



**The Corporation of the City of Grand Forks**  
**Regular Meeting of Council**  
**MINUTES**

**Meeting #:** R-2019-14  
**Date:** Monday, August 12, 2019, 7:00 pm  
**Location:** 7217 - 4th Street, City Hall Council Chambers

**Present:** Mayor Brian Taylor  
Councillor Zak Eburne-Stoodley  
Councillor Cathy Korolek  
Councillor Neil Krog  
Councillor Chris Moslin  
Councillor Christine Thompson  
Councillor Rod Zielinski

**Staff:** Diane Heinrich - Chief Administrative Officer  
Daniel Drexler - Corporate Officer  
Kevin McKinnon - Deputy Corporate Officer  
Daphne Popoff - Corporate Administrative Assistant  
Juliette Rhodes - Chief Financial Officer  
Leford Lafayette – Temp. Planning Technician 2  
Graham Watt - Recovery Manager

**GALLERY**

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**1. CALL TO ORDER**

Mayor Taylor called the August 12, 2019, Regular Meeting to order at 7:01 pm.

**2. ADOPTION OF AGENDA**

- a. Adopt agenda

*August 12, 2019, Regular Meeting agenda*

**Resolution #: R262/19/08/12 MOVED/SECONDED**

**THAT Council adopts the August 12, 2019, Regular Meeting agenda as presented.**

**Carried**

**3. MINUTES**

- a. Adopt minutes - Regular

*July 15, 2019, Regular Meeting minutes*

**Resolution #: R263/19/08/12 MOVED/SECONDED**

**THAT Council adopts the July 15, 2019, Regular Meeting minutes as presented.**

**Carried**

- b. Adopt minutes - Public Hearing

*July 15, 2019, Public Hearing minutes*

**Resolution #: R264/19/08/12 MOVED/SECONDED**

**THAT Council adopts the July 15, 2019, Public Hearing Meeting minutes as presented.**

**Carried**

- c. Adopt minutes - Special to go In-Camera

*July 15 and July 23, 2019, Special to go In-Camera Meeting minutes*

**Resolution #: R265/19/08/12 MOVED/SECONDED**

**THAT Council adopts the July 15 and the July 23, 2019, Special to go In-Camera Meeting minutes as presented.**

**Carried**

**4. REGISTERED PETITIONS AND DELEGATIONS**

**5. UNFINISHED BUSINESS**

**6. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL**

a. Reports of Council

*Councillors*

**Resolution #: R266/19/08/12 MOVED/SECONDED**

**THAT all reports of Council at the August 12, 2019, Regular Meeting be received.**

**Carried**

**Resolution #: R267/19/08/12 MOVED/SECONDED**

**THAT Council make a formal request to the medical community to discuss any issues that they may have that we may be able to bring forward at the UBCM to the attention of the Ministry of Health and the Interior Health Authority.**

**Carried**

**Resolution #: R268/19/08/12 MOVED/SECONDED**

**THAT the City of Grand Forks formally request both the Provincial and Federal governments grant additional funds for expropriated properties at a pre-flood value.**

**Carried**

**Resolution #: R269/19/08/12 MOVED/SECONDED**

**THAT Council review the operating mandate of the DMAF Project at the September 3, 2019, Regular Meeting.**

Opposed (5): Taylor, Eburne-Stoodley, Korolek, Krog, and Thompson

**Defeated**

**7. REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY**

a. Verbal Report - RDKB Representative

*Verbal report from Council's representative to the Regional District of Kootenay Boundary*

Read the RDKB agendas here:

<https://rdkb.civicweb.net/filepro/documents/314>

Mayor Taylor reported that community forests has a draft report and workplan from the Regional District and will be having a Fall workshop, new name for the Boundary Watershed Advisory Group is now the Kettle River Watershed Advisory Committee and they are looking for a representative from Council, Trails Master Plan is going ahead, spoke in regard to transit

