



# THE CORPORATION OF THE CITY OF GRAND FORKS

## CAMPGROUND REGULATION BYLAW NO. 2104

### A bylaw to establish regulations for the City of Grand Forks Municipal Campground .

The Municipal Council for the Corporation of the City of Grand Forks, in open meeting lawfully assembled, **ENACTS** as follows:

#### **Citation**

1. This bylaw may be cited as the **“Campground Regulation Bylaw No. 2104”**

#### **Definitions**

2. In this bylaw, unless the context otherwise requires.

- 2.1 **“City”** means City of Grand Forks.
- 2.2 **“Campground”** means the Grand Forks Municipal Campground and those lands that are utilized for special events camping from time to time as deemed necessary by Staff.
- 2.3 **“Campground Attendant”** means the attendant who operates the campground on behalf of the City.
- 2.4 **“City Park”** means the City of Grand Forks City Park lands and play areas including the BMX track.
- 2.5 **“Fees and Charges Bylaw”** means the most current City’s *Fees and Charges Bylaw No. 1958* as amended or replaced from time to time.
- 2.6 **“Municipal Ticket Information Bylaw”** means the most current City’s *Municipal Ticket Information Bylaw No. 2073* as amended or replaced from time to time.
- 2.7 **“Operator”** means the *City* or any individual or agency appointed or contracted by the *City*, includes *Campground Attendant* and *Winter Caretaker*.
- 2.8 **“Person”** Includes any company, corporation, owner, partnership, firm, association, society, or party.
- 2.9 **“Staff”** means the Chief Administrative Officer or designate.
- 2.10 **“Winter Caretaker”** means the attendant responsible for overseeing the Campground during the winter months.

#### **3. Regulations**

- 3.1 All *Person(s)* camping in the *Campground* must pay fees as identified in the

*Fees and Charges Bylaw.*

- 3.2 All *Person(s)* within the *Campground* area, must abide by the rules established by the *Operator*. Schedule "A" contains a map of the Municipal Campground facility area.
- 3.3 All vehicles parked within the facility area must remain in designated parking areas.
- 3.4 No *Person(s)* shall destroy any plants or trees within the facility area.
- 3.5 No *Person(s)* shall remove any plants or trees within the facility area.
- 3.6 Disposal of sewage within the facility area must be in designated areas with appropriate fittings as designated by the *Operator*.
- 3.7 All animals must be on a leash.
- 3.8 All animal owners are required to pick up after their pets.
- 3.9 No animals are to be tied up or left outside unattended.
- 3.10 Outdoor pet pens are allowed at the discretion of the *Operator* or designate.
- 3.11 All *Person(s)* using the *Campground* must respect "Quiet Time" between the hours of 11:00 p.m. and 7:00 a.m.
- 3.12 Disposal of litter and garbage within the facility area must be in designated litter bins.
- 3.13 Campfires are prohibited.
- 3.14 Camping & Tenting is limited to no longer than 14 days total within a 3-month period with the exception to Section 3.14.
- 3.15 Long Term Camping & Tenting (over two weeks) must be approved in advance by *Staff*. Requests are required to be submitted, in writing, at least three weeks before the first day of the stay and should clearly outline the request.
- 3.16 Group Events and Rates must be approved in advance by *Staff*. Requests are required to be submitted, in writing, at least one month before the first day of the stay and should clearly outline the request. Peak season requests will be considered at the Peak seasonal rate.
- 3.17 RV site size and restrictions:
  - a. Maximum length of 40', depending on site availability. Maximum individual site length will be determined by *Staff*.
  - b. 2 vehicles are permitted to park on an RV site.

3.18 Tenting site size and restrictions:

- a. 2 tents per site with a maximum of 20 square meters in total between the two tents. Exact allowable tent configurations will be determined by *Staff*.
- b. Visitors staying in the back of trucks pay a tent fee with no extra charge for one additional pup tent on the same site.

3.19 Overnight camping within *City* limits must be within designated camping areas.

**4. Operations**

4.1 *Staff* may operate the campground during the camping season by utilizing a *Campground Attendant*, summer students, or city staff.

