



The Corporation of the City of Grand Forks

Regular Meeting

AGENDA

Meeting #: R-2019-15
Date: Tuesday, September 3, 2019, 7:00 pm
Location: 7217 - 4th Street, City Hall Council Chambers

Pages

1. CALL TO ORDER

2. ADOPTION OF AGENDA

- a. Adopt agenda
September 3, 2019, Regular Meeting agenda

Recommendation

THAT Council adopts the September 3, 2019, Regular Meeting agenda as presented.

- b. In-Camera Meeting Reminder
Reminder:
A Special to go In-Camera Meeting of Council will be held directly following the Regular Meeting.

3. MINUTES

- a. Adopt minutes - Special to go In-Camera
August 8, 12, 20 and 26, 2019, Special to go In-Camera Meeting minutes

5 - 12

Recommendation

THAT Council adopts the August 8, 12, 20 and 26, 2019, Special to go In-Camera Meeting minutes as presented.

- b. Adopt minutes - Regular
August 12, 2019, Regular Meeting minutes

13 - 22

Recommendation

THAT Council adopts the August 12, 2019, Regular Meeting minutes as presented.

4. REGISTERED PETITIONS AND DELEGATIONS

5. UNFINISHED BUSINESS

6. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL

- a. Reports of Council
Councillors

23 - 26

Recommendation

THAT all reports of Council at the September 3, 2019, Regular Meeting be received.

Recommendation

THAT Council supports the Disaster Mitigation Adaptation Fund (DMAF) grant as outlined in the application submitted to the Federal and Provincial Governments in January 2019.

Recommendation

THAT Council speak in unison in support of implementing permanent risk reduction measures in DMAF and subsequent flood mitigation programs.

Recommendation

THAT Council instruct staff to provide, at a minimum, quarterly information updates regarding the progress of the DMAF projects.

Recommendation

THAT Council receives the Advisory Committee's recommendation for a year-round shelter and requests the Advisory Committee's input on appropriate zoning for this facility.

Recommendation

THAT Council recommends the flood plain mapping workshop of August 26th be presented to the community at a public meeting.

7. REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

- a. Verbal Report - RDKB Representative

27 - 27

Verbal report from Council's representative to the Regional District of Kootenay Boundary

Read the RDKB agendas here: <https://rdkb.civicweb.net/filepro/documents/314>

Recommendation

THAT Mayor Taylor's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.

8. RECOMMENDATIONS FROM STAFF FOR DECISIONS

- a. Fire Department Capital and Operating Budget re-allocation
Emergency Services / Corporate Services

28 - 37

Recommendation

THAT Council direct Staff to:

1. Remove the Capital Project "Command Vehicle 2" - \$80,000,
 2. Create a new Capital Project "Fire Dept. Equipment" - \$27,000,
 3. Allocate an additional \$53,000 to the Fire Department Operating Budget;
- AND directs staff to amend the Five-Year Financial Plan bylaw to include these changes.

9. REQUESTS ARISING FROM CORRESPONDENCE

- a. Passenger Transportation Board
Boundary Taxi Company request for additional taxi vehicle to add to its fleet

38 - 42

Recommendation

THAT Council instruct staff to support the application from the Boundary Taxi Company for an additional taxi vehicle to add to their fleet.

- b. Horizon North 43 - 43
Letter of request for temporary storage of construction materials and bins for approximately one and half months from August-September

Recommendation

THAT Council approves permission for Horizon North to use the four City-owned lots on 70th Avenue and 19th Street for temporary storage of construction material and bins for approximately 1.5 months (August-September).

- c. Grand Forks Social Service Advisory Group 44 - 44
Letter with motion for City to rescind the letter issued to WEEDS and for Warming Center to remain.

10. INFORMATION ITEMS

- a. Green Communities Committee 45 - 47
Letter of congratulations for successful efforts to undertake climate action to reduce greenhouse gas emissions in the 2018 reporting year

11. BYLAWS

- a. Bylaw 2061 - Annual Permissive Tax Exemption 48 - 116
Financial Services

Recommendation

THAT Council gives first three readings of Bylaw No. 2061 "2020 Permissive Tax Exemptions".

- b. Bylaw 2039-A8 - Proposed Rezoning of approx. 0.3399 Hectare (0.84 acre) parcel from 117 - 129
Highway Commercial to Tourist Commercial
Development, Engineering & Planning

Recommendation

THAT Council give Third reading to Zoning Bylaw Amendment 2039-A8 at the September 3, 2019, Regular Meeting.

12. LATE ITEMS

13. ITEMS RELEASED FROM IN-CAMERA

- a. Minutes from August 20, 2019 In-Camera meeting 130 - 135
On August 26, 2019, Council approved the release from In-Camera of redacted minutes from the August 20, 2019 In-Camera meeting discussing the Disaster Mitigation and Adaptation Fund projects.

14. QUESTIONS FROM THE PUBLIC AND THE MEDIA

15. ADJOURNMENT



**The Corporation of the City of Grand Forks
Special to go In-Camera Meeting of Council
MINUTES**

Meeting #: SP-2019-14
Date: Thursday, August 8, 2019, 4:00 pm
Location: 7217 - 4th Street, City Hall Council Chambers

Present: Councillor Zak Eburne-Stoodley
Councillor Cathy Korolek
Councillor Chris Moslin
Acting Mayor Christine Thompson
Councillor Rod Zielinski

Absent: Mayor Brian Taylor
Councillor Neil Krog

Staff: Kevin McKinnon - Deputy Corporate Officer

GALLERY

1. CALL TO ORDER

Councillor Thompson called the August 8, 2019, Special To Go In-Camera Meeting to order at 4:01 pm.

2. IN-CAMERA RESOLUTION

a. Adopt Resolution as per Section 90

MOVED / SECONDED

THAT Council convene an In-Camera Meeting as outlined under Section 90 of the Community Charter to discuss matters in a closed meeting which are subject to Section 90 (1)

(c) labour relations or other employee relations;

BE IT FURTHER RESOLVED THAT persons, other than members, officers, or other persons to whom Council may deem necessary to conduct City business, will be excluded from the In-Camera Meeting.

Opposed (1): Moslin

Carried

3. LATE ITEMS

4. ADJOURNMENT

The August 8, 2019, Special to go In-Camera Meeting was adjourned at 4:03 pm.

MOVED / SECONDED

THAT the August 8, 2019, Special to go In-Camera Meeting be adjourned at 4:03 pm.

Carried

Mayor Brian Taylor

Deputy Corporate Officer -
Kevin McKinnon



The Corporation of the City of Grand Forks
Special to go In-Camera Meeting of Council
MINUTES

Meeting #: SP-2019-15
Date: Monday, August 12, 2019, 11:00 am
Location: 7217 - 4th Street, City Hall Council Chambers

Present: Mayor Brian Taylor
Councillor Zak Eburne-Stoodley
Councillor Cathy Korolek
Councillor Neil Krog
Councillor Chris Moslin
Councillor Christine Thompson
Councillor Rod Zielinski

Staff: Diane Heinrich - Chief Administrative Officer
Daniel Drexler - Corporate Officer
Kevin McKinnon - Deputy Corporate Officer

GALLERY

1. CALL TO ORDER

Mayor Taylor called the August 12, 2019, Special to go In-Camera Meeting to order at 1:30 pm.

2. IN-CAMERA RESOLUTION

- a. Adopt Resolution as per Section 90
MOVED / SECONDED

THAT Council convene an In-Camera Meeting as outlined under Section 90 of the Community Charter to discuss matters in a closed meeting which are subject to Section 90 (1)

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

(c) labour relations or other employee relations;

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(g) litigation or potential litigation affecting the municipality;

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

BE IT FURTHER RESOLVED THAT persons, other than members, officers, or other persons to whom Council may deem necessary to conduct City business, will be excluded from the In-Camera Meeting.

Carried

3. LATE ITEMS

4. ADJOURNMENT

The August 12, 2019, Special to go In-Camera Meeting was adjourned at 1:31 pm.

MOVED / SECONDED

THAT the August 12, 2019, Special to go In-Camera Meeting be adjourned at 1:31 pm.

Carried

Mayor Brian Taylor

Corporate Officer - Daniel Drexler



**The Corporation of the City of Grand Forks
Special Meeting of Council to go In-Camera
MINUTES**

Meeting #: SP-2019-16
Date: Tuesday, August 20, 2019, 7:00 pm
Location: 7217 - 4th Street, City Hall Council Chambers

Present: Mayor Brian Taylor
Councillor Zak Eburne-Stoodley
Councillor Cathy Korolek
Councillor Neil Krog
Councillor Chris Moslin
Councillor Christine Thompson
Councillor Rod Zielinski

Staff: Daniel Drexler - Corporate Officer
Kevin McKinnon - Deputy Corporate Officer
Graham Watt - Recovery Manager

NO GALLERY

1. CALL TO ORDER

Mayor Taylor called the August 20, 2019, Special To Go In-Camera Meeting to order at 7:00 pm.

2. **IN-CAMERA RESOLUTION**

- a. Adopt Resolution as per Section 90

MOVED / SECONDED

THAT Council convene an In-Camera Meeting as outlined under Section 90 of the Community Charter to discuss matters in a closed meeting which are subject to Section 90 (1)

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

BE IT FURTHER RESOLVED THAT persons, other than members, officers, or other persons to whom Council may deem necessary to conduct City business, will be excluded from the In-Camera Meeting.

Carried

3. **LATE ITEMS**

4. **ADJOURNMENT**

The August 20, 2019, Special to go In-Camera Meeting was adjourned at 7:00 pm.

Mayor Brian Taylor

Dep. Corporate Officer – Kevin McKinnon



**The Corporation of the City of Grand Forks
Special Meeting of Council to go In-Camera
MINUTES**

Meeting #: SP-2019-17
Date: Monday, August 26, 2019, 4:30 pm
Location: 7217 - 4th Street, City Hall Council Chambers

Present: Mayor Brian Taylor
Councillor Zak Eburne-Stoodley
Councillor Cathy Korolek
Councillor Neil Krog
Councillor Chris Moslin
Councillor Christine Thompson
Councillor Rod Zielinski

Staff: Diane Heinrich - Chief Administrative Officer
Daniel Drexler - Corporate Officer
Kevin McKinnon - Deputy Corporate Officer

NO GALLERY

1. CALL TO ORDER

Mayor Taylor called the August 26, 2019, Special To Go In-Camera Meeting to order at 4:31 pm.

2. IN-CAMERA RESOLUTION

- a. Adopt Resolution as per Section 90

MOVED / SECONDED

THAT Council convene an In-Camera Meeting as outlined under Section 90 of the Community Charter to discuss matters in a closed meeting which are subject to Section 90 (1)

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

(c) labour relations or other employee relations;

(g) litigation or potential litigation affecting the municipality;

BE IT FURTHER RESOLVED THAT persons, other than members, officers, or other persons to whom Council may deem necessary to conduct City business, will be excluded from the In-Camera Meeting.

Carried

3. LATE ITEMS

4. ADJOURNMENT

The August 26, 2019, Special to go In-Camera Meeting was adjourned at 4:32 pm.

Mayor Brian Taylor

Dep. Corporate Officer – Kevin McKinnon



The Corporation of the City of Grand Forks
Regular Meeting of Council
MINUTES

Meeting #: R-2019-14
Date: Monday, August 12, 2019, 7:00 pm
Location: 7217 - 4th Street, City Hall Council Chambers

Present: Mayor Brian Taylor
Councillor Zak Eburne-Stoodley
Councillor Cathy Korolek
Councillor Neil Krog
Councillor Chris Moslin
Councillor Christine Thompson
Councillor Rod Zielinski

Staff: Diane Heinrich - Chief Administrative Officer
Daniel Drexler - Corporate Officer
Kevin McKinnon - Deputy Corporate Officer
Daphne Popoff - Corporate Administrative Assistant
Juliette Rhodes - Chief Financial Officer
Leford Lafayette – Temp. Planning Technician 2
Graham Watt - Recovery Manager

GALLERY

1. CALL TO ORDER

Mayor Taylor called the August 12, 2019, Regular Meeting to order at 7:01 pm.

2. ADOPTION OF AGENDA

- a. Adopt agenda

August 12, 2019, Regular Meeting agenda

Resolution #: R262/19/08/12 MOVED/SECONDED

THAT Council adopts the August 12, 2019, Regular Meeting agenda as presented.

Carried

3. MINUTES

- a. Adopt minutes - Regular

July 15, 2019, Regular Meeting minutes

Resolution #: R263/19/08/12 MOVED/SECONDED

THAT Council adopts the July 15, 2019, Regular Meeting minutes as presented.

Carried

- b. Adopt minutes - Public Hearing

July 15, 2019, Public Hearing minutes

Resolution #: R264/19/08/12 MOVED/SECONDED

THAT Council adopts the July 15, 2019, Public Hearing Meeting minutes as presented.

Carried

- c. Adopt minutes - Special to go In-Camera

July 15 and July 23, 2019, Special to go In-Camera Meeting minutes

Resolution #: R265/19/08/12 MOVED/SECONDED

THAT Council adopts the July 15 and the July 23, 2019, Special to go In-Camera Meeting minutes as presented.

Carried

4. **REGISTERED PETITIONS AND DELEGATIONS**

5. **UNFINISHED BUSINESS**

6. **REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL**

a. Reports of Council

Councillors

Resolution #: R266/19/08/12 MOVED/SECONDED

THAT all reports of Council at the August 12, 2019, Regular Meeting be received.

Carried

Resolution #: R267/19/08/12 MOVED/SECONDED

THAT Council make a formal request to the medical community to discuss any issues that they may have that we may be able to bring forward at the UBCM to the attention of the Ministry of Health and the Interior Health Authority.

Carried

Resolution #: R268/19/08/12 MOVED/SECONDED

THAT the City of Grand Forks formally request both the Provincial and Federal governments grant additional funds for expropriated properties at a pre-flood value.

Carried

Resolution #: R269/19/08/12 MOVED/SECONDED

THAT Council review the operating mandate of the DMAF Project at the September 3, 2019, Regular Meeting.

Opposed (5): Taylor, Eburne-Stoodley, Korolek, Krog, and Thompson

Defeated

7. **REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY**

a. Verbal Report - RDKB Representative

Verbal report from Council's representative to the Regional District of Kootenay Boundary

Read the RDKB agendas here:

<https://rdkb.civicweb.net/filepro/documents/314>

Mayor Taylor reported that community forests has a draft report and workplan from the Regional District and will be having a Fall workshop, new name for the Boundary Watershed Advisory Group is now the Kettle River Watershed Advisory Committee and they are looking for a representative from Council, Trails Master Plan is going ahead, spoke in regard to transit

Resolution #: R270/19/08/12 MOVED/SECONDED

THAT Mayor Taylor's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.

Carried

8. RECOMMENDATIONS FROM STAFF FOR DECISIONS

a. Fire Department Capital and Operating Budget re-allocation

Emergency Services / Corporate Services

Acting Fire Chief, George Siegler, spoke in regard to the resolution

Resolution #: R271/19/08/12 MOVED/SECONDED

THAT Council defers the following items: 1. Remove the Capital Project "Command Vehicle 2" - \$80,000, 2. Create a new Capital Project "Fire Dept. Equipment" - \$27,000, 3. Allocate an additional \$53,000 to the Fire Department Operating Budget; and directs staff to amend the Five-Year Financial Plan bylaw to include these changes until the CFO consults with the RDKB regarding these cost-sharing expenditures to the September 3, 2019, Regular Meeting.

Opposed (1): Krog

Carried

- b. Voting Delegates – Municipal Insurance Association of BC

Corporate Services

Resolution #: R272/19/08/12 MOVED/SECONDED

THAT Council appoint Councillor Thompson as delegate to the Municipal Insurance Association of BC Annual General Meeting and Mayor Taylor and Councillor Zielinski as alternate delegates.

Carried

- c. Funding Source – 70th Avenue lots A-D

Corporate Services

Resolution #: R273/19/08/12 MOVED/SECONDED

THAT Council determine to fund the completed purchase of the four lots legally described as: Lot A, DL 380, SDYD, KAP22999; Lot B, DL 380, SDYD, KAP22999; Lot C, DL 380, SDYD, KAP22999; Lot D, DL 380, SDYD, KAP22999 from the Land Sales Reserve.

Carried

Resolution #: R274/19/08/12 MOVED/SECONDED

THAT Council directs Staff to include the change as part of the financial plan amendment process.

Carried

- d. Formal Designation of the “Market District”

Development, Engineering and Planning

Resolution #: R275/19/08/12 MOVED/SECONDED

THAT Council receives this report for information.

Carried

Resolution #: R276/19/08/12 MOVED/SECONDED

THAT Council designates the properties along Market Avenue as a distinct geographical area in the City entitled “The Market District”

for purposes of land use management, signage design, urban design, tourism development and revitalization initiatives.

Carried

- e. Wayfinding Strategic Plan Rural Dividend Fund Application
Development, Engineering and Planning

Resolution #: R277/19/08/12 MOVED/SECONDED

THAT Council directs staff to apply for the Rural Dividend Fund for \$40,000 of a \$50,000 Wayfinding Strategic Plan.

Carried

- f. Strategies to Increase Affordable and Attainable Housing Options in Grand Forks

Development, Engineering and Planning

Resolution #: R278/19/08/12 MOVED/SECONDED

THAT Council delegate the issuance of Development Permits for Garden Suites to City Staff.

Carried

Resolution #: R279/19/08/12 MOVED/SECONDED

THAT Council direct staff to obtain servicing and development costs, undertake financial and feasibility analyses and report back to Council on the potential City-initiated housing projects outlined in this report (and listed in Appendix "A").

Opposed (1): Zielinski

Carried

Resolution #: R280/19/08/12 MOVED/SECONDED

THAT Council direct staff to move forward with advertising and communications to heighten awareness in the community about secondary and garden suites, tiny homes and infill housing opportunities.

Carried

Resolution #: R281/19/08/12 MOVED/SECONDED

THAT Council direct staff to waive the development and building permit fees for garden and secondary suites in the City effective immediately for a period of two years.

Carried

- g. Revised Policy 802 - Procurement

Financial Services

Discussion:

- 5-year term contracts for suppliers

Resolution #: R282/19/08/12 MOVED/SECONDED

THAT Council defers Procurement Policy 802, Revision version 2, to the September 3, 2019, Regular Meeting.

Carried

- h. Audit Services for years ending December 31, 2019 and December 31, 2020

Financial Services

Resolution #: R283/19/08/12 MOVED/SECONDED

THAT Council approves the City's entering into a contract with KH Burch Kientz Inc. for audit services for the 2019 and 2020 fiscal years.

Carried

Resolution #: R284/19/08/12 MOVED/SECONDED

THAT Council appoints KH Burch Kientz Inc. as auditors for the 2019 and 2020 fiscal years.

Carried

9. REQUESTS ARISING FROM CORRESPONDENCE

10. INFORMATION ITEMS

- a. Q2 2019 Financial Reports

Chief Financial Officer

Discussion:

- other capital grants

Resolution #: R285/19/08/12 MOVED/SECONDED

THAT Council receives for information the Q2 2019 Financial Reports.

Carried

- b. Flippin Fun Gymnastics

Letter of request for multi-purpose location

Discussion:

- possible locations available

Resolution #: R286/19/08/12 MOVED/SECONDED

THAT Council instructs staff to work with the Flippin Fun Gymnastics group to locate a suitable location.

Carried

- c. Grand Forks Community Trails Society

Email of concern for the Trans Canada Trail between Coalshute and Central

Resolution #: R287/19/08/12 MOVED/SECONDED

THAT Council directs staff to work with the property owners to see if its feasible to register this easement as a legal Right of Way to make the trail accessible and support the new property owners in seeking a formal recognition of the trail.

Opposed (1): Zielinski

Carried

- d. Heather, Chilliwack, BC

Email of good remarks regarding our Campground Attendant

11. BYLAWS

- a. Bylaw No. 2039-A7 Proposed Rezoning from R1 to R2 at 2680 - 75th Avenue

Development, Engineering & Planning

Resolution #: R288/19/08/12 MOVED/SECONDED

THAT Council approves the variance request for relaxation of the rear yard setback from 6.0m to 2.72m on proposed Lot 2.

Opposed (2): Moslin, and Zielinski

Carried

Resolution #: R289/19/08/12 MOVED/SECONDED

THAT Council gives Fourth reading to Zoning Bylaw Amendment Bylaw 2039-A7.

Opposed (1): Zielinski

Carried

- b. Bylaw Amendment No. 2039-A8 Proposed Rezoning of approx. 0.3399 Hectare (0.84 acre) parcel from Highway Commercial to Tourist Commercial

Development, Engineering & Planning

Resolution #: R290/19/08/12 MOVED/SECONDED

THAT Council give first and second readings to Zoning Bylaw Amendment No. 2039-A8 at the August 12, 2019, Regular Council Meeting.

Carried

Resolution #: R291/19/08/12 MOVED/SECONDED

THAT Council waive the \$1,000.00 rezoning application fee.

Carried

Resolution #: R292/19/08/12 MOVED/SECONDED

THAT Council direct staff to move forward with the legislative requirements for the rezoning.

Carried

12. LATE ITEMS

13. ITEMS RELEASED FROM IN-CAMERA

- a. Release of In-Camera Minutes

July 15, 2019 - Minutes regarding Roxul Inc. Group - Licence of Occupation for City owned land

No Resolution of Council is necessary.

14. QUESTIONS FROM THE PUBLIC AND THE MEDIA

- Svetlana Dalla Lana thanked Mayor and Council on behalf of the Flippin Fun Gymnastics
- Les Johnson inquired in regard to the DMAF grant application
- Jensen Edwards from the Gazette inquired if the Letter of Intent was public

15. ADJOURNMENT

The August 12, 2019, Regular Meeting was adjourned at 8:25 pm.

Resolution #: R293/19/08/12 MOVED/SECONDED

THAT the August 12, 2019, Regular Meeting was adjourned at 8:25 pm.

Carried

Mayor Brian Taylor

Corporate Administrative Assistant –
Daphne Popoff

Request for Decision



To: Regular Meeting
From: **Procedure Bylaw / Corporate Services**
Date: September 3, 2019
Subject: Reports, Questions and Inquiries from the Members of Council
Recommendation: **THAT all reports by members of Council be received.**

Background

Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

Benefits or Impacts

General

The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.

Strategic Impact



Community Engagement

- Members of Council may ask questions, seek clarification and report on issues.

Policy/Legislation

Procedure Bylaw No. 1946, 2013

Recommendation

THAT all reports by members of Council be received.

Options

1. THAT Council accepts the report.
2. THAT Council does not accept the report.
3. THAT Council refers the matter back to staff for further information.

REPORT TO COUNCIL

FROM: Councillor Christine Thompson

DATE: September 3, 2019

SUBJECT: Report to Council

Monday, August 26th, there were several workshops held for Council. The first workshop dealt with electric vehicle charging stations; the second provided an update on the flood plain mapping and the last was an update by the Acting Fire Chief.

Wednesday, August 28th, I attended the Boundary Better at Home Community Consultation & Stakeholder Meeting sponsored by the Provincial Government and managed by United Way of the Lower Mainland. This program is aimed at assisting older adults to remain in their homes by providing non-medical support services.

As the City's liaison to the Downtown Business Association, I have become aware that comments made by some members of Council have resulted in issues arising between the DBA and some residents of North Ruckle. I don't believe that the comments were anything more than expressions of opinion and were not intended to pit one area against another. Further, I am also aware that there are current members of Council who find it difficult to support the decisions made by the previous Council in the summer of 2018. These decisions were made based on the final, peer reviewed Dobson Report and were the basis of several ministerial meetings that I attended at the UBCM last September. As I have stated previously, I do not want to risk losing the DMAF grant by making any alterations to the application that may result in unintended consequences. Accordingly, I am asking Council's consideration in debating the following resolutions:

THAT Council supports the Disaster Mitigation Adaptation Fund (DMAF) grant as outlined in the application submitted to the Federal and Provincial Governments in January 2019.

