

DELEGATION



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APR 12 2018

THE CORPORATION OF
THE CITY OF GRAND FORKS

Online Delegation Form

YOUR WORSHIP, MAYOR KONRAD, AND MEMBERS OF COUNCIL, I/WE ARE HERE THIS EVENING ON BEHALF OF:

Boundary Country Regional Chamber of Commerce

FILE CODE

TO REQUEST THAT YOU CONSIDER:

Quarterly Report

D2 - Boundary Country
Reg. Chamber of Com.

THE REASONS THAT I/WE ARE REQUESTING THIS ACTION ARE:

As per our fee for service agreement this is our quarterly report due March. We apologize for the late report, our Executive Director, Kendra Begg had an unfortunate emergency that required hospitalization. Subsequently, she requested the President attend on her behalf, due to unforeseen circumstances Cathy Korolek was also unable to attend.

Current membership- 131, 35 new, 60 have not yet renewed due to seasonality of their business, or processing time-frame delays. We expect 2 members, from 2017, will not be renewing for 2018. By years end we anticipate 189 members.

Additionally, the BCRCC is planning a fundraiser for this fall. The "Councillor Cook-Off" is a fundraiser in which members of council each contribute a soup recipe, prepare and serve their creation at a public event. Members of the public sample and purchase soup and the first Participant to sell out is the Winner! As this is an election year, this fundraiser is an excellent opportunity for council to get out, meet your voters, and support a local event. This year we are partnering with Kettle Valley Food Co-Op (KVFC) and will set up during the Harvest Fest in September. Council members must obtain their ingredients through KVFC. The goal of this fundraiser is to promote the Kettle Valley Food Co-Op and support their Harvest Fest, encourage community engagement, and generate funds for the BCRCC to ensure we can continue to support the Boundary Country and our Business and Non-Profit members.

I/WE BELIEVE THAT IN APPROVING OUR REQUEST THE COMMUNITY WILL BENEFIT BY:

The BCRCC promotes business sustainability through support services, networking, community engagement, and tourism. Membership benefits include discounts on insurance, health and dental extended benefits, hotel, travel, and car rental discounts, and many more which can be viewed on the member login section of our website. The BCRCC has signed a lease for a new office space at 125 Market Ave which will improve visibility, has an increased capacity for secure storage of our assets, and files, and includes a large board room space. Our office hours have been and continue to be Monday through Friday 9am to 4pm. As our Executive Director travels substantially to meet with members, attend events and meetings, etc our office phone is a cellular device with email capability. Kendra Begg has done an incredible job being attentive to our members needs, increasing membership, and being present throughout the entire Boundary Country.

We have provided our 2018 Comparative Statement for your consideration and review. To date we are on track with our 2018 Proposed Budget and expect to achieve our goal of a net zero year.

We would like to point out the goal is to raise \$5000 through fundraising initiatives, therefore we need your support and participation in the Councillor Cook-Off. Your participation benefits the Kettle Valley Food Co-Op, your own

campaign efforts, as well as the BCRCC. This is an excellent opportunity to take real steps towards increasing community engagement through event attendance and voter turn-out. Each participant will be sponsored and connected with a local commercial kitchen space to ensure all Food Safe and Health Canada requirements are met.

I/WE BELIEVE THAT BY NOT APPROVING OUR REQUEST THE RESULT WILL BE:

If the City council chooses not to support the Councillor Cook-off the result will be an inability to achieve our goal of \$5000 in fundraising which will directly impact our ability to provide workshops such as:

Marketing- Expense or Investment

Serving it Right- Free certification for members

Bookkeeping 101- Reduce your costs with better financial management

as well as other promotion and sustainability efforts.

Provincial changes have resulted in any non-profit, organization, business or individual looking to obtain a Liquor License must now show that every person, from ticket sales to those serving alcohol, be Certified with Serving it Right. In past, only the lead personnel was required to have this certification. This new legislation will have a substantial impact on Non-Profits and businesses as this certification is approximately \$35 per person. The BCRCC is planning to host a Serving it Right Certification workshop for all of our members particularly the Non Profit Organizations who would be impacted the most.

IN CONCLUSION, I/WE REQUEST THAT COUNCIL FOR THE CITY OF GRAND FORKS ADOPT A RESOLUTION STATING:

We are requesting council consider our proposal of participation in the Councillor Cook- Off and indicate which council members would like to get involved. Kendra Begg will then contact each of the participants and connect them with sponsors and get them a full outline of Participation Requirements. We know this will be a fun event for everyone and we look forward to working with you.

