



**The Corporation of the City of Grand Forks**  
**Regular Meeting of Council**  
**MINUTES**

**Meeting #:** R-2020-08  
**Date:** Monday, May 25, 2020, 10:00 am  
**Location:** 7217 - 4th Street, City Hall Council Chambers

**Present:** Mayor Brian Taylor (*via Zoom videoconference*)  
Councillor Zak Eburne-Stoodley (*via Zoom videoconference*)  
Councillor Cathy Korolek (*via Zoom videoconference*)  
Councillor Neil Krog (*via Zoom videoconference*)  
Councillor/Acting Mayor Chris Moslin (*via Zoom videoconference*)  
Councillor Christine Thompson (*via Zoom videoconference*)  
Councillor Rod Zielinski (*via Zoom videoconference*)

**Staff:** Duncan Redfearn - Chief Administrative Officer  
Daniel Drexler - Corporate Officer  
Kevin McKinnon - Deputy Corporate Officer  
Daphne Popoff - Corporate Administrative Assistant (*via Zoom videoconference*)  
Dolores Sheets - Manager of Development & Engineering Services  
Juliette Rhodes - Chief Financial Officer  
Graham Watt - Manager of Strategic Initiatives  
George Seigler - Fire Chief  
Maurice Wutzke - Interim Manager of Operations  
Justin Dinsdale - Manager of Capital Projects

**GALLERY**

---

**1. CALL TO ORDER - via Zoom videoconference**

Mayor Taylor called the May 25, 2020, Regular Meeting to order at 10:05 am.

**2. ADOPTION OF AGENDA**

- a. Adopt agenda

*May 25, 2020, Regular Meeting agenda*

**Resolution #: R113/20/05/25 MOVED/SECONDED**

**THAT Council adopts the May 25, 2020, Regular Meeting agenda as presented.**

**Carried**

**3. MINUTES**

- a. Adopt minutes - Regular

*May 11, 2020, Regular Meeting minutes*

**Resolution #: R114/20/05/25 MOVED/SECONDED**

**THAT Council adopts the May 11, 2020, Regular Meeting minutes as presented.**

**Carried**

**4. REGISTERED PETITIONS AND DELEGATIONS**

- a. Drive-In Theatre

*Chuck Varabioff (via Zoom videoconference)*

Chuck Varabioff gave an overview of the proposed Drive-In Theatre on 68th Avenue.

**Discussion:**

- entrance and exit
- tickets will only be purchased online
- bathroom cleaning, porta potties, hand washing
- concession, vending machines, prepackaged food
- community response and support, Gem Theatre

- b. Market Avenue Pedestrian Only Order request within Grand Forks Market District

*Boundary Country Regional Chamber of Commerce and Market Avenue Owners (via Zoom videoconference)*

Sarah Dinsdale and Amber Esovoloff gave an overview of developing a pedestrian only Market Avenue District.

**Discussion:**

- test run during June 1 - September 30
- accessible parking
- COVID-19 and social distancing schematics
- planning process

**5. UNFINISHED BUSINESS**

**6. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL AND COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY**

- a. Reports of Council and Verbal Report of RDKB Representative

*Councillors and Council's Representative to the Regional District of Kootenay Boundary*

Read the RDKB agendas here:

<https://rdkb.civicweb.net/filepro/documents/314>

- Councillor Korolek reported on her tour of Moto, RDKB Meeting included a brief conversation on policies, bylaws and flood, COVID-19 updates
- Councillor Moslin commented on points in his written report attached, Grand Forks Social Services Advisory Meeting was recorded and is available on YouTube
- Councillor Thompson attended the Grand Forks Social Services Advisory Meeting
- Councillor Eburne-Stoodley reported that the RCMP are keeping watch of downtown

**Resolution #: R115/20/05/25 MOVED/SECONDED**

**THAT all reports by members of Council and Council's Representative on the activities of the Regional District of Kootenay Boundary be received.**

**Carried**

- b. Covid-19 Pandemic Support and Extreme Weather Shelter Program  
*Councillor Moslin*

**Discussion:**

- COVID-19 and time frame
- support if COVID-19 continues
- previously passed resolution comparison to this resolution
- Boundary Family Services pandemic support services

