

REQUEST FOR DECISION

— COMMITTEE OF THE WHOLE —



To: Committee of the Whole
From: Deputy Manager of Operations
Date: June 19, 2017
Subject: Policy 1207 – Use of City Property or Facilities
Recommendation: **RESOLVED THAT the Committee of the Whole recommends to Council to adopt "Policy 1207 – Use of City Property or Facilities" at the July 17, 2017 Regular meeting of Council.**





Background

The City often receives event requests for the use of municipal properties for community events like the Fall Fair or the farmers market. There is little existing policy guidance on what information to request from activity coordinators or what kind of safety standards need to be in place. The new policy creates a framework around which to work with activity coordinators to ensure safe events that reflect the City's intention for the use of its property and facilities.

Benefits or Impacts of the Recommendation

General: Provides increased policy guidance on the use of City property or facilities for events and community functions.

Strategic Impact:

-  Events cost the City tens of thousands of dollars per year. This policy allows for an additional accounting of benefits to the City for large events.
-  Events can have a positive economic impact on the City in general especially the larger events that draw visitors.
-  Creating a policy will make the City's expectations more transparent to the public.
-  N/A

Policy/Legislation: NEW Policy 1207 – Use of City Property or Facilities

Attachments: Policy 1207 – Use of City Property or Facilities

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Recommendation

RESOLVED THAT the Committee of the Whole recommends to Council to adopt "Policy 1207 – Use of City Property or Facilities" at the July 17, 2017 Regular meeting of Council.

Options

1. COTW could choose to support the recommendation.
2. COTW could choose not to support the recommendation.
3. COTW could choose to refer the matter back to staff for further information.