

**THE CORPORATION OF THE CITY OF GRAND FORKS  
REGULAR MEETING OF COUNCIL**

**Monday, December 11, 2017, 7:00 pm  
7217 - 4th Street, City Hall Council Chambers**

**PRESENT:** Mayor Frank Konrad  
Councillor Julia Butler  
Councillor Chris Hammett  
Councillor Neil Krog  
Councillor Colleen Ross  
Councillor Christine Thompson  
Councillor Beverley Tripp

**ADMINISTRATION:** Diane Heinrich - Chief Administrative Officer - interim /  
Corporate Officer  
Daniel Drexler - Deputy Corporate Officer  
Juliette Rhodes - Chief Financial Officer  
Cavan Gates - Deputy Manager of Operations & Sustainability

**GALLERY**

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**1. CALL TO ORDER**

Mayor Konrad called the December 11, 2017, Regular Meeting to order at 7:01 pm.

**2. ADOPTION OF AGENDA**

a. Adopt agenda

December 11, 2017, Regular Meeting agenda

The agenda was amended to include a late item 12.a. "Memo - DBA requests update"

**MOVED BY:** ROSS

**SECONDED BY:** THOMPSON

**THAT Council amends the agenda to include item 12.a. "Memo - DBA requests update".**

**CARRIED**

MOVED BY: TRIPP

SECONDED BY: HAMMETT

**RESOLVED THAT Council adopts the December 11, 2017, Regular Meeting agenda as amended.**

**CARRIED**

**3. MINUTES**

- a. Adopt minutes - Special to go In-Camera

November 27, 2017, Special to go In-Camera Meeting minutes

MOVED BY: THOMPSON

SECONDED BY: BUTLER

**RESOLVED THAT Council adopts the November 27, 2017, Special to go In-Camera Meeting minutes as presented.**

**CARRIED**

- b. Adopt minutes - Public Hearing

November 27, 2017, Public Hearing Meeting minutes

MOVED BY: TRIPP

SECONDED BY: ROSS

**RESOLVED THAT Council adopts the November 27, 2017, Public Hearing Meeting minutes as presented.**

**CARRIED**

- c. Adopt minutes - Regular

November 27, 2017, Regular Meeting minutes

MOVED BY: TRIPP

SECONDED BY: BUTLER

**RESOLVED THAT Council adopts the November 27, 2017, Regular Meeting minutes as presented.**

**CARRIED**

- d. Adopt minutes - Special to go In-Camera  
December 1, 2017, Special to go In-Camera Meeting minutes

MOVED BY: ROSS

SECONDED BY: BUTLER

**RESOLVED THAT Council adopts the December 1, 2017, Special to go In-Camera Meeting minutes as presented.**

**CARRIED**

4. **REGISTERED PETITIONS AND DELEGATIONS**

5. **UNFINISHED BUSINESS**

6. **REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL**

- a. Corporate Officer's Report

Written reports of Council

Discussion ensued:

- upcoming conferences and seminars for 2018
- AKBLG attendance options
- comparison between conferences
- costs to attend each conference depends on location
- rooms are pre-booked for UBCM and AKBLG ahead of time, but registrations do not open until March for the AKBLG
- Councillor Butler to attend LGLA Conference in 2018
- Councillor Krog to attend FCM Conference in 2018

MOVED BY: KROG

SECONDED BY: TRIPP

**RESOLVED THAT all written reports of Council submitted to the December 11, 2017, Regular Meeting be received.**

**CARRIED**

MOVED BY: TRIPP

SECONDED BY: THOMPSON

**RESOLVED THAT Council discusses and designates delegates for attendance at the 2018 conferences.**

MOVED BY: THOMPSON

SECONDED BY: KROG

**THAT Council authorize Councillor Butler to attend the LGLA Conference in 2018.**

**CARRIED**

MOVED BY: THOMPSON

SECONDED BY: HAMMETT

**THAT Council authorize Councillor Krog to attend the FCM conference in 2018.**

Opposed (2): BUTLER, and TRIPP

**CARRIED**

**7. REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY**

**a. Corporate Officer's Report**

Verbal report from Council's representative to the Regional District of Kootenay Boundary

Read the RDKB agendas here:

<https://rdkb.civicweb.net/filepro/documents/314>

The Mayor gave an update regarding the BCDC meeting. Topics of discussion included the Disc Golf project and BC Transit's potential cost increases.

