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From: info@civicinfo.bc.ca
Sent: June 12, 2018 2:57 PM
To: CivicInfo BC
Subject: 2018 UBCM Convention – Meeting Requests with the Minister of Municipal Affairs and Housing
Attachments: 2018-06-11 UBCM Letter from Minister Robinson to Mayors and RD Chairs.pdf

This message is being sent by CivicInfo BC to all Union of BC Municipalities (UBCM) Mayors and Regional District Chairs on behalf of the Minister of Municipal Affairs and Housing.

Subject: 2018 UBCM Convention – Meeting Requests with the Minister of Municipal Affairs and Housing
Intended Recipient(s): Mayors/Regional District Chairs/Islands Trust Chair/CAOs and cc: Administrative Assistants &
Attachments: One (1) plus message below

If you have received this message in error, we ask that you forward it to the appropriate person in your office.

MESSAGE:

Please see the attached letter from the Minister of Municipal Affairs and Housing with regards to the 2018 UBCM Convention. The letter outlines the process for requesting a meeting with Minister Selina Robinson, as well as with provincial government, agency, commission and corporation staff.

This year's online meeting request form will be available at: Minister of Municipal Affairs and Housing Meetings.

If you have any questions, please contact the Ministry of Municipal Affairs and Housing UBCM Meeting Coordinator, Nicole Gibbings by email at: MAH.UBCM.MeetingRequests@gov.bc.ca or by phone at 778-698-3203.

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FILE CODE

mtg - Requests w/
U3 - Minister of Municipal
Affairs & Housing



June 11, 2018

Dear Mayors and Regional District Chairs:

I am pleased to provide you with the following information regarding the process for requesting a meeting with me, or with provincial government, agency, commission and corporation staff, during the upcoming annual UBCM Convention taking place in Whistler, September 10 to 14, 2018.

You will also receive a letter from the Honourable John Horgan, Premier, containing information about the online process for requesting a meeting with Premier Horgan and other Cabinet Ministers.

If you would like to meet with me at the Convention, please complete the online request form at: [MAH Minister's Meeting](#) and submit it to the Ministry of Municipal Affairs and Housing before **July 13, 2018**. Meeting arrangements will be confirmed by mid-August. I will do my best to accommodate as many meeting requests as possible.

To get the most out of your delegation's meeting with me, it would be helpful if you would fill out the online form with detailed topic information. By providing this information in advance of the meeting, I will have a better understanding of your delegation's interests and it will allow for discussions that are more productive.

Ministry staff will email the Provincial Appointment Book (PAB). This PAB lists all government, agency, commission and corporation staff expected to be available to meet with delegates at the Convention, as well as details on how to request a meeting with staff online.

As I approach my second Convention as Minister responsible for local government, I look forward to hearing more about your communities, to identifying opportunities to work together with you in partnership, and to growing our relationships in the spirit of collaboration.

Sincerely,

Selina Robinson
Minister

pc: Honourable John Horgan, Premier
Wendy Booth, President, Union of British Columbia Municipalities