THAT Council speak in unison in support of implementing permanent risk reduction measures in DMAF and subsequent flood mitigation programs.

THAT Council instruct staff to provide, at a minimum, quarterly information updates regarding the progress of the DMAF projects.

Respectfully submitted,

Councillor Christine Thompson

The Grand Forks Social Services Advisory Group

On August 13th, the Grand Forks Social Services Advisory Group met with the Mayor and Councilor Korolek present. The meeting focused on Council's decision to enforce its bylaws on June 24th. The majority of the table including health care providers and the RCMP believed that forcing the 'Warming Center' away from the Donaldson Drive location was a mistake. The meeting was also in unanimous agreement that a year-round shelter is necessary. At the end of the meeting a resolution was passed calling upon Council to rescind that decision so that the Donaldson building can be used for a temporary winter shelter this year. We have received the letter from the Chair of the meeting, Everett Baker. Unfortunately, this reconsideration would not be advisable as it contravenes Council's own Procedures Bylaw which restricts reconsideration to a 6 months period. Moreover, it is highly unlikely that the necessary unanimous motion to reconsider at this meeting would pass. Furthermore, the city is being sued by the building's owner and future negotiations are impossible until that is resolved. It is hard to imagine a worse mess. Another temporary solution for an extreme weather shelter is being sought and it is hoped that it could be rotated through churches and halls.

Nonetheless, it behooves Council to lead this issue by defining these services and zoning their use. Council has instructed staff to ready definitions and recommendations on zoning for later this month. I truly hope the Advisory Committee will assist us with that as well.

"Moved that Council receives the Advisory Committee's recommendation for a year-round shelter and requests the Advisory Committee's input on appropriate zoning for this facility."

Disaster Mitigation and Adaptation Fund

On August 20th Council had a special in-camera meeting to discuss the DMAF project and its impact on the community. The minutes for this meeting are going to be released and will illustrate the difficult decisions Council faces with this successful grant application. Then on August 26th Council reviewed the flood plain mapping developed by Urban Systems in a workshop with staff. Five different scenario's were presented that illustrated what would happen if the river once again reached 2018 flood levels with the proposed dikes in place.

"Moved that the flood plain mapping workshop of August 26th be presented to the community at a public meeting."

Discover Grand Forks

On August 19th I attended the second meeting of the Discover Grand Forks Association which is working on implementing the recommendations of Roger Brooks. The trails subcommittee will be applying for a Credit Union grant to improve trails signage in and outside of Grand Forks. This subcommittee is also looking forward to participating in the Regional District's Trails Master Plan discussions. They are hopeful that a trails coordinator will eventually be hired for this area by the Regional District. After the subcommittee meeting, the entire association met to discuss how the new way faring signage will sync with the logo's and colors recommended by this group. The beautification process of the new Market District was highlighted and everyone who lives in Grand Forks needs to go hang out downtown - it is indeed beautiful and there is so much more to come.

And a big thank-you to Purplestain and Scottycat for creating the Discover Boundary Country geocache tour. This well planned and beautifully crafted tour takes geocachers to 25 of the Boundary's most scenic and historic sites.

August 26, 2019

Council Report

From Councillor Rod Zielinski

I have enjoyed the last couple weeks talking to residents and working on a few issues with Council. I believe that we, as a group, are learning how to work together to get things accomplished. One big piece of this is the Strategic Plan. I hope we can get this accomplished soon so that a focused direction can be made to move our community forward.

One issue that is still outstanding, at least at the time of this report, are needed descriptions that should be included in our Zoning bylaw. To start the conversation, I offer these:

COMMERCIAL USE means an occupation, employment or enterprise that is carried on for gain or monetary profit by any person.

SUPPORTIVE HOUSING means housing consisting of dwellings with support services onsite that may or may not include collective dining facilities, laundry facilities, counselling, educational services, homemaking and transportation.

TEMPORARY SHELTER SERVICES means the provision of communal, transient accommodation sponsored or supervised by a non-profit agency intended to provide basic lodgings for persons requiring immediate shelter and assistance for a short period of time. Typical uses include but are not limited to hostels and over-night shelters.

RESTAURANT means a building or structure where food and drink is prepared and sold to the public for consumption. This food and drink may be eaten within or outside of the building or structure or taken away from the building or structure. This does not include Community Kitchen or Soup Kitchen

I hope we get to discuss these terms and if for some reason we do not, please consider this my Notice of Motion to bring these to the table at our September 16 Regular Council meeting.

Thank-you

Request for Decision



To: Regular Meeting
From: **Procedure Bylaw / Corporate Services**
Date: September 3, 2019
Subject: Report – from the Council's Representative to the Regional District of Kootenay Boundary
Recommendation: **THAT Mayor Taylor's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting, be received.**

Background

Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

Benefits or Impacts

General

The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

Strategic Impact



Community Engagement

- Information sharing with members of Council and the Public regarding regional issues.

Policy/Legislation

Procedure Bylaw No. 1946, 2013

Recommendation

THAT Mayor Taylor's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting, be received.

Options

1. THAT Council accepts the report.
2. THAT Council does not accept the report.
3. THAT Council refers the matter back to staff for further information.

Request for Decision



To: Regular Meeting

From: **Emergency Services / Corporate Services**

Date: August 12, 2019

Subject: Fire Department Capital and Operating Budget re-allocation

Recommendation: **THAT Council approves the following items:**
1. Remove the Capital Project “Command Vehicle 2” - \$80,000,
2. Create a new Capital Project “Fire Dept. Equipment” - \$27,000,
3. Allocate an additional \$53,000 to the Fire Department Operating Budget;
and directs staff to amend the Five-Year Financial Plan bylaw to include these changes.

Background

Due to the recent Fire Department review and Worksafe BC workplace investigations, the department will experience cost overruns on the operating budget.

To mitigate this, staff is asking to remove a Fire Department Fleet replacement scheduled for this year, effectively saving \$80,000 in the capital budget.

Staff will require an increase in the operating budget by \$53,000 to cover operational expenses.

Staff also requires \$27,000 in a new capital project “Fire Department Equipment” to allow for procurement of hoses and other items that have been found to be out of Worksafe compliance.

Below is a breakdown on the operating cost expenses to date that were not anticipated during the budget cycle. Additional management wages are not included in this breakdown but are estimated at \$3,000 to date. Additional expenses are required as well from the outcome of the audit that was recently performed in accordance with the Office of the Fire Commissioners Checklist.

Future operating and capital budgets will also see an increase due to the outcome of the review, audit, and Worksafe BC investigation. Increased annual budgets are anticipated due to mandatory annual testing procedures. Capital budget changes are anticipated to accommodate findings of the Office of the Fire Commissioners Checklist and replacement needs.

Item	Capital / Operating	Costs to date (approximate)
Investigative Report	Operating	\$10,164
Additional HR support	Operating	\$2,756
Audit – Fire Commissioners Checklist & Safety program	Operating	\$12,440
Review of Workplace policies	Operating	\$10,000
Hose Testing	Operating	\$8,060
Hearing Testing	Operating	\$3,675
Fit Testing	Operating	\$1,733
Personal Protective Equipment	Capital	\$15,000
Hose replacements (due to testing)	Capital	\$12,000
Current total		\$75,828.00

Benefits or Impacts

General

Adjusting capital and operating budgets to meet the current needs of the organization.

Strategic Impact



Fiscal Responsibility

- Deferring purchase of a Command Vehicle, while replacing other aged out equipment and funding unanticipated operating expenses.

Policy/Legislation

Five-Year Financial Plan Bylaw No. 2055

Attachments

Five-Year Financial Plan Bylaw No. 2055

Recommendation

THAT Council approves the following items:

- 1. Remove the Capital Project “Command Vehicle 2” - \$80,000,**
 - 2. Create a new Capital Project “Fire Dept. Equipment” - \$27,000,**
 - 3. Allocate an additional \$53,000 to the Fire Department Operating Budget;**
- and directs staff to amend the Five-Year Financial Plan bylaw to include these changes.**

Options

1. THAT Council accepts the report.
2. THAT Council does not accept the report.
3. THAT Council refers the matter back to staff for further information.

Report Approval Details

Document Title:	2019-08-12 - Fire Department Capital and Operations Budgets.docx
Attachments:	- By2055 - Establish Five-Year Financial Plan 2019-2023.pdf
Final Approval Date:	Aug 6, 2019

This report and all of its attachments were approved and signed as outlined below:

No Signature - Task assigned to George Seigler was completed by assistant Kevin McKinnon

George Seigler - Aug 6, 2019 - 12:21 PM

Diane Heinrich - Aug 6, 2019 - 3:31 PM

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 2055

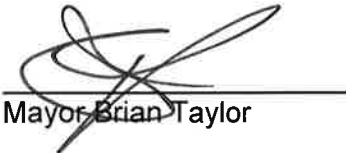
A Bylaw to Establish the Five Year Financial Plan For the Years 2019 - 2023

The Council for the Corporation of the City of Grand Forks, in open meeting assembled, enacts as follows:

1. This bylaw may be cited, for all purposes, as the "Five Year Financial Plan Bylaw, 2019-2023, No. 2055".
2. Schedule "A" attached hereto and forming part of this bylaw is hereby adopted as the Statement of Objectives and Policies for the Five Year Financial Plan for the years 2019 to 2023.
3. Schedules "B" and "C" attached hereto and forming part of this bylaw are hereby adopted as the Financial Plan schedules of proposed funding sources, expenditures, and transfers between funds for the years 2019 to 2023.

Read a first, second and third time by the Municipal Council this 25th day of March, 2019.

Finally adopted on this 8th day of April, 2019.


Mayor Brian Taylor


Corporate Officer Daniel Drexler

C E R T I F I C A T E

I hereby certify the foregoing to be a true and correct copy of the "Five Year Financial Plan Bylaw, 2019-2023, No. 2055", as adopted by the Municipal Council of the City of Grand Forks on this 8th day of April, 2019.

Corporate Officer of the Municipal Council of the
City of Grand Forks

**CORPORATION OF THE CITY OF GRAND FORKS
5 Year Financial Plan Bylaw 2055
Schedule "A" Statement of Objectives and Policies**

In accordance with Section 165 (3.1) of the Community Charter, The City of Grand Forks is required to include in the Five Year Financial Plan, objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the Community Charter;
2. The distribution of property taxes among the property classes, and
3. The use of permissive tax exemptions.

Funding Sources

Objective:

- For operations, to maintain annual increases to a level that approximates the annual increase in inflation unless a specific program or project is identified that requires tax revenue funding.
- For capital and fiscal, to review and address annually the long term needs for capital infrastructure.

Policies

- After an initial correction period, ensure that property tax increases remain as stable as possible over time and within 2 percent above inflation.
- Increase utility rates consistently over time, between 3 and 4 percent, to fund the asset management capital reserves.
- Evaluate and set user fees and charges fairly for the services received.
- Set taxes, fees and charges to achieve full cost recovery, where appropriate, for operating costs.
- Periodically review fees and charges to ensure that they account for inflation and changes in the level of service provided.
- Encourage the use of alternate revenue resources instead of property taxes.

Revenue Source	Amount	% of Total Revenue
Property Value Taxes	\$ 3,928,690	9.4%
Parcel Taxes	161,041	0.4%
Fees and Charges	7,804,998	18.7%
Other Sources	22,726,753	54.7%
Proceeds from Borrowing	891,116	2.1%
Reserve Funding	6,130,537	14.7%
TOTAL	\$ 41,643,135	100.0%

Distribution of Property Taxes

Objective:

- To ensure property taxes and rates are sufficient to meet the City's short and long-term needs.
- To ensure equity among the property classes by reviewing the ratios of property class allocations annually.

Policies:

- Conduct periodic reviews of taxes paid by individual classes.
- Consider tax shifts or redistributions only where a full comprehensive analysis and impact is undertaken.
- Where a tax shift is required, consider a gradual phase-in to allow the properties in the class to adjust their budgets accordingly.
- In establishing property tax rates, take into consideration:
 - The amount of property taxes levied as compared to other municipalities.
 - The property class conversion ratio as compared to other municipalities.
 - The tax share borne by each property class.
 - The tax ratios of each property classification.

The 2019 distribution of property taxes rates among the different classes has not yet been determined. The following distribution is based on rate multiples consistent with prior years:

Property Class	Rate Multiple	% of Property Value Tax
01 Residential	1.00	56.86%
02 Utilities	8.62	1.42%
03 Supportive Housing	1.00	0.00%
04 Major Industry	9.11	21.08%
05 Light Industry	2.93	1.33%
06 Business	2.39	19.27%
07 Managed Forest	3.00	0.00%
08 Recreation/Non Profit	0.80	0.03%
09 Farm	1.08	0.01%
TOTAL		100.00%

Permissive Tax Exemptions**Objective**

- Optimize the provision of charitable and not for profit services for the benefit of Grand Forks residents.
- Provide property tax exemptions as permitted under the Community Charter in a consistent and fair manner.
- Restrict the provision of exemption to those providing an extension to City services and minimize the impact on City revenues.
- Consider the development of a revitalization tax exemption program as a means of encouraging commercial investment and increasing the availability of housing in the community.

Policies

- Grand Forks residents must be primary beneficiaries of the organization's services and the services provided must be accessible to all members of the public.
- In guiding and approving permissive tax exemptions, Council will take into consideration:
 - Not-for-profit occupiers of City property for the duration of their occupancy.
 - Land and improvements surrounding a statutorily exempt building for public worship.

CORPORATION OF THE CITY OF GRAND FORKS
Five Year Financial Plan Bylaw No. 2055
Schedule "B" Five Year Financial Plan 2019-2023

	2019	2020	2021	2022	2023
	Budget	Budget	Budget	Budget	Budget
Revenues					
Property Taxes	\$ 3,805,740	\$ 3,919,912	\$ 4,037,509	\$ 4,158,634	\$ 4,283,393
Parcel and Frontage Taxes	161,041	161,226	5,826	5,826	-
Grants in Lieu of Taxes	16,627	17,126	17,640	18,169	18,714
Percentage of Revenue Tax	106,323	106,323	106,323	106,323	106,323
Sales of Services and User Fees	7,804,998	8,032,202	8,260,885	8,496,431	8,737,015
Grants	21,867,510	12,676,856	8,454,421	9,562,049	7,637,348
Other Revenues	859,243	410,243	367,743	367,743	367,743
Total Revenues	34,621,482	25,323,888	21,250,347	22,715,175	21,150,536
Expenses					
Purchases for resale	3,419,715	3,488,109	3,557,871	3,629,028	3,701,608
General Government	1,409,487	1,294,217	1,319,441	1,345,169	1,431,412
Protective Services	921,416	894,560	912,251	930,296	948,702
Flood Response & Recovery	128,500	65,535	-	-	-
Transportation Services	2,628,684	1,350,157	1,377,160	1,404,704	1,432,798
Environmental & Health Services	259,160	264,343	269,630	275,023	280,523
Public Health Services	73,230	74,695	76,189	77,713	79,267
Planning and Development	726,900	697,968	507,217	517,161	527,304
Parks, Recreation and Cultural Services	1,251,824	1,380,914	1,381,612	1,408,844	1,436,621
Water Services	779,430	825,619	842,131	858,974	876,153
Electrical Services	664,700	728,994	743,574	758,445	773,614
Wastewater Services	701,960	726,199	740,723	755,537	770,648
Amortization	1,975,420	2,250,511	2,272,720	2,283,379	2,309,455
Debt Interest	162,491	156,956	154,093	153,971	153,971
Total Expenses	15,102,917	14,198,777	14,154,612	14,398,244	14,722,076
Surplus (Deficit) for the year	\$ 19,518,565	\$ 11,125,111	\$ 7,095,735	\$ 8,316,931	\$ 6,428,460
Adjusted for non-cash items					
Amortization	1,975,420	2,250,511	2,272,720	2,283,379	2,309,455
Total Cash from Operations	\$ 21,493,985	\$ 13,375,622	\$ 9,368,455	\$ 10,600,310	\$ 8,737,915
Adjusted for Cash Items					
Proceeds from Borrowing	891,116	-	-	-	-
Capital Expenditures	(26,967,471)	(14,001,374)	(9,298,852)	(10,991,253)	(8,551,183)
Inventory Expenditures	(50,000)				
Debt Principal Repayments	(352,847)	(310,848)	(199,299)	(164,316)	(164,316)
Transfer from Reserves	6,130,537	2,559,000	1,914,000	2,514,000	2,014,000
Transfer to Capital Reserves	(1,100,000)	(1,600,000)	(1,700,000)	(1,900,000)	(2,000,000)
Transfer to/from Operating Reserves	(4,096)	(15,000)	(15,000)	(15,000)	(15,000)
Transfer to Surplus	(41,224)	(7,400)	(69,304)	(43,741)	(21,416)
	\$ (21,493,985)	\$ (13,375,622)	\$ (9,368,455)	\$ (10,600,310)	\$ (8,737,915)
Financial Plan Balance	\$ -	\$ -	\$ -	\$ -	\$ -

CORPORATION OF THE CITY OF GRAND FORKS
5 Year Financial Plan Bylaw No. 2055
Schedule "C" - Five Year Financial Plan 2019-2023

CAPITAL EXPENDITURES - 2019			FUNDED FROM				
Description	Fund	Amount	Land Sales		Debt	Grants	Other
			Reserves	Reserve			
2018 Carry Forward Projects							
Silver Kettle Sidewalk	General	26,454	26,454				
Public Works Fuel Tanks	General	92,754	92,754				
Public Works - 22nd Street	General	32,721	-		32,721		
Wayfaring Signs	General	53,750	53,750				
Airport AWOS Upgrade	General	8,377	2,095			6,282	
Expo Sign changes	General	23,000	23,000				
Library HRV	General	12,000	-				12,000
Flood Plain Mapping & Risk Assessment	General	90,160	38,366			51,794	
City Park Campground Upgrade	General	70,000	70,000				
Data Collection Equipment	General	24,661	24,661				
LED Street Lighting	General	139,700	139,700				
Public Works Upgrades	General	6,409	6,409				
Facilities Review	General	10,000	10,000				
Annual Facility upgrades and replacement plan	General	15,000	15,000				
Renewable energy program	General	25,000	25,000				
Central Ave Sidewalk Replacement	General	11,550	11,550				
7th Street Storm Sewer	General	10,000	10,000				
SolarNow Solar Panel Installation	General	38,500	22,232			16,268	
City Hall HVAC	General	7,500	7,500				
Flood Plain Risk Management & Protection	General	172,628	-			172,628	
Dike Reconstruction	General	2,406,000	682,000			1,724,000	
Annual Low Impact Storm water Program	General	25,000	25,000				
Annual Emergency Facility Fund	General	30,000	30,000				
Fleet replacement	Fleet	285,900	285,900				
Electric Mower	Fleet	20,000	20,000				
Service Truck Replacement	Fleet	15,300	15,300				
Electrical Engineering	Electrical	30,367	30,367				
Annual Electrical System Upgrade Programs	Electrical	100,000	100,000				
Fuse Coordination Study and implementation	Electrical	15,000	15,000				
Electrical Master Plan	Electrical	35,000	35,000				
5th Street Watermain Replacement	Water	25,600	25,600				
West Side Fire Protection	Water	858,395	-		858,395		
Water Supply & Conservation	Water	10,000	10,000				
Granby Water Crossing / Yale Bridge water main	Water	10,000	10,000				
Interfor Property Isolation	Water	150,000	150,000				
Well 5 VFD	Water	40,000	40,000				
Shared Property (strata, trailers) Water Meters	Water	28,130	28,130				
Water service upgrade - City Park, 7th St., etc...	Water	120,903	120,903				
136 Sagamore/Airport Water Line Extension	Water	25,000	25,000				
Airport Water Main Looping	Water	60,459	60,459				
Water Main Airport	Water	128,000	-			128,000	
Sewer Main Relining	Sewer	58,785	58,785				
Granby River Force Main Crossing	Sewer	7,160	7,160				
MWR Discharge Requirements	Sewer	100,000	100,000				
Wastewater Treatment Plant UV	Sewer	427,295	-	142,432		284,863	
3rd Street Sewer Main Repair	Sewer	35,300	35,300				
Wastewater Treatment Plant Upgrades	Sewer	2,557,242	434,730			2,122,512	
Bio-Solids Land Application Plan	Sewer	25,000	25,000				
Subtotal 2018 Carry Forward Projects		8,500,000	2,948,105	142,432	891,116	4,506,347	12,000

CORPORATION OF THE CITY OF GRAND FORKS
5 Year Financial Plan Bylaw No. 2055
Schedule "C" - Five Year Financial Plan 2019-2023

CAPITAL EXPENDITURES - 2019			FUNDED FROM				
Description	Fund	Amount	Land Sales		Debt	Grants	Other
			Reserves	Reserve			
2019 New Projects							
Library Roof Repairs	General	250,000	250,000				
Library Feasibility Study	General	16,000	16,000				
Facility Security Systems	General	50,000	50,000				
Printers and IT Equipment	General	70,000	70,000				
Construction Fencing	General	15,000	15,000				
Downtown Sidewalk Drops	General	15,000	15,000				
Storm Water Management Plan	General	60,000	60,000				
Bridge Repairs	General	50,000	50,000				
Command Vehicle 2 Replacement	Fleet	80,000	80,000				
Recloser for FDR 5	Electrical	30,000	30,000				
Electrical System Upgrades	Electrical	50,000	50,000				
Valley Heights - Transformers	Electrical	60,000	60,000				
Pole Changes - FDR 3 & 5	Electrical	20,000	20,000				
Three Phase Meter Change	Electrical	40,000	40,000				
Galvanized Main Replacement	Water	50,000	50,000				
Inflow & Infiltration Study	Sewer	50,000	50,000				
Industrial Lift Station Rebuild	Sewer	300,000	300,000				
Inspection Chamber Installations	Sewer	10,000	10,000				
City Park Pump Replacement	Sewer	90,000	90,000				
Flood Alert Sewer Monitoring	Sewer	24,000	24,000				
Emergency Repair Funds	Sewer	160,000	160,000				
Emergency Gaps Funding	General	250,000	250,000				
SLIP Capital and Planning	General	1,100,000	800,000				300,000
National Disaster Mitigation Plan	General	300,000	300,000				
Disaster Mitigation & Adaptation	General	15,327,471	200,000			15,127,471	
Subtotal 2019 New Projects		18,467,471	3,040,000	-	-	15,127,471	300,000
TOTAL CAPITAL EXPENDITURES		26,967,471	5,988,105	142,432	891,116	19,633,818	312,000

August 7, 2019

Meredith Diane Jones
[REDACTED]

Grand Forks, BC V0H 1H0
[REDACTED]

RECEIVED

AUG 14 2019

THE CORPORATION OF
THE CITY OF GRAND FORKS

Dear Meredith Diane Jones:

**Re: Application AV 5948-19
Completion of Application Requirements**

Our office received your application. It was forwarded to us by the Passenger Transportation (PT) Branch on July 19, 2019. I have provided an application summary for your review and sign off.

Your application package does not contain all required documentation.

Please send the below information by **August 21, 2019**:

- A Municipal Notice (sent as an attachment)
- Public Need Indicators such as increases in trip volumes or letters of support from the community.

If the Board does not receive the above information, it may continue with the application to make a decision or it may dismiss the application as abandoned. Please call our office at 250-953-3777 if you have any questions.

