

Resolution #: R197/19/06/10 MOVED/SECONDED

THAT Council receives the letter and petition from various residents regarding concerns on 75th Avenue between 1st and 7th Streets for information.

Carried

5. UNFINISHED BUSINESS

6. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL

a. Reports of Council

Councillors

Councillor Moslin thanked people for writing in letters and was impressed by their polite tone

Councillor Korolek spoke in regard to attending the Chamber AGM meeting - positive future

Resolution #: R198/19/06/10 MOVED/SECONDED

THAT all reports of Council at the June 10, 2019, Regular Meeting be received.

Carried

7. REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

- a. Verbal Report - RDKB Representative

Verbal report from Council's representative to the Regional District of Kootenay Boundary

Read the RDKB agendas here:

<https://rdkb.civicweb.net/filepro/documents/314>

Mayor Taylor spoke in regard to the disc golf and how positive it will be to Grand Forks.

Resolution #: R199/19/06/10 MOVED/SECONDED

THAT Mayor Taylor's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.

Carried

8. RECOMMENDATIONS FROM STAFF FOR DECISIONS

- a. Proposed Subdivision, Rezoning and Consideration of approx. 0.5 hectares for parking lot expansion at Hutton School

Development, Engineering & Planning

Resolution #: R200/19/06/10 MOVED/SECONDED

THAT Council gives Fourth (final) reading to Zoning Bylaw Amendment No. 2039-A5.

Carried

- b. Donaldson Drive repairs

Outside Works

Discussion:

- other roads in poor condition as well
- Capital plan

Resolution #: R201/19/06/10 MOVED/SECONDED

THAT Council approves \$25,000 for the “Donaldson Drive Repair” Project; and

THAT Council reduces the “Expo Sign Changes Project” budget by \$17,000; and

THAT Council reduces the “Construction Fencing Project” budget by \$8,000; and

THAT Council directs staff to amend the five-year financial plan bylaw to include the amendments above.

Carried

- c. Capital Budget Amendment – Three Phase Service Upgrade 19th St

Outside Works

Discussion:

- share costs with BC Housing for infrastructure development explained by Manager of Operations

Resolution #: R202/19/06/10 MOVED/SECONDED

THAT Council approves the 19th St. Three-Phase Service Upgrade Project budget of \$105,000 and directs staff to include it in the Five-Year Financial Plan.

Carried

- d. Development Variance Permit No. DVP1901 Proposed Non-Medical Cannabis Retail Store Licence at 7500 Donaldson Drive

Development, Engineering & Planning

Resolution #: R203/19/06/10 MOVED/SECONDED

THAT Council directs staff to proceed with the statutory requirement for public notice respecting a Non-Medical Cannabis Retail Store Licence application proposed for 7500 Donaldson Drive, legally described as Lot 2, Plan KAP49207, SDYD, DL 380 PID 018-155-588.

Carried

- e. Final Approval - Temporary Use Permit – Day Parking Lot for Cannafest
2200 Block of 68th Avenue

Development, Engineering and Planning

Resolution #: R204/19/06/10 MOVED/SECONDED

THAT Council grants a Temporary Use Permit for a Day Use Parking Lot on lands zoned R1 – Single and Two Family Residential, located on the 2200 Block of 68th Avenue; legally described as Parcel Z, Plan KAP35, District Lot 380, Land District 54, Except Plan 10223, KAP47308 and KAP56956; PID 008-286-701.

Carried

- f. Revised resolution for UBCM Housing Needs Report grant application

Development, Engineering & Planning

Discussion:

- one year away, not just specific to Grand Forks, local needs

Resolution #: R205/19/06/10 MOVED/SECONDED

THAT Council rescind Resolution #: R185/19/05/21.

Carried

Resolution #: R206/19/06/10 MOVED/SECONDED

THAT Council supports the Regional District of Kootenay Boundary making an application to UBCM for a regional housing needs report, AND FURTHER THAT Council approves the Regional District of Kootenay Boundary to receive and manage the grant funding on behalf of the City of Grand Forks.

Carried

9. REQUESTS ARISING FROM CORRESPONDENCE**a. Horizon North**

Letter of request for permission to locate site office trailers off of 70th Avenue

Resolution #: R207/19/06/10 MOVED/SECONDED

THAT Council approves permission for Horizon North to temporarily locate site trailers off of 70th Avenue and 19th Street for approximately four months from June-October.

Amended

Amendment:

Resolution #: R208/19/06/10 MOVED/SECONDED

THAT Council approves permission for Horizon North to temporarily locate site trailers off of 70th Avenue and 19th Street for four months from June-October.

Carried

10. INFORMATION ITEMS**a. Grand Forks RCMP**

Quarterly Stats for January, February, and March 2019

Resolution #: R209/19/06/10 MOVED/SECONDED

THAT Council receives the Grand Forks RCMP Quarterly Stats for January, February, and March 2019 for information.

Carried

b. UBCM

2019 resolutions endorsed at the AKBLG

11. BYLAWS**a. Bylaw 2039-A2 - Final Reading, Rezoning from R1 – Residential (Single and Two Family Zone) to CD – 1 (Comprehensive Development 1 Zone) to accommodate a Mobile Home Park and Ecological Reserve – Boundary Drive North**

Development, Engineering and Planning

Resolution #: R210/19/06/10 MOVED/SECONDED

THAT Council gives final reading to Bylaw No. 2039-A2.

Carried

- b. Development Permit Application – Environmentally Sensitive Area on North Boundary Drive, Proposed Mobile Home Park and Ecological Reserve

Development, Engineering and Planning

Resolution #: R211/19/06/10 MOVED/SECONDED

THAT Council approves Development Permit Application No. DP1904 for a mobile home park and protection of an ecological reserve area on the 8000 block of Boundary Drive, legally described as Lots 16, 17 and 18, Block 1, Plan KAP586, District Lot 380, Land District 54.

Carried

- c. Bylaw 2039-A4 - Proposed Rezoning from R1 (Residential – Single & Two Family) to R4 (Rural Residential) to accommodate agricultural uses on 7600 Block of 8th Street

Development, Engineering and Planning

Resolution #: R212/19/06/10 MOVED/SECONDED

THAT Council gives first and second reading to Zoning Bylaw Amendment No. 2039-A4.

Carried

Resolution #: R213/19/06/10 MOVED/SECONDED

THAT Council directs staff to prepare and register a covenant on the subject property to ensure that: a) the wetland/drainage area is protected in perpetuity, b) development will be set back from and not impact the wetland/drainage area and groundwater, and c) farming operations will be conducted in accordance with best practices respecting agricultural activities on sensitive aquifers and near urban areas.

Carried

12. LATE ITEMS

- a. Amendment of Parks Access Bylaw 2057 Schedule "A"

Corporate Services

Resolution #: R214/19/06/10 MOVED/SECONDED

THAT Council give first, second, and third reading to Bylaw 2057-A1 to amend the Parks Access Bylaw No. 2057 (2019) to add George Massie Park to the list of Parks and Public Space where Temporary Shelters are Prohibited (Schedule "A").

Carried

- b. BC Housing and Whispers of Hope

Formal request to meet with BC Housing and Whispers of Hope about future intended plans for the Warming Center.

Resolution #: R215/19/06/10 MOVED/SECONDED

THAT Council request a formal meeting with BC Housing and Whispers of Hope regarding future intentions for the Warming Center.

Carried

13. QUESTIONS FROM THE PUBLIC AND THE MEDIA

- Les Johnson spoke in regard to public concern about why the trailers would be parking on the 70th Avenue location and suggested giving the public an explanation

14. ADJOURNMENT

The June 10, 2019, Regular Meeting was adjourned at 8:33 pm.

Resolution #: R216/19/06/10 MOVED/SECONDED

THAT the June 10, 2019, Regular Meeting of Council be adjourned.

Carried

Mayor Brian Taylor

Corporate Administrative Assistant –
Daphne Popoff

DRAFT



Online Delegation Form

YOUR WORSHIP, MAYOR TAYLOR, AND MEMBERS OF COUNCIL, I/WE ARE HERE THIS EVENING ON BEHALF OF:

West Boundary Community Services Co-operative Association (the Co-op)

TO REQUEST THAT YOU CONSIDER:

signing letter of support for a Food Hub grant; we're organizing signatures from all 6 political jurisdictions in a single letter

THE REASONS THAT I/WE ARE REQUESTING THIS ACTION ARE:

The Province has issued an RFQ to determine if there are Qualified Respondents to establish and operate regional food innovation and processing hubs ("Food Hubs"). Development of secondary processing is a priority of the Minister of Agriculture. We feel the Boundary is well positioned to qualify (the number of agricultural operations, existence of a Class B provincially inspected abattoir, the planning that has gone into the creation of a meat cluster, the work of multiple non-profits in the farming/food sector, the completion of the Boundary Area Food and Agriculture Plan).

I/WE BELIEVE THAT IN APPROVING OUR REQUEST THE COMMUNITY WILL BENEFIT BY:

Farmers across the Boundary will benefit from increased capacity for meat processing. Currently, the entire sector is bottle necked by lack of facilities. Developing secondary processing is beyond the reach of most individual farmers. Grant funding would be used for provision of professional food consulting services, in addition to facilities. It's important for farmers to have the opportunity to add value to their products to increase their income and stretch sales throughout the year. There are opportunities for shared transportation and marketing.

I/WE BELIEVE THAT BY NOT APPROVING OUR REQUEST THE RESULT WILL BE:

Lack of support from all political jurisdictions in the Boundary will weaken our chances of getting this grant in our area.

IN CONCLUSION, I/WE REQUEST THAT COUNCIL FOR THE CITY OF GRAND FORKS ADOPT A RESOLUTION STATING:

Authorizing the Mayor to sign the attached letter of support

NAME

Vicki Gee

ORGANIZATION

Electoral Area Director, E-West Boundary, RDKB; ex-officio member of W.Boundary Community Services Co-operative Assoc.

MAILING ADDRESS

Box 55
1540 Mt. Baldy Road
Bridesville, British Columbia V0H 1B0

Canada

TELEPHONE NUMBER

(250) 446-2042

EMAIL ADDRESS

vgee@rdkb.com

Support from Boundary political jurisdictions for value added services in agricultural sector

The 2018 Boundary Area Food and Agriculture Plan was funded and developed by the Regional District of Kootenay Boundary and Interior Health. A region wide advisory committee was created (Boundary Area Food & Agriculture Committee). Interior Health continues to work with the RDKB. A key action item is:

2.2.1 Seek grant and community investment opportunities to find investment and ownership solutions to the regional need for additional meat processing.

The West Boundary Community Services Co-operative Association (the Co-op) was incorporated in early 2019. This is a non-profit co-operative. Member organizations are:

- Rock Creek Farmers' Institute (established in 1914)
- Osoyoos Credit Union (established in 1946)
- Trails to the Boundary Society (established in 2015)
- Boundary Family Services (established in 1984), membership pending

The primary purposes of the Co-op are:

- a) Create and manage initiatives to collectively address community development and community economic development in the West Boundary
- b) Address issues of poverty and inequality in the West Boundary
- c) Coordinate, develop, manage and provide training and education for individuals, groups and organizations to strengthen local capacity
- d) Broker, provide and manage space for public amenities, high speed internet, technical assistance, tools and materials
- e) Facilitate communication and marketing assistance to local organizations and initiatives aimed at benefiting people in the West Boundary
- f) Facilitate and support emergency and disaster preparedness initiatives
- g) Support health and wellness initiatives

In 2018 Rock Creek Farmers Institute and Osoyoos Credit Union partnered to purchase a piece of property near Rock Creek. They have given a 99 year, renewable lease to the Co-op for management of the land, construction of buildings and management of activities and programs on the land. The site is called Riverside Centre, in recognition of the historic town site established there in the 1850s.

Actions of the Co-op to date:

- Funding raised for construction of a Community Centre building; construction is underway
- 3 long-term lease clients in place
- Grant received from Vancouver Foundation for creation of an economic development plan for the West Boundary
- Grant received from the Co-operators for co-op development
- Contract for Executive Director/Economic Development Manager

Phase 2: Creation of a Food Hub for the Boundary, the need:

- There is a bottleneck in meat processing capacity in the Boundary
- A local family owns and operates a Class B, provincially inspected abattoir in Rock Creek
- There is a region wide shortage of cut & wrap and value added meat processing in the Boundary
- Farmers are restricted in their ability to grow/expand as a result of this constriction
- Currently the abattoir serves farmers from Keremeos to the Kootenays and north to Kelowna
- Lack of region wide food processing facilities and marketing capacity
- Individual producers lack resources to develop on their own
- Local organizations across the Boundary are individually trying to address these issues, but lack resources & capacity

The plan:

- Build a facility at the Riverside Centre site
- lease for cut & wrap operation (Memorandum of Understanding in place with potential client)
- space for smoking, sausage making, commercial soup line
- support for businesses to raise funds for equipment, coolers, freezers
- support for farmers and other potential small scale food processors for business planning for value-added enterprises throughout the Boundary through outreach and a virtual incubation/accelerator service
- accelerator services to scale up and finance existing food processing businesses when they are ready to grow
- involve Kettle Valley Food Co-op for marketing and distribution
- create retail space for direct sales to public of locally produced food
- marketing plan and branding (would likely start with Boundary beef)
- create Social Enterprise opportunities

Next steps:

- the Co-op is applying for grants to raise money for capital and services (Rural Dividend and Food Hub grants)
- we're asking for support from all 6 political jurisdictions in the Boundary in support of these grant applications

Support from Boundary political jurisdictions for value added services in agricultural sector

The 2018 Boundary Area Food and Agriculture Plan was funded and developed by the Regional District of Kootenay Boundary and Interior Health. A region wide advisory committee was created (Boundary Area Food & Agriculture Committee). Interior Health continues to work with the RDKB. The plan is overseen by the Boundary Community Development Committee. It has received support of all Electoral Areas and municipalities in the Boundary.

The jurisdictions listed below acknowledge:

- the urgent need for meat value-added services in the Boundary
- the importance of farmers to be able to scale up their production to meet existing demand
- the importance of farmers to have the opportunity to add value to their products to increase their income and stretch sales throughout the year
- the need for professional food consulting services to support food processing enterprises

Grace McGregor, Director, Area C (Christina Lake)

Date

Mayor Taylor, for City of Grand Forks

Date

Roly Russell, Director, Area D (Rural Grand Forks)

Date

Support from Boundary political jurisdictions for value added services in agricultural sector

Mayor Smith, for City of Greenwood

Date

Mayor Fromme, for Village of Midway

Date

Vicki Gee, Director, Area E (West Boundary)

Date

Request for Decision



To: Regular Meeting
From: **Procedure Bylaw / Corporate Services**
Date: June 24, 2019
Subject: Reports, Questions and Inquiries from the Members of Council
Recommendation: **THAT all reports by members of Council be received.**

Background

Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

Benefits or Impacts

General

The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.

Strategic Impact



Community Engagement

- Members of Council may ask questions, seek clarification and report on issues.

Policy/Legislation

Procedure Bylaw No. 1946, 2013

Recommendation

THAT all reports by members of Council be received.

Options

1. THAT Council accepts the report.
2. THAT Council does not accept the report.
3. THAT Council refers the matter back to staff for further information.

Councillor Moslin's:

I am sorry to say I have no report to submit as I have been away and I am still camping in a WiFi free zone. I hope my colleagues will carry the balk this week. Frankly there is only one thing to talk about and that is Roger Brooks' presentation. I have seen glimpses of it, but I will watch all of it before the council meeting. In fact, if no one else has a written report please submit this email so that topic can get on the agenda.

Councilor report

June 2019

- Attended car show, great turnout, great event!
- Presented scholarships at the 2019 Grad ceremonies
- Attended Roger Brooks workshops, where's the "instigate now" button?!



Request for Decision



To: Regular Meeting
From: **Procedure Bylaw / Corporate Services**
Date: June 24, 2019
Subject: Report – from the Council's Representative to the Regional District of Kootenay Boundary
Recommendation: **THAT Mayor Taylor's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting, be received.**

Background

Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

Benefits or Impacts

General

The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

Strategic Impact



Community Engagement

- Information sharing with members of Council and the Public regarding regional issues.

Policy/Legislation

Procedure Bylaw No. 1946, 2013

Recommendation

THAT Mayor Taylor's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting, be received.

Options

1. THAT Council accepts the report.
2. THAT Council does not accept the report.
3. THAT Council refers the matter back to staff for further information.

