

MONTHLY HIGHLIGHT REPORTS



DATE : August 21, 2017
TO : Committee of the Whole
FROM: Chief Financial Officer
HIGHLIGHTS: For the Month of July 2017

- ❖ Reviewed and updated information for ICBC fleet insurance renewal
- ❖ Prepared Permissive Tax Exemptions Bylaw 2040
- ❖ Prepared Financial Plan Amendment Bylaw 2036-A1
- ❖ Processed property tax payments, homeowner grants and applications for property tax deferment
- ❖ Preparing for tax sale; mailed tax sale notifications to property owners with delinquent taxes
- ❖ Prepared invoices for reimbursement of EOC and emergency flooding costs
- ❖ Prepared requests for grants and payments-in-lieu
- ❖ Responded to taxpayer enquiries regarding fees and charges, accounts receivable, and property taxes
- ❖ Continued optimization of Vadim system for financial reporting

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