Yours sincerely,



Jan Broocke
Director
Passenger Transportation Board

Municipal Notice | Taxi Applications PT Board Form 4

About this Form:

The form has 2 pages. It must be completed by:

- ✓ Licensees applying to operate taxis in a new municipality (see **Part 1**)
- ✓ Licensees applying to add more taxis to their fleet (see **Part 1**)
- ✓ New applicants applying to start a taxi service (see **Part 2**)

Applicants must:

- (a) send completed forms to each municipality where they are licensed or seek a licence to pick up passengers, and
- (b) include copies of completed forms in their application package.

Note: The Passenger Transportation Board sends applicants a copy of any negative comments it receives from a municipality. Applicants have an opportunity to comment.

NOTICE

To: Chief Administrative Officer

Grand Forks
Name of Municipality

Aug. 13, 2019
Date

Please be advised that the Licensee or New Applicant listed on page 2 of this Notice is applying to the Passenger Transportation Board to provide taxi service in your municipality.

A municipality may send comments about this application or taxi services in general to the Passenger Transportation Board by:

Fax: (250) 953-3788

E-mail: ptboard@gov.bc.ca

Mail: PO Box 9850 STN PROV GOVT
Victoria British Columbia V8W 9T5

We recommend that municipalities comment **within 30 days** of receipt of this notice. This should ensure that comments are received on time.

After an applicant sends its municipal notices and submits its application, the Board publishes the application in the Board's "Weekly Bulletin." Bulletins are published on Wednesdays. They may be viewed online at: <http://www.th.gov.bc.ca/ptb/bulletins.htm>. The Board will consider any comments received up until 10 days after publication in the "Weekly Bulletin".

To confirm whether the comment period is still open, municipal representatives can call the Board office at 250-953-3777 or email ptboard@gov.bc.ca.

Part 1: To be completed by PT Licensees

Licensee

Legal Name: Meredith Diane Jones

Trade Name: Boundary Taxi Company

PT Licence Number: 75106

Operating Area (check one)

☒ I operate in this municipality Grand Forks

☐ I am applying to operate in this municipality _____

My total originating area is: Grand Forks and points along the corridor of Highway 3 between Brudenell and Christina Lake, and of Highway 33 between Beaverdam and Rock Creek.

Fleet Size (Taxis only)

What is the maximum number of taxis you can operate in this municipality now?

1 company with 2 taxis

How many accessible taxis do you operate in this municipality now?

1 company with 2 taxis

How many taxis do you want to operate in this municipality?

1 company with 2 taxis

How many taxis will be wheelchair accessible taxis?

0

Part 2: To be completed by new applicants

Applicant

Legal Name: _____

Trade Name: _____

Fleet Size Requested

Number of Conventional Taxis: _____

Number of Wheelchair Accessible Taxis: _____

Operating Area

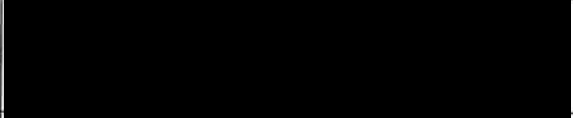
The originating area I'm applying for is:
(please list all municipalities and areas)

Application Summary

Taxi - Additional Vehicles

Application #	AV5948-19	Applicant	JONES, Meredith Diane
Trade Name (s)	Boundary Diane Jones , Boundary Taxi Company		
Address	[REDACTED] Grand Forks, BC V0H 1H0		
Current Licence	Special Authorization: Passenger Directed Vehicle Passenger. PT Licence #75106 (Copy Attached)		
Application Summary	Additional Vehicles - Taxi Add 1 conventional vehicle (A driver and not less than 2 and not more than 7 passengers). This will increase the maximum fleet size to 2 conventional taxis.		
Public Explanation	I am applying to get a second taxi vehicle on the road. This will enable more people to get to and from location when the other vehicle is busy. I would also like to have this as a backup vehicle in case the main taxi needs maintenance/needs mechanic work/ or breaks down. Also, if someone needs a ride out of town, the other vehicle will stay in town.		

- I also provide service for Dr. and Hospital Appointments to and from which require efficient pick-up, some are out of town.
- I provide delivery service for our locals such as prescriptions and fresh grocery items that need to be delivered A.S.A.P.
- The local hospital relies on our service to deliver samples to out of town hospital which is time sensitive.

Applicant Agreement <i>Please check the box that applies to you.</i>	I have read the application summary and: <input type="checkbox"/> I agree with the summary. <p style="text-align: center;">OR</p> <input checked="" type="checkbox"/> I want changes to the summary. I have noted these changes on this document. I have read my Public Explanation and: <input checked="" type="checkbox"/> I agree to publication
Note	The application summary and public explanation are published in the Board's "Bulletin". This is public notice of the application.
Signature of Applicant	
Date	<i>Aug. 13, 2019</i>
For office use only	
Publication of Application:	
Deadline for Submissions:	



HORIZON NORTH

August 22, 2019
City Of Grand Forks

Dear Mayor and City Councilors of the City of Grand Forks,

I, Kolton Nicolson, am writing on behalf of Horizon North to make a request for the consideration to allow Horizon North permission to utilize the Northern parcels (2000 Block of 70th Avenue) of the 6895 19th St development site, for temporary storage of construction material and bins.

Our intent would be to locate our materials onto the parcels for the remaining duration of the 6895 19th St apartment/townhouse project under construction directly adjacent to the South. The length of time requested would be from August to the end of September, roughly 1.5 months, in which they will then be removed completely.

Allowing use of these parcels would be of great support, as we are currently quite restricted with on-site storage space given the overall size of this project and the site improvements undertaking as we work towards the completion of these buildings.

We appreciate the cooperation on behalf of the city and all its residents thus far and are looking forward to completing what will certainly be an outstanding development for the City of Grand Forks.

Regards,
Kolton Nicolson



The Grand Forks Social Service Advisory Group

AUGUST 13, 2019

To: Mayor Taylor and Council

City of Grand Forks

Please be advised that The Grand Forks Social Service Advisory Group passed a Motion at the August 13th advisory meeting that is intended for City Council to consider when discussing the fate of the current Warming Center location. It was felt that rather than have no location for a Warming Center this winter, the current location is the most ideal.

MOTION: Revised after listening to the recording

That GFSSAG recommends to the City of Grand Forks rescind the letter that was issued to WEEDS Glass and Gifts so the Warming Center can remain as an interim operation until April 30th, 2020

Respectfully

Everett Baker,

Chair of GFSSAG

FILE CODE

GF Social Service
wEB or GI - Advisory Group re
Revised Motion to Rescind
Agenda Page 44 of 135



Ref: 247227

August 15, 2019

His Worship Mayor Brian Taylor and Councillors
City of Grand Forks
Box 220
Grand Forks BC V0H 1H0

Dear Mayor Taylor and Councillors:

On behalf of the joint Provincial-Union of British Columbia Municipalities (UBCM) Green Communities Committee (GCC), we would like to extend our congratulations for your successful efforts to undertake significant corporate or community-wide climate action to reduce greenhouse gas (GHG) emissions in the 2018 reporting year.

As a signatory to the Climate Action Charter, you have demonstrated your commitment to work with the Province of British Columbia and UBCM to take action on climate change and to reduce GHG emissions in your community and through corporate operations.

The work that local governments are undertaking to reduce their corporate emissions demonstrates significant climate leadership and sets the stage for broader climate action in the community. Your leadership and commitment continues to be essential to ensuring the achievement of our collective climate action goals.

The GCC was established under the Charter to support local governments in achieving their climate goals. In acknowledgement of the efforts of local leaders, the GCC is again recognizing the progress and achievements of local governments such as yours through the multi-level Climate Action Recognition Program. A description of this program is enclosed for your reference.

As a Charter signatory who has achieved Level 1 and Level 2 recognition, and demonstrated significant climate action (corporately or community-wide) to reduce GHG emissions for the 2018 reporting year, you have been awarded Level 3 recognition – 'Accelerating Progress on Charter Commitments'.

FILE CODE .../2

WE4 G1 Green Communities
+ U2 - Committee & UBCM
Congratulations
of GHG Emissions

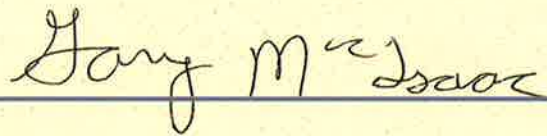
In recognition of your significant achievements, the GCC is pleased to provide you with climate action community branding for use on official websites and letterheads. An electronic file with the 2018 logo will be provided to your Chief Administrative Officer via email. Also enclosed is a *BC Climate Action Community 2018 – Climate Leader* window decal, for use on public buildings.

Congratulations again on your continually improving achievement. We applaud your leadership and wish you continued success in your ongoing commitment to the goal of corporate carbon neutrality, and your efforts to reduce emissions in the broader community.

Sincerely,



Tara Faganello
Assistant Deputy Minister
Local Government Division
Ministry of Municipal Affairs and Housing



Gary MacIsaac
Executive Director
Union of British Columbia Municipalities

Enclosures



GCC Communiqué on the Climate Action Recognition Program

B.C. local governments continue to play a critical role in reducing GHG emissions across the province. In acknowledgment of the ongoing efforts of B.C. local government leaders, the joint Provincial-UBCM Green Communities Committee (GCC) is pleased to continue the Climate Action Recognition Program (*Recognition Program*) for the 2018 reporting year. This multi-level program provides the GCC with an opportunity to review and publicly recognize, on an annual basis, the progress and achievements of each Climate Action Charter (*Charter*) signatory on their *Charter* commitments. Recognition is provided according to the following:

Level 1: Demonstrating Progress on Charter Commitments

Local governments who demonstrate progress on fulfilling one or more of their *Charter* commitments receive a letter from the GCC acknowledging their accomplishments.

Level 2: Measuring GHG Emissions

Local governments that achieve level 1, have completed a corporate carbon inventory for the reporting year and demonstrate that they are familiar with their [community's community energy and emissions inventory](#) receive a letter from the GCC and a 'BC Climate Action Community 2018' logo, for use on websites, letterhead, etc.

Level 3: Accelerating Progress on Charter Commitments

Local governments that achieve levels 1 and 2 and demonstrate significant corporate or community-wide climate action to reduce GHG emissions in the reporting year receive a letter from the GCC and a 'BC Climate Action Community 2018 – Climate Leader' logo, for use on websites, letterhead, etc.

Level 4: Achievement of Carbon Neutrality

Local governments that achieve [carbon neutrality](#) in the reporting year receive a letter from the GCC and a 'BC Climate Action Community 2018 – Climate Leader - Carbon Neutral' logo, for use on websites, letterhead, etc.

To be eligible for the *Recognition Program*, local governments must fulfill the public reporting requirements (including reporting progress to carbon neutrality) of the Climate Action Revenue Incentive Program (CARIP). Recognition levels for the *Recognition Program* are based on the information included in each local government's annual CARIP public report. For more information on CARIP and the public reporting requirements go to:

<https://www2.gov.bc.ca/gov/content/governments/local-governments/grants-transfers/climate-action-revenue-incentive-program-carip>

Request for Decision



To: Regular Meeting
From: Financial Services
Date: September 3, 2019
Subject: Annual Permissive Tax Exemption Bylaw No. 2061
Recommendation: **THAT Council gives first three readings of Bylaw No. 2061 “2020 Permissive Tax Exemptions”**

Background

Section 224 of the Community Charter provides the authority for Council to grant tax exemptions for other local authorities, non-profit organizations, and property owned by places of worship which is not exempt under other statutory provisions.

The following properties classified as places of worship are eligible for exemption under Section 224 (2) (f), (g) and (h) of the Community Charter:

- The United Church - 920 Central Avenue
- The Pentecostal Church - 2826 75th Avenue
- The Catholic Church - 7249 9th Street
- The Anglican Church - 7252 7th Street
- The Mennonite Brethren Church - 7048 Donaldson Drive
- Christ Lutheran Church - 7328 19th Street
- Grand Forks Christian Centre - 7525 4th Street
- Jehovah's Witnesses Church - 7680 Donaldson Drive

These properties receive a statutory tax exemption for the church building and footprint, but not for residences or surrounding land. As in previous years, this bylaw proposes exempting a limited area adjacent to each church building, as shown in the attached bylaw schedules. The value of land exempted ranges from 2-15% of the total assessed value, depending on the size of the property. The estimated value of 2020 municipal taxes for the above permissive exemptions is \$1,027.

The following property is owned by the City, and subject to a lease agreement requiring the City to pay property taxes if an exemption is not available. Granting this property a permissive exemption will save the City that portion of taxes which is due to other authorities.

- The Baptist Church – 7850 2nd Avenue – eligible under 224 (2) (g):

In addition, BC Assessment has recommended that the bylaw include the property leased by the Regional District of Kootenay Boundary at 8120 Donaldson Drive (former SPCA Building) which is eligible under Section 224 (b).

The bylaw will also exempt certain non-profit organizations under Section 224 (2) (h) of the *Community Charter* as follows:

Name	Estimated 2020 Tax Amount
Grand Forks Curling Club - 7230 21 st Street	\$12,080
Grand Forks Masonic Building Society - 366 Market Avenue	483
Sunshine Valley Child Care Society - 978 72 nd Avenue	2,092
Slavonic Seniors Citizens - 686 72 nd Avenue	698
Hospital Auxiliary Thrift Shop - 7239 2 nd Street	2,473
Royal Canadian Legion - 7353 6 th Street	3,680
Phoenix Manor Society - 876 72 nd Avenue	3,335
Boundary Lodge – 7130 9 th Street	1,286

The permissive exemptions for non-profit organizations apply to the full property value and represent an estimated \$26,127 in foregone municipal tax revenues.

The total amount of exemptions proposed here represents 0.7% of estimated property tax revenues for 2020, and equates to \$9 annually per property.

This tax exemption bylaw was introduced to the Committee of the Whole on August 12th and is presented here for first three readings.

Benefits or Impacts

General

Granting tax exemption to these applicants assists the organizations in continuing the operation of their facilities and in providing services to the residents of the community.

Strategic Impact



Fiscal Responsibility

- The above tax exemptions will reduce taxes collectible by the City by an estimated \$27,154. The tax savings on City owned leased properties will be approximately \$4,940.

Policy/Legislation

Section 224 of the Community Charter

Attachments

2020 Annual Tax Exemption Bylaw No. 2061

Applications received from non-profit organizations for permissive tax exemption

Recommendation

THAT Council gives first three readings of Bylaw No. 2061 “2020 Permissive Tax Exemptions”

Options

1. THAT Council accepts the recommendation.
2. THAT Council does not accept the recommendation.
3. THAT Council refers the matter back to staff for further information.

Report Approval Details

Document Title:	Permissive Tax Exemption Bylaw 2061.docx
Attachments:	- By2061 - 2019 Annual Tax Exemption.pdf - Combined 2020 applications.pdf
Final Approval Date:	Aug 14, 2019

This report and all of its attachments were approved and signed as outlined below:

Diane Heinrich - Aug 14, 2019 - 2:06 PM

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 2061

A Bylaw to Exempt from Taxation Certain Parcels of Land Used for Religious Worship Purposes, Hospital Purposes, Recreation Purposes and Charitable or Philanthropic Purposes Pursuant to the Provisions of the Community Charter

The Council of the Corporation of the City of Grand Forks, in open meeting assembled, enacts as follows:

1. This bylaw may be cited, for all purposes as the “2020 Annual Tax Exemption Bylaw No. 2061”.
2. Pursuant to Section 224(2)(f) of the *Community Charter*, there shall be exempt from taxation for the fiscal year ended December 31, 2020 with respect to land and improvements, the following parcels of land:
 - Lots 1 and 2, Block 36, District Lot 108, S.D.Y.D., Plan 72, located at 920 Central Avenue as shown outlined in bold on a sketch attached hereto and marked as Schedule “A” (United Church); and
 - That portion of Lot 1, District Lot 520, S.D.Y.D., Plan 8653, except Plan H-17064, located at 2826 - 75th Avenue and described as follows - commencing at the most northerly corner of said Lot 1; thence southeasterly following in the easterly limit of said Lot 1 for 35.50 metres, thence southwesterly, perpendicular to the said easterly limit, for 30.00 metres, thence northwesterly, parallel with the said easterly limit, for 35.50 metres more or less to the intersection with the northerly limit of said Lot 1, thence northeasterly, following in the said northerly limit for 30.00 metres more or less to the point of commencement and containing an area of 1,065 square metres, more or less as shown outlined in bold on a sketch attached hereto and marked as Schedule “B” (Pentecostal Church); and
 - Lots 30, 31 and 32, Block 36, District Lot 108, S.D.Y.D., Plan 72 located at 7249 - 9th Street as shown outlined in bold on a sketch attached hereto and marked as Schedule “C” (Catholic Church); and
 - That portion of Parcel D (KM26760), Block 24, District Lot 108, S.D.Y.D., Plan 23; located at 7252 - 7th Street as shown outlined in bold on a sketch attached hereto and marked Schedule “D” (Anglican Church); and
 - That portion of Lot G, District Lot 380, S.D.Y.D., Plan KAP56079, located at 7048 Donaldson Drive and described as follows - commencing in the southerly boundary of said Lot G distant 13 metres from the most westerly corner of said Lot G; thence northerly, parallel with the westerly boundary of said Lot G, for 38.1 metres more or less to intersection with the northerly boundary of said Lot G, thence easterly following

in the northerly boundary of said Lot G for 71 metres, thence southerly, parallel with the said westerly boundary, for 38.1 metres more or less to intersection with the said southerly boundary, thence westerly, following in the said southerly boundary for 71 metres more or less to the point of commencement and containing 2705 square metres as shown outlined in bold on a sketch attached hereto and marked as Schedule "E" (Mennonite Brethren Church); and;

- That portion of Parcel A, (X23915), Block 16, District Lot 380, S.D.Y.D., Plan 35 located at 7328 - 19th Street and described as follows - commencing at the most southerly corner of said Parcel "A"; thence northwesterly following in the westerly limit of said Parcel "A", for 17.00 metres; thence northeasterly, perpendicular to the said westerly limit for 24.60 metres; thence southeasterly, parallel with the said westerly limit for 17.00 metres more or less to intersection with the southerly limit of said Parcel "A"; thence southwesterly following in the said southerly limit for 24.60 metres more or less to the point of commencement and containing an area of 418.2 square metres more or less as shown outlined in bold on a sketch attached hereto and marked as Schedule "F" (Christ Lutheran Church of Grand Forks); and;
 - That portion of Lot 1, District Lot 108, S.D.Y.D., Plan KAP45199 located at 7525 - 4th Street and described as follows - commencing at the most easterly corner of said Lot 1; thence northerly following in the easterly limit of said Lot 1, for 23.20 metres; thence westerly, parallel with the southerly limit of said Lot 1, for 29.00 metres; thence southerly, parallel with the easterly limit of said Lot 1, for 23.20 metres more or less to intersection with the said southerly limit; thence easterly following in the said southerly limit; thence easterly following in the said southerly limit for 29.00 metres more or less to the point of commencement and containing 672.8 square metres more or less as shown outlined in bold on a sketch attached hereto and marked as Schedule "G" (Grand Forks Christian Centre Church); and
 - Commencing at a point in the westerly boundary of Lot 2, District Lot 520, S.D.Y.D., Plan KAP53800, located at 7680 Donaldson Drive and described as follows - distant 28.6 metres from the most southerly corner of said Lot 2: thence northerly following in the westerly boundary for 25.1 metres, thence easterly, perpendicular to the said westerly boundary for 35.05 metres more or less to intersection with the easterly boundary of said Lot 2, thence southerly following in the said easterly boundary for 25.1 metres, thence westerly, perpendicular to the said westerly boundary for 35.05 metres more or less to the point of commencement and containing 880 square metres more or less as shown outlined in bold on a sketch attached hereto marked as Schedule "H" (Jehovah's Witnesses Church).
3. Pursuant to Section 224(2)(g) of the *Community Charter*, there shall be exempt from taxation for the fiscal year ended December 31, 2020 with respect to land and improvements, the following parcel of land:
- Lot 1, District Lot 585, S.D.Y.D., Plan KAP27903, located at 7850 - 2nd Street (Grand Forks Baptist Church).

4. Pursuant to Section 224(2)(b) of the *Community Charter*, there shall be exempt from taxation for the fiscal year ended December 31st, 2020 with respect to land and improvements, the following parcels of land:
- Lot 1, District Lot 380, S.D.Y.D., Plan KAP54909 located at 7230 - 21st Street (Grand Forks Curling Rink);
 - Lot 1, District Lot 520, S.D.Y.D., Plan KAP59893, located at 8120 Donaldson Drive, (Kootenay Boundary Animal Control).
5. Pursuant to Section 224(2)(a) of the *Community Charter*, there shall be exempt from taxation for the fiscal year ended December 31st, 2020 with respect to land and improvements, the following parcels of land:
- Lot 5, Block 10, District Lot 108, S.D.Y.D., Plan 23, located at 366 Market Avenue (Grand Forks Masonic Building Society); and
 - Lot A, District Lot 108, S.D.Y.D., Plan 38294, located at 978 - 72nd Avenue (Sunshine Valley Child Care Society);
 - Lot 8, Block 25, Plan 23, District Lot 108, S.D.Y.D. located at 686 - 72nd Avenue (Slavonic Seniors Citizens Centre).
 - Lot A (DD LA9161), District Lot 108, S.D.Y.D., Plan 6691, located at 7239 - 2nd Street (Hospital Auxiliary Thrift Shop)
 - Lots 23, 24, 25 and 26, Block 29, District Lot 108, S.D.Y.D., Plan 121, located at 7353 - 6th Street (Royal Canadian Legion)
 - Parcel B, Block 45, District Lot 108, Plan 72, located at 876 - 72nd Avenue (Phoenix Manor Society).
 - Lot A, Plan 29781, District Lot 108, Land District 54, located on 7130- 9th Street (Boundary Lodge Assisted Living).

Read a first, second and third time by the Municipal Council this 3rd day of September, 2019.

Finally adopted on this 16th day of September, 2019.

