



**The Corporation of the City of Grand Forks**  
**Regular Meeting of Council**  
**MINUTES**

**Meeting #:** R-2018-03  
**Date:** Tuesday, February 13, 2018, 7:00 pm  
**Location:** 7217 - 4th Street, City Hall Council Chambers

**Present:** Mayor Frank Konrad  
Councillor Julia Butler  
Councillor Chris Hammett  
Councillor Neil Krog  
Councillor Colleen Ross  
Councillor Christine Thompson  
Councillor Beverley Tripp

**Staff:** Diane Heinrich - Chief Administrative Officer / Corporate Officer  
Daniel Drexler - Deputy Corporate Officer  
Dolores Sheets - Manager of Development & Engineering Services  
Cavan Gates - Deputy Manager of Operations & Sustainability  
Graham Watt - Senior Planner

**GALLERY**

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**1. CALL TO ORDER**

Mayor Konrad called the Regular Meeting to order at 7:00 pm.

**2. ADOPTION OF AGENDA**

a. Adopt agenda

February 13, 2018, Regular Meeting agenda

**Resolution #: R048/18/02/13**

Moved by: Butler

Seconded by: Tripp

**THAT Council adopts the February 13, 2018, Regular Meeting agenda as presented.**

**Carried**

**3. MINUTES**

a. Adopt minutes - Special to go In-Camera

January 29, 2018, Special to go In-Camera Meeting minutes

**Resolution #: R049/18/02/13**

Moved by: Thompson

Seconded by: Krog

**THAT Council adopts the January 29, 2018, Special to go In-Camera Meeting minutes as presented.**

**Carried**

b. Adopt minutes - Regular

January 29, 2018, Regular Meeting minutes

**Resolution #: R050/18/02/13**

Moved by: Tripp

Seconded by: Thompson

**THAT Council adopts the January 29, 2018, Regular Meeting minutes as presented.**

**Carried**

**4. REGISTERED PETITIONS AND DELEGATIONS**

a. Learning Garden - Delegation

The Learning Garden

The Learning Garden group gave a presentation and discussion ensued:

- usage of the CRA number for grant funding opportunity
- learning opportunities for community
- past accomplishments
- planned projects
- proposed grant amount to be around \$25,000
- regular flow through process for using City's CRA number for various smaller organization
- other possible funding opportunities
- costs associated to the Learning Garden and possible upgrades

sponsor: Grand Forks and Boundary Regional Agricultural Society to use CRA

**Resolution #: R051/18/02/13**

Moved by: Ross

Seconded by: Tripp

**THAT Council receive the report from the Learning Garden; AND FURTHER to direct staff to provide the Charitable number for use with the Phoenix Foundation / Credit Union granting opportunity.**

**Carried**

**5. UNFINISHED BUSINESS**

**6. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL**

a. Written Reports of Council

Corporate Officer's Report

**Resolution #: R052/18/02/13**

Moved by: Ross

Seconded by: Tripp

**THAT all written reports of Council submitted to the February 13, 2018, Regular Meeting be received.**

**Carried**

**7. REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY**

**a. Verbal Report - RDKB Representative**

Corporate Officer's Report

Verbal report from Council's representative to the Regional District of Kootenay Boundary

Read the RDKB agendas here:

<https://rdkb.civicweb.net/filepro/documents/314>

Mayor Konrad gave a brief update regarding:

BCDC meeting:

- BC transit - extra funding required, service possibly cut in half, possible increase to fare rates, possible referendum, possible 3rd party partnership
- Trails Master plan - phases 2 & 3 - \$40,000 funded by Area D & E, Area C does not participate, \$29,000 amount needs to be funded by other stake holders - a motion for the extra funding did not pass
- Library - budget presentation - security issues - possible meetings with the Mayor in the future to discuss security

Brief discussion ensued regarding the possibility for a partnership with TOTA regarding the trails.

**Resolution #: R053/18/02/13**

Moved by: Ross

Seconded by: Tripp

**THAT Mayor Konrad's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.**

**Carried**

**8. RECOMMENDATIONS FROM STAFF FOR DECISIONS**

- a. BC Air Access Program 2018 Grant Application

Outside Works

Discussion ensued regarding current water flow capacity issues in the airport area.

**Resolution #: R054/18/02/13**

Moved by: Thompson

Seconded by: Ross

**THAT Council directs staff to apply to the 2018 intake of the BC Air Access Program.**

**Carried**

- b. Recommendation for approval of Development Permit for contractor's shop at 8168 Donaldson Drive

Development and Engineering Services

Brief discussion ensued regarding the septic field location and sizing.

**Resolution #: R055/18/02/13**

Moved by: Ross

Seconded by: Butler

**THAT Council approves the Development Permit application for a contractor's shop to be located at 8168 Donaldson Drive, legally described as Lot 8, Block 14, DL 520, SDYD, Plan 1339.**

**Carried**

- c. FCM Municipal Asset Management Program grant application

Engineering and Development

**Resolution #: R056/18/02/13**

Moved by: Thompson

Seconded by: Hammett

**THAT Council directs staff to apply to the FCM's Municipal Asset Management Program for upgrades to the Geographic Information System and data collection of asset information; AND THAT the City of Grand Forks commits \$12,000 from its 2018 operations budget towards the costs of this initiative.**

**AND THAT the City of Grand Forks commits to conducting the following activities in its proposed project to advance our asset management program:**

- Needs assessment
- Implement GIS software and define standards
- Data collection.

**Carried**

**9. REQUESTS ARISING FROM CORRESPONDENCE**

**10. INFORMATION ITEMS**

**11. BYLAWS**

- a. Third Reading of OCP Bylaw Amendment and Zoning Bylaw replace and repeal

Development and Engineering Services

Item 11.a. was referred until February 26, 2018 to allow for numerical changes to be implemented.

**Resolution #: R057/18/02/13**

Moved by: Butler

Seconded by: Tripp

**THAT Council refer Item 11.a. "Third Reading of OCP and Zoning Bylaw replace and repeal" to the Regular Meeting of Council on February 26, 2018.**

**Carried**

**12. LATE ITEMS**

**13. QUESTIONS FROM THE PUBLIC AND THE MEDIA**

**14. ADJOURNMENT**

The Regular Meeting was adjourned at 7:36 pm.

**Resolution #: R058/18/02/13**

Moved by: Ross

Seconded by: Tripp

**THAT the Regular Meeting be adjourned at 7:36 pm.**

**Carried**

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Mayor Frank Konrad

Deputy Corporate Officer - Daniel  
Drexler