

Request for Decision



To: Regular Meeting
From: Financial Services
Date: September 16, 2019
Subject: Revised Policy 802 - Procurement
Recommendation: **THAT Council approves and adopts Procurement Policy 802, Revision version 2.**

Background

Staff introduced a revised Procurement Policy to the COTW on July 15th and then presented it at the August 12th Regular Meeting for approval. At that meeting, Council deferred the adoption of the new policy to September 3rd pending further review and discussion.

A list of suggested changes to the policy was provided and discussed at the September 3rd COTW meeting, with direction given to bring the original policy forward to this meeting. Staff proposed the addition of some stipulations related to procurement for grant funded projects and has included that wording in a new section, now numbered Policy Statement 11.

The revised policy is presented here for approval and adoption by Council.

Benefits or Impacts

General

The revised procurement policy provides more definitive direction to staff in the procurement of goods and services and incorporates many of the recommendations and best practices advocated by the Auditor General for Local Government.

Strategic Impact



Fiscal Responsibility

- This policy mandates practices which are aimed at achieving best value for money in procurement, while addressing the requirements of those responsible for managing operations and projects in a practical and efficient manner.

Policy/Legislation

Council has the authority to approve policy.

Attachments

Proposed Procurement Policy 802 revision v2
Existing Contracting Authority and Purchasing Policy 802A-1

Recommendation

THAT Council approves and adopts Procurement Policy 802, Revision version 2.

Options

1. THAT Council accepts the recommendation.
2. THAT Council does not accept the recommendation.
3. THAT Council refers the matter back to staff for further information.

Report Approval Details

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| Document Title: | Procurement Policy 802 v2.docx |
| Attachments: | - Procurement Policy 802-A2 2019.pdf - 802A-1 - Contracting Authority and Purchasing.pdf |
| Final Approval Date: | Sep 5, 2019 |

This report and all of its attachments were approved and signed as outlined below:

Diane Heinrich - Sep 5, 2019 - 2:20 PM