



**The Corporation of the City of Grand Forks**  
**Committee of the Whole**  
**MINUTES**

**Meeting #:** C-2019-7  
**Date:** Monday, July 15, 2019, 9:00 am  
**Location:** 7217 - 4th Street, City Hall Council Chambers

**Present:** Mayor Brian Taylor  
Councillor Zak Eburne-Stoodley  
Councillor Cathy Korolek  
Councillor Neil Krog  
Councillor Chris Moslin  
Councillor Christine Thompson  
Councillor Rod Zielinski

**Staff:** Diane Heinrich - Chief Administrative Officer  
Daniel Drexler - Corporate Officer  
Kevin McKinnon - Deputy Corporate Officer  
Daphne Popoff - Corporate Administrative Assistant  
Juliette Rhodes - Chief Financial Officer  
Dolores Sheets - Manager of Development & Engineering Services  
Cavan Gates - Deputy Manager of Operations & Sustainability  
Graham Watt - Recovery Manager

**GALLERY**

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**1. CALL TO ORDER**

Mayor Taylor called the July 15, 2019, Committee of the Whole Meeting to order at 9:00 am.

**2. COMMITTEE OF THE WHOLE AGENDA**

a. Adopt agenda

July 15, 2019, Committee of the Whole

MOVED

**THAT the Committee of the Whole adopts the July 15, 2019, agenda as presented.**

**Carried**

**3. MINUTES**

a. Adopt Minutes - Committee of the Whole

June 10, 2019, Committee of the Whole Meeting Minutes

MOVED

**THAT the Committee of the Whole adopts the June 10, 2019, Committee of the Whole Minutes as presented.**

**Carried**

**4. PRESENTATIONS FROM STAFF**

a. Consideration of in-kind support for property owners in DMAF land acquisition

Development, Engineering, and Planning

**Overview:**

- understanding pre and post flood values - impact, disaster financial assistance

- policy objective - role of City and degree of support, goal of affordable and attainable housing, equity and fairness, sound investment, within our capacity

- buy-out process - design, preparation, delivery, taxes, leasing

- in-kind options - affordable rental, land lease, servicing support, facilitating attainable housing
- next steps - small group workshops, costing out options
- resolutions

MOVED

**THAT the Committee of the Whole receives the report on in-kind consideration for property owners in DMAF land acquisition.**

**Carried**

MOVED

**THAT the Committee of the Whole recommends Council endorse the Policy Objectives and Process and directs staff to hold exploratory discussions with landowners on identified options and present findings to Council and refers for decision to the July 15, 2019, Regular Meeting.**

**Carried**

Recess

**Mayor Taylor called a recess of the July 15th Committee of the Whole Meeting at 10:00 am.**

**Mayor Taylor reconvened the July 15th Committee of the Whole Meeting at 10:07 am.**

**5. REGISTERED PETITIONS AND DELEGATIONS**

- a. Destination GF Team / Economic Development Steering Team
- Amber and Jeff from the DBA presented an overview of Roger Brooks' findings:
- create the Discover Grand Forks team
  - promotion of trails, events, and downtown activities
  - activate young professionals
  - intersection of 2nd and Market into a 4-way stop

- purchase of pots, planters and benches
- hiring of an Economic Development professional
- Council to adopt 'Market District' downtown
- develop a local tourism website
- design, print, distribute very best of Grand Forks brochure
- contract for design and development of city-wide wayfinding system
- development and implement downtown bylaws
- develop Grand Forks Community Profile
- begin local development of 'bike-friendly town'
- develop trail maps
- contract for a brand-specific marketing program
- brand presentation to Council and other stakeholders

MOVED

**THAT the Committee of the Whole receives for information the report from Destination Grand Forks Team and Economic Development Steering Team.**

**Carried**

b. Flippin Fun Gymnastics Board of Directors

Support for Grand Forks and surrounding residents in establishing a long-term gymnastics home.

