



## **The Corporation of the City of Grand Forks**

### **Committee of the Whole**

### **MINUTES**

**Meeting #:** C-2020-05  
**Date:** Monday, May 11, 2020, 10:00 am  
**Location:** 7217 - 4th Street, City Hall Council Chambers

**Present:** Mayor Brian Taylor (*via Zoom videoconference*)  
Councillor Zak Eburne-Stoodley (*via Zoom videoconference*)  
Councillor Cathy Korolek (*via Zoom videoconference*)  
Councillor Neil Krog (*via Zoom videoconference*)  
Councillor Chris Moslin (*via Zoom videoconference*)  
Councillor Christine Thompson (*via Zoom videoconference*)  
Councillor Rod Zielinski (*via Zoom videoconference*)

**Staff:** Duncan Redfearn - Chief Administrative Officer  
Daniel Drexler - Corporate Officer  
Kevin McKinnon - Deputy Corporate Officer  
Daphne Popoff - Corp. Admin. Assistant (*via Zoom videoconference*)  
Juliette Rhodes - Chief Financial Officer  
Dolores Sheets - Manager of Development & Engineering Services  
Graham Watt - Manager of Strategic Initiatives  
David Bruce - Manager of Inspection & Bylaw Services  
George Seigler - Fire Chief  
Maurice Wutzke - Interim Manager of Operations  
Justin Dinsdale - Manager of Capital Projects

Roly Russell, Area D Director, Regional District Kootenay Boundary (*via Zoom videoconference*)

**Delegation:** Jeff Fero and Sarah Dinsdale, Boundary Country Regional Chamber of Commerce (*via Zoom videoconference*)

### **GALLERY**

1. **CALL TO ORDER - via Zoom videoconference**

Mayor Taylor called the May 11, 2020, Committee of the Whole Meeting to order at 10:09 am.

2. **COMMITTEE OF THE WHOLE AGENDA**

a. Adopt agenda

*May 11, 2020, Committee of the Whole*

Mayor Taylor mentioned that Item 12 a) should read as 'Courtesy Kitchen'.

MOVED

**THAT the Committee of the Whole adopts the May 11, 2020, agenda as presented.**

**Carried**

3. **MINUTES**

a. Adopt Minutes - Committee of the Whole

*April 6, 2020, Committee of the Whole Meeting Minutes*

MOVED

**THAT the Committee of the Whole adopts the April 6, 2020, Committee of the Whole Minutes as presented.**

**Carried**

4. **REGISTERED PETITIONS AND DELEGATIONS**

a. Boundary Country Regional Chamber of Commerce

Update and efforts of the BCRCC in the business community during COVID-19 and introduction of new Marketing and Revitalization Coordinator

Jeff Fero and Sarah Dinsdale gave an overview of the Boundary Country Regional Chamber of Commerce regarding shop local program, social media pages, weekly business check-ins, Boundary Country Economic video update, COVID-19 Boundary Business Portal, Boundary Bucks, Discover Grand Forks, continuing plans for May and June, and other Chamber business.

**Discussion:**

- trail signage in the downtown core
- Roger Brooks' COVID-19 update ideas
- tourism and moving forward during this time
- businesses following guidelines

**5. REGIONAL TOPICS FOR DISCUSSION - WITH AREA D**

Roly Russell, Area D Director, spoke in regard to the Community Center update, Trails Master Plan, transit update and community engagement, and local vision for revitalizing during COVID-19.

**Discussion:**

- EOC preparedness
- Trails Master Plan

**6. PRESENTATIONS FROM STAFF****a. 2020 Events Update**

*Corporate Services*

**Overview and Discussion:**

- Rural Dividend Fund extended into 2021
- Canada Day update and perhaps a future date for this event
- Car Show has been cancelled
- Bike Farm Tour update
- Market on Market update
- Winter season events to be reviewed
- not all have to be events, traffic pattern changes
- idea of Market Avenue closure to foot traffic only, mobility

MOVED

**THAT the Committee of the Whole receives the report regarding Events Updates for information.**

**Carried**

b. Traffic and Signage Update

*Outside Works / Corporate Services*

**Overview and Discussion:**

- 4-way stop at Market and 2nd Street
- 2nd Street and 72nd Avenue is being investigated
- other intersections to consider for safety purposes: 5th Street and 72nd Avenue, also intersection by Dave Dale Insurance, more 4-way stops downtown
- speed reduction downtown
- Donaldson Drive right turn off from Hwy 3

MOVED

**THAT the Committee of the Whole receives the Traffic and Signage Update report for information.**

**Carried**

c. DMAF Program Charter Draft

*Development, Engineering, and Planning*

**Overview and Discussion:**

- explanation of DMAF Program Charter
- DMAF Program objectives, guiding principles, budget
- Asset Management and Flood Recovery Plan

MOVED

**THAT the Committee of the Whole receive the Disaster Mitigation and Adaptation Fund Project Charter Draft for information.**

**Carried**

MOVED

**THAT the Committee of the Whole ask staff to present the Disaster Mitigation and Adaptation Fund Project Charter at the May 25, 2020 Regular Meeting of Council for approval.**

**Carried**

d. Investment Policy #809

*Financial Services*

**Overview and Discussion:**

- point 4 'Delegation of Authority'
- point 8 'Investment Parameters'
- suggestion for current resolution number included in header of Policy

MOVED

**THAT the Committee of the Whole recommend that Council approve Policy No. 809 - Investment of Surplus Funds at the Regular Meeting on May 25, 2020.**

**Carried**

e. Fire Service Operations Level, Revision to Policy #901

*Emergency Services*

**Overview and Discussion:**

- clarification of Policy
- RDKB for any input and information
- Grand Forks Search and Rescue

MOVED

**THAT the Committee of the Whole receives the report regarding the revised Fire Service Operations Level Policy/discontinuing Swiftwater Technical Rescue level for Swiftwater Awareness and refers the policy to the May 25, 2020, Regular Meeting for adoption.**

**Carried**

f. Monthly Highlight Reports

*Department Managers*

**Discussion:**

- tree lights along downtown
- gravel pit resources
- municipal campground
- GIS Mapping system possible workshop

MOVED

**THAT the Committee of the Whole receives the monthly highlight reports from department managers.**

**Carried**

**7. REPORTS AND DISCUSSION**

**8. PROPOSED BYLAWS FOR DISCUSSION**

**9. INFORMATION ITEMS**

**10. CORRESPONDENCE ITEMS**

**11. LATE ITEMS**

**12. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)**

- a. Follow up information regarding the Community Kitchen

*Chief Administrative Officer*

**Discussion:**

- bylaw regarding 'restaurant'
- business licence
- application submission is the same as operation currently
- food preparation on premises guidelines and compliance
- definition improvements

**13. QUESTION PERIOD FROM THE PUBLIC**

**14. ADJOURNMENT**

The May 11, 2020, Committee of the Whole Meeting was adjourned at 1:12 pm.

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Mayor Brian Taylor

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Corporate Administrative Assistant -  
Daphne Popoff