

THE CORPORATION OF THE CITY OF GRAND FORKS

COMMITTEE OF THE WHOLE MEETING

Monday, May 15, 2017

NOT ADOPTED
SUBJECT TO CHANGE

PRESENT: MAYOR FRANK KONRAD
COUNCILLOR JULIA BUTLER
COUNCILLOR COLLEEN ROSS
COUNCILLOR CHRISTINE THOMPSON
COUNCILLOR BEVERLEY TRIPP

CHIEF ADMINISTRATIVE OFFICER -Interim/
CORPORATE OFFICER
DEPUTY CORPORATE OFFICER
MANAGER OF DEVELOPMENT AND
ENGINEERING
MANAGER OF BUILDING AND BYLAW
SERVICES
MANAGER OF OPERATIONS
DEPUTY MANAGER OF OPERATIONS and
SUSTAINABILITY
SENIOR PLANNER
CORPORATE ADMINISTRATIVE ASSISTANT

D. Heinrich
D. Drexler

D. Sheets

D. Bruce
D. Reid

C. Gates
G. Watt
D. Popoff

GALLERY

ABSENT: COUNCILLOR CHRIS HAMMETT ('*with notice*')
COUNCILLOR NEIL KROG ('*with notice*')

1. **CALL TO ORDER**

- a) Mayor Konrad called the May 15, 2017, Committee of the Whole Meeting to order at 9:00 am.

2. **COMMITTEE OF THE WHOLE AGENDA**

- a) Adopt agenda
May 15th, 2017, Committee of the Whole

MOTION: THOMPSON

RESOLVED THAT the COTW amends the May 15, 2017, Committee of the Whole agenda, Item 6 a), to reverse the resolutions and receive the Corporate Administration report first then the Notice of Motion for electronically recording all In-Camera meetings.

CARRIED.

Councillor Butler and Councillor Tripp opposed the motion.

MAY 15, 2017

COMMITTEE OF THE WHOLE MEETING

MOTION: BUTLER

RESOLVED THAT the COTW amends the May 15, 2017, Committee of the Whole agenda to remove the delegation, under Item 3 d), the Downtown Business Association, regarding concerns with continued funding and lack of communications from the Chamber.

DEFEATED.

MOTION: THOMPSON

RESOLVED THAT the COTW adopts the May 15, 2017, Committee of the Whole agenda as amended.

CARRIED.

Councillor Butler and Councillor Tripp opposed the motion.

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- b) Reminder of the In-Camera Meeting directly following the COTW Meeting
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3. REGISTERED PETITIONS AND DELEGATIONS

- a) Canadian Owners and Pilots Association (COPA)
Update on the Snowbirds Air Show

Ann Gordon gave an overview and update of the upcoming Snowbirds Air Show in July in Grand Forks regarding:

- accommodations, transportation, security, Fire Dept., crowd control, parking, airport preparation, sound system, businesses

MOTION: ROSS

RESOLVED THAT the COTW receives for information an updated report from the Canadian Owners and Pilots Association regarding the Snowbirds Air Show.

CARRIED.

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- b) Faith Community Emergency Preparedness Team
Presentation of the importance for Grand Forks and area residents of being prepared for crisis and the benefit brought to the community by their preparedness

Glenda Bashor gave an overview of the role of the Faith Community Emergency Preparedness Team in regards to:

- supplemental resources for the community, different natural disasters, responding in a crisis, local ability for response, immediate access to buildings, familiarity with demographics and the elderly, cultural diversity, hope and trust, emergency bags and kits
- suggestion was made to present this presentation to the Regional District

MOTION: TRIPP

RESOLVED THAT the COTW receives for information the presentation from the Faith Community Emergency Preparedness Team regarding the importance for Grand Forks and area residents of being prepared for crisis and the benefit brought to the community by their preparedness.

CARRIED.

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- c) Boundary Women's Coalition
Presentation of programs and services offered by the Boundary Women's Coalition

Dara Sutton gave an overview of the Boundary Women's Coalition.

Link to presentation: <https://prezi.com/view/0jpMqIIYF1gMal4TAWu7/>

- regarding memberships, 24hr crisis support, advocacy, peace & power, who serving, why services offered, how funded, involvement, contact information

MOTION: THOMPSON

RESOLVED THAT the COTW receives for information the presentation from the Boundary Women's Coalition regarding their programs and services.

CARRIED.