**Resolution #: R270/19/08/12 MOVED/SECONDED**

**THAT Mayor Taylor's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.**

**Carried**

**8. RECOMMENDATIONS FROM STAFF FOR DECISIONS**

a. Fire Department Capital and Operating Budget re-allocation

*Emergency Services / Corporate Services*

Acting Fire Chief, George Siegler, spoke in regard to the resolution

**Resolution #: R271/19/08/12 MOVED/SECONDED**

**THAT Council defers the following items: 1. Remove the Capital Project "Command Vehicle 2" - \$80,000, 2. Create a new Capital Project "Fire Dept. Equipment" - \$27,000, 3. Allocate an additional \$53,000 to the Fire Department Operating Budget; and directs staff to amend the Five-Year Financial Plan bylaw to include these changes until the CFO consults with the RDKB regarding these cost-sharing expenditures to the September 3, 2019, Regular Meeting.**

Opposed (1): Krog

**Carried**

- b. Voting Delegates – Municipal Insurance Association of BC

*Corporate Services*

**Resolution #: R272/19/08/12 MOVED/SECONDED**

**THAT Council appoint Councillor Thompson as delegate to the Municipal Insurance Association of BC Annual General Meeting and Mayor Taylor and Councillor Zielinski as alternate delegates.**

**Carried**

- c. Funding Source – 70th Avenue lots A-D

*Corporate Services*

**Resolution #: R273/19/08/12 MOVED/SECONDED**

**THAT Council determine to fund the completed purchase of the four lots legally described as: Lot A, DL 380, SDYD, KAP22999; Lot B, DL 380, SDYD, KAP22999; Lot C, DL 380, SDYD, KAP22999; Lot D, DL 380, SDYD, KAP22999 from the Land Sales Reserve.**

**Carried**

**Resolution #: R274/19/08/12 MOVED/SECONDED**

**THAT Council directs Staff to include the change as part of the financial plan amendment process.**

**Carried**

- d. Formal Designation of the “Market District”

*Development, Engineering and Planning*

**Resolution #: R275/19/08/12 MOVED/SECONDED**

**THAT Council receives this report for information.**

**Carried**

**Resolution #: R276/19/08/12 MOVED/SECONDED**

**THAT Council designates the properties along Market Avenue as a distinct geographical area in the City entitled “The Market District”**

**for purposes of land use management, signage design, urban design, tourism development and revitalization initiatives.**

**Carried**

- e. Wayfinding Strategic Plan Rural Dividend Fund Application  
*Development, Engineering and Planning*

**Resolution #: R277/19/08/12 MOVED/SECONDED**

**THAT Council directs staff to apply for the Rural Dividend Fund for \$40,000 of a \$50,000 Wayfinding Strategic Plan.**

**Carried**

- f. Strategies to Increase Affordable and Attainable Housing Options in Grand Forks

*Development, Engineering and Planning*

**Resolution #: R278/19/08/12 MOVED/SECONDED**

**THAT Council delegate the issuance of Development Permits for Garden Suites to City Staff.**

**Carried**

**Resolution #: R279/19/08/12 MOVED/SECONDED**

**THAT Council direct staff to obtain servicing and development costs, undertake financial and feasibility analyses and report back to Council on the potential City-initiated housing projects outlined in this report (and listed in Appendix "A").**

Opposed (1): Zielinski

**Carried**

**Resolution #: R280/19/08/12 MOVED/SECONDED**

**THAT Council direct staff to move forward with advertising and communications to heighten awareness in the community about secondary and garden suites, tiny homes and infill housing opportunities.**

**Carried**

**Resolution #: R281/19/08/12 MOVED/SECONDED**

**THAT Council direct staff to waive the development and building permit fees for garden and secondary suites in the City effective immediately for a period of two years.**

**Carried**

- g. Revised Policy 802 - Procurement

*Financial Services*

**Discussion:**

- 5-year term contracts for suppliers

**Resolution #: R282/19/08/12 MOVED/SECONDED**

**THAT Council defers Procurement Policy 802, Revision version 2, to the September 3, 2019, Regular Meeting.**

**Carried**

- h. Audit Services for years ending December 31, 2019 and December 31, 2020

*Financial Services*

**Resolution #: R283/19/08/12 MOVED/SECONDED**

**THAT Council approves the City's entering into a contract with KH Burch Kientz Inc. for audit services for the 2019 and 2020 fiscal years.**