RECEIVED
JUN 11 2019
THE CORPORATION OF
THE CITY OF GRAND FORKS

From: 2019 MAH UBCM Meeting Requests MAH:EX
Sent: June 11, 2019 10:02 AM
To: 2019 MAH UBCM Meeting Requests MAH:EX
Subject: 2019 UBCM Convention – Meeting Requests with Premier Horgan and Provincial Cabinet Ministers and the Minister of Municipal Affairs and Housing
Attachments: Premier Horgan Letter_Mayors and Regional District Chairs.pdf; 246893 Minister Robinson Letter_Mayors and Regional District Chairs.pdf

This message is being sent by the Ministry of Municipal Affairs and Housing to all Union of BC Municipalities (UBCM) members and Regional Districts on behalf of the Honourable John Horgan, Premier, and the Honourable Selina Robinson, Minister of Municipal Affairs and Housing.

Subject: 2019 UBCM Convention – Meeting Requests with Premier Horgan and Provincial Cabinet Ministers and the Minister of Municipal Affairs and Housing
Intended Recipient(s): Mayors/Regional District Chairs/Islands Trust Chair/CAOs and cc: General Email
Attachments: Two (2) plus message below

If you have received this message in error, we ask that you forward it to the appropriate person in your office.

MESSAGE:

Please see the attached letters from Premier Horgan and Minister Robinson with regards to this year's UBCM Convention. These letters outline the process for requesting a meeting with the Premier and Cabinet Ministers.



FILE CODE
W23 - Premier Horgan + Minister Robinson
Mtg. Requests UBCM

Please note as in previous years, meetings with the Minister of Municipal Affairs and Housing (MAH) are scheduled directly with that Ministry.



Thank you.

* Contact information is provided by CivicInfo BC. To ensure you receive all relevant communications please ensure the contact information for your organization is updated regularly.



June 10, 2019

Dear Mayors and Regional District Chairs:

My caucus colleagues and I are looking forward to seeing you all again at this year's Union of British Columbia Municipalities (UBCM) Convention in Vancouver from September 23-27.

Resiliency and Change, the theme for the 2019 Convention, is indeed an appropriate focus as communities throughout our province are experiencing change on issues ranging from the impacts of climate change to economic pressures. UBCM provides a wonderful opportunity to listen to one another, share ideas, and find new approaches to ensure our communities thrive. With local, provincial, federal, and First Nations governments working together, we can continue to build a better BC.

I look forward to being part of your convention, meeting with many of you, and exploring ways that we can partner together to address common issues.

Sincerely,

John Horgan
Premier



June 10, 2019

Dear Mayors and Regional District Chairs:

I am pleased to provide you with the following information regarding the process for requesting a meeting with me during the annual UBCM Convention taking place this year from September 23 to 27, 2019 in Vancouver, British Columbia.

You will receive a separate letter from the Honourable John Horgan, Premier, containing information about the online process for requesting a meeting with Premier Horgan and other Cabinet ministers.

To get the most out of your delegation's meeting with me, it would be helpful for you to provide as much detail as possible in the online form on the topic you wish to discuss. This will enable me to have a better understanding of your delegation's interests so that our discussions can be more productive.

Ministry staff will soon email you the Provincial Appointment Book. This lists all government, agency, commission, and corporation staff who are expected to be available to meet with delegates at the Convention, as well as details on how to request a meeting with staff online.

This will be my third UBCM Convention as Minister responsible for local government, and I appreciate the collaboration and partnerships that we have built over these last several years. I look forward to hearing more about your challenges and accomplishments as we continue our work together to make life better for all British Columbians.

Sincerely,

Selina Robinson
Minister

pc: Honourable John Horgan, Premier
Arjun Singh, President, Union of British Columbia Municipalities

Request for Decision



To: Regular Meeting
From: Financial Services
Date: June 24, 2019
Subject: 2018-2022 Financial Plan Amendment
Recommendation: **THAT Council gives first three readings to the 2018-2022 Financial Plan Amendment Bylaw No. 2045-A2**

Background

The five year financial plan for 2018-2022 was amended in September 2018 to reflect changes associated with additional capital project costs as well as emergency expenditures incurred as a result of the flood. At that time, staff revised the financial plan based on its best estimate of flood related expenses and revenue shortfalls, but the final financial impacts were unknown until the 2018 audit process was completed in May 2019.

Although the City did not exceed budgeted expenditures in aggregate for the year 2018, staff is recommending that the financial plan be amended a second time for greater consistency with the audited financial results. The majority of adjustments are required due to emergency response and insured property damage expenses which exceeded the original estimates, and which had offsetting additional revenues. There were also certain items purchased within operating budgets which exceeded the capitalization threshold, and which should be added to the list of capital expenditures in Schedule "C".

Section 165 (2) of the Community Charter allows for the amendment of the annual financial plan at any time "for certainty".

The proposed bylaw was introduced to the Committee of the Whole on June 10, 2019 and is presented here for first three readings.

Benefits or Impacts

General

Amending the Financial Plan ensures that the City's additional expenditures are properly authorized and in compliance with provisions of the *Community Charter*.

Strategic Impact



Fiscal Responsibility

- There are no financial implications associated with this amendment.

Policy/Legislation

Five Year Financial Plan Bylaw, 2018-2022, No. 2045
Section 165 (2) of the *Community Charter*

Attachments

Draft 2018-2022 Financial Plan Amendment Bylaw, No. 2045-A2

Recommendation

THAT Council gives first three readings to the 2018-2022 Financial Plan Amendment Bylaw No. 2045-A2

Options

1. THAT Council accepts the recommendation.
2. THAT Council does not accept the recommendation.
3. THAT Council refers the matter back to staff for further information.

Report Approval Details

Document Title:	2018-2022 Financial Plan Amendment 3 readings.docx
Attachments:	- By2045-A2 - Five Year Financial Plan Amendment 2018-2022.pdf
Final Approval Date:	Jun 13, 2019

This report and all of its attachments were approved and signed as outlined below:

Diane Heinrich - Jun 13, 2019 - 12:48 PM

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 2045-A2

A Bylaw to Amend the Five Year Financial Plan For the Years 2018 - 2022

Whereas pursuant to Section 165 of the *Community Charter*, "Five Year Financial Plan Bylaw, 2018-2022, No. 2045" was adopted on April 9, 2018, and

Whereas the financial plan may be amended by bylaw at any time;

Now therefore the Council of the Corporation of the City of Grand Forks, in open meeting assembled, enacts as follows:

1. This bylaw may be cited, for all purposes, as the "2018-2022 Financial Plan Amendment Bylaw, No. 2045-A2".
2. Five Year Financial Plan Bylaw, 2018-2022, No. 2045 is hereby amended for the year 2018 only, as set out in Schedules "A", "B" and "C" attached to and forming part of this bylaw.

Read a first, second and third time by the Municipal Council this 24th day of June 2019.

Finally adopted on this 15th day of July, 2019.

Mayor Brian Taylor

Corporate Officer Daniel Drexler

C E R T I F I C A T E

I hereby certify the foregoing to be a true copy of the "2018-2022 Financial Plan Amendment Bylaw No. 2045-A2 as adopted by the Municipal Council of the City of Grand Forks on this 15th day of July 2019.

Corporate Officer of the Municipal Council of the
City of Grand Forks

**CORPORATION OF THE CITY OF GRAND FORKS
5 Year Financial Plan Amendment Bylaw 2045-A2
Schedule “A” Statement of Objectives and Policies**

In accordance with Section 165 (3.1) of the Community Charter, The City of Grand Forks is required to include in the Five Year Financial Plan, objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the Community Charter;
2. The distribution of property taxes among the property classes, and
3. The use of permissive tax exemptions.

Funding Sources

Objective:

- For operations, to maintain annual increases to a level that approximates the annual increase in inflation unless a specific program or project is identified that requires tax revenue funding.
- For capital and fiscal, to review and address annually the long term needs for capital infrastructure.

Policies

- After an initial correction period, ensure that property tax increases remain as stable as possible over time and within 2 percent above inflation.
- Increase utility rates consistently over time, between 3 and 4 percent, to fund the asset management capital reserves.
- Evaluate and set user fees and charges fairly for the services received.
- Set taxes, fees and charges to achieve full cost recovery, where appropriate, for operating costs.
- Periodically review fees and charges to ensure that they account for inflation and changes in the level of service provided.
- Encourage the use of alternate revenue sources instead of property taxes.

Revenue Source	Amount	% of Total Revenue
Property Value Taxes	\$ 3,922,261	21.1%
Parcel Taxes	161,047	0.9%
Fees and Charges	8,214,471	44.1%
Other Sources	4,143,101	22.2%
Proceeds from Borrowing	643,739	3.5%
Reserve Funding	1,535,863	8.2%
TOTAL	\$ 18,620,482	100.0%

Distribution of Property Taxes

Objective:

- To ensure property taxes and rates are sufficient to meet the City’s short and long-term needs.
- To ensure equity among the property classes by reviewing the ratios of property class allocations annually.

Policies:

- Conduct periodic reviews of taxes paid by individual classes.
- Consider tax shifts or redistributions only where a full comprehensive analysis and impact is undertaken.
- Where a tax shift is required, consider a gradual phase-in to allow the properties in the class to adjust their budgets accordingly.
- In establishing property tax rates, take into consideration:
 - The amount of property taxes levied as compared to other municipalities.
 - The property class conversion ratio as compared to other municipalities.
 - The tax share borne by each property class.
 - The tax ratios of each property classification.

The 2018 distribution of property taxes rates among the different classes is as follows:

Property Class	Rate Multiple	% of Property Value Tax
01 Residential	1.00	54.95%
02 Utilities	8.17	1.38%
04 Major Industry	8.85	21.58%
05 Light Industry	2.93	1.45%
06 Business	2.39	20.60%
08 Recreation/Non Profit	0.80	0.03%
09 Farm	1.08	0.01%
TOTAL		100.00%

Permissive Tax Exemptions**Objective**

- Optimize the provision of charitable and not for profit services for the benefit of Grand Forks residents.
- Provide property tax exemptions as permitted under the Community Charter in a consistent and fair manner.
- Restrict the provision of exemption to those providing an extension to City services and minimize the impact on City revenues.

Policies

- Grand Forks residents must be primary beneficiaries of the organization's services and the services provided must be accessible to all members of the public.
- In guiding and approving permissive tax exemptions, Council will take into consideration:
 - Not-for-profit occupiers of City property for the duration of their occupancy.
 - Land and improvements surrounding a statutorily exempt building for public worship.

CORPORATION OF THE CITY OF GRAND FORKS
5 Year Financial Plan Amendment Bylaw No. 2045-A2
Schedule "B" Amended Five Year Financial Plan 2018-2022

	2018	2019	2020	2021	2022
	Budget	Budget	Budget	Budget	Budget
Revenues					
Property Taxes	\$ 3,805,740	\$ 3,918,660	\$ 4,036,220	\$ 4,157,307	\$ 4,282,026
Parcel and Frontage Taxes	161,047	161,226	161,226	5,826	5,826
Grants in Lieu of Taxes	16,626	17,661	18,191	18,737	19,299
Percentage of Revenue Tax	99,895	104,000	104,000	104,000	104,000
Sales of Services and User Fees	8,214,471	7,939,156	8,165,690	8,399,021	8,639,352
Grants	1,763,412	1,039,537	1,054,534	1,069,670	1,084,946
Other Revenues	2,379,689	412,300	412,300	412,300	412,300
Total Revenues	16,440,880	13,592,540	13,952,161	14,166,861	14,547,749
Expenses					
Purchases for resale	3,806,024	3,560,216	3,631,420	3,704,049	3,778,130
General Government	1,137,070	1,371,728	1,398,163	1,425,126	1,452,628
Protective Services	1,440,421	1,004,218	970,553	935,143	953,646
Transportation Services	1,308,015	1,225,341	1,249,848	1,274,845	1,300,341
Environmental & Health Services	245,383	240,868	245,685	250,599	255,611
Public Health Services	45,435	86,519	88,249	90,014	91,814
Planning and Development	327,647	406,768	404,173	411,726	419,430
Parks, Recreation and Cultural Services	2,448,566	1,298,771	1,317,520	1,309,645	1,329,152
Water Services	663,709	787,508	803,258	819,323	835,709
Electrical Services	521,200	688,167	701,930	715,969	730,288
Wastewater Services	702,991	714,477	728,767	743,342	758,209
Amortization	1,724,781	2,102,562	2,185,260	2,209,366	2,239,255
Debt Interest	134,259	188,987	163,262	161,015	160,926
Total Expenses	14,505,501	13,676,130	13,888,088	14,050,162	14,305,139
Surplus (Deficit) for the year	\$ 1,935,379	\$ (83,590)	\$ 64,073	\$ 116,699	\$ 242,610
Adjusted for non-cash items					
Amortization	1,724,781	2,102,562	2,185,260	2,209,366	2,239,255
Total Cash from Operations	\$ 3,660,160	\$ 2,018,972	\$ 2,249,333	\$ 2,326,065	\$ 2,481,865
Adjusted for Cash Items					
Proceeds from Borrowing	643,739	-	-	-	-
Capital Expenditures	(2,965,986)	(2,344,000)	(2,259,000)	(2,639,000)	(2,429,000)
Proceeds on Disposal of Assets	239,374	-	-	-	-
Gain on Disposal of Assets	(59,315)	-	-	-	-
Debt Principal Repayments	(357,405)	(373,961)	(328,837)	(213,837)	(181,656)
Transfer from Reserves	1,535,863	2,344,000	2,259,000	2,639,000	2,429,000
Transfer to Reserves	(2,754,488)	(1,600,000)	(1,900,000)	(2,100,000)	(2,300,000)
Transfer from/(to) Operating Surplus	58,058	(45,011)	(20,496)	(12,228)	(209)
	\$ (3,660,160)	\$ (2,018,972)	\$ (2,249,333)	\$ (2,326,065)	\$ (2,481,865)
Financial Plan Balance	\$ -	\$ -	\$ -	\$ -	\$ -

CORPORATION OF THE CITY OF GRAND FORKS
5 Year Financial Plan Amendment Bylaw No. 2045-A2
Schedule "C" - Amended Five Year Financial Plan 2018-2022

CAPITAL EXPENDITURES - 2018		FUNDED FROM						
		RESERVES			Climate Action		Slag	OTHER
Description	Fund	Amount	Capital	Equipment	Land Sales	Gas Tax	Debt	Grants
2017 Carry Forward Projects								
Silver Kettle Sidewalk	General	154,687	154,687					
Public Works Fuel Tanks	General	11,073	11,073					
Public Works Upgrades	General	19,486	19,486					
Public Works - 22nd Street	General	573,349					573,349	
Wayfaring Signs	General	11,250						
Airport AWOS Upgrade	General	33,921	8,480					25,441
Expo Sign changes	General	11,996						
Flood Plain Mapping & Risk Assessment	General	27,340	11,634					15,706
5 tonne Dump Truck	Fleet	220,062		220,062				
Holder Replacement	Fleet	6,948		6,948				
Electrical Voltage Conversion	Electrical	545,615	545,615					
CCTV Sewer Camera	Sewer	45,457		45,457				
Wastewater Treatment Plant UV	Sewer	10,637			3,546			7,091
Headworks Grinder	Sewer	36,844			36,844			
Wastewater Treatment Plant Upgrades	Sewer	645,507	109,736					535,771
Sewer Phasing Plan	Sewer	78,500	13,345					65,155
5th Street Watermain Replacement	Water	15,551				15,551		
West Side Fire Protection	Water	65,538					70,390	(4,852)
Subtotal 2017 Carry Forward Projects		2,513,761	874,056	272,467	40,390	15,551	643,739	649,164
2018 New Projects								
Data Collection Equipment	General	5,339	5,339					
Ball Diamond Rebuild to baseball specs	General	9,789	9,789					
LED Street Lighting	General	10,300				10,300		
Public Works Upgrades	General	38,591	38,591					
Replace Crosswalks in City Core	General	47,472				47,472		
Central Ave Sidewalk Replacement	General	28,447	28,447					
Bridge Approach Paving	General	18,789				18,789		
SolarNow Solar Panel Installation	General	32,500						
IT & Office Equipment	General	13,899						
Flood Plain Risk Management & Protection	General	53,072						
Fleet replacement	Fleet	19,314	19,314					
Annual Emergency Repair Fund	Various	112,806	51,437					
Shared Property (strata, trailers) Water Meters	Water	21,869				21,869		
Water service upgrade - City Park, 7th St., etc...	Water	4,097	4,097					
Airport Water Main Looping	Water	14,542	14,542					
Sewer Main Relining	Sewer	1,215	1,215					
Lift Station Pumps	Sewer	17,344	17,344					
Granby River Force Main Crossing	Sewer	2,840	2,840					
Subtotal 2018 New Projects		452,225	192,955	-	-	98,430	-	66,804
TOTAL CAPITAL EXPENDITURES		2,965,986	1,067,011	272,467	40,390	113,981	643,739	715,968
								70,416

Request for Decision



To: Regular Meeting
From: Financial Services
Date: June 24, 2019
Subject: Reserve Fund Establishment Bylaw No. 2060
Recommendation: **THAT Council gives first three readings to Reserve Fund Establishment Bylaw No. 2060, 2019**

Background

The current Land Sales Reserve Fund Bylaw includes language which restricts the use of funds from this reserve for the purchase of land to that which is required as part of a capital works project. Staff is proposing that the bylaw be re-written to allow for the funding of land acquired for strategic purposes as well. Section 188 of the *Community Charter* states that money received from the sale of land and improvements must be placed in a reserve and used for "acquiring land, improvements and other assets of a capital nature", and does not limit this to land necessary for capital works.