Mayor Brian Taylor

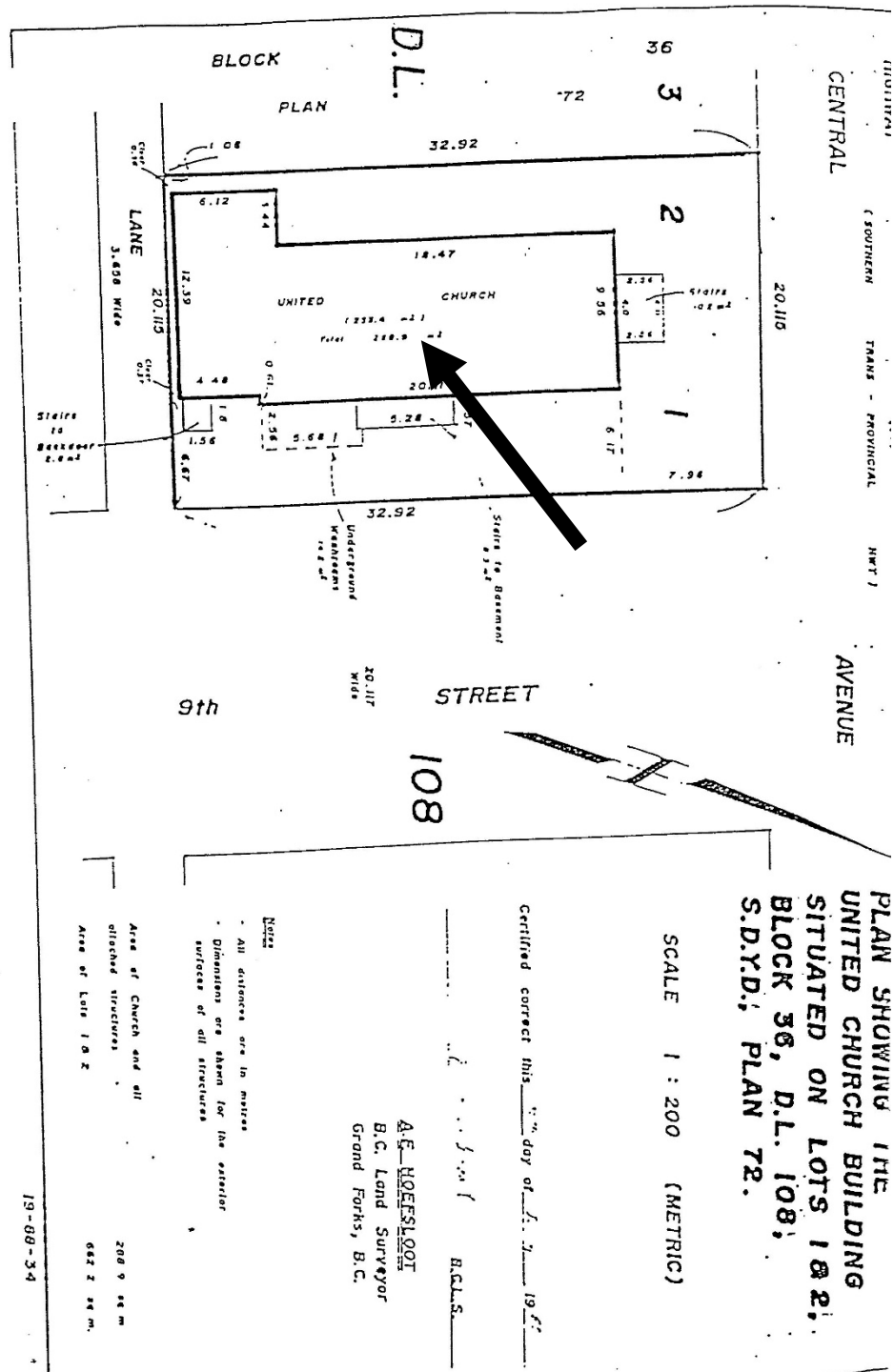
Corporate Officer – Daniel Drexler

C E R T I F I C A T E

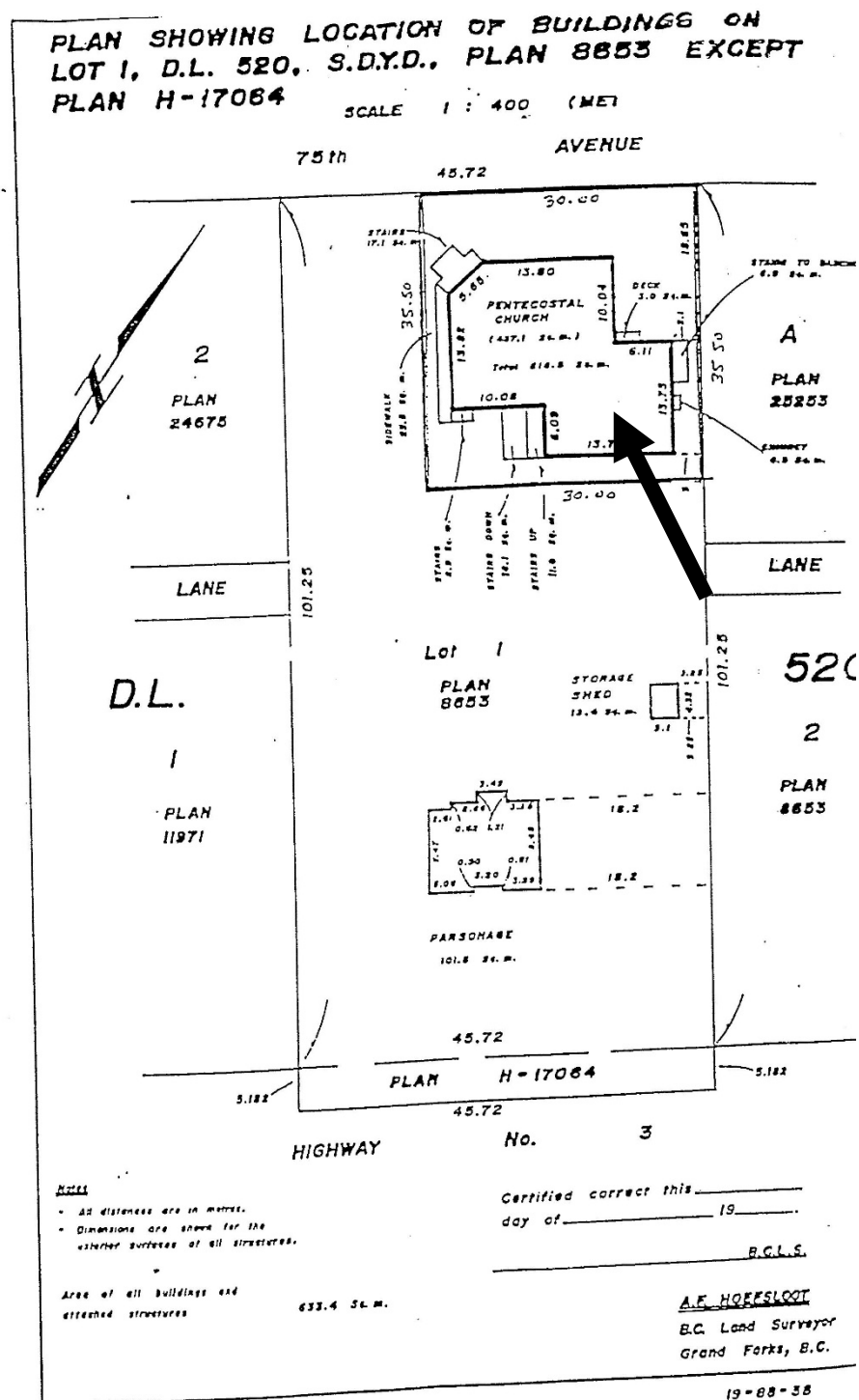
I hereby certify the foregoing to be a true copy of Bylaw No. 2061
as adopted on the 16th day of September, 2019

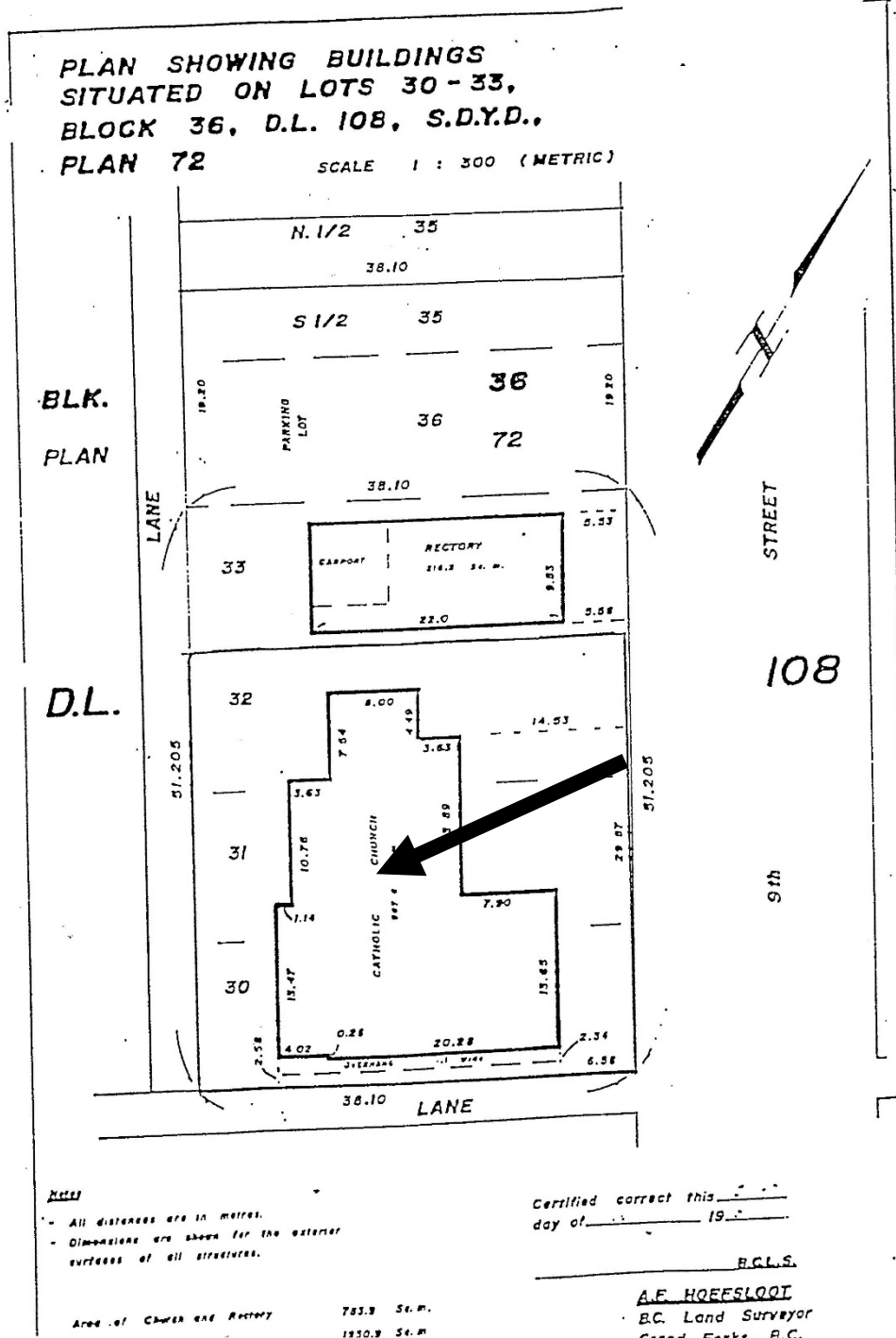
Corporate Officer of the Municipal Council
of the City of Grand Forks

Schedule “A”



Schedule “B”





Street Address:
7252 - 7th Street

I certify that the building
is located as shown. Dated
this 21st day of September 1994

G. H. [Signature]
B.C.L.S., C.L.S.

- A.F. HOEFSLOOT

© A F Hefelont. B.C.L.S. 1998

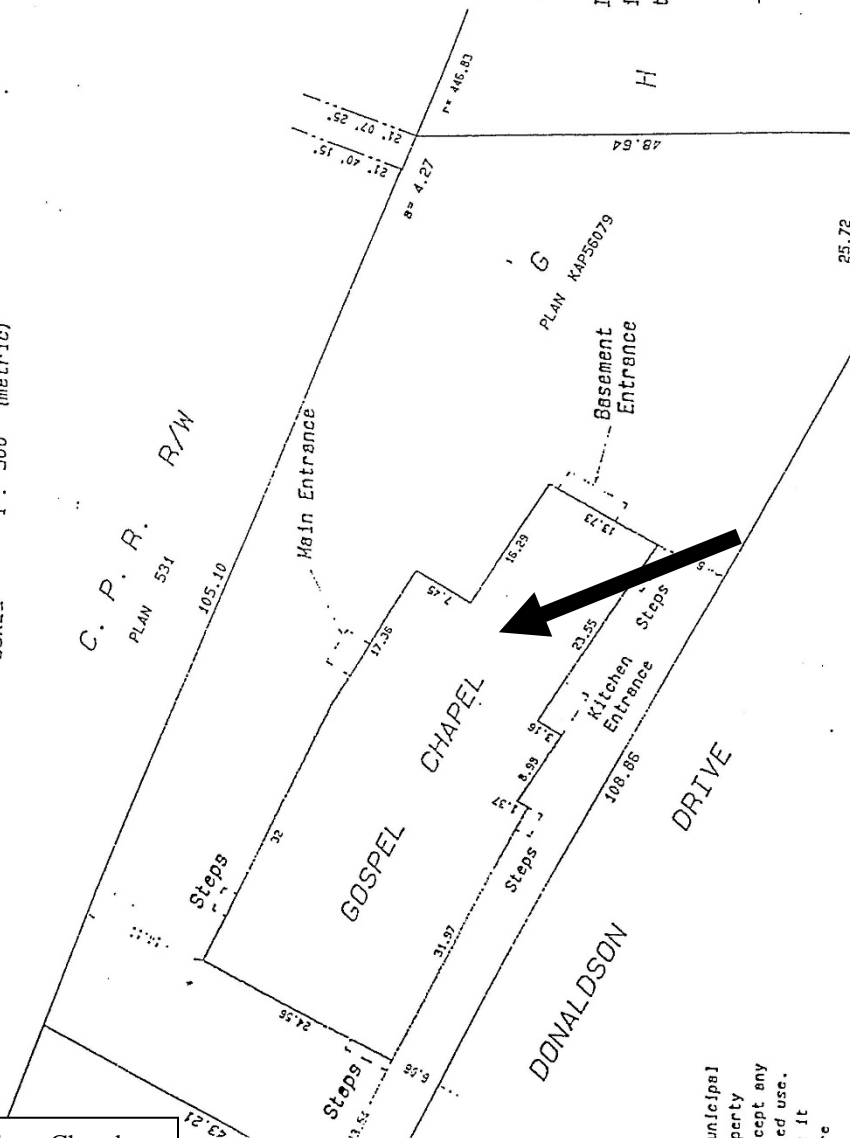
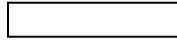
98-19-34

B.C. LAND SURVEYOR'S CERTIFICATE
OF LOCATION OF BUILDING ON LOT G, D.L. 380,
S.D.Y.D., PLAN KAP56079.

SCALE 1 : 500 (metric)

C. P. R.
PLAN 531 R/W

Mennonite Brethren Church



I certify that the building is located as shown. Dated this 3rd day of 2nd 1911.

B.C.L.C.

A. F. HOEFSLOOT
B.C. Land Surveyor, Canada Lands Sur.
P.O. Box 2740, Grand Forks, B.C.

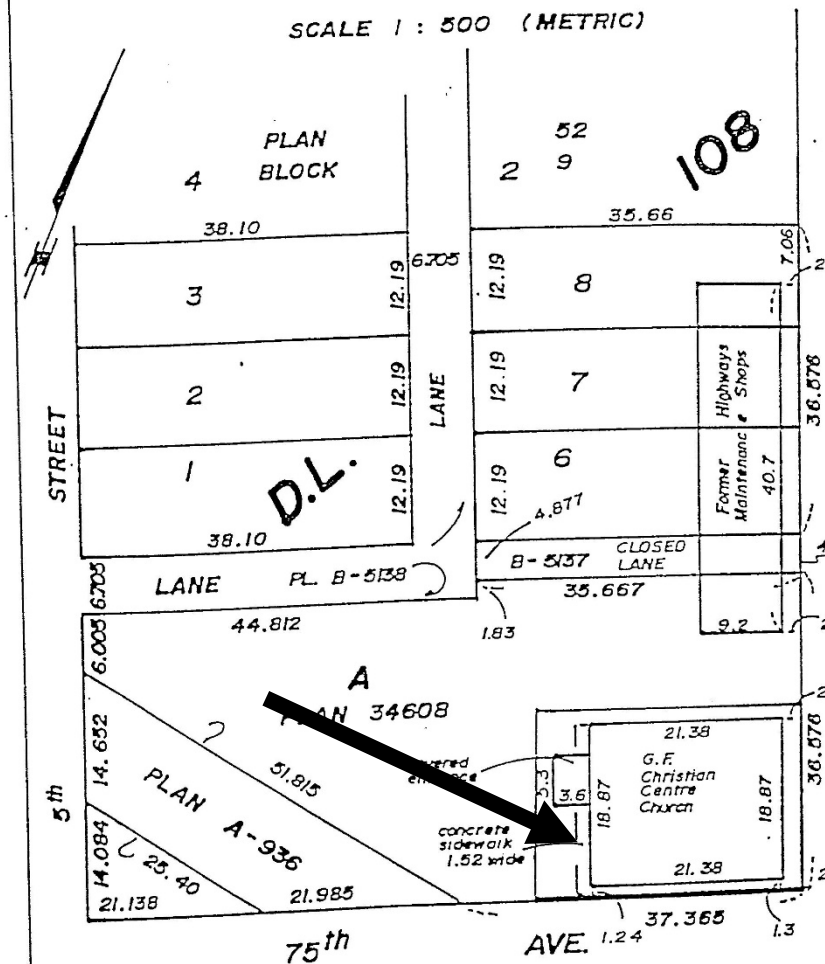
Street Address:
7048 Donaldson Drive, Grand Forks, BC

unicipal
party
cept any
ed use.
: It



Schedule “G”

Lot 1, District Lot 108, S.D.Y.D., Plan KAP45199



NOTES

NOTES

*All distances are in metres.
This plan is to be used for municipal
purposes only and not for property
line location.
I will not accept responsibility for any
unauthorized use.*

I certify that the buildings are located
as shown. Dated this 12 day of Feb
1969.

B.C.L.S.

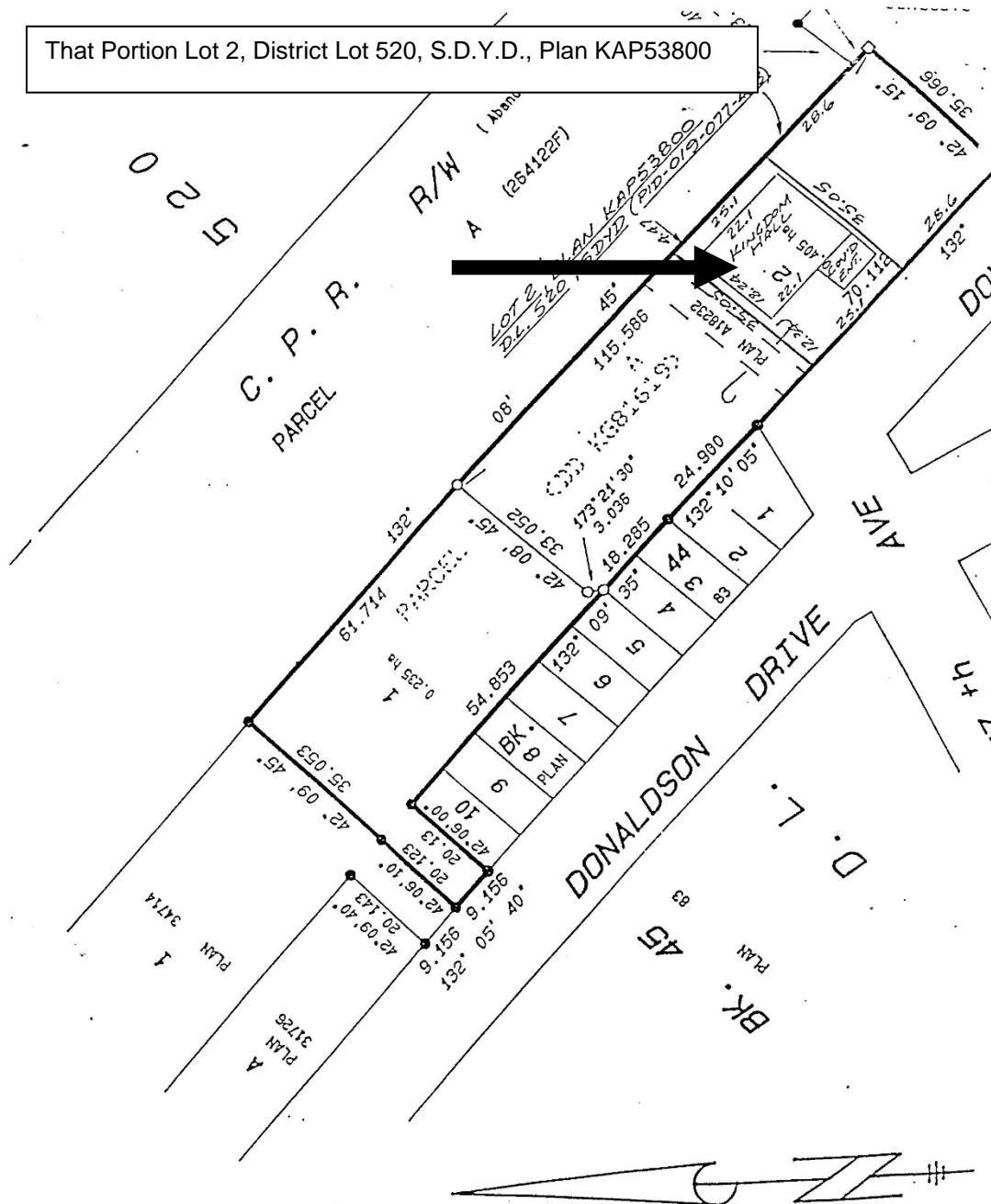
A.F. HOEFSLOOT
B.C. Land Survey
Grand Forks, B.C.

© A.F. Hoetsloot, B.C.L.S. 1989

89-19-

Schedule “H”

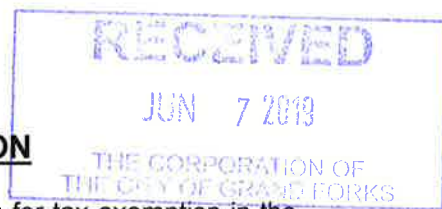
That Portion Lot 2, District Lot 520, S.D.Y.D., Plan KAP53800



Jehovah Witness Church



THE CORPORATION OF THE CITY OF GRAND FORKS



APPLICATION FOR PERMISSIVE TAX EXEMPTION

Note: Application must be received by **July 12, 2019** at City Hall for consideration for tax exemption in the following year.

Name of Organization: Grand Forks Curling Club

Mailing Address: Box 358,
Grand Forks, BC V0H 1H0

Contact Person & Title: LIAM GRANT - PRESIDENT

Telephone Number: 250 462-3916 E-mail: cogf@telus.net

Registered Non-Profit? Yes ☒ No ☐ Registration Number: 6964

Registered Charity? Yes ☐ No ☐ Registration Number: _____

PROPERTY DESCRIPTION FOR WHICH AN EXEMPTION IS BEING CLAIMED:

* You may list all the properties on one application form, as long as they are being used for the same purpose.

Civic Address(es): 7230 26th Street

Legal Description(s) LOT 1, D.L. 380 SDYD
PLAN KAP 54909

Folio Number(s): _____

Is any part of the property used for non-charitable, non-philanthropic or for-profit purposes?

Yes ☐ No ☒ If yes, please explain: _____

FILE CODE
G.F. Curling
CIO - Club re Tax
(UBPT-00) Example App 120
Agenda Page 64 of 135



THE CORPORATION OF THE CITY OF GRAND FORKS

Please describe your organization's activities. Include a short history of your organization and briefly describe its goals and objectives. (Attach a separate sheet if necessary.)

The Curling Club was founded in 1909 and been in its present location since 1978. In 1985 the facility ownership was transferred to the ROKB although the Club continues to operate and maintain the facility. The lounge is a well used community asset used by many organizations in Grand Forks. Our aim is to continue providing a safe & pleasant facility to our region.

Please describe how your organization is accessible to, and benefits the residents of Grand Forks.

We provide curling related activities throughout the season. We encourage curlers from 6-80+ years of age to participate in a healthy lifestyle. We provide coaching and training sessions. The social camaraderie is an important component for all participants.

Please provide details on other sources of funding.

