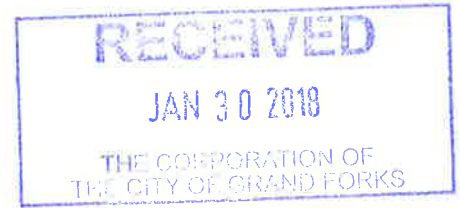


DELEGATION



**Online Delegation Form**

**YOUR WORSHIP, MAYOR KONRAD, AND MEMBERS OF COUNCIL, I/WE ARE HERE THIS EVENING ON BEHALF OF:**

Grand Forks Art Gallery Society

**TO REQUEST THAT YOU CONSIDER:**

this presentation as our quarterly update at the Committee of the Whole meeting February 13, 2018

**THE REASONS THAT I/WE ARE REQUESTING THIS ACTION ARE:**

per the terms of our Fee for Service Funding Agreement. Presenting on behalf of the Grand Forks Art Gallery Society will be Tim van Wijk, Director/Curator, Teresa Resansoff, Board Chair, and Gary Babin, Treasurer.

**I/WE BELIEVE THAT IN APPROVING OUR REQUEST THE COMMUNITY WILL BENEFIT BY:**

n/a

**I/WE BELIEVE THAT BY NOT APPROVING OUR REQUEST THE RESULT WILL BE:**

n/a

**IN CONCLUSION, I/WE REQUEST THAT COUNCIL FOR THE CITY OF GRAND FORKS ADOPT A RESOLUTION STATING:**

n/a

**NAME**

Tim van Wijk

**ORGANIZATION**

Grand Forks Art Gallery Society

**MAILING ADDRESS**

Box 2140  
524 Central Avenue  
Grand Forks, British Columbia V0H 1H0  
Canada

**TELEPHONE NUMBER**

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**FILE CODE**  
D2- GF Art Gallery Society