Staff is also proposing that most of the various reserve fund bylaws be replaced by a single bylaw for administrative efficiency and easy reference. There are currently nine reserve fund bylaws in effect, seven of which are proposed to be consolidated into this new bylaw, with rescission of the original bylaws.

The existing development cost charge reserve funds bylaws are under review for potential revision and therefore have been excluded from this process of consolidation.

This proposed bylaw was introduced to the COTW on June 10, 2019 and, as a result of feedback received during that meeting, staff has made some changes to the bylaw as follows:

- added a new reserve fund, the "Transportation Infrastructure Reserve Fund" to allow for cash in lieu of parking contributions to be used for transportation infrastructure which supports alternative forms of transportation such as walking and cycling. Section 3.2 has also been revised to accommodate this addition.
- removed the Capital Reserve Fund from Table 2 and list of repeals. This reserve fund (Bylaw 1854) was established in 2008 and is not fund specific, whereas the capital reserve funds established by Bylaw 2028 are specific to the General, Electrical, Water and Waste Water Funds. Because of the ambiguity associated with having both a "Capital" and a "General Capital" reserve fund, staff has concluded that it would be prudent to exclude the former from this consolidated bylaw. The Capital Reserve Fund will continue to exist under its original establishment bylaw with no changes or impact to the City. Since the 2019 budget includes capital expenditures to be funded from this reserve, staff will review its status after the current year-end, with a view to transferring any remaining balance to the other capital reserves and discontinuing the reserve at that time.

Staff has also made some changes to Section 5 “Transfer of Funds” to allow for transfers between the four capital reserve funds.

As noted in the June 10 report to Council, the original language from the individual bylaws has for the most part been incorporated into the new bylaw verbatim or with minor changes. In some cases, the wording has been changed for greater consistency with the associated legislation. The significant changes are as follows:

Land Sales Reserve Fund

Purpose

- Existing* Any funds to be expended shall be for expenditures for or in respect of capital projects and any land, machinery, or equipment necessary therefore, including the extension or renewal of existing capital works.
- New* To pay any debt remaining in relation to the sold property and/or for the acquisition of land, improvements and other assets of a capital nature consistent with the City's strategic objectives.

Source of Funds

- 3.1 Added the phrase "except for tax sale proceeds".

Cash-in-lieu of Parking Reserve Fund

Purpose

- Existing*
- a) the provision of new and existing off-street parking spaces and in respect of capital projects for this purpose;
 - b) the acquisition of land or the purchase of machinery and equipment necessary to construct and maintain these off-street parking facilities;
- New* To provide new and existing off-street parking spaces.

Community Works Reserve Fund

Purpose

- Existing* Monies in the "Community Works Reserve Fund" will be solely used for the purposes allowed under the Community Works Fund Agreement
- New* To account for funds received and used pursuant to the Community Works Gas Tax Agreement, and to fund projects in compliance with acceptable uses as defined in the Agreement.

Climate Action Reserve Fund

Purpose

- Existing* Monies in this Reserve Fund and any interest thereon shall be used for the purpose of:
- a) Investing in greenhouse gas emission reduction initiatives that contribute to carbon neutral municipal operations; or
 - b) For the purchase of carbon offsets or other similar measures that may be devised in the future to manage greenhouse gas emissions.

New To fund climate action and mitigation projects that promote greenhouse gas reduction, energy conservation, and carbon neutrality, or for the purchase of carbon offsets or other greenhouse gas balancing measures.

General, Electrical, Water and Waste Water Capital Reserve Funds

Purpose

Added "and annual budget" after "as identified in the Asset Management Investment Plan".

Benefits or Impacts

General

The proposed bylaw consolidates reserve funds in alignment with management's objective to modernize bylaws and improve administrative efficiency.

Strategic Impact



Fiscal Responsibility

The proposed changes to the Land Sales Reserve Fund will allow for the strategic purchase of land and not exclusively land which is required as part of a capital project.

This proposed new bylaw maintains the same restrictions on expenditure of funds as were in the original individual bylaws. Fund transfers also have the same stipulations, other than one new provision which allows transfers between the four capital reserve funds.

Policy/Legislation

Community Charter Section 188

Local Government Act Section 525

Administrative Agreement on the Federal Gas Tax Fund in British Columbia

Attachments

Draft Reserve Fund Establishment Bylaw No. 2060, 2019

Excerpt of Sections 188 and 189 from the *Community Charter*

Land Sales Reserve Fund Bylaw 2029, 2016

Cash-in-Lieu of Parking Reserve Fund Bylaw No. 1450, 1995 and Amendment to the Cash-in-Lieu of Parking Reserve Fund Bylaw No. 1759, 2004

Community Works Reserve Fund Establishment Bylaw 2020, 2015

Slag Sales Reserve Fund Bylaw 2027, 2016

Machinery and Equipment Purchase and Replacement Reserve Fund Bylaw No. 1303 and Bylaw No. 1762 Amendment to the Machinery and Equipment Purchase and Replacement Reserve Fund Bylaw No. 1303

Climate Action Reserve Fund Establishment Bylaw 1989, 2013

Recommendation

THAT Council gives first three readings to Reserve Fund Establishment Bylaw No. 2060, 2019

Options

1. THAT Council accepts the recommendation.
2. THAT Council does not accept the recommendation.
3. THAT Council refers the matter back to staff for further information.

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 2060

A BYLAW TO ESTABLISH RESERVE FUNDS FOR THE PURPOSE OF SETTING ASIDE FUNDS FOR OPERATING AND CAPITAL PURPOSES

The Council for the Corporation of the City of Grand Forks, in open meeting assembled, enacts as follows:

Citation

1. This Bylaw may be cited for all purposes as the “Reserve Fund Establishment Bylaw No. 2060, 2019”.

Reserve Fund Establishment

2. The following reserve funds are established or continued for the purposes specified in the table below:

Name of Reserve Fund	Purpose of Reserve Fund
Land Sales Reserve Fund	To pay any debt remaining in relation to the sold property and/or for the acquisition of land, improvements and other assets of a capital nature consistent with the City's strategic objectives.
Cash-in-Lieu of Parking Reserve Fund	To provide new and existing off-street parking spaces.
Transportation Infrastructure Reserve Fund	To provide transportation infrastructure that supports walking, bicycling, public transit or other alternative forms of transportation
Community Works Reserve Fund	To account for funds received and used pursuant to the Community Works Gas Tax Agreement, and to fund projects in compliance with acceptable uses as defined in the Agreement.
Slag Sale Reserve Fund	For expenditures for or in respect of capital projects and any land, machinery, or equipment necessary therefore, including the extension or renewal of existing capital works.
Machinery and Equipment Purchase and Replacement Reserve Fund	To fund the acquisition or replacement of machinery and equipment.

CORPORATION OF THE CITY OF GRAND FORKS
RESERVE FUND ESTABLISHMENT BYLAW NO. 2060, 2019

Climate Action Reserve Fund	To fund climate action and mitigation projects that promote greenhouse gas reduction, energy conservation, and carbon neutrality, or for the purchase of carbon offsets or other greenhouse gas balancing measures.
General Capital Reserve Fund	To fund General Fund capital projects as identified in the Asset Management Investment Plan and annual budget.
Electrical Capital Reserve Fund	To fund Electrical Fund capital projects as identified in the Asset Management Investment Plan and annual budget.
Water Capital Reserve Fund	To fund Water Fund capital projects as identified in the Asset Management Investment Plan and annual budget.
Waste Water Capital Reserve Fund	To fund Waste Water Fund capital projects as identified in the Asset Management Investment Plan and annual budget.

Source of Funds

- 3.1 Except for tax sale proceeds, money received from the sale of land and improvements must be placed to the credit of the Land Sales Reserve Fund.
- 3.2 Money received from cash contributions in lieu of providing off street parking spaces in specified areas must be placed to the credit of the Cash-in-Lieu of Parking Reserve Fund or the Transportation Infrastructure Reserve Fund.
- 3.3 Monies received pursuant to the Federal Community Works Gas Tax Agreement must be placed to the credit of the Community Works Reserve Fund.
- 3.4 Slag sale revenue, net of slag expenses, must be placed to the credit of the Slag Sale Reserve Fund.
- 3.5 Amounts received from funding sources related to climate change and emissions reduction programs, including Climate Action Revenue Incentive Program rebates, may be paid into the Climate Action Reserve Fund.
- 3.6 Funds allocated from the annual operating budget or surplus, or from general revenues, may be placed to the credit of any reserve fund established in Section 2.

Investment of Funds

4. Monies set aside in reserve funds, together with interest earned, shall be accounted for separately and until required to be used, may be invested in the manner provided by the *Community Charter*.

Transfer of Funds

5. Council may, by bylaw, transfer amounts between reserve funds as follows:
 - a) Excess amounts held to the credit of the Land Sales Reserve Fund may be transferred to the General Capital Reserve Fund, Electrical Capital Reserve Fund, Water Capital Reserve Fund, or Waste Water Capital Reserve Fund, but the funds transferred must be used for the acquisition of capital assets.
 - b) Monies held to the credit of the Slag Sales Reserve Fund may be transferred to the General Capital Reserve Fund, Electrical Capital Reserve Fund, Water Capital Reserve Fund, or Waste Water Capital Reserve Fund.
 - c) Monies held to the credit of the General Capital Reserve Fund, Electrical Capital Reserve Fund, Water Capital Reserve Fund, or Waste Water Capital Reserve Fund may be transferred between these reserves.

Expenditure of Funds

- 6.1 Money in a reserve fund, together with interest earned on the fund balance, must only be used for the purpose for which the fund was established.
- 6.2 Monies placed to the credit of a reserve fund established by this bylaw may be expended by resolution of Council, or as authorized by a bylaw adopted by Council.
- 6.3 All monies shall be expended in accordance with applicable legislation including, but not limited to, the *Local Government Act* and *Community Charter*.

Repeals

7. The following bylaws and any amendments thereto are hereby repealed in their entirety:
 - a) Land Sales Reserve Fund Bylaw 2029, 2016
 - b) Cash-in-Lieu of Parking Reserve Fund Bylaw No. 1450, 1995 and Amendment to the Cash-in-Lieu of Parking Reserve Fund Bylaw No. 1759, 2004
 - c) Community Works Reserve Fund Establishment Bylaw 2020, 2015
 - d) Slag Sales Reserve Fund Bylaw 2027, 2016
 - e) Machinery and Equipment Purchase and Replacement Reserve Fund Bylaw No. 1303 and Bylaw No. 1762 Amendment to the Machinery and Equipment Purchase and Replacement Reserve Fund Bylaw No. 1303
 - f) Climate Action Reserve Fund Establishment Bylaw 1989, 2013
 - g) Capital Reserve Funds Establishment Bylaw 2028, 2016

CORPORATION OF THE CITY OF GRAND FORKS
RESERVE FUND ESTABLISHMENT BYLAW NO. 2060, 2019

Severability

8. If any provision of this bylaw is held to be invalid by a court of competent jurisdiction, such invalidity shall not affect the remaining portions of the bylaw.

Read a first, second and third time this 24th day of June, 2019.

Finally adopted this 15th day of July, 2019.

Mayor Brian Taylor

Corporate Officer Daniel Drexler

C E R T I F I C A T E

I hereby certify the foregoing to be a true and correct copy of the "Reserve Fund Establishment Bylaw No. 2060, 2019" as adopted by the Municipal Council of the City of Grand Forks on this 15th day of July, 2019.

Corporate Officer of the Municipal Council of the
City of Grand Forks

Establishment of reserve funds

- 188** (1) A council may, by bylaw, establish a reserve fund for a specified purpose and direct that money be placed to the credit of the reserve fund.
- (2) If a municipality receives money in respect of any one of the following, the council must establish a reserve fund for the applicable purpose:
- (a) money received from the imposition of a development cost charge, which must be placed to the credit of a reserve fund in accordance with section 566 [*use of development cost charges*] of the [Local Government Act](#);
 - (b) money received
 - (i) from the sale of park land,
 - (ii) under section 27 (2) (b) [*disposal of park land*], or
 - (iii) under section 510 (14) [*provision of park land on subdivision*] of the [Local Government Act](#),
 which must be placed to the credit of a reserve fund for the purpose of acquiring park lands;
 - (c) money received under section 41 (1) (d) [*disposal of highway property that provides access to water*], which must be placed to the credit of a reserve fund in accordance with that section;
 - (d) money received under section 525 (2) [*parking space requirements*] of the [Local Government Act](#), which must be placed to the credit of a reserve fund for the purpose of providing
 - (i) off-street parking spaces, or
 - (ii) transportation infrastructure that supports walking, bicycling, public transit or other alternative forms of transportation;
 - (e) except for tax sale proceeds, money received from the sale of land and improvements, which must be placed to the credit of a reserve fund for the purposes of paying any debt remaining in relation to the property and of acquiring land, improvements and other assets of a capital nature.

Use of money in reserve funds

- 189** (1) Subject to this section, money in a reserve fund, and interest earned on it, must be used only for the purpose for which the fund was established.
- (2) If the amount to the credit of a reserve fund is greater than required for the purpose for which the fund was established, the council may, by bylaw, transfer all or part of the amount to another reserve fund.
- (3) If the current municipal revenue is not sufficient for the amount required to pay compensation in respect of property expropriated or injured or to carry out works referred to in section 32 (3) [*entry on land to mitigate damage*], the council may, by bylaw, use money from a reserve fund to the extent required.

- (4) As a restriction on subsection (2), a transfer from a reserve fund established for a capital purpose may only be made to another reserve fund established for a capital purpose.
- (4.1) Despite any other enactment, if
- (a) money in a reserve fund established for a capital purpose, including a reserve fund under section 566 of the *Local Government Act* established for a capital purpose, is not currently required for that purpose, and
 - (b) the municipality has another reserve fund established for a capital purpose, the municipality may use money in the first reserve fund for the purposes of the second reserve fund.
- (4.2) If money from one reserve fund is used under subsection (4.1) for the purposes of another reserve fund, the municipality must repay to the first reserve fund, no later than the time when the money is needed for the purposes of that reserve fund,
- (a) the amount used, and
 - (b) an amount equivalent to the interest that would have been earned on the amount used had it remained in the first reserve fund.
- (5) As a restriction on subsections (2) and (3), a council may not transfer amounts or use money from a fund required under section 188 (2) (a) *[development cost charge reserve fund]* or (b) *[park land acquisition reserve fund]* unless the bylaw is approved by the minister.

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 2029

A Bylaw to Establish a Reserve Fund for Money Obtained From the Sale of Land or Improvements

=====

WHEREAS it is provided by Section 188 of the Community Charter that Council may establish a reserve fund for a specified purpose;

NOW THEREFORE, the Council of the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS** as follows:

1. This Bylaw may be cited as, "**Land Sales Reserve Fund Bylaw 2029, 2016**"
2. That all monies received from the sale of land and improvements and interest earned on the fund balance shall be placed to the credit of the "Land Sales Reserve Fund".
3. Any funds to be expended shall be for expenditures for or in respect of capital projects and any land, machinery, or equipment necessary therefore, including the extension or renewal of existing capital works.
3. Monies held to the credit of the Land Sales Reserve Fund may be transferred to the Capital Reserve, General Capital Reserve Fund, Electrical Capital Reserve Fund, Water Capital Reserve Fund, or the Waste Water Capital Reserve Fund, but the funds transferred must continue to be used solely for capital projects.
4. The money set aside in this Reserve Fund shall be recorded separately and may be invested in the manner provided by the Community Charter until its use is required.

