



The Corporation of the City of Grand Forks
Committee of the Whole
MINUTES

Meeting #: C-2023-03
Date: Monday, March 6, 2023, 10:00 am
Location: 7217 - 4th Street, City Hall Council Chambers

Present: Mayor Everett Baker
Councillor Zak Eburne-Stoodley
Councillor Neil Krog
Councillor Deborah Lafleur
Councillor David Mark
Councillor Christine Thompson
Councillor Rod Zielinski

Staff: Duncan Redfearn - Chief Administrative Officer
Daniel Drexler - Corporate Officer
Kevin McKinnon - Deputy Corporate Officer
Morgan Strohmman - Corp./IT Services Assistant
Kirsty Faramin - Corp./IT Services Assistant
Juliette Rhodes - Chief Financial Officer
Dolores Sheets - Manager of Development & Planning
Adriana Cameron - Development & Planning
Graham Watt - Manager of Strategic Initiatives
Alex Adams - Manager of Public Works
David Bruce - Manager of Inspection & Bylaw Services
Jon Wilson – Community Safety and Bylaw Services
Justin Dinsdale - Manager of Capital Projects
Ben Stevens - Project Manager, Flood Mitigation Program
James Runciman - Fire Chief

RDKB: Linda Kay Wiese – Director Area 'D'

Delegates: John Grandy – Grand Forks Community Trails Society
Michelle Mallet - Grand Forks Community Trails Society
Ray Morasse – Remote Control Vehicles Advocate
Paul Keys – Manager of Facilities, RDKB

GALLERY

1. **LAND ACKNOWLEDGEMENT**

The Mayor delivered the land acknowledgement.

2. **CALL TO ORDER**

Mayor Baker called the March 6, 2023, Committee of the Whole Meeting to order at 10:01 am.

3. **INTRODUCTION OF LATE ITEMS**

None.

4. **COMMITTEE OF THE WHOLE AGENDA**

a. Adopt agenda

March 6, 2023, Committee of the Whole

MOVED

THAT the Committee of the Whole adopts the March 6, 2023, agenda as presented.

Carried

5. **MINUTES**

a. Adopt Minutes - Committee of the Whole

February 13, 2023, Committee of the Whole Meeting Minutes

MOVED

THAT the Committee of the Whole adopts the February 13, 2023, Committee of the Whole Minutes as presented.

Carried

6. PUBLIC PARTICIPATION

None.

7. REGISTERED PETITIONS AND DELEGATIONS

- a. Proposal for Hotel, Restaurant, Fruit Market

Lidhar Farm

Lidhar Farms were unable to attend.

- b. GF Trails Program Update

Grand Forks Community Trails Society

The President of the Grand Forks Community Trails Society (GFCTS) presented an update to Council.

- many successful events during 2022
- increased their membership from 60 to 200
- the stewardship to maintain and upkeep trails used year-round
- purchased equipment to assist in the upkeep of trails
- 2022 Fees For Service (FFS) funding provided liability insurance for members who participated in hikes
 - received grant funding to hire summer students
- GFCTS goals for 2023
 - an FFS request of \$1500.00 for insurance purposes
 - requested a liaison from Council to sit on their Board
 - maintenance and improvements to ensure trails are user-friendly
 - will encourage the mountain bikers to join the society to access more funding
 - AGM is in May and will continue to host committee meetings once a month

Additional requests of Council to consider include:

- the vehicle idling bylaw enforcement
- the cycle route on 68th needs improvement
- the cycle route/path for pedestrians and or cyclists on Donaldson Drive

c. Designated Remote Control Vehicle Area

Ray Morasse and Friends

A remote control (R/C) car enthusiast proposed that Council designate an area for remote control vehicle usage. The following discussion ensued regarding the potential location to be:

- used by the R/C drag cars, off-road cars, and/or rock crawlers community
- in safe, public area and away from busy roads or highways
- provide opportunity and access for all ages and abilities
- opposed to the Moto site for safety with its proximity to Highway 3
- provide amenities such as a washroom, a garbage can and two picnic tables
- community involvement in finding a location and maintaining the site
- the requirement for insurance coverage

d. Reconsideration of Curling Rink Bylaw requisition increase

Regional District of Kootenay Boundary

Previously received information from February 13, 2023 Regular meeting is attached.

The Manager of Facilities of the Regional District of Kootenay Boundary (RDKB) presented the need for additional funding required for the local Curling Rink, and the following discussion ensued regarding:

- additional funding request in the amount of \$3700; overall request of \$10,900 from Area 'D', Area 'E' and Grand Forks
- an overall increase of 25% is \$43,750.00 to \$54,687.50
- the ice plant and chiller are not functioning or operational
- \$50,000 is needed to fix it and the requested increase will go towards repairs needed for the chiller
 - \$10,000 is the cost of the deductible for insurance, and \$40,000 will go into the reserve fund
- the Curling Club is membership driven and rents out space for year-round social events and gatherings
- generated revenue by renting out space for sporting activities while equipment was unavailable (pickle ball, walking track, family sport-night etc.)
- the Club pays maintenance and utility bills, and leases the building from RDKB

- the RDKB runs and operates the facility
- RDKB opposed having the Club raise funds to repair the chiller
- increased costs of insurance have nearly doubled

8. **REGIONAL TOPICS FOR DISCUSSION - WITH AREA D**

Director Wiese presented her report.