NAME

Kendra Begg, Executive Director

ORGANIZATION

Boundary Country Regional Chamber of Commerce

MAILING ADDRESS

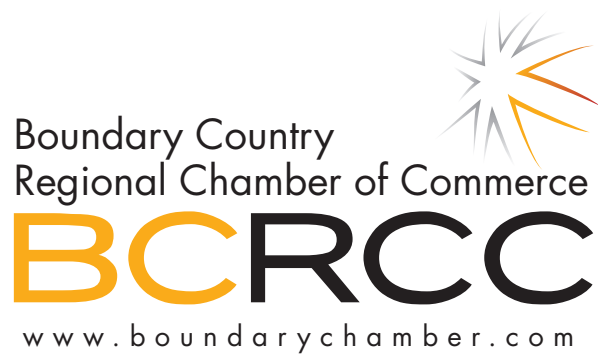
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Quarterly Report Prepared for the City of Grand Forks

January 1, 2018 through March 31, 2018

Submitted by the BCRCC Board of Directors on April 16, 2018

Mayor Konrad and Council,

The Boundary Country Regional Chamber of Commerce is looking forward to another great year. At the end of 2017 we had 143 members, to date we have had 35 new members join. At this time we have received over \$8000 in membership fees and expect the remaining members who have not yet renewed to do so. Many of our members have seasonal businesses and renew once day to day operations resume.

The BCRCC started the year with a well-attended Chamber Luncheon at the Thyme and Plate, a new member for 2018. We discussed some of our bylaws and passed some amendments. The new Bylaws were filed with Incorporations Canada April 4, 2018. While most of these changes were grammatical corrections, we did update our terms of reference to include the President, Vice President and Treasurer.

In March we held our AGM and had over 2/3 of our members vote by proxy, a system that was in our bylaws to use and allowed members to vote in advance of the AGM. The proxy system ensured we met all of our bylaws, ensured the vote was an equal representation of our members, and provided additional time to ensure each vote came from a member in good standing. We had 5 nominees this year and 3 director vacancies to fill. The result was Cathy Korolek, James Wilson, and Vanessa Favell are now in 2 year terms. Following the AGM we had a board meeting to vote in the positions of the board:

Cathy Korolek- President
James Wilson- Vice President
Vanessa Favell- Treasurer

Jeff Fero- Director of Grand Forks
Shane Ahrens- Director at Large
Jason McIver- Director of Christina Lake

Jim Nathorst, BOT director, has resigned after many years of service and we wish him all the best. The Greenwood Board of Trade has yet to appoint their new representative.

In early April we hosted a Volunteer Fair. This event was designed for our Non-Profit Organizations to set up a booth and recruit new volunteers. We had 8 Non-Profit Organizations take part and had over 60 attendees. We are expecting this to be an annual event.

We are planning to host Movies in the Park for 2018 and have already secured 2 sponsors for and have another 6 who have stated their intent to be sponsors as well. This year we are including a vendor market allowing members to set up for free, non-members will pay a small fee. The vendor market at Movies in the Park is in line with our Community Engagement Initiative. The Movies in the Park has historically attracted more than 300 community members and feel this is a great opportunity for no-profits, handmade crafters, food vendors, and businesses to gain some brand recognition, sell their wares, and recruit new volunteers.

The BCRCC will continue to support and attend the same events we do every year including: Greenwood Founder's Day, Gallery 2 Wine Tasting, Grand Forks Softball Tournament, the GFI, Community Futures Business Excellence Awards, and 2019 Shopping Spree. In addition, we will continue to support other events as requested and continue to work with the Downtown Business Association with their events.

As per the Comparative Report provided we are on track with our budget for 2018. I would like to highlight that the line item "Office Administration" includes- wages, rent, utilities, phone and internet, sub-contracts (website, recording secretary), accounting and legal fees, bank charges, professional development, office supplies, and membership dues.

We are looking forward to moving into our new office space- 125 Market Ave which has more storage space and a large board room for both our board and our members use. We expect to move in May 1, 2018.

On behalf of the BCRCC and our members, thank you Mayor Konrad for your continued support and approval of our 2018 Fee for Service.

Sincerely,

Kendra Begg, Executive Director

	2018 Budget	2018 Actual
REVENUE	01-01-2018 to 31-12-2018	01-01-2018 to 31-03-2018
Revenue		
Memberships	\$14,000.00	\$7,368.75
Interest Revenue		\$0.00
Insurance Commissions	\$3,500.00	\$707.97
Movie in Park Sponsorship	\$3,000.00	\$500.00
Fundraising-	\$5,000.00	\$0.00
Fee for Service - City of GF	\$15,000.00	\$0.00
Grants - Regional District	\$7,500.00	\$0.00
Grants	\$20,000.00	\$0.00
Other Revenue- Banner ads, newsletter ads,	\$1,000.00	\$0.00
Net Revenue+A:A	\$69,000.00	\$8,576.72
TOTAL REVENUE	\$69,000.00	\$8,576.72
EXPENSE		
Expenses		
Advertising & Promotions	\$2,000.00	\$2,028.84
Events	\$1,000.00	\$0.00
Events - Movie in the Park	\$1,000.00	\$0.00
Meetings	\$800.00	\$12.27
Office Administration	\$54,200.00	\$17,602.90
Promotion & Education - Boundary Co	\$1,500.00	\$865.78
Promotion & Education- DBA	\$0.00	-
Promotion & Education - City of GF	\$2,500.00	\$1,177.60
Travel- - .53 per km	\$6,000.00	\$474.53
Total General & Admin. Expenses	\$69,000.00	\$22,161.92
TOTAL EXPENSE	\$69,000.00	\$22,161.92
NET INCOME	\$0.00	(\$13,585.20)