Authorized Signature

DOCUMENTATION REQUIRED

- Copy of most current financial statements
- Copy of budget for the current and following year (if available)

Grand Forks Curling Club

Income Statement 04/01/2018 to 03/31/2019

REVENUE

Sales Revenue

Rock Shop	3,712.40
Bonspiels	4,680.00
Liquor Sales	27,471.46
Confectionary	3,036.63
Raffles	165.00
Curling Dues	46,842.84
Membership	3,100.00
Curl BC Affiliation Dues	2,325.00
Locker Rental	1,320.00
Spare Dues	440.00
Facility Rental	13,110.25
Ice Rental	595.30
Rental -Chairs/Tables/Linens/BBQ	238.10
Sign Advertising & Trophies	6,285.10
Special Events	24,872.00
Catering Sales	3,256.41
Donations	11,367.65
PST Commission	118.39

Net Sales 152,936.53

Other Revenue

Interest Revenue	536.94
Miscellaneous Revenue	563.64

Total Other Revenue 1,100.58

TOTAL REVENUE 154,037.11

EXPENSE

Cost of Goods Sold

Beer & Liquor	11,515.70
Confectionary	246.67
Rock Shop	2,774.29
Prizes	2,797.52
Bands	960.00
Catering	1,863.73
Special Events	520.15
Subcontracts	28,109.25
Purchases	192.57
Recyle Deposit/Return	-66.17
Net Purchases	<u>126.40</u>

Total Cost of Goods Sold 48,913.71

Payroll Expenses

WCB Expense	419.29
-------------	--------

Total Payroll Expense 419.29

General & Administrative Expe...

Accounting & Legal	360.00
Advertising & Promotions	120.75
Bartending	1,870.90
Business Fees & Licenses	1,174.98
Cash Short/Over	278.32
Catering Supplies	691.31
Courier & Freight	336.40
Lounge Supplies	1,618.99
Insurance	3,353.00
Interest & Bank Charges	244.74
Credit Card Fees	469.56
Office Supplies	697.81
Trophies	599.20

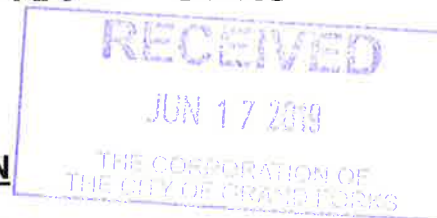
Grand Forks Curling Club

Income Statement 04/01/2018 to 03/31/2019

Dues - Curl BC	2,499.00
Equipment Purchases	2,929.88
Ice Supplies	4,416.93
Rent	2,500.00
Repair & Maintenance	1,240.05
Janitorial & Cleaning Supplies	732.71
Telephone/Telecommunications	2,376.88
Training	57.50
Utilities	39,074.69
Security	-54.08
Total General & Admin. Expen...	67,589.52
TOTAL EXPENSE	116,922.52
NET INCOME	37,114.59



THE CORPORATION OF THE CITY OF GRAND FORKS



APPLICATION FOR PERMISSIVE TAX EXEMPTION

Note: Application must be received by **July 12, 2019** at City Hall for consideration for tax exemption in the following year.

Name of Organization: Grand Fork Masonic Building Society

Mailing Address: P.O. Box 657
Grand Fork, B.C. V0H 1H0

Contact Person & Title: T. GOLDERHAM, P.M., B. ORTIS, P.M.

Telephone Number: 250-442-2200 E-mail: GRANDFORKSOPTICAL

Registered Non-Profit? Yes ☒ No ☐ Registration Number: 50004638

Registered Charity? Yes ☐ No ☐ Registration Number: _____

PROPERTY DESCRIPTION FOR WHICH AN EXEMPTION IS BEING CLAIMED:

* You may list all the properties on one application form, as long as they are being used for the same purpose.

Civic Address(es): 366 Maricet Ave
Grand Forks, B.C., V0H 1H0

Legal Description(s): Plan 23, lot 5, Block 10, D.L. # 108

Folio Number(s): 210 00101 000

Is any part of the property used for non-charitable, non-philanthropic or for-profit purposes?

Yes ☐ No ☒ If yes, please explain: _____

FILE CODE

G.F. Masonic 1
C10 - Bldg. Society
(UB9PT...)
Agenda Page 68 of 135

Masons are involved throughout the world to assist in assisting those less fortunate. During the past year, BC masons have worked with our brothers in Croatia and South America to feed, clothe and house families that were destitute. These acts are just a few of the ways that this worldwide fraternal, member funded organization helps those who are in need. Through our bursary program we assist students seeking further education in post secondary institutions. Two more local students were granted bursaries this year, bringing our total disbursements to over \$30,00.00.

The BC Masonic society has completed more than 800,000 cancer car trips for those that cannot afford, or are unable to get to their appointments by themselves. Fund raising efforts locally have benefited several organizations, such as the Canine Assistance Society. We continue to support those that are struggling with mobility and health issues throughout the district.

Our local Lodge, Harmony #37, will continue to assist anyone who needs assistance in our area and beyond. We also will continue to participate in local activities such as Rememberence Day, Founders Day and the Fall Fair.

Our financial repot is attached.



T. Gooderham Past Master



B. Ortis Past Master

**Grand Forks Masonic Building Society
Financial Statement**

As of 6 June 2019

Outstanding Balance as of 1 June 2018

\$ 1,993.95

Deposits

20/06/18	HEU Boundary	40.00
	G Anderson - Comic Con	50.00
17/07/18	G F Seniors - Card Club	300.00
02/08/18	Board Rm Café - Board Rm Bash	150.00
24/08/18	Jnr Wardens Fund - Garage Sale	365.50
12/09/18	Fall Fair Concession	2,303.70
	Red Cross	1,500.00
20/10/18	OES - Rent	360.00
01/11/18		100.00
13/11/18	R Russell	50.00
	Freakers Ball	60.00
	K H Burch	75.00
01/01/19	Dividend - GFCU	1.26
13/02/19	Harmony Lodge - Rent	1,500.00
26/02/19	Harmony Lodge - Rent	500.00
12/03/19		75.00
21/03/19	Cdn Red Cross	4,239.00
28/03/19	OES - Insurance	150.00
	OES - Rent	360.00
14/05/19	Novale Dance Troup	200.00

Total Deposits

\$ 12,379.46

\$ 14,373.41

Cheques Written

07/06/18	778 - City of G F - W & S	234.19
10/05/18	779 - D Dale - Ins	500.00
30/05/18	780 - Fortis BC - N Gas	11.22
17/07/18	781 - City of GF - Tax - Fire Truck	51.61
17/07/18	782 - Fortis BC - N Gas	18.62
02/06/18	783 - City of GF - W& S	251.26
22/08/18 -	784 - Fortis - N Gas	46.90
31/08/18 -	785 - Fall Fair Fund	800.00
12/09/18 -	786 - Fortis - N Gas	8.30
12/09/18 -	787 - City of GF - W,S,G	227.00
14/09/18 -	788 - Dave Dale Ins	500.00
05/11/18	789 - Fortis BC - N Gas	51.87
05/11/18	790 - D Marshall - Reimburse 2017 Reg'n Fee	80.00
05/11/18	791 - D Dale - Ins	561.00

01/12/18	792 - City of GF - W & S	209.36	
09/11/19	793 - WD Sheet Metal - Furnace Inspection	111.30	
22/11/18	794 - Fibre Tech - Ins Deduction	2,500.00	
11/12/18	795 - Fortis B C - N Gas	28.65	
08/01/19	796 - Fortis B C - N Gas	104.40	
06/02/19	797 - City of GF - W & S	216.77	
06/02/19	798 - Fortis B C - N Gas	116.46	
12/02/19	Cheque Order	135.30	
12/02/19	799 - Jedal Plb & Htg - H W Tank	1,055.25	
28/02/19	800 - Western Financial - Blg Ins	930.00	
05/03/19	801 - Fortis B C - N Gas	125.82	
01/04/19	802 - Western Financial - Blg Ins	1,859.00	
04/04/19	803 - City of GF - W & S	247.91	
08/04/19	804 - Fortis B C - N Gas	127.45	
08/04/19	805 - D Marshall - Annual Reg Fee	40.00	
08/05/19	806 - Fortis B C - N Gas	56.20	
06/06/19	807 - City of GF - W & S	206.33	\$ 11,412.17

S .C.	32.25	
-------	-------	--

Total Cheques/Debits	\$ 11,444.42
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Balance	\$ 2,928.99
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Outstanding Bills

City of Grand Forks Fire Truck \$ 51.61

Respectfully Submitted



David G. Marshall
Treasurer
Grand Forks Masonic Building Society



THE CORPORATION OF THE CITY OF GRAND FORKS

RECEIVED

JUN 4 2019

THE CORPORATION OF
THE CITY OF GRAND FORKS

APPLICATION FOR PERMISSIVE TAX EXEMPTION

Note: Application must be received by **July 12, 2019** at City Hall for consideration for tax exemption in the following year.

Name of Organization: Sunshine Valley Child Care Society

Mailing Address: Box 435
GRAND FORKS, BC V0H 1H0

Contact Person & Title: Fatima Faria Executive Director

Telephone Number: 250-442-5314 E-mail: SVCCS@telus.net

Registered Non-Profit? Yes ☒ No ☐ Registration Number: 5-00138786

Registered Charity? Yes ☒ No ☐ Registration Number: 108053075 RL0001

PROPERTY DESCRIPTION FOR WHICH AN EXEMPTION IS BEING CLAIMED:

* You may list all the properties on one application form, as long as they are being used for the same purpose.

Civic Address(es): 978 72ND AVE

Legal Description(s): PLAN KAP 38094 DISTRICT LOT 108

LAND DISTRICT 54 Similkameen Div of Yale District

Folio Number(s): 21000405006 p/D007-836-775

Is any part of the property used for non-charitable, non-philanthropic or for-profit purposes?

Yes ☐ No ☒ If yes, please explain: _____

FILE CODE

Sunshine Valley
C/O - Child Care Society
(UB & PTO...) Tax Agenda Page 72 of 135



THE CORPORATION OF THE CITY OF GRAND FORKS

Please describe your organization's activities. Include a short history of your organization and briefly describe its goals and objectives. (Attach a separate sheet if necessary.)

See Attached

Please describe how your organization is accessible to, and benefits the residents of Grand Forks.

We are the only licensed group child care centre from Birth to 12 years in the entire Boundary. SVCCS benefits many families and supports them through childcare, Outreach, programs and workshops held at Little People's Centre and BCCRR. We are active with local seniors and connecting children with other community members and resources for families.

Please provide details on other sources of funding.

Parent fees, community donations, Phoenix Foundation grants, Ministry of Children and Family Development, Fundraising

Authorized Signature

DOCUMENTATION REQUIRED

Copy of most current financial statements
Copy of budget for the current and following year (if available)

SUNSHINE VALLEY CHILD CARE SOCIETY is a non-profit, registered charitable society. It began in May 1977 in the Wildlife Hall. In March 1978 it moved into its present location. The Board of Directors, comprised of members from all facets of the community, is elected at the Society's Annual General Meeting. Any individual who subscribes to the purposes of the Society may become a member by paying the annual membership fee.

MISSION STATEMENT

We, SUNSHINE VALLEY CHILD CARE SOCIETY, recognize and respond to the changing childcare needs for children and families by providing and encouraging, relevant programs and support services within the Boundary Region.

GOALS OF SUNSHINE VALLEY CHILD CARE SOCIETY

- ◆ To facilitate and promote healthy growth of children and families.
- ◆ To recognize and respect the uniqueness of the individual and the family.
- ◆ To offer developmentally appropriate programs and support services to all children and families in our community.
- ◆ To provide a safe, nurturing environment that is multicultural and non-sexist.
- ◆ To educate, by providing relevant programs, information, training events, resources, and professional development.
- ◆ To work in partnership with other service providers by encouraging communication, awareness and networking.
- ◆ To engage in funding partnerships with other groups and organizations when appropriate.
- ◆ To promote and maintain an ongoing commitment to a team model approach.

Parental and community support is imperative for the Centre's operation. We welcome and encourage active participation and support for all of its activities.

We currently operate 4 programs for children from birth to 12 years old. Infant and Toddler daycare, a Preschool program, a Group daycare for 2 ½ year olds to kindergarten age and a School age program for 6 to 12 year olds. We also offer support services to community members seeking child care and education on child development.

Balance Sheet

As of March 31, 2019

	Mar 31, 19
ASSETS	
Current Assets	
Chequing/Savings	
1000 · CASH & CREDIT UNION	
1001 · CASH ON HAND (actual cash)	312.45
1030 · CU SHARE ACCOUNTS	
1031 · CU-Non-guaranteed equity share (#20147 5)	25.00
Total 1030 · CU SHARE ACCOUNTS	25.00
1069 · CU CHEQUING ACCOUNTS	
1060 · CU- General Chequing (#20147 5)	41,917.69
1062 · CU- Gaming Account (#40691 8)	21,304.47
Total 1069 · CU CHEQUING ACCOUNTS	63,222.16
Total 1000 · CASH & CREDIT UNION	63,559.61
1600 · RESTRICTED CASH	
1041 · CU- Plan 24 Savings (#20147 5)	7,675.65
1042 · CU- Investment Share Savings (#20147 5)	870.78
Total 1600 · RESTRICTED CASH	8,546.43
Total Chequing/Savings	72,106.04
Accounts Receivable	
1200 · Accounts Receivable	6,656.00
Total Accounts Receivable	6,656.00
Other Current Assets	
1205 · OTHER RECEIVABLES	
1201 · GST/HST 50% Receivable	681.50
Total 1205 · OTHER RECEIVABLES	681.50
1210 · Allowance For Doubtful A/C	(20,672.76)
Total Other Current Assets	(19,991.26)
Total Current Assets	58,770.78
Fixed Assets	
1450 · Building (net of amortization)	
1460 · Accumulated Depreciation (on Building only)	(83,761.18)
1450 · Building (net of amortization) - Other	227,098.45
Total 1450 · Building (net of amortization)	143,337.27
1455 · Land	10,340.00
1500 · Equipment & Furniture (at cost)	
1505 · Accumulated Depr-Equipment	(95,789.86)
1500 · Equipment & Furniture (at cost) - Other	103,220.29
Total 1500 · Equipment & Furniture (at cost)	7,430.43
1550 · Computer Equipment (Computer Equipment)	
1555 · Accumulated Depr-Computer	(3,284.57)
1550 · Computer Equipment (Computer Equipment) - Other	3,547.92
Total 1550 · Computer Equipment (Computer Equipment)	263.35
Total Fixed Assets	161,371.05
TOTAL ASSETS	220,141.83

Balance Sheet

As of March 31, 2019

	Mar 31, 19
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2200 · Accounts Payable	829.57
2201 · Other Accounts Payable (Another account to record payables)	93.99
Total Accounts Payable	923.56
Other Current Liabilities	
2205 · Accrued liabilities	3,312.49
2210 · Boundary Child Care R & R	(483.09)
2291 · WAGES PAYABLE	
2290 · Wages payable	11,780.64
2300 · Vacation Pay Accrued	12,015.08
2430 · Sick Leave Accrual (estimated)	10,418.31
Total 2291 · WAGES PAYABLE	34,214.03
2301 · EMPLOYEE DEDUCTIONS PAYABLE	
2335 · DUE TO RECEIVER GENERAL	
2310 · Employment Insurance	1,007.36
2320 · CPP Payable	2,262.12
2330 · Income Tax Payable	2,612.87
Total 2335 · DUE TO RECEIVER GENERAL	5,882.35
2420 · BCGEU Union dues payable	87.19
Total 2301 · EMPLOYEE DEDUCTIONS PAYABLE	5,969.54
2401 · EMPLOYEE BENEFITS PAYABLE	
2440 · Medical Services Plan (BC medical)	(47.12)
2470 · WCB Accrual	473.67
Total 2401 · EMPLOYEE BENEFITS PAYABLE	426.55
Total Other Current Liabilities	43,439.52
Total Current Liabilities	44,363.08
Long Term Liabilities	
2690 · DEFERRED CONTRIBUTIONS	
2697 · Gaming Program Grant-Childcare	13,587.00
2720 · Sick leave replacement reserves	10,418.00
2730 · Vacation replacement reserve	9,625.00
Total 2690 · DEFERRED CONTRIBUTIONS	33,630.00
Total Long Term Liabilities	33,630.00
Total Liabilities	77,993.08
Equity	
3100 · Investment in capital assets	161,371.05
3560 · Unrestricted net assets	(33,987.59)
3910 · Internally Restricted Funds (Transfer in/out to internally restricted fu...)	(2,161.50)
Net Income	16,926.79
Total Equity	142,148.75
TOTAL LIABILITIES & EQUITY	220,141.83

Profit & Loss

Apr '18 - Mar 19

Ordinary Income/Expense

Income

4000 · PROGRAM FEES (Fees charged for child care)

4001 · Customer Refunds

0.00

4002 · Daycare Revenue

4420 · CCOF Program - Daycare

21,244.28

4421 · CCOF - Parent Fee Reduct - DC

15,610.00

4440 · Subsidies - Daycare

41,588.88

4002 · Daycare Revenue - Other

62,021.50

Total 4002 · Daycare Revenue

140,464.66

4004 · Preschool Revenue

4422 · CCOF Program - Preschool

1,417.95

4442 · Subsidies - Preschool

2,238.75

4004 · Preschool Revenue - Other

8,457.50

Total 4004 · Preschool Revenue

12,114.20

4006 · Infant Toddler Revenue

4426 · CCOF Program - Infant Toddler

25,260.00

4427 · CCOF - Parent Fee Reduct - IT

34,370.00

4443 · Subsidies - Infant Toddler

27,044.33

4006 · Infant Toddler Revenue - Other

47,336.04

Total 4006 · Infant Toddler Revenue

134,010.37

4012 · School Age Program

4424 · CCF Program - School Age

3,862.74

4444 · Subsidies - School Age

14,146.60

4012 · School Age Program - Other

17,850.69

Total 4012 · School Age Program

35,860.03

4015 · Supported Child Care (KFP)

40,212.57

4480 · BCGEU (fees to cover wages)

194.48

4000 · PROGRAM FEES (Fees charged for child care) - Other

463.20

Total 4000 · PROGRAM FEES (Fees charged for child care)

363,319.51

4400 · FUNDING FOR WAGES

4411 · BCCRR 10% Admin funding

9,883.32

4415 · WOW (room rental, daycare coord.)

2,400.00

Total 4400 · FUNDING FOR WAGES

12,283.32

4466 · Gaming Program Grant

21,400.00

4600 · MISCELLANEOUS & INTEREST INCOME

4425 · Donations & Fundraising Income

7,294.16

4435 · Interest Income

6.96

4460 · Miscellaneous Income

240.00

4475 · Yearly Memberships (Yearly Society Memberships)

41.00

Total 4600 · MISCELLANEOUS & INTEREST INCOME

7,582.12

Total Income

404,584.95

Gross Profit

404,584.95

Profit & Loss

Apr '18 - Mar 19

Expense	
5000 · PROGRAM COSTS	
5010 · Advertising & Promo (Programs)	557.33
5011 · Board Meeting Expense	656.74
5020 · Telus - Administration	152.45
5025 · Telus - Little People's DC & PS	462.87
5030 · Bad Debts and Recoveries	20,593.93
5035 · Bank Charges Expense	423.00
5065 · Groceries Expense	766.18
5070 · Insurance, Liability	3,407.00
5078 · Memberships, dues & fees	75.00
5080 · Miscellaneous Expense	214.30
5100 · Office Supplies Expense	321.70
5127 · Photocopier Expense	185.85
5140 · Postage Expense	92.59
5145 · Professional Fees - Audit & Leg	2,536.88
5160 · Supplies - General	3,479.35
5165 · Supplies - Daycare & Preschool	948.71
5170 · Supplies - Infant Toddler	132.86
5178 · Supplies - Supported Child Care	60.00
5179 · Supplies - School Age Program (Purchases for school age program)	158.76
5180 · Travel Expense	231.80
5190 · Internet & Computer Expense (Telus Internet, Computer professional fees)	2,026.62
5200 · Workshops & staff training	948.00
Total 5000 · PROGRAM COSTS	38,431.92
5001 · FACILITY COSTS	
5015 · Fortis BC Gas Expense (LPC)	720.96
5155 · Repairs & Maintenance	10,805.64
5182 · Utilities - Electr,water,sewer	5,216.21
Total 5001 · FACILITY COSTS	16,742.81
5002 · WAGES & BENEFITS	
5300 · Wages, Administration	66,938.57
5302 · Wages, Daycare	71,935.94
5303 · Wages, Infant Toddler	79,790.87
5304 · Wages, Preschool	10,242.17
5308 · Wages, School Age Program	20,531.16
5310 · Wages, Supported Child Care	32,974.36
5320 · Payroll costs, CPP and EI	20,661.93
5324 · WorkSafe BC	1,825.23
5328 · Sick Leave expense (paid out)	5,454.26
5333 · Medical expense	412.50
5406 · Vacation pay expense	18,412.24
5410 · ECE Wage Enhancement (ECE Wage Enhancement Funded through C...)	(195.35)
6560 · Employee Expenses	133.47
Total 5002 · WAGES & BENEFITS	329,117.35
5033 · Write Offs (money from customers that we will never receive)	3,366.08
Total Expense	387,658.16
Net Ordinary Income	16,926.79
Net Income	16,926.79



THE CORPORATION OF THE CITY OF GRAND FORKS

APPLICATION FOR PERMISSIVE TAX EXEMPTION for 2020

Note: Application must be received by **July 12, 2019** at City Hall for consideration for tax exemption in the following year.

Name of Organization: Grand Forks Slavonic Senior Citizens Society
Branch No. 143

Mailing Address: P.O. Box 2848
Grand Forks BC V0H 1H0

Contact Person & Title: Elizabeth Semenoff - President

Telephone Number: 250-442-2609 E-mail: elizsemenoff@yahoo.ca

Registered Non-Profit? Yes ☒ No ☐ Registration Number: 13,290

Registered Charity? Yes ☐ No ☒ Registration Number: _____

PROPERTY DESCRIPTION FOR WHICH AN EXEMPTION IS BEING CLAIMED:

* You may list all the properties on one application form, as long as they are being used for the same purpose.

Civic Address(es): 686 72nd Ave.

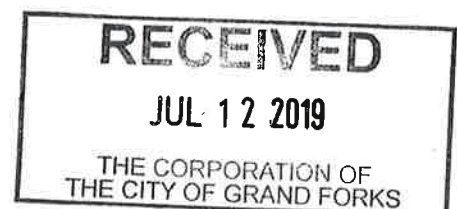
Legal Description(s) Lot 8, Block 25, Plan 23
District lot 108, Similkameen Div. of Yale.
Land District PID's 003-303-721
Folio Number(s): 210 00203.000

Is any part of the property used for non-charitable, non-philanthropic or for-profit purposes?

Yes ☐ No ☒ If yes, please explain: _____

FILE CODE

GF Slavonic Sr.
C/O - Citizens re. Tax
(UBAPT...) Exempt Applic.





THE CORPORATION OF THE CITY OF GRAND FORKS

Update Please describe your organization's activities. Include a short history of your organization and briefly describe its goals and objectives. (Attach a separate sheet if necessary.)

The Lower Level was developed by and currently being utilized by the Boundary Metis Community Association.

The Ancient Wells Living Waters Church group meets regularly, on Sundays, on the Main Level.

The major 2018 Grand Forks Flood created hardships for our members (and Users) who were personally affected, resulting in relocation for extended periods, loss of belongings and family members. We are hoping for and working toward a brighter future...

Please describe how your organization is accessible to, and benefits the residents of Grand Forks.

We have available a pleasant easily accessible and affordable safe-smoke free-setting for smaller group and family-type activities... Our popular monthly vegetarian potluck luncheons provide opportunities for varied meals and interaction with others.

Please provide details on other sources of funding.

Memberships, Fundraising, Donations from Regular and Occasional Users.

Elizabeth Semenov
Authorized Signature
GF Slavonic Senior Citizens
Society

DOCUMENTATION REQUIRED

Copy of most current financial statements *to follow*
Copy of budget for the current and following year (if available)

Grand Forks Slavonic Senior Citizens Society

Branch No. 143

PO Box 2848 Grand Forks BC V0H 1H0

To: Corporation of the City of Grand Forks
Application for Tax Exempt Status for the Year ~~2018~~

The Grand Forks Slavonic Senior Citizens Society was officially registered with the province of British Columbia as a non-profit Society July 6, 1977.