- RDKB will receive 1,774,000 from the province's Growing Communities Fund
- RDKB are information gathering to present at their March 15 Board Meeting

9. **PRESENTATIONS FROM STAFF**

a. Monthly Highlight Reports

Department Managers

The CAO introduced the Monthly Highlight Reports as submitted.

Staff provided updates to a variety of inquiries, and the following discussion ensued regarding:

- The current signage, surrounding John A. Hutton Elementary
 - all signage, pavement markings and traffic control devices are regulated by the Motor Vehicle Act, Ministry of Transportation, and ICBC
 - a consultant was hired to ensure the City was compliant in all areas in 2019
 - the primary use of the area is a school zone, therefore must comply with school zone signage and speed limits
 - Staff will install additional "watch for pedestrians" signage, along with a 30km/h to existing school zone signage
 - the speed limit of 30km/h will be enforced by RCMP
 - standard across the province in British Columbia legislature
- creation of additional bike lanes and painting of existing bike lanes throughout the City. Direction is required and could be discussed as part of the Strategic Planning process.
- the homeowner at the property on 3rd Street has begun to remove the roof. Staff will continue to update Council as information becomes available.
- the area at Donaldson Drive that is under repair has had challenges, however, is in its final phase now. Some underground

work along with compaction tests will take place prior to paving the street once weather permits.

- the Board of Variance process is underway; Staff will continue to update Council, and report to follow at the next meeting.
- Urban Systems is coming to conduct a workshop for Council, date to be determined.

MOVED

THAT the Committee of the Whole receives the monthly highlight reports from department managers.

Carried

b. Strengthening Communities Services Grant - Project Summary

Building and Bylaw Services

The CAO introduced the item. Additional information was requested by Council and will be provided at a later meeting or via email.

c. Code of Conduct Review

Corporate Services

The Corporate Officer introduced the item, and discussion ensued regarding grammatical and spelling errors within the document. Staff advised Council to provide and submit grammatical corrections to Staff. Changes of intent would require a resolution of Council.

MOVED

THAT the Committee of the Whole acknowledges the consideration requirements of Community Charter s.113.1(2), determines that the existing Code of Conduct, as adopted last year, meets legislated requirements and the best practices recommended by the Working Group on Responsible Conduct, and directs Staff to return this matter to the March 27, 2023 Regular Meeting for a final decision by Council to keep the existing policy in effect.

Carried

d. DMAF Update Presentation, March 2023

Flood Mitigation Program

Staff presented the report submitted. The following discussion ensued:

- the four sub-station pumps would empty the Aquatic Centre pool in 90 seconds
- 60 feet of temporary sheet piles were removed to expose the pump stations
- the first kind of this type of demountable wall in Canada
- additional federal and provincial grants for continued support for the flood protection project
- the dikes should be functional and ready for freshet
- protection for industrial areas and the Ruckle area that is not protected
 - the preparation to provide ongoing protection is ongoing
 - the City has a tiger dam and access to roughly 80,000 sandbags
- potential to landscape, integrate trails and use local artists to paint the sheet piling if the design does not interfere with the functionality
- priority currently is on finishing flood protection

10. RECOMMENDATIONS FROM STAFF FOR DISCUSSION

None.

11. INFORMATION ITEMS

a. Canada Day Planning

Corporate Services

The Chief Administrative Officer introduced the item, and the following discussion ensued:

- potential locations to host the Canada Day celebrations
- the successful venue at the Boundary Museum in 2022
- the opportunity to hold a few celebrations throughout the City
- accessible and available for all ages to attend and enjoy
- to celebrate and not compete with other celebrations

12. PROPOSED BYLAWS FOR DISCUSSION

- a. Five Year Financial Plan Bylaw No. 2097

Financial Services

The CAO introduced the Bylaw No. 2097 and the following discussion ensued:

- the financial plan now includes purchase of the new fire engine
- the options to take \$16,000 to assist the RDKB with operation costs for the Boundary Transit Service from reserves or the operational budget

MOVED

THAT the Committee of the Whole recommends to Council to give first three readings of the 2023-2027 Five Year Financial Plan Bylaw, No. 2097 at the March 27th, 2023 Regular Meeting.

Carried

- b. Fees and Charges Amendment Bylaw 1958-A12 – Electrical, Water and Sewer Fees and Charges

Financial Services

The item was introduced and no further clarification was required by Council.

MOVED

That the Committee of the Whole recommends to Council to give first three readings of the Fees and Charges Amendment Bylaw No. 1958-A12 at the March 27th, 2023 Regular Meeting.

Carried

13. CORRESPONDENCE ITEMS

None.

14. LATE ITEMS

None.

15. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)

None.

16. QUESTIONS FROM THE PUBLIC AND MEDIA

The Corporate Officer read an email from Angela Nichols regarding potential Covid policies. The item was received for information by Council.

17. ADJOURNMENT

The March 6, 2023, Committee of the Whole Meeting was adjourned at 12:02 pm.

MOVED

THAT the Committee of the Whole meeting be adjourned.

Carried

Mayor Everett Baker

Corporate Administrative Assistant -
Kirsty Faramin