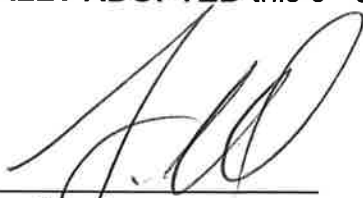
INTRODUCED this 11th day of April, 2016.


Read a **FIRST** time this 19th of April, 2016.

Read a **SECOND** time this 19th day of April, 2016.

Read a **THIRD** time this 19th day of April, 2016.

FINALLY ADOPTED this 9th day of May 2016.



Mayor Frank Konrad

Corporate Officer Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 2029, cited as the "Land Sales Reserve Fund Bylaw 2029, 2016".

Clerk of the Municipal Council of the
City of Grand Forks

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1450

A bylaw to establish a reserve fund from the monies received in lieu of providing off street parking facilities.

WHEREAS in accordance with Section 378 of the *Municipal Act*, Council may establish a reserve fund for particular capital projects and land, machinery or equipment necessary for them and extension or renewal of existing capital works;

AND WHEREAS pursuant to Section 378 of the *Municipal Act*, Council may withdraw these monies under certain provisions and conditions;

AND WHEREAS Council is desirous of establishing a cash-in-lieu of parking reserve fund under the conditions and provisions of Section 378 of the *Municipal Act*;

NOW THEREFORE Council of the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS** as follows:

1. That a reserve fund to be know as **"The Cash-In-Lieu of Parking Reserve Fund"** be established.
2. That all monies received from the cash contributions in lieu of providing off street parking facilities in specified areas shall be placed in this reserve fund.
3. That Council may, by bylaw, adopted by an affirmative vote of at least 2/3rd of all members of Council, provide for the expenditure of any monies in the reserve fund, including interest earned.
4. Any funds to be removed by bylaw shall be for:
 - a) the provision of new and existing off-street parking spaces and in respect of capital projects for this purpose;
 - b) the acquisition of land or the purchase of machinery and equipment necessary to construct and maintain these off-street parking facilities.

5. Any interest earned by this fund shall be added to the fund and become part of the fund.
6. This bylaw may be cited as "**The Cash-in-Lieu of Parking Reserve Fund Bylaw No. 1450, 1995**".

Read a **FIRST** time this 15th day of May, 1995.

Read a **SECOND** time this 15th day of May, 1995.

Read a **THIRD** time this 5th day of June, 1995.

FINALLY ADOPTED this 8th day of August, 1995.

Mayor Yasushi Sugimoto

City Clerk – J. Lynne Burch

CERTIFICATE

I hereby certify the foregoing to be a true copy of Bylaw No. 1450, as passed by the Municipal Council of the City of Grand Forks on the 8th day of August, 1995.

Clerk of the Municipal Council of the
City of Grand Forks

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1759

A BYLAW TO AMEND “THE CASH-IN-LIEU OF PARKING RESERVE FUND” BYLAW

WHEREAS, Council may, by bylaw, amend the provisions of the Cash-In-Lieu of Parking Reserve Fund Bylaw;

AND WHEREAS, Council has determined that it is in the best interest of the Municipality to amend the Cash-In-Lieu of Parking Reserve Fund Bylaw to comply with the provisions of the Community Charter;

NOW THEREFORE, Council for the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS** as follows:

1. That Section 3 of Bylaw No. 1450, cited as “The Cash-In-Lieu of Parking Reserve Fund” be deleted in its entirety.
2. That Section 4 of Bylaw No. 1450, cited as “The Cash-In-Lieu of Parking Reserve Fund”, be deleted in its entirety and replaced with a new Section 4 as outlined below:
 - “4. Any funds to be expended, including interest earned, must be approved by resolution of Council, and shall be for:
 - a) the provision of new and existing off-street parking spaces and in respect of capital projects for this purpose;
 - b) the acquisition of land or the purchase of machinery and equipment necessary to construct and maintain these off-street parking facilities;”
3. That this bylaw may be cited, for all purposes, as the “**Amendment to the Cash-In-Lieu of Parking Reserve Fund**”, Bylaw No. 1759, 2004”.

Read a **FIRST** time this 6th day of December, 2004.

Read a **SECOND** time this 6th day of December, 2004.

Read a **THIRD** time this 6th day of December, 2004.

FINALLY ADOPTED this 13th day of December, 2004.

Mayor Jake Raven

City Clerk – Lynne Burch

C E R T I F I C A T E

I hereby certify that the foregoing is a true copy of Bylaw No. 1759,
as passed by the Municipal Council of the City of Grand Forks
on the 13th day of December, 2004.

Clerk of the Municipal Council of the
City of Grand Forks

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 2020

A Bylaw to Establish a Reserve Fund for Community Works Funds

=====

WHEREAS it is provided by Section 188 of the Community Charter that Council may establish a reserve fund for a specified purpose;

AND WHEREAS the Corporation of the City of Grand Forks is a signatory to the 2014-2024 Community Works Fund Agreement;

NOW THEREFORE, the Council of the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS** as follows:

1. This Bylaw may be cited as, **“Community Works Reserve Fund Establishment Bylaw 2020, 2015”**
2. Net proceeds received from the Union of British Columbia Municipalities under the Community Works Fund Agreement and interest earned on the fund balance shall be placed to the credit of the “Community Works Reserve Fund”.
3. Monies in the “Community Works Reserve Fund” will be solely used for the purposes allowed under the Community Works Fund Agreement.
4. The money set aside in this Reserve Fund shall be recorded separately and may be invested in the manner provided by the Community Charter until its use is required.


INTRODUCED this 17th day of August, 2015.

Read a **FIRST** time this 14th of September, 2015.

Read a **SECOND** time this 14th day of September, 2015.

Read a **THIRD** time this 14th day of September, 2015.

FINALLY ADOPTED this 13th day of October, 2015.



Mayor Frank Konrad

Corporate Officer Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 2020, cited as the "Community Works Reserve Fund Establishment Bylaw".

Clerk of the Municipal Council of the
City of Grand Forks

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 2027

A Bylaw to Establish a Reserve Fund for Money Obtained From Slag Sale Revenues

=====

WHEREAS it is provided by Section 188 of the Community Charter that Council may establish a reserve fund for a specified purpose;

NOW THEREFORE, the Council of the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS** as follows:

1. This Bylaw may be cited as, “**Slag Sale Reserve Fund Bylaw 2027, 2016**”
2. That all monies received from the sale of slag, less slag expenses, and interest earned on the fund balance shall be placed to the credit of the “Slag Sale Reserve Fund”.
3. Any funds to be expended shall be for expenditures for or in respect of capital projects and any land, machinery, or equipment necessary therefore, including the extension or renewal of existing capital works.
3. Monies held to the credit of the Slag Sale Reserve Fund may be transferred to the Capital Reserve, General Capital Reserve Fund, Electrical Capital Reserve Fund, Water Capital Reserve Fund, or the Waste Water Capital Reserve Fund, but the funds transferred must continue to be used solely for capital projects.
4. The money set aside in this Reserve Fund shall be recorded separately and may be invested in the manner provided by the Community Charter until its use is required.

INTRODUCED this 11th day of April, 2016.

Read a **FIRST** time this 19th day of April, 2016.

Read a **SECOND** time this 19th day of April, 2016.

Read a **THIRD** time this 19th day of April, 2016.

FINALLY ADOPTED this 9th day of May, 2016.



Mayor Frank Konrad

Corporate Officer Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 2027,
cited as the "Slag Sales Reserve Fund Bylaw".

Clerk of the Municipal Council of the
City of Grand Forks

The CORPORATION of the CITY
of GRAND FORKS

BYLAW No. 1303

A BYLAW TO ESTABLISH A RESERVE FUND FOR THE PURCHASE
AND REPLACEMENT OF MACHINERY AND EQUIPMENT TO MAIN-
TAIN MUNICIPAL PROPERTY AND TO PROTECT PERSONS AND
PROPERTY

WHEREAS pursuant to Section 378 of the Municipal Act a Council may, by Bylaw, establish a reserve fund for the purchase and replacement of machinery and equipment;

AND WHEREAS it is deemed desirable and expedient to establish a RESERVE FUND for the purchase and replacement of machinery and equipment to maintain municipal property and to protect persons and property;

NOW THEREFORE, the COUNCIL of the CORPORATION of the CITY of GRAND FORKS, in open meeting assembled, ENACTS as follows:

1. There shall be and is hereby established a Reserve Fund under the provisions of Section 378 of the Municipal Act for the purchase and replacement of machinery and equipment to maintain municipal property and to protect persons and equipment.
2. Money from current revenue or, as available, from General Revenue Surplus, or as otherwise provided in the Municipal Act may be paid into said fund from time to time as authourized by Resolution of Council Adopted by at least two-thirds (2/3rds) majority of Council.
3. Appropriations from this Reserve Fund may be authourized by Resolution of Council for the express purpose of purchasing or replacing machinery and equipment from time to time as determined by a two-thirds (2/3rds) majority of Council.
4. This Bylaw may be cited, for all purposes, as the Machinery and Equipment Purchase and Replacement Reserve Fund Bylaw No. 1303.

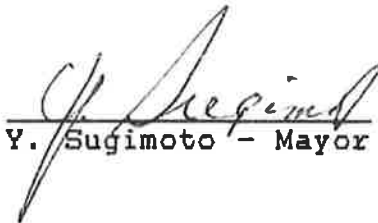
Introduced this 5th day of February, 1990.

Read a FIRST time this 5th day of February, 1990.

Read a SECOND time this 5th day of February, 1990.

Read a THIRD time this 5th day of February, 1990.

RECONSIDERED, PASSED and FINALLY ADOPTED this 19th day of February, 1990.


Y. Sugimoto - Mayor


W. M. Slater - City Clerk

C E R T I F I C A T E

I hereby certify the foregoing to be a true copy of Bylaw No. 1303 as passed by the Municipal Council of the City of Grand Forks on the 19th day of February, 1990.

Clerk of the Municipal Council of the
City of Grand Forks

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1762

A BYLAW TO AMEND “MACHINERY AND EQUIPMENT PURCHASE AND REPLACEMENT RESERVE FUND BYLAW NO. 1303”

WHEREAS Council may, by bylaw, amend the provisions of the Machinery and Equipment Purchase and Replacement Reserve Fund Bylaw No. 1303;

AND WHEREAS Council has determined that it is in the best interest of the Municipality to amend the Machinery and Equipment Purchase and Replacement Reserve Fund Bylaw to comply with the provisions of the Community Charter;

NOW THEREFORE Council for the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS** as follows:

1. That Clause 2 of Bylaw No. 1303, cited as “Machinery and Equipment Purchase and Replacement Reserve Fund Bylaw No. 1303” be deleted in it’s entirety and replaced with a new Clause 2 as outlined below:

“2. Money from current revenue or, as available from General Revenue Surplus, or as otherwise provided, may be paid into the Machinery and Equipment Purchase and Replacement Reserve Fund, as authorized by Resolution of Council.”
2. That Clause 3 of Bylaw No. 1303, cited as “Machinery and Equipment Purchase and Replacement Reserve Fund Bylaw No. 1303” be deleted in it’s entirety, and replaced with a new Clause 3 as outlined below:

“3. Appropriations from this Reserve Fund may be authorized by Resolution of Council for the express purpose of purchasing or replacing machinery and equipment from time to time.”
2. That this bylaw may be cited, for all purposes, as the “**Amendment to the Machinery and Equipment Purchase and Replacement Reserve Fund Bylaw No. 1303**”.

Read a **FIRST** time this 6th day of December, 2004.

Read a **SECOND** time this 6th day of December, 2004.

Read a **THIRD** time this 6th day of December, 2004.

FINALLY ADOPTED this 13th day of December, 2004.

Mayor Jake Raven

City Clerk – Lynne Burch

C E R T I F I C A T E

I hereby certify that the foregoing is a true copy of Bylaw No. 1762,
as passed by the Municipal Council of the City of Grand Forks
on the 13th day of December, 2004.

Clerk of the Municipal Council of the
City of Grand Forks

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1989

A Bylaw to Establish a Reserve Fund for Carbon Neutral Initiatives

=====

WHEREAS it is provided by Section 188 of the Community Charter that Council may establish a reserve fund for a specified purpose;

AND WHEREAS the Corporation of the City of Grand Forks is a signatory to the BC Climate Action Charter which includes the commitment to develop strategies and take actions to achieve carbon neutral operations;

NOW THEREFORE, the Council of the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS** as follows:

1. This bylaw may be cited as the “**Climate Action Reserve Fund Establishment Bylaw 1989, 2013.**”
2. Subject to the provisions of the Community Charter and the BC Climate Action Charter, a dollar amount equivalent to the prevailing market value of the City’s annual corporate emissions may be set aside in the annual financial plan and paid into this Reserve Fund.
3. Amounts received from funding sources related to climate change and emissions reduction programs such as Climate Action Revenue Incentive Program (CARIP) funding, may be paid into this Reserve Fund.
4. The money set aside in this Reserve Fund shall be recorded separately and may be invested in the manner provided by the Community Charter until its use is required.
5. Any interest earned by this fund shall be added to the fund and become part of the fund.
6. Monies in this Reserve Fund and any interest thereon shall be used for the purpose of:
 - a) Investing in greenhouse gas emission reduction initiatives that contribute to carbon neutral municipal operations; or
 - b) For the purchase of carbon offsets or other similar measures that may be devised in the future to manage greenhouse gas emissions.

Read a **FIRST** time this 19th day of August, 2013.

Read a **SECOND** time this 19th day of August, 2013.

Read a **THIRD** time this 19th day of August, 2013.

FINALLY ADOPTED this 9th day of September, 2013.

Mayor Brian Taylor

Corporate Officer – Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1989,
cited as the “Climate Action Reserve Fund Establishment Bylaw”.

Clerk of the Municipal Council of the
City of Grand Forks

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 2028

A Bylaw to Establish Capital Reserve Funds

=====

WHEREAS it is provided by Section 188 of the Community Charter that Council may establish reserve funds for specified purposes;

NOW THEREFORE, the Council of the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS** as follows:

1. This Bylaw may be cited as, “**Capital Reserve Funds Establishment Bylaw 2028, 2016**”
2. The Reserve Funds listed in Column 1 of Schedule A are established for the purposes specified in Column 2 of Schedule A.

Transfer of Funds

3. Monies held to the credit of the General Capital Reserve Fund, Electrical Capital Reserve Fund, Water Capital Reserve Fund, or the Waste Water Capital Reserve Fund may be transferred to other Capital Reserves, but the funds transferred must continue to be used solely for capital projects.

Expenditure of Reserve Funds

6. The monies placed to the credit of a reserve fund established by this Bylaw may be expended as expressly authorized by a financial plan bylaw adopted by Council.

INTRODUCED this 11th day of April, 2016.

Read a **FIRST** time this 19th of April, 2016.

Read a **SECOND** time this 19th day of April, 2016.

Read a **THIRD** time this 19th day of April, 2016.

FINALLY ADOPTED this 9th day of May, 2016.



Mayor Frank Konrad

Corporate Officer Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 2028, cited as the "Capital Reserve Fund Establishment Bylaw 2028, 2016".

Clerk of the Municipal Council of the
City of Grand Forks

CITY OF GRAND FORKS

**BYLAW 2028, 2016
SCHEDULE A**

Column 1 – Reserve Fund	Column 2 – Reserve Fund Purpose
General Capital Reserve Fund	For funding General Fund capital projects as identified in the Asset Management Investment Plan
Water Capital Reserve Fund	For funding Water Fund capital projects as identified in the Asset Management Investment Plan
Electrical Capital Reserve Fund	For funding Electrical Fund capital projects as identified in the Asset Management Investment Plan
Waste Water Capital Reserve Fund	For funding Waste Water Fund capital projects as identified in the Asset Management Investment Plan

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1854

A BYLAW TO ESTABLISH A RESERVE FUND FOR THE PURPOSE OF CAPITAL PROJECT FUNDING

=====

WHEREAS the Section 188(1) of the Community Charter allows Council, by bylaw, to establish a reserve fund for a specified purpose and direct that money be placed to the credit of the reserve fund; and

WHEREAS capital projects identified in the Five Year Financial Plans of the City may require more than one operating year to finance and complete;

THEREFORE Council for the City of Grand Forks, in open meeting assembled, **ENACTS** as follows:

1. This bylaw may be cited, for all purposes, as the “**Capital Reserve Fund Bylaw**”.
2. There shall be and is hereby established a Capital Reserve Fund for the purpose of setting aside funding to be used to complete capital projects after the end of the current fiscal year.

Read for a **FIRST** time this 3rd day of March, 2008.