The purposes of the Society are “to provide a non-profit co-operative organization to make recreational facilities available for the seniors of the Grand Forks district—for discussion of current events, (to) engage in crafts, hobbies, entertainment, fellowship, education (for) betterment of the senior citizens.” Any person who subscribes to the purposes of the Society may apply for membership—voting members being 50 years and over, non-voting members being under the age of 50 years.

Through considerable hard work, diligence and creativity of its members the Society succeeded in purchasing property and renovating the premises which were ready for occupancy in 1987. Some years later the building was extended to provide more space for activities. These activities include fellowship, food, card games, billiards/pool, shuffleboard, singing—which generally take place Saturdays and varied weekdays and evenings. We also have equipment for wide-screen movie/program presentations, carpet bowling and bingo. Regular membership meetings are generally held monthly or as needed.

As a grateful recipient in a New Horizons project for seniors entitled ACCESS—Adapting Community Computer Services for Seniors (initiated by Community Futures in partnership with the local Public Library) we aim to utilize lifelong learning opportunities to upgrade our media skills.

We continue to lose a significant number of our most active members to attrition (as the majority were octogenarians and older). Younger members would be able to provide some much-desired vitality! We would be thrilled to have interested and committed volunteers come forward to help initiate

cont'd

and coordinate additional programs. As well we are hopeful of seeking out suitable/compatible partnerships.

Our largest expenditures include utilities and insurance (the cost of which continues to rise). Income is generated through membership dues/fees at \$40.00 annually. Those who wish to keep up their membership but due to age/infirmity/accessibility are unable to participate regularly contribute \$10.00 annually.

Those who do not bring food for the popular monthly vegetarian potluck lunch donate \$6.00 in lieu. Occasionally there are special meals prepared by volunteer members—for a suggested donation of \$6.00 per person. For a drop-in fee of \$2.00 members are able to participate in the various activities. Regular and occasional users of the facility provide donations for the privilege.

We are most grateful to the Corporation of the City of Grand Forks for a \$1000.00 Grant in Aid (2011) which was used primarily to address safety/maintenance/usability issues (financial statement provided in 2013).

Upgrading of lighting was completed courtesy of the FortisBC/LiveSmart BC Lighting Installation Program (FLIP). As well, thanks to the New Horizons for Seniors Program, considerable upgrading—primarily of floors, windows, washrooms and kitchen—was made possible. Phase three—heating/cooling and hot water systems upgrade—~~was~~ completed in early 2015. Future projects requiring attention will include roof work, games room, lower level and program development.

As with many other societies/groups we are struggling to balance our income and expenditures. These are challenging times which will require creative and innovative thinking and strategies to be able to respond to the emerging needs of our members/community/society.

We thank you for your support and consideration!

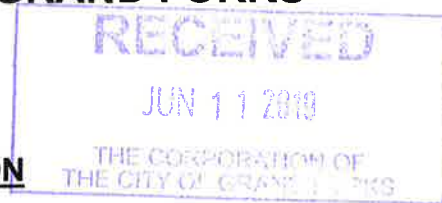
Respectfully submitted,



Elizabeth Semenoff, President Grand Forks Slavonic Senior Citizens Society



THE CORPORATION OF THE CITY OF GRAND FORKS



APPLICATION FOR PERMISSIVE TAX EXEMPTION

Note: Application must be received by **July 12, 2019** at City Hall for consideration for tax exemption in the following year.

Name of Organization: GRAND FORKS Auxiliary to Boundary Hospital

Mailing Address: PO BOX 1074
GRAND FORKS BC V0H-1H0

Contact Person & Title: TREASURER - JO SMART

Telephone Number: 250-442-5999 E-mail: jasmart1950@gmail.com

Registered Non-Profit? Yes ☒ No ☐ Registration Number: 50016806

Registered Charity? Yes ☐ No ☒ Registration Number: _____

PROPERTY DESCRIPTION FOR WHICH AN EXEMPTION IS BEING CLAIMED:

* You may list all the properties on one application form, as long as they are being used for the same purpose.

Civic Address(es): 7239-2ND ST.
GRAND FORKS BC

Legal Description(s) PLAN: 6691 LOT: A DL: 108

Folio Number(s): 210 00080.005

Is any part of the property used for non-charitable, non-philanthropic or for-profit purposes?

Yes ☐ No ☒ If yes, please explain: _____

FILE CODE
GF Auxiliary to
C/O - Boundary Hospital -
(UB+PT...) Tax Exempt Applica
Agenda Page 83 of 135



THE CORPORATION OF THE CITY OF GRAND FORKS

Please describe your organization's activities. Include a short history of your organization and briefly describe its goals and objectives. (Attach a separate sheet if necessary.)

The Grand Forks Auxiliary to the Boundary Hospital was established in 1945. The objective is to generate maximum revenues, after operating costs, for the purpose of medical equipment, furnishing and items to enhance patient care and comfort for healthcare facilities within the Boundary and West Kootenay areas of the Interior Health Region.

Please describe how your organization is accessible to, and benefits the residents of Grand Forks.

not only do we assist Boundary Hospital with purchase of equipment etc but we are also contributing to our community by recycling, restoring and re using donated items for the benefit of all.

Please provide details on other sources of funding.


Authorized Signature

DOCUMENTATION REQUIRED

Copy of most current financial statements
Copy of budget for the current and following year (if available)

GRAND FORKS AUXILIARY TO THE BOUNDARY HOSPITAL SOCIETY

NOTES TO FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2018

(unaudited - see Notice to Reader)

1. SUMMARY OF ACCOUNTING POLICIES

- (a) The society follows the deferred method of recognition of externally designated contributions which matches the revenue to the related expenditure.

- (b) **Contributions and Pledges**
Contributed capital assets are recorded at fair value and the donated portion shown as a deferred contribution. The latter is taken into revenue at the same rate as the asset is amortized.

Contributed material and services are not recorded in the financial statements.

Pledges receivable are recorded when received.

- (c) **Revenue Recognition - Donations**
The cut-off date for donations is the same as the cut-off date for receipts issued in a year, and is based on the postage date on the envelope for mail, or the date the donation is received.

Legacies, or bequests are recorded when received.

- (d) **Property, Equipment and Amortization**
Property and equipment acquired during the year are written off as an expenditure during the year and capitalized through the investment in capital assets account.

Property and equipment are recorded at cost and are amortized over their respective useful lives using the straight line method at the following annual rates:

Building	1%
Equipment and furnishings	20%

Additions during the year are amortized at one-half their normal rate and no amortization is recorded during the year of disposition.

2. PROPERTY AND EQUIPMENT

	Cost	Accumulated Amortization	Net 2018	Net 2017
Land	\$ 34,182	\$ -	\$ 34,182	\$ 34,182
Building	218,679	29,705	188,974	191,160
Equipment and furnishings	5,364	5,364	-	-
Incorporation costs	129	129	-	-
	\$ 258,354	\$ 35,198	\$ 223,156	\$ 225,342

STATEMENT OF FINANCIAL POSITION

AS AT DECEMBER 31, 2018

(unaudited - see Notice to Reader)

	2018	2017
ASSETS		
CURRENT ASSETS		
Cash and short term deposits	\$ 422,649	\$ 561,049
Accrued interest receivable	<u>5,870</u>	<u>4,465</u>
	428,519	565,514
 PROPERTY AND EQUIPMENT (note 2)	 223,156	 225,342
	<u>\$ 651,675</u>	<u>\$ 790,856</u>
LIABILITIES		
CURRENT LIABILITIES		
Accounts payable	\$ 2,577	\$ 933
Provincial sales tax payable	<u>1,989</u>	<u>2,025</u>
	4,566	2,958
NET ASSETS		
INVESTMENT IN CAPITAL ASSETS	223,156	225,343
UNRESTRICTED FUNDS	<u>423,953</u>	<u>562,555</u>
	647,109	787,898
	<u>\$ 651,675</u>	<u>\$ 790,856</u>

APPROVED ON BEHALF OF THE BOARD:

W. Triveri President

Signa Treasurer

GRAND FORKS AUXILIARY TO THE BOUNDARY HOSPITAL SOCIETY**STATEMENT OF OPERATIONS****FOR THE YEAR ENDED DECEMBER 31, 2018**

(unaudited - see Notice to Reader)

	2018	2017
REVENUE		
Thrift store	\$ 190,649	\$ 237,522
Gift bars	4,414	2,865
Memberships	465	430
Donations	11,803	2,603
Provincial sales tax commissions	401	480
Interest	3,251	3,349
	<u>210,983</u>	<u>247,249</u>
EXPENSES		
Advertising and promotions	1,476	1,497
Amortization	2,187	2,538
Appreciation events	1,955	1,805
Conferences and meetings	1,117	1,039
Dues and training	950	880
Garbage and janitorial	12,774	14,256
Hospital contributions	236,910	73,120
Insurance	1,983	1,921
Materials and supplies	6,422	6,942
Office	1,818	816
Repairs and maintenance	10,510	6,897
Scholarships and donations	9,750	8,250
Telephone and utilities	6,670	6,692
	<u>294,522</u>	<u>126,653</u>
OPERATING (DEFICIT) SURPLUS BEFORE EXTRAORDINARY ITEM	(83,539)	120,596
EXTRAORDINARY ITEM		
Costs related to repair and replace items due to flood	<u>(57,250)</u>	<u>-</u>
NET (DEFICIT) SURPLUS FOR THE YEAR	\$ (140,789)	\$ 120,596



THE CORPORATION OF THE CITY OF GRAND FORKS

RECEIVED

JUL 16 2019

APPLICATION FOR PERMISSIVE TAX EXEMPTION

THE CORPORATION OF
THE CITY OF GRAND FORKS

Note: Application must be received by **July 12, 2019** at City Hall for consideration for tax exemption in the following year.

Name of Organization:

CANADIAN LEGION Grand Forks

Mailing Address:

Box 836

Grand Forks B.C. V0N 1H0

Contact Person & Title:

EVERETT BAKER PRES

Telephone Number:

250.444.0195

E-mail:

gffh@shaw.ca

Registered Non-Profit? Yes ☐ No ☒

Registration Number: _____

Registered Charity? Yes ☐ No ☒

Registration Number: _____

PROPERTY DESCRIPTION FOR WHICH AN EXEMPTION IS BEING CLAIMED:

* You may list all the properties on one application form, as long as they are being used for the same purpose.

Civic Address(es):

6TH STREET

Legal Description(s)

PLAN 121 LOT 23 BLOCK 29 DL#108

PLAN 121 LOT 24-26 BLOCK 29 DL#108

Folio Number(s):

201-00247.025

202-00247.030

Is any part of the property used for non-charitable, non-philanthropic or for-profit purposes?

Yes ☒ No ☐

If yes, please explain: _____

FILE CODE

Can. Legion GF

C/O - re Tax Exempt

(UBA PT. 00)

App 11/11



THE CORPORATION OF THE CITY OF GRAND FORKS

Please describe your organization's activities. Include a short history of your organization and briefly describe its goals and objectives. (Attach a separate sheet if necessary.)

Please describe how your organization is accessible to, and benefits the residents of Grand Forks.

LAST YEARS OUR LEAGION PROVIDED OVER
\$20,000 IN SUPPORT OF COMMUNITY

Please provide details on other sources of funding.

LOUNG, GROMING, DINNERS, SPECIAL EVENTS


Authorized Signature

DOCUMENTATION REQUIRED

- Copy of most current financial statements
- Copy of budget for the current and following year (if available)

Royal Canadian Legion Br.59
Balance Sheet As at 2019-06-30

ASSET

Current Assets

Credit Union General Account	-1,124.68	
Sports Scholarship	0.00	
#17 Term Deposits Non Rede...	3,714.88	
#19 Redemable Term	10,862.10	
Cash Float - Bar	1,050.00	
Cash Float - Meat Draw	50.00	
Cash Float - Keno	300.00	
Total Cash		14,852.30
Allowance for Doubtful Accounts	60.00	
Prepaid Per Capita Tax	2,393.23	
Total Receivable		2,453.23
Lounge Inventory		4,483.46
Resale Leg. Supp. Inv.		1,346.20
Breakopen Ticket Inv.		1,689.04
Total Current Assets		24,824.23

Capital Assets

Office Furniture & Equipment	40,033.43	
Accum. Amort. -Furn. & Equip.	-18,018.85	
Net - Furniture & Equipment		22,014.58
Lounge Equipment	29,241.04	
Hall Equip. & Furnishings	10,423.48	
Office Equip. & Furnishings	1,783.98	
Equipment	36,338.65	
Accum. Amort. - Equipment	-14,011.35	
Net - Equipment		63,775.80
Misc. Equipment	149.79	
Building	182,427.32	
Accum. Amort. - Building	-71,162.32	
Net - Building		111,414.79
Land		83,635.20
Total Capital Assets		280,840.37

TOTAL ASSET 305,664.60

LIABILITY

Current Liabilities

Lottery Account Payable	3,437.25
Grant - Flooring	1,109.92
Accounts Payable	3,329.71

Royal Canadian Legion Br.59
Balance Sheet As at 2019-06-30

El Payable	355.84	
CPP Payable	484.46	
Federal Income Tax Payable	477.68	
Total Receiver General		1,317.98
Dues Rec'd In Advance		8,335.89
PST Payable	-545.50	
GST/HST Charged on Sales - ...	322.39	
GST Paid on Purchases	-1,812.13	
GST/HST Owing (Refund)		-2,035.24
SST Payable		545.50
Total Current Liabilities		16,041.01
TOTAL LIABILITY		16,041.01
EQUITY		
Owners Equity		
Retained Earnings - Previous ...		-1,280.48
Current Earnings		-26,436.46
Total Owners Equity		-27,716.94
Total Owners Equity		
Members Equity		317,340.53
Total Equity		317,340.53
TOTAL EQUITY		289,623.59
LIABILITIES AND EQUITY		305,664.60

Royal Canadian Legion Br.59
Income Statement 2019-01-01 to 2019-06-30

REVENUE

Sales Revenue	
Sales - Liquor With Mix	3,548.65
Sales - Draft - Glass	5,618.57
Sales - Draft - Mug	8,677.99
Sales - Draft - Jug	335.38
Sales - Guinness Draft	6,947.95
Sales - Wine, Ciders, Coolers	3,672.00
Sales - Bottled Beer	7,448.61
Sales - Confectionary	1,603.11
Sales - Off-Sales Beer (Cans)	101.51
Net Sales	<u>37,953.77</u>

Other Revenue	
Dues 2019	4,049.56
Rent	1,271.18
Ways & Means	4,933.22
Horse Shoes	21.00
Darts	163.00
Miscellaneous Revenue	319.80
Interest Income	116.01
Miscellaneous Revenue	53.75
P.S.T. Vendor's Commission	105.37
Donations	250.53
Sports	39.00
Breakopen Ticket Sales	5,557.80
Total Other Revenue	<u>16,880.22</u>

TOTAL REVENUE	<u>54,833.99</u>
----------------------	-------------------------

EXPENSE

Lounge Purchases	
Liquor	894.64
Draft	9,058.04
Guinness - Draft	979.96
Bottled Beer	3,330.13
Off Sales - Beer	84.57
Wine, Ciders, Coolers	1,710.58
Confectionary	304.62
Total Lounge Purchases	<u>16,362.54</u>
R & M Building (Lounge)	407.88
Supplies - Lounge	2,129.40
R & M Building	1,750.37

Royal Canadian Legion Br.59
Income Statement 2019-01-01 to 2019-06-30

R & M Eq. (Lounge)	1,300.62
R & M Eq. (Hall)	1,456.31
Litter Dep. (Misc.)	-170.20
Draft Litter Dep.	808.71
Recycle Fees	5.69
Interest & Bank Charges	35.36
Advertising	64.20
Total Cost of Goods Sold	<u>24,150.88</u>
Payroll Expenses	
Wages & Salaries	19,889.08
EI Expense	451.10
CPP Expense	506.42
WCB Expense	218.03
Total Payroll Expense	<u>21,064.63</u>
General & Administrative Expe...	
Administration	58.27
Donations	716.20
Janitorial - Hall	543.46
Janitorial - Lounge	707.52
Security	147.94
Property Taxes	2,060.78
Honours & Awards	1,029.16
Per Capita Tax - 2019	7,352.88
Breakopen Paid Out	5,655.50
Licences & Permits	250.00
Utilities - Lounge (55%)	2,741.71
Utilities - Hall (45%)	2,243.12
Darts	145.00
Sports	110.43
Ways & Means	3,302.69
Zone Meetings	511.96
Cash Short / Over	-179.83
Advertising & Promotions	460.25
Business Fees & Licenses	334.25
Insurance	4,242.00
Interest & Bank Charges	427.72
Office Supplies	1,228.12
Repair & Maintenance	195.00
Telephone	1,770.81
Total General & Admin. Expen...	<u>36,054.94</u>
TOTAL EXPENSE	<u>81,270.45</u>

Royal Canadian Legion Br.59
Income Statement 2019-01-01 to 2019-06-30

NET INCOME	<u><u>-26,436.46</u></u>
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THE CORPORATION OF THE CITY OF GRAND FORKS



APPLICATION FOR PERMISSIVE TAX EXEMPTION

Note: Application must be received by **July 12, 2019** at City Hall for consideration for tax exemption in the following year.

Name of Organization: Phoenix Manor Society
Mailing Address: PO Box 902
Grand Forks, BC, V0H 1H0
Contact Person & Title: Jim Burch, Treasurer
Telephone Number: 250.442.2121 E-mail: jim.burch@KempHarvey.com

Registered Non-Profit? Yes ☐ No ☒ Registration Number: _____
Registered Charity? Yes ☒ No ☐ Registration Number: 86752 3490 RR0001

PROPERTY DESCRIPTION FOR WHICH AN EXEMPTION IS BEING CLAIMED:

* You may list all the properties on one application form, as long as they are being used for the same purpose.

Civic Address(es): 876 72nd Avenue
Grand Forks, BC, V0H 1H0
Legal Description(s): Housing for seniors, low-income persons, and
those with disabilities. - Parcel B, Portion (KF1958)
Block 45, Plan 72, DL#108.
Folio Number(s): 21000414.005

Is any part of the property used for non-charitable, non-philanthropic or for-profit purposes?

Yes ☐ No ☒ If yes, please explain: _____

FILE CODE

Phoenix Manor
CIO - Society re Tax
(UBA PT000) Exempt Applica



THE CORPORATION OF THE CITY OF GRAND FORKS

Please describe your organization's activities. Include a short history of your organization and briefly describe its goals and objectives. (Attach a separate sheet if necessary.)


See attached description.

Please describe how your organization is accessible to, and benefits the residents of Grand Forks.

See attached description.

Please provide details on other sources of funding.

See attached description.



Authorized Signature

DOCUMENTATION REQUIRED

Copy of most current financial statements
Copy of budget for the current and following year (if available)

Describe your organization. Include a short history of your organization and briefly describe its goals and objectives. (Attach a separate sheet if necessary.)

PHOENIX MANOR SOCIETY had its beginnings as Abbeyfield Centennial House Society.

Abbeyfield Centennial House Society was incorporated in 1997 with the mandate of establishing an "Abbeyfield Home" in Grand Forks. Pioneer Village Society donated its assets to Abbeyfield Centennial House Society to make establishing the home a possibility. Those assets were all from non-governmental sources. With a huge amount of volunteer hours by the directors and many community donations the home was built. The home can accommodate ten single seniors. The residents have a safe and secure home including meals, in a non-institutional setting. This provides the good nutrition and companionship that is commonly lacking for single seniors.

The name of the society was changed to PHOENIX MANOR SOCIETY in 2013 when the local society disaffiliated from the Canadian Abbeyfield Society for financial reasons. PHOENIX MANOR SOCIETY retains the original mandate and core values. It is not for profit and is a registered charity. Volunteers carry out all management, some routine maintenance, improvements and social activities. The Officers and Directors of PHOENIX MANOR SOCIETY are all volunteers and receive no remuneration.

How does your organization benefit the Community of Grand Forks?

PHOENIX MANOR SOCIETY provides a quality senior's residence and the only, not for profit, supportive care facility, in Grand Forks. This allows our residents to continue living in the community with dignity while avoiding the necessity of residing in a public care facility at substantial public expense. The home was built and is operated using local suppliers and trades persons whenever reasonably possible. Local seniors are given preference for accommodation. PHOENIX MANOR SOCIETY employs five local persons. This means that there are up to fifteen persons contributing to local business who might well otherwise have to reside outside of Grand Forks.

Many other, not for profit, supportive care homes in BC are given tax exemptions.

The board of PHOENIX MANOR SOCIETY continues in its goal of providing affordable seniors housing in a non-institutional environment. Assistance from the City of Grand Forks in offsetting some of our cost increases through tax exemption will assist in achieving our long-term success. Tax exemptions in the past have contributed greatly to our financial health. We urge council to continue to recognize the contribution of this home and its seniors through granting a tax exemption for 2020

Other sources of funding:

The residents of PHOENIX MANOR provide all of our income through their monthly rents. We originally budgeted for 80% occupancy. Currently our break-even is about 85% occupancy due to increasing costs. In July 2013 we had to raise the rents to the residents and refinanced our mortgage to reduce the payment to cover our increasing operating costs. This is a severe burden to some of the residents, who are all single senior citizens, many with limited incomes.

PHOENIX MANOR SOCIETY
Financial Statements
Year Ended December 31, 2018

PHOENIX MANOR SOCIETY
Index to Financial Statements
Year Ended December 31, 2018

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FINANCIAL STATEMENTS	
Statement of Revenues and Expenditures and Changes in Net Assets	1 - 2
Statement of Financial Position	3
Notes to Financial Statements	4 - 5

PHOENIX MANOR SOCIETY

Statement of Revenues and Expenditures and Changes in Net Assets

Year Ended December 31, 2018

	Operating	Capital Asset	Replacement Reserve	2018	2017
REVENUES					
Tenant rent	\$ 157,225	\$ -	\$ -	\$ 157,225	\$ 152,725
Grants and endowment	3,023	-	-	3,023	8,270
Scooter rental	1,775	-	-	1,775	300
Interest income	-	-	363	363	473
Donations	200	-	-	200	-
Membership fees	65	-	-	65	55
Patronage dividends	10	-	-	10	15
Room and meals	-	-	-	-	3,135
Insurance recoveries	-	-	-	-	1,543
Disposal of capital assets	-	-	-	-	34
	162,298	-	363	162,661	166,550
EXPENSES					
Advertising and promotion	470	-	-	470	967
Amortization	-	18,841	-	18,841	18,240
Office supplies	54	-	-	54	441
Repairs and maintenance	21,079	-	-	21,079	10,057
Dues and fees	402	-	-	402	473
Food	23,145	-	-	23,145	20,517
Electricity	5,707	-	-	5,707	6,722
Water and sewer	939	-	-	939	1,161
Heating and hot water	2,877	-	-	2,877	3,477
Internet and television	4,376	-	-	4,376	4,490
Insurance	6,285	-	-	6,285	5,929
Bank charges	406	-	-	406	244
Tenant entertainment	318	-	-	318	717
Bookkeeping fees	4,386	-	-	4,386	4,725
Property taxes	52	-	-	52	52
Wages and benefits	69,591	-	-	69,591	66,719
Security and yard maintenance	3,371	-	-	3,371	2,889

(continues)

See accompanying notes to financial statements

PHOENIX MANOR SOCIETY

Statement of Revenues and Expenditures and Changes in Net Assets (continued)
Year Ended December 31, 2018

	Operating	Capital Asset	Replacement Reserve	2018	2017
Supplies	726	-	-	726	2,294
Telephone	1,852	-	-	1,852	1,834
Training	230	-	-	230	125
	146,266	18,841	-	165,107	152,073
NET EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES					
	16,032	(18,841)	363	(2,446)	14,477
NET ASSETS - BEGINNING OF YEAR	16,983	398,870	39,548	455,401	440,925
	33,015	380,029	39,911	452,955	455,402
CAPITAL ASSETS PURCHASED	(91)	91	-	-	-
MONTHLY TRANSFER FROM OPERATING FUNDS	(9,360)	-	9,360	-	-
TRANSFERS FROM OPERATING FUND	(5,000)	-	5,000	-	-
NET ASSETS - END OF YEAR	\$ 18,564	\$ 380,120	\$ 54,271	\$ 452,955	\$ 455,402

See accompanying notes to financial statements

PHOENIX MANOR SOCIETY
Statement of Financial Position
December 31, 2018

	Operating	Capital Asset	Replacement Reserve	2018	2017
ASSETS					
CURRENT					
Cash	\$ 30,144	\$ -	\$ 8,400	\$ 38,544	\$ 27,114
Term deposits	-	-	45,871	45,871	34,524
Accounts receivable	-	-	-	-	75
Prepaid expenses	5,217	-	-	5,217	4,842
	35,361	-	54,271	89,632	66,555
PROPERTY, PLANT AND EQUIPMENT <i>(Net of accumulated amortization) (Note 2)</i>	-	380,120	-	380,120	398,870
	\$ 35,361	\$ 380,120	\$ 54,271	\$ 469,752	\$ 465,425
LIABILITIES AND NET ASSETS					
CURRENT					
Accounts payable	\$ 14,097	\$ -	\$ -	\$ 14,097	\$ 7,998
Employee deductions payable	-	-	-	-	725
Rent collected in advance	2,700	-	-	2,700	1,300
	16,797	-	-	16,797	10,023
NET ASSETS	18,564	380,120	54,271	452,955	455,402
	\$ 35,361	\$ 380,120	\$ 54,271	\$ 469,752	\$ 465,425

APPROVED BY THE DIRECTORS

Director

Director

See accompanying notes to financial statements

PHOENIX MANOR SOCIETY
Notes to Financial Statements
Year Ended December 31, 2018

1. INVESTMENTS

Investments comprise of savings and term deposits established for the Replacement Reserve Fund.