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- d) Downtown Business Association
Concerns regarding continued funding and lack of communication from the Chamber and would like to request direct funding from the City

Lynn Relph gave an overview of the current Chamber concerns and read a letter from the Chair, Melissa Ganzeveld in regard to:

- would like to re-establish round table discussions, heritage signage, brochures & passports, constitution & bylaws

Discussion:

- members of Council as members on different organizations

MOTION: ROSS

RESOLVED THAT the COTW receives for information and discussion the concerns from the Downtown Business Association regarding continued funding and lack of communication from the Chamber and would like to request direct funding from the City.

CARRIED.

Councillor Butler and Councillor Tripp opposed the motion.

MOTION: THOMPSON

RESOLVED THAT the COTW recommends to Council that the 2017 funding for the Boundary Country Regional Chamber of Commerce be held in abeyance, at this time and until further notice, and be referred to the May 15, 2017, Regular Meeting.

MAY 15, 2017

COMMITTEE OF THE WHOLE MEETING

CARRIED.

Councillor Butler and Councillor Tripp opposed the motion.

Point of Order by Councillor Butler regarding a Notice of Motion should be put forth to follow City policies. DEFEATED.

Challenge of the Chair by Councillor Butler. DEFEATED.

Councillor Butler and Councillor Tripp opposed.

MOTION: TRIPP

RESOLVED THAT the COTW amends the resolution on the 2017 funding for the Boundary Country Regional Chamber of Commerce until such time the Boundary Country Regional Chamber of Commerce comes before Council with a presentation.

DEFEATED.

Councillor Ross called the question.

Councillor Tripp and Councillor Butler opposed the motion.

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- e) Councillor Butler and Councillor Tripp left the May 15, 2017, Committee of the Whole Meeting at 10:22 am without any announcement.
CAO advised that Council does not have a quorum at this time.
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- f) Mayor Konrad called a recess of the May 15, 2017, Committee of the Whole Meeting at 10:22 am.
Mayor Konrad reconvened the May 15, 2017, Committee of the Whole Meeting at 10:39 am.
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4. REGIONAL TOPICS FOR DISCUSSION - WITH AREA D

5. PRESENTATIONS FROM STAFF

- a) Manager of Operations
Water Rates Information

Overview:

- John from Urban Systems gave a presentation regarding rate setting objectives, trade-offs between principles, setting water rates, challenges & concerns, rate structure types

Discussion:

- previous Water Rates Committee, universal/flat water rates, subsidies, other means of conserving water, tier rates, education of water conservation, make bills easy to understand, commercial rates, cost recovery, privacy, aquifer, province water licencing fee, Urban Systems, reading meters

MOTION: THOMPSON

RESOLVED THAT the COTW accepts the presentation provided by Urban Systems Ltd. regarding water rates for information purposes.

CARRIED.

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- b) Manager of Operations
Events Breakdown

Discussion:

- requested by Council, time allotment for different events, Cannafest donation

MOTION: TRIPP

RESOLVED THAT the COTW receives for information the memorandum from the Manager of Operations regarding the City events breakdown.

CARRIED.

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- c) Deputy Manager of Operations and Sustainability
Downtown Heritage Signs Project Starting

MOTION: TRIPP

RESOLVED THAT the COTW receives for information the memorandum from the Deputy Manager of Operations and Sustainability regarding the Downtown Heritage Signs Project starting.

CARRIED.

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- d) Deputy Manager of Operations and Sustainability
Citizen Satisfaction Survey Update

Overview:

- Economic Development feedback, water conservation practices, timeline reporting

MOTION: THOMPSON

RESOLVED THAT the COTW receives for information the memorandum from the Deputy Manager of Operations and Sustainability regarding the Citizen Satisfaction Survey update.

CARRIED.

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- e) Manager of Development and Engineering - Smithplan Consulting Inc. presentation on the marijuana report
Council requested that staff provide a report regarding the medical cannabis issues

Overview:

- Dave Smith from Smithplan Consulting Inc. presented an information report regarding historical and legal context, division of powers, parameters for control and regulation, communities taking action, actions taken, next steps

Discussion:

- legality at this time, legal reviews, business licences, police involvement, community businesses

MOTION: THOMPSON

RESOLVED THAT the COTW receives the presentation made by Smithplan Consulting Inc. on the provision of information regarding marijuana matters.

CARRIED.

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- f) Mayor Konrad recessed the May 15, 2017, Committee of the Whole Meeting for lunch at 1:18 pm.

MOTION: ROSS

RESOLVED THAT the COTW recess the May 15, 2017, Committee of the Whole Meeting for lunch.

CARRIED.

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- g) Mayor Konrad reconvened the May 15, 2017, Committee of the Whole Meeting at 1:58 pm.

