

# MONTHLY HIGHLIGHT REPORTS



**DATE :** September 5, 2017  
**TO :** Committee of the Whole  
**FROM:** Chief Financial Officer  
**HIGHLIGHTS:** For the Month of August 2017

---

- ❖ Introduced Permissive Tax Exemptions Bylaw 2040
- ❖ Introduced Financial Plan Amendment Bylaw 2036-A1
- ❖ Processed property tax payments, homeowner grants and applications for property tax deferment
- ❖ Continuing with notifications and collections on delinquent taxes prior to tax sale in September
- ❖ Responded to taxpayer enquiries regarding fees and charges, accounts receivable, and property taxes
- ❖ Drafted revisions to purchasing policy
- ❖ Draft permissive tax exemption policy in progress
- ❖ In the process of reviewing payroll setup and reporting to improve efficiency
- ❖ Continued optimization of Vadim system for financial reporting