

EXCLUSIVE USE OF PUBLIC PROPERTY SIDEWALK PATIO



Settle down.

Please note that this document is prepared as a guide only.

Please refer to the Exclusive Use of Public Property Bylaw No. 2090 for detailed regulations regarding exclusive use of public property.

DID YOU KNOW THAT YOUR BUSINESS CAN BE GRANTED EXCLUSIVE USE OF CERTAIN CITY OWNED PROPERTY?

For example, you can obtain a **Sidewalk Patio permit** to host an outdoor patio on a Sidewalk and/or within designated parking spaces on a Highway, for the purpose of providing a location to expand your business!

WHEN IS A PERMIT REQUIRED?

To locate a sidewalk patio on city property.

HOW LONG ARE PERMITS VALID FOR SIDEWALK PATIOS?

April 1 to October 31 in the year issued.
(unless noted otherwise).

WHERE ARE SIDEWALK PATIOS PERMITTED?

- Sidewalk patio exclusive use permits are acceptable in the commercial core area - *in Yellow in the sketch attached to the Right.*
- In a designated parking space, preferably in the parking space nearest the front entrance of the abutting parent business.
- May occupy a second space with staff approval and written approval of the adjacent business where there is a conflict in parking space use.

If you have ANY questions, please contact the Bylaw department at City Hall.



**Overview
Downtown Grand Forks
Zoning**



zoning may change over time, please contact the City for more info



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CAN I ADVERTISE IN OR PUT PLANTERS IN MY PERMIT AREA?



- No signage or third-party advertising, other than for the party business operating the sidewalk patio, is permitted in the approved area; permitted signage must adhere to safety and applicable bylaw provisions.
- Planters are permitted in the approved area of the sidewalk patio.

WHAT AM I ALLOWED TO DO ON CITY PROPERTY WITHOUT A PERMIT?

Businesses with a valid business licence may place up to 3 tables and 6 chairs on a sidewalk immediately adjoining the business, so long as appropriate space is left for pedestrians to walk through or around.

The tables and chairs must be removed from the sidewalk at the close of business each day.

Please contact City Staff for approvals!

SO YOU WANT TO APPLY FOR A SIDEWALK PATIO PERMIT?!

Complete and submit an exclusive use permit application form and include or attach the following supporting documents:

- Detailed sketches or plans showing the extent of the public property requested, existing city infrastructure impacted, proposed vehicle corridor, proposed pedestrian corridors (1.5m or more), and containing sufficient detail for staff to verify that vehicle and pedestrian safety are not compromised.
- If applicable, copies of federal or provincial or other licences, permits, approvals, clearances, vehicle insurance, vehicle registration, etc.
- Proof of general liability insurance coverage equal to or greater than \$2,000,000.00 and with the City named as an additional insured; the exclusive use permit automatically expires if the insurance lapses during the licencing period and no updated proof of insurance is submitted to the city.
- Application for or proof of possession of a valid City of Grand Forks Business Licence.
- Application for fire applicable inspection.
- Identify measures incorporated to provide a barrier-free environment.
- Identify colour schemes and buildings materials proposed to compliment the buildings containing the parent business.
- Identify any lighting that will be used for illumination and safety measures incorporated into proposed location and choice of illumination.

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contact the Bylaw department at City Hall.**