Read for a **SECOND** time this 3rd day of March, 2008.

Read for a **THIRD** time this 3rd day of March, 2008.

FINALLY ADOPTED this 17th day of March, 2008.

Mayor Neil Krog

City Clerk – Lynne Burch

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No.1854,
cited as the "Capital Reserve Fund Bylaw 1854, 2008",
as passed by the Municipal Council of the Corporation of the City of Grand Forks
on the 17th day of March 2008.

Clerk of the Municipal Council of the
City of Grand Forks

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1854-A1

A Bylaw to Amend the Capital Reserve Fund Bylaw No. 1854

WHEREAS Section 188 of the Community Charter authorizes Council to establish reserve funds for specified purposes, and;

WHEREAS Section 189 of the Community Charter authorizes Council, by bylaw, to transfer all or part of the amount to another reserve fund;

NOW THEREFORE, Council for the Corporation of the City of Grand Forks in open meeting assembled **ENACTS**, as follows:

1. This bylaw may be cited, for all purposes, as the “**Capital Reserve Fund Amendment Bylaw No. 1854-A1, 2016**”.
2. That Section 2 be deleted in its entirety and replaced with “There shall be and is hereby established a Capital Reserve Fund for the purpose of setting aside funding to be used for or in respect of capital projects and any land, machinery, or equipment necessary therefore, including the extension or renewal of existing capital works”.
3. That Section 4 be added with the following:

“Monies held to the credit of the Capital Reserve Fund may be transferred to the General Capital Reserve Fund, Electrical Capital Reserve Fund, Water Capital Reserve Fund, or the Waste Water Capital Reserve Fund, but the funds transferred must be used solely for capital projects.”

INTRODUCED this 11th day of April, 2016.

Read a **FIRST** time this ____ day of _____.

Read a **SECOND** time this ____ day of _____.

Read a **THIRD** time this ____ day of _____.

FINALLY ADOPTED this ____ day of _____.

Mayor Frank Konrad

Corporate Officer Diane Heinrich

CERTIFIED CORRECT

I hereby certify the foregoing to be a true copy of Bylaw No. 1854-A1 as adopted by the
Municipal Council of the City of Grand Forks on the ____ day of _____.

Corporate Officer of the Municipal Council of the
City of Grand Forks

Request for Decision



To: Regular Meeting
From: **Corporate Services**
Date: June 24, 2019
Subject: Bylaw 2054 – Smoke- and Vape-Free Places
Recommendation: **THAT Council gives final reading and adoption of Bylaw No. 2054, Smoke- and Vape-Free Places.**

Background

The Community Charter gives municipalities the authority to establish certain prohibitions in public places for the health and well-being of its citizens.

The BC Provincial Government enacted section 2.3 of the *Tobacco Control Act* in March of 2008, prohibiting smoking within public and work places, covering indoor areas and outdoor work areas. As the percentage of smokers decreases, in British Columbia a country-wide low of 10.2% of the population as of 2015, there is increased demand for smoke-free areas outdoors as well as indoors.

The Federal Government's Bill 45 (the "Cannabis Act") came into effect on October 17, 2018, legalizing recreational use of cannabis nationwide.

Bylaw 2054 is the City's proposed Smoke- And Vape-Free Places Bylaw. This bylaw designates outdoor public spaces including parks, playgrounds, public sidewalks, and the main core of downtown (Market Avenue) as no smoking areas for tobacco, cannabis, and other products, limiting the use of these products to areas minimizing exposure to second-hand smoke to other residents. Many of these restrictions are consistent with existing Provincial legislation.

During the presentation for first three readings, there was discussion regarding designation of "smoking permitted" spaces prior to adoption of the bylaw. Specific locations are not defined in the bylaw, permitting adjustment as needed from time to time without bylaw amendment.

City Staff have reviewed several possible locations for designated smoking areas. These initial areas in the downtown core include a space on the south side of the City parking lot near the City Park lift station, and an area in the southwest corner of the City parking lot near Sugimoto Park. A third location has been determined in the general area of the Public Library/Gyro Park but will be finalized when other work in that area is reviewed. (Privately-owned parking lots are outside the scope of the bylaw.) A location at the Public Works Yard has also been determined and will be marked as such.

The Bylaw is now presented for final reading and adoption.

Benefits or Impacts

General

This bylaw addresses the health and well-being of the citizens of Grand Forks.

Strategic Impact



Community Livability

- The bylaw addresses feedback from residents impacting Community Liveability.



Fiscal Responsibility

- This bylaw has low financial impact; there would be some costs for procurement and installation of signage as specified in the bylaw.

Policy/Legislation

This bylaw enhances smoking area limitations defined by the *Tobacco Control Act*, and sets other limitations in place in advance of the forthcoming *Cannabis Act* implementation.

Attachments

Bylaw 2054 – Smoke- and Vape-Free Places

Recommendation

THAT Council gives final reading and adoption of Bylaw No. 2054, Smoke- and Vape-Free Places.

Options

1. THAT Council adopts the bylaw.
2. THAT Council does not adopt by bylaw.
3. THAT Council refers the matter back to staff for further information.

Report Approval Details

Document Title:	2019-06-24-RFD-Bylaw2054-SmokeAndVapeFreePlaces.docx
Attachments:	
Final Approval Date:	Jun 17, 2019

This report and all of its attachments were approved and signed as outlined below:

Daniel Drexler - Jun 14, 2019 - 3:24 PM

No Signature - Task assigned to Diane Heinrich was completed by assistant Daniel Drexler

Diane Heinrich - Jun 17, 2019 - 6:57 PM

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 2054

A Bylaw to Designate Smoke- and Vape-free Places in the City of Grand Forks

The Council for the Corporation of the City of Grand Forks, in open meeting assembled,
ENACTS as follows:

Citation

1. This bylaw may be cited as the “**Smoke- and Vape-free Places Bylaw 2054.**”

Definitions

2. In this bylaw, unless the context requires otherwise:
 - 2.1 “**Bylaw Enforcement Officer**” means the person duly appointed by Council as such, and shall include any peace officer.
 - 2.2 “**Cannabis**” means cannabis as defined in the *Cannabis Act* (Bill C-45, an Act respecting cannabis and to amend the *Controlled Drugs and Substances Act*, the *Criminal Code* and other Acts).
 - 2.3 “**City**” means the City of Grand Forks.
 - 2.4 “**Community Facility**” means a building, lands or recreation facility including but not limited to recreation centers, arenas, picnic shelters and other recreation facilities located in a Park or on any other land which the City owns or controls by means of a lease, licence or other legal instrument that is intended for athletic, social, cultural, recreational, or other use by members or visitors to the community.
 - 2.5 “**Entranceway**” includes but is not limited to doorways, verandahs, stairways, air intake systems and windows.
 - 2.6 “**Municipal Ticket Information Bylaw**” means the *City of Grand Forks Municipal Ticket Information Bylaw* No. 1957 as amended or replaced from time to time;

- 2.7 **“Outdoor Public Event”** means any event where the public is invited to gather on any outdoor area of City owned, controlled or operated property, including any park, public square or street, including, but not limited to:
- 2.7.1 a market, contest, festival, celebration, fair, exhibition or concert;
 - 2.7.2 an outdoor public event on any City owned, controlled or operated property that is leased to a third party; or
 - 2.7.3 any event for which a City rental or use permit is required
- 2.8 **“Outdoor Public Space”** means any outdoor area owned, controlled, or operated by the City that is open to the public or to which the public is customarily admitted or invited, including but not limited to:
- 2.8.1 Park,
 - 2.8.2 sports venue, stadium, or sports facility,
 - 2.8.3 outdoor recreational facility,
 - 2.8.4 utility easement,
 - 2.8.5 cemetery,
 - 2.8.6 public streets, when used as part of an outdoor public event.
- 2.9 **“Park”** means any real property owned or subject to a right of occupation by the City for the purposes of pleasure, recreation, or community uses of the public, including all dedicated public parks, Municipal Hall grounds, or other lands used for public parks, or any playground, sports court or field, public square, beach, boulevard or cemetery within the corporate limits of the City of Grand Forks;
- 2.10 **“Prescribed Distance”** means the distance specified in B.C. Reg. 232/2007 (*Tobacco and Vapour Products Control Regulation*), including all amendments and replacements thereto, as the distance from a doorway, window, or air intake in which a person must not Smoke, **or** 6 metres, whichever is greater.
- 2.11 **“Public Premise”** means all or any part of a building, structure or other enclosed area to which members of the public have access as of right or by express or implied invitation.
- 2.12 **“Public Vehicle”** means a bus, taxi or other vehicle that is used to transport members of the public for a fee.
- 2.13 **“Responsible Person”** means a person who owns, controls, manages, or supervises a business, building, premises, common area, customer service area, place of public assembly, or a vehicle for hire, and without limitation, includes an operator and the driver of a vehicle for hire.

2.14 **“School Property”** means property that is owned or leased by, or operated under the authority of, a board established under the School Act or the Independent School Act, and used for delivering educational programs or other learning programs, and includes real property and improvements.

2.15 **“Smoke” or “Smoking”** means to inhale, exhale, burn or carry a(n):

2.15.1 lighted cigarette, cigar, pipe, hookah pipe, other lighted or heated smoking equipment that burns tobacco, Cannabis or any other weed or substance, but does not include the carrying of lighted incense or other lighted smoking equipment used solely for ceremonial or religious purposes, or

2.15.2 activated electronic cigarette.

2.15 **“Trail”** means any pathway or trail and all improvements, including all public sections of the Trans-Canada Trail, within the corporate limits of the City of Grand Forks but does not include the travelled portion of a Highway;

Smoking Regulation

3. No Person may Smoke:

3.1 In a Public Premise or a Public Vehicle,

3.2 In, on, or within the Prescribed Distance of a:

3.2.1 Community Facility,

3.2.2 Outdoor Public Space,

3.2.3 Park,

3.2.4 Trail,

3.2.5 Picnic area,

3.2.6 School Property,

3.2.7 playground or playing field,

3.2.8 skateboard or bike park,

3.2.9 public tennis court or swimming pool lot,

3.2.10 community garden,

3.3 within the Core Commercial (CC) zoned area of Market Avenue between Riverside Drive and 5th Street (excluding alleys and private parking lots),

3.4 on public sidewalks,

3.5 on a City street when used as part of an Outdoor Public Event,

3.6 inside, or within the Prescribed Distance of an Entranceway to, any public building or space in which the City owns or holds an interest,

3.7 inside, or within the Prescribed Distance of an Entranceway to, a Public Premise or workplace,

3.8 inside a motor vehicle or equipment owned, leased, or used by the City.

4. This Bylaw does not apply to:
- 4.1 an area specifically designated by the City as a smoking area,
 - 4.2 the ceremonial use of tobacco in relation to a traditional Aboriginal cultural activity, or
 - 4.3 carrying of lighted incense or other lighted smoking equipment used solely for ceremonial or religious purposes.

Signs

5. A No Smoking sign shall:
- 5.1 Carry the text “No Smoking or Vaping”, or “Smoking and Vaping is Prohibited”, and/or
 - 5.2 A graphic symbol consistent with ISO 7010 (P002) or ANSI Z535 (P002),



- and shall
- 5.3 include in the text at the bottom of each sign the words:
“Grand Forks Smoke- and Vape-Free Places Bylaw No. 2054”
 - 5.4 with respect to size of lettering of either “No Smoking or Vaping” or “Smoking and Vaping is Prohibited”, shall be not less than the following height based upon the maximum viewing distance in direct line of sight for:
 - 5.4.1 3.0 metres or less, letter height of 1 centimetre;
 - 5.4.2 6.0 metres or less, letter height of 3 centimetres;
 - 5.4.3 12 metres or less, letter height of 7.5 centimetres;
 - 5.4.4 More than 12 metres, letter height of not less than 7.5 centimetres.
6. A Responsible Person shall post and maintain a sign in a conspicuous position at all times at the:
- 6.1 main entrance to a Public Building,
 - 6.2 main entrance to a Park,
 - 6.3 main entrance to a Public Municipal Open Space,
 - 6.4 main entrance to a School Yard,
 - 6.5 main entrance at a Place of Assembly,
 - 6.6 main entrance to a Cemetery.

7. The international symbols described in section 5.2, while depicting a cigarette, shall mean that any form of Smoking, as defined in this bylaw, is prohibited in relation to that area.
8. A Person shall not remove, alter, conceal, deface or destroy any sign posted in accordance with this Bylaw.

Offences and Penalties

9. A Person who violates a provision of this Bylaw will be liable for penalties and late payment amounts established in the City's Municipal Ticket Information Bylaw.
10. A Person who contravenes, violates, or fails to comply with any provision of this Bylaw is deemed to have committed an offence under this Bylaw, and each day such offence continues or is permitted to continue shall constitute a separate offence.
11. A Person who commits an offence under this Bylaw shall be liable on summary conviction to a fine not exceeding \$2,000 for each offence.
12. If a Bylaw Enforcement Officer has determined that a Person has violated a provision of this Bylaw, that Person must, when requested by the Bylaw Enforcement Officer, provide their name and address to the Officer.
13. Bylaw Enforcement Officers are designated to enforce this Bylaw by means of the Bylaw Notice under the Community Charter.
14. No Person shall interfere with, delay, obstruct, or impede the Bylaw Enforcement Officer, designate, or other person lawfully authorized to enforce this Bylaw in the performance of duties.
15. The Bylaw Enforcement Officer has the right to enter at all reasonable hours any land or building to which this Bylaw applies in order to ascertain whether the provisions of this Bylaw are being complied with.

General

16. Any enactment referred to herein is a reference to an enactment of British Columbia and regulations thereto, as amended, revised, consolidated or replaced from time to time.
17. If any part, section, sentence, clause, phrase or word of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the decision that it is invalid shall not affect the validity of the remainder which shall continue in full force and effect and be construed as if the Bylaw had been adopted without the invalid portion.

Read a first, second, and third time on the 21st day of May, 2019.

Adopted this ____ day of ____, 2019.

Mayor – Brian Taylor

Corporate Officer – Daniel Drexler

APPENDIX "A"

Sample No Smoking Sign

NO SMOKING OR VAPING



Grand Forks Smoke- and Vape-Free
Places Bylaw No. 2054

SCHEDULE 13

Bylaw No. 2054 "Grand Forks Smoke- and Vape-Free Places Bylaw"

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
Smoking in a prohibited area	3	\$ 50.00
Remove, alter, conceal, deface or destroy any sign posted in accordance with this Bylaw	8	\$ 50.00
Failure to provide identification to Bylaw Officer	12	\$100.00
Interfere with, delay, obstruct, or impede the Bylaw Enforcement Officer in the performance of duties.	14	\$100.00

Request for Decision



To: Regular Meeting
From: **Corporate Services**
Date: June 24, 2019
Subject: Amendment of Parks Access Bylaw 2057 Schedule "A"
Recommendation: **THAT Council give final reading to the Parks and Public Spaces Access Amendment Bylaw No. 2057-A1.**

Background

Council has received feedback from residents in the neighbourhood of George Massie Park requested that the park be added to the list of Parks and Public Space where Temporary Shelters are Prohibited (Schedule "A").

Schedule "A" currently lists 5 properties: City Park, Lois Hagen Park, Gyro Park, Barbara Ann Park, and Sugimoto Park.

At the Committee of the Whole meeting on the morning of June 10, 2019, Council requested Staff to expedite a bylaw amendment to add George Massie Park to the list. The first three readings of the Parks Access Amendment Bylaw were given at the Regular Meeting on June 10.

Policy/Legislation

Park and Public Space Access Bylaw 2057 (2019)

Attachments

Park and Public Spaces Access Bylaw No. 2057

Park and Public Space Access Amendment Bylaw 2057-A1

Recommendation

THAT Council give final reading to the Parks and Public Spaces Access Amendment Bylaw No. 2057-A1.

Options

1. THAT Council gives final reading and adoption to the proposed amendment bylaw.
2. THAT Council refers the matter back to staff for further information.

