



**The Corporation of the City of Grand Forks**  
**Special Meeting of Council**  
**MINUTES**

**S-2018-01**

**Thursday, July 19, 2018, 1:30 pm**

**7217 - 4th Street, City Hall Council Chambers**

Present: Mayor Frank Konrad  
Councillor Julia Butler  
Councillor Chris Hammett (joined the meeting at 1:42 pm)  
Councillor Christine Thompson  
Councillor Beverley Tripp

Absent: Councillor Neil Krog (with notice)  
Councillor Colleen Ross (with notice)

Staff: Diane Heinrich - Chief Administrative Officer  
Daniel Drexler - Corporate Officer  
Kevin McKinnon - Deputy Corporate Officer  
Dolores Sheets - Manager of Development & Engineering Services  
Juliette Rhodes - Chief Financial Officer

**GALLERY**

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**1. CALL TO ORDER**

Mayor Konrad called the Special Meeting to order at 1:33 pm.

**2. ADOPTION OF AGENDA**

- a. Adopt agenda

July 19, 2018, Special Meeting agenda

**Resolution #: R207/18/07/19**

Moved by: Thompson

Seconded by: Tripp

**THAT Council adopts the July 19, 2018, Special Meeting agenda as presented.**

**Carried**

3. **REGISTERED PETITIONS AND DELEGATIONS**

4. **UNFINISHED BUSINESS**

5. **RECOMMENDATIONS FROM STAFF FOR DECISIONS**

- a. Community Center Feasibility Study Support

Corporate Services / Community Futures

**Resolution #: R208/18/07/19**

Moved by: Butler

Seconded by: Tripp

**THAT Council approve a commitment of \$4,000 for the Rural Dividend Fund application towards the Community Center Feasibility Study; AND FURTHER THAT the committed amount be included in the 2018 Financial Plan budget amendment.**

**Carried**

- b. Waiving of Building Permit Fees and extension of waiving of certain administrative fees.

Corporate Services / Building Inspection / Finance

Discussion ensued regarding:

- waiving of building permit fees to be similar to Rockwool program

- additional staff resources for recovery efforts, potential backfill
- building inspections enhances public safety
- administrative fees and extension timeline
- impacts on businesses regarding utility bills

**Resolution #: R209/18/07/19**

Moved by: Thompson

Seconded by: Butler

**THAT Council authorizes staff, at its discretion, to waive various Building Permit Fees for residential dwellings affected by the flooding event of May 2018.**

**Carried**

**Resolution #: R210/18/07/19**

Moved by: Butler

Seconded by: Tripp

**THAT Council authorizes staff, at its discretion, to waive various Building Permit Fees for commercial properties affected by the flooding event of May 2018, for flooding related repairs only.**

**Carried**

**Resolution #: R211/18/07/19**

Moved by: Thompson

Seconded by: Hammett

**THAT Council authorizes staff, at its discretion, to continue to waive certain administrative fees including, but not limited to, disconnection / reconnection fees, NSF charges and late penalties and interest on utility bills until August 31, 2018.**

**Amended**

**Amendment:**

**Resolution #: R212/18/07/19**

Moved by: Tripp

Seconded by: Butler

**THAT the resolution be amended to include "for properties affected by the flooding event of May 2018".**

**Carried**

**Resolution #: R213/18/07/19**

Moved by: Thompson

Seconded by: Hammett

**THAT Council authorizes staff, at its discretion, to continue to waive, for properties affected by the flooding event of May 2018, certain administrative fees including, but not limited to, disconnection / reconnection fees, NSF charges and late penalties and interest on utility bills until August 31, 2018.**

**Carried**

- c. Authorization to proceed with the Floodplain Risk Management and Protection Project

Chief Financial Officer and Manager of Development and Engineering Services

Brief discussion ensued regarding:

- time consuming process
- current Urban Systems project
- LiDAR mapping
- process is dependent on data to model outputs and reports

**Resolution #: R214/18/07/19**

Moved by: Thompson

Seconded by: Hammett

**THAT Council authorizes staff to proceed with the Floodplain Risk Management and Protection Project and that the \$225,700 expenditure amount be included in the 2018-2022 Financial Plan Amendment, to be funded by grant revenue.**

**Carried**

d. 22nd Street Budget Amendment

Development & Engineering

Brief discussion ensued regarding:

- issues discovered before paving
- last minute changes
- faulty valves and hot tapping

**Resolution #: R215/18/07/19**

Moved by: Thompson

Seconded by: Hammett

**THAT Council approves \$50,000 for additional works and engineering services required to complete the 22nd Street Multi-utility project and directs staff to include the additional expenditure amount in the 2018-2022 Financial Plan Amendment, to be funded from borrowing.**

**Carried**

**6. REQUESTS ARISING FROM CORRESPONDENCE**

7. **BYLAWS**

8. **LATE ITEMS**

9. **QUESTIONS FROM THE PUBLIC**

10. **IN-CAMERA RESOLUTION**

- a. Adopt Resolution as per Section 90

**Resolution #: R216/18/07/19**

Moved by: Tripp

Seconded by: Hammett

**THAT Council convene an In-Camera Meeting as outlined under Section 90 of the Community Charter to discuss matters in a closed meeting which are subject to Section 90 (1)**

**(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;**

**BE IT FURTHER RESOLVED THAT persons, other than members, officers, or other persons to whom Council may deem necessary to conduct City business, will be excluded from the In-Camera Meeting.**

**Carried**

11. **ADJOURNMENT**

The Special Meeting was adjourned at 2:08 pm.

**Resolution #: R217/18/07/19**

Moved by: Butler

Seconded by: Tripp

**THAT the Special Meeting be adjourned at 2:08 pm.**

**Carried**

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Mayor Frank Konrad

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Corporate Officer - Daniel Drexler

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