4.2 The *Campground* will be operated seasonally from May 1 to October 15 of each year and will be closed for the remainder of the year.

4.3 Daily Check-out time will be 12:00pm (noon) and Check-in time will be 1:00pm or earlier if the site is available.

4.4 *Staff* may implement a *Winter Caretaker* with the intent to provide additional monitoring of the *Campground* facility during the winter months. The *Winter Caretaker* will be at no cost to the *City*, except for the use of electricity by the *Winter Caretaker*, unless Council approves a cost through the annual budget cycle.

4.5 Reservations and Cancellations

- a. Reservation services will be available from February 1<sup>st</sup> until the last day of camping in October of each year.
- b. All reservations are booked into a database either through web-based applications or through the Visitor Information Center operated by the Grand Forks Art Gallery Society. All reservations bookings in the database will be considered final and will prevail in the event there is a discrepancy.
- c. Cancellation Policy
  - i. Full refund given with more than 48 hours written notice.
  - ii. Written notice within 48 hours of arrival date will be charged a cancellation fee – one-night will be charged. (as per the site reserved)
  - iii. No written notice received before arrival – No refund will be given.
- d. All applicable cancellation fees are listed in the most current *Fees and Charges Bylaw*.

4.6 Other Services

- a. Campground washrooms and showers will be available to paying guests of the Campground at no additional costs.
- b. Basic Wi-Fi services will be available to all paying guests of the Campground at no additional cost. However, Wi-Fi services uptime cannot be guaranteed and as such, does not form part of the camping rate.

## **5. Offence and Penalty**

- 5.1 All unauthorized or un-paid occupation of any campsite will result in *Staff* attending the site and attempting to contact the unauthorized occupant. If *Staff* is not able to locate the occupant, the site will be cleared at the owner's expense.
- 5.2 The *City* reserves the right to remove anyone at the owners' expense (without refund) that:
- a. Is in breach of any provisions of this bylaw.
  - b. Poses a threat to others' health and safety.
  - c. Has altercations with other campers, staff, or other City Park visitors.
- 5.3 Every *Person* who violates any of the provisions of this bylaw, or who suffers or permits any act or thing to be done in violation of any provision of this bylaw, or who neglects to do or refrains from doing anything required to be done by any provision of this bylaw, commits an offence.
- 5.4 Each day a violation continues or is allowed to continue constitutes a separate and distinct offence.
- 5.5 Every person who commits an offence under this bylaw is liable on summary conviction to a fine of not less than \$500 and not more than \$10,000, pursuant to the *Community Charter* and the *Offence Act*.
- 5.6 Charges imposed under Section 5.1, 5.2, and 5.3 are due and payable within 30 days of the date on the invoice setting out the amount of the fee. If unpaid on December 31<sup>st</sup> of the year in which the charges became due and payable, then fees may be collected in the same manner and with the same remedies as defined in the *Municipal Ticket Information Bylaw*.
- 5.7 No *Person* shall interfere with or obstruct *Staff*, the *Operator*, or a Bylaw Enforcement Officer in the performance of their duties or the exercise of their powers.

## **6. Repeal**

- 6.1 The "Campground Regulation Repeal Bylaw No. 2026-R" will repeal the "Campground Regulation Bylaw No. 2026".

## **7. General**

- 7.1. Any enactment referred to herein is a reference to an enactment of British Columbia and regulations thereto, as amended, revised, consolidated, or replaced from time to time.

- 7.2. If any part, section, sentence, clause, phrase, or word of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the decision that it is invalid shall not affect the validity of the remainder which shall continue in full force and effect and shall be construed as if the Bylaw had been adopted without the invalid portion

Read a first, second, and third time by the Municipal Council this \_\_\_\_ day of \_\_\_\_\_, 2023.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Mayor – Everett Baker

\_\_\_\_\_  
Corporate Officer – Daniel Drexler

### **CERTIFICATE**

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 2104, cited as the “Campground Regulation Bylaw No. 2104”, as passed by the Municipal Council on the \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Corporate Officer of the Municipal Council of the  
City of Grand Forks

## Schedule A – Campground Map