**Operating Budget Revenues**

	Previous Budget 2016-17	Approved Budget 2017-18	April	May	June	July	August	September	October	November	December	January	February	March	Totals	% budget
<b>Earned Revenue</b>			8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%		
Memberships	4,000.00	4,000.00	45.00	339.00	92.00	247.00	534.00	120.00	660.00	419.00	128.00				2,584.00	64.60%
Giftshop	17,000.00	40,000.00	920.02	3,108.71	2,313.46	2,727.56	4,656.91	1,538.81	1,650.38	3,169.23	5,653.61				25,738.69	64.35%
Gallery Sales & Catalogues				10.00	50.00			40.00							100.00	
Art Rental Sales	12,000.00	8,000.00		1,100.00		1,092.96		120.00	3,950.00	349.50	1,125.00				7,737.46	96.72%
Art Rental		6,500.00	129.00	437.00	37.50	1,362.49	456.50	20.00	84.50		-194.25				2,332.74	35.89%
Beer & Wine sales	1,500.00						214.75		18.85						233.60	
Visitor Information Sales	3,000.00	3,000.00	8.00	101.50	377.66	532.17	425.25	299.95	390.80	89.75	407.15				2,632.23	87.74%
PST Vendor's Commissions							22.00	22.00	25.51		41.04				110.55	
Facility Rentals	6,000.00	2,000.00		105.00	80.00	309.75	320.00		320.00	344.50	80.00				1,559.25	77.96%
Other Earned Revenue			55.72			41.16		4.50			115.54				216.92	
<b>Total earned rev</b>	<b>43,500.00</b>														0.00	
															0.00	
<b>Investment Income</b>															0.00	
Endowments etc		500.00			15.20										15.20	
<b>Total investm income</b>															0.00	
															0.00	
<b>Private Sector Revenue</b>															0.00	
Donations, Unreceipted	5,000.00	1,000.00	85.35		760.69	334.92	332.65	125.35	98.40	61.35	103.85				1,902.56	190.26%
Individ Donations, Receipted		5,000.00	200.00	400.00	302.00	50.00	587.87	125.00	166.00	225.00	1,160.00				3,215.87	64.32%
Corporate Donations/Sponsorships		500.00							1,500.00	3,500.00	790.90				5,790.90	
Fundraising Events	15,000.00	25,000.00		95.00	1,955.00	525.00	4,103.75	1,846.50	9,092.60	6,337.25	32.80				23,987.90	95.95%
In-Kind Goods and Serv.															0.00	
<b>Total private sector</b>	<b>20,000.00</b>														0.00	
															0.00	
<b>Federal Public Revenues</b>															0.00	
Young Canada Works	8,500.00	8,500.00					3,089.15			1,785.04					4,874.19	57.34%
Service Canada Student	4,000.00	4,000.00			3,883.00					1,216.00					5,099.00	127.48%
Other Federal Revenues			750.07												750.07	
<b>Total federal revenue</b>	<b>12,500.00</b>														0.00	
															0.00	
<b>Provincial Public Revenues</b>															0.00	
BC Tourism Operating Grant	10,000.00	10,000.00	833.33	833.33	833.33	833.33	833.33	833.33	833.00	833.00	833.00				7,498.98	74.99%
BC Tourism Project Grant															0.00	
BC Gaming and Lottery Proceeds	50,000.00	32,000.00	2,666.67	2,666.67	2,666.67	2,666.67	2,666.67	2,666.67	2,666.67	2,666.67	2,666.67				24,000.03	75.00%
BC Heritage															0.00	
BC Arts Council Operating Grant	18,000.00	18,000.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00				13,500.00	75.00%
<b>Total provincial revenue</b>	<b>78,000.00</b>														0.00	
															0.00	
<b>Municipal and Regional Revenues</b>															0.00	
City of GF Operating	142,000.00	142,000.00	11,833.33	11,833.33	11,833.33	11,833.33	11,833.33	11,833.33	11,833.33	11,833.33	11,833.33				106,499.97	75.00%
Regional District	5,000.00	5,000.00	416.67	416.67	416.67	416.67	416.67	416.67	416.67	416.67	416.67				3,750.03	75.00%
Boundary Arts Council	1,200.00														0.00	
Phoenix Foundation		1,000.00													0.00	
<b>Total Munic and Regional</b>	<b>148,200.00</b>														0.00	
															0.00	
<b>TOTAL ACTUAL GROSS REVENUE</b>		<b>315,000.00</b>	<b>19,443.16</b>	<b>22,946.21</b>	<b>27,116.51</b>	<b>24,473.01</b>	<b>31,992.83</b>	<b>21,512.11</b>	<b>35,206.71</b>	<b>34,746.29</b>	<b>26,693.31</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>244,130.14</b>	<b>77.26%</b>
Total Budget/Forecasted monthly	302,200.00	316,000.00	26,333.33	26,333.33	26,333.33	26,333.33	26,333.33	26,333.33	26,333.33	26,333.33	26,333.33	26,333.33	26,333.33	26,333.37	316,000.00	