	<u>2018</u>	<u>2017</u>
Restricted cash		
Grand Forks Credit Union		
Savings Account	\$ 8,400	\$ 5,024
One year redeemable term with interest at 0.65%, matures March 15, 2019	15,112	14,000
One year non-redeemable term with interest at 1.15%, matures March 14, 2019	30,760	20,524
	<u>\$ 54,272</u>	<u>\$ 39,548</u>
Changes in fund balance		
Balance, beginning of year	\$ 39,549	\$ 42,958
	-	-
	-	-
	-	-
Monthly transfer from Operating Funds	9,360	9,360
Interest income	363	231
Transfers from Operating Fund	5,000	(13,000)
	<u>\$ 54,272</u>	<u>\$ 39,549</u>
Capital asset purchases (sales)		
Storage building	\$ -	\$ 28,240
Vacuum cleaner	-	373
Scooter storage	91	4,370
Old Shed (Sold)	-	(200)
Flooring	-	-
Dishwasher	-	-
Washing machine	-	-
	-	-
	-	-
	-	-
	<u>\$ 91</u>	<u>\$ 32,783</u>

PHOENIX MANOR SOCIETY
Notes to Financial Statements
Year Ended December 31, 2018

2. TANGIBLE CAPITAL ASSETS

	Cost	Accumulated amortization	2018 Net book value	2017 Net book value
Land	\$ 65,300	\$ -	\$ 65,300	\$ 65,300
Buildings	593,591	284,644	308,947	325,814
Furniture and appliances	11,689	7,546	4,143	5,759
Asphalt and parking areas	6,654	4,923	1,731	1,997
	\$ 677,234	\$ 297,113	\$ 380,121	\$ 398,870

Phoenix Manor Society - 2019 Budget

Expenses	Monthly	Annual
Advertising	60.00	720.00
Accounting Fees	400.00	4,800.00
Credit Union Service Charges	25.00	300.00
Licence Dues	40.00	480.00
Cablevision and Television	400.00	4,800.00
Entertainment	60.00	720.00
Food	1,900.00	22,800.00
House Supplies	190.00	2,280.00
Insurance	565.00	6,780.00
Maintenance and Repairs	1,750.00	21,000.00
Office Supplies	25.00	300.00
Security and Yard Maintenance	300.00	3,600.00
Telephone	70.00	840.00
Training	50.00	600.00
Utilities	850.00	10,200.00
Wages	5,800.00	69,600.00
Transfer to Replacement Reserve	780.00	9,360.00

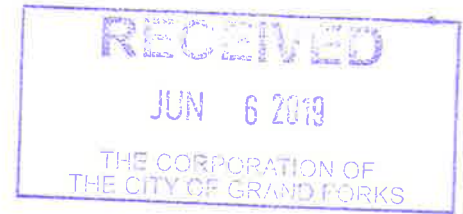
13,265.00	159,180.00
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Rental Income if Full Occupancy

Monthly Rent	1,375.00	16,500.00
Number of Residents	10	10
	13,750.00	165,000.00

The Corporation of the City of Grand Forks

Tax Exemption for 2020



APPLICATION FOR PERMISSIVE TAX EXEMPTION

Note: Applications must be received by July 12, 2019 at City Hall for consideration for tax exemption in the following year.

Name of Organization: Grand Forks & District Housing Society DBA: Boundary Lodge Assisted Living

Mailing Address: 7130 9th Street, Unit 300

Grand Forks BC

V0H 1H4

Contact person & Title: Sandra Gladish- Administrator

Telephone Number: 250-443-0006

Email: blaladmin@shaw.ca

Registered Non-Profit: Yes

Registration Number: 87104 4764 BC 0001

Registered Charity: YES

Registration Number: 87104 4764 RR 0001

PROPERTY DESCRIPTION FOR WHICH AN EXEMPTION IS BEING CLAIMED:

Civic Address: 7130 9th Street

Legal Description: Plan 29781, Lot A, DL # 108, Land District 54

Folio Number: 210 00416.000

Is any part of the property used for non-charitable, non-philanthropic or for-profit purposes? - NO

FILE CODE

Boundary Lodge

C10 - re: Tax Exemption
(4B+PT00) Applic

Agenda Page 100 of 135

Describe your organization. Include a short history of your organization and briefly describe its goals and objectives. (Attach a separate sheet if necessary):

In 2005 Grand Forks & District Housing Society partnered with BC Housing and Interior Health to manage and operate a 17 unit Assisted Living Facility with 24 hour care for those in need. Boundary Lodge Assisted Living employs 22 staff and has an exceptional Board of Directors with a common goal of providing affordable housing and care services for all individuals we support. Boundary Lodge is a Registered Charitable Society.

How does your organization benefit the community of Grand Forks?

Boundary Lodge is a great asset to our community, it offers affordable (funded) assisted living housing to individuals in the community. Boundary Lodge also provides nutritious Meals on Wheels Monday to Friday to individuals living in their own homes. These meals are delivered by our dedicated volunteer drivers.

Boundary Lodge also operates a community based Senior Connection Day program each week. This program is designed to meet the needs of individuals still residing in their own homes by providing social interaction, nutrition, and involvement with the current tenants in Boundary Lodge. Boundary Lodge is happy to offer a Respite room in our Lodge which allows individuals residing at home and family member's relief care when they require it. We provide 24 hour care with meals and qualified staff.



Authorized Signature

DOCUMENTATION REQUIRED

Copy of most current financial statements- Attached

Copy of the budget for the current & following year (if available) - Attached

GRAND FORKS AND DISTRICT HOUSING SOCIETY

(Operating as Boundary Lodge Assisted Living)

Statement of Operations

For the Year Ended March 31, 2018

	Society	Interior Health	BC Housing	Replacement Reserve	2018	2017
REVENUE						
Contract funding, Interior Health	\$ -	\$ 383,927	\$ -	\$ -	\$ 383,927	\$ 376,619
Contract funding, BC Housing	-	-	41,532	-	41,532	38,561
Tenants	-	133,632	102,955	-	236,587	231,072
Other individuals	4,013	18,268	-	-	22,281	16,684
Interest and miscellaneous	-	1,832	6,746	663	9,241	8,113
Donations	-	750	-	-	750	1,075
	4,013	538,409	151,233	663	694,318	672,124
EXPENSES						
Amortization	189	-	-	-	189	189
Audit	-	6,388	3,360	-	9,748	9,670
Bad debts	-	96	-	-	96	1,094
Donations	9,000	-	-	-	9,000	-
Food costs	-	58,516	-	-	58,516	52,465
General administration	150	13,143	1,620	-	14,913	11,942
Insurance & licenses	-	3,684	570	-	4,254	4,524
Maintenance, buildings	-	-	12,956	-	12,956	13,107
Maintenance, equipment	-	2,070	-	-	2,070	1,109
Maintenance, labour	-	-	34,631	-	34,631	29,200
Maintenance, replacement reserve	-	-	-	17,104	17,104	13,100
Meals and entertainment	-	4,705	-	-	4,705	3,001
Other supplies	-	2,032	-	-	2,032	1,187
Program, Seniors connections	-	8,429	-	-	8,429	6,949
Property taxes	-	-	52	-	52	52
Service contracts	-	-	270	-	270	225
Staff development	-	15	-	-	15	699
Supplies, laundry and housekeeping	-	7,506	-	-	7,506	7,547
Utilities	-	-	56,528	-	56,528	53,873
Wages, administrative	-	73,535	14,436	-	87,971	86,786

(continues)

See accompanying notes to financial statements

Page 1

GRAND FORKS AND DISTRICT HOUSING SOCIETY**(Operating as Boundary Lodge Assisted Living)****Statement of Operations** *(continued)***For the Year Ended March 31, 2018**

	Society	Interior Health	BC Housing	Replacement Reserve	2018	2017
Wages, direct & non-direct care	-	304,610	-	-	304,610	320,241
Wages, hospitality & accomodations	-	71,607	-	-	71,607	65,044
	9,339	556,336	124,423	17,104	707,202	682,004
ACCUMULATED SURPLUS						
(DEFICIT)	\$ (5,326)	\$ (17,927)	\$ 26,810	\$ (16,441)	\$ (12,884)	\$ (9,880)

See accompanying notes to financial statements

GRAND FORKS AND DISTRICT HOUSING SOCIETY**(Operating as Boundary Lodge Assisted Living)****Statement of Changes in Net Assets****Year Ended March 31, 2018**

	Society	Interior Health	BC Housing	Replacement Reserve	2018	2017
NET ASSETS - BEGINNING OF YEAR	\$ 1,441	\$ 153,436	\$ 374,714	\$ 107,447	\$ 637,038	\$ 646,918
Operating surplus (deficit)	(5,326)	(17,927)	26,810	(16,441)	(12,884)	(9,880)
Replacement reserve provision	-	-	(15,000)	15,000	-	-
Inter-fund transfer	9,000	(9,000)	-	-	-	-
NET ASSETS - END OF YEAR	\$ 5,115	\$ 126,509	\$ 386,524	\$ 106,006	\$ 624,154	\$ 637,038

See accompanying notes to financial statements

GRAND FORKS AND DISTRICT HOUSING SOCIETY*(Operating as Boundary Lodge Assisted Living)***Statement of Financial Position****March 31, 2018**

	Society	Interior Health	BC Housing	Replacement Reserve	2018	2017
ASSETS						
CURRENT						
Cash	\$ 5,067	\$ 148	\$ 28,810	\$ -	\$ 34,025	\$ 18,418
Accounts receivable	-	1,525	-	-	1,525	4,102
Inventory (Note 2)	-	5,295	-	-	5,295	5,629
Goods and services tax recoverable	-	-	1,674	-	1,674	1,768
Interfund receivable (payable)	(1,182)	13,224	(11,729)	(313)	-	-
	3,885	20,192	18,755	(313)	42,519	29,917
TANGIBLE CAPITAL ASSETS (Note 7)	1,230	-	-	-	1,230	1,419
LONG TERM INVESTMENTS (Note 8)	-	138,058	382,622	106,319	626,999	652,971
	\$ 5,115	\$ 158,250	\$ 401,377	\$ 106,006	\$ 670,748	\$ 684,307

See accompanying notes to financial statements

GRAND FORKS AND DISTRICT HOUSING SOCIETY*(Operating as Boundary Lodge Assisted Living)***Statement of Financial Position****March 31, 2018**

	Society	Interior Health	BC Housing	Replacement Reserve	2018	2017
LIABILITIES AND NET ASSETS						
CURRENT						
Accounts payable	\$ -	\$ 6,491	\$ 7,438	\$ -	\$ 13,929	\$ 13,663
Wages payable	-	20,458	-	-	20,458	20,528
Employee deductions payable	-	4,792	-	-	4,792	4,763
Unearned revenues	-	-	2,665	-	2,665	3,565
	-	31,741	10,103	-	41,844	42,519
SECURITY DEPOSITS	-	-	4,750	-	4,750	4,750
	-	31,741	14,853	-	46,594	47,269
NET ASSETS						
Unrestricted	5,115	-	-	-	5,115	1,440
Restricted, Interior Health Authority	-	126,509	-	-	126,509	153,437
Restricted, BC Housing	-	-	386,524	-	386,524	374,714
Restricted, Replacement reserve	-	-	-	106,006	106,006	107,447
	5,115	126,509	386,524	106,006	624,154	637,038
	\$ 5,115	\$ 158,250	\$ 401,377	\$ 106,006	\$ 670,748	\$ 684,307

COMMITMENTS (Note 9)

ON BEHALF OF THE BOARD_____
Director_____
Director

See accompanying notes to financial statements

GRAND FORKS AND DISTRICT HOUSING SOCIETY
(Operating as Boundary Lodge Assisted Living)

Statement of Cash Flows
Year Ended March 31, 2018

	Society	Interior Health	BC Housing	Replacement Reserve	2018	2017
OPERATING ACTIVITIES						
Cash receipts from contributions	\$ 4,013	\$ 539,154	\$ 143,587	\$ -	\$ 686,754	\$ 662,337
Cash paid to suppliers and employees	(9,150)	(556,607)	(123,593)	(17,104)	(706,454)	(677,867)
Interest received	-	1,832	6,746	663	9,241	8,113
Goods and services tax	-	-	94	-	94	1,322
Cash flow from operating activities	(5,137)	(15,621)	26,834	(16,441)	(10,365)	(6,095)
INVESTING ACTIVITY						
Investments and restricted cash	-	37,469	(12,633)	1,136	25,972	315
FINANCING ACTIVITIES						
Interfund receivable (payable)	(4,014)	(12,848)	16,557	305	-	-
Transfers between funds	9,000	(9,000)	(15,000)	15,000	-	-
Security deposits received	-	-	-	-	-	500
Cash flow from (used by) financing activities	4,986	(21,848)	1,557	15,305	-	500
INCREASE (DECREASE) IN CASH FLOW	(151)	-	15,758	-	15,607	(5,280)
Cash - beginning of year	5,218	148	13,052	-	18,418	23,698
CASH - END OF YEAR	5,067	148	28,810	-	34,025	18,418
CASH CONSISTS OF:						
Cash	\$ 5,067	\$ 148	\$ 28,810	\$ -	\$ 34,025	\$ 18,418

See accompanying notes to financial statements

	E	F	G	H	I	J	K	L	M	N	O	P	Q
	Back to Index		Grand Forks and District Housing Society				FUNDING PROGRAM:	554	ILBC Conv (No Exist BCH Subs)(Phase I)				
1		SOCIETY NAME:					NPPM:	Wayne Schmuck		OPERATING ELIGIBILITY (%):		100.00	
2		PROJECT NAME:	Boundary Lodge				UNIT #:	17			MORTGAGE ELIGIBILITY (%): 100.00		
3		BCH FILE #:	90902	Housing Provider # 778			FYE:	Mar 31	2020	Completed/approved by:			
4		PROJECT REFERENCE #:	4126		BU Type:	HP			Name:				
5			<input type="radio"/> Audited		Co 1/ 7000 BU:	4126	11175			Title:			
6			<input checked="" type="radio"/> Financial Review										
7			FYE 2017	FYE 2019	FYE 2019	FYE 2019	FYE 2020	Proposed-Current	Proposed/Current	FYE 2020	Approved - Current	Approved/C urrent	COMMENTS INCLUDING MAJOR VARIANCES (Please provide comments/reasons for variances more than ± 10%)
8	Provider G/L Code		ACTUAL	6 MO ACTUAL	12 MO FORECAST	CURRENT BUDGET	PROPOSED BUDGET	VARIANCE \$	VARIANCE %	APPROVED BUDGET	VARIANCE \$	VARIANCE %	
9		REVENUE											
10		Tenant Rent Revenue / Contribution (TRR or TRC)	99,214	58,161	116,322	118,272	131,444	13,172	11%		(118,272)	(100%)	Fluctuations with tenant rents/ move in/outs
11		Tenant Hospitality Revenue (SSH, ILBC Phase II only)	0			0		0	0%		0	0%	
12		Vacancy Loss	0			0		0	0%		0	0%	
13		Commercial Rent	0			0		0	0%		0	0%	
14		Interest Earned	5,128	3,702	6,000	0		0	0%		0	0%	
15		Laundry Revenue	0			0		0	0%		0	0%	
16		Lease Revenue	0			0		0	0%		0	0%	
17		Parking Revenue	0			0		0	0%		0	0%	
18		Other Revenue	4,393	4,428	8,856	0		0	0%		0	0%	
19		Building Manager Rents	0			0		0	0%		0	0%	
22		Space Rental	0			0		0	0%		0	0%	
23		Total Other Revenue	9,521	8,130	14,856	0	0	0	0%	0	0	0%	
24		Sponsoring Ministry Contrib. (ESP only)	0			0		0	0%		0	0%	
25		Bad Debt	(56)			0		0	0%		0	0%	
26		Total Revenue before BCH Subsidy	108,735	66,291	131,178	118,272	131,444	13,172	11%	0	(118,272)	(100%)	
27		Subsidy	38,561	17,398	33,388	0		0	0%		0	0%	
28		Rent Subsidy - EE Payments	0			0		0	0%		0	0%	
29		Modernization & Improvement	0			0		0	0%		0	0%	
30		Building Envelope Repair	0			0		0	0%		0	0%	
32		NPAT Mortgage Subsidy	0			0		0	0%		0	0%	
33		Supportive Housing Program Subsidy	0			0		0	0%		0	0%	
35		Mortgage Write-Down Subsidy	0			0		0	0%	0	0	0%	
36		Total Subsidy Revenue	38,561	17,398	33,388	0	0	0	0%	0	(118,272)	(100%)	
37		TOTAL REVENUE	147,240	83,689	164,566	118,272	131,444	13,172	11%				
38		EXPENSES											
39		Mortgage Payments	0			0		0	0%		0	0%	
40		NPAT Payments	0			0		0	0%		0	0%	
41		Programs Funding	0			0		0	0%		0	0%	
42		Extraordinary Expenses	0			0		0	0%		0	0%	
43		Building Rent	0			0		0	0%		0	0%	
44		Land Lease Rent	0			0		0	0%		0	0%	
45		Modernization & Improvement Expenses	0			0		0	0%		0	0%	
46		Building Envelope - Repairs	0			0		0	0%		0	0%	
47		Non-Recurring Maintenance	0			0		0	0%		0	0%	

	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	Back to Index		Grand Forks and District Housing Society				FUNDING PROGRAM:	554	ILBC Conv (No Exist BCH Subs)(Phase I)				
2			Boundary Lodge				NPPM:	Wayne Schmuck			OPERATING ELIGIBILITY (%):		100.00
3			BCH FILE #:	90902	Housing Provider # 778		UNIT #:	17			MORTGAGE ELIGIBILITY (%):		100.00
4			PROJECT REFERENCE #:	4126		BU Type:	HP	FYE:	Mar 31	2020	Completed/approved by:		
5			<input type="radio"/> Audited			Co 1/ 7000 BU:	4126	11175			Name:		
6			<input checked="" type="radio"/> Financial Review								Title:		
7			FYE 2017	FYE 2019	FYE 2019	FYE 2019	FYE 2020	Proposed-Current	Proposed/Current	FYE 2020	Approved - Current	Approved/C current	COMMENTS INCLUDING MAJOR VARIANCES (Please provide comments/reasons for variances more than ± 10%)
8	Provider G/L Code		ACTUAL	6 MO ACTUAL	12 MO FORECAST	CURRENT BUDGET	PROPOSED BUDGET	VARIANCE \$	%	APPROVED BUDGET	VARIANCE \$	VARIANCE %	
48		Replacement Reserve Provision	15,000	7,500	15,000	15,000	15,000	0	0%		(15,000)	(100%)	The Replacement Reserve Provision in the Proposed Budget column is just carried over from current year budget and it's not the final approved amount.
49		Cablevision	0	3,352	6,705	0		0	0%		0	0%	
50		Electricity	0	19,879	40,376	0		0	0%		0	0%	
51		Tenant Surcharge - Hydro	0	2,754	5,508	0		0	0%		0	0%	
52		General Utilities (to be eliminated in the future)	53,873			55,000		(55,000)	(100%)		(55,000)	(100%)	
53		Heating Fuel	0	3,808	8,835	0		0	0%		0	0%	CPI will be removed from budget before approval, as this is a Budget Review Year.
54		Water & Sewer	0	2,455	4,210	0		0	0%		0	0%	
55		Total General Utilities	53,873	32,248	65,634	55,000	0	(55,000)	(100%)	0	(55,000)	(100%)	
56		CPI Increase	0			9,162		(9,162)	(100%)		(9,162)	(100%)	
57		Hospitality	0			0		0	0%		0	0%	
65		Total Hospitality	0	0	0	0	0	0	0%	0	0	0%	
66		Insurance Premiums	610			600		(600)	(100%)		(600)	(100%)	
67		Vacancy Allowance	0			0		0	0%		0	0%	
68		Waste Removal	0			0		0	0%		0	0%	
69		Misc Operating - Non Manageable	0			0		0	0%		0	0%	
70		Property Taxes	52		52	0		0	0%		0	0%	
71		Property Tax Exemption (HAR, PHI, PHI-SRO)	0			0		0	0%		0	0%	
72		Appraisals	0			0		0	0%		0	0%	
73		Other Program Funding Manageable	0			0		0	0%		0	0%	
74		Building Staff Salaries and benefits	13,970	15,770	29,770	13,750		(13,750)	(100%)		(13,750)	(100%)	
75		Administration Charge	0			0		0	0%		0	0%	
76		Property Management Fee	0			0		0	0%		0	0%	
78		Internet	0			0		0	0%		0	0%	
79		Telephone	0			0		0	0%		0	0%	
81		General Administration	1,569		1,600	1,544		(1,544)	(100%)		(1,544)	(100%)	
82		Legal	0			0		0	0%		0	0%	
84		Other Administration (to be eliminated in the future)	0			0		0	0%		0	0%	
85		Memberships & Dues	0			0		0	0%		0	0%	
86		Total Administration excl Salaries and Audit	1,569	0	1,600	1,544	0	(1,544)	(100%)	0	(1,544)	(100%)	
87		Audit	3,251		3,360	3,200		(3,200)	(100%)		(3,200)	(100%)	
88		Total Administration	18,790	15,770	34,730	18,494	0	(18,494)	(100%)	0	(18,494)	(100%)	
89		Maintenance Labour and benefits	29,200	14,741	31,500	33,000		(33,000)	(100%)		(33,000)	(100%)	

	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	Back to Index	SOCIETY NAME:	Grand Forks and District Housing Society				FUNDING PROGRAM:	554	ILBC Conv (No Exist BCH Subs)(Phase I)				
2		PROJECT NAME:	Boundary Lodge				NPPM:	Wayne Schmuck		OPERATING ELIGIBILITY (%):		100.00	
3		BCH FILE #:	90902	Housing Provider # 778			UNIT #:	17			MORTGAGE ELIGIBILITY (%):		100.00
4		PROJECT REFERENCE #:	4126		BU Type:	HP	FYE:	Mar 31	2020	Completed/approved by:			
5			<input type="radio"/> Audited		Co 1/ 7000 BU: 4126		11175			Name:			
6			<input checked="" type="radio"/> Financial Review						Title:				
7				FYE 2017	FYE 2019	FYE 2019	FYE 2019	FYE 2020	Proposed-Current	Proposed/Current	FYE 2020	Approved - Current	Approved/C current
8	Provider G/L Code		ACTUAL	6 MO ACTUAL	12 MO FORECAST	CURRENT BUDGET	PROPOSED BUDGET	VARIANCE \$	VARIANCE %	APPROVED BUDGET	VARIANCE \$	VARIANCE %	
90		Exterior Building Maintenance	0			0		0	0%		0	0%	
91		General Maintenance (to be eliminated in the future)	0			0		0	0%		0	0%	
92		Grounds Maintenance	0			0		0	0%		0	0%	
93		Snow Removal/Salting	0			0		0	0%		0	0%	
94		Interior Building Maintenance	13,107	6,840	13,679	17,000		(17,000)	(100%)		(17,000)	(100%)	
95		Pest Control	0			0		0	0%		0	0%	
96		Service Contracts	225			3,000		(3,000)	(100%)		(3,000)	(100%)	
97		Janitorial/Cleaning Supplies	0			0		0	0%		0	0%	
98		Total Maintenance excl Salaries	13,332	6,840	13,679	20,000	0	(20,000)	(100%)	0	(20,000)	(100%)	
99		Total Maintenance	42,532	21,581	45,179	53,000	0	(53,000)	(100%)	0	(53,000)	(100%)	
103		Other Operating	0			0		0	0%		0	0%	
104		Total Operating	0	0	0	0		0	0%	0	0	0%	
105		TOTAL EXPENSES	130,857	77,099	160,595	151,256	15,000	(136,256)	(90%)	0	(151,256)	(100%)	
106		TOTAL EXPENSES PER UNIT PER MONTH	641	378	787	741	74	(668)	(90%)	0	(741)	(100%)	
107		Manageable Cost Adjustment	0			0		0	0%		0	0%	
108		NET SURPLUS(DEFICIT) Exclude M&I and BER	16,383	6,590	3,971	(32,984)	116,444	149,428	(453%)	0	32,984	(100%)	
110		ECONOMIC RENT		51,571	112,351	151,256	15,000	(136,256)	(90%)	0	(151,256)	(100%)	

Request for Decision



To: Regular Meeting

From: **Development, Engineering & Planning**

Date: September 3, 2019

Subject: Proposed Rezoning of the approximately 0.3399 Hectare (0.84 acre) parcel from Highway Commercial to Tourist Commercial.

