

# Memo



To: Committee of the Whole  
From: **Corporate Services**  
Date: 2019-03-11  
Subject: Scheduling of Council Workshops

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## Background

Council has identified several areas in which they would like to have a workshop with staff on.

The following potential workshops have been brought up in discussions with Council over the past few months and staff is requesting feedback regarding the potential priority and associated timelines for each of those workshops.

1. Planning & Development – focusing on development permits (DP), development variance permits (DVP), zoning
2. Engineering Workshop (with Urban Systems) – to discuss land use planning and tax incentive zones
3. Strategic Planning – to discuss the update of the current strategic plan and outline priorities from Council
4. GIS & Mapping Technology – technology use for mapping
5. Procedure Bylaw – to discuss items in the Procedure Bylaw that Council would like to amend to enhance procedures during and around Council meetings
6. Sustainable Service Assessment Tool (SSAT) – A tool to rate our services and progress
7. Preparedness – Emergency preparedness (not possible until draft report is available)
8. Information Technology and Security - security updates, email protection best practices, protection of data assets

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## Benefits or Impacts

### General

Determination of a list of workshops with priorities from Council

### Policy/Legislation

Procedure Bylaw No. 1946