

DELEGATION



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THE CORPORATION OF
THE CITY OF GRAND FORKS

Online Delegation Form

YOUR WORSHIP, MAYOR KONRAD, AND MEMBERS OF COUNCIL, I/WE ARE HERE THIS EVENING ON BEHALF OF:

The Boundary Museum Society

TO REQUEST THAT YOU CONSIDER:

Receive the Boundary Museum Society's Quarterly Report for information.

THE REASONS THAT I/WE ARE REQUESTING THIS ACTION ARE:

In compliance with the 2017 Fee For Service Agreement dated May 15, 2017 between the Boundary Museum Society and the Corporation of the City of Grand Forks summarizing the activities.

I/WE BELIEVE THAT IN APPROVING OUR REQUEST THE COMMUNITY WILL BENEFIT BY:

Transparency with respect to the disposition of taxpayer's annual funding allocated by the Corporation of the City of Grand Forks for Boundary Museum Society operations at 6145 Reservoir Road and the Archival Service located at 7217- 4th Street in the lower level at City Hall.

I/WE BELIEVE THAT BY NOT APPROVING OUR REQUEST THE RESULT WILL BE:

Not Applicable

IN CONCLUSION, I/WE REQUEST THAT COUNCIL FOR THE CITY OF GRAND FORKS ADOPT A RESOLUTION STATING:

Recommendation that Council accept the Boundary Museum Society's quarterly report as presented at the Committee of the Whole (COTW) meeting on June 12, 2017.

NAME

Lee Derhousoff, President

ORGANIZATION

Boundary Museum Society

MAILING ADDRESS

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*The Boundary
Museum Society*
D2 -



Boundary Museum & Interpretive Centre Quarterly Reports for March and June 2017

To COTW
The Corporation of The
City of Grand Forks
June 19, 2017

Recognizing our Funding Partners



Mandate

The mandate of the Boundary Museum Society is to collect, research, exhibit and use, for educational purposes, artefacts, archives and photographs relating to human and natural history of Grand Forks and the Boundary area.

Visitor Statistics January 1 to May 31, 2017 and Year-Over-Year Comparison

January to May 31, 2016

665

January to May 31, 2017

671

Increase Year over Year

1.9%

The BMS Board of Directors 2017/2018 Term

The Museum's AGM was held May 13, 2017 with 16 members in good standing and two guests in attendance for the afternoon meeting celebrating Canada's 150th Birthday ***"A Decadent Day at the Museum"*** serving red and white desserts. The membership re-elected Monica Coleshill, Bob McTavish, Dave Dittrich and Sam Semenoff; each to serve a two year term.

Lee Derhousoff - President/Chair

Bob McTavish - Vice President

Kathy Rush - Treasurer

Monica Coleshill - Secretary

Laura Lodder - Director

Dave Dittrich - Director

Sam Semenoff - Director



Hutton School Grades 2 and 3 Tour Museum May 30 2017

Marketing

- 2017 print advertising appears in Kettle Valley Express publication, Grand Forks Gazette's Boundary Official Vacation Guide and the Grand Forks MAP.
- Associate membership with the Washington State Historical Society with website listing and free workshops offered throughout the year.
- Member of the Upper Columbia Association of Museums for the new circle tour map connecting museums in Central Washington, Okanogan Valley and border towns in Canada and USA.

Revenue Generators

MRDT Project - This project is foreseeable in 2018 with the coordinator experiencing delays in the application progress once the provincial government had completed their review. The Municipal Regional District Tax (MRDT) application by the RDKB to the province of British Columbia for a 2% Room Tax in Electoral Area C-Christina Lake, Electoral Area D-Rural Grand Forks, Area E West Boundary and the City of Grand Forks is back with the volunteer coordinator, Cindy Albas, for updating the business plan and acquisition of hotel accommodators who have changed ownership. The Boundary Museum has an interim agreement with the RDKB to act as the delivery organization once it is implemented. The Museum would see an annual revenue stream for our administration function.

Venue Rentals - Community organizations and public schools provide additional revenue to the museum for tours, facility rentals and community programming such as the 'Aboriginal Program' conducted by Researcher Joan Heart from October to April. One large wedding scheduled for August 26th. The Archival Association of British Columbia (AABC) has booked a free workshop on *"Managing Archives"*, Friday June 9th for the Kootenay-Columbia membership to attend. We are expecting participants from Slocan, Selkirk College - Castlegar Campus, Doukhobor Discovery Centre - Castlegar and Greenwood Museum.

Grand Forks Doukhobor Heritage Milling Society and the Museum will partner to open the flour mill for summer tours during July and August. Donations will be shared equally and the milling society provides the Pride of the Valley flour inventory for our summer bread making program on Thursdays commencing June 22 when Perley Elementary school will tour the Museum.

Canada Summer Jobs Funding - We received approval for two summer students for a total of \$6,658.00 in funding for 9 weeks for each student. Last year we had three students for 10 weeks so a significant drop in Federal Government funding support in 2017.

