

## **Schedule A - Deliverables**

### Standard Gallery2 Deliverables:

- a) Operations of the Art Gallery, Cultural Space and Visitor Centre located in the City owned building at 524 Central Avenue leased to the Service Provider under the Revised Lease Agreement and based on Approved Funding.
- b) Grant funding to offset operational costs, building maintenance, and minor capital improvements.
- c) Provide Thrice a Year (February, May, September/October) a report on the Deliverables and Finances at a Committee of the Whole meeting
- d) Provide annually by the Renewal Date described in Schedule C, to the City, a written Fee for Service request for the following year that includes:
  - a. What benefits are delivered to the community as a result of City funding
  - b. how the Fee for Service funding from the City was used in the current year
  - c. the next years deliverables and what the funding from the City would be used for
  - d. other current and previous funding partners/sources and if the RDKB is contributing
  - e. for the current year, clearly show any operating surplus
  - f. clearly show any financial reserves or accumulated surplus totals
  - g. provide detailed analysis of visitation statistics, including year over year comparison.
  - h. for the next year, what is the overall total funding request of all funding partners and which other organizations were asked for any and/or additional funding
  - i. for the next year, which other funding streams were applied for (e.g. grants).
- e) Provide annually, to the City, a copy of the “review engagement” of the Gallery 2’s finances as part of the Fee for Service Request.

### Specific 2023 Gallery2 Deliverables:

As proposed from Gallery2:

N/A

As requested from the City:

N/A

**Schedule B – Financial Terms**

Invoice Date*	Payment Date*	Amount
May 30	June 24	\$77,000
October 10	November 4	\$77,000

\* on or before the date listed

**Schedule C – Dates**

Start Date:	January 1, 2023
End Date:	December 31, 2023
Renewal Date:	October 1, 2023