

Request for Decision



To: Regular Meeting
From: **Outside Works**
Date: February 26, 2018
Subject: Revision of Policy 1603 – Risk Management City Electrical
Recommendation: **THAT Council adopts the revised “Policy 1603 – Risk Management City Electrical”.**

Background

The City’s Electrical Department will be implementing new safety and operations procedures in 2018. As a part of those procedures, the policy guiding them needed to be updated. This fulfills requirements from the Workers Compensation Act and provides a best practice for the Electrical Department. The policy acquires the City’s new policy format and additional policy statements that specify to whom the policy applies, and references the new safety and operations procedures.

Committee of the Whole considered the new policy on February 13, 2018. They asked questions about the change in wording around the scope of the policy. The new policy applies to the “City Electrical Utility System”. Specific wording around distribution, transmission, and substation were removed. The procedures referenced by the policy are to be in line with industry standards and legislative requirements. Although not explicitly mentioned in the policy statements, this includes the Workers Compensation Act and the Canadian Standards Association (CSA).

Benefits or Impacts

General

The new policy will better reference the staff and procedures used for electrical safety.

Policy/Legislation

Policy 1603 will be revised.

Attachments

Policy 1603 – revised version
Policy 1603 – previous version

Recommendation

THAT Council adopts the revised “Policy 1603 – Risk Management City Electrical”.

Options

1. RESOLVED THAT Council accepts the report.
2. RESOLVED THAT Council does not accept the report.
3. RESOLVED THAT Council refers the matter back to staff for further information.

Report Approval Details

Document Title:	RFD 2018 - Policy 1603 RM.docx
Attachments:	- 1603 - Risk Management City Electrical.doc - 1603 - Risk Management City Electrical - v2.docx
Final Approval Date:	Feb 16, 2018

This report and all of its attachments were approved and signed as outlined below:

David Reid - Feb 16, 2018 - 12:35 PM

Diane Heinrich - Feb 16, 2018 - 12:50 PM