

Request for Decision



To: Regular Meeting
From: Chief Financial Officer
Date: March 11, 2019
Subject: Write-off capital assets
Recommendation: **THAT Council approves the write-off of the building at 7212 Riverside Drive, the 2004 Chevrolet Trailblazer, the liquid sampler from the industrial lift station and three power meters from the electrical switchyard.**

Background

Tangible Capital Asset Policy 804-A1 requires the approval of Council for a write-off of capital assets which are obsolete or no longer useful. The policy allows staff to record a disposal of assets for proceeds without Council approval, but does not directly address involuntarily disposals. Under Public Sector Accounting Standards, these assets are required to be removed from the balance sheet in 2018. Staff is therefore requesting Council's approval as a formality to ensure compliance with the City's policy.

The details of the values and loss amounts for these assets are as follows:

Building at 7212 Riverside Drive - demolished

Net Book Value \$102,889; Loss (including disposal costs) \$135,354

2004 Trailblazer - damaged and written off by ICBC in 2016

Net Book Value = Loss on disposal \$2,000

Liquid Sampler - damaged by flood; replaced under insurance policy

Net Book Value = Loss on disposal \$9,600

Electrical Power Meters - damaged by flood; replaced under insurance policy

Net Book Value = Loss on disposal \$10,388

Benefits or Impacts

General

Write-off of these assets is mandated by Public Sector Accounting Standards; Council approval is required under the City's Tangible Capital Asset Policy 804-A1.



Fiscal Responsibility

- The total loss on disposal for these assets is \$157,342, which will be recorded as expense for the 2018 fiscal year.

Policy/Legislation

Public Sector Accounting Board Section PS 3150
City of Grand Forks Tangible Capital Asset Policy 804-A1

Attachments

City of Grand Forks Tangible Capital Asset Policy 804-A1

Recommendation

THAT Council approves the write-off of the building at 7212 Riverside Drive, the 2004 Chevrolet Trailblazer, the liquid sampler from the industrial lift station and three power meters from the electrical switchyard.

Options

1. THAT Council accepts the recommendation.
2. THAT Council does not accept the recommendation.
3. THAT Council refers the matter back to staff for further information.

Report Approval Details

Document Title:	Write-off capital assets.docx
Attachments:	- 804-A1 - Tangible Capital Assets.pdf
Final Approval Date:	Feb 28, 2019

This report and all of its attachments were approved and signed as outlined below:

Diane Heinrich - Feb 28, 2019 - 1:50 PM