**Resolution #: R116/20/05/25 MOVED/SECONDED**

WHEREAS Ask Wellness' mandate to provide services to the vulnerable population will expire by the end of June 2020, and the intent of Council is to be proactive and to ensure a valid provider is available to manage services regarding self-isolation for the vulnerable population beyond June, be it resolved:

**THAT Council ask Boundary Family Services and other qualified Non-Profit Operators regarding the possibility for extending the COVID-19 pandemic support services in the event the pandemic continues.**

Opposed (3): Eburne-Stoodley, Krog, and Zielinski

**Carried**

**Resolution #: R117/20/05/25 MOVED/SECONDED**

**THAT Council direct staff to request a full report, including statistics, on the Safe Stay Shelter program from Boundary Family Services, including age, gender, number of incidents, number of guests, number of repeat clients, best practices, number of meals served, origin of guests, and summary of overall experience.**

**Carried**

- c. Film Industry Economic Development Potential

*Councillor Eburne-Stoodley*

Councillor Eburne-Stoodley stated that there is no report at this time. This topic will go to In-Camera first due to potential land use

- d. Potential Decisions from Registered Delegations

*Mayor Taylor*

**Discussion:**

- Public Hearing process for Temporary Use Permit
- COVID-19 immediate plan for downtown core
- more detailed plan for any street closures downtown
- restaurants and parking spots

**Resolution #: R118/20/05/25 MOVED/SECONDED**

**THAT Council directs Staff to move forward with the process of a Temporary Use Permit to Chuck Varabioff for the Drive-In Theatre request on 68th Avenue.**

**Carried**

***Councillor Eburne-Stoodley recused himself from the May 25, 2020, Regular Meeting at 11:30 am due to a conflict of interest with his business being in the downtown core.***

**Resolution #: R119/20/05/25 MOVED/SECONDED**

**THAT Council directs Staff to consult with the downtown businesses regarding closing Market Avenue from 2nd Street to 4th Street, and bring a report back to Council at the June 15, 2020, Regular Meeting.**

**Carried**

***Councillor Eburne-Stoodley returned to the May 25, 2020, Regular Meeting at 11:45 am.***

- e. Future Meeting Schedule

*Mayor Taylor*

**Discussion:**

- Council Chambers and COVID-19
- Zoom meetings and convenience
- same dates as published for meetings
- morning times for Regular Meetings

**7. RECOMMENDATIONS FROM STAFF FOR DECISIONS**

- a. Fire Service Operations Level, Revision to Policy #901

*Emergency Services*

**Resolution #: R120/20/05/25 MOVED/SECONDED**

**THAT Council adopts the revised Fire Service Operations Level Policy No. 901; AND approves the reduction of the Swiftwater Rescue Service to Awareness level from Technician level.**

**Carried**

- b. Investment Policy #809

*Financial Services*

**Resolution #: R121/20/05/25 MOVED/SECONDED**

**THAT Council approves Policy No. 809 - Investment of Surplus Funds.**

**Carried**

- c. Capital Budget Amendment – City Hall Elevator Repair

*Corporate Services*

**Discussion:**

- Gallery 2 elevator status
- Council Chambers Meeting room and mobility in general to upstairs City Hall

**Resolution #: R122/20/05/25 MOVED/SECONDED**

**THAT Council approves a direct award expenditure of \$77,000 to KONE Inc. for the modernization/repair of the City Hall elevator, to be funded from the Capital Reserve.**

**Carried**

- d. Additional Information – Development Variance Permit Application (DVP2002); Proposed Reduction of Setbacks from Residential and Community Use Zones; 105 – 60th Avenue (Cannabis Processing Facility near Airport)

*Development, Engineering & Planning*

***Mayor Taylor recused himself from the May 25, 2020, Regular Meeting at 12:02 pm due to a conflict of interest.***

***Councillor Moslin became Acting Mayor.***

**Discussion:**

- effectiveness of this type of business
- Health Canada approval
- product packaging, processing, manufacturing of products
- not growing cannabis in facility, no greenhouse
- development of 60th Avenue and egress
- future development and businesses
- approximately 28 job creations for Phase 1, another 26 for Phase 2
- 5 year Financial Plan and 20 year Capital Plan inclusive of 60th Avenue