Svetlana from the Volunteer Leadership Team made a presentation and overview:

- no out of town travelling
- encourage activity of all ages, all-inclusive
- non-profit organization located at Curling Rink with various age groups
- Gymnastics BC, member clubs
- staff composition
- statement of financial position

- community support
- asking for permanent location from the City

MOVED

**THAT the Committee of the Whole receives for information the report from Flippin Fun Gymnastics.**

**Carried**

c. Shelagh Walker

Request that Council initiate an amendment to the Zoning Bylaw to specifically prevent the current use of the neighboring property on 5th Street

MOVED

**THAT the Committee of the Whole receives for information the report from Shelagh Walker regarding 5th Street zoning.**

**Carried**

d. Whispers of Hope

Melissa Shulga and Duane Foster, Whispers of Hope, gave an overview:

- bylaw imposed upon Warming Center
- positive aspects - 40 people housed, 15-20 people per day, employed 22 support workers, businesses supported by Center, staff participation in training, harm-reduction supplies, help to receive jobs and transition, imposing stronger rules
- discrimination and intolerance, fear

**Discussion:**

- vigilantism
- legal council
- difference between Warming Center and shelter
- City and property owner
- zoning, long term solution
- Community Advisory group for social services

- Conflict of interest

Recess

**Mayor Taylor called a recess of the July 15th Committee of the Whole Meeting at 11:42 am.**

**Mayor Taylor reconvened the July 15th Committee of the Whole Meeting at 11:51 am.**

**6. REGIONAL TOPICS FOR DISCUSSION - WITH AREA D**

Mayor Taylor stated that the Watershed Manager has been hired.

**7. PRESENTATIONS FROM STAFF**

- a. Revised Policy 802 - Procurement

Financial Services

**Discussion:**

- responsibilities of CFO a) monitor adherence to the provisions of this policy and record events of non-compliance, c) review and approve sole and single source purchases
- department heads c) ensure that all procurement contracts initiated...
- exclusions - Fire Department cost sharing..., hiring of temporary and casual employees...
- compliance statement re disciplinary action
- authority to execute contracts - 5 years
- purchase orders
- consultants and professional services reporting

MOVED

**THAT the Committee of the Whole recommends to Council to receive the report regarding Procurement Policy 802 Revision v2 and refers the policy to the August 12, 2019, Regular Meeting for approval consideration.**

**Carried**

b. Monthly Highlight Reports

Department Managers

**Discussion:**

- budget for Fire Department
- airport cleanup of invasive weeds, mowing
- community kitchen trail lane
- water and sewer repairs on 72nd and Kettle River Drive
- commercial lodging support program
- camping on municipal property

MOVED

**THAT the Committee of the Whole receives the monthly highlight reports from department managers.**

**Carried**

**8. REPORTS AND DISCUSSION**

**9. PROPOSED BYLAWS FOR DISCUSSION**

a. Council Remuneration Review

Corporate Services / Finance

MOVED

**THAT the Committee of the Whole receives the report and asks staff to proceed with organizing a committee to look at remuneration for Council and refers this to the July 15, 2019, Regular Meeting.**

Opposed (1): Moslin

**Carried**

**10. INFORMATION ITEMS**

**11. CORRESPONDENCE ITEMS**

a. Council of Forest Industries

Correspondence regarding the Interior Forest Renewal Strategy

MOVED

**THAT the Committee of the Whole receives for information the correspondence from the Council of Forest Industries.**

**Carried**

**12. LATE ITEMS**

**13. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)**

**14. QUESTION PERIOD FROM THE PUBLIC**

- Angela Nichols inquired in regard to the delegation regarding the amendment to the Zoning Bylaw

- Nigel James spoke in regard to the Gyro Park flags, and the four properties on 70th Avenue and funding source

- Les Johnson spoke in regard to purchasing of land In-Camera

**15. ADJOURNMENT**

The July 15, 2019, Committee of the Whole Meeting was adjourned at 12:46 pm.

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Mayor Brian Taylor

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Corporate Administrative Assistant -  
Daphne Popoff