MOVED BY: HAMMETT

SECONDED BY: KROG

**RESOLVED THAT Mayor Konrad's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.**

**CARRIED**

**8. RECOMMENDATIONS FROM STAFF FOR DECISIONS**

- a. Disc Golf Course Licence of Occupation and Course Budget  
Manager of Development and Engineering Services

MOVED BY: ROSS

SECONDED BY: BUTLER

**RESOLVED THAT Council directs staff to include, in the 2018 budget process, the City's proposed contribution to Disc Golf budget as presented and to finalize the Licence of Occupation with the Grand Forks Disc Sports Club for the proposed course site at 2699-68th Avenue, pending the group's formation as a society.**

**CARRIED**

- b. Waiver of Fee for Equal Payment Plan Refunds on Utility Accounts  
Chief Financial Officer

MOVED BY: THOMPSON

SECONDED BY: TRIPP

**RESOLVED THAT Council permits staff to waive the \$25 fee for utility customers on the equal payment plan who request a refund of their credit balances for 2017.**

**CARRIED**

- c. Application for additional Rural Dividend Fund grant for an Employment Lands Plan

Development and Engineering Services

Discussion ensued:

- properties sold throughout the past 5 years
- phase 2 of multi phase project
- staff availability to support the grant process and reporting
- possibility to expand the scope to include environmentally sensitive areas and ecological values
- potential for staff to do the work in-house versus consultant

MOVED BY: THOMPSON

SECONDED BY: HAMMETT

**THAT Council directs staff to apply for the December 2017 intake of the Rural Dividend Fund grant for \$100,000 with the City's contribution being \$20,000 from the Property Management and Holding budget.**

**CARRIED**

9. **REQUESTS ARISING FROM CORRESPONDENCE**

10. **INFORMATION ITEMS**

- a. RDKB Bylaw 1660 amending GF and District Transit Service

Letter from RDKB

Discussion ensued:

- Bus route possibilities
- Transit company plans to increase costs
- bylaw amendment process for the Regional District
- possible discussion at COTW in January with RDKB staff
- item was tabled until further information from Regional District can be obtained

MOVED BY: THOMPSON

SECONDED BY: ROSS

**RESOLVED THAT Council consents to the Regional District of Kootenay Boundary Bylaw No. 1660 to increase the requisition limit of the Grand Forks and District Transit Service Local Service.**

MOVED BY: THOMPSON

SECONDED BY: BUTLER

**THAT the discussion and decision regarding the RDKB Bylaw amendment be tabled until the Regional District can provide more information regarding the service.**

**CARRIED**

**11. BYLAWS**

**12. LATE ITEMS**

**a. DBA requests update**

Memo - Deputy Manager of Operations and Sustainability

Discussion ensued:

- complaint driven bylaw enforcement for parking
- requests update based on letter from DBA presented at the February 14, 2017, meeting
- Councillor Hammett appointed liaison to DBA
- Councillor Thompson appointed liaison to BCRCC
- other possibilities for Councillors to be the liaison to other community organizations

MOVED BY: BUTLER

SECONDED BY: HAMMETT

**THAT Council receives the update on the Downtown Business Association requests for information.**

**CARRIED**

MOVED BY: THOMPSON

SECONDED BY: ROSS

**THAT Council appoints Councillor Hammett as the liaison to the Downtown Business Association.**

**CARRIED**

MOVED BY: THOMPSON

SECONDED BY: HAMMETT

**THAT Council appoints Councillor Thompson as the liaison to the Boundary Regional Chamber of Commerce.**

Opposed (2): BUTLER, and TRIPP

**CARRIED**

b. Announcement

Mayor Konrad

The Mayor made an announcement regarding BC Housing:

The City is currently in discussions with BC Housing, but nothing had been clarified yet.

**13. QUESTIONS FROM THE PUBLIC AND THE MEDIA**

released from in-camera: working with BC housing, nothing has been finalized

Les Johnson:

- gave a brief update on buzz words
- liaisons for organizations
- history of relationships between the City and organizations

Kate Saylor, Gazette

- inquired regarding late item from Downtown Business Association requests
- reason why Councillor Hammett was appointed - Councillor Hammett has been involved with the association in the past as a non-voting note taker



- inquired regarding a policy for liaisons to organizations
- Councillor Hammett stated that she will take notes for her role as a liaison of Council and will share those notes with the DBA
- inquired regarding a potential conflict of interest between creating minutes and being a Council liaison depending on the situation - Councillor Hammett does not believe there is a conflict

14. **ADJOURNMENT**

The December 11, 2017, Regular Meeting was adjourned at 8:19 pm.

MOVED BY: ROSS

SECONDED BY: THOMPSON

**THAT the Regular Meeting be adjourned at 8:19 pm.**

**CARRIED**

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Mayor Frank Konrad

Deputy Corporate Officer - Daniel  
Drexler