**Carried**

**Resolution #: R284/19/08/12 MOVED/SECONDED**

**THAT Council appoints KH Burch Kientz Inc. as auditors for the 2019 and 2020 fiscal years.**

**Carried**

**9. REQUESTS ARISING FROM CORRESPONDENCE**

**10. INFORMATION ITEMS**

- a. Q2 2019 Financial Reports

*Chief Financial Officer*

**Discussion:**

- other capital grants

**Resolution #: R285/19/08/12 MOVED/SECONDED**

**THAT Council receives for information the Q2 2019 Financial Reports.**

**Carried**

- b. Flippin Fun Gymnastics

Letter of request for multi-purpose location

**Discussion:**

- possible locations available

**Resolution #: R286/19/08/12 MOVED/SECONDED**

**THAT Council instructs staff to work with the Flippin Fun Gymnastics group to locate a suitable location.**

**Carried**

- c. Grand Forks Community Trails Society

Email of concern for the Trans Canada Trail between Coalshute and Central

**Resolution #: R287/19/08/12 MOVED/SECONDED**

**THAT Council directs staff to work with the property owners to see if its feasible to register this easement as a legal Right of Way to make the trail accessible and support the new property owners in seeking a formal recognition of the trail.**

Opposed (1): Zielinski

**Carried**



- d. Heather, Chilliwack, BC

Email of good remarks regarding our Campground Attendant

**11. BYLAWS**

- a. Bylaw No. 2039-A7 Proposed Rezoning from R1 to R2 at 2680 - 75th Avenue

*Development, Engineering & Planning*

**Resolution #: R288/19/08/12 MOVED/SECONDED**

**THAT Council approves the variance request for relaxation of the rear yard setback from 6.0m to 2.72m on proposed Lot 2.**

Opposed (2): Moslin, and Zielinski

**Carried**

**Resolution #: R289/19/08/12 MOVED/SECONDED**

**THAT Council gives Fourth reading to Zoning Bylaw Amendment Bylaw 2039-A7.**

Opposed (1): Zielinski

**Carried**

- b. Bylaw Amendment No. 2039-A8 Proposed Rezoning of approx. 0.3399 Hectare (0.84 acre) parcel from Highway Commercial to Tourist Commercial

*Development, Engineering & Planning*

**Resolution #: R290/19/08/12 MOVED/SECONDED**

**THAT Council give first and second readings to Zoning Bylaw Amendment No. 2039-A8 at the August 12, 2019, Regular Council Meeting.**

**Carried**

**Resolution #: R291/19/08/12 MOVED/SECONDED**

**THAT Council waive the \$1,000.00 rezoning application fee.**

**Carried**

**Resolution #: R292/19/08/12 MOVED/SECONDED**

**THAT Council direct staff to move forward with the legislative requirements for the rezoning.**

**Carried**

**12. LATE ITEMS**

**13. ITEMS RELEASED FROM IN-CAMERA**

- a. Release of In-Camera Minutes

*July 15, 2019 - Minutes regarding Roxul Inc. Group - Licence of Occupation for City owned land*

No Resolution of Council is necessary.

**14. QUESTIONS FROM THE PUBLIC AND THE MEDIA**

- Svetlana Dalla Lana thanked Mayor and Council on behalf of the Flippin Fun Gymnastics
- Les Johnson inquired in regard to the DMAF grant application
- Jensen Edwards from the Gazette inquired if the Letter of Intent was public

**15. ADJOURNMENT**

The August 12, 2019, Regular Meeting was adjourned at 8:25 pm.

**Resolution #: R293/19/08/12 MOVED/SECONDED**

**THAT the August 12, 2019, Regular Meeting was adjourned at 8:25 pm.**

**Carried**

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Mayor Brian Taylor

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Corporate Administrative Assistant –  
Daphne Popoff