**Resolution #: R123/20/05/25 MOVED/SECONDED**

**THAT Council allows the petitioner, Daniel Chiu, to join the May 25th Regular Meeting by 'Zoom'.**

**Carried**

**Resolution #: R124/20/05/25 MOVED/SECONDED**

**THAT Council approve the issuance of a Development Variance Permit; inclusive of conditions for design, installation, maintenance and monitoring to mitigate for odour, light pollution and noise; to reduce the setback distance, from 100m to 68m from a residential zone and from 100m to 90m from a community use zone, to allow a cannabis processing facility at 105-60th Avenue, on property legally described as Plan KAP21622 District Lot 534, SDYD, Except Plan 27119 27765, Amended Lot 3 (H365) Exc DDS 3309F & H2108F, with PID 007-376-715.**

Opposed (2): Eburne-Stoodley, and Zielinski

**Carried**

***Mayor Taylor returned to the May 25, 2020, Regular Meeting at 12:27 pm.***

- e. Land Acquisition Program – Salvage Opportunities

*Development, Engineering, and Planning*

Discussion took place on the property salvage program details.

**Resolution #: R125/20/05/25 MOVED/SECONDED**

**THAT Council direct Staff to implement a property salvage program to achieve the following outcomes: maintaining value for reinvestment and cost recovery; minimizing cost, waste, risks and liability; and providing property owners the use of reclaimed and recycled materials.**

Opposed (1): Zielinski

**Carried**

- f. Definition - Charitable or Non-Profit Food Service

*Development, Engineering & Planning*

**Discussion:**

- Public Hearing process
- emergency shelter, supportive housing, community kitchen definitions as well
- workshop on definitions



**Resolution #: R126/20/05/25 MOVED/SECONDED**

**THAT Council directs staff to include the proposed definitions for Restaurant and Charitable or Non-Profit Food Service in a Zoning Amendment Bylaw and present that Amendment Bylaw at the June 15, 2020 Regular Meeting for first two readings.**

Opposed (3): Taylor, Moslin, and Thompson

**Carried**

g. Re-opening of City Facilities

*Chief Administrative Officer*

**Discussion:**

- coordinate openings with other groups involved
- Council and Council Chambers attendance
- elevator maintenance
- public facilities

**Resolution #: R127/20/05/25 MOVED/SECONDED**

**THAT Council direct staff to expedite the reopening of City facilities as soon as the required COVID-19 safety plans as required by WorkSafeBC to provide a safe environment for workers and the public have been developed, and further to focus on outdoor spaces which the Provincial Health Officer has identified as lower risk in coordination with other area recreation facility operators including the RDKB and School District 51.**

**Carried**

8. **REQUESTS ARISING FROM CORRESPONDENCE**

9. **INFORMATION ITEMS**

a. Quarter 1 2020 Financial Reports

*Financial Services*

**Discussion:**

- cash flow and COVID-19 impact

10. **BYLAWS**

11. **LATE ITEMS**

12. **ITEMS RELEASED FROM IN-CAMERA**

**13. QUESTIONS FROM THE PUBLIC AND THE MEDIA**

**14. IN-CAMERA RESOLUTION**

- a. Adopt Resolution as per Section 90

*Corporate Services*

**Resolution #: R128/20/05/25 MOVED/SECONDED**

**THAT Council convene an In-Camera Meeting as outlined under Section 90 of the Community Charter to discuss matters in a closed meeting which are subject to Section 90 (1)**

**(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;**

**(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;**

**(g) litigation or potential litigation affecting the municipality;**

**and Section 90 (2)**

**(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;**

**BE IT FURTHER RESOLVED THAT persons, other than members, officers, or other persons to whom Council may deem necessary to conduct City business, will be excluded from the In-Camera Meeting.**

**Carried**

**15. ADJOURNMENT**

The May 25, 2020, Regular Meeting was adjourned at 1:10 pm.

---

Mayor Brian Taylor

---

Corporate Administrative Assistant –  
Daphne Popoff