THE CORPORATION OF THE CITY OF GRAND FORKS
PARK AND PUBLIC SPACES ACCESS BYLAW NO. 2057
A BYLAW TO REGULATE THE USE OF PARKS, TRAILS,
BEACHES AND BOULEVARDS

The Municipal Council of the Corporation of the City of Grand Forks, in open meeting lawfully assembled, **ENACTS** as follows:

Citation

1. This bylaw may be cited as "**Park and Public Spaces Access Bylaw No. 2057**".

Definitions

2. In this bylaw, unless the context otherwise requires:
 - 2.1 **"At Large"** means any animal in a Park or Public Space, or on private property other than the Owner's property, and not securely leashed and under control of the Owner;
 - 2.2 **"Bylaw Enforcement Officer"** means every person(s) designated by Council as a Bylaw Enforcement Officer for the City or otherwise authorized under the Offence Act, and every Peace Officer;
 - 2.3 **"City"** means the Corporation of the City of Grand Forks;
 - 2.4 **"Council"** means the Council of the City of Grand Forks;
 - 2.5 **"Dog Off-Leash Park"** means any Park within which dogs are permitted to run at large subject to the restrictions established in this bylaw;
 - 2.6 **"Fire and Life Safety Bylaw"** means the Grand Forks Fire and Life Safety Bylaw No. 1965 as amended or replaced from time to time;
 - 2.7 **"Firearm"** means a barrelled weapon of any description from which any shot, bullet or other missile can be discharged. It includes any prohibited weapon, whether a lethal weapon or not.
 - 2.8 **"Highway"** includes a street, road, lane, bridge, viaduct and any other way open for the use of the public but does not include a private right-of-way on private property;
 - 2.9 **"Homeless Person"** means a Person who has neither a fixed address or a predictable residence to return to on a daily basis;

Park and Public Spaces Access Bylaw No. 2057

- 2.10 **“Motorized Vehicle”** means any type of vehicle capable of propulsion by an internal combustion or electric motor, but excluding wheelchairs and scooters used as a mobility aid for the disabled, and peddle-assist bicycles;
- 2.11 **“Municipal Ticket Information Bylaw”** means the *City of Grand Forks Municipal Ticket Information Bylaw* No. 1957 as amended or replaced from time to time;
- 2.12 **“Municipality”** means the area within the City boundaries of the City;
- 2.13 **“Owner”**, in respect of any animal, means a person who keeps, harbours, or has temporary or permanent possession of an animal;
- 2.14 **“Park”** means any real property owned or subject to a right of occupation by the City for the purposes of pleasure, recreation, or community uses of the public, including all dedicated public parks, Municipal Hall grounds, or other lands used for public parks, or any playground, sports court or field, public square, beach, boulevard or cemetery within the corporate limits of the City of Grand Forks;
- 2.15 **“Peace Officer”** shall have the same meaning as in the Interpretation Act;
- 2.16 **“Person(s)”** includes any company, corporation, owner, partnership, firm, association, society or party;
- 2.17 **“Property”** means land, with or without improvements, so affixed to the land as to make them in fact and in law, a part of it;
- 2.18 **“Public Space”** means any real property or portions of real property owned or leased by the City to which the public is ordinarily invited or permitted to be in or on, and includes, but is not necessarily limited to, the grounds of public facilities or buildings, the Kettle and Granby Rivers’ foreshore, and public parking lots;
- 2.19 **“Temporary Shelter”** means a tent, lean-to, or other form of shelter that is temporary and portable in nature that is constructed from nylon, plastic, cardboard, or other similar non-rigid material, and that covers an area of less than ten (10) square meters.
- 2.20 **“Trail”** means any pathway or trail and all improvements, including all public sections of the Trans-Canada Trail, within the corporate limits of the City of Grand Forks but does not include the travelled portion of a Highway;
- 2.21 **“Vehicle”** means all conveyances for the carriage or transport of persons, passengers, goods, or materials whether self-propelled or drawn or pulled by animals or any mechanical, muscular device, or other motive power whatsoever, and shall include but not limited to Motorized Vehicles, trailers, skateboards, long-boards, bicycles, and tricycles.

Regulations

3. A person shall not enter or be upon or within any Park between the hours of 11:00 p.m. and 6:00 a.m.
4. Notwithstanding Section 3, where there is no accessible shelter accommodation available in the City or in reasonable proximity thereto, a Homeless Person may, without prior written permission of the City, reside in a Park, including erecting and occupying a Temporary Shelter, except in designated Parks listed in Schedule "A" of this bylaw, between the hours of 7:00pm on one day and 9:00am of the following day, provided that the Homeless Person:
 - 4.1 does not erect the Temporary Shelter until after 7:00pm on one day;
 - 4.2 takes down and removes the Temporary Shelter from the Park prior to 9:00am on the following day;
 - 4.3 complies with other provisions of this bylaw;
 - 4.4 does not reside or erect the Temporary Shelter in, on, under, or within:
 - 4.4.1 playgrounds, spray parks or pools;
 - 4.4.2 skateboard parks, tennis courts or other sports courts;
 - 4.4.3 sports fields, stadiums or dugouts;
 - 4.4.4 stages or bleachers;
 - 4.4.5 washroom facilities, picnic shelters, or gazebos;
 - 4.4.6 cemeteries;
 - 4.4.7 pathways or bridges;
 - 4.4.8 Trails, Highways, sidewalks or parking areas;
 - 4.4.9 all other Public Improvements.
 - 4.5 A Temporary Shelter found to be placed, secured, erected, used or maintained between the hours of 9:00 am and 7:00 pm on any Public Space or Park within the City shall be unlawful and subject to enforcement and removal, including any possessions, wastes and other incidental materials.
 - 4.6 Temporary shelters found in any areas described in Section 4.4 shall be subject to immediate removal.
5. A person shall not carry or discharge any Firearms, bow, crossbow, sling-shot, boomerang or other weapon of any description within a Park, school ground or other Public Space under the jurisdiction of the City of Grand Forks.
6. A person shall not take away any gravel, sand, or earth from any part of any Park.

Park and Public Spaces Access Bylaw No. 2057

7. A person shall not throw, deposit, drop, leave or dump any garbage, glass, bottles, cans, litter, ashes, cigarette or cigar butts, refuse, trash, rubbish, or other materials, in any Park, Public Space, or waters adjacent thereto.
8. A person shall not light any fire on or within any Park or Public Space within the Municipality, except in a fireplace or area provided for that purpose and only as permitted by the current Fire and Life Safety Bylaw.
9. A person shall not be on the roof of any building in any Park or Public Space unless that person is an employee or agent of the City of Grand Forks carrying out his or her regular duties.
10. A person shall not be in any building, swimming pool, tennis court, or other enclosure, structure, or facility in any Park except during the hours the said building, swimming pool, tennis court, or other enclosure, structure, or facility is authorized to be used or to be open by the Council.
11. A person shall not break, injure or damage the locks, gates, bolts, fences, seats, benches, buildings, structures, or other property placed in Public Spaces, on boulevards, or in Parks.
12. A person shall not wilfully destroy, mutilate, efface, deface, or remove any sign posted within a Park under this or any other bylaw.
13. A person shall not climb, debark, break, peel, cut, deface, remove, injure, root up, dig or otherwise destroy or damage any tree, box, stake, or guard placed around any tree for the protection of the same, shrubs, flowers, roots, sod or grass planted and/or growing on boulevards, or in Parks or Public Spaces.
14. A person shall not play or practice the game of golf or similar games played with golf clubs and balls in any park, except in areas of a Park that have been designated for the playing and practicing of golf or similar games by the Council.
15. A person shall not cause, allow, or permit pets or other animals to be At Large on any beach, Park, or Public Space within the Municipality.
 - 15.1 A person shall be permitted to allow a dog to be At Large in a Park or Public Space, or portion of a Park or Public Space, which has been designated as a Dog Off-Leash Park.
 - 15.2 An Owner must immediately remove and dispose of, in a sanitary manner, feces left by pets or animals in a Park or Public Space, or on a Trail.

Park and Public Spaces Access Bylaw No. 2057

16. A person shall not ride or drive any horse, in, upon, or through any Park.
 - 16.1 Horses shall be permitted on the Trans-Canada Trail within the corporate limits of the City, with the provision that the Owner of such animal shall comply with section 15.2.
17. A person shall not ride or drive any Vehicle or other mode of conveyance, except for conveyances for the handicapped, children's carriages and strollers, outside of designated access roads, lanes, parking lots, or within designated Parks or Trails.
 - 17.1 Self-propelled vehicles limited to bicycles, trailers pulled by bicycles, roller blades and skateboards shall be permitted provided they are used on designated pathways or roads, are operated in a safe manner, and within any posted speed limits.
18. A person shall not possess or consume alcohol in a Park or Public Space except for special events where Council has approved a liquor license permit.

Offences and Penalties

19. A person who contravenes any of the provisions of this Bylaw shall be subject to a fine as described in the current Municipal Ticket Information Bylaw. A copy of the current schedule pertaining to the Parks Access Bylaw No. 2057 is attached to this bylaw for convenience.
 - 19.1 Where a Bylaw Enforcement Officer or any other officer of the City has reasonable grounds to believe that a person, while in a Park or Public Space, is in contravention of any provision of this bylaw, the Bylaw Enforcement Officer may:
 - 19.1.1 Direct the person to comply with the bylaw; or
 - 19.1.2 Direct the person to leave the Park or Public Space.
 - 19.2 A person who is directed to leave the Park or Public Space shall immediately leave the Park or Public Space and refrain from re-entering for a period of 24 hours or until 7pm the following day whichever is longer."

Exceptions

20. This bylaw shall not apply to officers or employees of the City of Grand Forks or any Emergency Services while exercising their duties.
21. Community Associations/Groups or members of the public may approach the Council of the City of Grand Forks for relaxation of the rules and regulations as listed in this bylaw for a specific special event.
22. The Chief Administrative Officer or designate may at any time permit exceptions to any provision of this bylaw.

Park and Public Spaces Access Bylaw No. 2057

General

23. Any enactment referred to herein is a reference to an enactment of British Columbia and regulations thereto, as amended, revised, consolidated or replaced from time to time.
24. If any portion of this bylaw is for any reason held to be invalid by a Court of competent jurisdiction, the invalid portion shall be severed without affecting the remainder of the bylaw.

Repeal

25. The "City of Grand Forks Parks Access Repeal Bylaw No. 1959-R" shall repeal:
 - 25.1 The "City of Grand Forks Parks Access Bylaw No. 1959"
 - 25.2 The "City of Grand Forks Parks Access Amendment Bylaw No. 1959-A1"
26. The "Off-Highways Vehicles Regulation Repeal Bylaw No. 1682-R" shall repeal:
 - 26.1 The "Off-Highways Vehicles Regulation Bylaw No. 1682"

Read a first, second, and third time by the Municipal Council this 25th day of March, 2019.

Finally adopted on this 8th day of April, 2019.

Mayor -Brian Taylor

Corporate Officer-Daniel Drexler

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 2057, cited as the "City of Grand Forks Park Access Bylaw 2057", as passed by the Municipal Council on the 8th day of April, 2019.

Corporate Officer of the Municipal Council of the
City of Grand Forks

SCHEDULE “A”

Parks and Public Space where Temporary Shelters are Prohibited

1. City Park
2. Lois Hagen Park
3. Gyro Park
4. Barbara Ann Park
5. Sugimoto Park

SCHEDULE 5

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
- In Park between 11:00 p.m. and 6:00 a.m.	3	\$ 50.00
- Camping in Park or Public Area / Temporary shelters	4	\$ 50.00
- Use of firearms/bow/cross-bow/sling-shot/boomerang/ weapon in park	5	\$ 100.00
- Unauthorized removal of gravel/sand/soil	6	\$ 100.00
- Littering	7	\$ 50.00
- Unauthorized fire on beach or in Park or Public Space	8	\$ 50.00
- Vandalism	11	\$ 100.00
- Vandalism of sign	12	\$ 100.00
- Vandalism of tree	13	\$ 100.00
- Unauthorized playing golf in park	14	\$ 100.00
- Animal At Large on beach, Park, or Public Space	15	\$ 50.00
- Horse in Park green space	16	\$ 50.00
- Vehicle in Park or Public Space	17	\$100.00
- Possession or consumption of alcohol in a Park or Public Area	18	\$ 50.00

THE CORPORATION OF THE CITY OF GRAND FORKS
PARK AND PUBLIC SPACE ACCESS AMENDMENT BYLAW NO.
2057-A1

**A BYLAW TO REGULATE THE USE OF PARKS, TRAILS,
BEACHES AND BOULEVARDS**

The Municipal Council for the Corporation of the City of Grand Forks, in open meeting lawfully assembled, **ENACTS** as follows:

Citation

1. This bylaw may be cited as the “**Park and Public Spaces Access Amendment Bylaw No. 2057-A1**”

Definitions

2. In this bylaw, unless the context otherwise requires:
 - 2.1 “**Park and Public Spaces Access Bylaw**” means the Park and Public Spaces Access Bylaw No. 2057, as amended or replaced from time-to-time;

Addition to Schedule “A”

3. The list of Parks and Public Spaces where Temporary Shelters are Prohibited in Schedule “A” shall be amended to **add**:
“6. George Massie Park”

General

4. Any enactment referred to herein is a reference to an enactment of British Columbia and regulations thereto, as amended, revised, consolidated or replaced from time to time.
5. If any section, paragraph or phrase of this bylaw is for any reason held to be invalid by a decision of a Court of competent jurisdiction, the invalid portion shall be severed and such decision will not affect the validity of the remaining portions of this bylaw.

Read a first, second, and third time by the Municipal Council this 10th day of June, 2019.

Adopted this ____ day of ____, 2019.

Mayor – Brian Taylor

Corporate Officer – Daniel Drexler

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 2057-A1, cited as the "Park and Public Space Access Amendment Bylaw No. 2057-A1", as passed by the Municipal Council on the ___ day of ___, 2019.

Corporate Officer of the Municipal Council of the
City of Grand Forks

SCHEDULE “A”

Parks and Public Space where Temporary Shelters are Prohibited

1. City Park
2. Lois Hagen Park
3. Gyro Park
4. Barbara Ann Park
5. Sugimoto Park
6. George Massie Park

Request for Decision



To: Regular Meeting

From: **Development, Engineering and Planning**

Date: June 24, 2019

Subject: Third Reading - Rezoning from R1 Residential (Single and Two Family) to R4 Rural Residential to accommodate agricultural uses on the 7600 Block of 8th Street (File: ZA1902)

Recommendation: **THAT Council give third reading to Zoning Bylaw Amendment No. 2039-A4.**

Background

Overview

At the Regular Council meeting of June 10, 2019, Council gave first and second reading to rezoning Bylaw No. 2039-A4 (see pages 3 – 4 attached). On June 24, 2019 (1:00pm) a public hearing will be held to hear any comments or concerns from the public. Notice of the public hearing was advertised in the Grand Forks Gazette on June 12th and 19th, 2019 and notices were sent to eight neighbouring property owners within 30 metres of the site.

To date, no comments have been received as a result of the notifications. After due consideration of any comments received at the public hearing, it is in order for Council to give third reading to the bylaw.

Full details of the proposal, planning rationale and related information are attached (see pages 5 - 8). It is noted that a covenant will be registered on the property to address groundwater protection and the urban interface. This covenant will be finalized prior to final reading of the bylaw amendment.

Timing

If given 3rd reading, the rezoning application/bylaw may proceed as follows:

Date	Activity
June 10 th	Council considered the Zoning Bylaw Amendment for 1 st & 2 nd reading.
June 12 th & June 19 th	Notice of the Zoning Bylaw Amendment advertised in the Gazette. Property owners within 30m of site notified of public hearing.
June 24 th	Public Hearing (6pm in Council Chambers).
June 24 th	Council considers Zoning Bylaw Amendment for 3 rd reading (Regular Council meeting 7pm).

Date	Activity
June 25 th	Zoning Bylaw Amendment forwarded to Ministry of Transportation and Infrastructure (MOTI) for approval/signature.
July 15 th	Zoning Bylaw Amendment receives 4 th and final reading.

Conclusion

After consideration of any comments received as a result of the public notification and public hearing, it is in order to give third reading to the zoning bylaw amendment.

Benefits or Impacts

Strategic Impact



Community Engagement

- The rezoning proposal and public hearing was advertised twice in the local paper and landowners within 30 metres of the proposal will be notified. The community has the opportunity to make their views known to Council at the public hearing.



Community Livability

- Retaining this site as agricultural will serve as a “green” buffer area between the urban areas to the south and Observation Mountain (and associated trail network). A covenant will ensure that groundwater and the wetland is protected and will mitigate any potential impacts of farming activities on the adjacent urban area.



Economic Growth

- The rezoning will take away the potential for subdivision into regular single family lots in the future (about 3 acres would be considered to be developable).

Policy/Legislation

The Local Government Act, the Official Community Plan, the Zoning Bylaw and the BC Code of Practice for Agricultural Environmental Management.

Attachments

Pages 3 - 4: Bylaw No. 2039-A4

Pages 5 - 8: Background and Proposal Information

Recommendation

THAT Council give third reading to Zoning Bylaw Amendment No. 2039-A4.

