

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council

From: Corporate Services

Date: November 27th, 2017

Subject: 2018 Regular & COTW Meeting Schedule

Recommendation: **RESOLVED THAT COUNCIL ADOPTS THE MEETING DATES AS PRESENTED, PROVIDES NOTICE TO THE PUBLIC OF THE 2018 REGULAR COUNCIL MEETING SCHEDULE AND THE SCHEDULE FOR COMMITTEE OF THE WHOLE MEETINGS, AND FURTHER DIRECTS STAFF TO PUBLISH THE NOTICE IN THE GAZETTE IN ACCORDANCE WITH THE COMMUNITY CHARTER.**

BACKGROUND: Attached, is a 2018 calendar identifying the proposed Regular meetings and the Committee of the Whole meetings for the year 2018. There are typically 2 Regular meetings per month, except for July, August and occasionally, December, where there is only one meeting scheduled. All meetings have been scheduled to avoid UBCM, FCM and AKBLG conferences. In accordance with the Community Charter, Council must provide notice to the public of the 2018 Regular Council meeting schedule and publish notice in two consecutive issues of the newspaper.

Benefits or Impacts of the Recommendation:

General: By providing notice of the 2018 Regular meeting schedule ensures that Council is meeting their legislative obligations. Although Council may change meeting dates as presented, there is no option to defer the matter inasmuch as the meeting date listing must be advertised in accordance with the Charter.

Strategic Impact: N/A

Financial: No impact. The Financial Plan allows for advertising expenses throughout the year.

Policy/Legislation: Section 127 of the Community Charter speaks to the necessity of Council to make available to the public, a schedule of yearly meeting dates in accordance with Section 94 as it pertains to advertising guidelines.

Attachments: Community Charter Sections 127 and 94; Calendar of meeting dates.

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OPTIONS: 1. COUNCIL DETERMINES TO ALTER THE SCHEDULE BY RESOLUTION.

	
Department Head or CAO	Chief Administrative Officer

January 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31	1	2	3	4	5	6
New Year's Day						
7	8	9	10	11	12	13
14	15	16	17	18	19	20
COTW & Regular Meeting						
21	22	23	24	25	26	27
28	29	30	31	1	2	3
Regular Meeting						
4	5	NOTES				

February 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
	Family Day	COTW & Regular Meeting				
18	19	20	21	22	23	24
25	26	27	28	1	2	3
	Regular Meeting					
4	5	NOTES				

March 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
25	26	27	28	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
COTW & Regular Meetings						
18	19	20	21	22	23	24
25	26	27	28	29	30	31
Regular Meeting						
Good Friday						
1	2	NOTES				

April 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
	Easter Monday					
8	9	10	11	12	13	14
	COTW & Regular Meeting					
15	16	17	18	19	20	21
		AKBLG CONVENTION - Fernie, BC April 17th - 20th				
22	23	24	25	26	27	28
	Regular Meeting					
29	30	1	2	3	4	5
6	7	NOTES				

May 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	1	2	3	4	5
6	7	8	9	10	11	12
COTW & Regular Meeting						
13	14	15	16	17	18	19
20	21	22	23	24	25	26
Victoria Day Regular						
27	28	29	30	31	1	2
FCM Halifax - May 31st - June 3rd						
3	4	NOTES				

June 2018

FCM Halifax May 31 - June 3rd

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
	COTW & Regular Meeting					
17	18	19	20	21	22	23
24	25	26	27	28	29	30
	Annual Meeting & Regular Meeting					
1	2	NOTES				

July 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
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1	2	3	4	5	6	7
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Canada Day Stat

8	9	10	11	12	13	14
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15	16	17	18	19	20	21
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22	23	24	25	26	27	28
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COTW & Regular Meeting

29	30	31	1	2	3	4
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5
NOTES

August 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	31	1	2	3	4
5	6	7	8	9	10	11
BC Day						
12	13	14	15	16	17	18
19	20	21	22	23	24	25
COTW & Regular Meeting						
26	27	28	29	30	31	
2	3	NOTES				

September 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	31	1
2	3	4	5	6	7	8
	Labour Day	COTW & Regular Meeting				
9	10	11	12	13	14	15
		UBCM Convention - Whistler September 10th - 14th				
16	17	18	19	20	21	22
	Regular Meeting					
23	24	25	26	27	28	29
30		NOTES				

October 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
30	1	2	3	4	5	6
	COTW & Regular Meeting (no delegations)					
7	8	9	10	11	12	13
	Thanksgiving					
14	15	16	17	18	19	20
						2018 General Voting Day
21	22	23	24	25	26	27
	Regular Meeting					
28	29	30	31	1	2	3
4	5	NOTES				

November 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	31	1	2	3
4	5	6	7	8	9	10
Inaugural Meeting						
11	12	13	14	15	16	17
Remembrance Day						
18	19	20	21	22	23	24
Regular Meeting						
25	26	27	28	29	30	1
2	3	NOTES				

December 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
COTW & Regular Meeting						
16	17	18	19	20	21	22
23	24	25	26	27	28	29
Christmas Day						
Boxing Day						
30	31	NOTES				