



Boundary District Arts Council
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boundarydistrictartscouncil@gmail.com
boundaryarts.org



August 29, 2017

Honorable Mayor Frank Konrad and
The City Council of the City of Grand Forks
Grand Forks City Hall
7214 - 4th Street
Grand Forks, BC
V0H 1H0

Re: Fee for Service Request - City of Grand Forks and Boundary District Arts Council (BDAC)

Dear Mayor Konrad and City Councilors:

We hereby submit our 2018 Fee for Service Request for \$4,500.

The following describes the services BDAC has already and will provide in our 2017-18 fiscal year.

Four Very Different Musical Presentations will happen this season:

Purple Pirate Family Show - Saturday October 14, 2017 at the Gem Theatre. The Pirate Ship is a magical pirate adventure that includes storytelling, magic, and lots of audience interaction. Using lighting, sound, and special effects, the Purple Pirate transports the audience onto his magic pirate ship where extraordinary things occur.

Red Eyed Soul - January 11th, 2018 - Kootenay Mountain soul, funk, folk. Red Eyed Soul is a four piece band that was born from late night jams and legendary parties at the North end of Kootenay Lake.

Carmanah - Date to be determined -Known for connecting with audiences of all ages and musical preferences, the band delivers an eclectic sound of folk, funk and roack and reggae.

Raine Hamilton- April 5, 2018 - singer songwriter - Resonant, acoustic folk with an other-worldly edge, and a lyric presence that cuts deep. Prism-clear vocals + strings; A combination of vocal agility and power. Raine is part prairie songstress, part storyweaver.

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WEB
BI- Boundary District
Arts Council - Fee
for Service Request 2018

2. British Columbia Arts Week April 2018

During this time we will once again host a unjuried art show of local artists, we host over 150 school children at the Gallery over the period of 10 days to experience art. This is made possible by BDAC, British Columbia Arts Council and gallery 2 and the City of Grand Forks

3. Annual Grants to Member Groups

We provide annual grants to qualifying Arts Member groups - Over \$6000 was disbursed in June 2017 and will be again in June 2018

4. Annual Scholarships

BDAC provides one qualified graduate from GFSS and Boundary Central Secondary. These scholarships were given out in May 2017 and will be given out again in 2018.

We continue to apply for and receive grants from BC Arts Council for operation and touring grants to assist us with the expenses of the events and services we provide to the community.

BDAC extends our appreciation to the City of Grand Forks for office/storage facilities provided by the City at gallery 2. Having an office to operate our business out of and store files and archives is of tremendous assistance to our organization.

In fostering arts and cultural events for all ages in the Boundary we strive for excellence. Our non-profit volunteer run organization provides arts experiences in the Boundary that enhance the lives of our residents.

We look forward to a productive 2017-18 Fee for Service Year in Collaboration with the City of Grand Forks.

We have attached our Financial Statements for the Year ending June 2017 for your information.

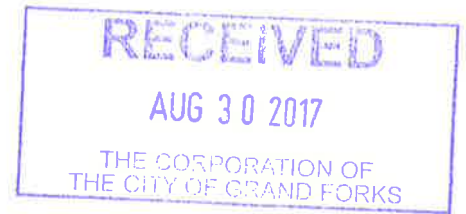
If you have any questions or require more information please call Myrna Logan at 250-443-4437.

Yours truly,



Myrna Logan
Treasurer and Director
Boundary District Arts Council

cc - Hunter Wey, Comptroller/Accountant - City of Grand Forks



BOUNDARY DISTRICT ARTS COUNCIL SOCIETY

FINANCIAL STATEMENTS

FOR THE YEAR ENDED JUNE 30, 2017

(unaudited)

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Barbara Cornelius
Bookkeeping & Office Services

Barbara Cornelius
Bookkeeping & Office Services

NOTES TO READER
Aug. 18, 2017

In compiling the accounts and financial statements of the **Boundary District Arts Council Society** for the fiscal year ending June 30, 2017 I have obtained all the information and explanations I required. In my opinion the current financial statements are properly drawn up so as to exhibit a true and correct view of the state of the Association's affairs according to the best of my information and the explanations given to me by the Treasurer of the Society. I have not performed an audit or a review engagement in respect of these financial statements.