Recommendation: **THAT Council give Third reading to Zoning Bylaw Amendment 2039-A8 at the September 3, 2019, Regular Meeting.**

Background

On August 12th, 2019 council gave 1st and 2nd readings to Bylaw No. 2039-A8 (See Appendix "A" attached). Appendix "A" also provides background information for this rezoning application.

As per subsection 464(2) of the Local Government Act council may waive the holding of a public hearing because there is an Official Community Plan (OCP) that covers the area and the proposed rezoning bylaw is consistent with the OCP. As per the statutory requirement for public hearings, notice of the public hearing was advertised in the August 21st and August 28th issues of the Grand Forks Gazette (See Appendix "B" attached). A draft copy of Bylaw 2039-A8 is attached as Appendix "C." On August 22nd, 2019 a notification letter was hand delivered to two (2) property owners/tenants within 30 meters of the property boundaries (See Appendix "D" Attached).

On September 3rd, 2019 council heard comments and concerns from the public at the public hearing held for that purpose.

The rezoning application is now before council for third (3rd) reading.

Next Steps

The next steps are as follows:

1. Council considers the rezoning bylaw amendment for third (3rd) reading at the regular meeting on September 3rd, 2019.
2. If passed, the bylaw will be sent to the Ministry of Transportation and Infrastructure for approval (Section 52 of the Transportation Act requirements – development within 800 metres of a controlled access highway).
3. Council would then consider the bylaw for 4th (final) reading on September 16th, 2019, assuming all other conditions for the rezoning have been met.

Summary

The statutory notification requirements for the public hearing respecting Bylaw No. 2039-A8 have been fulfilled. Council has heard comments and concerns from the public and received written submissions at the September 3rd, 2019 public hearing.

Attachments

Appendix “A” – Background Information – for the proposed Rezoning.

Appendix “B” – Copy of the Grand Forks Gazette ads.

Appendix “C” – DRAFT copy of Bylaw 2039-A8.

Appendix “D” – Notice to Property Owners.

Recommendation

THAT Council give Third reading to Zoning Bylaw Amendment 2039-A8 at the September 3, 2019, Regular Meeting.

Options

1. THAT Council accepts the report.
2. THAT Council does not accept the report.
3. THAT Council refers the matter back to staff for further information.

Report Approval Details

Document Title:	2019-09-03-Bylaw-2039-A8-ZA1908-3rdReading.docx
Attachments:	<ul style="list-style-type: none">- 20190903-ZA1908-AppendixA Rezone 7351 Hwy 3 FirstSecond - COPY FROM COUNCIL AGENDA.pdf- 20190903-ZA1908-AppendixB Gazette Ad Rezoning 7351 Hwy 3.pdf- 20190903-ZA1908-AppendixC DRAFT_Bylaw_2039-A8_Rezoning.pdf- 20190903-ZA1908-AppendixD 7351 Hwy3 Notice 30m Property Owners.pdf
Final Approval Date:	Aug 27, 2019

This report and all of its attachments were approved and signed as outlined below:

Dolores Sheets - Aug 27, 2019 - 2:00 PM

Diane Heinrich - Aug 27, 2019 - 3:03 PM

Request for Decision



To: Regular Meeting

From: **Development, Engineering & Planning**

Date: August 12, 2019

Subject: Proposed Rezoning of the approximately 0.3399 Hectare (0.84 acre) parcel from Highway Commercial to Tourist Commercial.

Recommendation: **THAT Council give first and second readings to Zoning Bylaw Amendment No. 2039-A8 at the August 12, 2019 Regular Council Meeting.**

THAT Council waive the \$1,000.00 rezoning application fee.

THAT Council direct staff to move forward with the legislative requirements for the rezoning.

Background

At the August 12th, 2019 meeting, the Committee of the Whole recommended that Council give first and second readings to Zoning Bylaw Amendment No. 2039-A8.

The City received an application from the property owner of 7351 Highway Drive to rezone the 0.3399 Hectare (0.84 acre) from Highway Commercial (HC) to Tourist Commercial (TC).

The subject property is legally described as Lot 1, Plan KAP89, District Lot 493, Similkameen Division of Yale Land District. The property is approximately 0.3399 Hectare (0.84 acre) in size. The property is adjacent to the Yale bridge on Highway 3 and backs onto the Granby River. The parcel report for the property is attached as Appendix A. The general location of the property is attached as Appendix B.

Staff have been working toward implementing the policies set out in the Official Community Plan (OCP). Schedule B of the OCP shows the future development of property as Highway & Tourist Commercial. The property is subject to two (2) Development Permit Area (DPA) criteria, namely Commercial (DPA) and Environmentally Sensitive Area DPA.

At the time of the application the property owner, Bayroot Enterprises Ltd. (Operating as Riverside Motel), reported that the motel operations on the property are still curtailed due to the impacts of the 2018 flooding. The rezoning would permit the use of the property or portions of the property as campgrounds.

At least 5 buildings and structures are currently located in the 30m floodplain setback. No site-specific exemptions have been found for the buildings and structures that are in the floodplain on the property.

The City's floodplain bylaw is being updated to meet current and future conditions using best practices and incorporating observations from the 2018 flooding.

Considering the foregoing there is support for the City to waive the rezoning application fee because in the absence of the property owner coming forward, as part of implementing the OCP policies and Floodplain Bylaw regulations, the City would initiate the rezoning.

Table 1 provides clarity to the text amendment proposed for subsection 49.2 of the zoning bylaw.

Table 1: Summary of Proposed Zoning Bylaw Amendments		
SECTION REFERENCE	AMENDMENT	INTENT
49.2 (a) Tourist Commercial Zone	To <u>delete</u> "inn" and <u>add</u> "motel" as a use in the zone.	Removes some ambiguity in the zoning bylaw. Inn is not defined in the zoning bylaw while hotel and motel are defined in the zoning bylaw. In many respects an inn may be viewed and/or defined as a small hotel therefore the removal of this term clarifies the intent of the bylaw.

As shown in Table 2, the uses permitted in the TC zone are more restrictive than the HC zone; therefore, the rezoning is potentially reducing the risks associated with the flooding on the property. The rezoning is generally consistent with the Official Community Plan (OCP), the City's Strategic Plan and the City's Floodplain Bylaw insofar as the repurposing of those portions of the property that are within the floodplain setbacks.

Table 2: Permitted uses in the HC and TC zones	
EXISTING PERMITTED USES - Zoning Bylaw 2039 Section 47 HC (Highway Commercial) Zone	PROPOSED PERMITTED USES – Zoning Bylaw 2039 Section 49 TC (Tourist Commercial Zone)
The following uses and no others are permitted in a HC zone: (a) Hotels and motels; (b) Restaurants;	The following uses and no others are permitted in the TC zone: (a) Hotels or motels; (b) Recreational businesses and campgrounds;

Table 2: Permitted uses in the HC and TC zones	
EXISTING PERMITTED USES - Zoning Bylaw 2039 Section 47 HC (Highway Commercial) Zone	PROPOSED PERMITTED USES – Zoning Bylaw 2039 Section 49 TC (Tourist Commercial Zone)
(c) Automobile sales and parts supply, service stations; (d) Convenience stores including gas bars; (e) Car wash establishments; (f) Retail sales establishments; (g) Personal service establishments (h) Liquor licensed premises (i) Animal hospitals; (j) Building supply establishments (k) Offices; (l) Tool and equipment rental establishments.	(c) Tourist facilities and related amenities; (d) Retail establishments; (e) Restaurants; (f) Convenience stores including gas bars

The draft zoning bylaw amendment bylaw is shown attached as Appendix C.

Proposed Timing

If the rezoning application receives support from Council to move forward, the next steps and estimated time frame are as outlined below:

ACTIVITY	TIMING
Committee of the Whole recommends that the application / bylaw move forward to the regular meeting for 1st and 2nd readings.	August 12, 2019
The rezoning bylaw goes before council for 1st and 2nd readings.	August 12, 2019
Bylaw and Public Hearing advertised twice and residents within 30m notified in writing of the application.	August 21 st & August 28 th , 2019
Public Hearing held by City Council.	September 3 rd , 2019
Third reading of the rezoning bylaw	September 3 rd , 2019
Works and Services Agreement finalized; Ministry of Transportation and Infrastructure Approval	August, 2019
Fourth (final) reading of the bylaw	September 16 th , 2019

Benefits or Impacts

General

The rezoning of the property is in-line with the City's Strategic Plan economic growth principles of supporting the health, growth and retention of existing businesses. The property owner's stated goal of developing campgrounds on the property through this rezoning is an innovative alternative use of the property that if done correctly combines flood resilience while fostering economic growth since campground users would likely use other City amenities and visit neighbouring businesses such as grocery stores, restaurants and pubs.

Strategic Impact



Community Engagement

- The public will be advised and invited to comment on the rezoning application in writing and through advertising in the local newspaper, the Grand Forks Gazette.
- Council will have an opportunity to hear any comments or concerns regarding the proposed rezoning.
- The public participated in the public process for the adoption of the OCP.



Economic Growth

- Provides options for redevelopment of an existing business that is still closed due to flood damage.

Policy/Legislation

The Official Community Plan, Zoning Bylaw, Local Government Act, Planning and Process and Fee Bylaw, City of Grand Forks Strategic Plan 2015-2019.

Attachments

Appendix A Parcel Report (1 page).

Appendix B Location Current Zoning (3 pages).

Appendix C Draft Zoning Bylaw Amendment No. 2039-A8 (2 pages).

Recommendation

THAT Council give first and second readings to Zoning Bylaw Amendment No. 2039-A8 at the August 12, 2019 Regular Council Meeting.

THAT Council waive the \$1,000.00 rezoning application fee.

THAT Council direct staff to move forward with the legislative requirements for the rezoning.

Options

1. THAT Council accepts the report.
2. THAT Council does not accept the report.
3. THAT Council refers the matter back to staff for further information.

Report Approval Details

Document Title:	2019-08-12-ZA1908 Rezone 7351 Hwy 3 FirstSecond.docx
Attachments:	- 2019-08-12-ZA1908-Appendix A Parcel Report.pdf - 2019-08-12-ZA1908-Appendix B Location Current Zoning.pdf - 2019-08-12-ZA1908-Appendix C DRAFT_Bylaw_2039- A8_Rezoning.pdf
Final Approval Date:	Aug 6, 2019

This report and all of its attachments were approved and signed as outlined below:

Dolores Sheets - Aug 6, 2019 - 10:46 AM

Diane Heinrich - Aug 6, 2019 - 10:55 AM

Help Wanted

Help Wanted

H&R BLOCK**Front Desk / Tax Preparer**

Permanent, seasonal position - full time from mid February to end of April with possibility for part time to right candidate. training is available.

Send Resume to
fenny.cunningham@hrblock.ca
by September 6

Legal Notices

Legal Notices

**THE CORPORATION OF THE CITY OF GRAND FORKS****NOTICE OF ZONING BYLAW AMENDMENT**

TAKE NOTICE THAT pursuant to the Local Government Act, the City of Grand Forks is considering Bylaw No. 2039-A8 to amend the Zoning Bylaw to rezone 7351 Highway 3, legally described as Lot 1, Plan KAP 89, DL 493, SDYD, from the current HC (Highway Commercial) zone to TC (Tourist Commercial) zone.

TAKE FURTHER NOTICE THAT Council for the City of Grand Forks will hear any public input with respect to the above-mentioned proposal at a Public Hearing scheduled for September 3rd, 2019 at 6:00pm upstairs in Council Chamber of City Hall located at 7217-4th Street, Grand Forks, B.C. Written comments will be accepted until 3:30 p.m. September 3rd, 2019.

PROPERTY LOCATION:
7351 Highway 3 (Riverside Motel)



A draft copy of Bylaw No. 2039-A8 may be inspected between the hours of 9:00 a.m. and 3:30 p.m., Monday through Friday (excluding holidays) until September 3rd, 2019 at City Hall, 7217 - 4th Street, Grand Forks, B.C.

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THE CORPORATION OF THE CITY OF GRAND FORKS

Bylaw No. 2039-A8

**A Bylaw to Amend the City of Grand Forks
Zoning Bylaw No. 2039, 2019.**

=====

The Corporation of the City of Grand Forks **ENACTS** as follows:

1. This bylaw may be cited for all purposes as **"Zoning Bylaw Amendment No. 2039-A8, 2019"**.
2. Zoning Bylaw No. 2039 is amended as follows:
 - a. That the property legally described as **"Lot 1, Plan KAP89, District Lot 493, Similkameen Division of Yale District"** and as shown attached hereto as Appendix "A" is hereby rezoned from HC (Highway commercial) to TC (Tourist Commercial).
 - b. Schedule "A," Land Use Zoning Map, is hereby amended accordingly.
 - c. **DELETE** subsection 49.2 (a) and replace with:
49.2 (a) hotels or motels.

Read a **FIRST** time this ____ day of _____, 2019.

Read a **SECOND** time this ____ day of _____, 2019.

Read a **THIRD** time this ____ day of _____, 2019.

Approved by the Ministry of Transportation
Pursuant to Section 52 of the Transportation
Act this ____ day of _____, 2019

Approving Officer, Ministry of Transportation

FINALLY ADOPTED this ____ day of _____, 2019.

Mayor Brian Taylor

Corporate Officer Daniel Drexler

CERTIFICATE

I hereby certify the foregoing to be a true copy of Bylaw No. 2039-A8 as passed by the Council of the City of Grand Forks on the _____ day of _____, 2019.

Corporate Officer of the Corporation of the
City of Grand Forks

DRAFT



THE CORPORATION OF THE CITY OF GRAND FORKS

7217 – 4TH STREET, BOX 220 • GRAND FORKS, BC V0H 1H0 • FAX 250-442-8000
TELEPHONE 250-442-8266

August 22, 2019

Dear Property Owner or Tenant:

Zoning Amendment and Development Variance Permit Applications

Property Location: 7351 Highway 3

Legal Description: Lot 1, Plan KAP89, District Lot 493, Similkameen Division of Yale Land District

Applicant: Bayroot Enterprises Ltd. (Operating as Riverside Motel)

As you are the registered owner or occupier of property located near the property mentioned above, please be advised that Council for the Corporation of the City of Grand Forks will hear public input with respect to the above mentioned applications at a Public Hearing scheduled for Tuesday, September 3rd, 2019 at 6:00 p.m., upstairs in the Council Chambers of City Hall, located at 7217 - 4th Street, Grand Forks, B.C.

The proposed zoning amendment would rezone the property at 7351 Highway 3 from the current HC (Highway Commercial) zone to TC (Tourist Commercial) zone to accommodate the use of the property or portions of the property as a campground.

Any further information with respect to these applications may be obtained at City Hall, from Monday to Friday (excluding weekends and holidays) from 9:00 a.m. to 3:30 p.m. until September 3rd, 2019 or by calling 250-442-8266.

Yours truly,

Leford Lafayette
Development, Engineering and Planning

Attachment: Notice of Zoning Bylaw Amendment No. 2039-A8



The Corporation of the City of Grand Forks
In-Camera Meeting of Council
MINUTES

Meeting #: IC-2019-17
Date: Tuesday, August 20, 2019, 7:00 pm
Location: 7217 - 4th Street, City Hall Council Chambers

Present: Mayor Brian Taylor
Councillor Zak Eburne-Stoodley
Councillor Cathy Korolek
Councillor Neil Krog
Councillor Chris Moslin
Councillor Christine Thompson
Councillor Rod Zielinski

Staff: Diane Heinrich - Chief Administrative Officer
Daniel Drexler - Corporate Officer
Kevin McKinnon - Deputy Corporate Officer
Graham Watt – Flood Recovery Manager

NO GALLERY

1. CALL TO ORDER

Mayor Taylor called the In-Camera Meeting to order at 7:01 pm.

2. ADOPTION OF AGENDA

a. Adopt agenda

August 20, 2019, In-Camera Meeting agenda

Resolution #: I090/2019/08/20 MOVED / SECONDED

THAT Council adopts the August 20, 2019, In-Camera Meeting agenda as presented.

3. MINUTES

4. REGISTERED PETITIONS AND DELEGATIONS

5. UNFINISHED BUSINESS

a. DMAF Action Plan (s.90(1)(e))

Council Liaisons to the DBA and Chamber of Commerce

The Recovery Manager joined the meeting at 7:01.

Council liaisons to the Downtown Business Association and Chamber of Commerce brought forward concerns from those organizations about the messaging on-the-street surrounding the Disaster Mitigation and Adaptation Fund (DMAF) grants. Specifically, some residents of North Ruckle are advising friends/family to boycott local businesses as a result of Council's decision to "sacrifice" their homes for the benefit of downtown.

Discussion surrounding the previous Council's decisions to endorse action plans:

- Engineers opinions led Council to endorse resolutions;
- City to advocate for the purchase of properties at pre-flood values;
- Installation of diking to mitigate 200-year floods.

Discussion moved on to the DMAF grant itself:

- Concern that changes to the projects could result in loss of DMAF funding partly or entirely;
- Request that this Council endorse the decisions of the previous Council and provide media information in support;
- Floodplain workshop is scheduled for August 26.

Discussion continued on flood mitigation:

- Choice of words: "sacrifice", abandonment, surrender, return-to-river?

- Adaptation - the heart and soul of the DMAF program. In Grand Forks' case, the adaptation component is the repurposing of North Ruckle lands;

■ [REDACTED]

- The return of North Ruckle is essential to the DMAF grant.
- The longer the plans are rehashed, the later work can be started.
- The next flood could be next year, or in 200 years.
- For every resident who wants to stay, there's another who's already boarded up their house and wants closure.

Discussion moved to the compensation offered:

- Driving factor is reduction of life risk;
- If residents received pre-flood value, they're still walking away damaged;
- Properties that were fixed up post-flood could be receiving pre-flood value or better;

There was discussion on the need for clear communications on the matter, and further comment on Councillors' individual commentary on social media and the need to present a unified front in public.

The Recovery Manager provided some history behind the engineering reports and DMAF grant application:

• [REDACTED]

- Vetting of concepts is done by either floodplain mapping or risk analysis. Nor-Ex Engineering performed a risk analysis review because floodplain mapping data was not yet available at the time, but floodplain mapping review is now being done;
- The DMAF plan was done based on risk analysis and technical decisions. There will be an Oversight Committee from the funding agencies to ensure the plan is on-track in accordance with the contribution agreement, and that Committee will be able to approve minor alterations. Major alterations would need to be proved out by

engineers and new risk assessments be completed - that portion of the funding could be significantly jeopardized where changes are made.

- The Recovery Manager has spoken to a professor in the USA who specializes in the trauma of major events; it's important to commemorate trauma in a community to allow the community to heal and move on.

Discussion moved to educating the public:

- Lots of discussion about "why", but never in a concise, succinct format;
- Could floodplain workshops be recorded and shared with the public?
 - Budget has considered this component, and Recovery funding is available.
- Create a position paper for all of Council (include pictures from floodplain mapping). Determine position after workshop on Aug 26, release on September 3;
- Council to speak with one voice;
- Important to show empathy and acknowledge people's challenges, but to apologize perpetuates the "sacrifice".

Discussion continued on the post-buyout use of land:

- Area returned to floodplain could include "floodable" playing fields and park space, not just wetlands.
- DMAF application included funding for design and construction of restoration works;
- Could restoration funding be temporarily allocated to increase buyouts, as restoration work would not occur for several years.
 - Residents are looking at options for longer timelines.
- Timeline for procurement process;
- Staff capacity
- RDKB land in South Johnson Flats
 - Bank stabilization only, the cost of land acquisition was too high
- Residents disbelief that the City can pull DMAF off;

- Land value estimates: about 20% below pre-flood when DMAF application appraisals were done, but likely to rebound.
 - DMAF application included contingency to allow for higher re-appraisals; many residents have worked hard to improve the value of their homes post-flood;
- DMAF project will span more than 1 term of Council;

The Corporate Officer gave an update on the hiring process for the Capital Projects Engineer.

Discussion concluded with further talk on messaging:

- Recovery Manager and Deputy Corporate Officer will come up with some talking points for the DBA/Chamber representatives before they report back to those organizations;
- If the floodplain workshop goes well, portions could be recorded for public distribution;
- Urban Systems will be able to answer questions arising from the floodplain workshop on Aug 26, however each floodplain model requires about 3 hours to run, so there will be some delay in providing results.
- A public presentation should be planned, at a larger venue.

6. RECOMMENDATIONS FROM STAFF FOR DECISIONS

7. REQUESTS ARISING FROM CORRESPONDENCE

8. INFORMATION ITEMS

9. LATE ITEMS

10. RELEASE FROM IN-CAMERA

11. **ADJOURNMENT**

The In-Camera Meeting was adjourned at 8:28 pm.

Resolution #: I091/2019/08/20 MOVED / SECONDED

THAT the In-Camera meeting be adjourned.

Carried

Mayor Brian Taylor

Dep. Corporate Officer – Kevin McKinnon