

Request for Decision



To: Committee of the Whole
From: **Corporate Services**
Date: April 9, 2018
Subject: Bylaw 2047 – Freedom of Information and Protection of Privacy Update
Recommendation: **THAT the Committee of the Whole recommends to Council to give the first three readings of the proposed Freedom of Information and Protection of Privacy Bylaw No. 2047 at the April 23, 2018 Regular Meeting of Council.**

Background

As part of staff's ongoing review process regarding procedures, policies, and bylaws; it was determined that the Freedom of Information Bylaw needs to be updated.

The currently active bylaw (Bylaw No. 1423) is from 1994 and was established before the latest edition of the Freedom of Information and Protection of Privacy Act was established in 1996 and amended several times thereafter. The bylaw is also referencing outdated sections and overall procedures that are not required to be listed.

Municipalities and Regional Districts must have a bylaw to designate related roles and to establish a fee schedule for Freedom of Information request related charges.

Attached is the proposed modernized Bylaw No. 2047 to designate those roles and establish the fees accordingly. Once adopted, the next revision of the Fees and Charges bylaw would see the removal of a few line items that will be no longer required.

Benefits or Impacts

General

Updating outdated bylaws helps reduce risk to the organization and ensures up to date legislation is referred to.

Strategic Impact



Community Engagement

- Freedom of Information requests are an integral component of Community Engagement

Policy/Legislation

Freedom of Information and Protection of Privacy Act

Attachments

Proposed Bylaw No 2047

Current Freedom of Information Bylaw No. 1423, 1994

Recommendation

THAT the Committee of the Whole recommends to Council to give the first three readings of the proposed Freedom of Information and Protection of Privacy Bylaw No. 2047 at the April 23, 2018 Regular Meeting of Council.

Options

1. THAT Committee of the Whole accepts the report.
2. THAT Committee of the Whole does not accept the report.
3. THAT Committee of the Whole refers the matter back to staff for further information.