Barbara A. Cornelius
Bookkeeper

Boundary District Arts Council Society

Income Statement Jul 01, 2016 to Jun 30, 2017

REVENUE

Earned Revenue

Season Ticket Sales	2,340.00	
Ticket Sales	3,874.02	
Entry Fees	134.00	
Admissions & Box Office		6,348.02
Membership Dues		320.00
Merchandise sales, Commissions		256.00
Total Earned Revenue		6,924.02

Investment Income

Interest Income		470.48
Total Investment Income		470.48

Private Sector Revenue

Individual Donations		116.75
Total Private Sector Revenue		116.75

Public Sector Revenue

BC Arts Council Operating Grant	6,296.00	
BC Arts Council Touring Grant	2,116.00	
First Peoples Culture Council Grant	8,000.00	
Total Provincial Revenues		16,412.00
City of Grand Forks Operating Grant	4,500.00	
Total Municipal / Regional Revenues		4,500.00
Total Public Sector Revenue		20,912.00

TOTAL REVENUE 28,423.25

EXPENSE

Artistic Expenses

Artists Fees		7,664.00
Copyright, Reproduction & Royalties		151.49
Stage & Sound	560.00	
Production / Technical Services		560.00
Rent, Performance Venue	859.86	
Accommodations, Performers	882.69	
Hospitality	431.75	
Production Supplies	140.00	
Exhibition / Production Expenses		2,314.30
Internship	8,000.00	
Grant Distribution	6,305.00	
Scholarships & Awards	300.00	
Professional Dev for Arts Community		14,605.00
Membership & Registration		915.55
Total Artistic Expense		26,210.34

Marketing & Communications Expenses

Marketing Professional Fees		200.17
Advertising Purchases		2,195.90
Other Marketing Expenses		155.32
Total Marketing & Communications		2,551.39

Administration Expenses

Administrative & Professional Fees		925.38
Courier & postage	184.16	
Office Supplies	119.21	
Interest & Bank Charges	83.75	
Insurance	425.00	
Meetings	205.95	

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Boundary District Arts Council Society
Income Statement Jul 01, 2016 to Jun 30, 2017

Travel	1,371.18	
Total Other Administrative Expense		2,389.25
Total Administration Expenses		<u>3,314.63</u>
TOTAL EXPENSE		<u>32,076.36</u>
NET INCOME		<u><u>-3,653.11</u></u>

**BOUNDARY DISTRICT ARTS COUNCIL SOCIETY
BALANCE SHEET @ June 30, 2017**

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1 ASSETS		
2 Cash Float	0.00	
3 Arts Council Chequing	5,726.59	
4 Grants Savings Acct (Arts Council)	6,300.28	
5 Performance Committee Chequing	868.08	
6 GFSCU Shares	25.00	
7 Reserve Fund: GFCU Term Deposit	<u>4,179.31</u>	
8 Total Cash		17,099.26
9 TOTAL ASSETS		<u>17,099.26</u>
10 LIABILITY		
11 Accounts Payable	<u>735.00</u>	
12 TOTAL LIABILITY		<u>735.00</u>
13 EQUITY		
14 Deferred City of GF Operating Grant	-	
15 Deferred BCAC Operating Grant	<u>6,296.00</u>	
16 TOTAL DEFERRED REVENUE		<u>6,296.00</u>
17 Internally Restricted Funds		
19 Performance Series Fund	3,000.00	
20 Contingency Fund	<u>4,179.00</u>	
21 Total Restricted Funds		<u>7,179.00</u>
22 Accumulated Surplus		
23 Accumulated Surplus Previous Years	6,542.37	
24 Current Surplus	<u>-3,653.11</u>	
25 Total Accumulated Surplus		<u>2,889.26</u>
26 TOTAL EQUITY		<u>16,364.26</u>
27 LIABILITIES AND EQUITY		<u>17,099.26</u>

APPROVED BY THE DIRECTORS:

Director

Director

**BOUNDARY DISTRICT ARTS COUNCIL SOCIETY
STATEMENT OF INCOME
FOR THE YEAR ENDED JUNE 30, 2017**

					2017	2016
	Arts Council	Arts Week	Performance	First Peoples	Total	Total
1 REVENUE						
2 4125 Ticket Sales			6,214.02		6,214.02	3,663.15
3 4125 Entry Fees		134.00			134.00	169.00
4 4155 Membership Fees	320.00				320.00	315.00
5 4160 Merchandise Sales, Commissions		82.00	174.00		256.00	15.00
6 4205 Interest	470.48				470.48	43.97
7 4305 Donations	101.75	15.00			116.75	226.25
8 4455 BCAC Grants	6,296.00		2,116.00		8,412.00	12,521.00
9 4490 First Peoples Culture Council Grant				8,000.00	8,000.00	-
10 4515 City of Grand Forks Grant	4,500.00				4,500.00	4,500.00
11 Total Revenue	11,688.23	231.00	8,504.02	8,000.00	28,423.25	21,453.37
12 EXPENSES						
13 5105 Artists Fees		64.00	7,600.00		7,664.00	6,192.40
14 5115 Copyright, Royalties			151.49		151.49	139.35
15 5130 Stage & Sound			560.00		560.00	350.00
16 5131 Rent, Performance Venue	102.50		757.36		859.86	897.50
17 5134 Hospitality			431.75		431.75	-
18 5136 Production Supplies			140.00		140.00	-
19 5140 Accommodations, Performers			882.69		882.69	104.86
20 5145 Internship				8,000.00	8,000.00	-
21 5155 Grant Distribution	6,305.00				6,305.00	6,303.80
22 5155 Scholarships & Awards	300.00				300.00	300.00
23 5187 Membership & Registration	80.00		835.55		915.55	80.00
24 5310 Website	100.09		100.08		200.17	845.98
25 5320 Advertising Purchases	1,129.38	31.50	1,035.02		2,195.90	841.77
26 5390 Other Marketing Expense		53.26	102.06		155.32	297.10
27 5510 Admin & Professional Fees	385.15		360.15		925.38	855.75
28 5550 Courier & Postage	102.26	180.08	81.90		184.16	10.83
29 5550 Office Supplies	101.14		18.07		119.21	307.12
30 5550 Interest & Bank Charges	36.75		47.00		83.75	48.75
31 5550 Insurance	212.50		212.50		425.00	425.00
32 5550 Meetings & Volunteers	205.95				205.95	93.50
33 5544 Travel	315.63		1,055.55		1,371.18	-
34 Total Expenses	9,376.35	328.84	14,371.17	8,000.00	32,076.36	18,093.71
32 NET SURPLUS (LOSS)	2,311.88	- 97.84	- 5,867.15	-	3,653.11	3,359.66

BOUNDARY DISTRICT ARTS COUNCIL SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2017
(unaudited)

1. PURPOSE OF ORGANIZATION

The Boundary District Arts Council Society is a local not-for-profit organization, whose Purpose is to co-ordinate and support local projects, cultural activities and community organizations.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

- (a) The Boundary District Arts Council Society follows the fund accounting method of recording its transactions for the various projects and services it provides to the community.
- (b) Revenue and expense recognition
Restricted contributions to operations are recognized as revenue in the year in which related expenses are incurred. All unexpended funds to be applied to a subsequent period are reflected as deferred revenue. Expenditures incurred during the current year, which relate to a subsequent period in which the deferred revenue is recognized, are reflected as deferred expenses.

3. FINANCIAL INSTRUMENTS

The organization's financial instruments consist of cash and deferred revenues. The carrying amounts reflected in the balance sheet approximate their fair values.

BOUNDARY DISTRICT ARTS COUNCIL SOCIETY
NOTES TO THE FINANCIAL STATEMENTS (cont'd)
FOR THE YEAR ENDED JUNE 30, 2017
(unaudited)

4. INTERNALLY RESTRICTED FUNDS

The internally restricted funds are surplus funds of the Society that have been allocated for specific purposes. The restrictions can be changed by approval of the Board of Directors.

	<u>2017</u>	<u>Additions</u>	<u>Reductions</u>	<u>2016</u>
Performance Series Fund	3,000			3,000
Grants & Awards	0			0
Emergency Fund	<u>4,179</u>	<u>27</u>	<u>0</u>	<u>4,152</u>
	7,179	27	0	7,152