**Operating Budget Expenses**

	Previous Budget 2016-17	Approved Budget 2017-18	April	May	June	July	August	September	October	November	December	January	February	March	Totals	% budget
Approved Budget 2016-17			April	May	June	July	August	September	October	November	December	January	February	March		
<b>Artistic and Programming</b>																
Artists & Professional Fees					-2.28	6,000.00				1,900.00					7,897.72	
Artist Fees re Art Rentals															0.00	
Artistic Salaries	40,000.00	55,000.00	2,371.21	2,572.41	2,124.26	2,831.08	4,063.25	5,897.57	4,290.00	4,097.97	4,290.00				32,537.75	59.16%
Exhibition, Programming	18,000.00	20,000.00	16.67	609.12		178.63	369.55	2,227.00	477.88						3,878.85	19.39%
Professional Development															0.00	
Collection Management															0.00	
Audience Development, Outreach		1,500.00				7.67									7.67	
Membership, Registration	1,200.00	1,000.00				316.00	316.00								632.00	
<b>Total Artistic &amp; Programming</b>	<b>59,200.00</b>														<b>0.00</b>	
															0.00	
<b>Facility Operating Expense</b>																
Operating Salaries	60,000.00	60,000.00	4,443.30	4,989.54	7,752.77	6,656.89	10,457.86	5,116.09	4,573.94	4,992.13	5,025.85				54,008.37	90.01%
General Facility Expense	26,000.00	26,000.00	830.01	2,656.46	939.08	2,736.03	2,068.91	973.53	3,001.37	1,422.05	3,596.00				18,223.44	70.09%
Facility Rental Expense	5,000.00	1,000.00													0.00	0.00%
Other Facility Expense															0.00	
<b>Total Facility Operating Expenses</b>	<b>91,000.00</b>														<b>0.00</b>	
															0.00	
<b>Marketing &amp; Communications</b>																
Marketing & Comm Salaries	30,000.00	30,000.00	0.00	0.00	1,140.63	1,790.37	3,559.04	2,011.73	2,038.39	2,628.40	2,163.38				15,331.94	51.11%
Advertising Purchases	3,000.00	3,000.00		597.35	160.00	15.80	34.80	290.00		119.60	245.99				1,463.54	48.78%
Other Marketing/Production		500.00													0.00	
<b>Total Marketing &amp; Communications</b>	<b>33,000.00</b>														<b>0.00</b>	
															0.00	
<b>Fundraising Expenses</b>																
Fundraising event expense	3,000.00	5,000.00	14.18		84.17	346.45	2,014.22	1,290.09	375.87	1,662.80	134.20				5,921.98	118.44%
Wine & Beer expense re Fundrs	1,500.00								112.00						112.00	
Gift Shop Purchases retail lnd comr	10,000.00	25,000.00		175.50	661.60		4,343.78	565.09	1,105.80	1,337.49	3,010.71				11,199.97	44.80%
Cash Short (Over)			-1.05	2.90		-0.89	-5.62	-0.79							-5.45	
Visitor Centre Purchases retail	1,500.00	1,500.00			452.70	229.74	155.70				142.50				980.64	
Board/Volunteer FR exp	1,000.00	1,000.00													0.00	
Other Fundraising exp AR fees etc		5,000.00			79.28	126.50	35.00		2,111.50	100.00					2,446.28	
<b>Total Fundraising expenses</b>	<b>17,000.00</b>														<b>0.00</b>	
															0.00	
<b>Administration Expenses</b>																
Admin Salaries	75,000.00	50,000.00	4,345.75	4,408.43	2,829.90	4,014.32	10,357.15	2,563.77	2,882.93	3,083.20	2,757.60				37,243.05	74.49%
El Expense	4,000.00	4,000.00	242.78	261.97	316.42	327.86	593.32	350.11	272.88	342.83	309.12				3,017.29	75.43%
CPP Expense	5,000.00	5,000.00	159.71	243.93	403.28	445.47	712.55	389.83	331.78	473.62	400.85				3,561.02	71.22%
Admin Professional Fees	8,000.00	10,000.00	420.00			1,072.51	140.00		1,087.08	696.68	1,125.67				4,541.94	45.42%
Equipment Lease		3,000.00			240.74	873.97	240.74	240.74	240.74	240.74	240.74				2,077.67	
Other Admin Expenses	10,000.00	8,500.00	17.00	1,294.71	1,170.69	525.08	2,576.23	1,025.84	1,354.30	2,214.04					10,177.89	119.74%
<b>Total Admin Expenses</b>	<b>102,000.00</b>														<b>0.00</b>	
															0.00	
<b>Total Expenses</b>		<b>316,000.00</b>	<b>12,859.56</b>	<b>17,812.32</b>	<b>18,347.24</b>	<b>28,493.48</b>	<b>42,032.48</b>	<b>22,940.60</b>	<b>24,256.46</b>	<b>25,311.55</b>	<b>23,201.87</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>215,255.56</b>	<b>68.12%</b>
<b>running net income</b>			<b>6,583.60</b>	<b>5,133.89</b>	<b>8,769.27</b>	<b>-4,020.47</b>	<b>-10,039.65</b>	<b>-1,428.49</b>	<b>10,950.25</b>	<b>9,434.74</b>	<b>3,491.44</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>28,874.58</b>	
<b>Total Budget/forecasted monthly</b>	<b>302,200.00</b>	<b>316,000.00</b>	<b>26,333.33</b>	<b>26,333.33</b>	<b>26,333.33</b>	<b>26,333.33</b>	<b>26,333.33</b>	<b>26,333.33</b>	<b>26,333.33</b>	<b>26,333.33</b>	<b>26,333.33</b>	<b>26,333.33</b>	<b>26,333.33</b>	<b>26,333.33</b>	<b>316,000.00</b>	