Options

1. THAT Council accepts the report.
2. THAT Council does not accept the report.
3. THAT Council refers the matter back to staff for further information.

THE CORPORATION OF THE CITY OF GRAND FORKS

Bylaw No. 2039-A4

**A Bylaw to Amend the City of Grand Forks
Zoning Bylaw No. 2039, 2019.**

=====

The Corporation of the City of Grand Forks **ENACTS** as follows:

1. This bylaw may be cited for all purposes as “**Zoning Bylaw Amendment No. 2039-A4, 2019**”.
2. Zoning Bylaw No. 2039 is amended as follows:
 - a. The property described as “Lot B, Plan EPP24245, District Lot 381, Land District 54; PID: 028-956-036” and as shown attached hereto as Appendix “A” is hereby R4 (Rural Residential).
 - b. Schedule “A” to Zoning Bylaw No. 2039, Land Use Zoning Map, is hereby amended accordingly.

Read a **FIRST** time this 10th day of June, 2019.

Read a **SECOND** time this 10th day of June, 2019.

Read a **THIRD** time this _____ day of _____, 2019.

Approved by the Ministry of Transportation

Pursuant to Section 52 of the Transportation Act this ____ day of _____, 2019

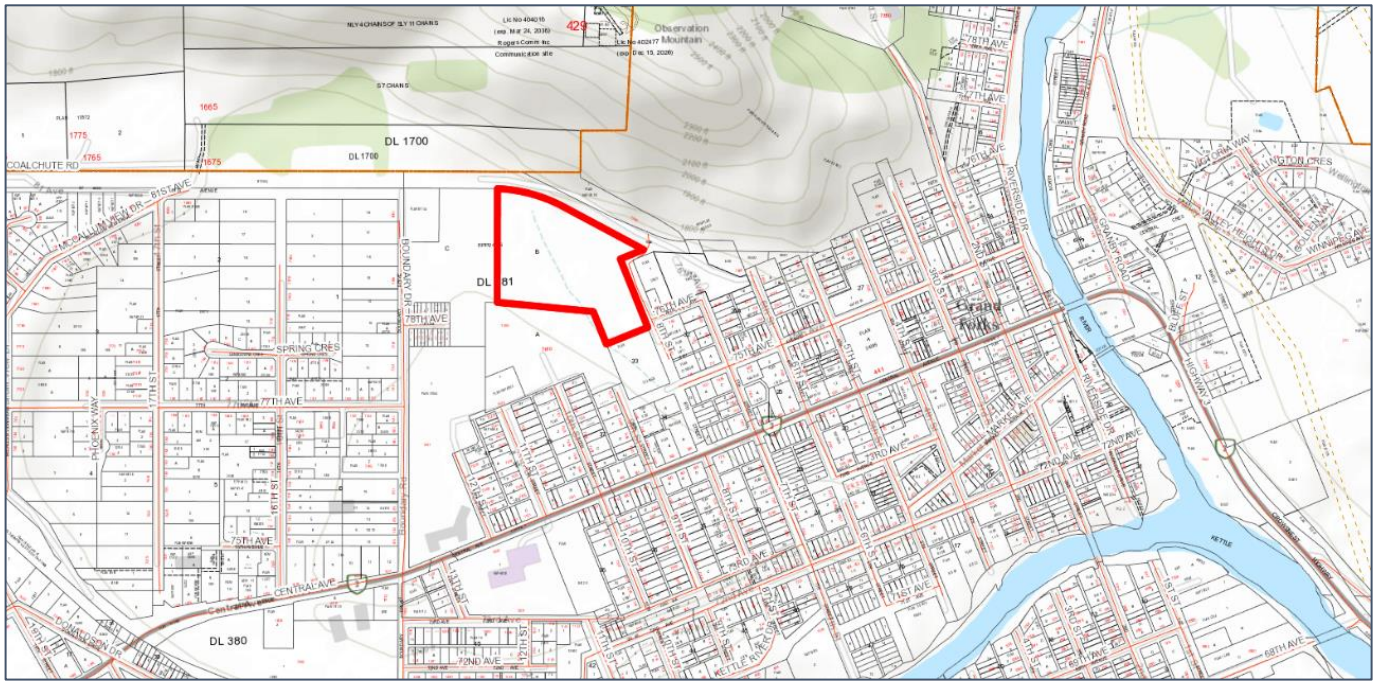
Approving Officer, Ministry of Transportation

FINALLY ADOPTED this ____ day of _____, 2019.

Mayor Brian Taylor

Corporate Officer Daniel Drexler

Appendix “A” to Bylaw No. 2039-A4



Background and Proposal Information

Overview

The City received a zoning bylaw amendment application to rezone 4.65 hectares (11.5 acres) from R1 (Residential – Single & Two Family) to R4 (Rural Residential) to accommodate agricultural buildings and activities and to more accurately reflect the current land use. The applicant wishes to eventually build a barn/shop on the property (which is not allowed under the current R1 zoning).

The site is located at the most northerly extent of 8th Street and has been used as a cultivated hay field for many years. See detailed applicant and site information below.

Environmental Considerations

Wetland/Drainage Area

Most of the site is classified in the Grand Forks Sensitive Ecosystem Inventory (“SEI”) as a “cultivated field, not sensitive”. However, a wetland area (drainage ditch and associated riparian area) traverses the property from north to south and is part of the City’s natural drainage infrastructure.

In keeping with the City’s desire to protect and/or acquire the major components of our interconnected natural drainage and wetland areas, it is proposed that a conservation covenant under Section 219 of the Local Government Act be registered on the property to ensure that the wetland area is protected and formally incorporated into the City’s protected area network.

Groundwater Protection

The Grand Forks aquifer is considered to be one of the most important aquifers in British Columbia and is the primary source of drinking water for the region. Certain agricultural practices such as fertilizer and pesticide use have the potential to compromise the quality of the groundwater through run-off and seepage (i.e., as is evidenced by water tests in various wells in the City).

While the owners of this property have a record of sound farming practice, and intend to engage in environmentally friendly agricultural activities, it is prudent that groundwater protection measures be specified in a covenant so that future owners/operators are aware of the requirements.

Urban Interface

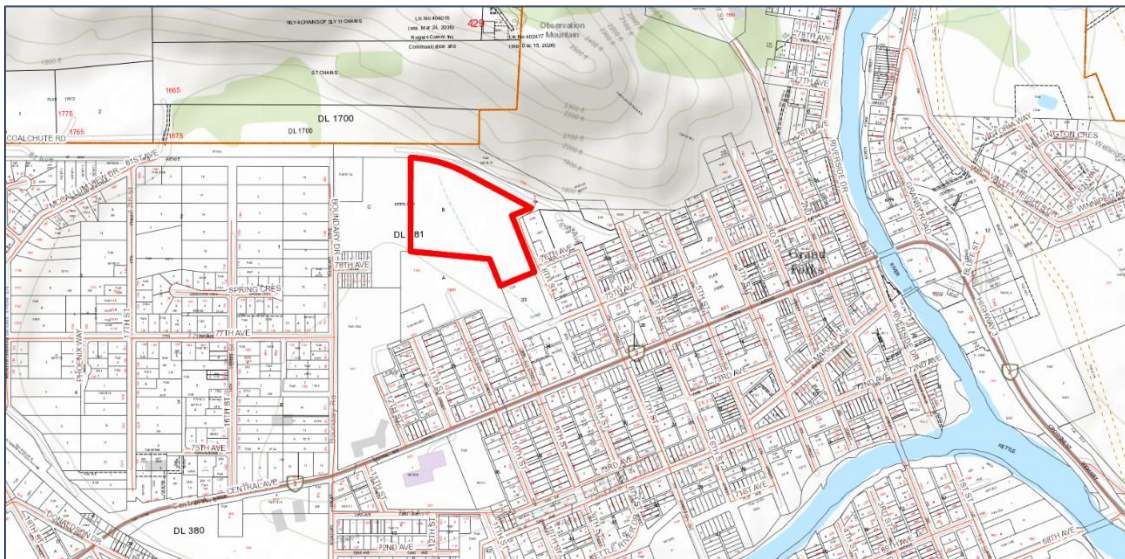
This property is located adjacent to established residential areas and the high school. To minimize any land use conflicts between farming and residential, provisions for a minimal buffer area and limits on the keeping of farm animals will be addressed in the covenant.

Given the environmental and servicing constraints on this site, it is unlikely that single family residential development will occur under the existing R1 zoning in the medium term.

Prior to final reading of the zoning bylaw amendment, a conservation covenant will be finalized to protect the existing drainage course on the property, which will contribute to the City's goal of creating a protected area network of drainage/wetlands throughout the City. The covenant will also address groundwater protection and pesticide/fertilizer use and spraying near the urban interface.

Civic Address: 7600 Block of 8th Street.

Applicant/Owner: John and Norma Wheeler, PO Box 2042, Grand Forks, BC V0H 1H0.



6 of 9

wishes to eventually build a barn/shop on the property (which is not allowed under the current R1 zoning).

Existing Land Use: Wetland, cultivated field. A drainage area/wetland traverses the property.

Adjacent Land Uses: North – established trails and natural area, City-owned public works building and Observation Mountain zoned R4; South – house/outbuildings/small farm zoned R1; East – residential zoned R1 and R3A (Clifton Estates); West – vacant wetlands/hay fields/natural areas zoned R1.

Access: Directly off of 8th Street (note: this access road is also used by Public Works to get to a storage building and snow storage immediately north east of this site).

Current Zoning: R1 (Residential – Single and Two-Family) Zone.

Proposed Zoning: R4 (Rural Residential) Zone.

OCP Land Use Designation: Environmental Resource Area (ER).

Development Permit Area: Most of the lot is within the Environmentally Sensitive Development Permit Area ("DPA") and a portion of the site may also be in the flood plain. However, as no development is proposed at this time, a development permit is not required.

Other Policies: Although the site is located in the Environmentally Sensitive "DPA", most of it is classified in the Sensitive Ecosystem Inventory ("SEI") as a "cultivated field, not sensitive". A wetland area (drainage ditch and associated riparian area) traverses the property from north to south and is part of the City's natural drainage infrastructure.

Servicing: There are no water or sewer services and no development is proposed at this time.



Report Approval Details

Document Title:	2019-06-24 Bylaw 2039-A4-ZA1902 3rd Reading Wheeler.docx
Attachments:	
Final Approval Date:	Jun 17, 2019

This report and all of its attachments were approved and signed as outlined below:

Dolores Sheets - Jun 14, 2019 - 4:44 PM

No Signature - Task assigned to Diane Heinrich was completed by assistant Daniel Drexler

Diane Heinrich - Jun 17, 2019 - 6:59 PM

Request for Decision



To: Regular Meeting
From: **Development, Engineering & Planning**
Date: June 24, 2019
Subject: Proposed Rezoning and Development Variance Permit
Recommendation: **THAT Council approves the variance request for relaxation of the rear yard setback from 6.0m to 2.72 m on proposed Lot 2;**

AND FURTHER THAT Council gives first and second readings to Zoning Bylaw Amendment 2039-A7.

Background

The City received an application to rezone 2680 75th Avenue, described legally as: Lot 1, DL 520, SDYD, Plan EPP32167. The applicant concurrently applied for a Development Variance Permit to vary the rear yard setback from 6.0m to 2.72m. The variance, if granted, would allow for the subdivision of the property.

The current zoning for the property is R1 (Single & Two Family Residential 1). The proposed Zoning is R2 (Small Lot Residential 2).

Construction of one two-family dwelling, plus one garden suite is underway. This construction meets the (R1) zoning setback requirements.

Property

Parcel Identifier: 029-148-405

Legal Description: Lot 1, District Lot 520, Similkameen Division, Yale District, Plan EPP32167

Lot Area: 17,437 Square Feet (0.167 hectares).

Civic Address: 2680 75th Avenue

Owner: Lakota Holdings Inc.

Policy and Zoning Framework

The property is currently zoned R1 (Single and Two Family Residential 1). The parcel report is shown in Appendix 1 attached. One two-family dwelling, plus one garden suite is permitted on the lot.

The property is close to at least one school, one grocery store and a number of recreational amenities.

The proposed future subdivision layout is shown in Appendix 2. Unit 1 (garden suite) and Unit 2 (2 family dwelling) are currently under construction.

This development is not in a development permit area. The development is outside the 200-year floodplain.

The following OCP principles and policies are supported by this development:

1. Encourage higher density residential development and increased variety of housing forms within developed areas of Grand Forks.
2. Encourage new residential development to respect the scale and character of surrounding neighbourhoods.
3. Provide infill opportunities for residential and commercial development.
4. Manage the growth of Grand Forks within municipal boundaries in a manner which utilizes existing serviced lands and lands that can be serviced within the capacity of existing infrastructure.
5. Support the development of higher density residential and a variety of housing forms including small lot, multiple-housing and mixed-use northwest of the City Center in the Residential Infill/Intensification land use designation.
6. Encourage infill development and redevelopment to minimize the need for services to be expanded.

Because this is a new development, anyone purchasing the new homes would be well aware of the proximity of the homes.

Servicing and Infrastructure

The applicant will be required to enter into a Works and Services Agreement with the City. There is existing potable water and sewer mains in the area. There is also electrical in the area. There is also street, sidewalk, and streetlight in the area. Development Cost Charges may apply for this development.

Proposed Timing

If the rezoning application receives support from Council to move forward, the next steps and estimated time frame are as outlined below:

ACTIVITY	TIMING
The rezoning bylaw goes before council for 1st and 2nd readings.	June 24th, 2019
Referrals sent to other agencies	June 25 th , 2019
Bylaw and Public Hearing advertised twice and residents within 30m notified in writing of the application.	June 26 th & July 10 th , 2019
Public Hearing held by City Council.	July 15 th , 2019
Third reading of the rezoning bylaw	July 15 th , 2019
Works and Services Agreement finalized; Ministry of Transportation and Infrastructure Approval	July, 2019

ACTIVITY	TIMING
Fourth (final) reading of the bylaw	August 12 th , 2019

Benefits or Impacts

General

As outlined above, the OCP generally supports the proposed rezoning and the development variance.

Strategic Impact



Community Engagement

- The public will be advised and invited to comment on the rezoning application in writing and through advertising in the local newspaper.
- Council will have an opportunity to hear any comments or concerns regarding the proposal.



Community Livability

- The development is close to recreational opportunities
- The development is within walking distance of at least one school
- The development is within walking or cycling distance of at least one grocery store.



Fiscal Responsibility

- Existing City infrastructure is better utilized.

Policy/Legislation

The Official Community Plan, Zoning Bylaw, Local Government Act.

Attachments

- Appendix 1 Parcel Report (1Page)
- Appendix 2 Subdivision Plan (1page)
- Appendix 3 Rezoning and Development Variance Permit Applications (4 pages)
- Appendix 4 Draft Bylaw No. 2039-A7 (2 pages)

Recommendation

THAT Council approves the variance request for relaxation of the rear yard setback from 6.0m to 2.72 m on proposed Lot 2;

AND FURTHER THAT Council gives first and second readings to Zoning Bylaw Amendment 2039-A7.

Options

1. THAT Council accepts the report.
2. THAT Council does not accept the report.
3. THAT Council refers the matter back to staff for further information.

