

# MONTHLY HIGHLIGHT REPORTS



**DATE :** November 14, 2017  
**TO :** Committee of the Whole  
**FROM:** Chief Financial Officer  
**HIGHLIGHTS:** For the Month of October 2017

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- ❖ Financial Plan Amendment Bylaw 2036-A1 adopted
- ❖ 2018 Revenue Anticipation Borrowing Bylaw 2041 given three readings
- ❖ Attended Aptean (Vadim/Worktech) conference and training sessions
- ❖ Review capital projects and grant reporting
- ❖ Review balance sheet accounts in preparation for year end
- ❖ Preliminary work on 2018 Budget and 5 Year Financial Plan
- ❖ Responded to requests for information from BC Assessment, other municipalities, community organizations and the general public
- ❖ Completion of surveys for Civic Info/UBCM
- ❖ Invoicing for reimbursement of wildfire assistance costs
- ❖ Review and analysis of customer water billings and consumption; verify customer water meter information complete in preparation for mock billing
- ❖ Continued clean-up and organization of Vadim general ledger accounts