

Schedule A - Deliverables

Standard Chamber Deliverables:

- a) Assisting the City in maintaining a complete listing of businesses working within the City
- b) Informing unlicensed businesses of the City Business Licence requirements
- c) Local business advocacy, providing a conduit for business owners & managers to share ideas, concerns, and relevant information with each other
- d) Provide a source of information for potential entrepreneurs and business investors
- e) Education and promotion of shopping local benefits
- f) Shop local promotions and Boundary Buck\$ program
- g) Provide twice (March, September/October) a report on the Deliverables and Finances at a Committee of the Whole meeting
- h) Provide annually by the Renewal Date described in Schedule C, to the City, a written Fee for Service request for the following year that includes:
 - a. What benefits are delivered to the community as a result of City funding
 - b. how the Fee for Service funding from the City was used in the current year
 - c. the next years deliverables and what the funding from the City would be used for
 - d. other current and previous funding partners/sources and if the RDKB is contributing
 - e. for the current year, clearly show any operating surplus
 - f. clearly show any financial reserves or accumulated surplus totals
 - g. for the next year, what is the overall total funding request of all funding partners and which other organizations were asked for any and/or additional funding
 - h. for the next year, which other funding streams were applied for (e.g. grants).
- i) Provide annually, to the City, a copy of the "compilation engagement" of the BCRCC's finances as part of the Fee for Service Request.

Specific 2023 Chamber Deliverables:

As proposed from BCRCC:

- a) Provide a strategic partnership for tourism in Grand Forks and the Boundary Country through the Discover Grand Forks subcommittee.
- b) Oversee the Skate Park subcommittee and its role and fundraising efforts.
- c) Oversee the Market District subcommittee and its role.
- d) Complete a multi-year Strategic Plan (year 3 of 5).
- e) Provide business support as needed including available small business training, funding and grants, and resources as requested.
- f) Host Small Business Week with community partners
- g) Seek out other funding opportunities for both economic and tourism development.
- h) Work with community stakeholders such as but not limited to Community Futures, Boundary Museum, Gallery 2, Trails Society, etc., as requested on events that positively impact the economic growth and development of Grand Forks.

As requested from the City:

N/A

Specific 2023 Discover Grand Forks deliverables:

As proposed from BCRCC:

- a) Visitor Information Kiosk related Updates
- b) Update Pole Banners
- c) Procure, and install Creative Bike Racks
- d) Complete Wayfinding Project
- e) Create, procure, and implement Wall Mounted Distribution Racks
- f) Conduct operational planning past 2023 to solidify Discover Grand Forks as a local tourism mechanism
- g) Find alternate sources of funding through grant writing

As requested from the City:

N/A

Schedule B – Financial Terms

Invoice Date*	Payment Date*	Amount
May 30	June 24	\$12,500
October 10	November 4	\$12,500

* on or before the date listed

Schedule C – Dates

Start Date:	January 1, 2023
End Date:	December 31, 2023
Renewal Date:	October 1, 2023