Report Approval Details

Document Title:	2019-06-24-ZA1907-2680-75th_Avenue_RezoneDVP.docx
Attachments:	<ul style="list-style-type: none">- 2019-06-24-ZA1907-Appendix_1-Parcel_Report.PDF- 2019-06-24-ZA1907-Appendix_2-Subdivision_Plan.pdf- 2019-06-24-ZA1907-Appendix_3-Applications_R1.pdf- 2019-06-24-ZA1907-Appendix_4-Bylaw_2039-A7_RezoningDVP.pdf
Final Approval Date:	Jun 17, 2019

This report and all of its attachments were approved and signed as outlined below:

Dolores Sheets - Jun 17, 2019 - 11:35 AM

No Signature - Task assigned to Diane Heinrich was completed by assistant Daniel Drexler

Diane Heinrich - Jun 17, 2019 - 7:07 PM



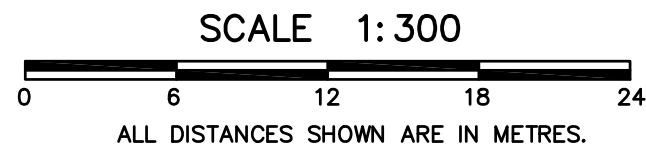
Scale 1: 2,257

Legal Information

Plan: EPP32167	Section:	Jurs: 210	Lot Area: 17,437.0
Block:	Township:	Roll: 1025100	Area Unit: sqf
Lot: 1	Land District: 54	PID: 029148405	Width (ft):
District Lot: 520	Electoral Area: City of Grand Forks		Depth (ft):
Street: 2680 75TH AVE			
Description: Lot 1, Plan EPP32167, District Lot 520, Similkameen Div of Yale Land District			

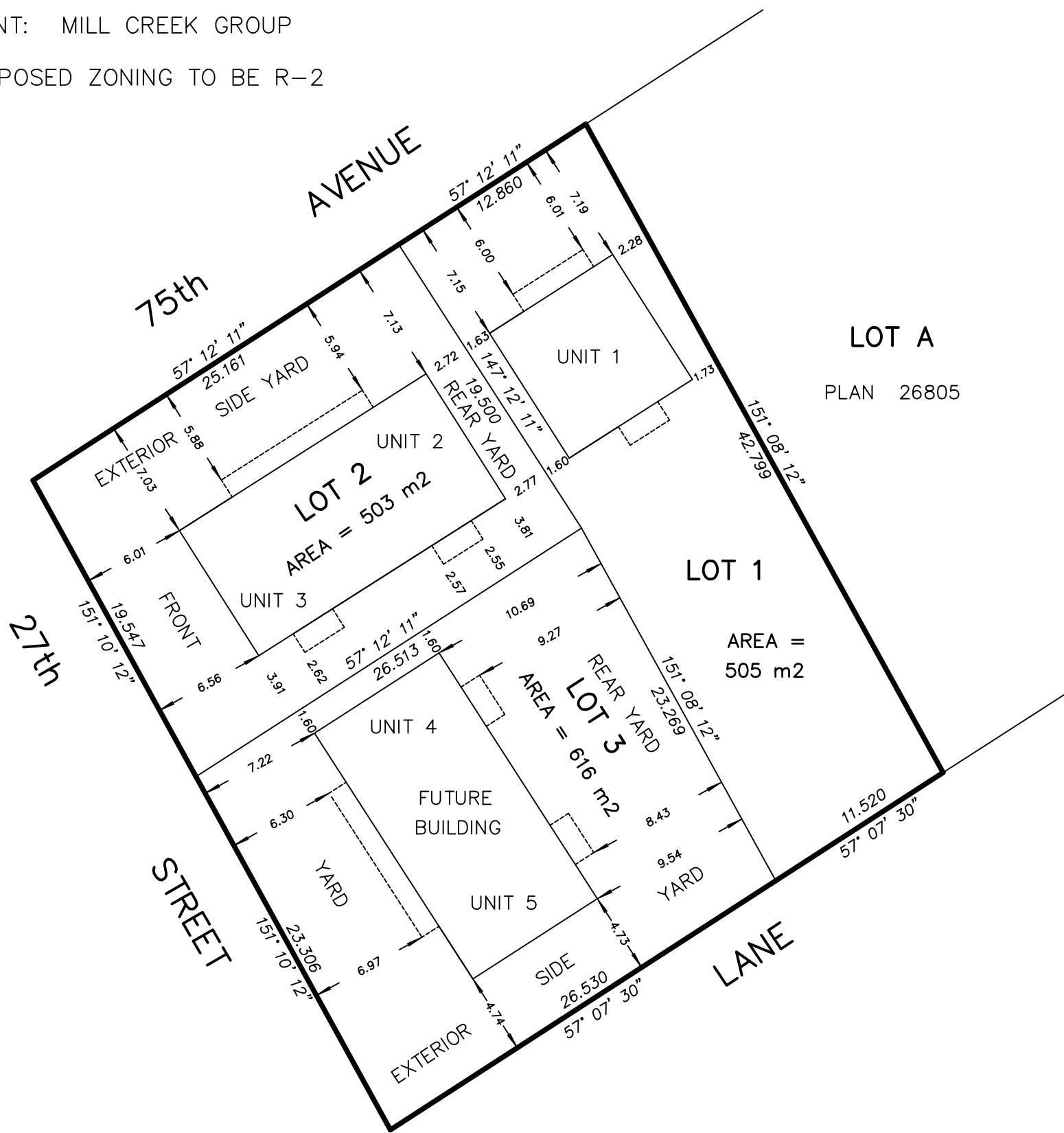
PROPOSED SUBDIVISION PLAN OF
LOT 1, DL 520, SDYD, PLAN EPP32167

PID: 029-148-405
CHARGES: NONE



VERSION 3
PROPOSED DUPLEX ON THIRD LOT
DATE: APRIL 26/19

CLIENT: MILL CREEK GROUP
PROPOSED ZONING TO BE R-2



NOTES:
FOUNDATIONS FOR UNITS 1, 2, AND 3 HAVE BEEN CONSTRUCTED
AND DIMENSIONS SHOWN TO PROPOSED PROPERTY LINES ARE
AS CURRENTLY EXIST.

PROPOSED FUTURE BUILDING CONTAINING
UNITS 4 & 5 IS A DUPLICATION OF UNITS 2 & 3

EXISTING BUILDING CONTAINING UNITS 2 & 3 (LOT 2)
DOES NOT HAVE THE REQUIRED MINIMUM REAR YARD SETBACK
DIMENSION, AND A VARIANCE MUST BE APPLIED FOR.

LOT DIMENSIONS ARE DERIVED
FROM LAND TITLE OFFICE RECORDS
PLAN EPP32167

PENDERGRAFT PROFESSIONAL
LAND SURVEYING INC.
BOX 640
OSOYOOS, B.C. ©
VOH 1VO
PHONE: (250) 495-7127
email: brad@pendergraftsurveying.ca
OUR FILE NO. 1122293 PRO1.DWG
DC FILE NO. 1162612



REZONING APPLICATION

APPLICATION FEE \$1,000.00 File No. 09-4600-02- _____ Receipt No. 221666

Applicant Information

Registered Owner(s): Lakota Holdings Inc

Please note: *If the applicant is other than the registered owner(s), an Agent's Authorization form is required.*

Owner's Mailing Address: 190 Carleton Drive, St Albert, AB T8N 6W2

E-mail Address: rwayken@millcreekgroup.com

Telephone: _____

Property Information

Legal Description: Lot 1, DL 520, SDYD, PLAN EPP 32167

P.I.D.: _____

Civic Address of Property: 2680 75th AVE _____

Rezoning Proposal

Current Zoning: R1 Current OCP Designation: _____ Proposed Zoning: R2 _____

Summary of Proposal: The rezoning allowing the development of a single unit and two (2) duplex units across three (lots). One lot containing a single and two lots each containing a duplex housing.

(attached plan)

Submission Requirements:

Please submit the following information with this application:

- 1) A legible site plan, drawn to scale, showing the following:
 - a) The boundaries and dimensions of the subject property;
 - b) The location, setbacks and dimensions of the proposed and existing buildings;
 - c) The location of off-street parking; and,
 - d) The location of roads, lanes, pedestrian access routes, screening, landscaping and fencing.
- 2) Certificate of Title.
- 3) Site Profile Form.

Please note that upon City Council's approval of this development permit application, you must apply for and obtain a building permit before starting construction.

Applicant Acknowledgement

I, the undersigned, make this application to the City of Grand Forks, have fulfilled the application requirements, and understand that this application is subject to the *Freedom of Information and Protection of Privacy Act* of BC.



Applicant's signature

Date

May 21 / 19.

Thank you for providing information about your proposal.
If you have any questions, please contact City staff at (250) 442-8266 or planning@grandforks.ca.

THE CORPORATION OF THE CITY OF GRAND FORKS

7217-4th Street
P.O. Box 220
Grand Forks, B.C.
V0H 1H0

Telephone: 250-442-8266
Fax: 250-442-8000

DEVELOPMENT VARIANCE PERMIT APPLICATION

APPLICATION FEE \$350.00

Receipt No. 221607

Registered Owner(s): Lakota Holding Inc.

Mailing Address: 190 Carleton Drive
St Albert, AB, T8N 6W2

Telephone: Home: _____ Work: [REDACTED]

Legal Description:
Lot 1 DL 520, SDYD, plan EPP 32167

Street Address: 2680-75th Ave.

DECLARATION PURSUANT TO THE WASTE MANAGEMENT ACT

I, [REDACTED], owner of the subject property described on this application form, hereby declare that the land which is the subject of this application has not, to my knowledge been used for industrial or commercial activity as defined in the list of "Industrial Purposes and Activities" (Schedule 2) of the *Contaminated Sites Regulation* (B.C. Reg. 375/96). I therefore declare that I am not required to submit a Site Profile under Section 26.1 or any other section of the *Waste Management Act*.

 for S. H. N.
(signature)

May 21 / 19.
(date)

.OVER.....

Outline the provisions of the respective Bylaw(s) that you wish to vary and give your reasons for making this request:

Variance is required for the rear yard setback for the unit on proposed Lot 2 to allow the development of a second duplex that matches the current duplex on Lot 3

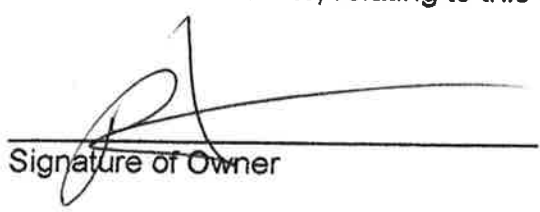
Submit the following information with the application:

1. A legible site plan showing the following:

- (a) The boundaries and dimensions of the subject property.
- (b) The location of permanent or proposed buildings and structures existing on the property.
- (c) The location of any proposed access roads, parking, screening, landscaping or fencing.
- (d) The location and nature of any physical or topographic constraints on the property (stream, ravines, marshes, steep slopes, etc.)

Other information or more detailed information may be requested by the City of Grand Forks upon review of your application.

The information provided is full and complete and to the best of knowledge to be a true statement of the facts, relating to this application.


Signature of Owner

May 22 / 19
Date

AGENT'S AUTHORIZATION

I hereby authorize the person/company listed below to act on my behalf with respect to this application:

Name of Authorized Agent: _____

Mailing Address: _____

Telephone: _____

Owner(s) Signature of Authorization

THE CORPORATION OF THE CITY OF GRAND FORKS

Bylaw No. 2039-A7

**A Bylaw to Amend the City of Grand Forks
Zoning Bylaw No. 2039, 2019.**

=====

The Corporation of the City of Grand Forks **ENACTS** as follows:

1. This bylaw may be cited for all purposes as “**Zoning Bylaw Amendment No. 2039-A7, 2019**”.
2. Zoning Bylaw No. 2039 is amended as follows:
 - a. The property described as “Lot 1, Plan EPP32167, District Lot 520, Similkameen Division of Yale District” and as shown attached hereto as Appendix “A” is hereby zoned R2 (Small Lot Residential 2).
 - b. Schedule “A,” Land Use Zoning Map, is hereby amended accordingly.

Read a **FIRST** time this ____ day of _____, 2019.

Read a **SECOND** time this ____ day of _____, 2019.

Read a **THIRD** time this ____ day of _____, 2019.

Approved by the Ministry of Transportation
Pursuant to Section 52 of the Transportation
Act this ____ day of _____, 2019

Approving Officer, Ministry of Transportation

FINALLY ADOPTED this ____ day of _____, 2019.

Mayor Brian Taylor

Corporate Officer Daniel Drexler

CERTIFICATE

I hereby certify the foregoing to be a true copy of Bylaw No. 2039-A7 as passed by the Council of the City of Grand Forks on the day of , 2019.

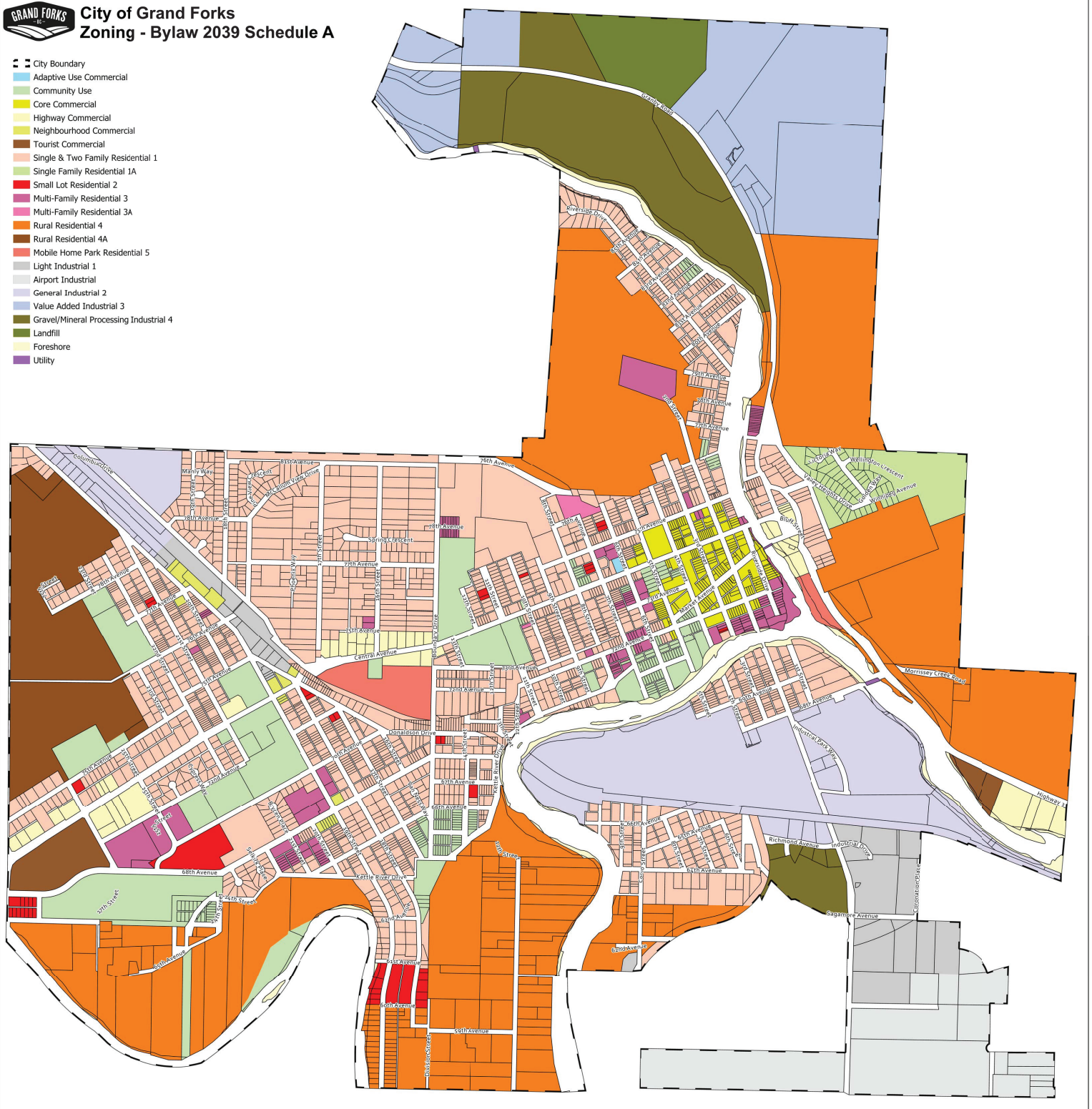
Corporate Officer of the Corporation of the
City of Grand Forks

DRAFT



City of Grand Forks Zoning - Bylaw 2039 Schedule A

- City Boundary
- Adaptive Use Commercial
- Community Use
- Core Commercial
- Highway Commercial
- Neighbourhood Commercial
- Tourist Commercial
- Single & Two Family Residential 1
- Single Family Residential 1A
- Small Lot Residential 2
- Multi-Family Residential 3
- Multi-Family Residential 3A
- Rural Residential 4
- Rural Residential 4A
- Mobile Home Park Residential 5
- Light Industrial 1
- Airport Industrial
- General Industrial 2
- Value Added Industrial 3
- Gravel/Mineral Processing Industrial 4
- Landfill
- Foreshore
- Utility



June 20, 2019
Map Produced By: Rosemary Dykhuizen

The City of Grand Forks makes every effort to ensure that this map is free of errors but cannot guarantee accuracy or fitness for any purpose, and does not provide warranty of any kind. The City accepts no liability for any expenses, losses, damages or costs relating to the use of this map or data. Data must not be used for direct marketing or be used in the breach of the privacy laws. This map must not be used for direct marketing or be used in the breach of privacy laws, it is intended only for the requested use. The data must not be circulated or copied without prior consent of the City of Grand Forks.