



The Corporation of the City of Grand Forks
Committee of the Whole
MINUTES

Meeting #: C-2022-4
Date: Monday, April 11, 2022, 10:00 am
Location: 7217 - 4th Street, City Hall Council Chambers

Present: Mayor Brian Taylor
Councillor Zak Eburne-Stoodley (via 'Zoom' videoconference)
Councillor Cathy Korolek
Councillor Neil Krog (via 'Zoom' videoconference)
Councillor Chris Moslin
Councillor Christine Thompson
Councillor Everett Baker

Staff: Duncan Redfearn - Chief Administrative Officer
Daniel Drexler - Corporate Officer
Kevin McKinnon - Deputy Corporate Officer
Morgan Strohmann - Corp./IT Services Assistant
Juliette Rhodes - Chief Financial Officer
Jon Wilson - Transient Liaison
David Bruce – Manager of Building Inspection and Bylaw Services
Ben Stevens – Project Manager – Flood Mitigation Program
Justin Dinsdale – Manager of Utilities & Capital Projects
Graham Watt – Manager of Strategic Initiatives (via 'Zoom' videoconference)

Delegation: Patty Tracy – Acumen HR (item 5.1 only)
Barb Thate – Council Remuneration Committee (item 5.a only)
Cari Lynn Gawletz (item 5.b only)

GALLERY

1. LAND ACKNOWLEDGEMENT

2. CALL TO ORDER

Mayor Taylor called the April 11, 2022, Committee of the Whole Meeting to order at 10:11 am.

3. COMMITTEE OF THE WHOLE AGENDA

- a. Adopt agenda

April 11, 2022, Committee of the Whole

MOVED

THAT the Committee of the Whole adopts the April 11, 2022, agenda as presented.

Carried

4. MINUTES

- a. Adopt Minutes - Committee of the Whole

March 7, 2022, Committee of the Whole Meeting Minutes

MOVED

THAT the Committee of the Whole adopts the March 7, 2022, Committee of the Whole Minutes as presented.

Carried

Patty Tracy and Barb Thate joined the meeting.

5. REGISTERED PETITIONS AND DELEGATIONS

- a. Council Remuneration Report

Remuneration Committee

CAO provided clarification on the report.

Patty Tracy on behalf of Acumen HR and Barb Thate on behalf of the remuneration committee presented the Council Remuneration report.

- Using the UBCM standards for council remuneration this report was developed.
- Followed terms of reference set by Council

- Inclusive selection of committee members
- Summary of recommendations
 - Important to remunerate in an effective way
 - Looked at 9 different communities. Town of Golden was seen to have the closest comparison to Grand Forks
 - Current council remuneration is 75% of the mayors where it usually runs around 50-60%
 - Additional expenses allowed for dependents.
- Changes would take effect with a new council in November if approved.

The balance between paying for council and providing relief to the public.

Patty Tracy and Barb Thate left the meeting. Cari Lynn Gawletz joined.

b. Grand Forks Public Library

Library front entrance project

Cari Lynn Gawletz, Director of the Grand Forks & District Public Library presented a request for funding to replace the front entry at the Library

- Library unsuccessful with granting applications. However; has fundraised over \$19,000 and has further applications with local granting authorities in the works.
- The total cost for the door replacement is \$22,500.00 which also requires an additional \$3,000 for the library return bin.

Request the City to contribute \$10,000 to the replacement of the front door utilizing the Library building capital fund. The library has asked Area C and D; however, Area C has declined. Library plans to pay for the project regardless, however, would appreciate funding as they would be able to focus on other projects.

Cari Lynn Gawletz left the meeting

6. **REGIONAL TOPICS FOR DISCUSSION - WITH AREA D**

7. **PRESENTATIONS FROM STAFF**

a. Monthly Highlight Reports

Department Managers

CAO provided an introduction to the highlight report.

MOVED

THAT the Committee of the Whole receives the monthly highlight reports from department managers.

Carried

b. 220411 - Transient Liaison Report

Bylaw Enforcement

The Transient Liaison presented their report outlining an upward trend of activity.

- Council requested clarification on the availability of complex care facilities and if the community could benefit from these services. The CAO clarified the role of the Transient Liaison and the current work plan associated with the position.
- Council requested clarification on the types of interactions. The liaison has been having with individuals. Liaison discussed the need to utilize the RCMP in some cases however also highlighted many positive interactions with individuals.
- Discussion ensued regarding the clean-up of specific sites and access to restricted sites.
- The CAO provided clarification on the current work plan and steps taken to clean and remediate former camp locations. Struggles with land ownership and cleaning and tree removal on crown land.

c. Abandoned Property and Shelters Policy

Bylaw Services / Corporate Services

The CAO provided clarification on the request.

- The Mayor expressed concerns about discretionary powers associated with this Policy.
- Council discussed specific requests for changes and questions regarding access to items left at abandoned locations.

MOVED

THAT the Committee of the Whole recommends to Council to approve the NEW Abandoned Property and Shelters Policy No. 402 as presented at the April 11, 2022, Regular Meeting.

Carried

d. 220411 - DMAF April 2022 Update

Flood Mitigation Program

The CAO introduced the topic, and the Utilities Manager, as well as Project Manager, presented the monthly DMAF presentation.

- Fish salvage completed
- Tree removal completed
- Kettle river access road is underway
- Demolitions continue
- Utility removal
- OIB Contracts have mobilized
- All permits required for both Work Package 1 and 2
- Additional work for abatement of houses slated for demolition.
- City works to install a new water line for the spray park.
- North Ruckle is beginning the transition from a demolition zone to a construction zone.

