

# Request for Decision



To: Regular Meeting

From: **Engineering and Development**

Date: February 13, 2018

Subject: FCM Municipal Asset Management Program grant application

Recommendation: **RESOLVED THAT Council directs staff to apply to the FCM's Municipal Asset Management Program for upgrades to the Geographic Information System and data collection of asset information; AND THAT the City of Grand Forks commits \$12,000 from its 2018 operations budget towards the costs of this initiative.**

---

## Background

The Federation of Canadian Municipalities' (FCM) asset management grant aims to improve the asset management readiness of municipalities. The City has been working for the last five years to implement a comprehensive asset management program. One of the remaining gaps in that implementation is the ongoing collection and management of asset data and information. Specifically, the spatial information generated by condition assessments and inspections needs a better database and retrieval portal. Staff identified an improved Geographic Information System GIS as the best mechanism for this. The project would complete the needs assessment of current data and processes, formally implement a GIS for asset management, define workflow standards, and fill data gaps.

The grant will supplement funds in the current operations budget. Staff anticipate contributing \$3,500 in software costs and \$8,500 in labour costs to the grant, and in turn receive \$48,000 in support from FCM. This is not an additional \$12,000 but an existing amount in the proposed 2018 operations budget.

---

## Benefits or Impacts

### Strategic Impact



#### Fiscal Responsibility

- The City is committed to advancing its asset management program.

---

## Recommendation

**RESOLVED THAT Council directs staff to apply to the FCM's Municipal Asset Management Program for upgrades to the Geographic Information System and data collection of asset information;**

**AND THAT the City of Grand Forks commits \$12,000 from its 2018 operations budget towards the costs of this initiative.**

## Options

1. RESOLVED THAT Council accepts the recommendation.
2. RESOLVED THAT Council does not accept the recommendation.
3. RESOLVED THAT Council refers the matter back to staff for further information.

### **Report Approval Details**

|                      |                           |
|----------------------|---------------------------|
| Document Title:      | RFD 2018 - GIS Grant.docx |
| Attachments:         |                           |
| Final Approval Date: | Feb 5, 2018               |

This report and all of its attachments were approved and signed as outlined below:

**Dolores Sheets - Feb 2, 2018 - 9:51 AM**

**Diane Heinrich - Feb 5, 2018 - 11:09 AM**