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- h) Monthly Highlight Reports from Department Managers

Discussion:

- public washroom accessibility during events
- 22nd Street repairs
- lift stations during flooding
- 2nd Street valve leak
- events calendar

MOTION: THOMPSON

RESOLVED THAT the COTW receives the monthly activity reports from department managers.

CARRIED.

6. REPORTS AND DISCUSSION

- a) Corporate Administration / Councillor Tripp

MAY 15, 2017

COMMITTEE OF THE WHOLE MEETING

Notice of Motion regarding discussion of electronically recording all In-Camera meetings

Discussion:

- process of an FOI request
- Ombudsman report
- point of contention
- varified/ratified minutes
- personnel issues

MOTION: THOMPSON

RESOLVED THAT the COTW recommends to Council to receive the report from the interim Chief Administrative Officer/Corporate Officer with regard to Council's consideration to audio or visually record In-Camera meetings of Council, for discussion purposes.

CARRIED.

Councillor Butler and Councillor Tripp opposed the motion.

MOTION: TRIPP

RESOLVED THAT the COTW receives for discussion the Notice of Motion from Councillor Tripp regarding Council to direct Staff to electronically record all In-Camera meetings, and as per the City's Closed Session Policy 103-1, these recordings shall remain confidential until such time as Council may deem the information contained on them to be released as per Policy 103-1, or destroyed with Council's unanimous approval, following all provincial legislation surrounding proper disposal of records.

CARRIED.

MOTION: THOMPSON

RESOLVED THAT the COTW refers the Notice of Motion regarding the In-Camera meeting resolution discussion on electronic recordings to the May 15, 2017, Regular Meeting for decision.

CARRIED.

Councillor Ross opposed the motion.

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- b) Manager of Development & Engineering Services
Development Variance Permit to increase the residential portion of a neighbourhood commercial building

MOTION: BUTLER

RESOLVED THAT the COTW receives the report and recommends that Council approves the Development Variance Permit application by allowing an increase in the residential portion from 30% to 50% floor area in a building zoned neighbourhood commercial at 7716 Donaldson Drive, legally described as Lot B DL520 SDYD LD54 Plan KAP86374;

AND FURTHER RESOLVED THAT the COTW refers the report to the June 12, 2017, Regular Meeting for decision.

CARRIED.

NOT ADOPTED
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- c) Manager of Development & Engineering Services
Development Variance Permit to vary front and exterior side yard setbacks to allow an addition on a house and rebuilding of a shop

MOTION: THOMPSON

RESOLVED THAT the COTW receives the report and recommends that Council approves the Development Variance Permit application by allowing a reduction in the front parcel line from 6 metres to 1.83 metres for an addition on an existing non-conforming house and a reduction in the exterior side parcel line setback from 4.5 metres to 1.5 metres for reconstruction of a workshop on the same foundation, for the property at 6581 - 7th St., Lot 1 Block 33 DL534 SDYD LD54 PI 108;

AND FURTHER RESOLVED THAT the COTW refers the report to the June 12, 2017, Regular Meeting for decision.

CARRIED.

7. PROPOSED BYLAWS FOR DISCUSSION

8. INFORMATION ITEMS

9. CORRESPONDENCE ITEMS

10. LATE ITEMS

11. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)

12. QUESTION PERIOD FROM THE PUBLIC

- a) - Gloria Koch suggested that topics in meetings be structured better to break up larger topics and more notice provided ahead of time to the public
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13. IN-CAMERA RESOLUTION

- a) Chief Administrative Officer

Immediately following the COTW Meeting, Council will hold an In-Camera Meeting

NOT ADOPTED
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MOTION: ROSS

RESOLVED THAT the COTW recommends Council convene an In-Camera Meeting as outlined under Section 90 of the Community Charter to discuss matters in a closed meeting which are subject to Section 90 of the Community Charter to discuss matters in a closed meeting which are subject to Section 90 (1)(c) labour relations or other employee relations; Section 90 (1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; and Section 90 (1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; BE IT FURTHER RESOLVED THAT persons, other than members, officers, or other persons to whom Council may deem necessary to conduct City business, will be excluded from the In-Camera Meeting.

CARRIED.

Councillor Butler opposed the motion.

14. ADJOURNMENT

- a) Mayor Konrad adjourned the May 15, 2017, Committee of the Whole Meeting at 2:58 pm.

MOTION: ROSS

RESOLVED THAT the May 15, 2017, Committee of the Whole Meeting be adjourned at 2:58 pm.

CARRIED.

CERTIFIED CORRECT:

MAYOR FRANK KONRAD

CORPORATE ADMINISTRATIVE
ASSISTANT - DAPHNE POPOFF