Freshet Conditions

Below average conditions for freshet, and the river flows, with significantly lower snowpack levels than in previous years. Hesco bins available and set aside for Grand Forks by Emergency Management BC could be

mobilized within 24 hours. Current dike construction status would actually protect against a 30-year flood and protection increases as each level of the dike is constructed.

Questions from the Public and Council

The construction management model sees the implementation of a construction manager to overview the project. Chandos Construction is very experienced ranking as the 17th largest construction company in Canada. Under this model, the construction manager is able to see pricing and increases transparency over tenders and proposals for work being provided while also allowing the use of local contractors.

The overall budget will be revisited in detail at the COTW meeting on June 13 Staff are collecting and compiling budget information to provide a more in-depth budget overlook. Work Package 1 is running over budget however savings from other Work Packages have been applied.

Projects can only move at the speed of permitting and are dependent on permitting authorities. Work Package 1 did experience a 1-week delay due to permitting. excavation crews need to complete the access road and are working extended hours to meet permitting deadlines.

Council raised questions regarding multiple topics

- Council requested information about the Land Acquisition Program (LAP)
- Staff confirmed that the vast majority of the LAP has been completed. Work Package 3 and 4 may require additional acquisitions. many of which are only partial acquisitions
- Work Package 2 - what are the impediments to designing the mitigation for Rockwool
- Rockwool protection works are a part of Work Package 2 and designs were presented during a public presentation in City Park as well as to Council
 - Staff have met with Rockwool management to ensure operations can continue.
- What are the design challenges facing Work Package 4
 - Staff confirmed that Work Package 3 and 4 schematic designs have been provided to Council including conceptual designs. Work

Package 3 has very little in the form of challenges. Work Package 4 will face a Council design decision in the future including budgetary decisions.

- Questions regarding Work Package 7 and when the completion of this work package will commence.
 - Staff confirmed that Work Package 7 was previously included in Work Package 6 and was separated due to the work being completed at a different location.
- Staff explained the offsetting requirements put forth by the Ministry at a 1:2 ratio, the federal government is allowing the City to promise to offset where in most cases it's required before or during the project. The offsetting will be completed in one project at one location rather than one offset for each project location.
- The CAO provided clarification on the need for the offsetting and the process for developing the current offsetting plan for the North Ruckle area, including the need for completion for future permitting.
- Questions regarding the removal of concrete
 - Staff confirmed that concrete will be reused within the program where applicable.
- Questions regarding the status of federal funding
 - Staff confirmed that the City has not received federal funding yet and will continue conversations with the Federal Government

e. 220411COTW_Memo_CatShelterLocation

Planning and Development

Council requested clarification on the sewer service connection on the subject property.

Councillor Krog presented a brief outline of the Boundary Helping Hands Feline Rescue Society services provided and the expenses associated with such. The project is community-driven and supported locally.

- Save the City \$50,000 by preventing the demolition of the facility proposed for a feline rescue shelter.
- Society would own an up-to-date shelter that would provide benefits to the community.

- Funding to demolish houses cannot be reallocated to other projects outside of the DMAF program.
- Savings from not demolishing a house cannot be reallocated to servicing a house outside of the program.

MOVED

THAT the COTW refer the matter to Council to be discussed further about directing staff to work with the Society to undertake the necessary land use, servicing, and lease arrangements to enable a fixed-term use of 379 68th Ave for a feline shelter.

Carried

f. Implementation of Wayfinding Strategic Plan

Planning and Development

The CAO provided clarification on the presentation.

Council requested clarification on the DBA's request to cancel the relocation of the City Centre signs. The CAO confirmed that a letter may have already been sent to the Ministry of Transportation and Infrastructure after being directed by Council in a previous motion.

Council voiced concerns about signs already created and the consistency with old signs.

The COTW meeting was recessed at 12:07 pm and will resume at 1:00 pm

MOVED

THAT Committee of the Whole recommends to Council to direct staff to implement the Wayfinding Strategic Plan priorities as presented in this report.

Carried

8. REPORTS AND DISCUSSION

a. Deliverables for Organizations Who Have Requested Fee-For-Service Funding

Corporate Services

The CAO Provided clarification on the request.

Discussion ensued regarding deliverables from the Phoenix Mountain Alpine Society

MOVED

THAT the Committee-of-the-Whole recommends to Council to instruct Staff to utilize the Fee-for-Service schedules as presented for the 2022 Fee-for-Service agreements.

Carried

9. PROPOSED BYLAWS FOR DISCUSSION

- a. 2022 Tax Rates Bylaw No. 2088

Financial Services

The CAO highlighted very minuscule changes to tax rates for 2022.

MOVED

THAT the Committee of the Whole recommends to Council to give first three readings of the 2022 Annual Tax Rates Bylaw, No. 2088 at the Special Meeting to be held before the end of April.

Carried

- b. Automated Voting Machine Authorization Amendment Bylaw

Corporate Services

Staff provided clarification on the proposed Bylaw.

MOVED

THAT the Committee-of-the-Whole recommend that Council give first three readings to the Automated Voting Machine Amendment Bylaw No. 2043-A1 at the next Regular meeting.

Carried

10. INFORMATION ITEMS

11. CORRESPONDENCE ITEMS

- a. The Bar - Patio Exclusive Use

Kaytco Ltd.

The CAO provided clarification on the request.

- b. Geo-Coin 125 - City Locations and Permission

Camilla Dupuis

The CAO provided clarification on the request.

12. LATE ITEMS

13. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)

14. QUESTION PERIOD FROM THE PUBLIC

15. ADJOURNMENT

The April 11, 2022, Committee of the Whole Meeting was adjourned at 1:17 pm.

Mayor Brian Taylor

Corporate Administrative Assistant –
Morgan Strohmann