Young Canada Works Funding Application - We received one summer student for a Collection Management Project with funding of \$4,455.00 for 12 weeks coverage. Only change over last year is the hour wage at \$15/hour. YCW pay 75% of the wages. Total Federal Government funding is \$11,113.00 down from \$15,063.80 in 2016.

Phoenix Foundation of the Boundary Communities 2017 Grant application - We received \$1,000 towards the purchase of an Epson Powerlite Projector, adapters and the ceiling/wall mounted Elite Series 110" motorized projection screen. Total cost \$1800.00 with the USCC Kitchen Ladies donating \$500 and Grand Forks Elk Lodge #493 donating \$300.

COMMUNITY PROGRAMMING

Aboriginal Education Program - The Sinixt Lake People were featured in Researcher Joan Heart's presentation during BC Heritage Week and through to the end of April. School District #51 Aboriginal Coordinators Wanda Hecht and Marilyn Hansen have been involved with the schools coming to the Museum for the new curriculum introduced in 2016.

2017 Construction Project

The Boundary Museum and Interpretive Centre Society is pleased to be working with the Grand Forks Volunteer Fire Department to showcase their five fully restored antique fire pumpers & apparatus collection at the Museum. We anticipate developing a 60 foot extension to the existing 40 foot Black Hawk Livery Exhibition Building. Two grants have been unsuccessful - Canada/BC 150 Funding and Coop Community Spaces. We are now looking at Canada Cultural Spaces Fund (CCSF) through the Federal Government's Canadian Heritage Program.

Interim Financial Report

The Income and Expense Statement from January 1 to May 31, 2017 is attached to this report. The Net Loss of \$5,292.49 includes a write-off of \$2,222.00 for the 2016 Grand Forks MAP project advertisers who did not pay their invoices. This project was been returned to its original owner in August 2016 as the losses mounted. The Museum's insurance expenses reported represent 12 months. The monthly breakdown is \$362/month x 5 months = \$1,810. We are on target with the 2017 budget for the balance of the year.

Summary

The Boundary Museum Society is looking forward to a busy summer and the Board of Directors is researching for additional funding opportunities to meet project expectations and increasing maintenance costs as the Boundary Museum and Interpretive Centre enters its ninth year in operation. The six acre parcel is a testament to the community of what can be accomplished with strong partnerships and local government support.

In conclusion, The Boundary Museum Society is seeking a recommendation from City Council at the COTW meeting to receive this Quarterly Report for the period ending May 31, 2017 under the terms of the 2017 Fee-For-Service Agreement.

Respectfully submitted by:

Lee Derhousoff, President

BOUNDARY MUSEUM SOCIETY
Income Statement 01/01/2017 to 06/01/2017

REVENUE

REVENUE

Kitchen Appliances	0.00
Gift Shop Sales	57.90
Educational Programing	0.00
Events Revenue/Fundraisers	382.00
HST Rebate	0.00
Admissions	269.35
Donations	1,903.25
MAP PROJECT	0.00
Memberships	552.00
Archival/Photo Reproduction Sales	0.00
Total Revenue	3,164.50
Interest Revenue	1.26
CMA/YCW wages paid back	0.00
Govnt of Canada	153.17
RDKB - Operating Funding	0.00
Phoenix Foundation	0.00
Canadian Railway	0.00
City of GF - Operating Funding	30,000.00
Project Account	6,000.00
Rental (Venue)	1,200.00
Service Canada/Summer Student	0.00
TOTAL REVENUE	40,518.93
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EXPENSE

ADMINISTRATION

Exhibit Expense	13.50
Acquistions of artifacts/archives	0.00
Events Expense	234.18
Advertising & Promotions	565.05
Bad Debt	2,222.00
Accounting/Bookkeeping/Professional	750.00
Education & Seminar Expenses	0.00
Bank & Interest Expense	73.83
Yard & Grounds Upkeep & Expense	861.47
Building Improvements	73.84
Office Expense - Museum	1,394.49

Freight Charges	67.11
Postage	85.00
PST Paid on Purchases	0.00
GST CRA 50%	0.00
Insurance	4,340.00
Book Purchases	0.00
Photo Reproduction Expense	0.00
Web Site Expense	39.99
Yearly Dues	236.20
Permits	0.00
Telephone	303.69
Internet Expense	363.55
E Levy	0.00
Honourarium & Gifts	117.48
Utilities	3,181.84
Wages	25,757.16
EI Expense	571.84
CPP Expense	534.79
WorkSafe Expense	82.71
Meals & Entertainment	0.00
Friends (Project Acct)	59.65
Repair, Cleaning & Maintenance	353.81
Restoration Expense/Wood Workers	0.00
Small tools, furniture non-exhibit	452.75
Subcontractors	348.50
Supplies - Archival	616.15
Security Expense	99.45
Travel Expense	163.21
TOTAL ADMINISTRATION	<u>43,963.24</u>
 TOTAL EXPENSE	 <u>43,963.24</u>
 NET INCOME	 <u><u>-3,444.31</u></u>

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